

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 4, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
 Chuck Eckermann requesting information regarding the COVID vaccine be placed on the county website.  
 Pembina U.S. Corporation regarding Damage Prevention Public Awareness Program.  
 Public Health Director Walker regarding COVID-19 Moderna Vaccine for Cedar County (Phase 1A) press release.  
 Auditor Dauber submitted the County Auditor’s Report of Fees Collected ending December 31, 2020.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.  
 Ayes: All

Sup. Agne turned the meeting over to Auditor Dauber. Auditor Dauber called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Dauber determined Sup. Agne is the Chairperson for 2021. Auditor Dauber asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Dauber determined Sup. Kaufmann is the Chairperson Pro Tem for 2021.

Moved by Sup. Kaufmann seconded by Sup. Bell to hold 2021 Board meetings on Tuesdays.  
 Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of December 29, 2020.  
 Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #184090-184241 for the period ending 12-26-2020 and to be paid on 12-31-2020. This includes payouts for Sharon Laucamp and Cindy Bailey.  
 Ayes: All

The Board reviewed the Board Committee appointment listing and removed the Evaluation Committee and added the Courthouse Committee and 38 Corridor Development.

Moved by Sup. Bell seconded by Sup. Agne to approve the following Board Committee appointments for 2021:

**BOARD COMMITTEE APPOINTMENTS FOR 2021**

Board of Health	Gaul	Agne
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Smith	Agne
Consortium	Agne	Smith
Courthouse	Bell	Gaul
Crimestoppers	Bell	Agne
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Emergency Management	Bell	Agne
E911 Service Board	Bell	Agne
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Fair Board	Gaul	Agne
Heritage Area Agency on Aging	Agne	

Highway 30 Coalition	Kaufmann	Smith
Heartland Insurance Risk Pool	Agne	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Smith	Bell
Lower Cedar Watershed	Bell	Agne
CEO/Workforce Development	Bell	Smith
MEIMHC Board	Agne	Gaul
MH Institute Adv.	Agne	Kaufmann
MH Advisory Board for the County Management Plan	Agne	Bell
MH/DS Regions Governing Board	Smith	Agne
R.E.A.P. Comm.	Smith	Kaufmann
R.C. & D.	Bell	Smith
River Bend Transit	Smith	Agne
Safety	Smith	Kaufmann
Seventh Judicial	Smith	Agne
Solid Waste Disposal	Kaufmann	Bell
Systems Unlimited	Bell	Gaul
Wilton Development Corp./38 Corridor Development	Agne	Kaufmann

#### **E.C.I.C.O.G. REGION 10 APPOINTMENTS**

Transportation Policy Committee (2 year)	Term Expires
Members	
Brad Gaul	12/31/2022
Rob Fangmann	12/31/2021

Alternates  
Dawn Smith, Jeff Kaufmann, Steve Agne, Jon Bell

Transportation Trails Advisory Committee (2 year)	
Members	
Mike Dauber	12/31/2022
Rob Fangmann	12/31/2021

Passenger Transportation Advisory Committee (2 year)	
Members	
Jon Bell	12/31/2022
Julie Tischuk	12/31/2021

Transportation Technical Advisory Committee (3 year)	
Members	
Steve Nash	12/31/2023
Rob Fangmann	12/31/2022
Brian Meinsma	12/31/2021
Alternate	
Redmond Jones	12/31/2021

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to reappoint the representatives to the following committees: Seventh Judicial District, River Bend Transit, Solid Waste Commission Executive, Heartland Insurance Risk Pool, Highway 30, and MH/DS Regions Governing Boards for 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to reappoint the following appointees to the East Central Iowa Council of Governments (E.C.I.C.O.G) Region 10 Transportation Technical Advisory & Policy Committees:

Transportation Policy Committee: Brad Gaul

Regional Trails Advisory Committee: Mike Dauber

Passenger Transportation Advisory Committee: Jon Bell  
 Transportation Technical Advisory Committee: Steve Nash  
 Ayes: All

Discussion was held on Boards and Commission appointments for 2021. The following appointees had terms expiring 12/31/20 and submitted an application to be reappointed:  
 Board of Health – Dr. Clayton Schuett and Jeanne Hein  
 Conservation Board – Jean Driscoll  
 Pioneer Cemetery Commission – Marcia Driscoll, Daisy Wingert and Sherry Hall  
 Eminent Domain Commission – Farmers (Owners & Operators) –Dean Wilkerson and Robert Wilkins Jr.  
 Eminent Domain Commission – Real Estate ----Sheila Budelier  
 The following appointees had terms expiring 12/31/20 and the Board temporarily extended until the legislatures meet - Zoning Board of Adjustment – Tammi Goerd  
 Planning and Zoning – Dave Schuett, John Dornfeld, Brett Eggert.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following appointments for 2021, and will continue to look for replacements for the Board of Review and Eminent Domain Commission:

**2021 Board & Commissions**

**AIRPORT ZONING BOARD      6YR**

**Term Exp Date**

Rick Sawyer	12/31/2024
James Rohlf	12/31/2024

**MAGISTRATES' COMMISSION 6YR**

Wayne Brown      (Supervisors' Appt.)	12/31/2026
Keith Whitlatch    (Supervisors' Appt.)	12/31/2026
Pam Wilkerson    (Supervisors' Appt.)	12/31/2026
Alan Bohanan (Bar Association Appt.)	
Lee Beine      (Bar Association Appt.)	

**BOARD OF HEALTH              3YR**

Dr. Alan Beyer	12/31/2022
Dr. Clayton Schuett	12/31/2023
Brad Gaul	12/31/2023
Jeanne Hein	12/31/2023
Patricia Lilienthal	12/31/2021

**BOARD OF REVIEW --- ASSESSOR 6 YR**

	12/31/2024
John Dornfeld-Tipton	12/31/2026
Sue Hall-Tipton	12/31/2022
Gail Kettenbrink, Secretary	

**VETERAN AFFAIRS              3YR**

Frank (Bill) VanWaes	6/30/2023
Gregery Bell	6/30/2021
Robin Housley	6/30/2022
Stephen Wheeler	6/30/2023
Michael Male	6/30/2022
Patty Hamann, Sec.	

**CIVIL SERVICE COMMISSION 6YR**

Lee Beine      (County Attorney Appt.)	8/15/2025
Julianne Jensen    (Supervisors' Appt.)	8/15/2021
Kevin Slutts      (Supervisors' Appt.)	8/15/2023

**CONSERVATION BOARD        5YR**

Leon Steinhagen	12/31/2022
Dick Maske	12/31/2023
Teresa Wendt	12/31/2024
Jean Driscoll	12/31/2025
Craig Jackson	12/31/2021
Mike Dauber, Executive Director	

**ZONING BOARD OF ADJUSTMENT 5YR**

**Term Exp Date**

Laura Twing	12/31/2022	
Chuck Hoy	12/31/2022	
Bill Lenker	12/31/2023	
Claudia Beyer	12/31/2024	
Tammi Goerd	12/31/2020	*

**PLANNING & ZONING COMMISSION 3YR**

Joel Brown	12/31/2022	
Dave Schuett	12/31/2020	*
Douglas Klein	12/31/2021	
Jody Yutesler	12/31/2022	
John Dornfeld	12/31/2020	*
Brett Eggert	12/31/2020	*
Laura Twing	12/31/2022	

\* temporarily extending term until legislatures meet

**COMPENSATION BOARD 4YR**

Christopher Surls	(County Attorney's Rep.)	6/30/2023
Joleen Carpenter	(Auditor's Rep.)	6/30/2021
Kent Stuart	(Supervisors' Rep.)	6/30/2021
Mark Hunt	(Sheriff's Rep.)	6/30/2023
Doug Schroeder	(Supervisors' Rep.)	6/30/2021
Paula Shelton Werling	(Recorder's Rep.)	6/30/2021
James Reeve	(Treasurer's Rep.)	6/30/2023

**MEDICAL EXAMINER TEAM**

Joshua Pruitt, MD-Chief Medical Examiner  
 Connie Knutsen, MEI-Dir. ME Investigations  
 Michael Dauber, MEI-ME Investigator  
 Henry Bentley, MEI-ME Investigator  
 Jennifer Hubler, MEI-ME Investigator

**EASTERN IOWA REGIONAL HOUSING AUTHORITY 2YR**

Roger Laughlin	(319-330-8942)	6/30/2022
Laura Twing	(319-331-6579) ltwing@aol.com	6/30/2022

**EASTERN IOWA REGIONAL UTILITY SERVICE SYSTEMS 3YR**

Brad Gaul	12/31/2023
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**MENTAL HEALTH ADVISORY BOARD**

Joyce Hamiel	Don Griffith	
Shari Hebl	Pat Ciha	Peggy Driscoll
Sue Hall	Steve Agne	Jon Bell
Bill Driscoll	Michele Becker	

**DECATEGORIZATION SERVICE**

**AREA ADVISORY BOARD**

Brad Gaul  
Scott Hobart

**PIONEER CEMETERY COMMISSION 3YR**

**Term Exp Date**

Marcia Driscoll	12/31/2023
Daisy Wingert	12/31/2023
Sherry Hall	12/31/2023
Josh O'Rourke	12/31/2021
Bill Muhs	12/31/2021
Peter Endris	12/31/2021
Jeff Kaufmann	12/31/2022
Sandy Harmel	12/31/2022
Mike Boyle	12/31/2022

**"COMMISSION TO ASSESS DAMAGES"  
(EMINENT DOMAIN COMMISSION)**

Owners of Town Property:

- West Branch  
Greg Wagner-Stanwood  
Gene Schroeder-Bennett  
Brett Eggert-Tipton  
  
Karen Dennis-Clarence  
David Furry-Mechanicsville  
Wayne Ralfs-Bennett

Bankers, etc.:

Bob Steen-Mechanicsville  
Dave Sweeny - Tipton  
Jeff Carnes-Durant  
Steve Pruess-Clarence  
Ann Canfield-  
Mechanicsville  
Lynne Pinegar-Tipton  
Renae Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton  
John Schott-Tipton  
Dennis Hulse-Clarence  
Dean Wilkerson-West Branch  
Steve Weets-Mechanicsville  
Robert Wilkins Jr.-Bennett  
Bev Brown-West Branch

Real Estate:

Duane Lasack-Lowden  
Merlin Conrad-Lowden  
Emilie Blindt-West Branch  
Sheila Budelier-Durant  
Jeffrey A. Graves-Durant  
Jeff Wallick-Tipton  
Ken Crock-Tipton

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to name the following as the official designated newspapers for Cedar County for 2021:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the following rate structure for 2021 for Medical Examiner services in Cedar County:

Chief Medical Examiner Services: \$200/case  
Chief ME (Jurisdiction Declined Cases): \$100.00/case  
On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)  
Investigative casework (post-scene time): \$40.00/hour  
Director duties: \$300.00/month

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the following appointments of Deputies by Elected County Officials:

County Auditor: Deputies—Jody Lovell and Megan Hamdorf

County Sheriff: Deputies—Bode Koranda, Matthew Jackson, Cory Barclay, Scott McGlaughlin, Dustin Fritz, Paul Kime, Jeff Smith, Alex Koch, Jason Johnson, Matt Fields, Kevin Knoche and Austin Sorgenfrey.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to adopt and authorize Chairperson Agne to sign the following Construction Evaluation Resolution:

**RESOLUTION  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to adopt and authorize Chairperson Agne to sign the following Resolution:

**RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2021**

**WHEREAS**, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Cedar County, meeting in lawful session, on this 4th day of January 2021, to temporarily close sections of highways in Cedar County’s road system when necessary because of construction, maintenance, or natural disaster.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adopt and authorize Chairperson Agne to sign the following Resolution Designating Engineer to Execute Certification Specifications in Connection with Farm to Market Construction Projects for 2021:

**RESOLUTION 2021**

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 4th day of January 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to authorize Chairperson Agne to sign the 2021 County Weed Commissioner Certification Form and to appoint Michel Foulks as Cedar County's Weed Commissioner for 2021.

Ayes: All

GIS Coordinator Teut met with the Board for his annual performance review. Teut did not request a closed session. Teut provided a GIS Strategic Plan and an Enterprise Proposal to the Board. General discussion was held regarding Teut productivity, communication, and overall job performance. Teut informed the Board with the Enterprise upgrade they would no longer need Midland. The Board informed Teut he needs to communicate with the Board prior to spending the time and proposing to spend more money without the Board consent to proceed on an upgrade. Currently the county is paying an annual fee of \$7,000 to Midland compared to Teut's proposal of a one-time cost of \$10,000 for upgrading to an enterprise license, additional equipment, hiring an additional employee and annual maintenance costs. The Board concluded the evaluation.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 11:15 a.m., to January 5, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 5, 2021 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

Amy Glick, President of the Cedar County Farm Bureau notified the Board of a meeting on Monday, February 1<sup>st</sup> at 7:00 p.m.

Manure Management Annual Updates submitted by:  
Hermiston Farms Inc. – Site 2 #67097.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of January 4, 2021.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Smith to approve a work request from Barb Lemburg, Deputy Assessor to remove a monitor arm from wall located in the Assessor's Office and relocate to the wall located at the front counter.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Bell to approve the hiring of Dawson Hamdorf for Maintenance Worker I, effective January 6, 2021, at hourly rate of \$21.42.

Ayes: All

Absent: Kaufmann

Phil and Brenda Peterson met with the Board regarding the Friends of the Animals. Phil provided financials and the FOA board members name and position. Peterson informed the Board that the FOA operates as a 501©3 non-profit organization which is licensed by the Department of Agricultural as an animal shelter and pound. Peterson agrees with the group regarding the past FOA issues and the need for a building. Peterson reviewed the past three years of financials and showed the business has improved in the past couple years due to the change in management. Peterson stated it's the best it's been for the past 20 years. Peterson informed the Board they do not take farrow cats at this time, although in the future would consider if there was a cost shared with the county and cities. Peterson informed the Board that FOA has current agreements with Cedar County, City of Tipton, City of Clarence, City of Stanwood, City of Mechanicsville, City of Durant, City of Bennett and City of Lowden. Peterson's future goals for the FOA are purchasing a new building and obtaining grants. Peterson informed the Board that they are holding a public meeting next Tuesday at the Matthews Building to address face to face concerns instead of using Facebook. Brenda Peterson informed the Board the procedure and process of adopting animals from FOA and the majority of the business is conducted through Facebook. Peterson stated the facility is running correctly and can be more efficiently run without a government entity. Sup. Bell stated he has received no complaints. Sup. Agne commented that hopefully the meeting will be successful so everyone can work together. Peterson noted that FOA will be closed for maintenance from January 6<sup>th</sup> to January 12<sup>th</sup>. The Board thanked Phil and Brenda Peterson.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Veteran Affairs Service Officer Hamann, Recorder Bahnsen, GIS Teut, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Environmental & Zoning Director LaRue, IT Director Cahoy, County Attorney Renander, Conservation Director Dauber, Public Health Director Walker and Auditor Dauber. Discussion was held.

County Treasurer Delaney met with the Board for a FY21/22 budget review. Discussion was held. No decisions were made.

County Attorney Renander met with the Board for a FY21/22 budget review. Legal Assistant Cady was present. Discussion was held. Renander provided a handout of the revenues collected. No decisions were made.

Sup. Bell left the meeting to meet with a contractor regarding the District Courtroom project.

GIS Coordinator Teut met with the Board for a FY21/22 budget review. Discussion was held. No decisions were made.

Sup. Bell returned to the board room. Bell informed the Board that Alicia Gritton and he met with a representative from Active Thermal Concepts to explain the work needed and requested a bid. Auditor Dauber will receive the bid and the work should be completed tomorrow.

County Recorder Bahnsen met with the Board for a FY21/22 budget review. Discussion was held. No decisions were made.

Engineer Fangmann met with the Board for his annual performance review. Fangmann requested a closed session.

Moved by Sup. Bell seconded by Sup. Gaul to go into closed session under Code section 21.5(1)(i) at 10:42 a.m.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Smith to go back into open session at 11:14 a.m.

Ayes: All

Absent: Kaufmann

No decisions were made.

Sup. Smith reported that CPC Tischuk received an email with information regarding the Drug Prescription Plan from Ashley Balias, Linn County Community Outreach and Assistant Director. Balias informed Tischuk that Linn County advertises, provides handouts to various area non-profits that do a lot of direct work with clients. Balias stated the usage of this program has continued to decrease over the last few years, although since it is still utilized, they continue to participate in the program.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 11:30 a.m., to January 12, 2021.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 12, 2021 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup Bell was attending a meeting with the Courthouse Maintenance Gritton. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Recorder Bahnsen submitted Report of Fees Collected from 10/01/2020 to 12/31/2020.  
Sheriff Wethington submitted Charles Carlson completed his second year as of 12/14/2020 and hourly rate changed from \$19.22 to \$20.15.

Manure Management Annual Updates submitted by:  
Del DeWulf #64273, 1540 Washington Ave., Bennett  
PJ Farms Inc., Site 2 #69272, 1982 250<sup>th</sup> St., Bennett

It was noted the following Handwritten Disbursement was issued on 1/8/2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425958 for \$6,385.88-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All  
Absent: Bell

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Gaul to approve the Board Minutes of January 5, 2021.

Ayes: All  
Absent: Bell  
Abstain: Kaufmann

Moved by Sup. Gaul seconded by Sup. Smith to approve Claim Disbursements #425846 - #425957 paid on January 7, 2021.

Ayes: All  
Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a work request order for Tricia Wirth, Assessor's Office to install wire shelves on wall.

Ayes: All  
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended. Sup. Bell joined the meeting at 8:34 a.m.

John Losh, Associate Membership Director, Mark Ritacco, Director Government Affairs and Barry Anderson, Clay County Supervisor met with the Board via conference call to discuss NACo. Losh informed the Board that citizens will not lose insurance benefits if they utilize the prescription program through Live Healthy Program and access has been allowed to Public Health Director Walker. The Live Healthy Program provides telemedicine service 24/7 and has saved 40% to the citizens. Ritacco discussed the CARES Act and the efforts NACo did for small and large counties. Sup. Agne asked how many counties in the State of Iowa belong to NACo. Ritacco replied 77. Sup. Kaufmann inquired about counties being fiscally responsibly. Ritacco stated that would be up to the counties. Kaufmann inquired the salaries of the leadership. Ritacco stated it is a Federal regulation to file Form 990 and to publish the top leadership. Kaufmann explained that he has asked several times for this information from ISAC. Kaufmann receive a partial listing although it did not include all the salaries, as he originally requested. Clay County Sup. Anderson appreciated the discussion, questions and the due diligence of the supervisors. Anderson informed Kaufmann he will ask ISAC for that information. Kaufmann stated he asked Bill Petersen and was denied. Anderson will call Kaufmann later this week.

County Sheriff Wethington, Chief Deputy Knoche and Chief Deputy Koranda met with the Board for a FY21/22 budget review. No decisions were made.

CPC Director Tischuk met with the Board for a FY21/22 budget review. No decisions were made.

The Board recessed for ten minutes.

EMA Director Freet and Sheriff Wethington met with the Board to report budgetary estimates for the upgrade in the 911 system. There are several differences between the two companies. Sheriff Wethington and Freet will propose to hire MCM Consulting as an agent to the 911 Service Board at their meeting this week.

CPC Director Tischuk met with the Board for her annual performance review. Tischuk requested a closed session pursuant to Code of Iowa section 21.5(1)(i).

Moved by Sup. Bell seconded by Sup. Gaul to go into closed session pursuant to Iowa Code section 21.5(1)(i) at 11:41 a.m.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to go back into open session at 12:00 p.m.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to renew the 2021 NACo membership with the understanding there is a push to promote the drug card and other benefits.

Moved by Sup. Kaufmann seconded by Sup. Bell to appoint Wayne Frauenholtz to the Eminent Domain Committee.

Ayes: All

Engineer Fangmann met with the Board to review Right-of-Way Contracts for Project BROS-SWAP-CO16(110)—4-80-2 in Center Township.

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the contract between Cedar County and Robert A. Shumaker for permanent (.02) easement in the amount of \$527.92.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the contract between Cedar County and Donald C. Lamp for permanent (.69) and temporary (.14) easement in the amount of \$6,328.18.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the contract between Cedar County and Jeffery & Ruth Ann Salsbery for permanent (.64) and temporary (.07) easement in the amount of \$5,448.45.

Ayes: All

Engineer Fangmann met with the Board to present a utility permit for Eastern Iowa REC for work performed on 330<sup>th</sup> and west of X64 for county construction.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the utility permit for Eastern Iowa REC and waive the \$100.00 fee.

Ayes: All

Engineer Fangmann requested clarification on wages regarding the Assistant Engineer and Road Maintenance Superintendent. Fangmann assumed the board approved his recommendation of the wages based on the pay scale, although that is not the case. Fangmann explained since the Board approved the hourly wages but not placing these positions on the wage scale that would be a difference of \$1.10 and \$1.69 starting in July. Discussion was held. Auditor Dauber explained she will be working with Mike Galloway to discuss the county pay scale and propose a hybrid

model to the Board this Spring. The consensus of the Board was to leave the dollars as approved until they find out differently.

I.T. Director Cahoy met with the Board and requested a closed session pursuant to Iowa Code Section 22.7(50) regarding I.T. security.

Moved by Sup. Kaufmann seconded by Sup. Smith to go into closed session pursuant to Iowa Code Section 22.7(50) at 12:34 p.m.

Ayes: All

Sup. Kaufmann left the meeting to attend another meeting at 12:50 p.m.

Moved by Sup. Smith seconded by Sup. Gaul to go back into open session at 2:04 p.m.

I.T. Director Cahoy will pursue resolving multiple security issues.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 2:07 p.m., to January 19, 2021.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

January 19, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 19, 2021 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Clerk of Court submitted the fees collected in office for the month of December 2020.

Manure Management Annual Updates submitted by:  
Samuelson & Sons #59702, 1693 270<sup>th</sup> Street, Tipton, IA  
South Cedar Pork LLC #58025, 1751 Rose Avenue, Tipton, IA  
LuJen Farms Inc. #62699, 756 Garfield Road, West Branch, IA

It was noted the following Handwritten Disbursement was issued on 1/15/21 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: # 425959 for \$1877.43-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All  
Absent: Bell

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Gaul to approve the Board Minutes of January 12, 2021.

Ayes: All  
Absent: Bell

Moved by Sup. Smith seconded by Sup. Agne to approve Payroll Disbursements #184242-184391 for the period ending 01/09/2021 and to be paid on 01/15/21.

Ayes: All  
Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a work request for the Clerk's Office to hang a framed document.

Ayes: All  
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

HIPAA Compliance Officer Tischuk met with the Board to discuss a policy for hybrid entities. Tischuk explained this policy was originally in the HIPAA manual although due to OCR regulations it needs to designate which offices fall under more HIPAA guidelines than others. A revised policy will be created and brought back to the Board for approval.

Public Health Director Walker, Preparedness Division Manager Butler and Fiscal Manager Hansen met with the Board for the FY21/22 budget review. Sup. Smith asked Walker about revenues and expenditures. Smith asked Auditor Dauber if all the CARES monies are being tracked properly. Dauber replied she is not responsible for the revenues and tracking due to the Public Health Office having a Fiscal Manager and that is her responsibility for proper documentation and tracking. Walker informed the Board that Hansen is having to do journal entries to reflect the payroll to “real time” and that the Auditor’s Office is not able to accommodate her request. Auditor Dauber informed Walker that what she is explaining is not what was communicated to her office. Dauber requested Walker set up a meeting with her to thoroughly communicate and discuss her request of employee payroll records to reflect “real time” and not a percentage allocated for their salaries to different departments and figure out if the payroll software is capable of what she is requesting. Walker stated other county Public Health Offices are doing this. Sup. Smith requested Walker to provide Auditor Dauber the list of counties so Dauber can follow up. No decisions were made on budgeting.

E&Z Director LaRue met with the Board for the FY21/22 budget review. Sup. Smith insisted that LaRue provide a cost for the software to convert the current AS400 to modern software with search capabilities to Auditor Dauber to place in the I.T. budget. No other decisions were made.

Veteran Affairs Director Hamann met with the Board for the FY21/22 budget review. No decisions were made.

Conservation Director Dauber met with the Board for the FY21/22 budget review. No decisions were made.

Engineer Fangmann met with the Board for the FY21/22 budget review. No decisions were made.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the final plans for project STBG-SWAP-C016(111)—FG-16.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the final plans and set the letting date for February 23, 2021 at 9:30 a.m. for project L-202107—73-16.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to approve a utility permit for Century Link to install new fiber on Y14 east of 325<sup>th</sup> Street to the county line. The \$100.00 fee applies.

Ayes: All

Absent: Bell

Auditor Dauber and I.T. Director Cahoy met with the Board for the FY21/22 budget review regarding the I.T. budget. No decisions were made.

Auditor Dauber met with the Board for the FY21/22 budget review for the Human Resource, District Court, Substance Abuse, Auditor, Courthouse and Non-Departmental budgets. Referencing the Auditor budget, Dauber informed the Board her workload and responsibilities continue to increase due to all the different situations that occur in the county that directly affects the Auditor's Office for county employee's and the county liability and the process and conducting of elections has substantially increased her workload and responsibilities. Dauber requested approval for hiring an additional staff to assist in the workload. Dauber mentioned to the Board within the next two years she will be replacing the election equipment due to the life cycle. Referencing the Courthouse budget, the money that was allocated for the controller upgrade for the heating and air system was not spent and is budgeted again in the FY21/22. Dauber inquired to the Board if that money could be used for a new roof on the courthouse due to the age and current leaks. Discussion was held. No decisions were made.

E&Z Director LaRue met with the Board for his annual performance review. LaRue did not request a closed session. Discussion was held. Overall LaRue's work performance met or exceeded standards, except the need to upgrade software and the use of electronic resources. The Board stated he is a great director and is grateful for the years of service.

Auditor Dauber provided information she received from Benefits, Inc. regarding the employee's Flex Benefit Plan due to the Consolidated Appropriations Act of 2021. There are temporary special rules for health and dependent care flexible spending accounts to give employees additional time to use the funds.

Moved by Sup. Gaul seconded by Sup. Kaufmann to permit employees to carry over unused amounts remaining in these accounts to the next plan year extending the grace period to 12 months after the end of such plan year and to amend the plan to allow dependent care maximum age from 13 to 14 for purposes of determining dependent care assistance that may be paid or reimbursed.

Ayes: All

Absent: Bell

Auditor Dauber provided the Board with ending fund balance worksheets. Discussion was held on funding for agencies and fund balances. Sup. Kaufmann informed the Board members that he received a quote for four cemeteries to be legally surveyed in the amount of \$8,500. Kaufmann stated this is a one-time expense.

Moved by Sup. Smith seconded by Sup. Gaul to allow the levy rate for the Pioneer Cemetery to reflect tax dollars in the amount of \$28,500.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to increase the funding to the Senior Center by \$1,000, which would set their FY 21/22 funding at \$19,500.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to increase the funding to the Cedar County Fair Association by \$1,000, which would set their FY 21/22 funding at \$41,000.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Agne to increase the funding to the Historical Society by \$1,000, which would set their FY 21/22 funding at \$5,000.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to increase funding to Volunteer Services by \$1,000, which would set their FY 21/22 funding at \$26,500.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann to increase County Libraries by \$7,500. The motion died due to lack of second.

Moved by Kaufmann seconded by Sup. Agne to increase the funding to County Libraries funding by \$5,000, which would set their FY 21/22 funding at \$135,500.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase the funding to Wilton Development Corp. by \$500, which would set their FY 21/22 funding at \$1,000 and to fund the Highway 38 Corridor at \$500 for FY 21/22.

Ayes: All

Nay: Smith

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to increase funding to Domestic Violence Intervention by \$1,000, which would set their FY 21/22 funding at \$5,800.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to leave the funding the same for River Bend Transit, which would set their FY 21/22 funding at \$16,965.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Kaufmann to increase the funding to Limestone Bluffs R.C. & D. by \$500, which would set their FY 21/22 funding at \$7,500.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to leave the funding the same for Community Foundation of Cedar County, which would set their FY 21/22 funding at \$3,000.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to leave the funding the same for The Workplace Learning connection, which would set their FY 21/22 funding at \$1,834.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to leave the funding the same for C.C.E.D.C.O., which would set their FY 21/22 at \$80,634.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 1:12 p.m., to January 26, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 28, 2021 with the following members present Gaul, Kaufmann, and Chairperson Agne. Sup. Smith and Sup. Bell were absent.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Chief Deputy Koranda regarding Heather Warren has completed her orientation period effective on January 22, 2021 and her hourly wage will increase from \$18.08 to \$18.74 per hour.

Chief Deputy Koranda regarding Josh Grothe has been employed for three years and his hourly wage will increase from \$20.15 to \$21.03 effective January 15, 2021.

Public Health Preparedness Division Manager Butler hiring Joan Wethington and Traci Fryauf as Contact Tracer/Disease Investigator as a temporary position with no benefits starting on 1/19/2021 at the rate of \$32.02 an hour.

Public Health Preparedness Division Manager Butler hiring Heather Sloma-Weber as Contact Tracer/Disease Investigator as a temporary position with no benefits starting on 1/19/2021 at the rate of \$30.48 an hour.

It was noted the following Handwritten Disbursement was issued on January 22, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426094 for \$1,787.77-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith, Bell

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of January 19, 2021.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Claim Disbursements #425960 - #426093 paid on January 21, 2021.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Payroll Disbursements #184392-184544 for the period ending 1/23/2021 to be paid on 1/29/2021.

Ayes: All

Absent: Smith, Bell

The Board reported on Outreach/Committee Meetings they attended.

At 8:35 a.m. HIPAA Compliance Officer Tischuk and Veterans Affairs Service Officer Hamann met with the Board to discuss a Business Associate Agreement between Cedar County and VetraSpec Software. Tischuk explained to the Board the current software being used by Hamann does not allow her to fulfill her job requirements. Tischuk consulted with Roger Shindell, CAROSH Compliance Solutions, Assistant County Attorney Blank and I.T. Director Cahoy regarding the VetraSpec Software with only minor changes. Tischuk let the board know that VetraSpec will only use their BAA agreement and will not entertain using Cedar County's form. Everyone consulted by Tischuk was made aware of this and felt that VetraSpec's BAA meets the HIPAA requirements and it was fine for the Board to sign the agreement. Hamann stating this is a web-based software embedded into the VA and it is used nationwide, this is not installed software. Sup. Gaul asked if this is the same situation with the Public Health Department. Tischuk replied no, due to the VA has undertaken the security on the software, therefore Hamann only has limited access to complete her job requirements. Tischuk recommended the Board to approve the Business Associate Agreement.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Business Associate Agreement between Cedar County and VetraSpec Software.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Bruce Barnhart to the Zoning Board of Adjustment.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Josh Crist and reappoint John Dornfeld to the Planning & Zoning Commission.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Wayne Frauenholtz, David Walton, Dean Wilkerson, Robert Wilkins Jr, and Sheila Budelier to the Eminent Domain Commission.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Gaul seconded by Sup. Agne to approve a step wage increase for Joel Hocke from \$22.91 to \$24.12, effective January 29, 2021.

Ayes: All

Absent: Smith, Bell

Moved by Sup. Gaul seconded by Sup. Agne to approve a step wage increase for Isaac Brennan from \$22.61 to \$23.80, effective February 3, 2021.

Ayes: All

Absent: Smith, Bell

Auditor Dauber updated the Board regarding a grant available for purchasing and installing a generator for the courthouse. Custodian Gritton met with Cummins and Tri-City Electric and obtained the quote in the amount of \$102,578. EMA Director Freet will submit a Notice of Intent once it the HMP is approved by FEMA. The cost share grant program for the county is 15% or \$15,300. Dauber asked the Board if she could add this to the FY 21/22 budget and the board agreed.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 8:58 a.m., to February 2, 2021.

Ayes: All

Absent: Smith, Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 2, 2021 with the following members present: Bell, Gaul, Kaufmann, Smith, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Veterans Affairs Service Officer Hamann submitted the January reports and minutes from December 16, 2020 meeting.  
River Bend Transit submitted June 30, 2019 & 2020 Financial Statements.

Manure Management Annual Updates submitted by:  
Hermiston Farms Inc. #62808, 1522 Yankee Ave., New Liberty

It was noted the following Handwritten Disbursement was issued on January 29, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426095 for \$2,792.72-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Board Minutes of January 28, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:31 a.m. Mike Galloway, Ahlers & Cooney P.C. was called to discuss the Compensation Board recommendations for the Elected Officials. Those in attendance were Recorder Bahnsen, Sheriff Wethington and Treasurer Delaney. Sup. Kaufmann stated he has two goals, 1) to be competitive based on other counties our size and 2) be in a place to maintain. Galloway stated he does not make the recommendations to the Compensation Board; he only supplied the salary data of five up and five down of the surrounding counties which is important to look at so Cedar County stays competitive and not necessarily to achieve to those levels. Galloway furthered discussed the trend he is seeing across the state is around 2 – 3%, although he is seeing higher in some counties that need to adjust the salaries. Galloway stated the County has been a very good manager of salaries and have not expended money for years, so it is time to reset, set the pace and keep an eye on it. Sup. Gaul asked Galloway how many Board of Supervisors follow the recommendation from the Compensation Board? Galloway replied about 50/50, depends on how the Compensation Board responded, whether it is reasonable, recognizable and it is a hard projection on any given year. Galloway reminded the Board that the Compensation Board responsibility is to set the salaries on the data, not to consider all the factors, for example county finances. The Board of Supervisors make that decision based on finances. The Board thanked Galloway for his time and the call concluded.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Sheriff Wethington, Recorder Bahnsen, GIS Teut, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Environmental & Zoning Director LaRue, IT Director Cahoy, CPC Director Tischuk, Conservation Director Dauber, Public Health Director Walker and Auditor Dauber.

HIPAA Compliance Officer Tischuk met with the Board to provide an update on the HIPAA concerns regarding the Square Space Scheduling Program the Public Health is requesting to utilize for scheduling COVID vaccines. Public Health Director Walker, I.T. Director Cahoy and Public Health Preparedness Director Butler were present. Tischuk provided the Board with the compliance issues, regarding access and security for all the private health information due to the program being web based and Square Space denying to sign the County Business Associate Agreement. Tischuk consulted with Roger Shindell, CAROSH Compliance Solutions and

Assistant County Attorney Blank. Discussion was held. Walker informed the Board that her staff is stressed, overwhelmed by the hundreds of phone calls and the verbal abuse from the public and needs a program to assist in scheduling. Sup. Kaufmann understood Walker's frustration although Tischuk concerns are valid and Square Space needs to provide these answers. Butler stated other counties are using this software. Sup. Agne requested Walker to provide the counties that are utilizing this software so Tischuk can follow up on the HIPPA requirements with those counties. Further discussion was held regarding the phone calls the department are receiving. Sup. Bell suggested a call center and hiring temporary employees to answer the calls so it would free up the staff's time to perform their daily work. Butler stated the public is very upset when we do not have the capability to schedule vaccines. Sup. Kaufmann stated you do not have to take that; you inform the caller you are going to hang up. Walker stated you do not know what it feels like and it is hard to walk away. The Board asked Walker if any emergency meetings have been held with the Board of Health relating to these concerns. Walker stated she was hired as Director to resolve these problems. More discussion was held on contacting the Public Health ISAC Affiliate group to obtain information regarding what other counties are using for scheduling purposes. Walker and Butler were not aware of such a group. Sup. Smith provided Walker the name to contact that oversees the Public Health Affiliate group. The Board consensus was they would allow a budget amendment if needed so Walker could hire temporary employees to assist answering the phones. The Board asked Walker to report back before the Board leaves today with an update regarding the counties that utilize Square Space. Auditor Dauber sent a message to her fellow Auditors requesting the software their Public Health Department is utilizing. Dauber will forward the information as it becomes available.

Moved by Sup. Gaul seconded by Sup. Bell to award the projects and approve the funding for the Cedar County Veterans Graves Grant, as presented by Sup. Kaufmann.

