

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 2, 2025 with the following members present: Bixler, Barnhart, Gaul, Kaufmann, and Chairperson Bell. Members of the public were also present.

The Board viewed correspondence from various agencies.

Moved by Sup. Gaul seconded by Sup. Bixler to approve the agenda.  
Ayes: All

Sup. Bell turned the meeting over to Auditor Welch. Auditor Welch called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Welch determined Sup. Bell is the Chairperson for 2025. Auditor Welch asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Welch determined Sup. Kaufmann is the Chairperson Pro Tem for 2025.

Moved by Sup. Kaufmann seconded by Sup. Barnhart to hold 2025 Board meetings on every Tuesday.  
Ayes: All

Chairperson Bell addressed the public for comments. There were none.

Moved by Sup. Barnhart seconded by Sup. Kaufmann to approve the Board Minutes of December 31, 2024.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Barnhart to approve Board Committee appointments for 2025:

Board of Health	Gaul	Barnhart
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Bixler	Barnhart
Consortium	Barnhart	Bixler
Courthouse	Bell	Gaul
Crimestoppers	Bell	Barnhart
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Early Childhood of Iowa - Cedar/Jones	Bixler	Gaul
Emergency Management	Bell	Barnhart
E911 Service Board	Bell	Barnhart
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Fair Board	Gaul	Barnhart
Heritage Area Agency on Aging	Barnhart	
Highway 30 Coalition	Bixler	Kaufmann
Heartland Insurance Risk Pool	Barnhart	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Bixler	Bell
Lower Cedar Watershed	Bell	Barnhart
CEO/Workforce Development	Bell	Bixler
MH Institute Adv.	Kaufmann	Barnhart
MH/DS Regions Governing Board	Barnhart	Bixler
Pioneer Cemetery	Kaufmann	
R.E.A.P. Comm.	Kaufmann	Bixler
R.C. & D.	Bell	Bixler
River Bend Transit	Bixler	Barnhart
Safety	Bixler	Kaufmann

Seventh Judicial  
Solid Waste Disposal

Bixler      Kaufmann  
Kaufmann   Bell

Ayes: All

Moved by Sup. Barnhart seconded by Sup. Kaufmann to reappoint Patricia Lilienthal and Brad Gaul to the Board of Health for three-year terms, Teresa Wendt to the Conservation Board for a five-year term and reappoint Josh O'Rourke, Bill Muhs and Peter Endris to the Pioneer Cemetery Commission for three-year terms.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bixler to name the following as the official designated newspapers for Cedar County for 2025:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Barnhart seconded by Sup. Kaufmann to approve the following rate structure for 2025 for Medical Examiner services in Cedar County:

Chief Medical Examiner Services: \$200/case

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director duties: \$400.00/month

Ayes: All

Moved by Sup. Bixler seconded by Sup. Kaufmann to adopt and authorize Chairperson Bell to sign the following Construction Evaluation Resolution:

#### **CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Barnhart seconded by Sup. Kaufmann to reappoint the appointees to the East Central Iowa Council of Governments (E.C.I.C.O.G).

Transportation Policy Committee (2 years) Brad Gaul

Transportation Trails Advisory Committee (2 years) Mike Dauber

Passenger Transportation Advisory Committee (2 years) Jon Bell

Transportation Technical Advisory Committee (3 years) Alex Anderson & Adam Kofoed

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bixler to adopt and authorize Chairperson Bell to sign the following Resolution to authorize the County Engineer to close any secondary roads for the purpose of construction or routine maintenance procedures during 2025:

**RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2025**

**WHEREAS**, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2nd day of January, 2025, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Barnhart to adopt and authorize Chairperson Bell to sign the following Resolution Designating Engineer to Execute Certification Specifications in Connection with Farm to Market Construction Projects for 2025:

**RESOLUTION 2025**

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Dated at Cedar County, Iowa, this 2nd day of January, 2025.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bixler to authorize Chairperson Bell to sign the 2025 County Weed Commissioner Certification Form and to appoint Michel Foulks as Cedar County's Weed Commissioner for 2025.

Ayes: All

Moved by Sup. Barnhart seconded by Sup. Bixler to approve and adopt the Resolution and authorize Chairperson Bell to sign the USDOT Standard Title VI – Non Discrimination Assurances.

**RESOLUTION**

**A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO CEDAR COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.**

**WHEREAS**, Cedar County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

**WHEREAS**, in receiving such financial assistance Cedar County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, the Iowa Department of Transportation has directed Cedar County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Cedar County that:

1. The Cedar County Auditor is hereby designated the Title VI Coordinator and ADA Coordinator for Cedar County.
2. The *Cedar County Title VI Plan* is hereby adopted and that the Chairman of the Board of Supervisors, Title VI Coordinator and ADA Coordinator are authorized to sign said plan where required.
3. The *Standard DOT Title VI Assurances* are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
4. The *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Cedar County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bixler to set FY25/26 milage rate to \$.55/mile.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update were Auditor Welch, Public Health Director Wagaman, IT Director Pierce, Assessor Dauber, Environmental & Zoning Director LaRue, Treasurer Delaney, EMA Director Freet, Recorder Bahnsen, Attorney Blank. Discussion was held.

Discussion was held on the memo to Department Heads regarding budgeting figures. Consensus was to have Auditor Welch update the wage scale using a 3% increase including steps. Next Tuesday Elected Officials present to the Board then further direction will be given. Phil Waniorek is currently working on our health insurance rates.

Moved by Sup. Gaul seconded by Sup. Bixler to adjourn at 10:03 a.m., to January 7, 2025.

Ayes: All

  
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Nicki Welch, Auditor

  
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Jon Bell, Chairperson