

CEDAR COUNTY BOARD OF HEALTH
January 05, 2024

7:30AM
Courthouse Basement

Present:

Alan Beyer, DVM, Chair
Brad Gaul, Vice Chair
Jane Caes, RN
Dr. Leslie Paulsen, DO
Pat Lilienthal, CRNA

Staff:

Stefanie Wagaman, RN, MSN, OCN
Joanna Foor, RN, BSN
Ashley Hansen
Janelle Axline

Dr. Beyer called the meeting to order at 7:30 am.

Brad Gaul motioned to approve the agenda; Pat Lilienthal seconded.

Pat Lilienthal approved the minutes from the November 17, 2023, meeting, Jane Caes seconded.

Stefanie Wagaman gave her director updates; she gave updates of DIAL plan of corrections, the meetings that she has attended including, pipeline meeting, LPHS legislative update, and an EMA tabletop exercise.

Joey Foor gave updates on public health activities; she has been working on the quarterly reports, she gave an update on the number of vaccines given in the last two months, and also that she has been working with various agencies to come up with a plan on how to spend the 5-2-1-0/HEAL money that the city of Tipton was awarded.

Stefanie Wagaman gave the home health update. She gave an update on admissions and discharges within the last 2 months. She also reported that the PRN aide position is still listed and gave updates on staff productivity.

Ashley Hansen gave the financial update. We have used 45.61 percent of our budgeted expenses, and we have received 50.41 percent of the budgeted amount for revenue for this fiscal year. She reported that we are right on track of where we should be at this point in the fiscal year.

The Office Assistant job description was discussed. It was discussed to table the job description for another meeting to see if we get a regionalization update from the state before making a final decision on this position.

Jane Caes motioned to appoint Alan Beyer as the chairperson, Brad Gaul seconded. Pat Lilienthal motioned to appoint Jane Caes as the vice chair, Brad Gaul seconded.

The board reviewed the following policies: Smoking Policy, Disease Investigator on call, Respite care, Policy and Procedure Approval, Mileage Reimbursement and county vehicles. Jane Caes made a motion to approve all policies as presented, Pat Lilienthal seconded.

Stefanie Wagaman presented the public health 2024/2025 revenue and expenditure budget. The budget was approved as presented apart from the board knowing that the numbers will change slightly when the new insurance figures are out. Brad Gaul made a motion to approve; Jane Caes seconded.

Janelle Axline presented the Environmental budget for 2024/2025. Pat Lilienthal made a motion to approve the budget as presented; Jane Caes seconded.

Pat Lilienthal motioned to adjourn the meeting; Jane Caes seconded the motion. Meeting adjourned at 0845.

Respectfully Submitted,

Ashley Hansen
Business and Quality Manager