Ayes: All

Discussion was held regarding the funding for the Lower Cedar Watershed. Sup. Bell stated there is no plan in place for funding although any increase would be appreciated. Current funding is \$1,000.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve an increase of \$1,000 for FY 21/22 funding for the Lower Cedar Watershed, total funding is \$2,000.

Ayes: All

Discussion was held regarding the funding for the Home Base Iowa Program. Sup. Bell stated C.C.E.D.C.O. would operate the program and would submit a claim to the Auditor's Office for payment. The \$7,500 is the maximum funding per year and if the money is not spent it will roll over to next year. The Board stated this is super for our Cedar County Veteran's.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the FY 21/22 funding for the Home Base Iowa Program from \$0 to \$7,500.

Ayes: All

Discussion was held regarding the cost of living for employees. Auditor Dauber stated the actual cost of living was 1.05% and departments budgeted 1.5%, as instructed.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a 1.5% cost of living increase for all non-union employees.

Ayes: All

The Board continued regarding the Elected Official salaries. Auditor Dauber read the recommendation to the Board, increases of 5% for the County Treasurer, 6% for the County Auditor and Recorder, 8.45% for the County Sheriff, 4% for the County Attorney and 3% for the Board of Supervisors. Sup. Agne stated the Compensation Board did as we asked them too. Sup. Kaufmann agreed and said the Board has been talking for three years about the increase in salaries. Sup. Bell agreed although stated it just is not good timing with COVID, this looks bad. Sup. Kaufmann stated if the Board would have dealt with this last year, they could have just maintained this year. Sup. Bell added there have been new members on the Compensation Board and were educated and worked with the Galloway this year. Sup. Agne agreed and stated the County has a HR person everyone can trust. Sup. Bell stated theoretically, we should be at a

point of maintaining for the future years. Sup. Kaufmann agreed and stated this is the closest to an actual plan due to the cooperation of the Board, Galloway, and Compensation Board.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the recommendation from the Compensation Board, except for the Board of Supervisors recommendation is reduced by 50%.  
Ayes: All

Sup. Kaufmann requested Auditor Dauber to send an email to the Compensation Board Representatives and inform them of the action taken by the Board of Supervisors and we should only need to be maintaining in the future years.

Auditor Dauber reviewed the Proposed Property Tax Levy notice. Dauber explained the General Basic and General Supplemental has an overall increase of expenditures of 2.87% from last year, or \$189,684. Although the levies are not increasing due to the growth in valuation. The Rural Service Levy will be decreasing from 3.29 to 3.10, a reduction of 19 cents. Dauber will publish the notice in next week's newspapers.

Moved by Sup. Bell seconded by Sup. Kaufmann to set the public hearing for February 23, 2021 at 9:00 a.m.  
Ayes: All

Engineer Fangmann met with the Board to request approval for a 28E Agreement for contracting of Consulting Services with HDR Consultants for the Rochester Bridge, 2021 Build Grant Application between counties. Fangmann informed the Board the total cost for services to compile and complete the grant is \$108,327, with the county responsible for \$13,541.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the resolution and allow Chairperson Agne to sign the 28E Agreement for Contracting of Consultant Services for the Preparation and Submittal of the 2021 BUILD Grant Application.  
Ayes: All

Engineer Fangmann presented the 2021 Right of Way Purchase Resolution. Discussion was held.

#### RESOLUTION

Moved by Kaufmann seconded by Bell that the following policy be established for purchase of right-of-way easements for 2021.

1. Bare land purchased at 5.0 times the assessed value.
2. Cedar County will pay for replacement of existing fence in good repair at the time of acquisition of the right of way at the rate of \$35.00 per rod to be measured along the new right of way line.
3. Damages and other items to be considered on an individual basis.

Approved this 2<sup>nd</sup> day of February 2021.  
Ayes: All

Chairperson Agne asked if there is any other business to go in front of the Board. Sup. Kaufmann requested Auditor Dauber to contact Public Health Director Walker to ask if she had an update before the Board adjourned. Dauber could not contact her via phone, so Sup. Gaul proceeded to the Public Health Office. Gaul returned and informed the Board that Director Walker had no update to provide the Board.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 12:00 p.m., to February 9, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 9, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Home Health Division Manager Knox submitted a Notice of New Hire for Mary Sue McKillip starting on 2/3/2021 for Home Care Aide position at a rate of pay \$15.53. Home Health Division Manager Knox submitted a Notice of Voluntary Resignation for Tari Laing, Home Health Aide, effective 2/5/2021.

It was noted the following Handwritten Disbursement was issued on February 5, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426254 for \$625.78-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of February 2, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve Claim Disbursements #426096 - #426253 paid on February 4, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the FY2020 Cost Allocation Plan.  
Ayes: All

At 8:45 a.m. Sherri Hunt, Director of the Cedar/Jones Early Childhood Iowa met with the Board to provide information on services the organization provides to the community. Hunt has been the Director since 2003 and when the merge occurred in 2012 with Jones and Cedar County she continued with the role. Hunt provided a handout to the Board and explained the following programs: Preschool Scholarships, Child Care Alliance Response Team, I-Smile Program Expansion, Child Care Nurse Consultant, Dolly Parton Imagination Library and Child Care Provider Quality Improvement Supports. Cedar/Jones Early Childhood Iowa Priorities are: Improve access to quality early care and education opportunities, Promote the development of a local mental health system that identifies and addresses the needs of young children & their families, and support a dental health system that meets the needs of young children and their families. Discussion was held regarding the fiscal agent responsibilities. The Board requested Hunt to provide a bullet point proposal regarding the fiscal agent.

At 9:30 a.m. Maggie Burger called into the board meeting to discuss the bond timeline and FY22 levy amount. Burger provided handouts and explained the timeline and FY22 levy amount. Discussion was held. Burger requested the Board to provide to her how many years for the repayment of the bonds by March 2<sup>nd</sup>. The Board informed Burger that Sheriff Wethington and EMA Director Freet are scheduled to meet with the Board on February 16<sup>th</sup> and will have estimated dollar for the 911 communication project. The Board will forward this information to Burger at that time. Burger explained to have the "not to exceed" to be higher for the flexibility of the premium because the actual amount that will be borrowed will only be the cost of needs and issuance. Burger explained the proposed timeline and the importance of it regarding holding

required public hearings, including the debt service levy in the FY22 budget, bond sale and bond proceeds to pay for the payment in FY22. The Board thanked Burger and the call was concluded. Further discussion was held.

The board recessed for ten minutes.

The Board requested HIPAA Compliance Officer Tischuk and Public Health Director Walker to meet with the Board and provide an update on the scheduling software. Walker will not be hiring temporary staff to answer phone calls due to the constant information changing throughout the day. Walker has increased hours of a current part-time employee to assist in answering the phone calls. Walker informed the Board that they have partnered with Mercy, Unity Point and two pharmacies for administering the vaccine. Discussion was held regarding the on-line software. Tischuk informed the Board that she has not received a reply from Roger Shindell, CAROSH Compliance. A phone call was placed to Shindell. Shindell explained to the Board he is actively pursuing additional information although it is difficult to contact Acuity due to the only way of communication is via email. The Board inquired if Cedar County was the only one utilizing this software of his clients. Shindell replied, no, although Cedar County is the only client that contacted him for approval. Shindell stated this is more of a security issue than a privacy issue. Discussion was held on the county liability of the online scheduling with Shindell. Shindell explained if the Board decided to utilize the program prior to receiving the approval from Shindell the county would not be liable. If Shindell does report to the Board this software is not compliant, at that time the county would need to stop using the program or mitigate the risk. Shindell informed the Board he will continue with his investigation and update the Board with his findings. The call concluded with Shindell. Discussion was held regarding the Cyber Insurance Policy the county has with Gallagher if a breach were to occur if the county would be covered. A phone call was placed with Judy Funk, representative of Heartland Insurance. Funk stated she has forwarded on the information she received from Tischuk to Gallagher Insurance. The call concluded with Funk. Discussion was held on how to expedite the approval from the Board, when Gallagher has approved the Acuity online scheduling agreement.

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize and allow the chair to sign the Business Associate Agreement with Acuity, with Gallagher's approval.

Ayes: All

Walker provided a COVID update regarding the current Governor's Proclamation. Walker stated some businesses are continuing to follow the recommendation of wearing a mask. She stated it is a difficult time to lift the mask mandate due to the shipment of vaccine is slow to receive. Walker stated it is up to the public to make their own decision.

Engineer Fangmann met with the Board for approval on bridge inspections and dust control. Fangmann stated for 2021 there are 203 bridge inspections and for 2022 there will be 211 bridge inspections. The inspections vary each year.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the contract for 2021 and 2022 Cedar County Bridge Inspection and Rating Program.

Ayes: All

Fangmann informed the board the maintenance policy for the Application of Dust Control is the same as last year. If the weather cooperates in the Spring, the application deadline would be April 30<sup>th</sup> for the May 15<sup>th</sup> application and May 28<sup>th</sup> for the June 12<sup>th</sup> application.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the 2021 Maintenance Policy for Application of Dust Control.

Ayes: All

Moved by Sup. seconded by Sup. to adjourn at 11:35 a.m., to February 16, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 16, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sherri Hunt, Director of Cedar/Jones Early Childhood Iowa regarding proposal of providing Fiscal Agent services.  
Cedar County Clerk of Court submitted Fees Collected for the month of January 2021.  
Safety Committee Minutes on January 28, 2021.  
Legislative update from Representative Bobby Kaufmann.

Manure Management Annual Updates submitted by:  
Tim Kahl – Site 1 for a site at 2109 Hoover Hwy, Lowden.

It was noted the following Handwritten Disbursement was issued on February 12, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426255 for \$13,618.19-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to amend and approve the agenda with additions of 28E Drug Task Force Agreement and Kent Rosenberg with Gallagher Insurance will be calling in at 8:45 a.m.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of February 9, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements #184545-184694 for the period ending 2/6/21 and to be paid on 2/12/21.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Bell to approve the Quarterly Investment Report ending 12/31/2020.  
Ayes: All

At 8:45 a.m., a discussion was held with Kent Rosenberg, HIPAA Security Officer Tischuk, Public Health Director Walker and the Board regarding Acuity software agreement. Rosenberg informed the Board he has reviewed the agreement and it does not include a dec page that shows Cedar County as an additional insured. Rosenberg stated it seems as though the vendor is confused with our request; therefore, he would be happy to be part of the conversation. Walker will provide the contact name and email for Rosenberg to email his request. The call concluded.

HIPAA Compliance Officer Tischuk met with the Board to discuss the Sanction Policy. Tischuk explained the current policy is detailed, although she recommends another version that breaks down the sanctions by a matrix. Sup. Bell mentioned this policy needs to be placed in the employee handbook. Sup. Agne requested copies of the current policy and the proposed policy to review. Further discussion was held. Tischuk will contact Mike Galloway to discuss placing this policy in the employee handbook and how this would affect the unions. Tischuk did state this policy would be placed in the HIPAA manual. Tischuk will report back to the Board with the findings after her discussion with Galloway. The revised policy will be placed on next week's agenda for approval.

CPC Director Tischuk met with the Board to provide an update on the Mental Health Region budget. Tischuk informed the Board at a budgeting meeting it was discussed to have three counties lower the levy. Tischuk explained the complex situation based on state mandates and

providing services without running out of money. She will be attending two additional meetings with the region to finalize the budget and will return with an update.

EMA Director Freet and Sheriff Wethington met with the Board to update them on the 911 radio network project. Freet and Wethington stated the 911 Service Board hired MCM Consultants to review the two budgetary proposals received by Raycom and Motorola for joining the SARA and ISICS systems. MCM Consultants provided a letter to the Board that stated the cost to not exceed of \$7,406,510 that can be used for budgeting for a bond for capital costs from the lowest qualified vendor. This capital outlay of funds will provide tower sites that when properly maintained will last fifty years, radio infrastructure designed to last at least twenty years, subscriber units for all public safety agencies, project management, training and a five percent contingency. MCM also recommends exploring a prepayment of maintenance funds as additional discounts are possible and could be more advantageous considering the interest rate of a bond. If financially beneficial, an additional amount not to exceed \$1,223,218 would provide maintenance of all system components through the year 2029. Sup. Kaufmann stated, "There is no competition, both companies are gouging the county in the interest of public safety". Wethington explained currently antennas are located on the water towers in the cities. Due to the terrain of the land in the county, the radio reception is not adequate, and the current system is 25-30 years old and is not working for everyone's needs. This system is not the most expensive or the cheapest but it's the best option for the taxpayers and it needs to be done right. Wethington explained the 911 Service Board would have control over all the programming and support. Discussion was held regarding agreements with entities and set contribution rates for the radio's and dispatching. Wethington understands the substantial amount of the project, although this is a huge public safety concern for our citizens and first responders. Sup. Gaul left the meeting at 10:00 a.m. Freet informed the Board that the 911 Service Board will be meeting on Thursday night to discuss and award the project to the vendor. Freet asked the Board to consider the recommendation from MCM Consultants and approve the not to exceed amount. At that time, Freet can instruct MCM Consultants to proceed with further negotiations with the vendor. No action was taken.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the 28E Drug Task Force Agreement as restated and amended.

Ayes: All

Absent: Gaul

Moved by Sup. Smith seconded by Sup. Bell to approve Handwritten Warrants #426256-426259 in the amount of \$488.17 to VISA to avoid late fees and finance charges.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:57 a.m., to February 23, 2021.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 23, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Brenda Johnson, Office Manager submitted a notice stating Megan P. Miller has been hired as a dispatcher effective February 22, 2021 at the rate of \$18.08 hourly.  
Angela Knox, Home Health Division Manager submitted a voluntary separation for Robin Hetzler effective February 28, 2021.  
Kent Rosenberg, CPCU Gallagher email correspondence inquiry on insured for Professional/Cyber Liability regarding the Acuity Scheduling software.  
Chief Deputy Koranda submitted a notice of hiring Kendall Kray, Correctional Officer effective March 7, 2021 at the rate of \$18.08 hourly.

Manure Management Annual Updates submitted by:  
Valley View Farms, Inc. for a site at 642 280<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on February 19, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426413 for \$2,637.34-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of February 16, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #426260 - #426412 paid on February 18, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

CPC Director Tischuk met with the Board and provided an update on the Mental Health Region budget. All five counties have budgeted at the max levy rate. The Region is still in the budget process and have not set the levies. General discussion was held regarding current services and the projected ending fund balances for all the counties in the Region. Tischuk will provide an update to the Board on March 9<sup>th</sup>.

HIPAA Compliance Officer Tischuk met with the Board to provide additional information she received from Ann Smisek, Attorney for Ahlers Cooney P.C., regarding the revised Sanction Policy and how this would affect the union employees. Smisek advised Tischuk that she reviewed the collective bargaining agreements and saw no conflict or difference on how this policy would apply to union employees. None of the contracts have discipline or discharge provisions or transfer provisions so she believes this HIPAA policy could be applied the same to all county employees. Smisek agreed that the revised policy goes into greater detail on the process and sanctions.

Moved by Sup. Smith seconded by Sup. Bell to approve the Sanction Policy and the policy will be placed in the HIPAA Policy Manual and Employee Handbook.  
Ayes: All

At 9:00 a.m. the public hearing for the Proposed Property Tax Levy was held. Chairperson Agne read the legal notice. There were no verbal or written comments.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution.

Maximum Property Tax Dollars Resolution  
Approval of FY2022 Maximum Property Tax Dollars

WHEREAS, the Cedar County Board of Supervisors have considered the proposed FY2022 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on February 23, 2021,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County that the maximum property tax dollars for General County Services and Rural County Services for FY2022 shall not exceed the following:

General County Services- \$6,796,947  
Rural County Services- \$2,816,261

The Maximum Property Tax dollars requested in General County Services for FY 2022 represents an increase of 102% from the Maximum Property Tax dollars requested for FY 2022.

The Maximum Property Tax dollars requested in Rural County Services for FY 2022 does not represent an increase of 102% from the Maximum Property Tax dollars requested for FY 2022.

Ayes: All

Maggie Burger, Sr. Vice President of Speer Financial met with the Board, via conference call to review the 10-, 12- and 15-year debt schedules for bonding. Sheriff Wethington and EMA Director Freet was in attendance. Burger informed the Board the bonds are sold in \$5,000 increments; the schedule is subject to change due to the interest rate will be set at the day of the bond sale and the schedules are conservative because they do not have increases valuation growth. Final schedules will be provided after the bond sale. Sup. Bell inquired about pre-paying the bonds. Burger informed the Board the bonds can be prepaid until after the 6<sup>th</sup> year of a 10-year schedule, 7<sup>th</sup> year of a 12-year schedule or the 8<sup>th</sup> year of a 15-year schedule. Sup. Kaufmann asked Burger what other small rural counties that are in the same predicament as Cedar are doing? Burger stated the majority of the counties have set the prepayment schedules to 12 or 15-year. Sup. Kaufmann stated the 10-year and 12-year are aggressive and he would consider the 15-year schedule due to the following factors: interest rates is low, potential growth in the valuation, option to prepay the bonds and it is less aggressive. Sup. Smith had concerns of the length of the 15-year schedule due to the life span, improvements and/or replacements of the radios before the bonds were paid off. Burger usually stated the useful life of a radio is 5-7 years and the estimated cost of the radios and pagers are \$1.3 million, therefore the radio portion of the debt will be paid for in the first 3-4 years. Discussion was held on the timeline of the mandatory public hearings and sale of the bonds. Burger informed the Board; at the public hearing you will want to set the not to exceed amount higher than the project cost to reflect the premium you will receive. The premium is the difference of the offering interest rate vs. the actual interest rate on the day of the bond sale, this affects the investors. Burger stated the not to exceed amount would be \$9,950,000 but the amount of borrowing would be the cost of the project not to exceed \$9,740,000. Burger informed the Board if you do not set the not to exceed to include the premium dollars the Board would have to set additional public hearings to spend the monies.

Moved by Sup. Bell seconded by Sup. Kaufmann to set the not to exceed \$9,950,000 and the not to exceed for borrowing public funds is \$9,740,000 for 15-years.

Ayes: All

At 9:30 a.m. Engineer Fangmann met with the Board and opened the bids for project L-202107—73-16, (Adams Avenue/Bunker Hill/Valley Forge Project). Barry Rhinehart, L.L. Pelling was present. Fangmann received one bid from L.L. Pelling at \$478,458.37. Fangmann budget estimate for the project was \$590,000. Fangmann will review the required documents and return to the Board room with his recommendation.

Engineer Fangmann informed the Board the final cost for the 310<sup>th</sup> project --- BROS-SWAP-C016(108)—FE-16 was \$488,409.51. Taylor Construction was \$429.50 over contract.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for project BROS-SWAP-C016(108)—FE-16.

Ayes: All

Engineer Fangmann requested the Board approve and sign the following resolution awarding bridge project BROS-SWAP-C016(110)—SE-16 to Jim Schroeder Construction in the amount of \$629,906.27. Fangmann informed the Board the tentative start date of this project is June 14<sup>th</sup>. Fangmann budgeted \$700,000 and estimated the project cost at \$686,000.

Moved by Sup. Smith seconded by Sup. Gaul to approve the following resolution.

### **RESOLUTION**

**WHEREAS**, the Board of Supervisors, hereafter referred to as “the Board”, believes the BROS-SWAP-C016(110)—SE-16, hereafter referred to as “the project” is in the best interest of Cedar County, Iowa, and the residents thereof. The project is defined as a bridge replacement near 1429 Red Star Road over a branch of Sugar Creek in Section 4 of Center Township; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cedar County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Jim Schroeder Construction, Inc. in the amount of \$629,906.27 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Robert D. Fangmann, the County Engineer for Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the utility permit for Alliant Energy to move power poles for the Red Star Road bridge project and waive the \$100.00 fee.

Ayes: All

EMA Director Freet met with the Board and provided a handout on the current COVID-19 grant status. Freet explained the county has received payment in full for the safety glass protective barriers and PPE. Freet is projecting receiving the Federal share, approximately \$5,100 for the temporary temperature screener within three weeks. This project was delayed due to an incorrect date. Freet advised the Board that Project 152062 for contract service expenses for the Public Health Department was submitted for the total amount of \$7,915.54. The county has received the Federal portion of \$5,936.36 and the State’s share is on hold due to documentation was not submitted per the adopted procurement policies. Freet explained she requested the required

documentation from Bonnie Butler, without any success. Freet provided written email documentation for review, if needed. The Board placed a call to Public Health Director Walker. Walker was not sure of this situation because it was before her time of hire. She also stated she was not aware those funds were not approved. Freet did state that Walker was included on the January 29<sup>th</sup> email, requesting this information. Walker informed the Board she will follow up on this matter. The Board requested Walker provide an update at the next board meeting. The call concluded. Further discussion was held. The Board requested Auditor Dauber email the Board of Health and ask them to attend the board meeting on March 2<sup>nd</sup> at 10:00 a.m. to discuss this situation. Freet explained this is a reflection on her integrity and in good faith she submitted the information for reimbursement. Sup. Bell is disappointing in the situation and understands Freet's position although he appreciates her work.

EMA Director informed the Board the Hazardous Mitigation Plan has been accepted and approved by FEMA. This plan is required for the county to be eligible for federal funds.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution.

### **Resolution**

#### **Adopting the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan**

**Whereas**, Cedar County, Iowa recognizes the threat that natural hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**Whereas**, the U.S Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

**Whereas**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

**Whereas**, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**Whereas**, Cedar County, Iowa fully participated in the hazard mitigation planning process to prepare this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**Whereas**, the Iowa Homeland Security and Emergency Management Division and the Federal Emergency Management Agency Region VII officials have reviewed the “Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan,” and approved it contingent upon this official adoption of the participating governing body; and

**Whereas**, Cedar County, Iowa desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan; and

**Whereas**, adoption by the governing body for Cedar County, Iowa demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals outlined in this Multi-Jurisdictional Local Hazard Mitigation Plan; and

**Whereas**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

**Now, therefore, be it resolved**, that Cedar County, Iowa adopts the “Cedar County Multi-Jurisdictional Local Hazard Mitigation Plan” as an official plan; and

**Be it further resolved**, Cedar County, Iowa will submit this Adoption Resolution to the Iowa Homeland Security and Emergency Management Division and Federal Emergency Management Agency Region VII officials to enable the plan’s final approval.

Ayes: All

EMA Director Freet inquired whether the Board wishes to continue to provide an COVID-19 newsletter. Freet provided a graph showing the number of newsletters that were distributed and the number of locations. On April 24, 2020 there were 4,532 newsletters distributed to 28 different location sites. As of January 24, 2021, there was 370 newsletters distributed at 8 different location sites. Freet shared it was a great tool to provide the citizens that were not able to access information through the internet or social media. Although currently the citizens concern is the vaccine and due to the continuous changes regarding the vaccines the newsletter cannot provide the most current accurate data. The board requested Freet to email all department heads and ask them to provide her with any information for the last edition of the newsletter.

Moved by Sup. Bell seconded by Sup. Kaufmann to discontinue the newsletter after publication of the February newsletter.

Ayes: All

Engineer Fangmann returned to the Board room for approval on awarding contract for project L-202107—73-16.

Moved by Sup. Kaufmann seconded by Sup. Agne to award contract for project L-202107—73-16 to L.L. Pelling in the amount of \$478,458.37.

Ayes: All

At 10:28 a.m. Engineer Fangmann met with the Board to review the feasibility study and discussion was held all the various alternatives for the replacement of the Cedar River bridge located at Rochester. FHWA#018490. There were no public present in the board room or on the call-in conference phone line. Engineer stated Calhoun-Burns and Associates, Inc. was retained by Cedar County to perform a feasibility study of the Rochester Bridge. The Rochester Bridge existing structure is 1144' in total length the roadway width is 26' with a current load posted at 28, 40, 40 ton. The load posting and width of the structure creates significant restriction for truck and agricultural traffic. This bridge is a vital link for agricultural vehicles as many cannot travel on the interstate and the paved route detour is 20+ miles. Due to its important location, it carries a traffic volume of 820 vehicles per day, per Iowa DOT traffic data. The existing bridge width of 26' is less than the preferred minimum of 30' for new bridges, per the American Association of State Highway and Transportation Officials. It is the County's desire that the F44 route be listed as the official Interstate 80 emergency detour in this area as it provides a shorter detour for travelers, which in turn reduces the impact of the County maintained roads. Due to the current load posting and with restrictions of the bridge, this is not feasible.

An inspection of the bridge was completed on June 3, 2020 as part of the County's biennial bridge inspection program. Additionally, a fracture critical inspection was completed on July 7, 2020 and an unofficial underwater inspection was completed September 22, 2020. Engineer Fangmann provided partial copies of these inspection reports are included as Appendix B. The bridge was built in 1948. A bridge deck replacement was completed in 1984 and extensive PCC patching of the deck has been completed thereafter. It appears to be a continual maintenance issue for the County. Some cracking is present on the top of the deck. Leaching is visible on the underside of the deck which is a sign of salt intrusion into the concrete. Spot locations appear to have higher concentration of leaching. The presence of leaching is a good indicator that the steel reinforcement in the deck is corroding. The steel superstructure is in severe condition. Several cracks and holes are in the primary load carrying steel members. Additionally, spot locations exhibit severe corrosion with section loss of the member. These deficiencies attribute to the overall load carrying capacity of the bridge. The steel members were cleaned and painted in 1984. The foundations are in fair condition. There is cracking, spalling and general deterioration due to their age and being exposed to the elements during their lifetime. Additionally, multiple flood events causing scour around the piers led to significant scour/erosion repairs that were completed in 2014. Engineer Fangmann explained five alternatives to be considered:

- **Alternate 1, Rehabilitation:** As presented in the "Existing Conditions" section of this report the structure is in a state of deterioration. This is due to its 70 plus years of traffic, winter maintenance and exposure to the elements. The structural concrete is contaminated with salt, and the embedded reinforcing steel is corroded. The steel superstructure has holes, cracks and severe corrosion. These issues have reduced the structural capacity of the bridge and has led to the current three-truck sign load posting at 28, 40, 40 tons which restricts truck traffic. Due to the extensive nature of the deterioration, a significant portion of the bridge would need to be removed to complete rehabilitation. It would not be possible without major modifications to all components to meet the preferred 30' bridge width. At the completion of a rehabilitation, there would be minimal portions of the original structure remaining. Due to the need to remove and modify nearly the entire structure, rehabilitation is not a feasible option.
- **Alternate 2, No Action:** As noted in Alternate 1, this bridge has serious structural issues. If nothing is done to the bridge, the structural conditions will continue to worsen until such a time that the bridge needs to be closed to all traffic. As discussed earlier in this report, this bridge has an important impact as it connects residences and agricultural businesses to other parts of the road system. Therefore, permanent closure of this route is not desirable, and this is not a feasible option

- **Alternate 3, Relocation of the Existing Structure to an Alternate Site:** As noted in Alternate 1, this bridge has significant structural issues that will continue to worsen. The bridge roadway width is 26'-0", while the preferred width is 30'-0". Relocation to another site will not rectify these situations. In addition, the actual act of relocating the bridge would be quite complicated on this 1144' long bridge. The concrete deck would need to be removed to access the steel superstructure. The continuous steel through girder superstructure is made up of hundreds of corroded, riveted connections that would have to be manually dismantled. Additionally, the bridge is considered fracture critical. This means a significant amount of temporary shoring would need to be erected in the Cedar River to avoid collapse of the bridge while the connections are being dismantled. The two concrete abutments and seven concrete piers would not be able to be relocated due to their massive size and weight and many of them have driven timber piles which are encased in the footings. Transporting a bridge of this size dismantled into a multitude of individual members would take a significant amount of hauling equipment. It is very likely easements would need to be acquired just to allow for lay-down areas for the members. New abutments and piers would need to be constructed at the alternate site. Erection of the steel superstructure would require the hundreds of connections to be manually reassembled using either rivets or bolts. A new deck would need to be constructed. Permanent right-of-way may need to be purchased at the alternate site as well. Relocation of the existing bridge is not a feasible alternate.
- **Alternate 4A, Road Realignment - South Offset:** See Exhibit C for an aerial photograph indicating considered alternate alignments. Offsetting the proposed alignment to the south would involve permanent impacts to a large area of regulatory wetlands resulting in significant mitigation requirements. Bat habitat would also be negatively impacted. Additionally, a high capacity overhead electric line would need to be relocated, which would result in even greater environmental impacts.
- **Alternate 4B, Road Realignment- North Offset:** Offsetting the proposed alignment to the north would result in a significantly longer bridge with very poor channel alignment. The USA Corps of Engineers recently completed a stream bank protection repair project at the west end of the bridge, which could interfere with pier placement on a north offset realignment. Prime farmland would be lost at the northeast corner. Wetland, state-protected mussel species and shorebird nesting habitats could also be impacted as a result of a northern realignment.
- **Alternate 4C, Road Realignment - Original Alignment:** Relocating the alignment to the original 1930's alignment approximately 2000' upstream was considered. This would require major grading and paving. Acquisition of at least one residential home on the west side of the river would likely be required. Additionally, Madison St./285th St. in the town of Rochester would need to be widened and paved to accept highway traffic. Up to thirteen individual parcels in Rochester would be negatively impacted. Typical highway speeds would not be achievable through the town of Rochester, and it would be undesirable for agricultural equipment to travel through Rochester. For these reasons, traffic and goods would not be able to efficiently travel along F44. Realigning the road further to the north is not feasible as that would require extensive grading, paving and right-of-way acquisition.

  - In Alternates 4A and 4B, realignment of the west intersection would need to occur. In all realignment cases, significant permanent right-of-way would need to be purchased. Additionally, leaving the existing deteriorated bridge in place would leave the County with continued liability. Depending on the location of the realignment, F44 could be considered the official Interstate 80 emergency detour in the area.
- **Alternate 5, Replace the Bridge at its Current Location:** It is anticipated that a pretensioned prestressed concrete beam bridge, similar to the Interstate 80 crossing downstream, would be the most appropriate bridge replacement type as it allows for long spans and has been found to be more economical in the state of Iowa as compared to continuous steel I-beam bridges. Piers would likely be traditional concrete tee piers with both driven steel pile footings and spread footings as bedrock elevation varies at this site. Concrete stub abutments with driven steel piles would need to be utilized due to the length of the bridge. Approach paving would also be completed as part of this project. This option would require the elimination of the existing bridge, which would be an adverse effect. The new structure would be designed to current day vehicular loading requirements and incorporate current day safety features to protect the travelling public. For a new bridge, a 30' width would be required to meet current design criteria. If increased traffic volumes are anticipated due to removal of load and width restrictions, a

40' bridge width would be justified. With a new bridge in place, it is likely F44 could be considered the official Interstate 80 emergency detour in the area.

Moved by Sup. Kaufmann seconded by Sup. Bell to proceed with Alternate 5, replace the bridge at its current location at the recommendation of Engineer Fangmann.

Ayes: All

General discussion was held regarding the project and cost. Engineer Fangmann estimates a year and half to complete the project, although it depends on the river. If the county is awarded the grant it would not be in the construction phase until FY2022/2023. He stated the county needed to take advantage of this funding opportunity due to the county cannot financially afford to replace a \$7,000,000 bridge. Fangmann will continue to provide the board an update as the process moves forward.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:55 a.m., to March 2, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

March 2, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 2, 2021 with the following members present: Smith, Bell, and Kaufmann. Chairperson Agne and Sup. Gaul were absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Dionne Daedlow submitted February 2021 Consortium meeting minutes.  
Kent Rosenberg, Gallagher Insurance provided an update stating Acuity does carry Professional/Cyber coverage.  
Clayton Schuett emailed the Board stating he is unable to attend the meeting on Tuesday.  
Jacqueline K. Bohlen submitted her Notice of Retirement effective April 15, 2021 will be her last working day and will vacation out until May 15, 2021.  
Roger Shindell, CAROSH provided an update to Jamie Walker regarding his concerns on the Acuity Software relating to a breach.  
General Obligation Suitability Letter submitted by Maggie Burger, Senior VP, Speer Financial.  
Chief Deputy Knoche submitted a Notice of Transfer for Derrick Gray transferring from Correctional Officer to Deputy Sheriff effective March 14, 2021, at a rate of \$27.15 hour.

Manure Management Annual Updates submitted by:  
Hinkhouse Customs, LP for a site at 435 300<sup>th</sup> Street, West Branch.  
John Sander – Taylor Site #61913 and Berry Site #68045  
Robert Lilienthal for a site at 131 240<sup>th</sup> Street, Durant.

It was noted the following Handwritten Disbursement was issued on February 26, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426414 for \$2,210.96-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Bell to approve the agenda.  
Ayes: All  
Absent: Gaul, Agne

Pro-Tem Chairperson Kaufmann addressed the public for comments and there were none. Libby Larson, temporary Regional Director for Senator Ernst out of Cedar Rapids office introduced herself to the Board via conference call.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of February 23, 2021.  
Ayes: All  
Absent: Gaul, Agne

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #185695-184850 for the period ending 2/20/21 and to be paid on 2/26/21.  
Ayes: All  
Absent: Gaul, Agne

Moved by Sup. Smith seconded by Sup. Bell to approve Handwritten Warrants #426415-426417 in the amount of \$1,065.42 to VISA to avoid late fees and finance charges.  
Ayes: All  
Absent: Gaul, Agne

Moved by Sup. Bell seconded by Sup. Smith to approve a step wage increase to \$24.12 hour for Derek Meyer effective on March 9, 2021.  
Ayes: All  
Absent: Gaul, Agne

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Bell to set the public hearing dates for the Recodification of County Ordinances on March 23<sup>rd</sup> and 30<sup>th</sup> at 9:30 a.m.

Ayes: All  
Absent: Gaul, Agne

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Sheriff Wethington, Recorder Bahnsen, GIS Teut, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Attorney Renander, Environmental & Zoning Director LaRue, IT Director Cahoy, Conservation Director Dauber, Public Health Director Walker and Auditor Dauber.

The Board recessed until 9:45.

At 9:45 a.m. Auditor Dauber met with the Board to request action on the resolution on setting public hearing dates for the General Obligation Agreement and for the FY21/22 County Budget.

Moved by Sup. Kaufmann seconded by Sup. Smith to set the public hearing for March 23, 2021 at 9:00 a.m. for the General Obligation Agreement.

Ayes: All  
Absent: Gaul, Agne

Moved by Sup. Smith seconded by Sup. Bell to set the public hearing for March 23, 2021 at 9:05 a.m. for the FY21/22 County Budget.

Ayes: All  
Absent: Gaul, Agne

At 10:00 a.m. the Board of Supervisors met with the members of the Board of Health, Jeanne Hein, Alan Beyer, Patricia Lilienthal in the board room. Also, in attendance were Angie Knox, Erica Christian, Bonnie Butler, Jamie Walker, Jodi Freet and Sheriff Wethington. Discussion was held regarding a grant that was submitted without the required documentation that is needed to receive State funds. Topics discussed but not limited to were contracts, posting of positions, responsibility of submission of grants, reimbursement, policies, and procedures. Sup. Kaufmann stated he appreciates EMA Director Freet for her due diligence. Kaufmann does not believe the Public Health Department made the mistakes intentionally. Jeanne Hein commends all departments that have and continue to deal with COVID-19. Butler and Walker both stated they had no intention to do harm to the county or Freet. Walker did state she believes the county needs to have more policies and procedures for departments heads as a resource. Kaufmann asked Freet if she would investigate the process to return the funds. Walker stated she does have the funds in her departmental budget to repay. Freet will follow up and report back to the Board. Discussion was held regarding the latest email from Kent Rosenberg, Gallagher Insurance that confirms Acuity software does carry Professional/Cyber coverage. He said that, with regards to insurance/additional insured status or any indemnification in your favor, this will be the most you are going to see from this vendor. Bell expressed his concern with not having this documentation. Smith asked Walker if she intends to proceed with this software and she replied yes.

Moved by Sup. Smith seconded by Sup. Kaufmann to allow the Public Health Department to utilize Acuity software for scheduling purposes.

