

CEDAR COUNTY BOARD OF HEALTH  
May 20, 2022

7:30am  
Courthouse Basement

Present:

Alan Beyer, DMV  
Brad Gaul  
Pat Lilienthal, CRNA  
Jeanne Hein, RN  
Leslie Paulsen, DO

Staff:

Jane Caes, RN  
Stefanie Wagaman, RN  
Chelsi Ingles  
Joselyn Snook, RN  
Ashley Hansen  
Colleen Boyer-Kauffman  
Phil LaRue

Dr. Beyer called the meeting to order at 7:34am.

Brad Gaul moved to approve the agenda. Jeanne Hein seconded the motion. All: Ayes

Pat Lilienthal moved to approve the minutes from Board of Health meeting on 03-18-2022. Jeanne Hein seconded the motion. All: Ayes

Stefanie Wagaman gave the Director's Report. She stated that the Health Department is fully staffed. She started in her position on May 2, 2022 and Joselyn Snook, Home Health Division Manager started on March 21, 2022. We will be having a booth at the Cedar County Fair this year which is July 13<sup>th</sup> thru July 17<sup>th</sup>. Jane Caes, Stefanie Wagaman, Joselyn Snook, Ashley Hansen and Whitney Randolph attended and participated in the first Cedar County Disaster exercise called Operation Shake and Bake. Stefanie and Joselyn will be attending the following conferences: Oasis Training in Chicago, June 21 – 23<sup>rd</sup> and Medicare Bootcamp in Des Moines, June 28 – 29<sup>th</sup>.

Chelsi Ingles gave the Public Health Report. She is continuing to work with the ISTEP program with all the schools in Cedar County. Michaela Recker, Resource Navigator in West Branch has submitted her resignation. Her last day will be my May 26, 2022. Chelsi has also been working on the Health Fair. Currently we have 20 slots filled and have 10 slots still available. We have "The Project" using our clinic every other Tuesday for residents to utilize their services. Chelsi also stated that she attended 4 conferences in the month of May.

Joselyn Snook gave the Home Health Report. She stated that Mary Dorris will be helping in the office 2 days a week starting on May 31<sup>st</sup>. Crystal Grunder was hired as a CNA and went through Home Health Aide training. She started working for us on May 2, 2022. We assisted Iowa County in training a new Home Health Aide. She also stated that we are preparing for EVV (Electronic Visit Verification) that will start January 1, 2023 for all nursing visits.

Ashley Hansen gave the Fiscal Report. As of the end of April, Revenue was at \$652,073.47 and Expenses were at \$942,193.92.

Phil LaRue gave the Environmental Report. Phil stated that Cedar County is getting its third tattoo establishment, this one will be cosmetic tattooing. He also stated that it has been a record year for dog

bites. Environmental Health and Public Health was called to take a look at a mold issue in the Lowden Pre-school room.

Jane Caes talked about changing the fees for Home Health clients. The Board agreed to table this until next meeting. Stefanie Wagaman will bring suggested fees to the next meeting.

Jane Caes went over the LPHS Grant FY22 to show the Board how the plan works and how the money is allocated.

Jane Caes talked about some of the loan equipment that we have needs to be thinned out. The consensus of the Board was to see if any churches needed any equipment and possibly contact Easter Seals.

Heritage Area Agency on Aging stopped in for our Annual contract Monitoring Visit. This was the first interview since COVID. They are pleased with the results from the survey and how we are handling Respite.

Jane Caes stated that she would like to standardize position titles in our department. The titles that will be changed is: Public Health Coordinator to Public Health Nurse to correspond with Home Health Nurse and Home Health Clinical Manager to Home Health Division Manager to correspond with Public Health Division Manager. The Board agreed.

Jane Caes went over the changes to Chapter 80 – Local Public Health Services. The changes will take effect on July 1, 2022.

Jane Caes shared how Joselyn Snook and Ashley Hansen are helping Iowa County Public Health. Joselyn stated that she helped train one of their Aides in Home Health. Ashley has been working with their Fiscal Manager on learning the software we use for billing, charting, etc.

Jeanne Hein moved to approve the changes to the “Appearance of Staff Members” policy. Leslie Paulsen seconded the motion. All: Ayes

Brad Gaul moved to adjourn the meeting at 9:17am. Pat Lilienthal seconded the motion. All: Ayes

Respectively Submitted,

Colleen Boyer-Kauffman  
Office Manager