

CEDAR COUNTY BOARD OF HEALTH
November 18, 2022

7:30AM
Courthouse Basement

Present:

Alan Beyer, DMV, Chair
Leslie George-Paulsen, DO
Jeanne Hein, RN

Staff:

Stefanie Wagaman, Director
Joselyn Snook, RN
Ashley Hansen
Colleen Boyer-Kauffman
Phil LaRue

Guests:

Amy Thoreson, Scott Co Health Dept.
Breana Boswell, Scott Co Health Dept.

Dr. Beyer called the meeting to order at 7:34AM.

Jeanne Hein moved to approve the agenda. Leslie George-Paulson seconded the motion. All: Ayes

Leslie George-Paulson moved to approve the minutes from the Board of Health meeting on 9-16-22. Jeanne Hein seconded the motion. All: Ayes

Amy Thoreson and Breana Boswell talked to the Board about Scott County taking over for the WIC Program for Cedar County.

Environmental Report – Phil LaRue talked about the septic system at 47 and 49 Shadow Lane.

Directors Report – Stefanie Wagaman stated that Vickie Byrd retires today, November 18, 2022. Joanna Foor will be starting on November 21, 2022 as our Public Health Manager. Stef met with Mike Galloway regarding the salary survey. Stef and Joselyn attended “Trunk or Treat” on October 30, 2022. Stef listed the past conferences and upcoming conferences that they will be attending.

Public Health Report – Stefanie Wagaman stated that we were busy with COVID and Flu Clinics throughout Cedar County. We gave a total of 471 flu vaccines and 145 COVID-19 vaccines for 9/14-10/21/22. Whitney Randolph finished the school immunization audits for K-12.

Home Health Report – Joselyn Snook reported we were down a nurse for Home Health October 11th – December 1st. Mary Dorris helped out as much as she could. We hired Rose Miedl as the Home Health Aide to replace Vickie Byrd. Current case load is as follows: Skilled Nursing/PT/HHA – 50 clients, Homemaking – 59 clients and Respite – 7 clients.

Fiscal Report – Ashley Hansen showed graphs for the FY23 Expenses and Revenue is at 33.70% of the Fiscal Year.

Leslie George-Paulsen moved to approve the Business and Quality Manager Job Description. Jeanne Hein seconded the motion. All: Ayes

Leslie George-Paulsen moved to approve the Salary Survey Presentation as it was presented. Jeanne Hein seconded the motion. All: Ayes

Leslie George-Paulsen moved to not repair the Cedar County car due to the cost of repairs and to purchase a car instead. Jeanne Hein seconded the motion. All: Ayes

Jeanne Hein moved to approve Alan Beyer as Chairperson for a 3-year term. Leslie George-Paulsen seconded the motion. All: Ayes

Jeanne Hein moved to approve the following policies: home health Records Required Updates, Mandatory Reporting, Equipment Inventory for State and Federal Funds, Local Public Health Services Grant Approved Activities, Quality Assurance and Performance Improvement Plan, Cedar County Public Health Respiratory Protection Program, Record Retention and Exposure Control Plan Annual Review. Leslie George-Paulsen seconded the motion. All: Ayes

Leslie George-Paulsen moved to approve the Physician Protocols Patient Specific Parameters Policy with changes being made on the adult procedures. Jeanne Hein seconded the motion. All: Ayes

Leslie George-Paulsen approved changes on the Infection Prevention and Control Policy. Jeanne Hein seconded the motion. All: Ayes

Leslie George-Paulsen moved to approve the changes on the Comprehensive Assessment/OASIS Policy. Jeanne Hein seconded the motion. All: Ayes

Leslie George-Paulsen moved to delete the Electronic OASIS Data Transfer Security Policy. Jeanne Hein seconded the motion. All: Ayes

Jeanne Hein moved to let Stefanie have VPN access while she is on maternity leave. Leslie George-Paulsen seconded the motion. All: Ayes

Jeanne Hein moved to approve the Organization Chart. Leslie George-Paulsen seconded the motion. All: Ayes

Leslie George-Paulsen moved to adjourn the meeting at 9:25AM. Jeanne Hein seconded the motion. All: Ayes

Respectfully Submitted,

Colleen Boyer-Kauffman
Office Manager