Ayes: All  
Absent: Gaul, Agne

The meeting concluded. Discussion was held regarding an email that was received by the EMA Director Freet regarding a gentleman scheduling an appointment online through the COVID-19 website. I.T. Director Cahoy joined the meeting. Cahoy explained when the website was initially set up there were default settings and it appears an auto email reply was generated and defaulted back to Freet due to the designations of the staff leader of the website. Cahoy disabled the scheduling platform from the site. Walker asked Freet if she could revise the contact form to include a phone number. Freet will follow up. Walker stated she appreciates the Board of Supervisors efforts, support, and time.

I.T. Director Cahoy provided an I.T. update. Cahoy will be utilizing the Secretary of State's intrusion detection system known as Fireye and a phishing platform known as Proofpoint. He also stated the Microsoft 365 provides a security platform with phishing capabilities. Cahoy has been working with Mike Barr, Solutions Security Officer to implement additional security on the

servers. Cahoy will be proposing a revised VPN Policy. He stated all access will be revoked and access and permission for a VPN will have to be approved by him. Cahoy stated any non-IT employee with administrative access to sensitive IT infrastructure will be revoked, and he will be proposing new acceptable use policies moving forward. The Board appreciates Cahoy's work performance.

Moved by Sup. Smith seconded by Sup. Bell to adjourn at 11:24 a.m., to March 9, 2021.

Ayes: All

Absent: Gaul, Agne

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Cari A. Dauber, Auditor

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Jeff Kaufmann, Pro-Tem Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 9, 2021 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell was absent.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Delbert Longley, Chief Jail Inspector for the State of Iowa, reported the Cedar County Jail is following Chapter 50, Iowa Jail Standards and is compliant.  
Veterans Affairs Service Officer Hamann submitted February reports and January 27, 2021 minutes.

Auditor Dauber submitted a revised G.O. Bond schedule reflecting the estimated tax rate per \$1,000 from .77 to .50.

Clerk of Court submitted fees collected in our office for the month of February 2021.

Manure Management Annual Updates submitted by:  
Pasvogel and Son #63128, 1813 Rose Avenue, Tipton  
Pasvogel and Sons – 2 #68025, 1730 Rose Avenue, Tipton  
Tim Kahl – Site 1 #62880, 2109 Hoover Highway, Lowden  
Storjohann #68495, 1621 Vermont Avenue, Bennett  
PJ Farms Inc #68054, 1119 Vermont Avenue, Bennett

It was noted the following Handwritten Disbursement was issued on March 4, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426573 for \$2,489.01-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Bell

Pro-Tem Kaufmann addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of March 2, 2021.

Ayes: All

Abstain: Gaul, Agne

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve Claim Disbursements #426418 - #426572 paid on March 4, 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve an 8-month Class C with Outdoor Service and Sunday Sales effective April 1, 2021 for Cedar County Fair.

Ayes: All

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

At 8:35 a.m. Gary Slach met with the Board to discuss Lots 7 & 8 located in Slach's Commercial Subdivision located in Sec. 7 in Springdale Township. Engineer Fangmann and E&Z Director LaRue were present. Slach provided a map referencing the land in discussion. Slach informed the Board due to the DOT acquiring 94' of Lot 8 and the 60' easement; the remainder of the land (63') would only be suitable for a 12' building. Slach requested the Board vacate the easement so he would have 110' lot. LaRue stated he has a problem with losing the easement due to the road is the easement to the back property. Fangmann stated this was only a temporary easement because they were talking about expansion in the future; there is not a dedicated easement for the other property and cult sac. Slach stated he could not convince the DOT to buy the remaining property from him. Further discussion was held. Sup. Kaufmann will contact Representative

Kaufmann for his assistance in this matter. Kaufmann suggested a meeting take place at this location with Representative Kaufmann, DOT representatives and either LaRue or Fangmann and Slach. Kaufmann suggested Slach have a couple packets with clear maps be available for this meeting. Kaufmann stated this seems to be the best approach for resolution. Slach agreed.

Moved by Sup. Gaul seconded by Sup. Smith to approve a utility permit for REC to bore under 210<sup>th</sup> Street to place two poles for a residence at 2175 210<sup>th</sup> Street; the \$100.00 fee applies.

Ayes: All

Absent: Bell

At 9:00 a.m. the Board adjourned from regular session to meet as a Canvass Board to canvass votes cast for the Tipton Community School Special Election held on March 2, 2021. Auditor Dauber was in attendance.

Public Measure A --- To adopt a Revenue Purpose Statement specifying the use of revenues the Tipton Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund.

For the question----- Eighty-five (85) votes

Against the question----- Fifteen (15) votes

Public measure A did pass.

The Canvass Board canvassed votes cast for the Eastern Iowa Community College Special Election held on March 2, 2021. Auditor Dauber was in attendance.

Public Measure SR – To authorize and issue its school bonds in an amount not exceeding \$40,000,000 for such purposes for the Eastern Iowa Community College District (Merged Area IX).

For the question----- Thirty-one (31) votes

Against the question----- Twenty (20) votes

Moved by Sup. Agne seconded by Sup. Smith to approve the following proclamation.

**Proclamation**

**March 22-26 Meals on Wheels week**

On March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older. For nearly 50 years, these critical programs – commonly referred to as Meals on Wheels – have delivered more than just nutritious meals to homebound seniors in virtually every community across the country. And, the dedicated staff and volunteers who deliver these meals each week provide a vital lifeline and connection to the community, which are sometimes all it takes to keep our senior neighbors at home, where they want to be.

Meals on Wheels programs have come together each March since 2002 to celebrate this proven collaboration of local community organizations, businesses, all levels of government and compassionate individuals to ensure that our seniors are not forgotten. By volunteering, donating, or speaking out, you can ensure the seniors in your neighborhood can live more healthy, happy, and independent lives at home, where they want to be.

Therefore, be it resolved that we, the Cedar County Board of Supervisors, do hereby proclaim March 22-26 as March for Meals on Wheels week in Cedar County.

Signed this 9th day of March 2021, in Cedar County, Iowa.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve the step wage increase for Kevin Morris, MWII from \$22.91 per hour to \$24.12 per hour, effective on March 31, 2021.

Ayes: All

Absent: Bell

Treasurer Delaney met with the Board to discuss hiring an employee for replacing Jackie Bohlen. Bohlen will be retiring on April 15, 2021. Delaney provided statistics from January 1 to March 8, 2020 and January 1 to March 8, 2021 for title transfers and renewals, which resulted in

an increase of 313 renewals and 26 title transfers. Discussion was held regarding the previous vacancy in the Treasurer Office and the request from Sup. Bell to revisit this matter when another vacancy occurs in the office. Delaney stated the Board approved her to move a part-time position to a full-time several years ago for cross training purposes. It was noted in the previous minutes. Sup. Gaul suggested hiring a part-time at this time and when the next vacancy occurs to reconsider her request. Delaney is concerned she will not have applicants applying for a part-time position. The consensus of the Board was to table this agenda topic until next week when Sup. Bell is present to allow him to brief the board on history regarding the Treasurer Office staffing.

CPC Tischuk met with the Board and informed them of the 10% increase in CAROSH services for FY21/22. Tischuk stated if we sign the engagement letter before April, we can lock into the current rate.

Moved by Sup. Smith seconded by Sup. Gaul to authorize Pro-Tem Kaufmann to sign the engagement letter from CAROSH Compliance for service for FY21/22 in the amount of \$10,760.

Ayes: All

Absent: Bell

CPC Tischuk provided an update to the Board regarding the Mental Health Region budget. Currently all five counties have levied at the full rate. Tischuk provided a handout to the Board. General discussion was held. Tischuk stated they have another region meeting to finalize the budget. At that time, she will return to the Board for an update.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:12 a.m., to March 16, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Jeff Kaufmann, Pro-Tem Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 16, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Veterans Affairs Service Officer Hamann submitted approved March reports and approved minutes of February 17, 2021 meeting.  
Deputy Koranda submitted a pay change for Ken Coffey from \$19.22 per hour to \$20.15 per hour, effective on January 23, 2021.

Manure Management Annual Updates submitted by:  
Fletcher Farm #65560 for a site at 852 Green Road, Tipton.

It was noted the following Handwritten Disbursement was issued on March 12, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426574 for \$12,217.49-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Pro-Tem Chairperson Kaufmann addressed the public for comments and there were none.

Larry Hodgden reported to the Board that the Freedom Rock Committee will be placing 3' of permanent pavers on the back side of the wall. The current flag poles will be replaced with six permanent 13' flag poles placed 18" from the wall inside the pavers. This will be less burden when mowing.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of March 9, 2021.  
Ayes: All  
Abstain: Bell

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #184851-184999 for the period ending 3/6/21 and to be paid on 3/12/21.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a renewal for Wahkonsa County Club for a 12-month Class C liquor license with outdoor service and Sunday sales, effective April 1, 2021.  
Ayes: All

Roger Pavey with Community Action telephoned the Board to discuss the funds available for assistance. Others present on the phone were: Melissa Armstrong, Cindy Doermann, and Deb Bixler with the City of Tipton. Pavey stated the City of Tipton is the only municipal provider in Cedar County, therefore he would like to be contacted before any citizen would be disconnected. Pavey further explained he has funds available to assist. The residence of the City of Tipton would not need to apply. Any Cedar County citizen can contact Roger if they need assistance through LIHEAP. The deadline is April 30<sup>th</sup>. Armstrong stated Pavey will be contacted before any resident of Tipton service is discontinued.

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker conferenced into the meeting and provided a COVID-19 update. Walker informed the Board she is receiving 400 doses every week. In cooperation of the pharmacies, West Branch Fire and Rescue and the Tipton Ambulance the doses are administered. Currently the Public Health Department is administering approximately 150 a week. Although three pharmacies will be receiving their own allocation, therefore, the Public Health Department will be responsible to administer more vaccines a week. Walker informed the Board that she will forward the Acuity contract for the Board's signature by next Tuesday.

Moved by Sup. Gaul seconded by Sup. Bell to approve the \$275.00 NACO registration fee to be paid out of the Board of Supervisors budget.

Ayes: All

Treasurer Delaney met with the Board to discuss the approval of hiring a replacement for Jackie Bohlen that is retiring on April 15, 2021. Delaney explained the work volume is increasing and she is continuing to cross train in the office. She is concerned whether she will be able to find a qualified candidate for a part-time position. Discussion was held.

Moved by Sup. Smith seconded by Sup. Gaul to allow Treasurer Delaney to hire a full-time position instead of a part-time position.

Ayes: All

Nay: Bell

EMA Director Freet presented the Board with a letter addressed to Iowa Homeland Security, Katie Waters requesting to de-obligate the Federal and State Funds for Project 152062, regarding the Public Health related expenses.

Moved by Sup. Bell seconded by Sup. Smith to approve Pro-Tem Kaufmann to sign the letter de-obligating the funds for Project 152062.

Ayes: All

CPC Director Tischuk met with the Board and presented a handout detailing the five-county region Mental Health budget. Discussion was held. The budget was approved by the governing board. Tischuk informed the board she is waiting for Business Associate Agreement from Acuity.

Auditor Dauber asked the Board if Department Heads need to continue to track the customers that entered their office and the temperature log of the employee's. Discussion was held. The consensus of the Board was to continue until the end of April.

The Board requested Public Health Director Walker meet with the Board. Walker joined the Board in the Boardroom. Sup. Kaufmann explained to Walker the Board has been discussing pre-cautions of COVID-19, parking in the courthouse lot, continuing to track customers in office, temperature checks to name a few. Kaufmann asked if Walker had thought about renting a facility to accommodate the vaccine clinics. Walker stated they have although there are several issues when moving the clinic. Preparedness Director Butler joined the meeting. Walker stated she does not know week to week the allocation she will receive. Sup. Bell questioned Walker since she reported early in the meeting, she receives 400 doses of the vaccine a week. Walker clarified she does not know how many of the allocations they will be administering. Sup. Gaul contacted Lynne Chapman regarding the availability of the fairgrounds. After discussion was held it was the consensus of the Board that Walker contact Mike Goetz on the building located on Lynn Street for renting. Butler agreed another location would be great. Walker will contact Goetz and will tentatively plan to conduct the clinics starting on April 7<sup>th</sup> outside the courthouse.

Moved by Sup. Bell seconded by Sup. Gaul to adjourn at 10:49 a.m., to March 23, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 23, 2021 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
CPC Tischuk provided a Cash Report through February 2021 and the projected fund balance as of 6/30/2021.

Public Health Director Walker submitted a update regarding four facilities to rent to administer COVID vaccines outside the courthouse.

Manure Management Annual Updates submitted by:  
Edward Pelzer, 1511 250<sup>th</sup> Street, Tipton  
Michael Lilenthal Farm #59739, 2323 290<sup>th</sup> Street, New Liberty  
Brus Finisher Farm #65203, 160<sup>th</sup> Street, Stanwood

It was noted the following Handwritten Disbursement was issued on March 19, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426740 for \$1,442.64-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Bell

Pro-Tem Chairperson Kaufmann addressed the public for comments. EMA Director Freet invited the Board to a meeting on Monday, March 29<sup>th</sup> at 6:30 p.m. regarding the 911 Communication Project.

Moved by Sup. Smith seconded by Sup. Gaul to approve the Board Minutes of March 16, 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve Claim Disbursements #426575 - #426739 paid on March 18, 2021.

Ayes: All

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

District Court Judge Werling met with the Board to discuss three security issues. Sheriff Wethington was present. Werling explained to the Board the court system has assigned two judges and two court reporters to Cedar County. Therefore, he is requesting two additional reserved parking spaces. Werling expressed concern with the public being inside the courthouse prior to 8:00 a.m. due to the doors are unlocked at 7:30 a.m. The final request was regarding designating non-public areas in the courthouse. Werling presented a draft of a resolution for review. Discussion was held. Judge Werling stated he appreciates the cooperation of the Sheriff and Board to maintain a full-time deputy at the courthouse. Pro-Tem Chairperson Kaufmann stated they will have further discussion regarding these concerns later in the board meeting.

At 9:00 a.m. the Board held a public hearing regarding the General Obligation Borrowing. Pro-Tem Kaufmann read the legal notice. There were no written objections that had been placed on file. Pro-Tem Chairperson Kaufmann asked for public comments. Kevin Rasdon, Bennett Fire & Ambulance and Sheriff Wethington presented public comments.

Moved by Sup. Smith seconded by Sup. Gaul to close the public hearing at 9:05.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Gaul to approve the following resolution:

## RESOLUTION

Resolution authorizing the use of a preliminary official statement in connection with the issuance of General Obligation County Purpose Bonds, Series 2021, setting April 6, 2021 as the date for the sale of the Bonds and authorizing property tax levy to pay the Bonds

WHEREAS, pursuant to the provisions of Section 331.402 of the Code of Iowa, the Board of Supervisors (the "Board") of Cedar County (the "County") State of Iowa, has heretofore proposed to enter into a loan agreement (the "Loan Agreement"), for the purpose of paying the cost, to that extent, of financing construction of a building at the County solid waste disposal transfer station and acquisition of emergency services communication equipment, and has published notice of the proposed action and has held a hearing on such proposal; and

WHEREAS, the Board intends to enter into the Loan Agreement and to issue General Obligation County Purpose Bonds, Series 2021 (the "Bonds") in the future, and anticipates that principal and interest will come due on the Bonds before June 30, 2022, and it is necessary to make provision for the levy of a debt service property tax to be collected in the fiscal year that will begin July 1, 2021 for the payment of such principal and interest; and

WHEREAS, a preliminary official statement (the "Preliminary Official Statement") has been prepared to facilitate the sale of the Bonds, and it is necessary to make provision for the approval of the Preliminary Official Statement and to authorize its use by Speer Financial, Inc., the County's financial advisor; and

WHEREAS, it is also necessary to set a date for the sale of the Bonds;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The Board hereby expresses its intention to enter into the Loan Agreement and to issue the Bonds at such time as funds are needed, and the Board hereby declares that this resolution constitutes the additional action required by Chapter 331 of the Code of Iowa.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay principal and interest on the Bonds, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2021, sufficient to produce the sum of \$709,600.

Section 3. A certified copy of this resolution shall be filed with the County Auditor, and the Auditor is hereby requested to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal and interest on the Bonds hereby authorized.

Section 4. The use by Speer Financial, Inc. of the Preliminary Official Statement relating to the Bonds, in substantially the form as has been presented to and considered by the Board, is hereby approved, and Speer Financial, Inc. is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the Preliminary Official Statement, but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the issuance of the Bonds, and the County Auditor is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The Preliminary Official Statement as of its date is deemed final by the County within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 5. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the County until 10:30 a.m. on April 6, 2021. The Board shall meet on the same date for the purpose of considering such bids received and adopting a resolution providing for the award and sale of the Bonds, and Speer Financial, Inc. is hereby authorized and directed to disseminate the notice of said sale, in compliance with the Internal Revenue Service regulations governing "Issue Price" determinations, such notice to minimally contain information regarding

Establishment of Issue Price set forth in the “Terms of Offering” attached to the Preliminary Official Statement and to be in such form as the Financial Advisor may deem to be appropriate.

Section 6. Pursuant to Section 75.14 of the Code of Iowa, the Board hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through Speer Auction®, and hereby finds and determines that the Speer Auction® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 23, 2021.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Auditor Dauber presented the Preliminary Official Statement provided by Speer Financial for approval. Dauber explained the Preliminary Official Statement is essentially our county portfolio for the investors to review.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Preliminary Official Statement.

Ayes: All

Absent: Bell

At 9:05 a.m. the Board held a public hearing on FY21/22 County Budget and Secondary Road 5-year Construction Program & DOT budget. Pro-Tem Chairperson Kaufmann read the legal notice. There were no written or oral objections. Engineer Fangmann presented the Secondary Road 5-year Construction Program.

Moved by Sup. Smith seconded by Sup. Gaul to close the public hearing at 9:23.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Smith to approve and adopt Resolution 2021-01 FY21/22 County Budget and Certification of Taxes.

	UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED.
A. Countywide Levies:		1,375,900,148		1,362,998,988	
General Basic	4,815,651		3.50000		4,770,494
+ Cemetery (Pioneer- 331.424B),	28,774		0.02091		28,500
= Total for General Basic	4,844,421				4,798,994
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	31,072				30,777
General Supplemental	1,981,296		1.44000		1,962,713
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	0				0
County MHDS Fund (from certification above)	573,339		0.41670		567,962
Debt Service (from Form 703 col. 1 Countywide total)	709,619	1,409,827,049	0.50334	1,396,925,889	703,129
Voted Emergency Medical Services (Countywide)	0		0.00000		0
Other					0
Subtotal Countywide (A)	8,108,673		5.88093		8,032,804
B. All Rural Services Only Levies:		908,471,331		899,622,843	
Rural Services Basic	2,816,261		3.10000		2,788,831
Rural Services Supplemental	0		0.00000		0
Unified Law Enforcement	0		0.00000		0
Other					0
Other					0
Subtotal All Rural Services Only (B)	2,816,261		3.10000		2,788,831
Subtotal Countywide/All Rural Services (A+ B)	10,924,934		8.98093		10,821,637
C. Special District Levies:					
Flood & Erosion	0		0.00000		0
Voted Emergency Medical Services (partial county)	0		0.00000		0
Other	0		0.00000		0
Other	0		0.00000		0
Other	0		0.00000		0
Township ES Levies (Summary from Form 638- RE)	0	0		0	0
Subtotal Special Districts (C)	0				0
GRAND TOTAL (A +B+C)	10,924,934				10,821,637

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve the following resolution:

**RESOLUTION #2021-02**

WHEREAS, the Cedar County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cedar County Compensation Board met on November 13, 2020, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$63,257	6%	\$67,052
County Attorney	\$99,613	4%	\$103,598
Recorder	\$63,030	6%	\$66,811
Sheriff	\$84,827	8.45%	\$91,994
Supervisors	\$27,069	3%	\$27,881
Treasurer	\$63,025	5%	\$66,176

THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors approves the following salaries for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$67,052	6%
County Attorney	\$103,598	4%
Recorder	\$66,811	6%
Sheriff	\$91,994	8.45%
Supervisors	\$27,475	1.5%
Treasurer	\$66,176	5%

Approved this 23<sup>rd</sup> day of March 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve the 5-year Construction Program & DOT budget for the Secondary Roads Department.

Ayes: All

Absent: Bell

At 9:34 a.m. the Board held a public hearing on Ordinance #62, Recodification of the County Ordinances. Auditor Dauber stated there are no written or verbal objections.

Moved by Sup. Smith seconded by Sup. Gaul to close the public hearing at 9:36 a.m.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve Cedar County Ordinance #62, an ordinance readopting the existing County Code, Cedar County, Iowa and waive the second hearing scheduled for March 30, 2021.

Ayes: All

Absent: Bell

Public Health Director Walker updated the board that she has viewed four different locations outside the courthouse for the vaccine clinics without any success. Walker will not be holding a clinic on March 31<sup>st</sup> due to community partners will administer all the vaccine allotment to

Cedar County. Pro-Tem Kaufmann asked Walker on April 5<sup>th</sup> if the vaccine will be available to the public? Walker does not receive that information any sooner than everyone else. Kaufmann asked if Walker was ready if it does happen. Walker stated, "No she is not." She has not acquired a location; she needs additional volunteers and there is a lot of coordination. Walker stated she will have less community partners to assist in administering the vaccination due to the pharmacies will receive their own allotment. Sup. Agne asked Walker if she contacted Jerry O'Rourke regarding a drive thru clinic. Agne stated he is anxious to help and requested Walker to contact him. Sup. Smith and Sup. Gaul asked Walker about the Matthews and Crossroads Buildings availability for possible locations. Walker replied she wants to have one location for long term and those sites are not permanent. Pro-Tem Kaufmann reiterated that the board requested her to acquire a different location for the clinics due to the limited parking and congestion in the courthouse. The board asked if the Board of Health was aware of the request of another location. Walker stated it was discussed last Friday during the Board of Health meeting. The board will give her another week. Walker agreed.

Engineer Fangmann met with the board to request approval on hiring one full-time seasonal position on the Roadside Management Crew for mowing. Fangmann informed the board this position will be paid at \$17.00/hour and will start approximately on May 31, 2021 until sometime in November.

Moved by Sup. Smith seconded by Sup. Agne to allow the Engineer to hire a full-time seasonal employee.

Ayes: All

Absent: Bell

Engineer Fangmann presented a utility permit for Clarence Telephone Company to extend fiber network from Paustian's subdivision on Cedar Valley Road out to Ivory Avenue, King Avenue and Troy Mente's Subdivision. The \$100.00 fee applies.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the utility permit for Clarence Telephone Company.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Smith to approve the appointment of Derrick Gray, to a Deputy Sheriff.

Ayes: All

Absent: Bell

Discussion was held regarding amending the resolution for the number of staff for each Elected Officials Office. Recorder Bahnsen and Sheriff Wethington was present. Pro-Tem Chairperson Kaufmann requested Auditor Dauber present the changes to the Board. Kaufmann asked the Auditor for an explanation. Auditor Dauber explained to the Board that at budget time she was approved to hire an additional employee due to the election's responsibility being increased she needs to be able to train the new employee to assist in everyday operations and will be responsible for the office when she is absent. Kaufmann asked Recorder Bahnsen the same question. Bahnsen replied the same as Auditor Dauber. She has two employees that have separate responsibilities, and she needs both employees to have the authority to make decisions when she is absent. Sup. Agne agrees that the elected officials need to have a staff member trained and responsible when the office holder is absent.

Moved by Sup. Agne seconded by Sup. Gaul to approve the following resolution:

#### AMENDED RESOLUTION

On this 23<sup>rd</sup> day of March 2021, the Cedar County Board of Supervisors convened. The original resolution date January 8, 2013 is being amended on this day.

Whereas, Iowa Code Section 331.903 (1) indicates that "the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution in the minutes of the board" which refers to the offices of auditor, treasurer, recorder, sheriff, and county attorney;

Whereas, no such resolution is known to exist for Cedar County;

Whereas, it is the desire of this board to set the number of deputies, assistants, and clerks for the offices of auditor, treasurer, recorder, sheriff and county attorney to the corresponding current number of existing positions.

Therefore, the Cedar County Board of Supervisors sets the number of deputies, assistants, and clerk for certain offices as follows:

1. Auditor: 3 deputies, 1 assistant, 1 deputy commissioner of elections
2. Treasurer: 3 deputies, 3 clerks
3. Recorder: 2 deputies
4. Sheriff: 13 deputies, and 1 clerk (administrators, office managers, jailers and dispatchers are not included in this resolution)
5. County Attorney: 1 Deputy, 1 assistant, 1 clerk

Furthermore, any changes to this resolution may be done by amendment upon approval of the board which shall be recorded in the minutes.

Approved this 23<sup>rd</sup> day of March 2021.

Ayes: All

Absent: Bell

Pro-Tem Chairperson Kaufmann addressed the board to discuss the safety concerns of Judge Werling. Further discussion was held regarding installing a door, opening of the courthouse, reserve parking, and a resolution designating non-public areas in the courthouse. The consensus of the board was to install a door in the hallway that goes back into the judge's office on the second floor, to stop unauthorized intrusions. Pro-Tem Chairperson Kaufmann requested this be placed on next week's agenda for approval, he also requested all department heads that have county vehicles be present at the meeting and requested Auditor Dauber forward the resolution to the County Attorney's Office for review. The board placed a call to Judge Werling and Kaufmann informed Judge Werling the opening of the courthouse will remain the same, the resolution will be revised and reviewed in the next couple weeks and the board will discuss an action on the request for two additional parking spaces next Tuesday.

Moved by Sup. Smith seconded by Sup. Agne to adjourn at 10:42 a.m. to March 30, 2021.

Auditor Dauber requested the Board approve a Handwritten Warrant before adjournment.

The board unanimously voted down to adjourn. Auditor Dauber informed the board she received an email stating that the Assessor's Office needs to mail notices out at the end of this week or beginning of next week and there is not sufficient postage on the postage meter. Therefore, we need to submit payment prior to the mailing. Dauber stated this has happened before with this office; they need to preplan so this can be avoided.

Moved by Sup. Smith seconded by Sup. Gaul to approve a Handwritten Warrant for the County Assessor to Pitney Bowes in the amount of \$1,020.00 check #426741 dated 3/23/2021.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 10:45 a.m., to March 30, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 30, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Home Health Division Manager Knox submitted a notice of hiring Bryanna Simmermaker, Homemaker position starting on 3/25/2021 at \$14.38 hour.

Manure Management Annual Updates submitted by:  
JF Pork LLC-4Gates #65887, 342 320<sup>th</sup> Street, West Branch  
Rose Avenue Pork #62879, 711 Rose Avenue, Clarence

It was noted the following Handwritten Disbursement was issued on March 26, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426742 for \$2,694.57-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Pro-Tem Chairman Bell addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of March 23, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements # 185000-185160 for the period ending March 20, 2021 and to be paid on March 26, 2021.  
Ayes: All

CPC Director Tischuk, Deputy Assessor Lemburg, and E&Z Director LaRue met with the Board, as requested to discuss the reserved parking places. Sheriff Wethington, EMA Director Freet, Deputy Kime, and Alicia Gritton was present. Pro-Tem Chairman Bell addressed the following department heads stating the court system is requesting two additional spaces for parking. LaRue informed the board he only needs one parking space due to only having one county vehicle. Chief Deputy Assessor Lemburg stated she is requesting to retain the two parking spaces although does not care where they are in the parking lot. Sup. Kaufmann asked Pro-Tem Chairman Bell the history of the allocated parking spaces. Bell informed the board in the past; parking spaces were allocated for the county vehicles. Discussion continued. The consensus of the board was to reduce one parking space from the Public Health Department.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the court system to have four designated parking spaces and allow Deputy Kime to determine the placement of the court's designated spaces and move other departments accordingly.  
Ayes: All

Pro-Tem Chairman Bell asked Home Health Manager Knox if she had a COVID update. Knox informed the board she deals with the Home Health Division not the Public Health Department. Discussion was held and various questions were asked, and Knox answered all of them. General discussion was held on the relocation of the COVID vaccine clinics from the courthouse to the Heartland Complex Building. I.T. Director Cahoy stated he has had conversation with Murray Mente and tested the internet access on site. Cahoy has given the okay and will have safeguards in place. Pro-Tem Chairman Bell discussed the request to have the courthouse maintenance staff to clean the facility after each clinic. Bell stated his thoughts were that the tasks could be completed by on site staff or by utilizing grants. The other board members agreed.

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. Mike McGrady with MCM Consulting Group met with the Board, via telephone, to discuss the RACOM contract and recommend the Board to accept the contract. Sheriff

Wethington, EMA Director Freet, Kevin Rasdon and Chad Giebelstein were present. McGrady summarized how the project was started to the current status. Sheriff Wethington informed the Board the 911 Service Board created a sub committee to work on this project. The sub-committee recommended the 911 Service Board to hire MCM Consulting Group to review and negotiate the two contracts. Wethington stated MCM Consulting Group has the best interest of Cedar County and he fully supports the recommendation. Sup. Bell stated in the process of reviewing the contract the changes that were made were in favor of Cedar County. Kevin Rasdon, Bennett Fire & Ambulance stated the vendor is the better choice and MCM Consulting Group has saved money on comparing both contracts and on the negotiations. Assistant County Attorney Blank joined the meeting as requested by Pro-Tem Chairman Bell. Blank stated in his review of the contract there are two aspects: performance and technology. The performance legalities are good, and he personally had never seen some items successfully negotiated, which MCM Consulting Group has done. On the technology he does not have an opinion. McGrady stated he appreciated Blank's effort. Wethington realizes this is a huge expenditure and that is why MCM Consulting Group was hired to bring information to the community and Board of Supervisors. He further stated MCM Consulting Group has done a fantastic job and he is looking forward to working with them. Sup. Smith questioned who is responsible for the cost of change orders. McGrady stated change orders will be at no cost or if the change order will benefit the county; this is in the agreement. Sup. Kaufmann expressed that it is obvious we could not have done with without MCM Consulting Group and supports the contract. Sup. Agne stated this needs to be done; it is the right thing to do for the county and he appreciates the extra work from the 911 Service Board.

Moved by Sup. Gaul seconded by Sup. Smith to approve and authorize (temporary) Pro-Tem Chairman Bell to sign the RACOM contract.

Ayes: All

HIPAA Compliance Officer Tischuk met with the board to discuss two requests for VPN Access from Bonnie Butler and Jamie Walker, Public Health Department. I.T. Director Cahoy has reviewed and approves the requests due to the COVID vaccine clinics. Sup. Bell verified this is temporary and specifically for the clinics.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the two VPN Access requests for the vaccine clinics.

Ayes: All

CPC Director Tischuk provided a Region update regarding SF 587. Tischuk explained this bill would phase out the mental health property tax levy and replace it with state funding. All the monies would be pooled together at the State level and they would distribute to the counties. Sup. Kaufmann stated this is not a priority, this is one idea from one committee and reminds everyone that 95% of the bills presented are not passed. Sup. Bell stated this bill would hurt the counties that have watched out for the taxpayer's money and were efficient with dollars where the larger counties that have not would be rewarded. Tischuk just wanted the board members to be aware of this bill. Sup. Kaufmann reported to the board that he just discussed this bill with the House Ways and Means Chair and he said that he has "grave concerns" with the Senate file.

Engineer Fangmann met with the Board to discuss and provided a map of the 2021 Rock Resurfacing Program. Fangmann informed the Board they will be purchasing 120,000 ton of rock; estimated cost \$1.5 million. This is the same as last year. Fangmann stated the quotes will be due on April 9<sup>th</sup>.

Moved by Sup. Smith seconded by Sup. Gaul to approve the 2021 Rock Resurfacing Program as presented.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve the step wage increase for Mitchell Chapman, MWII from \$21.71 to \$22.91 per hour effective on April 12, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the utility permit for Liberty Communications for work near 2389 Franklin Avenue to bore fiber 140' at the right of way. The \$100.00 fee applies.

Ayes: All

Sup. Kaufmann left the meeting. Discussion on a resolution designating Non-Public Areas in the courthouse was discussed. Assistant Attorney Blank, Engineer Fangmann, Recorder Bahnsen, Chief Deputy Assessor Lemburg, and Treasurer Delaney was present. Assistant County Attorney Blank stated this is due to the First Amendment Auditors that enters public offices videotaping conversations with employees. Blank's concern is the potential of confidential information that could be on office desks, if or when this happens. Blank provided the board a sample resolution from another county and informed the Board that Clinton and Muscatine Counties have passed a similar resolution. Blank has reviewed the resolution from Judge Werling and informed the Board the court system can present a supervisory order instead of the Board approving the resolution. General discussion was held regarding the county offices. The consensus of the Board that the Judicial Branch provide an official order that lists the Designated Non-Public Areas regarding the 2<sup>nd</sup> floor court area. Sup. Bell requested this topic be placed on the agenda for next Tuesday to discuss with department heads. Blank stated a resolution can be crafted to make certain areas accessible to the public and the non-public areas will be addressed, and signage will be placed on the doors to reflect the changes. Sup. Bell thanked and appreciated Blank for his efforts.

Discussion was held regarding installing a door in the hallway on 2<sup>nd</sup> floor, per Judge Werling request. Alicia Gritton, Courthouse Maintenance provided the board with two estimates. Deputy Kime was in attendance. The estimates were as follows:

M&T Drywall & Construction	\$1,577.77
BCC Bryan's Construction Company	\$3,350.00

Moved by Sup. Smith seconded by Sup. Gaul to accept the bid from M&T Drywall & Construction in the amount of \$1,577.77.

Ayes: All

Absent: Kaufmann

Pro-Tem Chairman Bell read the notice of Ordinance No. 62.

Moved by Sup. Agne seconded by Sup. Gaul to adopt Ordinance No. 62, an ordinance readopting the existing County Code, and upon publication the same shall be in effect.

Ayes: All

Absent: Kaufmann

Auditor Dauber informed the Board that they will need to meet virtually or by phone in the afternoon on April 6<sup>th</sup> to approve the bond sale.

Moved by Sup. Agne seconded by Sup. Bell to meet at 1:45 p.m. on April 6, 2021.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:06 a.m., to April 6, 2021.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 6, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Auditor Dauber submitted Report of Fees Collected ending March 31, 2021, MOODY'S rating for the County and the new County Website going live on April 5<sup>th</sup>.

Legislative Service Agency update on SF587.

Public Health Director Walker regarding change of location for the COVID-19 Vaccine Clinics and Elizabeth Voss completed her six-month probation period effective on 3/21/2021.

EMA Director Freet provided an update regarding completing quarterly report for DR-4483.

Engineer Fangmann updated the Board regarding the Secondary Roads Crews hours are going to 4 – 10-hour days effective May 3, 2021.

Chief Deputy Koranda regarding Shelby Eicher completing her six-month probation period effective 3/20/2021.

Manure Management Annual Updates submitted by:

Sun Valley Family Farms 2, 1721 260<sup>th</sup> Street, Tipton

Jeff Salsbery, 1334 Old Muscatine Road, Tipton

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of March 30, 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #426743 - #426841 paid on April 1, 2021.

Ayes:

The Board reported on Outreach/Committee Meetings they attended.

At 8:35 a.m. Weed Commissioner Foulks met with the Board. He presented the same resolution as prior years for approval.

Moved by Sup. Smith seconded by Sup. Bell to approve the resolution as stated below.

**2021 RESOLUTION FOR THE DESTRUCTION  
OF NOXIOUS WEEDS**

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 6<sup>th</sup> day of April 2021,

That pursuant to the provisions of Chapter 317, 2016, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2021, for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2021, for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle and Marijuana.

Group 3, July 1-15, 2021, for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2021, for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: All

Deputy Kime was unable to attend the meeting. Auditor Dauber met with the Board to discuss the designated parking spaces for county vehicles and provided the map of the proposed designation of the parking spaces that Deputy Kime and Alicia Gritton had agreed upon which allows all the county vehicles to have a designated parking space. Discussion was held. The consensus of the Board was for the project to be completed as presented.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Recorder Bahnsen, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Environmental & Zoning Director LaRue, IT Director Cahoy, Conservation Director Dauber, Public Health Director Walker, Veteran Service Officer Hamann, EMA Director Freet, Assistant County Attorney Blank, and Auditor Dauber.

