

CEDAR COUNTY BOARD OF HEALTH  
May 19, 2023

7:30AM  
Courthouse Basement

Present:

Alan Beyer, DVM, Chair  
Brad Gaul, Vice Chair  
Pat Lilienthal, CRNA  
Jeanne Hein, RN

Absent:

Leslie Paulsen, DO  
Phil LaRue, Environmental

Staff:

Stefanie Wagaman, Director  
Joanna Foor, RN, BSN  
Joselyn Snook, RN  
Ashley Hansen  
Colleen Boyer-Kauffman  
Emily Smith  
Catie VanderMolten

Dr. Beyer called the meeting to order at 7:40am.

Brad Gaul moved to approve the agenda. Jeanne Hein seconded the motion. All: Ayes

Jeanne Hein moved to approve the minutes from the Board of Health meeting on 3-17-23. Pat Lilienthal seconded the motion. All: Ayes

Stefanie Wagaman gave the Director's report. April was busy applying for grants, preparing for DIA, and attending workshops. We have been working closely with Jodi Freet, EMA on updating our Emergency Response Plan and we are in the planning process for the Special Needs Registry. We will be concentrating on the Health Fair and County Fair in the next couple of months.

Joey Foor gave the Public Health Manager's report. We had a successful ISTEP informational meeting at North Cedar Jr. High and High School. Whitney and Joey joined the Childhood Lead Advisory Workgroup. Joey attended the Public Health Conference of Iowa in Ames. She will be attending the PHMSA CO2 Public Safety meeting in May and taking an Advanced Epi training in June.

Joselyn Snook gave the Home Health Manager's report. Mary Dorris will not be working this summer due to other commitments. The current case load for Skilled Nursing/PT/HHA is 47, Homemaking is 58 and Respite is 9. Joselyn and Liz attended a wound workshop in Iowa City in April.

Ashley Hansen gave the Fiscal report. We have received 84.69% of the budgeted amount. We have used 72.64% of the budget.

Joey Foor presented the new brochure for Cedar County Public Health.

Cedar County has 2 Resource Navigators, Emily Smith and Catie VanderMolten. They both presented to the board their day to day duties. Catie is working is Tipton Schools and Emily is at North Cedar.

Discussion was held about starting the foot clinic back up for the community. A draft of the new signature sheet was shown. Jeanne Hein moved to approve the policy, signature sheets and begin the Foot Clinic. Pat Lilienthal seconded the motion. All: Ayes

A discussion was held about rounding up the current prices for vaccines. It will be easier to give change back. Brad Gaul moved to approve the updated price sheet. Jeanne seconded the motion. All: Ayes

The following policies were reviewed:

Home Health Continuity of Operations Plan, Essential Hardcopy Records, Emergency Operations Plan Staff Training and Testing, Evacuation, Transferring Clients during Emergencies/Disasters, Plan Activation/Deactivation, Home Health Response Plan, Hazardous Vulnerability Analysis, Response to High Risk Disasters for Home Health, Home Health Mitigation Activities, Client Emergency Planning, Client Classification Level, Surge Capacity, Surge Capacity Formula, Code of Conduct for Staff, Criminal Record Investigation, Hepatitis B Vaccine Declination, Home Health Utilization Guidelines for the Local Public Health Grant, Laptops, Medical Records, Social Media, Utilization of Vendors. Pat Lilienthal moved to approve changes on the above policies. Brad Gaul seconded the motion. All: Ayes

Stefanie Wagaman showed the updated Cedar County Home Health Emergency Preparedness Program. Jeanne Hein moved to approve the changes made. Pat Lilienthal seconded the motion. All: Ayes

Stefanie Wagaman talked about wanting to get T-shirts, sweatshirts and coats for the staff. It would be nice if we could represent/ advertise for Cedar County Public Health while going into client's homes and attending workshops. Jeanne Hein moved to use Memorial Funds to purchase clothing for staff. Pat Lilienthal seconded the motion. All: Ayes

Brad Gaul moved to adjourn the meeting at 9:18am. Jeanne Hein seconded the motion. All: Ayes

Respectfully submitted,

Colleen Boyer-Kauffman  
Office Manager