

CEDAR COUNTY BOARD OF HEALTH
September 15, 2023

7:30AM
Courthouse Basement

Present:

Alan Beyer, DVM, Chair
Brad Gaul, Vice Chair
Jeanne Hein, RN
Dr. Leslie Paulsen, DO (via phone)

Staff:

Stefanie Wagaman, Director
Joanna Foor, RN, BSN
Joselyn Snook, RN
Ashley Hansen
Colleen Boyer-Kauffman
Phil LaRue, Environmentalist

Guest:

Becky Nowachek

Dr. Beyer called the meeting to order at 7:35am.

Brad Gaul moved to approve the agenda. Jeanne Hein seconded the motion. All: Ayes

Jeanne Hein moved to approve the minutes from the Board of Health meeting on 7-21-23. Brad Gaul seconded the motion. All: Ayes

Stefanie Wagaman gave the Director Report. We hosted a successful Health Fair on August 4th. Stef, Joey, and Whitney participated as medical evaluators in a mass shooter exercise on August 6th. We continue to prepare for DIA's upcoming visit. We participated in the Durant's Fireman's Festival Parade and in a "Superhero Training". We also are also working with Jodi Freet and Warren Wethington regarding the next phase of the EMS study.

Joey Foor gave the Public Health Manager Report. A total of 103 vaccines were given between 7-1-23 and 8-31-23. Whitney Randolph placed the flu order for the upcoming flu season. We will be enrolling in the Bridge Access Program for COVID-19 vaccines for adults. Joey will be attending the ISTEP Summit on October 12th in Des Moines.

Joselyn Snook gave the Home Health Manager Report. We still have an PRN, HHA Position posted. Ashley and Joselyn will be attending the IHCA conference in Des Moines next week. The current case load of Skilled Nursing/PT/HHA is at 46, Homemaking is at 64 and Respite is at 9.

Ashley Hansen gave the Fiscal Report. FY24 Revenue is at 16.99% of the fiscal year and FY24 Expenses is at 16.99% of the fiscal year.

Whitney was able to pre-book COVID-19 Vaccines but we haven't heard when they will come in yet.

Stefanie Wagaman presented the Annual Report. Jeanne Hein moved to approve the Annual Report with an edit of adding Phil and Janelle's name under their picture. Brad Gaul seconded the motion. All: Ayes

Stefanie Wagaman presented a new Home Health Brochure to be able to pass out as needed. Jeanne Hein moved to approve the brochure. Brad Gaul seconded the motion. All: Ayes

Stefanie Wagaman talked about changing the Office Manager's position, by adding Homemaking and maybe Respite to the job description.

The following policies were brought in to be approved with changes. Client Abuse Adult and Child, Advance Directives, Aide Supervisory Visits, Nursing Documentation, Acceptance/Admission of Clients, Infectious/ Communicable Disease Prevention and Control. Jeanne Hein moved to accept all the changes on the policies. Brad Gaul seconded the motion. All: Ayes

Phil LaRue gave the Environmentalist Report. All yearly inspections are done in the County. They had a new sign made that they used at our Health Fair about water samples. .

Jeanne Hein moved to adjourn the meeting. Brad Gaul seconded the motion. All: Ayes

The Board of Health members went into closed session to discuss Stefanie Wagaman's evaluation at 8:45am. They adjourned at 9:06am.

Respectfully Submitted,

Colleen Boyer-Kauffman
Office Manager