General discussion was held regarding designating non-public areas in the courthouse. Assistant County Attorney Blank suggested a blanket policy that states the windows, hallways are public access and access to the offices with approval from the department head. Blank also stated proper signage would be recommended. Sup. Bell questioned how to implement the offices located in the lower level of the courthouse. General discussion was held regarding county workplace areas. Sup. Bell suggested the resolution needs to be least restricted for our own citizens although designate non-public areas due to confidentiality and HIPAA. Blank will draft a resolution.

I.T. Director Cahoy met with the Board and presented a VPN Request and Policy. Several department heads were in attendance. Assistant Attorney Blank expressed his concerns on the policy in regard to the approval is not the department head and the policy tends to restrict working from home. Cahoy stated each request will be a case-by-case decision based on the need. Cahoy reiterated he is not trying to restrict anyone although security measures need to be followed. He stated there are so many liabilities and the biggest weakest link is VPN Access. As employee's complete the request form, Cahoy will evaluate the request and if there is another option other than VPN it will be implemented. The consensus of the Board was that was the reason to hire a full-time I.T. Director was to implement policies to tighten up loose security issues due to potential liabilities and additional cost to the taxpayers.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the VPN Request and Policy, as presented.

Ayes: All

Engineer Fangmann met with the Board to present the 2021 Sign Replacement Program for cities and counties.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the 2021 Sign Replacement Program for Cities and Counties Agreement.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a utility permit for REC to move overhead service to unground, located on 220<sup>th</sup> Street and the \$100.00 fee applies.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 11:05 a.m., to April 6 at 1:45 p.m.

Ayes: All

The Board reconvened at 1:45 p.m. to meet with Maggie Burger, Sr. Vice President of Speer Financial, Inc. The following members were present Agne, Bell, Kaufmann, Smith, and Gaul. Treasurer Delaney was present.

Chairperson Agne read the resolution. Burger informed the Board they received eight bids. Burger explained this is due to the county rating of Aa3, which is phenomenal. The county can prepay the bonds anytime after June 1, 2028. She recommended that the board award the bid to UMB Bank n.a.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution.

## RESOLUTION

### Awarding Sale of General Obligation County Purpose Bonds, Series 2021

WHEREAS, the Board of Supervisors of Cedar County, Iowa (the "County") has determined to offer for sale General Obligation County Purpose Bonds, Series, 2021 (the "Series 2021 Bonds"); and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Series 2021 Bonds were received and canvassed on behalf of the County and the substance of such bids noted in the minutes: and

WHEREAS, upon final consideration of all bids, the County's municipal advisor has determined that the bid of UMB Bank n.a. of Kansas City, MO (the "Purchaser"), is the best;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Series 2021 Bonds, in the principal amount of \$9,740,000 are hereby awarded to the Purchaser at the price specified in such bid.

Section 2. The form of agreement of sale (the "Sale Agreement") of the Series 2021 Bonds to the Purchaser is hereby approved, and the Chairperson and County Auditor are hereby authorized to execute the Sale Agreement for and on behalf of the County.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 6, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 2:05 p.m., to April 13, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 13, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
County Clerk of Court submitted fees collected for the month of March 2021.  
Amy Glick submitted an email inquiring on how the county will spend the latest COVID relief package funds.  
Recorder Bahnsen submitted report of fees collected from 1/1/2021 to 3/31/2021.  
Representative Kaufmann

Manure Management Annual Updates submitted by:  
Anderson Farms – North Finisher located at 843 National Avenue.

It was noted the following Handwritten Disbursement was issued on April 9, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #426842 for \$6,946.59-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments: Larry Hodgden met with the Board and informed them he is organizing Earth Day on April 22<sup>nd</sup> and would like to recognize the Public Health Department by the Board declaring a proclamation. Hodgden recognizes he has presented this a little too late for approval today. Chairperson Agne had a telephone conversation yesterday with Hodgden regarding this request and Agne stated several departments have done extra work due to COVID. Hodgden understands therefore he will place an announcement in the paper for the community to show their support and appreciation for the Public Health Department. Sup. Kaufmann noted the board has also showed their appreciation and support this past year for the Public Health Department.

Sheriff Wethington introduced Deputy Gray to the Board.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of April 6, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #185161-185310 for the period ending 4/3/21 and to be paid on 4/9/21.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve an eight (8) month Class C liquor license, Class B wine permit, Class B native wine permit with outdoor service, Sunday sales and living quarters effective April 1, 2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sheriff Wethington met with the Board and presented the 28E Agreement for General Law Enforcement Services with the cities of Stanwood, Lowden and Bennett. General discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to allow the Chairperson to sign the 28E Agreement for General Law Enforcement Services with the cities of Stanwood, Lowden and Bennett.

Ayes: All

Engineer Fangmann met with the Board and presented rock quotes. Discussion was held. The Engineer recommended the companies be awarded the districts as below:

Wendling Quarries – Districts 1, 7, 8, 9

Weber Stone – Districts 2, 3, 4

RiverStone Group – Districts 5, 6, 10

Moved by Sup. Smith seconded by Sup. Bell to approve the recommendation as presented by Engineer Fangmann and allow the Engineer to sign the contracts.

Ayes: All

Engineer Fangmann provided an update from this past year. The Secondary Roads Department replaced 48 culverts, completed 6 bridge projects, hauled 120 ton of resurfacing rock within 10 motorgrader districts, hauled 465 loads of debris and replaced 225 signs due to the Derecho. This week they will be hauling 500 ton of rock on Old Muscatine Road, the TIF District. Engineer Fangmann is working with the Auditor on the rock expenditures. He wanted to inform the Board that in the next month and half he will have reduced staff due to the compensation time earned over this last winter. General discussion was held on future projects.

Auditor Dauber informed the Board that the chiller that controls the temperature for the basement needs to be replaced due to a leak in the chiller barrel, which is 57 years old, and the outside unit is 21 years old. She is obtaining quotes from T.M.I. for replacement. Auditor Dauber informed the Board she will be presenting the final budget amendment within the next couple weeks; she is waiting for this estimate. Auditor Dauber suggested the Board consider budgeting the replacement for the other chiller unit that controls the temperatures for the first and second floor in the next couple years.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:32 a.m., to April 20, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 20, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Whitney Randolph completed her six-month probation period effective on 4/02/2021.

Conservation Director Dauber submitted a Notice of Voluntary Resignation for Reed Russell, Park Ranger, effective 4/16/2021.

EMA Director Freet submitted an August 10, 2020 DERECHO After-Action Report/Improvement Plan dated April 19, 2021.

Public Health Director Walker submitted the Cost Guidance for COVID-19 Crisis Response Supplement Funding.

HIPAA Compliance Officer Tischuk submitted notes from a Global Perspective Webinar on The State of the Cyber Insurance Market presented by Gallagher Insurance.

Engineer Fangmann submitted correspondence from Jason Sauser, Buffalo Ridge Subdivision request for paving of Adam's Avenue.

Brenda Johnson, Office Manager at the Sheriff's Office notified the Board that Duane Lasack would like to be removed as a commissioner for the Condemnation Committee.

Manure Management Annual Updates submitted by:

LuJen Farms Inc. Site 2 (South Site) for a site at 1830 Hayes Avenue, West Branch.

Lance Schiele #66328 for a site at 2092 Delta Avenue, West Branch.

It was noted the following Handwritten Disbursement was issued on April 16, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427019 for \$4,350.89-self funded medical claims.

The Board noted Handwritten Check #427020 dated April 16, 2021 was issued to Heartland Sports Complex as an administrative correction.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of April 13, 2021.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Claim Disbursements #426843 - #427018 paid on April 15, 2021. Sup. Bell questioned a meal claim submitted by Public Health. Public Health Director Walker joined the meeting. Sup. Bell informed Walker and the Board that documentation from the Office of the General Counsel does not allow expenditures for food to employees. Director Walker stated the guidelines for approved expenses include meals for the staff for the COVID Grant. Walker will forward the information to the Board as a reference.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m. E&Z Director LaRue met with the Board and presented documents for Bruce Barnhart's Major Subdivision. Discussion was held.

Moved by Sup. Smith seconded by Sup. Kaufmann to set April 27<sup>th</sup> and May 4<sup>th</sup> at 8:45 a.m. public hearing dates for Bruce Barnhart's Major Subdivision.

Ayes: All

Auditor Dauber presented Inukshuk Technologies Website Maintenance Agreement for the Board's approval. Dauber informed the Board of the physical changes of the county website and

procedural changes for department heads. Assistant County Attorney Blank has reviewed the agreement.

Moved by Sup. Bell seconded by Sup. Smith to approve Inukshuk Technologies Website Maintenance Agreement.

Ayes: All

At 9:00 a.m. Chairperson Agne introduced the resolution to authorize the issuance of the County's \$9,700,000 General Obligation County Purpose Bonds, Series 2021.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the Resolution to authorize the issuance of the County's \$9,700,000 General Obligation County Purpose Bonds, Series 2021.

Rollcall: Bell, Gaul, Kaufmann, Smith, Agne

Engineer Fangmann met with the Board for approval on a utility permit.

Moved by Sup. Smith seconded by Sup. Gaul to approve Eastern Iowa Light & Power (REC) to upgrade lines on 190<sup>th</sup> Street in sections 15 & 16. The \$100.00 fee applies.

Ayes: All

Discussion was held regarding the email the Board received from Jason Sauser, President of the Buffalo Ridge Subdivision requesting extending the paving on Adam's Avenue past the driveway and with no cost to the subdivision. General discussion was held. The Board's consensus was the agreement the Engineer had proposed is more than fair. Fangmann will reply to the email.

Sup. Bell asked Sup. Kaufmann on the progress of the Solid Waste project. Kaufmann stated the Executive Board will be meeting in the next couple weeks. Kaufmann will provide an update to the Board regarding the timeline of the project.

Sup. Bell asked Sup. Kaufmann if he received the ISAC salary information that he requested several months ago for Lukas Beenken, Jamie Cashman and Bill Peterson. Kaufmann stated he had a conference call with Bill Peterson and Sup. Gaul was on the call. Gaul stated the gentlemen did everything they could not to provide the requested information and it was a very uncomfortable. Finally, after a 30-45-minute phone call they provided the information that was requested to Kaufmann. Although, the numbers are not the same as those suggested earlier. Sup. Bell voiced his concern of the reluctance of providing the information due to the fact they are being paid by taxpayer dollars.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:50 a.m., to April 27, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 27, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Safety Coordinator Boots submitted a report of the Statewide Tornado Drill on March 24, 2021 and Safety Committee Meeting Minutes from April 20, 2021.

Manure Management Annual Updates submitted by:  
BC Pork #65858, 13458 Monroe Avenue, Tipton  
JT Center Pork 3 #68977, 260<sup>th</sup> Street, Tipton  
JT Farmington Pork LLC #68979, 290<sup>th</sup> Street, Tipton

It was noted the following Handwritten Disbursement was issued on April 23, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427021 for \$8,323.23-self funded medical claims.

Chairperson Agne requested the agenda topic (Resolution to retire Bullet) to be moved to the top of the agenda. Moved by Sup. Kaufmann seconded by Sup. Smith to approve the change and the agenda.

Ayes: All

Chairperson Agne read the following resolution. Moved by Sup. Smith seconded by Sup. Gaul to approve the following resolution.

**RESOLUTION DECLARING BULLET THE POLICE CANINE AND CERTAIN OF HIS  
ACCESSORIES AS SURPLUS PROPERTY AND AUTHORIZING THE SALE THERE OF  
UPON CONDITIONS.**

WHEREAS; the police canine, Bullet, has served all of her useful life as property of Cedar County and is being retired.

WHEREAS; the most appropriate person to purchase and care for Bullet, after Bullet's retirement from Cedar County, is her present handler and caretaker, Deputy Scott McGlaughlin, with whom Bullet resides.

NOW, THEREFORE, Be it resolved by the Cedar County Board of Supervisors:

- 1: The police canine, Bullet and his expendable equipment as to be determined by the Cedar County Sheriff, including but not limited to used collars and leashes, is declared as surplus property.
- 2: The surplus property, the subject of this resolution, shall be disposed of by the Sheriff's Office by offer and sale to Deputy McGlaughlin for \$1.00. By entering into said sale, and as a condition of purchase of police canine Bullet, Deputy McGlaughlin accepts Bullet as is and agrees to save harmless and indemnify Cedar County, and its offices, agents and employees for any claim or demand arising from the sale of Bullet or conduct of Bullet after the disposition of Bullet as County surplus property.

Passed and approved this 27<sup>th</sup> day of April 2021.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of April 20, 2021.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements # 185311-185469 for the period ending 4/17/2021 and to be paid on 4/23/2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m. a public hearing was held for Barnhart Properties, LLC, P.O. Box 36, West Branch, IA (Owner) - Requesting approval of a Final Plat of Survey for a proposed nine (9) lot subdivision located in the NW ¼, NW ¼, and the SW ¼, NW ¼, Section 9, T-79N, R-4W, in Springdale Township, consisting of 26.87 acres more or less. E&Z Director LaRue, Engineer Fangmann, Bruce Barnhart, and Tom Anthony were present. LaRue stated he has all the approved documents. Engineer Fangmann stated the subdivision will maintain the sealcoat surfacing of Charles Avenue and the county will continue to maintain Charles Avenue with the exception of the sealcoat. Bruce Barnhart enjoyed working with the Engineer and E&Z Director through this process and is pleased with how it turned out. Tom Anthony with Schumacher Engineering complimented the staff also.

Moved by Sup. Bell seconded by Sup. Smith to approve the final plat and waive the second hearing.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the T.M.I. proposal for the replacement of the small chiller. Auditor Dauber informed the Board she has not received the estimate on the asbestos removal although she has placed additional money in the budget amendment to cover this expense.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the work request form submitted by Alicia Gritton, Courthouse Maintenance for the removal of asbestos from the pipes located in the boiler room.

Ayes: All

The Board recessed for five minutes.

At 9:00 a.m. Rod Ness, CCEDCO Director met with the Board to discuss the county becoming a Home Base Iowa Business. Ness informed the Board that he and Sup. Bell have been visiting the surrounding communities and introducing the program. Ness explained to the Board that the county can register through a website to become a business partner. This program allows veterans to view job opportunities available through the county. Discussion was held regarding the procedure for job openings to be relayed to the site. Sup. Bell suggested Angela Driscoll, Payroll Clerk for the Auditor's Office. Auditor Dauber recommended when departments email the job posting to our website host, they include Angela Driscoll in the email so she can upload the posting to the Home Base Iowa website.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve becoming a Home Base Iowa Business.

Ayes: All

Engineer Fangmann met with the Board to discuss purchasing 2021 Gradall from Road Machinery Supply Company in Cedar Rapids. Fangmann informed the Board this machine is a show demo with only 50 hours on it and he has budgeted for a new Gradall in the FY21/22 budget. Fangmann can secure this demo machine for \$373,894 and he had budgeted \$395,000. Fangmann will retain the current Gradall due to the trade in was \$10,610. He will continue to use this piece of equipment for tree work and will eventually sell it on Purple Wave.

Moved by Sup. Gaul seconded by Sup. Smith to approve the purchase of the 2021 Gradall from Road Machinery Supply Company.

Ayes: All

Engineer Fangmann met with the Board and presented two bids he received for the resurfacing of Y14 (Union Ave) from Hwy 130 south to F44 (290<sup>th</sup> St), Washington Avenue from Hwy 130 to 230<sup>th</sup> St. and 230<sup>th</sup> St east to Inland Cemetery. Tri-City Blacktop bid was \$2,063,816.11 and Manatt's bid was \$2,539,709.97. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to award the bid to Tri-City Blacktop in the amount of \$2,063,816.11 and to designate and authorize Robert D. Fangmann, County Engineer to sign the documents.

Ayes: All

Engineer Fangmann informed the Board of two right of way purchases regarding Project L-202005—73-16, replacing a bridge on 330<sup>th</sup> Street with a box culvert. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve right of way purchases for Paxton Living Trust in the amount of \$649.20 and Michael S & Clarissa L Martin in the amount of \$446.24.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve a utility permit for Liberty Communications to expand the rebuild north of West Branch and the \$100.00 fee applies.

Ayes: All

At 9:30 a.m. Sherri Hunt, ECI Director met with the Board via conference call to discuss Cedar County becoming the Fiscal Agent for the Cedar/Jones Early Childhood Iowa Board. Hunt appreciates the county looking at this due to the funds that are being spent on administration services instead of the money going towards the kids. Auditor Dauber and Hunt have had conversations on the set up of the two programs. Currently the Anamosa Community School is the Fiscal Agent and charges \$2,500 as an administration charge. Cedar County would not charge a fee. General discussion was held on claims processing, reconciling bank statements, accounting reports, and the independent auditing firm will audit and present a separate invoice for payment from ECI. Hunt appreciates the support from the Board of Supervisors and Auditor Dauber for the collaboration of working together to utilize the dollars and stretch them as far as we can. Hunt will prepare and submit the agreement to Auditor Dauber.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the one-year agreement effective on July 1, 2021, contingent upon approval from the Assistant County Attorney Blank.

Ayes: All

Sup. Kaufmann updated the Board that Solid Waste Director Crock should receive the specs next week and an Executive Board Meeting will be scheduled. Kaufmann will update the Board as more information is available.

Auditor Dauber presented the proposed expenditures and revenues for the FY20/21 budget amendment from several departments.

Moved by Sup. Smith seconded by Sup. Agne to set the public hearing date for the FY20/21 budget amendment for May 18, 2021 at 9:00 a.m.

Ayes: All

Leanne Boots, Safety Coordinator for Cedar County met with the Board and presented the County Safety Manual for approval. Boots explained she has been working on this since 2016. There are two volumes, and the majority of departments will utilize only volume one. There is a matrix in volume one, page eight that specifically lists the programs and what departments that are applicable. Boots has set up a Safe-Zone Meeting Place for all employees to go to in case of an emergency, of which the Department Heads will be notified of the location. Boots explained the Department Head and/or Elected Official will be responsible to train their employees to maintain a safe working environment. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the County Safety Manual as presented.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:10 a.m., to May 4, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 4, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Patricia Wirth submitted Notice of Retirement effective June 15, 2021 with last day of work on May 28, 2021.

Deputy Bode Koranda submitted a Letter of Hire for Greg Pierce as a Correctional Officer effective May 2, 2021 at the starting wage of \$18.08 with benefits.

Veterans Affairs Service Officer Hamann submitted approved April reports and approved minutes of March 10, 2021.

Brad Kirkpatrick submitted an email regarding the county providing dust control on the hill going up Newton Road due to the truck traffic on the road for the bridge replacement.

Manure Management Annual Updates submitted by:

Facility name - Eiler #62256 located at 125 National Ave., Clarence, Iowa owned by Dircks Farms, Inc.

Facility name – Kenny’s Finisher located at 937 305<sup>th</sup> St., Atalissa, Iowa owned by Donovan Yoder.

Facility name – Meyer located at 162 National Ave., Clarence, Iowa owned by Dircks Farms, Inc.

James Wilkins located at 2028 230<sup>th</sup> St., Bennett, Iowa.

Richard L. Shumaker located at 1329 210<sup>th</sup> St., Tipton, Iowa.

It was noted the following Handwritten Disbursement was issued on April 30, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427139 for \$9,513.07-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of April 27, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve Claim Disbursements #427022 - #427138 paid on April 29, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a five-day Class C liquor license and outdoor service for Bev the Barbarian effective May 27, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a Handwritten Disbursement #427140 to RACOM in the amount of \$670,500.04 issued on May 5, 2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Bell to appoint Leanne Boots as the County Safety Coordinator and the insurance coordinator shall be a named designee of the Auditor’s Office.

Ayes: All

G.I.S. Teut met with the Board to discuss the continuance of software maintenance funding for FY21/22. I.T. Director Cahoy and EMA Director Freet was in attendance. Topics covered were security, 911, Arc Enterprise software and Midland. Sup. Bell stated Teut should continue as is with no updates and status quo as Midland will continue in the capacity as they have in the past and will be the county’s backup. Chairperson Agne noted Teut will have to present prior to

purchasing any new requests for upgrades and the value to the Board. IT Director Cahoy is to monitor and make sure security issues are dealt with.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Recorder Bahnsen, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Environmental & Zoning Director LaRue, IT Director Cahoy, G.I.S. Coordinator Freet, Public Health Director Walker, CPC Director Tischuk, Veteran Service Officer Hamann, EMA Director Freet, County Attorney Renander, and Auditor Dauber. County Safety Coordinator Boots presented a brief overview of the County Safety Manuals Volume 1 & 2 to the Department Heads. Boots informed Department Heads that they are responsible to educate their employee's. Chairperson Agne informed the Department Heads that the Board is not requiring the continuance of employee temperature checks. A question was asked whether to continue the visitor log. Public Health Walker explained no log must be kept if masks are worn and the visit is less than 15 minutes. Auditor Dauber asked Department Heads if any department utilizes the drop box. The consensus was not therefore, the Auditor will have the drop box removed.

Mike Boyle provided a presentation on Kinney Holbrook, the first black graduate of Tipton High School in 1895. The presentation, Shifting Sidelines: The Frank "Kinney" Holbrook Story can be found on You Tube. Department Heads were in attendance.

Moved by Sup. Bell seconded by Sup. Smith to approve a utility permit to Liberty Communications and the \$100.00 fee applies.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a utility permit for Wilton Telephone Company and the \$100.00 fee applies.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:27 a.m., to May 11, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 11, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Conservation Director Dauber regarding Mike Kempin, Park Tech completed his six-month probation period effective on May 2, 2021.

Chief Deputy Koranda submitted annual pay rate change for Shelby Czarnetzki, Correctional Officer effective April 20, 2021 from \$18.74 to \$19.22 hourly.

Conservation Director Dauber regarding hiring Gabriel Knoche as seasonal park maintenance effective on May 10, 2021, with starting pay \$11.00 per hour.

Iowa Homeland Security and Emergency Management regarding payment refund request in the amount of \$5,936.66 regarding Disaster DR-4483-IA Project 204.

Manure Management Annual Updates submitted by:

Richard F. Shumaker #62983 for a site at 1604 240<sup>th</sup> Street, Tipton.

Richard L. Shumaker #62810 for a site at 1325 210<sup>th</sup> Street, Tipton.

R & S Horman Farms LDT #62982 for a site at 1023 262<sup>nd</sup> Street, Wheatland.

JT Center Pork 4+ LLC for a site at 260<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on May 7, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427141 for \$9,245.68-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments: Jason Sauser and Brad Dvorak, residents of the Everett Court subdivision were on the phone. Sauser was following up regarding a meeting on April 27<sup>th</sup> with Engineer Fangmann, Sup. Agne and Sup. Bell regarding a paving project on Adams Avenue. Sup. Agne stated the Board agrees with the previous Engineer's proposal.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of May 4, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements #185470-185621 for the period ending 5/1/21 and to be paid on 5/7/21.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve a work request for the Assistant County Attorney.

Ayes: All

Auditor Dauber presented an invoice from Gronewold Tiling and Excavating, LLC in the amount of \$253.75 regarding work performed at the Stanwood Drainage District and asked whether the Board members approved of this work. The consensus from the Board was this was not approved. Sup. Bell will contact Gronewold.

The Board reported on Outreach/Committee Meetings they attended.

Rod Ness met with the Board and discussed the Home Base Iowa Program. Sup. Kaufmann requested Ness to report the findings from conversations with Stanwood Councilperson Jones. Jones is frustrated with the six-month window to secure housing that is on the application. Jones is recommending a twelve-month window. Ness explained to Jones this is a new program and there may be a possibility of changes in the application process in the future. Ness will be revising the application to clearly state the employment needs to be a full-time permanent position.

Sup. Kaufmann inquired to the Board and directly to Auditor Dauber to consider combining the G.I.S position into the Auditor's Office due to efficiency factors. Auditor Dauber stated she will consider this request and report back to the Board on her decision.

Sup. Bell updated the Board on the courthouse projects.

CPC Tischuk met with the Board and presented projected ending fund balances for FY20 and FY21. General discussion was held regarding the proposed legislation on the mental health, spending down the mental health fund and levies. Sup. Kaufmann stated 48 other states manage their mental health fund.

Sup. Agne addressed Heather Jones and informed her that public comments are at the beginning of the meeting therefore next time it will need to be addressed at that time; although he will allow her to address the Board. Jones stated she and her husband own a business and they have been a business partner with Home Base Iowa for thirteen months. She has concerns with the flyer and would like clarification on the language and she would like the Board to take into consideration modifications for this program regarding six months is a short period of time to commit to a lifelong commitment of purchasing a home in Cedar County. General discussion was held. No decisions were made.

The Board departed at 9:23 a.m. to view the Pioneer Grove, Union/Clear Creek and Kizer-Burns Pioneer Cemeteries.

Moved by Sup. Bell seconded by Sup. Kaufmann to adjourn at 12:10 p.m., to May 18, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 18, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Cedar County Clerk for fees collected for the month of April 2021.

Iowa Supreme Court in the matter of ongoing provisions for Coronavirus/COVID-19 impact on court services.

Conservation Director Dauber regarding hiring Corey Wallick as seasonal park maintenance effective on May 17, 2021, with starting pay \$11.00 per hour.

Veteran Affairs Service Officer Hamann submitted approved May reports and minutes of April 21, 2021.

Veteran Affairs Service Officer Hamann submitted recommendation of the re-appointment of Greg Bell to the Veterans Affairs commission.

Manure Management Annual Updates submitted by:

Dale Vincent #63780 for a site at 360 310<sup>th</sup> Street, West Branch.

Curt Engler #68497 for a site at 2370 190<sup>th</sup> Street, Wheatland.

Tim Kahl Site 2 #69334 for a site at 1949 167<sup>th</sup> Street, Lowden.

It was noted the following Handwritten Disbursement was issued on May 14, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427311 for \$4,500.21-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of May 11, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Claim Disbursements #427142 - #427310 paid on May 13, 2021.

Ayes: All

G.I.S. Teut met with the Board and requested a handwritten warrant due to the time of receiving the bill. Teut has now enrolled in paperless bills as requested previously by the Auditor's Office.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the handwritten warrant #427312 in the amount of \$525.00 payable to VISA.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended. Sup. Bell followed up on the invoice from Gronewold Tiling & Excavating and that invoice was authorized by the Secondary Road Department.

Moved by Sup. Smith seconded by Sup. Gaul to approve FY21/22 Cigarette Permit renewals for Kum & Go #267, Pilot Travel Center #496, Sharda LLC dba/Jay Bros, and TJ's Gas & Grub.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a renewal for the Buchanan House for a Class C Native Wine, Outdoor Sales, Sunday Sales, and Living Quarters.

Ayes: All

Chairperson Agne read a proclamation declaring May as Mental Health month.

Moved by Sup. Bell seconded by Sup. Smith to declare May as Mental Health month.

Ayes: All

At 9:00 a.m. the Board held a public hearing on the proposed FY20/21 County Budget Amendment. There were no public comments.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and adopt the proposed FY20/21 County Budget amendment.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve the appropriation resolution, as presented and authorize Chairperson Agne to sign.

### **APPROPRIATIONS RESOLUTION**

*BE IT RESOLVED this 18<sup>th</sup> day of May 2021, to change the Appropriation made July 1, 2020 for the following department for Fiscal year 2020-2021.*

County Treasurer – From \$424,362 to \$431,962  
(331,444 Fund 01000; 100,518 Fund 02000)

Medical Examiner – From \$46,900 to \$61,900  
(61,900 Fund 01000)

Courthouse – From \$274,708 to \$319,708  
(319,708 Fund 01000)

Sheriff – Prisoner Room & Board – From \$25,000 to \$30,600  
(30,600 Fund 01000)

Public Health – From \$287,710 to \$344,756  
(266,704 Fund 01000; 78,052 Fund 02000)

County 911 Coordinator – From \$51,179 to \$52,179  
(28,765 Fund 01000; 23,414 Fund 02000)

Conservation Department – From \$565,853 to \$625,000  
(432,312 Fund 01000; 86,906 Fund 02000; 3,300 Fund 26000; 10,000 Fund 26500; 10,000 Fund 71000)

Conservation REAP – From \$29,700 to \$39,700  
(39,200 Fund 01000; 500 Fund 02000)

Secondary Roads – From \$9,529,000 to \$10,275,000  
(10,275,000 Fund 20000)

Pioneer Cemetery – From \$20,000 to \$30,000  
(30,000 Fund 06000)

Environmental & Zoning – From \$187,850 to \$192,450  
(91,927 Fund 01000; 19,548 Fund 02000; 80,975 Fund 11000)

Non-departmental – From \$3,616,740 to \$4,677,740  
(576,077 Fund 01000; 226,253 Fund 02000; 2,755,428 Fund 11000; 65,000 Fund 28000; 1,055,000 Fund 30003)

Ayes: All

Auditor Dauber updated the Board that she has filed all the online paperwork regarding the American Rescue Plan Act although the Chairperson needs to sign the award terms form to receive payment from the Treasury. Public Health Director Walker and Public Health Preparedness Director Butler were in attendance. Dauber stated the U.S. Treasury has released some guidelines although they are still in the process. Dauber has completed the preliminary

process to receive the funds. Walker has ideas of money that can be used to prepare for future pandemics. General discussion was held.

Moved by Sup. Bell seconded by Sup. Smith to allow the Chairperson to sign the U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund document to receive funds.  
Ayes: All

I.T. Director Cahoy met with the Board to discuss cybersecurity. Cahoy updated on the previous attack and ransom of the pipeline and the executive order. Cahoy updated the Board on security monitoring and the future plans on cybersecurity and security. General discussion was held.

Engineer Fangmann met with the Board request action on hiring a full-time seasonal position and discuss the final plans and set a letting date for bridge replacement project L-202005—73-16.

Moved by Sup. Bell seconded by Sup. Kaufmann to hire Michael Steffen for a full-time seasonal position on the Roadside Management Crew.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the final plans and set a letting date of June 29, 2021 at 10:00 a.m. for bridge replacement project L-202005—73-16.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a utility permit for Liberty Communications for broadband expansion and the \$100 fee applies.  
Ayes: All

General discussion was held regarding continuing wearing a mask and the posting on the exterior doors of the courthouse. Consensus was to remove the signage from the exterior doors and following the CDC guidelines on wearing masks.

Auditor Dauber discussed continuing the leased properties on the flooded areas. Consensus was to continue to lease the properties and mail the postcards.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:05 a.m., to May 25, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 25, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

IA Dept of Natural Resources Authorization to use facility #69557 JT Rochester Pork LLC

IA Dept of Natural Resources Authorization to use facility #67097 Hermiston Farms Inc—Site 2

IA Dept of Natural Resources Authorization to use facility #68688 JT Center Pork 2+ LLC

Safety Committee meeting minutes from May 18, 2021.

HIPAA Compliance Officer Tischuk provided information of an online seminar she attended that was presented by Carosh Compliance Solutions.

Treasurer Delaney submitted Notice of New Hire for Raini Chapman, Clerk with an hourly wage of \$15.53 effective May 24, 2021.

Manure Management Annual Updates submitted by:

Fohne, Inc #58172 for a site at 878 160<sup>th</sup> Street, Mechanicsville.

Slach Site 6 #67289 for a site at 241 310<sup>th</sup> Street, West Branch.

Snider Farms Site 1 #69051 for a site at 4315 Oasis Road SE, West Branch.

John Wiese #58028 for a site in Inland Township.

It was noted the following Handwritten Disbursement was issued on May 21, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427313 for \$1,075.44-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Agne to approve the Board Minutes of May 18, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Agne to approve Payroll Disbursements #185622-185781 for the period ending 5/15/21 and to be paid on 5/21/21.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a 12-month renewal Class E Liquor License, Class B Wine Permit, Class C Beer Permit, and Sunday Sales for Kum & Go.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

E&Z Director LaRue met with the Board to request public hearing dates for rezoning petitions for Lester Proctor Jr., James Kost, and Jeffrey & Victoria Kaufmann. LaRue provided maps of each petition. General discussion was held.

Moved by Sup. Smith seconded by Sup. Agne to set the public hearing dates for June 15, 2021, and June 22, 2021 at 9:00 a.m.

Ayes: All, Kaufmann recused himself

Public Health Director Walker met with the Board and provided an update regarding the COVID-19 vaccine. Walker informed the Board that she will continue to rent the Heartland complex for the month of June and will provide walk-in service at the Public Health Office. As of today, 43% of the Cedar County citizens have been fully vaccinated and 48% of the Cedar County citizens have received one dose. Walker stated they will offer all three vaccines will be available on June 2<sup>nd</sup> at the Heartland complex. The Board had no concerns with offering the walk-in clinics at the office due to the reduced amount of traffic.

Chairman Agne reiterated no county office holder or department head can mandate county employees to wear masks due to the Governor signing the bill last week. Walker informed the Board that she consulted with Mike Galloway, and she has can require her staff to wear masks when they are in direct contact with clients only.

Engineer Fangmann met with the Board to discuss the letter of support for the Cedar County RAISE Grant Application. Fangmann updated the status of the process, and he has received letter of support to be included with the application from various organizations.

Moved by Sup. Kaufmann seconded by Sup. Smith to submit the provided letter of support with the application.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a utility permit for F&B Communications for work to be performed at 2312 Yankee Avenue and the \$100.00 fee applies.

Ayes: All

Engineer Fangmann provided a follow up regarding the current charges of utility permits from surrounding counties. Jones, Scott, Muscatine Counties – no charge; Clinton, Johnson County - \$100.00, although Johnson County will be increasing to \$225.00; and Linn County charges time and equipment. The consensus of the Board was to continue charging the \$100.00 fee.

Moved by Sup. Kaufmann seconded by Sup. Bell to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to return to regular session.

Ayes: All

Auditor Dauber updated the Board regarding the Cedar/Jones Early Childhood contract. Dauber received correspondence from Assistant County Attorney Blank regarding the contract and he only had one concern in Section III (C) and (F) appears the county basically pays any banking fees for these accounts. Blank also mentioned the additional work this would cause for the Auditor's Office. The consensus of the Board was to not change this part of the contract. Dauber will present the contracts for the chairperson to sign next Tuesday.

Sup. Kaufmann addressed Auditor Dauber regarding the G.I.S. position and if she has any follow up on moving the position to the Auditor. Dauber stated she has reached out and discussed with another Auditor regarding this topic. Dauber stated it appears the proper placement of the G.I.S. position should be in the Auditor's office and under the supervision of the County Auditor. Dauber will place this topic on a future agenda for formal action.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 9:47 a.m., to June 1, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 1, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
E&Z Director LaRue submitted a letter stating Janelle Axline has successfully completed her six-month orientation period.  
Treasurer Delaney submitted a letter stating she appointed Ashli Conrad to Motor Vehicle Deputy effective May 25, 2021, at the rate of \$22.96 an hour.  
Notice of resignation from Nathan Teut effective on June 1, 2021.

Manure Management Annual Updates submitted by:  
John Wiese #58028 located at 1348 Vermont Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on May 28, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427420 for \$919.72-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of May 25, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #427314 - #427419 paid on May 27, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Treasurer Delaney met with the Board and informed them the county has received \$1,809,038 from the U.S. Treasury – American Rescue Plan Act. At this time, the Board has made no decisions on what and how this money will be spent. Therefore, Delaney will invest the money for six months.

Auditor Dauber informed the Board she has consulted Mike Galloway regarding the language located on the Boards agenda. Ann Smisek replied and via email and explained the Governor's suspension of the public meetings restrictions expire on May 30<sup>th</sup>. She recommends removing the limit of ten people in the meeting room from the agenda. The Board can continue the call in as an option if they choose. The consensus of the Board was to remove the language at the top of the agenda and replace with a statement of contacting the County Auditor if call in accommodations is needed.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 9:50 a.m., to June 8, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 8, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Kyle Colvin has been hired for the Assessor's Office for the Appraiser position, starting on July 1, 2021, at the hourly rate of \$21.56.

