

CEDAR COUNTY BOARD OF HEALTH
January 10, 2025

7:30AM
Courthouse Basement

Present:

Alan Beyer, DVM, Chair
Brad Gaul, Vice Chair
Pat Lilienthal, CRNA
Leslie George-Paulsen via phone
Jane Caes, RN

Staff:

Stefanie Wagaman, RN, MSN, OCN
Joanna Foor, RN, BSN
Joselyn Snook, RN
Ashley Hansen
Phil LaRue, Environmentalist
Caitlin Boyle

Dr. Beyer called the meeting to order at 7:30 am.

Pat Lilienthal motioned to approve the agenda with the additions of adding Authorizing Phil for signatory authority and Heritage RFP approval to the end of the agenda; Jane Caes seconded.

Brad Gaul motioned to approve the meeting minutes from November 15, 2024; Jane Caes seconded.

Stefanie Wagaman gave her director updates; She mentioned that we got approved with ARPA funds to purchase a new car, we hosted Kirkwood students for job shadowing, Joselyn and Stef attended a VA appreciation open house, and other outreach she has been doing.

Phil LaRue gave his environmentalist update. He reviewed his FY26 expenditure and revenue budget. Brad Gaul made a motion to approve the budget with the potential of board of supervisor's changes; Jane Caes seconded.

Joey Foor gave updates on public health activities; she gave an update on the number of vaccines given in the last two months, disease investigations, school ISTEP chapters, meetings attended and outreach they have doing.

Joselyn Snook presented the home health update. She gave an update on admissions and discharges within the last 2 months. She mentioned she attended an IHCA conference in Des Moines which updated us on changes that are coming regarding VA, MCO's and Oasis'. She also mentioned foot clinic numbers for 2024; 209 people and \$1,991 in donations.

Ashley Hansen gave the financial update. We are at 50.27% of the way through FY 25, we have expended 45.15% of our budget and received 48.92% of our fiscal year budgeted amount.

The board reviewed the following policies: Nurse visits, Scheduling, Billing; Policies Governing Nursing Care in Home; Annual Review of Policies and Training for Staff; Policies of Home Health Aide Program and Service Information Related to Home Health Aides. Jane Caes made a motion to approve the policies as presented; Pat Lilienthal seconded.

Stefanie Wagaman presented the FY 26 expenditure and revenue budget. Brad Gaul made a motion to approve the budget with potential board of supervisor's changes; Pat Lilienthal seconded.

Ashley Hansen presented the signatory authority forms for Stefanie Wagaman, Phil LaRue and Caitlin Boyle which will allow them to sign grants and title transfers. Jane Caes made a motion to approve these forms to be signed; Brad Gaul seconded.

Stefanie Wagaman presented the Cedar County Employee Handbook she presented to adopt the employee handbook except for a section of page 14. Consensus of the board was to table this until the next meeting and to bring it up to the board of supervisors.

Ashley Hansen presented the sliding scale fee. She presented to change the \$2,501-\$5,000 line to \$2,501-\$3,000, and the >\$5,000 = FF to >\$3,000 = FF. Jane Caes made a motion to approve the change; Brad Gaul seconded.

Brad Gaul made a motion to approve Dr. Beyer to chairperson; Pat Lilienthal seconded the motion. Pat Lilienthal made a motion to approve Jane Caes as the Vicechair; Brad Gaul seconded.

Ashley Hansen presented the Heritage RFP proposal for FY26. Jane Caes made a motion to approve submitting the Heritage RFP; Pat Lilienthal seconded.

Jane Caes made a motion to adjourn the meeting at 0859; Pat Lilienthal seconded.

Respectfully Submitted,

Ashley Hansen
Business and Quality Manager