

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 27, 2024 with the following members present: Bixler, Barnhart, Gaul, Kaufmann, and Chairperson Bell. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Cedar County Clerk for fees collected for the month of July 2024.

City of West Branch appointed Colton Miller, City Council effective 8/19/2024 previously held by Nicholas Goodweiler.

Derek Jones, Assistant County Attorney Notice of Voluntary Resignation effective 9/3/2024.

Derrick Gray, Deputy Sheriff Notice of Voluntary Resignation effective 9/20/2024.

Veterans Affairs Service Officer approved August reports and 7/17/2024 approved minutes.

Manure Management Annual Updates submitted by:

Hansen DB LTD #63292 for a site at 1946 Taylor Avenue, Clarence.

It was noted the following Handwritten Disbursement was issued on 8/23/2024 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #439768 for \$20,346.11-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bixler to approve the agenda.

Ayes: All

Chairperson Bell addressed the public for comments. Veterans Affairs Service Officer Hamann invited all Board members to Commission Training and that allocation funds can be used to expenses incurred for training purposes.

Moved by Sup. Barnhart seconded by Sup. Bixler to approve the Board Minutes of August 20, 2024.

Ayes: All

Abstain: Kaufmann

Moved by Sup. Barnhart seconded by Sup. Kaufmann to approve Payroll Disbursements #198603-198760 for the period ending 8/17/24 and to be paid on 8/23/24.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on prorated insurance premiums billed by Heartland. Barnhart informed the Board that several changes had been made at Heartland with one being the process of how insurance is being billed out due to additions and deletions to the schedules. In the past we never were billed for a prorated cost. Finance Director Dauber said that we will need to come up with a plan to budget for these new expenses.

Discussion was held on job description changes. Kaufmann informed the Board he added this to the agenda as it was brought to the Board's attention that a job description may have been changed without the entire Board's approval. Auditor Wiese did not get it on the agenda in a timely fashion. Gaul said he feels any change needs to go before the entire Board. Kaufmann feels we need to ask the incoming Auditor her opinion although Bell said it is the Board's decision. Discussion was held including history on the position. Bell said that HR Attorney Galloway had been contacted regarding the change and that it could be approved by the Board with a simple motion. Bixler feels that in the 2023 change the Head Custodian reported to the Auditor/Courthouse Committee which includes a Board member and should be left as is. Auditor Wiese said the position reports to the Board for most other items except the timesheets and this would alleviate one less thing for the incoming Auditor to worry about. She will have more important things to learn in her new role. Consensus of the Board was to invite the incoming Auditor to a Board meeting and have a discussion. Gaul reiterated that all Supervisors need to know not just one. Bell said things need to be reported appropriately like in this situation himself or Steph could have been notified since the position reports to Auditor/Courthouse Committee.

The Courthouse staff needs to start working as a team rather than against one another. An email will be sent to the incoming Auditor asking her if she would like to be on the Board's agenda. No decisions were made.

Cory Barclay, Deputy Sheriff was presented an award for 15 years of service.

Office Manager Boots and Safety Coordinator Tischuk met with the Board to discuss the Safety Coordinator obligations. Boots provided a timeline for the safety manual and safety action reports to the Board. Boots had received an email regarding the safety meeting minutes being posted for public. Boots and Tischuk asked County Attorney Blank for his opinion, and he feels the minutes need to be treated like any public meeting and if topics need further discussion they could go into closed session although the minutes could be generalized by taking out specifics. Discussion was held. Bell said the Safety Coordinator position started with Secondary Roads and the Sheriff's Office but has since got more involved with all offices. Boots and Tischuk said that any committee member can help assist the coordinator with duties as one person can't handle everything.

Environmental and Zoning Director LaRue met with the Board to set public hearing dates for the following petition: **Phillip Hargrave, 301 Cedar Street, Tipton, IA, (Owner)** - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing construction of a single-family dwelling on property located at 1242 Jackson Avenue, Tipton, in the SE¼, NE¼, Section 4, T-80N, R-3W, in Center West Township. Said petition is to rezone 3.00 acres of a proposed 13.00 acre lot.

Moved by Sup. Kaufmann seconded by Sup. Barnhart to set public hearing dates to September 10th and 17th at 9:00 a.m.

Ayes: All

Head Custodian Gritton met with the Board to request the purchase of a new mower/snowblower. Gritton provided two quotes Sinclair Tractor \$9,763.42 and P & K Midwest, Inc \$11,381.53. Bell asked if Gritton has money in her budget for this purchase. Gritton said she has around \$2,500 and would request ARPA funds for the remaining. Discussion was held. Consensus of the Board was to have Gritton refigure her budget since she reduced 10 hours from the 2nd shift custodian position and report back with amount of savings.

Head Custodian Gritton explained how the power washing is handled prior to tuckpointing.

Moved by Sup. Bixler seconded by Sup. Barnhart to approve the power washing prior to tuckpointing.

Ayes: All

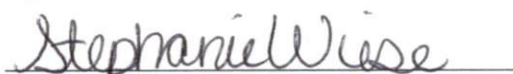
Head Custodian Gritton reported to the Board the savings amount was \$8,954.40 from reducing the hours of the 2nd shift custodian.

Moved by Sup. Kaufmann seconded by Sup. Bixler to approve to purchase of the mower/snowblower from Sinclair Tractor for \$9,763.42 and use \$1,000 in ARPA funds.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:05 a.m., to September 3, 2024.

Ayes: All


Stephanie Wiese, Auditor


Jon Bell, Chairperson