Angela Driscoll, Auditor Payroll Clerk informed the Board that Home Base Iowa does not have the capability at this time to post job openings.

Manure Management Annual Updates submitted by:

East 200 Finisher #63914 for a site in Dayton Township.

Dircks Farms, Inc #62247 for a site in Dayton Township.

Michael Lilienthal #59739 Authorization to use.

Broadview Acres/Ward Farm #63240 located at 250 Buckeye Road, West Liberty.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427421 for \$6,447.23-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of June 1, 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #185782-185935 for the period ending 5/29/21 and to be paid on 6/4/21.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber provided a memo from State Auditor Sand regarding public funds going to private non-profits. Consensus of the board was to have Auditor Dauber mail a copy of the memo to all entities that could significantly impact what the board can do for them.

Auditor Dauber presented a resolution to formalize the jurisdiction of the GIS position from the Board of Supervisors to the County Auditor.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution.

#### RESOLUTION GEOGRAPHICAL INFORMATION SYSTEM POSITION

Effective June 8, 2021, all Geographical Information System (G.I.S.) processes, including but not limited to the administration, budgeting and staffing shall be controlled by the Cedar County Auditor.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on this date, the vote thereon being as follows:

Ayes: All

Auditor Dauber updated the Board that she is currently working with Midland/SAM on agreements for GIS services. The approximate cost for this service is \$10,000 to \$12,000 a year,

based on time and how many deeds. Dauber is looking at having one staff member trained to process transfer, splits and to provide departments requested maps to reduce this cost in the future. Dauber has been working with Deputy Assessor Lemburg to understand the GIS job duties needed from the Assessor's Office.

Auditor Dauber updated the Board that the I.T. Office will be moving to the basement in the south office which is currently storage for the Relief Office. Dauber appreciated the cooperation with CPC Director Tischuk on relocating the supplies to the room that is located off the employee break room.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Deputy Assessor Lemburg, Recorder Bahnsen, Treasurer Delaney, IT Director Cahoy, Public Health Director Walker, CPC Director Tischuk, Veteran Service Officer Hamann, County Attorney Renander, Conservation Director Dauber, and Auditor Dauber. Sup. Gaul left the meeting. Chairperson Agne asked all department heads how and if they utilized GIS in their department. Consensus was a limited number of department heads utilized the GIS services and only to the extent of creating or printing maps.

At 9:30 a.m., Mike Galloway, Ahlers & Cooney Attorney met with the Board and department heads to present handbook changes to the Board for consideration. The proposed handbook with the changes noted were emailed to Department Heads prior to the meeting. The topics that were discussed was effective date for health and dental, orientation period, timecards, wage matrix, personnel files, and template for job postings.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the proposed changes to the Cedar County Employee Handbook.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Smith to change the pay scale from every other year to every year for a step raise.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Smith to approve changing the waiting period for health and dental insurance from the first of the month following sixty days to the first of the month following thirty days.

Ayes: All

Absent: Gaul

Discussion was held regarding allowing the County Auditor, Treasurer and Recorder to have a first deputy salary a percentage of the elected official. Galloway explained in majority of the counties across the state they have a first deputy position, and they are paid nothing less than 80%. He does not recommend having second deputies in these offices. Galloway informed the Board they have authority to approve the percentages. Dauber mentioned in the past the elected official would present the increase at budget time to the Board. Recorder Bahnsen mentioned she appreciates this option although will not be utilizing at this time. Treasurer Delaney does have an employee qualified for this position and Auditor Dauber may utilize for a future employee that will be responsible for elections and when she is absent from the office.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a First Deputy in the office of the County Auditor, Treasurer and Recorder and to set the percentage later.

Ayes: All

Absent: Gaul

General discussion was held with Galloway regarding a social media policy and having a HIPAA policy in the handbook. No decisions were made. The Board thanked Galloway for meeting with the department heads and presenting the handbook proposal.

Judy Funk, Consultant to Heartland Insurance Risk Pool met with the Board and presented the projected FY21/22 renewal rates. Discussion and explanation were held. The mod factor for FY21/22 will be .69 which is a decrease of .02 from the prior fiscal year.

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize the chair to sign the Client Authorization Coverage to Bind.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 11:10 a.m., to June 15, 2021.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 15, 2021 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Kent Krause with Pinnacle submitted an expansion Manure Management Plan, Construction Design Statement and Master Matrix for RDR Pork Site located in Jones County but they have fields located in Cedar County.

Cedar County Clerk for fees collected for the month of May 2021.

Chief Judge Greve and District Court Judge Werling thanking the Board for the new security door installed on 2<sup>nd</sup> floor.

Nextlink Internet regarding potential use of American Rescue Plan Act funds for broadband internet.

Manure Management Annual Updates submitted by:

David Meyer #63127 for a site located at 1823 Yankee Avenue in Farmington Township.

It was noted the following Handwritten Disbursement was issued on June 11, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427585 for \$10,069.08-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Bell

Chairperson Agne addressed the public for comments. EMA Director Freet informed the Board an archaeological survey will be done tomorrow, June 16<sup>th</sup> at 9:00 a.m. at Pioneer Grove Cemetery due to the Derecho damage.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of June 8, 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Claim Disbursements #427422 - #427583 paid on June 10, 2021.

Ayes: All

Absent: Bell

The Board noted Handwritten Check #427584 dated June 10, 2021, in the amount of \$283.60 was issued to McKesson Medical Surgical, Inc., as an administrative correction.

The Board reported on Outreach and Committee Meetings they attended. Sup. Gaul reported the Board of Health approved extra pay for the Public Health Department. The board requested Public Health Director Walker to come to the board room for explanation on the Board of Health approving hazard/overtime pay to all the employees in the Public Health Department, including the exempt employees. Walker informed the Board the decision was made to fund 100% of overtime for exempt staff and hazard pay for all other employees for time worked from September 6, 2000, to May 15, 2021, an estimated cost of \$57,000 for 16 employees. Kaufmann asked for the breakdown for employees, Walker will email the information to each board member. Kaufmann asked if the money could be spent for a satellite office. Walker was under the understanding that the money had to be spent by the end of fiscal year. Smith then asked if the money could only be spent on salaries or if it could be spent on other things. Walker explained it could be spent on whatever her governing board made the decision to spend it on. Kaufmann explained as a Board they must make sure all employees are treated equitably, and this is showing huge inequity to other employees. Kaufmann said this is not taking away from what Public Health has done but more so there is equitability to all employees. Walker said the decision was not made lightly but her staff worked a lot of extra hours, and her staff would leave the building at 8:30-9:00 p.m. some days and no one else was in the building. Kaufmann asked if

a salaried employee should expect overtime? Walker said in a typical scenario “no”. Kaufmann stated there were other departments; EMS, Law Enforcement and a lot of other employees that fought the pandemic with training but because they are not in the Public Health Department, they did not receive this payout. Kaufmann further stated in terms of the next pandemic the decisions that are being made right now are setting a precedence. Kaufmann again said this is not taking away from the great work the Public Health Department has done but worried about the great work others have done. Walker asked the Board what the word equitably means to them comparing the work of Public Health to other departments. Smith explained a flood where people have worked 24 hours a day going into horrible situations and the government did not bail them out by giving money for extra overtime. Kaufmann has a sense equitably within the framework of Cedar County and other departments that put in similar amounts of time in similar areas of danger. Walker explained this is not a flood that last a couple months or a snowstorm where staff is working overtime but a pandemic lasting fifteen months where Public Health’s lives were gone and dedicated to pandemic response. Further discussion was held. Consensus of the board was to place this on the agenda next week and ask department heads to provide information on cost, extra time worked, level of danger and previous disasters worked.

Engineer Fangmann met with the Board for the annulment of the approved awarded project STBG-SWAP-C016(111)—FG-16 to Tri-City Blacktop, Inc. Tri-City Blacktop, Inc will be closing permanently on June 19, 2021. Fangmann informed the board that began the process to secure the \$125,000.00 bid bond. Moved by Sup. Smith seconded by Sup. Kaufmann to approve the following Resolution:

WHEREAS: The Cedar County Board of Supervisors had awarded the bid received on April 20, 2021 for project STBG-SWAP-C016(111)--FG-16 for the resurfacing of Y14 (Union Ave) from Hwy 130 south to F44 (290th St), Washington Avenue from Hwy 130 to 230th St. and 230th St. east to Inland Cemetery to Tri-City Blacktop, Inc.; and

WHEREAS: Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction Specification 1103.07 FAILURE TO EXECUTE CONTRACT states: Unless the time limit is modified by the contract documents, failure to execute a contract and file an acceptable bond within 30 calendar days of the date of the approval for award, herein provided, will be just and sufficient cause for annulment of the approval for award and for forfeiture of the proposed guaranty to the Contracting Authority; and

WHEREAS: the time limit was not modified by the contract documents and 30 calendar days has passed since the approval on April 27, 2021 for the award and a contract has not been executed at no fault of the contracting authority;

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer’s recommendation for the annulment of the approval for award to Tri-City Blacktop, Inc. and for forfeiture of the proposed guaranty to the Contracting Authority.

Passed and approved this 15th day of June, 2021.

Ayes: All

Absent: Bell

Engineer Fangmann met with the board to award project STBG-SWAP-C016(111)—FG-16 to Manatt’s which is the low bidder after the annulment. Moved by Sup. Kaufmann seconded by Sup. Smith to approve the following Resolution:

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the STBG-SWAP-C016(111)--FG-16, hereafter referred to as “the project” is in the best interest of Cedar County, Iowa, and the residents thereof. The project is defined as resurfacing of Y14 (Union Ave) from Hwy 130 south to F44 (290th St), Washington Avenue from Hwy 130 to 230th St. and 230th St. east to Inland Cemetery; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cedar County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Manatt's Inc. in the amount of \$2,539,709.97 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Cedar County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Robert D. Fangmann, the County Engineer for Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Cedar County, Iowa, this 15th day of June, 2021.

Ayes: All

Absent: Bell

Engineer Fangmann gave rock resurfacing updates.

At 9:21 a.m. the Board conducted a public hearing regarding the following petitions.

Lester Proctor Jr., 1214 Oak St., Wilton, IA (Contract Buyer) and Lester Proctor Sr., 1190 Cemetery Rd., Tipton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single-family dwelling on property located in the SE ¼, NE ¼, Section 12, T-79N, R-3W, in Rochester Township, consisting of 2.11 acres m/l. E&Z Director LaRue, Engineer Fangmann, Lester Proctor Jr. and Lester Proctor Sr. were present. LaRue stated he has all the approved documents with no written or verbal objections on file.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the final plat and waive the second hearing.

Ayes: All

Absent: Bell

James Kost, P.O. Box 326, Lowden, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single-family dwelling at 1784 110th St., Clarence, IA, described as Parcel B, in the NE ¼, NE ¼, Section 12, T-82N, R-2W, in Dayton Township. Said petition is to rezone 1.16 acres of a 17.9 acre parcel. E&Z Director LaRue, Engineer Fangmann and James Kost were present. LaRue stated he has all the approved documents with no written or verbal objections on file.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the final plat and waive the second hearing.

Ayes: All

Absent: Bell

Jeffrey & Victoria Kaufmann, 2125 Old Muscatine Rd., Wilton, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single-family dwelling on property located in the SW ¼, SW ¼, Section 27, T-79N, R-2W, Sugar Creek Township. Said petition is to rezone 4.01 acres of property totaling 28.94 acres m/l. E&Z Director LaRue, Engineer Fangmann and Jeffrey Kaufmann were present. LaRue stated he has all the approved documents with no written or verbal objections on file. Kaufmann then left the boardroom due to conflict of interest.

Moved by Sup. Gaul seconded by Sup. Smith to approve the final plat and waive the second hearing.

Ayes: All

Absent: Bell, Kaufmann

Kaufmann returned to the board room.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:36 a.m., to June 22, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 22, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Heartland Insurance Risk Pool employee motor vehicle records reviews for 2020 and 2021.  
Claudia Beyer resignation from the Board of Adjustment, effective June 30, 2021.

Manure Management Annual Updates submitted by:  
Alex Achenbach for a site at 254 190<sup>th</sup> Street, Lisbon.  
David Meyer for a site at 1823 Yankee Avenue, New Liberty.

It was noted the following Handwritten Disbursement was issued on June 18, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427586 for \$2,770.02-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Board Minutes of June 15, 2021.  
Ayes: All  
Abstain: Bell

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements and Comp time payout # 185936-186100 for the period ending 6/12/21 and to be paid on 6/18/21.  
Ayes: All

Auditor Dauber informed the Board the two Compensation Board Representatives' term is ending on June 30<sup>th</sup> and asked if they would reach out to them. The Board members will place the call.

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held whether to pay the \$5,900 ISAC dues. Sup. Smith mentioned that if the Board does not pay the dues, she will not be able to be on the ISAC Board and no training would be provided. Sup. Kaufmann stated ISAC has a monopoly. Sup. Bell stated they need to accommodate for the departments and need to pay the dues so they can continue with the training. Sup. Smith suggested the Board write to the ISAC Board and state why they are not satisfied.

Moved by Sup. Smith seconded by Sup. Bell to pay the ISAC dues in the amount of \$5,900.00. Further discussion was held. Sup. Smith reiterated she would hate to see us lose training opportunities due to personal issues Sup. Kaufmann has with ISAC. Sup. Kaufmann replied, "It is not personal." They use public funds to interact with legislators. Sup. Kaufmann further stated this has been ongoing for two years and he does not know how a letter can encompass it when he participated in a telephone conversation without any success. This is not a personal issue it is with ISAC lobbying power for the urban counties is not a personal issue, and he feels this is a waste of money for the Supervisors. Although he does not want to take away the choice for the other departments. The consensus of the Board was to email the department heads and inform them that if they are not satisfied with their ISAC affiliate to not pay their affiliate dues.  
Ayes: All

E&Z Director LaRue met with the Board to set public hearing dates for Teo & Judith Castillo, dba/Teo's Towing.

Moved by Sup. Bell seconded by Sup. Kaufmann to set the public hearing dates for July 13<sup>th</sup> & 20<sup>th</sup> at 9:00 a.m.

Ayes: All

At 9:00 a.m. the following department heads were present, as requested by the Board, to present the following information due to the Board of Health approving hazard and overtime pay to the Public Health employees.

- Extra time for each Department Head, and hourly employee's
- Level of danger due to COVID-19
- Extra cost incurred to your department due to COVID-19
- Other previous disasters your department has been through.

Sheriff Wethington, Correctional Officer Ries, Correctional Officer DeFauw and Chief Deputy Knoche informed the Board the services never stopped due to COVID, they kept COVID out of the population of the inmates, additional PPE was purchased from their budget, any extra time the hourly employees incurred was compensated, the deputies and correctional officers were not able to socially distance, they were not able to work from home, they did not get any extra time off, they delivered PPE supplies, they were requested to perform welfare checks on the Public Health clients due to the staff was not providing a service, deputies had to go into businesses and shut them down per the Governor's order, they had excessive calls to go on due to the number of people allowed at gatherings. During COVID they also had to deal with the DERECHO and the George Floyd case, so they experienced stress even when they went home. Treasurer Delaney informed the Board she did not document all the time she worked after hours answering emails because that is part of her job and for the citizens of Cedar County. Delaney appreciated the work from home policy since a couple of her staff had COVID in her office. EMA Director Freet presented a list of disasters since 1974 that the EMA office has responded and worked on. Currently she is working on six disasters. She obtained grants for the PPE costs, she was working at a high level of danger delivering supplies and her office did not close on election day as did the Public Health Office. Due to her EMPG Grant she is required to document her time and she has a total of 456 hours of overtime totaling approximately \$17,000 and her assistant has 75 hours of comp time. Freet stated they are public servants here for the guts not the glory and if one department receives a payout then we all should receive a payout. Public Health Director Walker stated the documents she provided to the Board was from September 2020 to May 2021. Prior to that date they have over 600 overtime hours worked but were not reimbursed nor accounted for distribution of vaccine, and the increased call load before the vaccine was distributed. The total dollars the Board of Health approved for each employee are as follows: Jamie Walker - \$12,087.45, Bonnie Butler - \$12,501.31, Ashley Hansen - \$6,103.62, Colleen Boyer-Kauffman - \$2,500.00, Erica Christian - \$1,500.00, Angela Knox - \$3,080.28, Vickie Byrd - \$1,500.00, Mary Dorris - \$1,500.00, Deana Drumbarger - \$4,937.79, Carrie Harper - \$1,500.00, Hannah Hodges - \$375.00, Angela Keller - \$1,500.00, MarySue McKillip - \$562.50, Whitney Randolph - \$5,880.89, Bryanna Simmermaker - \$375.00, and Elizabeth Voss - \$3,404.45. Engineer Fangmann informed the Board the road crew are hourly employees, so they were paid any overtime, except for the Engineer and Assistant Engineer, they are exempt employees therefore they are not paid for each hour worked. His department was provided PPE from the EMA Office. In past disasters he has dealt with FEMA reimbursement, which is stressful, every year they experience stress due to long hours during snowstorms and call outs. Veterans Affairs Director Hamann stated she does not track all the extra hours she puts in because she is an exempt employee and that is included with her salary, she does what she needs to do to serve her constituents; she returned emails and answered calls when she was off on funeral leave and COVID, she met with people at night to limit the exposure, she worked from home and the office, during the DERECHO she assisted due to the funds were available and as for the level of danger she has assisted in the men and women who have served and fought for our country in hazardous conditions therefore, she would have a hard time taking money. Deputy Assessor Lemburg informed the Board the office did not track the extra time, any PPE was supplied by the EMA Office, and they purchased plastic barriers to limit the exposure. The total cost for the barriers and extra postage was \$864.00, that was paid out of their departmental budget. CPC Director Tischuk informed the Board her office remained opened due to the need to assist the public at times of people losing their job. Her office is mandated to track their time although did not pay out the excess overtime for the hours. Her staff was exposed to COVID and she worked with Auditor Dauber to have the phones transferred to her cell phone so her staff could continue to provide the services to the public. She was concerned about the traffic on election day although the Auditor had a plan, and it was not a problem. She was disappointed in the amount

of people in the hallways during the vaccine clinics, they were not properly socially distancing and the risk for exposure was high. Her office was a main player in the DERECHO delivering supplies. She is not asking for money because this is our job and her office is still assisting due to COVID. Recorder Bahnsen informed the Board all the extra time her office did not track. She would answer emails, phone calls on the nights and weekends as needed. She has extended her office hours due to the public needs for passports. She is still in COVID mode, it is what we must do, we saw the public every day; closing her office is not an option. She purchased plastic barriers although did not occur any costs due to the availability of grants. I.T. Director Cahoy informed the Board since he started, he has just under 22 days of overtime although he is an exempt employee and that is his job. Auditor Dauber informed the Board her office was mandated to assist voters in their car for the Primary Election, this was a very high level of exposure. Her staff received compensation for any extra hours and any PPE that was purchased was funded by a SOS Grant. Auditor Dauber has experienced several disasters in her 20+ years at the county although in the past all the departments would work together and build some great working relationships. The extra hours are part of the job and you do what you do for the citizens of Cedar County. Public Health Director Walker stated the majority of the staff in the department are exempt so they would not receive overtime although this was a sixteen-month pandemic for seven days a week. At the state level the Governor made sure her staff was paid. It is unfortunate that wanting to pay my staff for the work is being frowned upon by the rest of the county. I believe we should be paid for the work that they did, and I do not apologize for doing this. Just because we are county employees doesn't mean we should not be compensated for the work we did. Sup. Bell informed Public Health Director Walker that he and the EMA Director placed a call to the chairman of the Board of Health at the beginning of the pandemic to voice concerns about the interim director being in over her head especially if the pandemic were to rise to epidemic proportions. There was help offered but it was shut down. Sup. Bell told all departments that he appreciates what everyone has done during this pandemic although he is upset that Public Health Director Walker is requesting overtime pay when help was available and the Board of Supervisors told her to get some help too. Public Health Director Walker was not aware of what happened prior to her starting employment, and she is focusing on now. Public Health Director Walker stated it is hard to train staff and communicate the guidance and it was difficult to function as a department let alone relying on others to assist. Public Health Director Walker informed the Board the hours she presented for payment does not include that time. Sup. Bell informed the Board that he has done some research on the monies they are dealing with right now and it is under the control of the Board of Supervisors. The BOS will make the decision not the Board of Health because the Board of Supervisors applied for the grant and the resolution was signed by the Board Chair and Auditor. Public Health Director Walker said once the money was placed in her department and the Sheriff's Department under the Code of Iowa it allows those boards to spend the monies. Sup. Bell said he understood the money was in the General Fund. Public Health Director Walker said her money is not in the General Fund. Auditor Dauber clarified and stated all the monies are in the General Fund. Public Health Director Walker reiterated per the Code of Iowa the Board of Health has the final authority on the expenditures of the line items. Auditor Dauber stated the Public Health Department does not have this money allocated in an expense line item. Sup. Bell discussed with Joel Anderson at the Governor's Office that in the discussion he had with Public Health Director Walker, she may have assumed that when he said the Board, she mistakenly may have thought he meant the Board of Health. He went on to say it is the Board of Supervisors responsibility for the final decision making. Sup. Agne agrees due to this is taxpayer money so that would make sense. Further discussion was held on a resolution with Buchanan County Board of Supervisors regarding the Public Health Department. Sup. Kaufmann stated the Board of Health has advocated thru the vote what they would like for us to do although we need to vote on what this Board will do. Sup. Bell stated it is very difficult to pinpoint for each person what and how they were exposed and how do they make that determination. Sup. Agne stated and what happens on the next time when there is no money from the government. Sup. Kaufmann stated we are elected and we have to make sure we are fair to every employee. He appreciates what everyone is doing and the Public Health is doing but it is about fairness. Fairness between the private sector not valuing the public more than the private or the private more than the public. Sup. Kaufmann further stated this is the worst fiscal policy in four decades dumping trillions in the economy, although he has no control over that but the Board can do something with this money. Sup. Kaufmann appreciates what everyone is doing. Sup. Bell mentioned examples that he personally has experienced with COVID and doctors in this county that have taken a pay cut; so the private sector fairness is something we have to deal with. Sup. Bell understands what a toll this has taken on everyone in dealing with the pandemic. He personally lost his sister due to COVID, so he truly understand

the sacrifices made. He greatly appreciates the sacrifice everyone has taken and how everyone stepped up to the plate because that is what we do here at our county. Sup. Smith asked Public Health Director Walker how many of the payments are for the employees that go directly into the homes? Public Health Director Walker stated eight. Smith stated the employees that were in direct contact are the ones that are receiving the smaller bonuses. Public Health Director Walker stated some were prorated on how long they worked, and they are part time direct care workers so that was related to the calculation. Public Health Director Walker stated the hourly employees were compensated for the hours except for the nurses. Further discussion was held on why some employees are considered exempt. Public Health Director Walker stated she has never worked in a place of employment in the healthcare field that nurses are exempt. Auditor Dauber replied welcome to county government, there are exceptions to the rules. Sup. Gaul expressed that he voted no on this payout at the Board of Health meeting due to the problems it would cause, and it was not fair. Discussion was held on the spreadsheet and calculations of the payout dollar amounts. Sup. Kaufmann would like to make a motion unless the other board members need more time, but we have jurisdiction on the dollars and we can decide what to do with these dollars once we have time to look at all employees. Sup. Kaufmann stated this has nothing to do with Public Health Director Walker's creditability, passion or honesty and he trusts these numbers, although we better obtain the additional hours from the other exempt employees for the overtime hours. Sup. Bell stated we need to look at the whole group not just a department. Auditor Dauber wanted to clarify to the Board that this grant for the time period March 2020 to December 2020.

Moved by Sup. Kaufmann seconded by Sup. Bell to put a hold on the expenditure of these dollars at this point and not expend these dollars for hazard and overtime pay until we take a look at all the employees as a whole.

Ayes: All

Sheriff Wethington stated that would make a positive impact on his staff. Sup. Smith stated her biggest problem is what about the private employees that COVID has impacted, and they did not receive additional pay. Sup. Smith agrees with Walker that they need to spend the money, or it will be returned. Auditor Dauber stated this grant is not being returned it was initially for reimbursing the county for expenses due to COVID. General discussion was held on the money and how it will be spent. The Board thanked all the departments for attending.

Moved by Sup. Bell seconded by Sup. Smith to approve the step wage increase for Dawson Hamdorf, Excavator Crew from \$21.42 to \$24.26 effective on July 6, 2021.

Ayes: All

CPC Director Tischuk met with the Board and presented a MOU for transportation services with River Bend Transit. Tischuk stated the rate is \$8.00 a trip.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the MOU between Cedar County Community Services and River Bend Transit for transportation services.

Ayes: All

Sup. Bell provided an update on the breach and Galloway provided a letter to review so this matter is wrapping up and then can be presented to the boards it affects.

Moved by Sup. Smith seconded by Sup. Bell to adjourn at 10:41 a.m., to June 29, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to reconvened at 10:44 a.m. with Public Health Director Walker. Sheriff Wethington and Chief Deputy Knoche were present. Public Health Director Walker informed the Board that she has received approximately \$50,000 for the administration of the vaccine and asked the Board if she could use this money to pay her staff. Auditor Dauber tried to explain the revenue and expense do not offset each other; you are allowed to spend the money allocated in your expense budget. Public Health Director Walker stated that she will not listen to the Auditor because she is disrespectful towards her. Sup. Kaufmann stated even if you find the money in your budget it then becomes a Board of Supervisor problem. Sup. Smith stated we must be equitable for all departments. Sup. Kaufmann stated it could be seen as money tied to a disaster. Sup. Gaul would like to see both boards work together in a positive case. Sup. Smith questioned the delayed timeliness of phone calls made to

citizens from the Public Health Department regarding the tracing of COVID. Public Health Director Walker stated that it was a notification lag at the State level. Public Health Director Walker asked the Board if they would like to meet with the Board of Health to discuss this matter of payouts for the Public Health Department. The consensus of the Board was to meet with the Board of Health to explain the budgetary factor in the decision-making process. Public Health Director Walker will contact and coordinate a time for a meeting. Sheriff Wethington stated his staff does not have a problem; he just wants us to be fair.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:55 a.m. to June 29, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 29, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Public Health Home Health Division Manager Knox submitted a Notice of Transfer for Hannah Hodges, from Homemaker to Home Health Aide effective June 17, 2021. Sheriff Wethington submitted a letter stating Chief Deputy Knoche and Chief Deputy Koranda is no longer eligible for overtime.

Manure Management Annual Updates submitted by:  
Cedar Hill Farm for a site located at 298 190<sup>th</sup> Street, Lisbon.  
Ray Slach – Site #4 65379 located at 23 326<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on June 25, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427721 for \$3,208.70-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments. EMA Director presented the 2021 County Hazardous Mitigation Plan. She appreciated the Boards attendance at the meetings and the support. Auditor Dauber informed the Board she attended a zoom meeting with State Auditor Sand and he has clarified that the Board can enter into contracts with the non-profit organizations for funding. Dauber is working with the Assistant County Attorney for a contract template.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Board Minutes of June 22, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #427587 - #427720 paid on June 24, 2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Bell to acknowledge the re-appointment of Greg Bell to the Veteran Affairs Commission.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to acknowledge the re-appointment of Joleen Carpenter as the Auditor representative and Paula Shelton Werling as the Recorder representative on the Cedar County Compensation Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the FY21/22 Salary letters.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the cancellation of five (5) unclaimed fees in the amount of \$76.00 as submitted by the Treasurer's Office.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the EFT self-funded health claims resolution:

RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2021; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 29<sup>th</sup> day of June 2021.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the following resolution:

#### RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2021 through June 30, 2022, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows:

Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%,  
Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2021 through June 30, 2022 shall be funded as follows:

<b>Homestead Credit</b>	<b>100%</b>
<b>Disabled Veteran's Homestead Credit</b>	<b>100%</b>
<b>Low-Income, Elderly, Disabled Credit</b>	<b>100%</b>
<b>Military Exemption</b>	<b>100%</b>

Passed and approved this 29<sup>th</sup> day of June 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the following resolution:

#### APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2021, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2021.
- Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.
- Section 4. If at any time during the 2021-2022 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.
- Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2021-2022 budget year.
- Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2022.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 29, 2021, the vote thereon being as follows:

Ayes: Smith, Gaul, Kaufmann, Agne, Bell

	GENERAL BASIC	GENERAL SUPPL.	MH-DD SERVICE	RURAL SERVICE	SECONDARY ROAD	OTHER	CAPITOL PROJECTS	DEBT SERVICE	TOTAL
01 SUPERVISOR	219,460	23,991							243,451
02 AUDITOR	255,130	275,697							530,827
03 TREASURER	347,174	101,628							448,802
04 SHERIFF	2,606,248	730,988		716,291					4,053,527
05 RECORDER	165,908	81,894				4,000			251,802
06 COUNTY ATTORNEY	318,255	109,681							427,936
07 MEDICAL EXAMINER	46,400								46,400
08 HUMAN SERVICES	550								550
09-HUMAN RESOURCES	30,000								30,000
11 COURTHOUSE	355,216	36,155							391,371
13 DATA PROCESSING	311,048	29,766							340,814
23 SHERIFF PRISONER R&B	25,000								25,000
24 SHERIFF DRUG FORFEITURE						2,500			2,500
25 CO ATTY DRUG FORFEITURE						500			500
26 SHERIFF COMMISSARY	5,000								5,000
27-RESERVE OFFICER	18,579								18,579
34 LOCAL HEALTH	829,913	314,025							1,143,938
39 COUNTY 911 COORDINATOR	28,690	23,563							52,253
43 RELIEF	46,500								46,500
45 GIS	54,940	19,912							74,852
46 MENTAL HEALTH			507,071						507,071
48 COMMUNITY SERVICE	158,245	73,954							232,199
51 VETERANS AFFAIRS	95,531	10,516							106,047
53 DISTRICT COURT	4,000	62,000							66,000
54 SUBSTANCE ABUSE		31,000							31,000
66 FAIR 4-H	41,000								41,000
72 CONSERVATION	595,040	69,188							664,228
73 REAP	26,100								26,100
74 SECONDARY ROAD					10,541,500				10,541,500
78 SANITARY DISP.						781,632			781,632
80 COUNTY LIBRARY				135,500					135,500
81 HISTORICAL SOCIETY	5,000								5,000
82 PIONEER CEMETERY	30,500								30,500
88 ENVIROMENTAL & ZONING	88,172	21,161		77,433					186,766
99 NONDEPARTMENTAL	309,805	226,235		105,005		65,000	5,509,259	709,619	6,924,923
<b>TOTAL</b>	<b>7,017,404</b>	<b>2,241,354</b>	<b>507,071</b>	<b>1,034,229</b>	<b>10,541,500</b>	<b>853,632</b>			<b>28,414,068</b>
	Dept 99	Other column	Do not include transfers in the				Transfer		\$2,728,821.00
	28000	\$65,000.00	appropriation resolution				Transfer		\$50,000.00
								\$2,778,821.00	
						<b>TOTAL BUDGET</b>		<b>\$ 31,192,889.00</b>	

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution:

#### TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2021-2022, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October 2021.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April 2022.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 29, 2021, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith, Bell

Moved by Sup. Smith seconded by Sup. Bell to approve the following resolution:

#### RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2021-2022 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of \$2,728,821.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 29, 2021, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith, Bell

Conservation Director Dauber updated the Board that he has used monies from the Land Acquisition/Capitol Improvement Fund, Mitzner Fund and REAP Fund to renovate the Bennett Campground. Dauber is requesting \$10,000 to be transferred to the Land Acquisition/Capitol Improvement Fund. Sup. Bell inquired to the remaining balance in the Conservation budget. Auditor Dauber reported approximately \$30,000. Conservation Director Dauber explained due to short of staff is the reasoning for the excess of monies in his budget.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

#### RESOLUTION

BE IT RESOLVED this 29<sup>th</sup> day of June 2021 that the following transfers are to be made in accordance with Section 331.432 of the Code of Iowa.

*From General Basic (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - \$10,000.00*

*Total transfer to Conservation Land Acquisition Trust & Capital Improvement Fund - \$10,000.00*

This transfer is authorized by a Resolution adopted by the Cedar County Board of Supervisors on December 15, 1995.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of these operating transfers.

Ayes: All

Discussion was held on the Board of Health meeting at 5:00 p.m. It was the consensus of the Board that they will not be able to attend and requested Auditor Dauber email the Board of Health members and offer any Tuesday in July except for July 20<sup>th</sup> and the meeting can be at 7:00 a.m. or 7:30 a.m. to accommodate all board members.

At 9:10 a.m. the Board recessed until 10:00 a.m.

Engineer Fangmann met with the Board at 10:00 a.m. to open two bids he received for the Bridge Replacement Project L-202005—73-16. Fangmann budgeted \$200,000 for this project. Those bids were as follows:

Iowa Bridge & Culvert	\$202,665.71
Jim Schroeder Construction, Inc.	\$209,506.68

Moved by Sup. Bell seconded by Sup. Smith to award the bid to Iowa Bridge & Culvert and authorize the Engineer to sign contracts.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

#### BRIDGE EMBARGO

#### RESOLUTION

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 101781 on 330<sup>th</sup> Street in Section 31, T79N, R2W of Rochester Township be limited as follows:

15 Tons

Bridge number 102570 on Taylor Avenue in Section 29, T80N, R1W of Inland Township be limited as follows:

3 Tons

Bridge number 102580 on 260<sup>th</sup> Street in Section 30, T80N, R1W of Inland Township be limited as follows:

20-24-24 & One Lane

Bridge number 103431 on Washington Avenue in Section 14, T81N, R1W of Springfield Township be limited as follows:

6 Tons

Bridge number 104211 on 185<sup>th</sup> Street in Section 15, T81N, R4W of Linn Township be limited as follows:

3 Tons

Bridge number 104331 on 120<sup>th</sup> Street in Section 14, T82N, R1W of Massillon Township be limited as follows:

29-48-45 & One Lane

Passed and approved this 29<sup>th</sup> day of June, 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a utility permit for WTC for county construction work located on 330<sup>th</sup> Street. The \$100.00 fee is waived.

Ayes: All

Sup. Kaufmann left the meeting at 10:16 a.m.

Moved by Sup. Smith seconded by Sup. Agne to approve a utility permit for REC to provide service to 1190 Cemetery Road. The \$100.00 fee applies.

Ayes: All

I.T. Director Cahoy met with the Board. With deep regrets he informed them he is resigning his position as the I.T. Director. His last day will be July 9, 2021. Cahoy appreciated and thanked the Auditor and Board for the opportunity to work for Cedar County. He further stated it is wise that the Board invested in an I.T. Director, it is warranted. Cahoy will work with Auditor Dauber, and Solutions for a smooth transition. The Board appreciated all his work and wished him the best.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 10:43 a.m., to July 6, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

July 6, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 6, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Brenda Johnson, Office Manager – Sheriff's Office, submitted a Notice of Voluntary Resignation from Megan Miller effective on June 29, 2021.  
County Auditor's Report of Fees Collected for the quarter ending June 30, 2021.  
Courthouse Safety Meeting minutes for June 15, 2021.

It was noted the following Handwritten Disbursement was issued on July 2, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427802 for \$587.41-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments. Bonnie Butler spoke as a citizen regarding the pandemic, procedures, and justification of the payout to the Public Health Department. Larry Hodgden expressed that the Board of Supervisors behavior, disrespect, and lack of appreciation to the Public Health Department. Sup. Kaufmann stated the Board is very much dedicated and grateful to the Public Health Department; this is a matter of fairness and will not take away anything from what Public Health has done.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Board Minutes of June 29, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Claim Disbursements #427722 - #427801 paid on June 30, 2021, to approve Payroll Disbursements for Overtime and Hazard pay for the Public Health Department #186101-186120 to be paid on 6/30/21.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Payroll Disbursements #186121-186276 for the period ending 6/26/21 and to be paid on 7/2/21.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding hiring a replacement for Tyler Cahoy due to his resignation effective July 9, 2021. Auditor Dauber asked the board the process for rehiring. The consensus of the board was to have Auditor Dauber and Sup. Bell conduct the interviewing process and hiring.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the hiring process for an I.T. Director.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the re-appointments of Doug Schroeder and Kent Stuart as the Board of Supervisors representatives.  
Ayes: All

General discussion was held regarding the Dittmer hog confinement located off Quincy. The Board requested the Auditor to mail a letter to remind Dittmer of the trees that need planted and he promised to talk with Schwitzer's.

