

CONFERENCE BOARD MEETING

02/02/2023

The Cedar County Conference Board met on Thursday, February 2, 2023, at 6:30 p.m. in the large meeting room on the lower level of the Cedar County Courthouse. Chairman Bell called the meeting to order at 6:40 p.m. Roll call was taken. Those present were:

Supervisors: Jon Bell, Jeff Kaufmann, Brad Gaul, Mike Bixler, Bruce Barnhart

Mayors: Joe Sparks (Bennett), Jill Cinkovich (Lowden), Roger Laughlin (West Branch), Andrew Oberbreckling (Mechanicsville), Brian Carney (Tipton).

Board of Education: Randy Shumaker, (Tipton), April Wiggins (North Cedar)

Assessor: Linda Griggs

Assistant Assessor: Cari Dauber

Chairman Bell asked if there were any public comments. No public response.

Moved by Sparks seconded by Laughlin to approve the minutes from November 3, 2022

Ayes: All

Discussion was held regarding increasing the Board of Review members from three (3) to five (5). Griggs informed the board that Sue Hall has resigned. She explained the advantages of a five-member board vs the three-member board. It would be beneficial if the future members had construction, insurance, or banking experience. Also, one of the members must be a farmer, per the code. Chairman Bell contacted Kortney Kotz if he was interested in this position, and he declined. Discussion continued.

Moved by Kaufmann seconded by Sparks to increase the Board of Review members from three to five.

Ayes: All

Chairman Bell reminded the members before February 21st to recruit prospective new board of review members. All prospects should be forwarded to Assessor Griggs, and she will provide information on the position.

Griggs presented a revised Chief Deputy Assessor job description and informed the board members she worked with Mike Galloway. The salary for this position will range from 80 – 85% of the Assessor's salary.

Moved by Carney seconded by Sparks to approve the job description and pay.

Ayes: All

Griggs presented the FY24 Assessor budget. She informed the board that legislatures will be passing a bill that will revise the 2022 valuation that was submitted by the Auditors in December. Griggs has calculated with the decrease in valuation is approximately \$15,000 in tax dollars for the Assessor budget. Griggs explained that she budgeted a Deputy and Assistant in FY24 due to the succession plan. Chairman Bell inquired number of office staff and when it would go from three full time employees to two and half. Griggs stated once the new employee is up to speed that is when the transition would take place. Griggs reviewed the designated dollars and projects for FY23 and FY24:

<u>Project</u>	<u>FY2023</u>	<u>FY2024</u>
Rural Residential Revaluation	\$210,000	\$190,000
Appeals and Court	\$20,000	\$35,000
Vehicle	\$18,000	\$18,000
Future Revaluation Projects		\$100,000
	\$248,000	\$361,000

Griggs received a quote from Vanguard in the amount of \$450,000 on the revaluation for the Commercial and Industrial parcels. The parcel count is estimated at 925 @ \$480. She would recommend this project be completed since it has been several years since this was done. Vanguard would complete this project to reflect the FY29 values.

Moved by Sparks seconded by Laughlin to approve the Commercial and Industrial Revaluation and allow Chairman Bell to sign the quote.

Ayes: All

Griggs informed the board that an Urban Revaluation should be completed in FY29, also. The quote she received from Vanguard was in the amount of \$602,000. The parcel count is estimated at 4400 @ \$136.

Moved by Kaufmann and seconded by Sparks to approve the Urban Revaluation and allow Chairman Bell to sign the quote.

Ayes: All

At 7:20 p.m. Carney left the meeting.


Moved by Laughlin seconded by Gaul to set the public hearing for February 21, 2023, at 8:15 a.m. in the Board of Supervisors meeting room and to leave the levy as presented, .66311.

Ayes: All

Chairman Bell asked for motion to adjourn the meeting. Moved by Sparks seconded by Barnhart. The meeting adjourned at 7:45 p.m.



 Jon Bell, Chairman



 Linda Griggs, Assessor