At 8:45 a.m., Al Paustian met with the Board to discuss the confusion on the development for Phase 4 of Secluded Ridge regarding community sewer. E&Z Director LaRue was present.

Paustian stated he has been working with LaRue although they are disagreeing on the number of lots. Paustian has 34 lots, including the 9 in Phase 4 therefore he does not have over 40 lots that mandates a community sewer. LaRue addressed Paustian and stated in prior conversations the development of Secluded Ridge and Oakwood Estates may be from a different developer although in the same location. LaRue stated per Chapter 9 there is a waiver that can be completed. Paustian informed the Board, in the future he has four lots, each approximately 5 acres each, so will he have to request for a variance? LaRue recommended not to wait to request. Paustian asked the board if they would grant him the exemption so he could move forward. LaRue stated they will need to review the document before deciding. Paustian stated he will pick up the documents from the attorney today and take them to LaRue. LaRue informed Paustian to allow him a couple weeks to review.

Discussion was held regarding the resolution for the Public Health Department payout for overtime and hazard pay. Chairperson Agne read the resolution. Agne stated over \$28,000 is for the Director and a Division Manager. Sup. Kaufmann asked the department heads that were present in the room their input whether they thought this was unfair. All department heads agreed this was unfair.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution:

### **RESOLUTION**

WHEREAS, the Cedar County Board of Supervisors does not have a valid/legal 28E agreement with the Cedar County Board of Health defining the structure, powers, and duties of the Cedar County Board of Health, said structure, powers, and duties are governed by the *Local Public Health Governance Act* contained in Iowa Code Chapter 137;

WHEREAS, the Cedar County Board of Supervisors has limited powers and duties regarding Public Health employees per Iowa Code Section 137.104(1)(c);

WHEREAS, the Cedar County Board of Health is an autonomous board and the members are: Clayton Schuett, Alan Beyer, Pat Lilienthal, Brad Gaul and Jeanne Hein;

WHEREAS, the Cedar County Board of Health voted on June 10, 2021, with the exception of Brad Gaul, to approve payment of overtime to exempt employees and hazard pay for the Public Health Department employees with the Cares Grant. On June 22, 2021, the Cedar County Board of Supervisors denied this expenditure because the final authority of how these grant monies are spent is the Cedar County Board of Supervisors not the Board of Health. On June 29, 2021, the Board of Health voted unanimously, with Gaul being absent, to approve and compensate the Cedar County Public Health Director, Preparedness Division Manager, Home Health Division Manager, Public Health Program Coordinator, Fiscal Manager, Office Manager, Quality Control, Public Health Nurses, and Home Care Aides for hazard pay and overtime hours worked during the pandemic. The amounts are listed below: Jamie Walker - \$12,087.45, Bonnie Butler - \$12,501.31, Ashley Hansen - \$6,103.62, Colleen Boyer-Kauffman - \$2,500.00, Erica Christian - \$1,500.00, Angela Knox - \$3,080.28, Vickie Byrd - \$1,500.00, Mary Dorris - \$1,500.00, Deana Drumbarger - \$4,937.79, Carrie Harper - \$1,500.00, Hannah Hodges - \$375.00, Angela Keller - \$1,500.00, MarySue McKillip - \$562.50, Whitney Randolph - \$5,880.89, Bryanna Simmermaker - \$375.00, and Elizabeth Voss - \$3,404.45;

WHEREAS, this compensation is paid with county taxpayer monies;

WHEREAS, the Public Health Director, Preparedness Division Manager, Home Health Division Manager, Fiscal Manager and Public Health Nurses are classified as exempt employees for Cedar County as stated in their job descriptions and the Cedar County Employee Handbook, page 10, and exempt employees' work is not covered by overtime provisions of the Fair Labor Standards Act (FLSA) established by the U.S. Department of Labor;

WHEREAS, the other autonomous Boards have adopted the Cedar County Employee Handbook and the Cedar County Board of Health has chosen not to operate under the handbook;

WHEREAS, the Cedar County Board of Supervisors acknowledges that compensating

employees is in violation of its own policy and feels the same is an incorrect decision;

WHEREAS, the Cedar County Board of Supervisors has no legal authority to override employment decisions or compensation of payouts of the Cedar County Board of Health made in the discharge of that autonomous board's statutory duties;

THEREFORE, be it resolved the Cedar County Board of Supervisors does not condone the action taken by the Cedar County Board of Health and considers it fiscally irresponsible and an insult to the remaining county employees, county taxpayers and citizens that sacrificed during this pandemic.

Ayes: All

Sup. Bell reiterated again that the board appreciates all the hard work that was done by all the employees. Sup. Kaufmann would like to see the breakout of the salaries published in the paper so it can be viewed by all the citizens. Sue Hall stated she will drop off a copy of the resolution and payout information to Stuart.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were EMA Director Freet, CPC Director Tischuk, Recorder Bahnsen, E&Z Director LaRue, Assessor Marx, Engineer Fangmann, Sheriff Wethington, Conservation Director Dauber, Treasurer Delaney, I.T. Director Cahoy, and Auditor Dauber. Sup. Kaufmann inquired to the CPC Director Tischuk if she received additional salary for assuming in the General Assistance Program. Tischuk replied to no.

At 9:30 a.m. Engineer Fangmann met with the Board to present 2022 truck quotes. Fangmann received the same prices as last year.

Moved by Sup. Bell seconded by Sup. Gaul to approve the purchase of a Western Star 4700 for \$126,824 from Truck Country.

Ayes: All

Auditor Dauber informed the Board that she would like to hire SAM to provide in person G.I.S. training to her staff. There is money budgeted in the G.I.S. Department. This training will allow the G.I.S. website to stay current with the ownership changes instead of the delay of 30-45 days for the changes to reflect on the website. The consensus of the board was to proceed.

Sup. Bell reported Alicia Gritton is obtaining quotes for a new flagpole and the urinal on the second floor has been repaired.

The Board proceeded to the Law Library located on the second floor to view the bookcases. The Board returned to the Board Room.

Moved by Sup. Bell seconded by Sup. Smith to allow county departments and other entities the county supports, to use the bookcases although they remain county property, they cannot be sold and when they are done with using them, they need to be returned to the county.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 10:27 a.m., to July 13, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 13, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Recorder Bahnsen submitted the County Recorder's Report of Fees Collected for the period of 4/1/2021 thru 6/30/2021.  
Derick Crock submitted an email supporting the Board of Supervisors.  
Eastern Iowa Tourism submitted the annual report.

Manure Management Annual Updates submitted by:  
BC Pork Farms, 1621 Washington Ave., Bennett

It was noted the following Handwritten Disbursement was issued on July 9, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427904 for \$1,985.64-self funded medical claims.

Codey Current, Secondary Road employee, was presented a 10-year service award.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of July 6, 2021.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #427803 - #427903 paid on July 8, 2021.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a 12-month renewal for Ganesh Travel Plaza for Class C Beer Permit, Class B Wine Permit and Sunday Sales.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

David Bisbee met with the Board to provide an update on the fireworks display at the fairgrounds. Bisbee's goal is to have a county show of fireworks with all the communities involved. Bisbee estimated approximately 2,000 to 3,000 people attended the fireworks display. The cost of the fireworks show was \$20,000 and Bisbee personally donated \$10,000. Sup. Agne stated it will be up to Bisbee to ask for donations and the cities involvement. Kaufmann stated Bisbee will need to discuss with each city and get them to participate so they do not think it is a competition. Stanwood Council member noted they are looking at amending their ordinance on fireworks and she supports Bisbee.

Moved by Sup. Bell seconded by Sup. Smith to approve the Auditor Outstanding List.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve the FY21/22 Solutions, Inc. Support and Services Agreement.  
Ayes: All

At 9:00 the Board conducted a public hearing to consider the following petition: Teodulo and Judith Castillo, 6495 West Kimberly Road, Davenport, IA (Owners), dba: Teo's Towing - Requesting a change in zoning from C-2 Highway Commercial District to M-1 Light Industrial District to allow a motor vehicle towing business with night watchman residence at 1950 Garfield Avenue, West Liberty, Iowa, located in the NW ¼, SW ¼, Section 7, T-79N, R-3W, in

Iowa Township, consisting of 2.90 acres m/l. Those in attendance were E& Z Director LaRue, Greg Garrow and Judith Castillo. LaRue stated there are no written or verbal comments. Engineer Fangmann stated has no objections due to it exceeds the recommendations as far as a road standpoint. Sup. Smith questioned the watchman residence if that is a trailer. Garrow informed the Board the residence will be a house.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the petition and waive the second hearing.

Discussion was held. Sup. Bell asked how long vehicles will be sitting on the property. Garrow stated a privacy fence will be installed and as soon as the vehicles are processed with the State or insurance companies, they will dispose of them.

Ayes: All

Engineer Fangmann met with the Board for approval on a utility permit for Linn Co. REC for work on 250<sup>th</sup> Street.

Moved by Sup. Smith seconded by Sup. Bell to approve the utility permit for Linn Co. REC and \$100.00 fee applies.

Ayes: All

Engineer Fangmann informed the Board that the Chairperson needs to re-sign the Sign Replacement Resolution that was originally passed in April 2021. The date is the only change on the document.

Phil Waniorek with Benefits, Inc. met with the Board. General discussion was held on health benefits. Waniorek will be available for employees to discuss any issues or concerns regarding benefits with Phil. He will be in the small meeting room.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:54 a.m., to July 20, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 20, 2021 with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Courthouse Safety Meeting minutes for July 13, 2021.  
Cedar County Clerk for fees collected for the month of June 2021.  
Veterans Affairs Service Officer Hamann submitted approved June/July reports and approved minutes of May 12, 2021.  
Stanwood Ambulance Coordinator Linda Coppess emailed the Board inquiring the status of SF615.  
Judge Werling inquired about the Law Library proposed changes.

Manure Management Annual Updates submitted by:  
JT Rochester Pork #69557, Monroe Avenue, Tipton  
T/J West #66831, 2378 310<sup>th</sup> Street, Durant  
Pioneer W/F LLC #67903, Cedar Muscatine Road, Durant  
Urmie Site #68641, 240<sup>th</sup> Street, Tipton

It was noted the following Handwritten Disbursement was issued on July 16, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #427905 for \$962.67-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Agne

Pro-Tem Kaufmann addressed the public for comments. Clara Olsen of West Branch urged the Board of Supervisors to develop a strategic plan to vaccinate (COVID) the remaining 50% of the population of Cedar County.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of July 13, 2021.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #186277-186431 for the period ending 7/10/21 and to be paid on 7/16/21.  
Ayes: All  
Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber met with the board on allowances and disallowances for Homestead and Disabled Veterans Credit, Military exemption, and Business Property Tax Credit. The board reviewed the books.

Moved by Sup. Bell seconded by Sup. Smith to approve the allowances and disallowances for Homestead and Disabled Veterans Credit, Military exemption, and Business Property Tax Credit.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Smith to re-appoint Julianne Jensen to the Civil Service Commission.  
Ayes: All  
Absent: Agne

Auditor Dauber presented draft agreements for all the non-profit organizations. The Board requested this be on the agenda next week for approval.

Discussion was held regarding appointing two individuals for representation on the Eastern Iowa Tourism. The Boards consensus was to place this on the agenda next week.

Discussion was held regarding the COVID vaccine concerns that were brought to their attention by Clara Olsen. The Board stated the Public Health Department did an outstanding job vaccinating over 50% of the citizens, that is above state average. Olsen mentioned a strategic plan be developed to vaccine the remaining citizens; the Board mentioned this would be up to the Preparedness Manager and Public Health Director.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 9:18 a.m., to July 27, 2021.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 27, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Public Health Director Walker submitted a letter stating July 19, 2021, is Joan Wethington, Heather Sloma-Weber and Traci Fryauf last day.

Chief Deputy Koranda submitted a pay change for Heather Warren effective July 22, 2021.

Erin Irish, Rachel Dix, Chris Petersen, Erica Dawson, Larry Hansen, Jim Glasson, Marcy Oberbreckling, John Warren, Scott Pearson, Derick Crock, Robin Jindrich, Dale Jedlicka, Deb VanderGaast, Beth Ahrens, Shane Boeve, Robin Jindrich, Alexis Chadwick, David Lewis, Gwen Senio, Christine Weber, Connie Byrnes, Laura Twing, JJ Ellyson, and Ashley Carroll submitted emails or verbally supports or opposes Cedar County become a 2<sup>nd</sup> Amendment Sanctuary County.

Manure Management Annual Updates submitted by

Soil Builder LLC - Eiler Site #67475 location at 1242 190<sup>th</sup> Street, Tipton.

Jeff Graves #66830 location at 2243 310<sup>th</sup> Street, Durant.

It was noted the following Handwritten Disbursement was issued on July 23, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428021 for \$4,934.72-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda with the change of moving the agenda item of the Resolution on 2<sup>nd</sup> Amendment Sanctuary after approving the claims and minutes and canceling the 9:00 a.m. agenda topic.

Ayes: All

Chairperson Agne addressed the public for comments and Sheriff Wethington wanted to point out he was not attacking anyone on social media, he was expressing his 1<sup>st</sup> amendment rights and he pointed out the inconsistency on Facebook regarding the resolution.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of July 20, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #427907 - #428019 paid on July 22, 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Handwritten Disbursement #428020 to United States Treasury in the amount of \$742.14 issued on July 22, 2021.

Ayes: All

Chairperson Agne addressed all the citizens present in the board room that he will allow three minutes to comment on the Resolution declaring Cedar County a Second Amendment Sanctuary. Those in attendance were Kirk Boyd, Harry Sherwood, Jeff Burkey, Michael Jensen, Richard Mitchell, KC Syring, Paul Adams, Mike Yerington, Cindy Musselman, Glen and Christine Weber, Mike Shuger, Laura Wethington, Chuck Urmie, John Voss, Dennis Ray, Larry Hodgden, Benny Weets, Twyla Hein, Christine Humrichouse, Mary Little, Gwen Senio, Heather Jones, Laura Twing, Robin Jindrich Cecil, Jim Glasson, Kathleen Darling, Irene Wood, and Delores Rohlf. Paul Adams presented the 2<sup>nd</sup> and 4<sup>th</sup> amendment to the Board. Larry Hodgden commented on common sense gun control regulation, gun violence, gun suicide and owners of these guns. Dennis Ray fully supports this resolution to add a layer to keep our gun rights. Kirk Boyd supports the resolution to make Cedar County the 2<sup>nd</sup> Amendment County. Reverend Christine Humrichouse said there is a big disagreement on these issues and responsibilities of a gun owner. Heather Jones supports the resolution. Jim Glasson does not want this resolution passed due to it will disregard the law. Kathleen Darling discussed unintentional gun shot wounds and statistics. Laura Twing opposed the resolution due to the constitution does not

present an inalienable personal right to bear arms. Kirk Boyd said it is not about changing gun laws, the Constitution; it is about protecting overreach of the Federal Government. Paul Adams stated the 4<sup>th</sup> Amendment to be security in your home and the right to use force to stand your ground. Twyla Hein it's not about the 2<sup>nd</sup> Amendment it is elected officials making decisions that speak for most of the county which she does not believe it does, she opposes the resolution and suggests the Board to table this resolution. Jeff Burkey supports the resolution. Christine Weber is not in favor of the resolution. Laura Wethington supports the resolution. Harry Sherwood commented the constitution states as long as we are law abiding citizens, we can bear arms. Richard Mitchell is in favor of the resolution. KC Syring supports becoming a 2<sup>nd</sup> Amendment County. Glen Weber opposes the passing of this resolution. Robin Jindrich Cecil strongly opposes the resolution and recommends tabling it. Sheriff Wethington stated there is a lot of misinformation; nothing is going to change on how we perform our job, it is a statement only. Mike Shuger is in favor of the resolution. Sheriff Wethington informed the public the shortage of law enforcement. Larry Hodgden stated there is a lack of gun control and we have the worst gun crime in this country. Sheriff Wethington stated we are not the worst in this country. Reverend Christine Humrichouse stated we have relaxed gun laws in this state and stated we do not need another resolution saying you can do something; she opposes the resolution. Larry Hodgden stated he misspoke about the gun control and apologizes. Sup. Kaufmann asked Sheriff Wethington if this resolution was passed will that change anything. Sheriff Wethington stated no, it will not change anything, they will continue to enforce the laws. Sup. Kaufmann asked the Sheriff if this affects background checks. Sheriff Wethington replied, you must have a background check to purchase a gun. Sup. Kaufmann stated there is a difference of opinion on gun laws and this does not degrade the proactiveness of the citizens; Cedar County took the lead to become the first county to fund Domestic Violence. It was stated when the Board passes a resolution it states where this board stands. Sup. Agne is afraid of taking away the control from the State and passing to the Federal Government. Chairperson Agne read the following resolution.

Moved by Sup. Bell seconded by Sup. Agne to approve the following resolution, with the additions of adding executive orders and administrative code.

#### RESOLUTION DECLARING CEDAR COUNTY TO BE A SECOND AMENDMENT SANCTUARY COUNTY

WHEREAS, the right of the people to keep and bear arms is guaranteed as an individual right under the Second Amendment to the United States Constitution, "A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed." and

WHEREAS, the right of the people to keep and bear arms for defense of life, liberty, and property is regarded as an inalienable right by the people of Cedar County, Iowa; and

WHEREAS, the people of Cedar County, Iowa derive economic benefit from all safe forms of firearms recreation, hunting, and shooting conducted within Cedar County using all types of firearms allowable under the United States Constitution and the laws of the State of Iowa; and

WHEREAS, the Cedar County Board of Supervisors was elected to represent the citizens of Cedar County, and have sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Iowa; and

WHEREAS, Iowa State Senators and State Representatives have also sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Iowa; and

WHEREAS, legislation is currently being considered and expected to be proposed by both the Iowa State Legislature and Federal Legislature that potentially seeks to infringe on the constitutionally protected right of citizens to keep and bear arms; and

WHEREAS, it is desirable to declare that Cedar County is a Second Amendment Sanctuary County, as Cedar County opposes the enactment of any legislation, executive order and administrative rules that would infringe upon the constitutional right of the people of Cedar County to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors hereby declares Cedar County to be a Second Amendment Sanctuary County, and hereby states its opposition to the enactment of any legislation, executive order and administrative rules that would infringe upon the constitutional right of the people of Cedar County to keep and bear arms.

Passed and approved on July 27, 2021.

Ayes: All

The Board recessed until 9:30 a.m.

The Board reported on Outreach/Committee Meetings they attended.

The Board held a discussion regarding the ISAC Supervisor Affiliate dues for FY21/22. Sup. Smith stated if the board decides not to pay the affiliate dues, she will no longer be able to participate on any of the Supervisor committees or attend any of the meetings. Kaufmann said the county paid the general fee for the entire county therefore he believes she could attend. Smith disagreed. Kaufmann stated the executive board could change the provisions to allow participation.

Moved by Sup. Smith to pay the ISACS dues for FY21/22. The motion died due to lack of a second.

Moved by Sup. Bell seconded by Sup. Kaufmann not to pay the affiliate dues this year and reconsider next year.

Ayes: All

Nay: Smith

Moved by Sup. Bell seconded by Sup. Gaul to appoint Heather Jones as the Director and Rod Ness, Alternate for the Eastern Iowa Tourism Association.

Ayes: All

Discussion was held regarding appointing representation to the Cedar/Jones Early Childhood Iowa Board. This topic was tabled and will remain on the agenda.

Auditor Dauber needs to meet with the Assistant County Attorney regarding the contracts for the non-profit organization. Blank is advising small modifications to the contracts. Dauber will provide these documents next week for the board approval before mailing.

Chairperson Agne addressed Public Health Director Walker if she had a COVID update to provide. Walker stated no she was there for the last agenda topic. Agne informed Walker that was cancelled. Walker asked if the Board was still planning on attending the meeting tonight. Bell will be present at the Board of Health meeting at 5:00 p.m.

Conservation Director Dauber met with the Board to discuss conservation projects that are eligible uses for the American Rescue Plan Act funding the county received from the Federal Government. Dauber asked if and how the Board will be proceeding. Sup. Bell stated Dauber brought up a good point. Bell suggested department heads meet with the board and provide projects with estimated costs. The Board will make the final decisions whether it will qualify and if funding will be granted for the projects. The consensus of the Board was to have the Auditor email department heads and set up meetings with the Board.

Discussion was held regarding setting up a Conference Board meeting in August. Auditor Dauber placed a call with Assessor Marx to coordinate the day she would be available. Marx will have to check and call back. Chairperson Agne asked the Auditor to email the time to board members when she finds out.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:15 a.m., to August 3, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 3, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Public Health Director Walker submitted Notice of New Hires, Emily Smith, and Michaela Recker for the PH Resource navigator positions (.81 FTE), effective on 8/16/21 at the starting wage of \$24.40 hourly.

An email was received from Tom Dittmer updating the Board on the status of the landscaping and meeting date with the Schwitzer's.

Email submitted by Steven Anderson regarding the Second Amendment Rights.

Manure Management Annual Updates submitted by:  
Nick Sander #71146 for a site at 1969 110<sup>th</sup> Street, Clarence.

It was noted the following Handwritten Disbursement was issued on 7/30/2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428022 for \$1,843.60-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none. Sup. Kaufmann entered the room.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of July 27, 2021.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #186432-186594 for the period ending 7/24/21 and to be paid on 7/30/21.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sandy Heick and Lonnie Koch, EMS Representatives met with the Board to discuss the new funding bill for essential services in Cedar County so they can provide better services to our communities. Heick and Koch each have served in an EMS position for 40+ years. There was discussion on the following topics: EMS Agencies, level of care, lack of volunteerism, increase in state requirements, and funding sources. Heick and Koch asked the Board for help to sustain funding that the new law allows; they understand it will take time and the need to educate the citizens. Sup. Kaufmann will contact Rep. Kaufmann for assistance on setting up a meeting to discuss the bill and understand the funding options available. Auditor Dauber will research to obtain a template for the resolution.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were EMA Director Freet, Recorder Bahnsen, E&Z Director LaRue, Assessor Marx, Engineer Fangmann, Sheriff Wethington, Conservation Director Dauber, Treasurer Delaney, Veteran Affairs Director Hamann, Public Health Director Walker and Auditor Dauber.

Engineer Fangmann met with the Board to discuss a Road Maintenance and Snow & Ice Control Agreement with Linn County.

Moved by Sup. Bell seconded by Sup. Smith to approve the Road Maintenance and Snow & Ice Control Agreement with Linn County.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a utility permit for REC for work to be performed at 1010 210<sup>th</sup> Street.

Ayes: All

Chairperson Agne presented Angela Brennan with a 10-year service award and Leanne Boots with a 15-year service award. The Board thanked them.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 9:49 a.m., to August 10, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

August 10, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 10, 2021, with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Sup. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Public Health Director Walker submitted OSHA's COVID-19 Emergency Temporary Standards Policy to the Board and a six-month letter for MarySue McKillip effective August 3, 2021.  
Chief Deputy Knoche submitted a pay change for Charles McVay, Correctional Officer, from \$20.57 to \$21.53 an hour, effective July 29, 2021.  
Conservation Director Dauber submitted a Notice of New Hire for Andy Petersen, Conservation Park Ranger, effective August 2, 2021, at a rate of \$25.82.  
Engineer Fangmann submitted notice that the Secondary Road Department will return to Five, Eight Hour days effective Monday, September 13, 2021, and Mike Steffen will end his seasonal employment effective on August 19, 2021.

It was noted the following Handwritten Disbursement was issued on August 6, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: # 428170 for \$ 929.39-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Smith

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of August 3, 2021.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #428023 - #428169 paid on August 5, 2021.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to renew a 12-month Class C Beer Permit and Sunday Sales, effective October 1, 2021 for Pilot Travel Center and approve a Five Day Class C Liquor License with Outdoor Service, effective September 2, 2021 for Bev the Barbarian at the Goodmakers Market.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Gaul to approve the resolutions prepared for the non-profit organizations and allow the chair to sign.

All: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Agne to approve the Semi-Annual Report ending June 30, 2021.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to allow Chairperson Agne to sign the Brownsfield Project.

Ayes: All

Absent: Smith

At 8:45 a.m. Public Health Director Walker met with the Board to update them that the 2008 Dodge Avenger was totaled in a single car accident. Walker informed the Board that the insurance agency needs direction on what to do with the salvaged car. The consensus of the Board was to have Walker notify the insurance company to take the salvaged car.

At 9:00 a.m. Representative Kaufmann and Kristi Kious, Staff Attorney for the House explained funding options and discussed SF615 with the Board. A timeline will be forwarded to Auditor Dauber. Chairperson Agne requested this item be placed at the bottom of the agenda.

Conservation Director Dauber met with the Board to present proposed projects in the County Parks. Dauber presented several park projects and estimates on the playground equipment. Sup. Bell requested Dauber to return with written estimates for the campground improvements.

Sup. Kaufmann left the meeting.

Engineer Fangmann informed the Board of three right of way purchases regarding Project L-202106—73-16, replacing a bridge on 300<sup>th</sup> Street with a box culvert. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to approve right of way purchases for Karene A Nagel in the amount of \$7,798.88.

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve right of way purchases for Avery Land & Farming LLC in the amount of \$3,037.89.

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve right of way purchases for 4 Evergreen Acres LLC in the amount of \$4,251.76.

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to adjourn at 10:12 a.m., to August 17, 2021.

Ayes: All

Absent: Smith, Kaufmann

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 17, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Cedar County Clerk for fees collected for the month of July 2021.

Manure Management Annual Updates submitted by:  
RAD Farms #66944 for a site at 1835 180<sup>th</sup> Street, Lowden.

It was noted the following Handwritten Disbursement was issued on August 13, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428171 for \$3,353.39-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of August 10, 2021.

Ayes: All  
Abstain: Smith

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements #186595-186744 for the period ending 8/7/21 and to be paid on 8/13/21.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve a Cigarette Permit for Universal Petroleum LLC.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker met with the Board and asked for approval of hanging signs on the three exterior doors. The consensus of the Board was to allow the hanging of the posting.

Janelle Axline, E&Z Secretary met with the Board and proposed dates for a public hearing regarding Secluded Ridge Fourth Addition major subdivision.

Moved by Sup. Bell seconded by Sup. Kaufmann to set August 31<sup>st</sup> and September 7<sup>th</sup> at 8:45 a.m. for the public hearing dates for Secluded Ridge Fourth Addition major subdivision.

Ayes: All

Solid Waste Director Crock met with the Board and provided an update and timeline on the Transfer Station Project. Crock reported by the end of next month it is projected the plans and specifications will be available to the Solid Waste Executive Board. Crock mentioned to the Board that the rural recycling compactor will need moved due to the construction. Crock plans on keeping the facility open while the construction is underway. Tentatively the construction will be completed in the Fall 2022. Discussion was held on the closure of the old dump site. Crock said there are two years remaining of the thirty years. Crock has been in communication with the DNR on the proper closure and use of land.

Discussion was held on SF615 regarding funding options, committee members and potential plan. The consensus of the Board was to have Sup. Kaufmann contact Sandy Heick and request her to meet with the Board to discuss these topics.

Auditor Dauber and Sup. Bell reported to the Board the outcome of the application process for the I.T. Director and requested to extend the application process after consulting with Attorney Galloway. The consensus of the Board was to extend the application process and increase the starting pay.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 9:43 a.m., to August 24, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

August 24, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 24, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
OCIO, State of Iowa regarding broadband consultation services to local governments.

Manure Management Annual Updates submitted by:  
Tom Whetstone #67457 for a site at 1607 300<sup>th</sup> Street, Wilton.

It was noted the following Handwritten Disbursement was issued on August 20, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428312 for \$5,668.30-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of August 17, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #428172 - #428311 paid on August 19, 2021.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a Handwritten Warrant #428313 in the amount of \$1,245 to the Cedar County Treasurer for the closure account.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Gaul to approve the letter of support for the City of West Branch SRF Project.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

RESOLUTION  
American Rescue Plan Act Fund

WHEREAS, March 11, 2021, the American Rescue Plan Act of 2021 was signed into law allocating dollars for State & Local Fiscal Recovery and;

WHEREAS, Cedar County anticipates receiving \$3,618,076 to be used only on allowable expenditures as determined by the U.S. Treasury;

THEREFORE, BE IT RESOLVED that the Board of Supervisors of Cedar County hereby authorizes the setup of a dedicated sub-fund of the General Fund for purposes of isolating these funds from the rest of the General Fund.

Passed and adopted on this 24<sup>th</sup> day of August 2021.

Ayes: All

E&Z Director LaRue met with the Board to discuss the Oliver's Acres Minor Subdivision. Discussion was held.

Moved by Sup. Smith seconded by Sup. Gaul to approve the Oliver's Acres Minor Subdivision.  
Ayes: All  
Abstain: Kaufmann

E&Z Director LaRue met with the Board to request public hearing dates for the rezoning request from River Valley Coop. LaRue informed the Board the Zoning Board denied the request to rezone twenty lots from R2 and C1 to M1. Discussion was held on traffic, public opinions, office and DNR.

Moved by Sup. Bell seconded by Sup. Kaufmann to set September 21<sup>st</sup> and 28<sup>th</sup> at 9:00 a.m., as public hearing dates for the River Valley Coop rezoning request from three lots currently zoned as R2 to M1, and seventeen lots currently zoned as C1 to M1.  
Ayes: All

Sandy Heick and Lonni Koch met with the Board to discuss SF615. Discussion was held on the following topics: representation on the advisory council, funding, county-wide services, vision for EMS, importance of attendance at the meetings. Heick provided an example of a resolution. The consensus of the Board was to consult Assistant County Attorney Blank regarding the resolution and guidance and requested Heick and Koch to provide potential names to be on the advisory council.

Engineer Fangmann met with the Board on the final voucher for project BRS-CHBP-C016(109)-GB-16, bridge replacement on 290<sup>th</sup> Street East of West Branch. The total amount of the project was \$821,936.56 which \$464,270 was funded by the Federal Build Grant.

Moved by Sup. Bell seconded by Sup. Smith to approve the final voucher for project BRS-CHBP-C016(109)-GB-16.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve a utility permit for Interstate Power & Light/Alliant Energy for overhead service at 156 Washington Avenue, and the \$100.00 fee applies.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 10:11 a.m., to August 31, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 31, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Veterans Affairs Service Officer Hamann submitted approved August reports and approved minutes of July 14, 2021.

Sherina Winslow and Cindy Dykstra regarding to ban mask mandates and passports.

Iowa Supreme Court – August 27, 2021, Order mandating wearing a face coverings.

Clarification from Judge Werling regarding the August 27, 2021, Order.

Jamie Cashman, ISAC Government Relations Manager inquiring about a meeting to address any issues.

Waylyn McCulloh, District Director for Seventh Judicial District Department of Correctional Services regarding a conference on October 20-21<sup>st</sup>.

Cedar/Jones ECI meeting information for 2021-2022.

Auditor Dauber submitted correspondence stating promotions within the Auditor's Office for Angela Driscoll as 1<sup>st</sup> Deputy and Stephanie Wiese as Election Deputy.

E&Z Director LaRue submitted the August 18<sup>th</sup> minutes from the Planning & Zoning Commission.

Manure Management Annual Updates submitted by:

South Finisher #69133 for a site in Dayton Township.

Allen Wiese #58027 for a site at 2217 220<sup>th</sup> Street, Bennett.

Glenora Feed Yard LLC #66391 for a site at 26618 20<sup>th</sup> Avenue, Stockton – owner Bryan Sievers.

Soil Builder LLC #65561 for a site at 1862 180<sup>th</sup> Street, Lowden.

Hansen DB Ltd #63292 for a site at 1946 Taylor Avenue, Clarence.

Tom Whetstone #67457 for a site at 1633 300<sup>th</sup> Street, Wilton.

It was noted the following Handwritten Disbursement was issued on August 27, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428314 for \$1,283.61-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments. EMA Director Freet updated the Board on the potential funding.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of August 24, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #186745-186747 for the period ending 8/21/21 and to be paid on 8/27/21.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m. a public hearing was held for Paustian Construction, 1020 Ridge View Dr. Tipton, IA 52772 (Owner) – Requesting approval of a Final Plat of Survey for a nine (9) lot subdivision, Secluded Ridge Fourth Addition, located in the SE ¼, NE ¼ of Section 10, T-80N, R-3W and SW ¼, NW ¼ of Section 11, T-80N, R-3W, in Center West Township, consisting of 19.06 acres more or less. Said property is currently zoned R-1 Suburban Residential District. E&Z Director LaRue, Engineer Fangmann, Allen Paustian, and Irene Woods were present. LaRue stated he has all the approved documents, and there are no written or verbal objections on file. There is a request for variance and to allow individual septic system. The plat does not show location of wells. Engineer Fangmann has no concerns.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final plat and variance and waive the second hearing.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve a utility permit for Eastern Iowa REC for new service located at 1631 210<sup>th</sup> Street, Tipton.

Ayes: All

General discussion was held with E&Z Director LaRue on the upcoming public hearing for River Valley. LaRue provided additional documents for the Board to review.

At 9:00 a.m. Chairperson Agne read the September is Hunger Action Month Proclamation. Kennisha Entsminger, Volunteer Coordinator, DVIP informed the Board there are assisting 1,200 Cedar County citizens, which includes 440 children.

Moved by Sup. Bell seconded Sup. Smith approved the Proclamation for September is Hunger Action Month.

Ayes: All

1<sup>st</sup> Deputy Auditor Driscoll met with the Board to discuss the current sick leave policy and how it relates to COVID leave. Driscoll informed the Board she discussed the situation with Mike Galloway, Ahlers & Cooney, P.C. Galloway recommended to follow the sick leave policy for COVID. Driscoll explained the process of the sick leave policy.

Moved by Sup. Bell seconded by Sup. Gaul approved to follow the Cedar County Handbook sick leave policy for COVID sickness and not the CDC guidelines.

Ayes: All

Assistant County Attorney Blank met with the Board to discuss the process for SF615, making Cedar County an EMS Essential Service. Blank stated the Board is required to publish notice of intent 60 days prior to the first of three meetings (two hearings and third action on resolution). Blank will provide the notice to Auditor Dauber.

The Board requested Public Health Director Walker to provide a COVID update. Walker was not available, therefore Public Health Preparedness Director Butler met with the Board. Butler informed the Board they are getting ready for the third dose, and they need to order the booster vaccine once approved on September 20<sup>th</sup>. Butler stated there were eleven cases today and the cases are increasing. Public Health Department has distributed 75 saliva test kits. Currently 51.6% of Cedar County residence are vaccinated.

The Board agreed that September 30<sup>th</sup> is the deadline for the Department Heads to present American Rescue Plan projects and estimated costs to the Board. Auditor Dauber will send an email.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:54 a.m., to September 7, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 7, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Manure Management Annual Updates submitted by:  
Del DeWulf – Site 1 #63256 for a site at 1458 Washington, Bennett.  
Del DeWulf – Site 3 #67919 for a site at 1596 Washington, Bennett.  
TSM Farms for a site at 1419 250<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on September 3, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428445 for \$4,102.64-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of August 31, 2021.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Claim Disbursements #428315 - #428444 paid on September 2, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Gaul to approve appointments of Deputies in the Auditor's Office for Angela Driscoll – 1<sup>st</sup> Deputy and Stephanie Wiese – Election Deputy.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to acknowledge September as National Voter Registration Month.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the FY20/21 Urban Renewal Report.  
Ayes: All

At 8:45 a.m. E&Z Director LaRue met with the Board to discuss an agreement with the IDNR. LaRue informed the Board this is an annual agreement with the IDNR as Cedar County is an agent on behalf of the State.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the IDNR 28E Agreement for Private Water Well Permitting, Construction, and Reconstruction and allow the chair to sign.  
Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Veteran Affairs Service Officer Hamann, Recorder Bahnsen, Engineer Fangmann, Deputy Assessor Lemberg, Environmental & Zoning Director LaRue, County Attorney Renander, Public Health Director Walker, CPC Director Tischuk, EMA Director Freet, Sheriff Wethington and Auditor Dauber. Discussion was held.

At 9:30 a.m. Sherri Hunt, Cedar/Jones ECI Director met with the Board to discuss appointing representation to the ECI Board. Hunt informed the Board that 70% of the counties across the state has Board representation on the Early Childhood Board. Hunt stated it is a good

partnership. The representation must be a Board of Supervisor on the ECI Board. Discussion was held. Sup. Smith is interested if she has the capability of attending the meetings via zoom.

Moved by Sup. Smith seconded by Sup. Gaul to appoint Dawn Smith and Brad Gaul as an alternate to the Cedar/Jones ECI Board.

Ayes: All

Engineer Fangmann met with the Board to discuss a resolution for Living Roadway Trust Fund Grant. Fangmann informed the Board that he has been awarded the grant to purchase a Hydro Seeder. Fangmann has \$24,000 budgeted in the Secondary Road budget and \$85,000 in the Rural Services budget.

Moved by Sup. Bell seconded by Sup. Gaul to approve the following resolution:

### **RESOLUTION**

Whereas, The Cedar County Secondary Roads Department has applied for Fiscal Year (FY) 2022 Living Roadway Trust Funds for the purchase of a Hydro Seeder, and

Whereas, this equipment will make the local IRVM program more effective, and

Whereas, the Iowa Department of Transportation has approved for funding up to the amount of \$24,000.00 to aid in the purchase of a Hydro Seeder, and

Whereas, the Iowa Department of Transportation has prepared an agreement for a Living Roadway Trust Fund Grant for Counties,

Be it therefore resolved by the Cedar County Board of Supervisors that the project development agreement be approved, and

Be it further resolved by the Cedar County Board of Supervisors that County Engineer, Robert D. Fangmann, be authorized to sign and execute this project development agreement.

Signed this 7<sup>th</sup> day of September 2021.

Ayes: All

Discussion was held regarding the annual invitation for Farm Bureau members to attend a board meeting for general discussion. The consensus of the Board was to notify Noah Coppess, President and coordinate a day in mid-November for this meeting.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 10:16 a.m., to September 14, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 14, 2021, with the following members present: Bell, Gaul, Smith (via phone), and Chairperson Agne. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Bob Steen, Bridge Bank CEO regarding investment and process of paying tax payments online.  
Mark S. Meier submitted a letter regarding the excessive commercial traffic in Sunbury.

Manure Management Annual Updates submitted by:  
Larry & William Hansen for a site located at 1453 Quincy Avenue, Tipton.  
Crock & Sons for a site located at 1520 Ocean Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on September 9, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428446 for \$1,184.73-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.  
Ayes: All  
Absent: Kaufmann, Smith

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of September 7, 2021.  
Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #186906-187057 for the period ending 9/4/21 and to be paid on 9/10/21.  
Ayes: All  
Absent: Kaufmann, Smith

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber informed the Board the U.S. Treasury has delayed the Final Interim Rules for the America Rescue Plan Act.

The Board recessed for ten minutes.

Recorder Bahnsen met with the Board and proposed a scanning project with the ARPA funds. Those in attendance were Treasurer Delaney, E&Z Secretary Axline and Public Health Director Walker. Bahnsen has coordinated the scanning project to include the Auditor, E&Z and the Engineer Offices. Bahnsen informed the Board in the Records Office the project would include 520 real estate books, 94 survey books and 533 subdivision maps to be scanned and located on a site. The Auditors Office would scan all the real estate transfer books and board minute books. The Engineers Office would scan all the survey for all bridge/road maps. The E&Z Office would scan all groundwater statements and septic agreements. The ability to scan all these documents will be accessed to all the citizens, free of charge and will minimize the exposure due to the pandemic. Bahnsen has contacted four vendors and they have visited or will be and she has requested vendors to provide a quote. No decision was made.

Engineer Fangmann met with the Board and presented the 2022 County Five Year Program.  
Moved by Sup. Bell seconded by Sup. Gaul to approve the following resolution:

### **2022 County Five Year Program Resolution Cedar County Secondary Roads**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan. The Board of Supervisors of Cedar County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2022), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year: **Project Number Name Project ID**

Project Location Description of Work	AA DT Length	Bridge ID	Type of Work Fund	Total
L-202106--73-16 2340 300th St. Bridge - 202106 40164	On 300TH ST, Over creek, S12 T79 R01	60 0.100 miles	332 Box Culverts Local	\$250,000

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$2,100,000	\$2,350,000	\$250,000
Farm-to-Market	\$3,000,000	\$3,000,000	\$0
Special	\$0	\$0	\$0
SWAP	\$750,000	\$750,000	\$0
Federal Aid	\$0	\$0	\$0
Totals	\$5,850,000	\$6,100,000	\$250,000

Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve the final plans for Project L-202106--73-16, Bridge Replacement Project on 300th Street in Sec. 12 & 13 of Farmington Township in the amount of \$246,590.

Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. Gaul seconded by Sup. Bell to set October 26, 2021, at 10:00 a.m. as the letting date for Project L-202106--73-16, Bridge Replacement Project on 300th Street in Sec. 12 & 13 of Farmington Township.

Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve a utility permit for Eastern Iowa Light & Power REC to install underground utility on Cemetery Road for an emergency and the \$100 fee applies.

Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve a utility permit for Alliant Energy to install service by the West Liberty interchange and X40 and the \$100.00 fee applies.

Ayes: All  
Absent: Kaufmann, Smith

Moved by Sup. seconded by Sup. to approve a utility permit for Eastern Iowa Light & Power REC to install new service on 330<sup>th</sup> Street with the understanding the underground line is at the right of way line a minimum of 5' deep and the \$100 fee applies.

Ayes: All  
Absent: Kaufmann, Smith

Public Health Director Walker met with the Board to present ARPA project. Walker requested the Board to utilize ARPA funds to move the Public Health Department offsite to allow a drive thru option for clinics and the ease of access for the public. Discussion was regarding available commercial buildings available in the area. No decision was made.

Moved by Sup. Bell seconded by Sup. Agne to approve the payment for employee flu vaccinations for the uninsured.

Ayes: All  
Absent: Kaufmann, Smith

CPC Director Tischuk met with the Board to discuss Fund 10000 Cash Report update. Tischuk informed the Board the Mental Health Fund will be ending on 6/30/2022 and the Fiscal Agent

will be Scott County. Tischuk informed Auditor Dauber she will be contacted by the Scott County Finance Manager in the future to discuss the process of expenditures of salary to be funded by the region. Tischuk provided a region update, topics covered were additional children services, ARPA funds, programs to assist clients and housing, jail diversion, and mandated meetings for Tischuk.

The Board requested Engineer Fangmann to the Board room to discuss the correspondence the Board received from Mark Meier from Sunbury. The consensus of the Board was to send a response to Mr. Meier.

Moved by Sup. Gaul seconded by Sup. Bell to adjourn at 10:36 a.m., to September 21, 2021.

Ayes: All

Absent: Kaufmann, Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 21, 2021, with the following members present: Smith, Bell, Gaul, Sup. Kaufmann and Chairperson Agne participated via phone call. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Veterans Affairs Service Officer Hamann submitted approved September reports and August 11, 2021 minutes.

Cedar County Clerk submitted fees collected in the Clerk's Office for the month of August 2021. Harris Local Government acquired Solution, Inc.

Sheriff Deputy Koranda submitted a six-month completion for Kendal Kray, Correctional Officer effective September 8, 2021 and is eligible for benefits and pay increase.

Manure Management Annual Updates submitted by:

JT Center Pork 1 LLC #68689 and JT Center Pork 2+ LLC #68688

It was noted the following Handwritten Disbursement was issued on September 17, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428594 for \$1815.94-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Pro-Tem Chairperson Bell addressed the public for comments. Sheriff Wethington informed the Board that in the monthly ISAC magazine there was an article regarding the ISAC recommendation for the golden eagle award to an individual does not reflect value and opinions of Cedar County residents.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of September 14, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve Claim Disbursements #428447 - #428493 paid on September 16, 2021.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a handwritten warrant #428595 to Visa in the amount of \$75.58 for fuel.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve a handwritten warrant #428596 to Visa in the amount of \$12.70 for postage.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 Pro-Tem Chairman Bell addressed DVIP Executive Director, Kristie Fortmann-Doser, via phone. Doser informed the Board they have been focusing on Cedar County for the past 5 years and seen a significant increase in services. Doser explained they made emergency shelter adjustments due to COVID last year and the mobile advocacy became virtual which they saw a small decrease in person and a huge increase in hours of services. Moved by Sup. Smith seconded by Sup. Gaul to proclaim October as Domestic Violence Awareness Month. He read the following proclamation.

Domestic Violence Awareness Month Proclamation  
October 2021

**Whereas,** domestic violence, dating violence, and stalking affects women, children, and men of all racial, cultural, and economic backgrounds, causing long-term physical, psychological, and emotional harm; and

**Whereas,** one in three Americans has witnessed an incident of domestic violence; and

**Whereas,** children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

**Whereas,** domestic violence in rural communities exists as a hidden, silent, and often unrecognized crime that is often underreported; and

**Whereas,** through the inspiration, courage, and persistence of victims of domestic violence, their children, and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

**Whereas,** the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 40 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders, and private citizens; and

**Whereas,** our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

**Now, therefore,** be it resolved that we, the CEDAR COUNTY BOARD OF SUPERVISORS do hereby proclaim the month of October 2021 to be:

#### **Domestic Violence Awareness Month**

In CEDAR COUNTY and urge all people to work together to eliminate domestic violence, dating violence, and stalking from our community.

Signed this 21<sup>st</sup> day of September 2021, in Tipton, Iowa.

Ayes: All

At 9:00 a public hearing was held for River Valley Cooperative, 2225 290<sup>th</sup> St., Wilton, IA (Owner) - Requesting changes in zoning from R-2 Urban Residential District and C-1 Local Commercial District to M-1 Light Industrial District for the purpose of constructing an office building and truck scale on property described as Lots 1-3, Block 4, and Lots 4-20, Block 4, in the unincorporated Town of Sunbury, located in the SE ¼, SW ¼, Section 2, T-79N, R-1W, in Farmington Township, consisting of 1.99 acres m/l. E&Z Director LaRue, Engineer Fangmann, Mark Dewell, River Valley Regional Operations Manager, Brad Geiger, River Valley Manager, Mark S. Meier, Martha McCallister, Barbara Budelier, Irene Wood, Heather Jones, and Sheriff Wethington were in attendance. Pro-Tem Chairman Bell read the notice. LaRue stated there are written and verbal objections and the Planning & Zoning Board denied this request. Pro-Tem Chairman Bell requested the representative for River Valley to summarize the plans. Brad Geiger informed the Board their goal is to construct an office and truck scale on the north side of the alley and on the western side of the property. Geiger further explained this would separate the feed traffic from the grain traffic and it would be more efficient and safer. Dewell explained there will be an inbound entrance and outbound for the trucks. Geiger is proposing a 40x60 or 60x80 office. The existing office would be utilized as an employee breakroom. Mark Meier presented a file folder which contained pictures and a letter to the board members. Meier requested the board to deny the zoning due to complaints of the dust, chemical fumes, noise limits, speeding violations and excess traffic have not been addressed and there are unresolved F.A.A., DNR and OSHA violations. Meier further asked the board members to suspend River Valleys operation in Sunbury due to lack of control of the operation and until the health issues for the residents of Sunbury are resolved. Sup. Smith asked Meier if he has addressed his complaints to the appropriate authorities. Meier stated yes, he has, and they are looking into it. Bell asked LaRue what authority the board has. LaRue stated under the land use plan of Cedar County the board has the authority to approve or deny the zoning change, in regards to the environmental and health concerns we have to let the appropriate authorities in the jurisdiction do their job. Smith questioned the fish kill in 2008 and who was responsible. Geiger explained it was a nitrogen spill due to a sump pump in a tank and somehow it sucked out the nitrogen and drained to the creek. Dewell stated they no longer keep sump pumps in the tanks full time. Geiger explained the tank that is on its side was due to the DERECHO and it has been removed. Sup. Kaufmann stated regardless of whether we approve or deny this request; regarding the health safety the state and federal agencies are quite aggressive, and they will take care of the

complaints and they have the ability to stop all operations. Sup. Kaufmann asked LaRue if the board grants this request and then we find out there are serious situations does the F.A.A., DNR and EPA have the authority to trump the Board of Supervisors? LaRue stated the other agencies do in regard to the health and environmental but not the land use. Kaufmann then asked LaRue if there are any written documentation or any order from these agencies regarding any of these issues that have been mentioned by Meier. LaRue replied, no there are no written documents. Martha McAllister submitted a letter to the board members. McAllister objects to this rezoning due to the dust, noise, and red residue in the lawn and she was told they were building an office and parking lot, and there was nothing mentioned of a scale. McAllister fears once it is rezoned what will stop them from doing more. She explained the health concerns of cancer and the dust nuisance. LaRue stated the board could continue to the second hearing and request consideration of a conditional zoning agreement pertaining to restrictions on future expansions and require green planting with a timeline. Agne requested to continue to a second hearing before deciding. Barb Budelier is in a favor of the zoning because River Valley has made positive changes and is a great improvement to the community and appreciates River Valley for being proactive. Budelier stated Geiger has agreed to plant a line of trees after the construction has been completed. Sup. Bell questioned Budelier on any concerns with the traffic due to both scales and Budelier does not see a problem. Sup. Smith stated if this moves forward what type of trees are you planting? Dewell will plant two rows of mature trees and they currently spray tree sap every couple weeks on the road for the dust control. Sup. Gaul stated if we would approve this that could be in the conditional agreement. McAllister stated Barb Budelier does not live in Sunbury. Meier stated the trees will not solve the problem. McAllister stated they vacuum out the bins without any filters so she can see the dust into the air. Geiger stated they have three bins that need vacuumed out once a year. Geiger said they try to vac when the wind is out of the south due to how dirty it is. He also stated out of twelve million bushels in a year, 95% are in a closed conveyor. Geiger stated on the DNR, and OSHA complaints those are clerical errors, and a bin stack was listed as horizontal rather than vertical. He further informed the board members that OSHA has called and asked questions to the River Valley Safety Officer. Geiger stated he has not heard anything from the F.A.A. and EPA. Dewell informed the board they have installed flaps on the motors to reduce the noise and place mineral oil on the grain to reduce the dust. LaRue relayed the current zoning regulation is a minimum of 300' away from any residential and they are well over that. Sup. Bell asked the River Valley representatives that if the board was to deny this request would they still build the scale the same side? Geiger replied they would move the scale more north. Sup. Bell asked about what plans do they have from Miller Street? Geiger stated there is no plans to access from Miller Street. Sup. Smith questioned why River Valley did not build the scale to the north to avoid this rezoning? Geiger replied it is less convenient and more expensive. Sup. Gaul asked Meier if that is acceptable. Meier stated he will not accept anything. Sup. Smith addressed to Meier; River Valley stated they will proceed with the constructions even without the zoning approval. Meier said if this is approved, he will seek further action. Sup. Bell reiterated a conditional agreement is in writing and will be effective in the future, the board does not have the control or authority as OSHA and DNR do and if action needs to be taken it will be a civil matter.

Moved by Sup. Gaul seconded by Sup. Smith to continue the public hearing to September 28<sup>th</sup> at 9:00 a.m. The public hearing was closed at 9:50 a.m.

Ayes: All

At 9:51 a.m. the Board adjourned from regular session to meet as a Canvass Board to canvass votes cast for the Tipton Community School Special Election held on September 23, 2021. Stephanie Wiese, Deputy of Elections was in attendance.

Public Measure B --- Shall the Board of Directors of the Tipton Community School District in the County of Cedar, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$18,900,000 to provide funds to remodel, repair, improve, furnish, equip, and construct additions to the High School building and improve the site?

For the question----- Four hundred twenty-seven (427) votes

Against the question----- Four hundred sixty-four (464) votes

Proposition B did not pass.

Proposition C --- Shall the Board of Directors of the Tipton Community School District in the County of Cedar, State of Iowa, be authorized to levy annually a tax exceeding Two Dollars and

Seventy Cents (\$2.70) per Thousand Dollars (\$1,000), but not exceeding Four Dollars and Five Cents (\$4.05) per Thousand Dollars (\$1,000) of the assessed value of the taxable property within said school corporation to pay the principal of and interest on bonded indebtedness of said school corporation, it being understood that the approval of this proposition shall not limit the source of payment of the bonds and interest, but shall only operate to restrict the amount of bonds which may be issued?

For the question-----Four hundred nine (409) votes

Against the question -----Four hundred eighty (480) votes

Proposition C did not pass.

Auditor Dauber presented a resolution for the board to approve that would change the accrual period from 90 days to 60 days and to implement for FY2021, June 30, 2021, accrual period. Dauber explained due to the organization of the mental health region she no longer receives invoices in the month of September for services prior to June 30<sup>th</sup>. Dauber stated it makes sense economically to implement this change. Pro-Tem Chairman Bell read the resolution.

#### RESOLUTION TO MODIFY ACCOUNTING ACCRUAL PERIOD

WHEREAS, the County of Cedar desires to modify the accrual period for County financial affairs; and

WHEREAS, the County desires that said accrual period be shortened to a sixty (60) day period; and

WHEREAS, the present accrual period is ninety (90) days; and

WHEREAS, the modification of the accrual period to a shorter cycle would create a more efficient system.

NOW, THEREFORE, THE COUNTY OF CEDAR AGREES AS FOLLOW:

The Cedar County Board of Supervisors resolves to shorten the present accrual period from ninety (90) days to sixty (60) days and shall enact said modification of the accrual period.

Moved by Supervisor Smith seconded by Supervisor Gaul the foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Cedar, State of Iowa, this 21st day of September 2021.

Ayes: Smith, Gaul, Bell, Kaufmann, Agne

This resolution and vote are done in accordance with Iowa Code.  
Whereupon the Chairman declared the resolution duly adopted.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:04 a.m., to September 28, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 28, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Barry G. Anderson, State President of the ISACS asking the board to reconsider submitting the annual ISACS dues.  
Iowa Department of Revenue submitted the 2021 Final Equalization Order.  
Leanne Boots, Safety Committee coordinator submitted Safety Committee minutes from September 21, 2021.

It was noted the following Handwritten Disbursement was issued on September 24, 2021 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428597 for \$1,158.26-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda with the addition of adding 10:30 a.m. as the time to discuss the Transfer Station project.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of September 21, 2021.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #187058-187217 for the period ending 9/18/21 and to be paid on 9/24/21.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Chairperson Agne presented a 15-year service award to Jodi Galloway and a 20-year service award to Melissa Bahnsen.

EMA Director Freet presented a project for the ARPA funds. Freet requested monies for purchasing and customizing a Mobile Command Center. The estimated cost is \$60,000. Freet informed the board members on the poor condition of the current Mobile Command Center and the desperate need of replacing the unit. The Mobile Command Center will be utilized during a pandemic for public relations, event deployment and vaccine clinics. Freet further stated during the recent public health emergency the EMA agency was not contacted to collaborate and work together with the Public Health Agency. There were no decisions made.

At 9:00 a public hearing was held for River Valley Cooperative, 2225 290<sup>th</sup> St., Wilton, IA (Owner) - Requesting changes in zoning from R-2 Urban Residential District and C-1 Local Commercial District to M-1 Light Industrial District for the purpose of constructing an office building and truck scale on property described as Lots 1-3, Block 4, and Lots 4-20, Block 4, in the unincorporated Town of Sunbury, located in the SE ¼, SW ¼, Section 2, T-79N, R-1W, in Farmington Township, consisting of 1.99 acres m/l. E&Z Director LaRue, Engineer Fangmann, Mark Dewell, River Valley Regional Operations Manager, Brad Geiger, River Valley Manager, Mark S. Meier, Martha McCallister were in attendance. LaRue presented a conditional zoning agreement to consider that states the property will be utilized to construct and operate an Office Building, Truck Scale and customer parking, River Valley will plant two rows of conifer trees along the east side of Block 4, parallel to Miller Street, River Valley will maintain dust control using Lignin sulfate on all gravel roadways and parking areas, and there shall not be parking or standing motor vehicles or trailers on or along 290<sup>th</sup> Street. Discussion was held. Dewell informed the board members that River Valley will be paving the approaches off the 290<sup>th</sup> Street. Geiger provided written documentation on the concerns that were discussed last week. Sup. Kaufmann stated with this conditional zoning agreement Cedar County has more control than

without it. Meier requested the board members to shut the operation down. The board replied they do not have the authority. McCallister reiterated she does not want the rusty dust in her grass. Sup. Smith informed the board she drove through the area and did not see any residue on the houses. Sup. Agne asked River Valley if there was residue on the River Valley trucks and Dewell stated they do not. Sup. Gaul asked what type of trees will be planted? Dewell stated it is way too dry to plant trees at this time so they would be looking at planting an established tree in the Spring. Meier replied they will not benefit in his lifetime. Dewell stated they only vac out three bins once a year that causes this dust. Sup. Agne stated the citizens of Sunbury will be better off having this conditional zoning agreement than without it. Sup. Bell stated what is before us at this time is the rezoning for the scale and office building and the land that is there. As a board we have to make a decision and he understands the problems with the neighbors although that is a civil matter between River Valley and the citizens. Bell further elaborated from last week's meeting that River Valley will build a scale and office building regardless of the board approving the rezoning. LaRue asked River Valley representatives if they agree with the Conditional Zoning Agreement. Dewell stated the River Valley Vice President has agreed to the agreement. Further discussion was held on including language in the agreement that future storage building would be allowed to be constructed on this property although they cannot store chemicals in this building.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the change in zoning from R-2 Urban Residential District and C-1 Local Commercial District to M-1 Light Industrial District for the purpose of constructing an office building and truck scale on the property with the Conditional Zoning Agreement including the amendment of adding language, should River Valley desire to construct said storage building at a future date, said building shall not be used to store, handle or process any chemical, chemical element or additive, nor store equipment containing the same.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the step wage increase for Mitchell Chapman - Maintenance Worker II, effective October 12, 2021, increasing his pay from \$24.58 to \$25.87 per hour.

Ayes: All

Engineer Fangmann met with the Board for discussion and action on Final Plans for Y14 Paving Project FM-C016(112)—55-16 from Highway 130 to Lowden. Engineer Fangmann informed the board the project cost is \$2.7 is the estimate and has \$3 million in the project.

Moved by Sup. Bell seconded by Sup. Smith to approve the Final Plans for Y14 Paving Project FM-C016(112)—55-16 from Highway 130 to Lowden.

Ayes: All

Auditor Dauber met with the Board and presented several courthouse projects to utilize the ARPA funds. Those projects would include replacing restroom faucets, toilets, urinals, hallway drinking fountains, courthouse chiller, courthouse generator, and elevator to mitigate future health concerns during a pandemic for the safety of the public and employees. Dauber is currently obtaining quotes.

Auditor Dauber discussed the proposed new website with the board. Sup. Bell stated the website is a great deal although the key is for all departments to participate to maintain their portion of the website with current information. Dauber informed the board members currently they pay \$11,400 annually for the existing website. The proposed new website has a one time set up fee of \$17,500 and \$1,500 annual cost for hosting and support beginning the second year.

Moved by Sup. Bell seconded by Sup. Smith to approve the Website Development Proposal from Neapolitan Labs, LLC.

Ayes: All

Discussion was held regarding placing placards on the exterior office doors that state "Employee Only". Auditor Dauber relayed an email from the Assistant County Attorney Blank on this proposal.

Moved by Sup. Kaufmann seconded by Sup. Agne to place placards on doors that state “Employees Only”.

Ayes: All

Discussion was held regarding placing signage that prohibits recording devices in the courthouse. Sup. Kaufmann was not in favor of this signage due to restricting the videotaping at public meetings. Sup. Bell agreed and stated as long as you are cordial and avoid confrontation you should be okay. The consensus of the board was not to proceed with the signage on the exterior doors.

At 10:30, Larry Spellerberg, Engineer at Veenstra & Kimm, Inc. called into the meeting to discuss the increase in estimated construction cost. Solid Waste Director Crock was present. Spellerberg explained when the initial cost opinion of the project was given, they had not completed a site survey and design therefore they had to make assumptions. Spellerberg stated due to the increased excavation, compacted aggregate needed, and the increased amount of reinforced concrete required, it has increased our construction cost estimate by approximately \$360,000. Spellerberg stated they have seen substantial increased in bid prices for projects in the last six to eight months contributable to an abundance of work, shortage of labor, and resulting higher labor costs and material costs, therefore he has increased the estimated construction cost approximately \$186,000. Discussion was held. The consensus of the board was to proceed to solicit bids with the hope that a qualified contractor provides a bid that is acceptable. Spellerberg will email a timeline to Crock, and the Solid Waste Executive Board will meet next Tuesday.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 11:12 a.m., to October 5, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 5, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Auditor Dauber submitted the County Auditor's Report of Fees Collected ending September 30, 2021.

Public Health Director Walker submitted a letter for Hannah Hodges completed her six-month orientation period effective on 9/23/21 and Bryanna Simmermaker effective on 9/25/21.

City of Wilton Attorney Degen-Sprague submitted a Notice of Proposed Annexation.

Manure Management Annual Updates submitted by:

LNS Acres LLC-Springdale Site #71362 located on Hayes Avenue, West Branch.

Red Oak Site #67540 located at 665 King Avenue, Stanwood.

It was noted the following Handwritten Disbursement was issued on October 1, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428735 for \$3,825.08-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne presented a Five-year service award to Kevin Wells, Secondary Roads employee.

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of September 28, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #428598 - #428734 paid on September 30, 2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker met with the Board, as requested. The board asked for clarification regarding the Public Health Emergency Declaration Policy for overtime pay that was discussed at the previous Board of Health meeting. Walker stated she was going to come up to the board to discuss this policy when it was approved by the Board of Health. Walker has revised the policy to include that the Director communicate to both boards when the Director decides to act upon this policy during a State of Federal Public Health emergency. Walker explained she had to be reactive previously therefore, that is why she is proposing this policy. Sup Bell asked Walker if Mike Galloway has reviewed this policy. Walker stated yes, he has and if the Board of Health approves the policy that is how it stands; if the funding is available. Walker stated she is being proactive so there are no issues as there has been in the past on paying employees overtime. Sup. Kaufmann expressed his concern due to the inequality amongst all county employees. Sup. Agne and Sup. Gaul stated exempt employees are not entitled to overtime pay. Sup. Smith questioned Walker regarding on-call for the employees. Kaufmann stated the board has to be fair across the board with all employees. Walker stated that Kaufmann needs to think outside the box and that her employees do not feel that he has given support to them and he has a poor relationship with her department. Walker further stated that he expects her department to work like a work horse. Kaufmann stated he has been thinking outside the box for over 25 years and at no time has he insinuated that employees should work like work horses. Bell mentioned that several employees status were changed from non-exempt to exempt. Walker stated she will look into that.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were Veteran Affairs Service Officer Hamann, Recorder Bahnsen, Engineer Fangmann, Assessor Marx, Public Health Director Walker, Treasurer Delaney, Conservation Director Dauber, EMA Director Freet, and Auditor Dauber. Discussion was held. The Board requested the departments to provide an average of the hours over a year they have put in for their job due to an emergency situation to the board. The Board appreciates the comradery and dedication from the department heads although they are being forced to ask for this information from the department heads.

Engineer Fangmann met with the board to discuss quotes on a hydro seeder. Fangmann received two quotes: Midwest Underground in the amount of \$86,650.00 and Midwest Bowie Sales in the amount of \$72,552.50. Fangmann received a IRVM grant in the amount of \$24,000 to go towards this purchased.

Moved by Sup. Smith seconded by Sup. Bell to approve the quote from Midwest Bowie Sales in the amount of \$72,552.50.

Ayes: All

Sup. Bell mentioned utilizing ARPA funds towards the Lower Watershed. Bell presented a slide presentation that included a funding formula option and statistics from all the entities of the Lower Watershed to the board. No decision was made.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:27 a.m., to October 12, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 12, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Notice of Voluntary Resignation from Cynthia Marx effective 12/31/21.  
Recorder Bahnsen submitted the quarterly 9/30/21 Report of Fees Collected.

It was noted the following Handwritten Disbursement was issued on October 8, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428736 for \$2,543.93-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of October 5, 2021.  
Ayes: All  
Sup. Bell stated the minutes are accurate despite one department's opinion.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Payroll Disbursements #187218-187369 for the period ending 10/2/21 and to be paid on 10/8/21.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber presented a preliminary budget schedule for FY22/23. Sup. Kaufmann requested the schedule be revised so the Board has time to discuss ending fund balances, earlier than stated, on January 18<sup>th</sup>. Auditor Dauber will revise and distribute to all departments.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the 2022 Courthouse Closing Holiday Schedule  
Ayes: All

Discussion was held on upcoming vacancies on the boards and commissions and compensation board for elected officials. The consensus of the board was to have Auditor Dauber contact the supervisors' representatives to meet with the board at their convenience before the compensation board convenes. Sup. Kaufmann requested Auditor Dauber contact Mike Galloway to schedule a time for him to meet with the board for guidance on HR topics.

At 9:00 a.m. the board held a joint informational meeting with the following representatives of local telephone companies, Marcus Behnken and Jerry Melick, Liberty Communications, Mark Peterson, WTC, Chad Fall, Clarence Telephone, Ken Laursen and Aaron Horman, F&B Communications regarding county broadband. General discussion was held and topics covered were: current status of the broadband in Cedar County, how much is completed, what is left, future plans, cost and supply chain challenges and funding. The board requested the representatives to email their exchange shape file (map) to Steph, GIS Coordinator for Cedar County. Auditor Dauber will provide Steph's email to the representatives. The Board thanked the representatives for meeting with them.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:09 a.m., to October 19, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 19, 2021, with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell was absent.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Ashlee Hopkins, DVIP submitted correspondence to thank the board for the monetary support.

It was noted the following Handwritten Disbursement was issued on October 15, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428898 for \$1,396.91-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Absent: Bell

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of October 12, 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Claim Disbursements #428737 - #428897 paid on October 14, 2021.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Agne to approve the work request form submitted by Alicia Gritton, Maintenance to tear out and repair the south wall in the Assessor's Office.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the renewal of Whitetails Saloon for a Class C Liquor License with Sunday sales.

Ayes: All

Absent: Bell

Auditor Dauber informed the Board that the cigarette permit that was approved for Universal Petroleum LLC has been surrendered due to the sale of property was not completed.

The Board reported on Outreach/Committee Meetings they attended.

Weed Commissioner Foulks met with the board regarding the 2021 Weed Commissioner Report. Foulks presented the report for the board to review. Discussion was held on mowers needed for the type of job and a new spray truck. Engineer Fangmann was present. The board appreciates Foulks work performance. Fangmann provided road project updates.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the 2021 Weed Commissioner Report.

Ayes: All

Absent: Bell

Chairperson Agne requested Auditor Dauber to email department heads and request information regarding extracurricular groups department heads are involved in and a document stating the extra hours that have been worked by department heads due to an emergency situation that they have not been compensated.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 9:35 a.m., to October 26, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 26, 2021, with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Joscelyn Rowe, Quad City Community Foundation submitted correspondence to thank the board for the monetary support.

Clayton T. Schuett, D.O. submitted his resignation from the Board of Health effective on November 19, 2021.

Veteran Affairs Service Officer submitted the September 8<sup>th</sup> minutes and approved October reports.

Leanne K. Boots submitted the Safety Committee Meeting October 19<sup>th</sup> minutes.

It was noted the following Handwritten Disbursement was issued on October 22, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #428899 for \$1,733.69-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne

Pro-Tem Chairperson Kaufmann addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of October 19, 2021.

Ayes: All

Abstain: Bell

Absent: Agne

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #187370-187526 for the period ending 10/16/21 and to be paid on 10/22/21.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Kent Stuart, Chairman of the Compensation Board and a representative for the Board of Supervisors met with the board. Sheriff Wethington, EMA Director Freet, Public Health Director Walker and Preparedness Director Butler were present. Stuart felt the Compensation Board did their due diligence by going through each position and discussing, they did not set a straight percentage for all positions. Kaufmann stated the board approved all the recommendations except for the Supervisor's wage. Stuart did state the Supervisors wage is the lowest in the State and he understands that he does not want to bust the budget but thinks it needs to increase incremental. Stuart confirmed Mike Galloway attended the meeting last year via phone call and that was beneficial. Sheriff Wethington appreciates the board having intelligent and competent individuals representing the board and Wethington appreciates the board. Stuart will set up a meeting for the Compensation Board to convene. Mike Galloway entered the board meeting and discussion. Galloway stated the Compensation Board was very proactive and did a great work last year. Stuart mentioned that the elected officials in Cedar County do more than the elected officials in the larger counties and the larger counties have more staff. Galloway did inform the board the Back the Blue Bill regarding the Sheriff salary has a new standard and new data will need to be developed. Galloway requested the information on the date of the meeting be provided to him so he can make himself available to attend the meeting this year.

Mike Galloway, Ahlers & Cooney Attorney met with the Board for an annual update and to discuss several human resource topics. Galloway informed the board that the Department of Labor has not released information on mandating COVID vaccines. Other topics were discussed were the cost of testing, fines, waivers, guidance on COVID. Galloway discussed the Back the Blue Bill regarding the change of the service disability and the counties medical costs

requirements. Sup. Kaufmann asked Galloway a question regarding the application process for the independent boards and commissions. Galloway stated if you only receive one application for a position you are not required to accept that application. Galloway referenced Chapter 69 on gender balance. Galloway would encourage people to apply, and the search would continue until it is filled. He also stated it is ethically permitted for the board to ask individuals to apply due to the appointment is made by the entire board. Sup. Bell mentioned to the Auditor to make sure the applications are on the county website. Sup. Bell mentioned the cost of living will be extremely high this year and could affect our budget. Galloway stated keep in mind that rarely his clients stay in line with COLA. Galloway stated in the past the board gave the employees more than the cost of living; therefore, it would equal out. Galloway is seeing increases in the 3% range. Sup. Bell asked if a job opening has not been filled and an applicant applied again are we required to interview the applicant again? Galloway stated in an objective reason (skills and abilities) you do not need to interview again. Sup. Kaufmann asked Galloway what he has seen with the I.T. positions. Galloway replied it is a complete struggle for hiring I.T. positions from being flexible to work from home, consulting business and wage. Sup. Bell discussed the ongoing search for I.T., Secondary Roads, and Public Health positions. Discussion was held regarding sharing a I.T., and County Engineer with another county and how it takes two county boards to work together. Galloway further discussed sharing and 28E Agreements and to focus on the services we want to provide and insuring we are protecting the taxpayers in the county that we could provide services by outsourcing the services and save dollars. Sup. Bell mentioned when dealing with outside boards, Conservation, Veteran Affairs, and Public Health the Board cannot dictate services, so how do we work through this. Galloway has experienced this, and joint conversations need to be taking place with the outside boards to discuss what the board will fund these services and the expectations. Galloway stated you have the funding board (Board of Supervisors) and the policy board (Veteran Board, Conservation, Public Health) so at some point the Board of Supervisors need to state the funding dollars to be provided due to better cost-efficient options. Sup. Bell mentioned in the past the Board of Supervisors had to close the county home due to the cost and the services we could not provide to the clients. Sup. Bell recently saw a resident and they have better services, and the resident is doing better. Sup. Kaufmann mentioned if we have a push back from a board then the Board of Supervisors must become a policy board. Galloway agreed. Sup. Bell mentioned about combining departments that has a separate board and the other department reports to the Board of Supervisors. Galloway has had that happen; typically, it is shared, and it is a statutory duty of the board. Sup. Kaufmann generally used Veterans Affairs Office, the board is absolutely not thinking about this, but how would that work? Galloway said logistically the employee would report to the Board and the other board would contract services. Galloway strongly agreed if you have the right employee, it makes sense and works. Sup. Bell asked what if the other board does not follow the handbook. Galloway stated the employee is a county employee and reports to the board. Galloway also mentioned in another county a separate board has allowed an exempt department head to be paid overtime, this impacts compensation equality of all county employees. Sup. Kaufmann questioned the legalities of, and if employees could sue. Galloway stated anyone can sue, but this is a moral issue not necessarily a legal issue. Galloway stated if separate boards and commissions do not want to follow the county policies then the board of supervisors must look at budgets due to check and balances. Sup. Kaufmann asked what Galloway is seeing across the state with the COVID funds? Galloway doesn't know exactly what they are all doing, some are holding tight to see what they can use the funding on and if the mandate is passed if they can use the monies for the cost of the testing. Galloway is not comfortable with expressing an opinion without the guidelines. Sup. Kaufmann agrees, he is not comfortable either. Galloway stated this is one-time projects and dollars. The board appreciates Galloway's work and availability. Galloway will provide any updates to Auditor Dauber.

Engineer Fangmann met with the board to open bids received for Project L-202106--73-16, box culvert on 300<sup>th</sup> Street. Below are the list of contractors and bids:

Boomerang Corp.	\$359,943.80
Iowa Bridge & Culver, L.C.	\$262,465.55
Jim Schroeder Construction, Inc.	\$274,138.65
Peterson Contractors Inc.	\$281,638.88
Triple B Construction Corp	\$322,664.50

Engineer Fangmann left the room to review the bids and will return.

Roger Shindell, CAROSH Compliance Solutions met with the Board to provide an annual update. HIPAA Compliance Officer Tischuk was present. Shindell provided a handout to the board members. Shindell praised Tischuk and Conrad-Marion on their hard work. Shindell updated the board that in the past twelve months there were two incidents, but they were not reportable breaches. Shindell stated on December 31, 2019, there was a reported breach that was investigated, and he is confident that the county should not have fines or penalties assessed to them due to the actions that were taken from Tischuk and Conrad-Marion. Shindell informed the board he has a Cybersecurity Training Program available to purchase in the amount of \$5,150 yearly. Auditor Dauber stated that program is a requirement from our insurance company. The Board requested Shindell to forward the agreement/contract to the Auditor and will provide statistics for the board on employees not compliant with the online trainings. Overall Shindell stated the training could improve although Cedar County is north of the median.

Engineer Fangmann reviewed the bids that were presented earlier in the meeting, and they all checked out. Fangmann informed the Board that he has budgeted for this project is \$250,000.

Moved by Sup. Smith seconded by Sup. Bell to approve a bridge replacement with a 10' x 6' x 56' reinforced concrete box culvert and grading on 300<sup>th</sup> Street and accept the bid from Iowa Bridge & Culvert, L.C. in the amount of \$262,465.55.

Ayes: All

Absent: Agne

Moved by Sup. Smith seconded by Sup. Bell to approve a utility permit for Eastern Iowa REC to bore service under Hayes Road. The \$100.00 fee applies.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Smith to approve a utility permit for Eastern Iowa REC to run power to 1360 Muscatine Road for a new home. The \$100.00 fee applies.

Ayes: All

Absent: Agne

E&Z Zoning Director LaRue met with the Board to discuss setting public hearing dates for a rezoning petition for Tim Jamison to build a home. LaRue informed the Board the Planning & Zoning Board approved the rezoning request.

Moved by Sup. Bell seconded by Sup. Smith to set November 9<sup>th</sup> and November 16<sup>th</sup> at 8:40 a.m. for the public hearing.

Ayes: All

Absent: Agne

Sup. Gaul left the meeting.

E&Z Director LaRue updated the board on other environmental issues in the county. General discussion was held.

Moved by Sup. Smith seconded by Sup. Bell to adjourn at 11:25 a.m., to November 2, 2021.

Ayes: All

Absent: Agne, Gaul

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Cari A. Dauber, Auditor

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Jeff Kaufmann, Pro-Tem Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 2, 2021, with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was absent.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Deputy Koranda regarding Greg Pierce, Correctional Officer completed his six-month probation period will change an hourly rate to \$20.07, effective 11/2/2021.  
Deputy Koranda regarding Cole Stineman, Correctional Officer completed his 2<sup>nd</sup> anniversary will change an hourly rate to \$21.53 effective October 18, 2021.

Manure Management Annual Updates submitted by:  
Lafrenz Farms #69544 for a site at 1780 240<sup>th</sup> Street, Bennett.

It was noted the following Handwritten Disbursement was issued on October 29, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429052 for \$4,216.67-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne

Pro-Tem Chairperson Kaufmann addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of October 26, 2021.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #428900 - #429051 paid on October 28, 2021.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve the Electronic Services System 28E Agreement Amendment.

Ayes: All

Absent: Agne

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were CPC Director Tischuk, Recorder Bahnsen, Engineer Fangmann, Conservation Director Dauber, Attorney Renander, Sheriff Wethington, Assessor Marx, Treasurer Delaney, Public Health Director Walker, EMA Director Freet, and Auditor Dauber. Discussion was held.

At 9:30 a.m., the Board met with Public Health Director Walker, Home Health Division Manager Knox, Board of Health members; Alan Beyer, Pat Lilenthal, and Jeanne Hein. Walker wanted to discuss replacements for her position and Dr. Schuett (Board of Health member). Beyer reiterated that Schuett would stay on for 30 additional days, if a replacement was found for training purposes, otherwise his last day will be November 19, 2021. Walker explained if the Medical Director is not replaced this will impact our Public Health division and not Home Health. If we do not have a Medical Director in place by November 20, 2021, we will not be able to do the following (we have verified this information with IDPH): Order and administer any vaccine (other than the COVID-19 vaccine due to standing orders from the state medical director specific to the pandemic), Two medical practices in Cedar County do not offer the Vaccine for Children Program(VFC) which means any child who needs childhood immunizations to enter school will have to travel outside of the county to receive this service, Ordering and administration of epinephrine, we will not be able to provide

vaccine or blood lead level testing during WIC clinics and will have to rely on Johnson County Public Health to do so, we will not be able to order or administer flu vaccine to adults or children and we will likely not be able to administer TB tests. Walker informed the Board the qualifications for the Medical Director as stated in the Iowa Code Chapter 137 which changed in 2019 to reflect the Medical Director for Local Public Health can consist of one of the following, Licensed physician under chapter 148, Physician assistant under chapter 148C, and an Advanced registered nurse practitioner under chapter 152, or an advanced practice registered nurse under chapter 152E. The Board of Supervisors understands this replacement is the responsibility of the Board of Supervisors and they are working on a replacement. Walker recognizes the replacement for the Public Health Director lies with the Board of Health, although she wanted to inform them of the impact of what it will mean for our Home Health Agency (HHA) if this position is not able to be filled with either a full-time replacement or an interim replacement by Tuesday, November 9, 2021. Because Home Health Services are not an essential public health service it is not required or regulated by IDPH. As a certified Home Health agency, we must follow federal guidelines under the Centers for Medicaid and Medicare (CMS) which requires an administrator who is an employee of Cedar County Public Health. If we do not meet the certification requirements for CMS this means we are unable to provide skilled home health services. This will impact Cedar County Veterans, individuals on Medicaid/Medicare and all other payor sources. Walker received this information from our representative from the Department of Inspections and Appeals (DIA). Walker stated she has received five applications for the Public Health Director position, although one applicant withdrew his/her application and only two of the remaining applicants were qualified. She stated unfortunately, at this time, the three individuals, currently county public health employees, are not willing to serve as interim director until a replacement is found. Walker stated she has reached out to a contiguous county requesting interim coverage and the request was declined. Sup. Kaufmann understands the responsibility the Board of Supervisors has on appointing a Medical Director on the Board of Health and the responsibility to fill the Public Health Director is the Board of Health. Walker stated the Board of Health will not be able to hire a replacement before her departure on Monday. Sup. Bell asked the Board of Health what their next step is. Sup. Kaufmann asked about contracting with other counties, sharing the position, or paying someone. Walker said she wants to set the department up for success before she leaves. Sup. Kaufmann stated there is another county employee that would be willing to be the interim Public Health Director, although she would need to be approved by the Department of Inspection & Appeals. Home Health Division Manager Knox how soon this employee would start. Sup. Kaufmann stated as soon as the employee is qualified. Sup. Kaufmann left the meeting to meet with the employee to call the DIA office for guidance. Sup. Smith asked the Board of Health members what they believe the issue is regarding finding a replacement, is it the money, burnout, or reputation. Beyer stated it is not the money. Lilienthal stated people are leaving public health field due to the pandemic and burnout. Sup. Smith said she contacted the Sioux Land Public Health Director to ask if Cedar County could contract with larger hospital system and he his reply was that they were not interested due to staffing shortages. Walker stated she has been talking about burnout in Public Health for seven months and everything that has been public has made things worse and people can read, and she hopes people would do their research before taking the job and that is the reason why they cannot find an interim or long term in this position. Sup. Bell said there has been a history over the years and have gone through several directors due to other job opportunities, and retirements. Sup. Bell said due to us being a small county this position has been a stopping point or steppingstone. Sup. Bell restated that when we find out whether this person would qualify and if they don't then it will fall back onto the Board of Health to fulfill the position by Tuesday, if not, then phone calls would have to be made. Sup. Smith expressed her disappointment with contracting agencies because they were not consistent, and she feels a lot of these people are able to stay at home due to this service being provided. Knox asked the Board of Supervisors what their intentions are regarding the Public Health Department's budget. Sup. Smith thinks that the thought process came from was when the bonuses came out and the only power the Board of Supervisors have is the funding for the Public Health Department due to the fairness of all county employees. Sup. Bell stated they do not know that, furthermore last week after Walker and Butler left the board meeting; someone went down to the PH department and told employees they will be losing their jobs. Walker stated the staff makes assumptions and she makes transparent conversations with the employees that if her position does not get filled here there are consequences for the clients and county. Sup. Bell said this is not only driven by budgets but by the resignations and difficulty filling positions so are we at a spot that we can't have the services we had in the

past. This was looked at twenty years ago and the Board wanted to provide services for the county residence, although now there are more available services. Discussion was held on the qualifications of the Medical Director and a member of the Board of Health; they must be a county resident. Knox will provide a qualified list of Medical Directors. Sup. Smith stated they will assist the Board of Health as needed. Sup. Kaufmann returned to the meeting. Sup. Kaufmann stated the person from DIA he spoke to was very, very guarded, and vague and would not provide any input on the employee being qualified. She told Kaufmann that the Board of Health would need to make an assessment. Sup. Smith asked how long it would take. Sup. Kaufmann said he informed the DIA it is a temporary situation and they are trying to continue services. Walker said they will be guarded because she is normally the contact person. Sup. Kaufmann believes he was dealing with a super cautious person, and she will be calling the employee back to discuss today. Sup. Kaufmann stated therefore at this point we will have to wait for this conversation to take place and the next step will be the Board of Health members will be notified and they will make the final decision. Hein stated we have to have this position filled by Monday, so does a joint meeting need to be held prior to discuss staff and clients. Knox asked if we do not have a Public Health Director and the services have to be stopped temporarily, how are the employees paid and what is the process. Sup. Bell stated they will be hourly employees and it will be up to Board of Health, due to the absence of an interim Public Health Director, to determine what the next steps are for the department, layoffs or decertification. Sup. Bell stated the only items the Board of Supervisors can regulate is the budget, appoint members and very little policies. Sup. Smith relied past history and she wants the services to continue. Auditor Dauber recommended the Board of Health to consult with Mike Galloway to discuss the situation and request assistance on the next steps to be taken based on the decisions that will be made by the Board of Health. Hein commented it seems as though the Board of Health has a huge task and she is asking for support. Sup. Kaufmann stated the Board of Supervisors will provide support and dedication to the Board of Health to assist fulfilling this position, although due to the parameters the responsibilities lie with the Board of Health.

Engineer Fangmann met with the Board to finalize final payment for the bridge replacement project on 330<sup>th</sup> Street in Section 31 of Rochester Township.

Moved by Sup. Bell seconded by Sup. Smith to approve the final voucher payment in the amount of \$196,534.33 to Iowa Bridge and Culvert for project L-202005—73-16.

Ayes: All

Absent: Agne

Moved by Sup. Smith seconded by Sup. Bell to approve a utility permit for Windstream for work on 300<sup>th</sup> Street and Yankee Avenue. The \$100.00 fee was waived due to this is a county project.

Ayes: All

Absent: Agne

Engineer Fangmann updated the Board on the change of responsibility regarding the process for inspections, and notices for utilities, and pipeline installation per the Iowa Utilities Board. Discussion was held. Auditor Dauber informed the Board they have received two companies' invitations to provide these services. Fangmann informed the Board he cannot undertake this role due to the departments project load. Fangmann recommended the Board to meet with these two companies to answer any questions and to make a decision. The board requested Auditor Dauber to set up these meetings.

The board recessed for five minutes.

Safety Coordinator Boots and Maintenance Gritton met with the Board to discuss the fire alarm system for the courthouse and safety gadgets for office doors. Boots provided estimates from ATECH Freeman Systems, Midwest Alarm Services, and Iowa Fire Equipment Company obtained by Gritton regarding maintenance and inspection for the current fire alarm system. Discussion was held. Gritton recommended the board to approve ATECH Freeman Systems for this service.

Moved by Sup. Bell seconded by Sup. Gaul to approve the maintenance agreement with ATECH Freeman Systems.

Ayes: All  
Absent: Agne

Discussion continued with Boots and Gritton on the two security gadgets for the exterior doors of all office doors. The Board requested Boots order two door barricades and then report to the board on the satisfaction of the devices before ordering for all exterior office doors.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 11:25 a.m., to November 9, 2021.

Ayes: All  
Absent: Agne

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Cari A. Dauber, Auditor

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Jeff Kaufmann, Pro-Tem Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 9, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Sheriff Wethington and Public Health Director Caes were present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Notice of Voluntary Resignations were received from Hannah Hodges and Breanna Simmermaker, Home Care Aids, Barb Lemberg, Deputy Assessor, Angela Knox, Home Health Clinical Manager, and Jamie Walker, Director of Public Health.  
Clerk of Court submitted fees collected for the month of October 2021.

It was noted the following Handwritten Disbursement was issued on November 5, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429053 for \$1,488.03-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Chairman Agne presented Sandra Delaney a 20-year certificate of service.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of November 2, 2021.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #187527-187677 for the period ending 10/30/21 and to be paid on 11/5/21.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a Cigarette Permit for Liberty Travel Plaza.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:40 a.m. a public hearing was held for Timothy & Teresa Jamison, 250 Adams Avenue, Lisbon, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction a single-family dwelling on property described as Lots 11 and 12, located in the SE ¼, NW ¼, Section 18, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.38 acres m/l of the lot(s) consisting of 5.55 acres m/l. E&Z Director LaRue, Timothy, Teresa and Jesse Jamison were in attendance. Chairman Agne read the legal notice. LaRue informed the Board there were no written or verbal objections on file and the Planning and Zoning Board recommended approval.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the change in zoning from A-1 to R-1 for the purpose of constructing a single-family dwelling and waive the 2<sup>nd</sup> hearing.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to return to regular session.  
Ayes: All

Leanne Boots, Safety Coordinator met with the Board and displayed the safety barricades for exterior office doors. Boots will provide demonstrations and proper placement training to the departments.

Moved by Sup. Smith seconded by Sup. Kaufmann to purchase thirty-three safety barricades for the exterior courthouse office doors.

Ayes: All

Public Health Interim Director Caes met with the board. Caes informed the board the pediatric vaccine has arrived, and they are offering the vaccine at the office, along with the pharmacies.

At 9:00 a.m. the board held a public hearing on the EMS Essential Service for Cedar County. Chairperson Agne read the resolution. Linda Coppess was present. Sup. Kaufmann informed the board that Lonnie Koch and Sandy Heick will be present at the November 23, 2021, board meeting. Ambulance Director Ratcliff came into the board room. The board asked Coppess if she has any feedback on the resolution. Coppess replied, nothing on EMS but just tired of covering weekend calls for Tipton. The board asked Ratcliff if he has any feedback. Ratcliff stated he hasn't heard of anything. Discussion was held on funding options. The public hearing was closed at 9:18 a.m.

Sup. Bell informed the board members that he received a call regarding the Assessor's appeal process for the increase of value and how the public were not given adequate time to appeal. Chairman Agne informed the board he has contacted the Examiner Board to convene to start the process of hiring an Assessor. Auditor Dauber is assisting the Examining Board as needed.

The board recessed for five minutes.

At 9:30 a.m. Luis Leon, LT Leon Associates held a teleconference with the board to present the services the company can provide Cedar County to assist in the new carbon capture pipeline installation system. Leon informed the board that Navigator Heartland Greenway LLC will hold a public informational meeting on December 7, 2021, at 6 p.m. at the Cedar County Fairgrounds. Leon informed the board per Iowa Code the inspectors hold the pipeline contractor accountable to restore the land prior to construction and also the inspectors are looking out for the landowners. Rich further explained our company, if hired as the inspector of this project works directly with the landowner and Navigator to mitigate any plans. Discussion was held on the process of the project and reimbursement of payment of services. Leon will submit a proposal for services.

Sup. Bell left the meeting.

At 10:00 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City/School Elections of November 2, 2021. Election Deputy Wiese met with the Board. Present were Supervisors: Gaul, Smith, Kaufmann and Chairperson Agne. Bell was absent. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. Declared duly elected in Cedar County were:

City of Bennett

Joe Sparks----Mayor

William Kreinbring, JoAnn Schneekloth, and Christina Eicher----Councilpersons At Large

City of Clarence

Steve Bixler ----- Mayor

Bob Knukel, Bart Miller and Jeric Armstrong----Councilpersons At Large

City of Lowden

Callie Tjaden and Austin Kristof ----Councilpersons At Large

City of Mechanicsville

Andrew J. Oberbreckling --- Mayor

Douglas Weber and Amy Bishop ----Councilpersons At Large

Denice Dochterman----Councilperson At Large (To Fill A Vacancy)

City of Stanwood

Michael Tharp, Heather Jones and Terri L.G. Knapp----Councilpersons At Large

Stephanie Rottman----Councilpersons At Large(To Fill A Vacancy)

City of Tipton

Mike Helm----Councilperson-Ward 2

Abby Cummins-VanScoy----Councilperson At Large

Tipton School

Diane Wallick and Kimberly Rekemeyer----Director At Large

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 11:06 a.m., to November 16, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 16, 2021, with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Manure Management Annual Updates submitted by:  
Lance Schiele #59812 located at 2301 Delta Ave., West Branch.

It was noted the following Handwritten Disbursement was issued on November 12, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429271 for \$3,602.53-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Absent: Bell

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of November 9, 2021.  
Ayes: All  
Absent: Bell

Moved by Sup. Smith seconded by Sup. Agne to approve Claim Disbursements #429054 - #429270 paid on November 10, 2021.  
Ayes: All  
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding donating the bookshelves located in the Law Library to the Historical Society. Sup. Kaufmann informed the board the bookshelves will be moved to the new building within the next two years. Sup. Kaufmann recommended this action be taken next week due to two board members will not vote on this request. This item will be voted on next week.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the 2022 Administration Services Proposal submitted by Benefits, Inc. for providing administration for the Flex Benefit Plan, annual amount of \$2,381, for county employees.  
Ayes: All  
Absent: Bell

EMA Director Freet proposed the following resolution to the Board for approval. Chairman Agne read the following resolution.

#### Resolution

Whereas Cedar County Ordinance #30, "An ordinance regulating the placement of telecommunications towers and antennas on property located in the unincorporated areas of Cedar County Iowa," requires that the applicant for a Special Exemption for construction of a telecommunications tower obtain written authorization from the owner of a site owner when applying for said special permit; and,  
Whereas the Cedar County Joint 911 Service Board is applying for a Special Exemption for the construction of four (4) 911 - radio communications towers in unincorporated areas of Cedar County on behalf of the property owner, Cedar County, Iowa; and,  
Whereas the Cedar County Board of Supervisors is the governing body for Cedar County, Iowa; now, therefore, be it  
*Resolved*, that the Cedar County Board of Supervisors:

Do hereby grant written permission to the Cedar County Joint 911 Service Board, Warren Wethington, Chair, to complete an application for a Special Exemption for the purposes of the construction of four (4) 911 - radio communications towers in the unincorporated areas in Cedar County, Iowa.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the resolution for a Special Exemption Permit for the construction of the telecommunication towers.

Ayes: All

Absent: Bell

Public Health Interim Director Caes met with the Board to inform them of a replacement for Dr. Schuett. Caes would like to acknowledge Dr. Schuett for his years of service on the Board of Health. Caes stated he was excellent to work with and appreciates his support and knowledge. Caes informed the board that Leslie George-Paulsen DO, MPH, MHA has agreed to accept the physician position on the Board of Health. Sup. Kaufmann affirmed with Caes that the two positions, Director and physician has been filled. Caes replied yes, although she is temporary until the Board of Health hires a permanent Director. Caes informed the board she has received two qualified applicants for the Director position and has scheduled interviews. Chairperson Agne asked Caes how often the Board of Health meets. Caes replied every two months although she does not believe that is enough at this time due to the State is integrating DHS and Public Health together there are a lot of concerns. Sup. Kaufmann asked if Caes was feeling good with filling the vacancy on the Board of Health. Caes replied yes although she anticipates more resignations coming within the department. Caes will be working on the replacement for the Home Health Division Manager. The board appreciates Caes and what she has accomplished and would appreciate her to continue employment as a new director is hired for training purposes.

Moved by Sup. Smith seconded by Sup. Gaul to approve Dr. Lindsey Paulson to the Board of Health.

Ayes: All

Absent: Bell

At 9:00 a.m., the board held the 2<sup>nd</sup> public hearing on the EMS Essential Services for Cedar County. Those in attendance were Sandy Heick, Lonni Koch, Sheriff Wethington, Public Health Director Caes, EMA Director Freet, and Brad Ratcliff. Chairperson Agne read the resolution. Sup. Kaufmann asked the EMS representatives in two sentences why should we pass this resolution. Heick replied to guarantee ambulance response; Caes replied to the quality of care being delivered; Ratcliff stated saving lives. Sup. Kaufmann stated we have great volunteers but there are not enough, and lives are in danger. Heick agreed and stated with the funding it will allow an ambulance to respond. Discussion was held on response time for services. Sup. Kaufmann stated on behalf of the board we want to look at citizens and tell them they will receive quality care and quick response. Koch agreed. All in attendance understands the public will have to be educated. The board thanked all the volunteers. The public hearing concluded at 9:49 a.m.

At 9:50 a.m., the Board of Supervisors, convened as a Canvass Board 2<sup>nd</sup> Tier to canvass votes cast in the City/School Elections of November 2, 2021. Election Deputy Wiese met with the Board. Present were Supervisors: Gaul, Kaufmann, Smith and Chairperson Agne. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

Bennett Community School District

Denise McGhee, Gregory Reynolds and Spencer L. Hicks----Director At Large

City of Durant

Scott Spengler----Mayor

Diane Quiram, Daniel Sterner, and Tom Daufeldt----Councilperson At Large

Durant Community School District

Katy Oberlander and Julie Rivera----Director At Large

Public Measure DM passed.

North Cedar Community School District

Aaron Horman --- Director at Large  
Keith Lehrman----Director District 2  
Kristopher Koth----Director District 4

City of West Branch

Roger Laughlin --- Mayor  
Jodee Stoolman, and Nicholas Goodweiler----Councilperson At Large  
Public Measure D passed.

West Branch Community School District

Gregory Hetrick, and Amanda Whaley---Director At Large

Evan Del Val, ISG met with the board via teleconference to discuss pipeline inspection services. Engineer Fangmann was present. Del Val explained the process of the installation and ISG will provide two experienced pipeline environmental inspectors on site. Del Val explained the pipeline will pay for all inspection fees. ISG does not have any affiliation with the pipeline company. Del Val anticipates the project to start in 2023 with completion in 2024. Del Val stated if the county hires him for this project prior to the December 7<sup>th</sup> meeting with landowners they will attend the meeting. The board thanked him and the phone call was concluded with no decision made.

Moved by Sup. Smith seconded by Sup. Agne to adjourn at 10:38 a.m., to November 23, 2021.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 23, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
7<sup>th</sup> Judicial District submitted the FY2020/2021 Fiscal Report.  
Veteran Affairs Service Officer Hamann submitted November reports and minutes of October 20, 2021.  
Notice of Transfer from Records Office to the Public Health Office was submitted by Jennifer Latimer effective 12/6/2021.

It was noted the following Handwritten Disbursement was issued on November 19, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429272 for \$2,161.50-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of November 16, 2021.  
Ayes: All  
Abstain: Bell

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements #187678-187834 for the period ending 11/13/21 and to be paid on 11/19/21, this includes payouts for Jamie Walker and Hannah Hodges and includes Vacation Buy Back for three Secondary Roads employees #187835-187839.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Assessor Marx met with the board regarding Family Farm applications being allowed and disallowed. Marx explained the rules to be eligible for Family Farm credit.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the allowed and disallowed as presented by Assessor Marx.  
Ayes: All  
Abstain: Kaufmann, Gaul

Discussion was held regarding the excessive number of individuals visiting the County Farm Home facility due to social media posts. The consensus of the Board was to add this topic to the agenda next week and invite E&Z Director LaRue and Assistant County Attorney for further discussion.

At 9:00 a.m. the third public hearing was held on EMS Essential Service. Those in attendance was Sheriff Wethington, EMA Director Freet, Sandy Heick, Brad Ratcliff, Brenda Johnson, Public Health Interim Director Caes, Dennis D. Frisch and Cynthia Marx. Chairperson Agne read the resolution. Sheriff Wethington fully supports the resolution.

Moved by Sup. Bell seconded by Sup. Smith to approve the resolution as follows:

#### **RESOLUTION**

#### **A RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES (“EMS”) AN ESSENTIAL SERVICE IN AND FOR CEDAR COUNTY, IOWA.**

**WHEREAS**, the Cedar County Board of Supervisors has the authority under Iowa Code 331.301(1) to “...exercise any power and perform any function it deems appropriate to protect

and preserve the rights, privileges, and property of the county or of its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents”; and **WHEREAS**, Cedar County seeks to provide Emergency Medical Services to all its citizens and visitors; and

**WHEREAS**, Cedar County recognizes there is a need to ensure and advance the level of care, capability, and coverage of EMS in Cedar County; and

**WHEREAS**, on June, 9, 2021, Iowa Senate File 615 was signed into law by the Governor, giving Iowa counties the capability to declare EMS an essential service for their respective county, thereby making it possible for counties to propose additional funding sources for EMS to the county’s voters at election.

**NOW, THEREFORE, BE IT RESOLVED** by the Cedar County Board of Supervisors, that: Emergency Medical Services (EMS) is hereby declared an essential service in and for Cedar County, Iowa, and the Cedar County Board of Supervisors will exercise the necessary power and functions appropriate to preserve the health, safety, and welfare of Cedar County residents and provide for an effective and efficient Cedar County Emergency Medical Services (EMS) System that allows for quality care for the persons living, working or traveling in Cedar County.

Exercising said necessary power and function includes, but is not limited to, the establishment of a Cedar County emergency medical services advisory council and the proposition of either a local option income surtax or ad valorem property tax to fund EMS to be voted upon by Cedar County voters.

**NOW, BE IT FURTHER RESOLVED**, if a proposition to fund EMS through either a local option surtax or ad valorem property tax, or some combination thereof, fails to receive a favorable vote by at least sixty percent of those voting on the question, this resolution shall be deemed null and void.

Passed and adopted on this 23<sup>rd</sup> day of November 2021.

Ayes: All

Further discussion was held on individuals to appoint to the committee. The board requested the list of potential committee members emailed to them by this Friday, so they had time to review before the next board meeting.

Moved by Sup. Bell seconded by Sup. Gaul to approve donating the Law Library bookshelves to the Cedar County Historical Society.

Ayes: All

Abstain: Kaufmann, Smith

Moved by Sup. Kaufmann seconded by Sup. Smith to approve Chairperson Agne to sign the ISG Letter of Intent for county representation services for the Heartland Greenway System Project.

Ayes: All

Leanne Boots, Safety Coordinator and Alicia Gritton met with the board to discuss training for county employees. Boots has “Stop the Bleed” kits, provided by EMA Director Freet, to distribute to county offices although training needs to be provided before the distribution. Boots is requesting Nathan Berry, Gallagher Insurance to provide the training to county employees.

Moved by Sup. Smith seconded by Sup. Kaufmann to ask for volunteers from each office (this training is separate from the CPR/First Aid training) to attend the training that will be provided by Nathan Berry, Galloway Insurance.

Ayes: All

Alicia Gritton presented the board with a door sleeve and explained the operation to them. Gritton requested authorization to purchase one additional sleeve for the large meeting room located in the basement.

Moved by Sup. Bell seconded Sup. Agne to approve the purchase of a door sleeve.

Ayes: All

Gritton also noted that she will have both meeting doors locked when not in use, for security reasons.

E&Z Director LaRue met with the Board to discuss the trespassing issue at the County Farm. LaRue will obtain permission to enter the private property and will report back to the board next Tuesday.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 9:57 a.m., to November 30, 2021.  
Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

TIPTON, IOWA

November 30, 2021

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 30, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
County Treasurer Delaney submitted Raini Chapman has completed her orientation period and is eligible for all benefits, effective November 25, 2021.  
Notice of Voluntary Resignation was received for Erica Christian, her last working day is December 10, 2021.  
Veteran Affairs Director Hamann provided an update to the Board.

It was noted the following Handwritten Disbursement was issued on November 26, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429393 for \$1,498.27-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of November 23, 2021.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Claim Disbursements #429273 - #429392 paid on November 24, 2021.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the work request submitted by Judge Roberts to hang clock and corkboard in the Court Reporters Office.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a five-day liquor license and Sunday sales for Cedar County Fair Association, effective 12/29/2021.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a twelve-month Class C Beer Permit and Class B Wine Permit and Sunday sales for G.G. Brothers (Liberty Travel Plaza).  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Recorder Bahnsen met with the Board to discuss a vacancy in her office due to an employee transfer within the county. Bahnsen requested approval to start the hiring process.

Moved by Sup. Smith seconded by Sup. Bell to approve hiring a replacement in the office.  
Ayes: All

HIPAA Compliance Officer Tischuk met with the board to discuss a cybersecurity training platform. Tischuk recommended the Board purchase the KnowBe4 cybersecurity training platform. Tischuk informed the Board this service includes quarterly email campaigns to test employee cybersecurity knowledge, responses to a potentially infected email are tracked and a report is generated, employees receive training on how to identify potential attacks, employees receive required periodic security reminders, quarterly management reports are delivered and complete management of the KnowBe4 platform. Discussion was held on the cost of this platform. Sup. Agne reiterated our insurance company is mandating additional requirements to maintain eligible for coverage.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the KnowBe4 training platform of the annual fee of \$5,150.00.

Ayes: All

Sup. Bell updated the Board on filling the I.T. Director position. Bell stated he has not received a signed acceptance from the applicant due to the applicant is actively looking for housing in the Tipton or Bennett area.

Auditor Dauber updated the Board that she will be presenting options for reprecincting election polling sites soon. Dauber informed the Board of the required public hearing and adopting an ordinance prior to the January 15, 2022, deadline to submit to the Secretary of State.

The scheduled annual meeting with Farm Bureau representatives was not held due to lack of participation.

Sup. Kaufmann read the resolutions regarding the Solid Waste Transfer Station project. Solid Waste Director Crock and West Branch Mayor Laughlin were present. Kaufmann informed the Board a public hearing was held on Tuesday, November 23, 2021, with no attendance from the public. Kaufmann read the following resolution. Discussion was held. Topics discussed were county subcontractors, difference of the bids submitted, soil boring, possible reduction in the proposed facility plans, and funding. Director Crock stated the specs are what we need due to the facility has been running at 150% capacity. Crock further stated we are building a Chevy not a Cadillac therefore, we cannot cut anything from the plans proposed. Sup. Bell agrees on the plans he is just not happy with the engineering firm due to the screw up's and now the county must pay for it when we should of bonded more initially with the low interest rate. Auditor Dauber explained the \$9.7 million bonded was for both projects and were not designated by specific dollar amount per project, therefore when the last project is near completion the Board will decide whether to utilize county funds for the shortfall and be paid back by the debt service fund or bond the amount needed for completion. Bell further stated when both projects, Solid Waste Transfer Station and the 911 Communication, are complete and the shortfall of money is addressed, it is due to the underestimate from the Engineer for the Solid Waste project.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following resolution.

Resolution No. 2  
RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT  
AND ESTIMATE OF COST

Whereas, on the 30th day of November 2021, plans, specifications, form of contract and estimate of cost were filed with the Board of Supervisors for the construction of the Solid Waste Transfer Facility Improvements; and

Whereas, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law:

Now, Therefore, Be It Resolved by The Board of Supervisors of Cedar County, Iowa:

Section 1. That the said plans, specifications, form of contract and estimate of cost are hereby approved as plans, specifications, form of contract and estimate of cost for said public improvements, as described in the preamble of this Resolution.

Passed and approved, this 30th day of November 2021.

Ayes: All

Assistant Attorney Blank entered the room. Sup. Kaufmann asked Blank the legalities of not accepting the lowest bid. Blank stated unless you stated in the specifications of the bid to utilize county contractors you must accept the lowest responsive, responsible bid. Sup. Bell assumed that per the discussion at the Supervisor meetings, the bid documents had this. Sup. Kaufmann stated in the future we will ask for assistance regarding bid notices.

Moved by Sup. Gaul seconded by Sup. Smith to approve the following resolution.

Resolution No. 3  
RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT  
BE IT RESOLVED BY THE CEDAR COUNTY, IOWA BOARD OF SUPERVISORS:  
Section 1. That the following bid for the construction of certain public improvements described in general as the Solid Waste Transfer Facility Improvements, described in the plans and

specifications heretofore adopted by this Board on November 30, 2021, be and is hereby accepted, the same being the lowest responsive, responsible bid received for said work, as follows:

Contractor: Bill Bruce Builders, Inc. of Eldridge, Iowa

Amount of bid: \$ 1,780,497.00

Section 2. That the Chairperson is hereby directed to execute contract with the contractor for the construction of said public improvements, said contract not to be binding until approved by this Board.

Passed and approved, this 30th day of November 2021.

Ayes: All

Sup. Kaufmann informed the Board on Resolution 4 – Approving Construction Contract and Bond we do not have the information on the bond surety, date of the bond and contract to complete this resolution at this time but requested the board vote to allow the chairperson to sign later.

Moved by Sup. Kaufmann seconded by Sup. Gaul to authorize Chairperson Agne to sign Resolution 4 when the information is available, and document is complete.

Ayes: All

E&Z Director LaRue and Assistant County Attorney Blank met with the board to discuss the former county home property. Sheriff Wethington was present. LaRue informed the board that the Sheriff and himself went to the property and LaRue stated the property is unsecure, a safety hazard, and the building is damaged and unsafe. Sup. Agne asked Blank who is responsible for individuals trespassing onto the property. Blank stated the landowner is responsible, not the county. LaRue has discussed this situation with a relative of the landowner and he is securing the property. Wethington further elaborated that the landowner will post no trespassing signs, install tin over the first floor openings and will work up to the second floor, weather pending. Sup. Bell asked Blank the property owner is responsible for injuries so where does the county factor in at? Blank stated the county does not factor into the situation if the landowner does the mitigation, now if the county was to mitigate then we could be subject to liability due to the county did the work and billed the landowner for the service performed. Sup. Bell suggested Sup. Gaul will contact ECIA and find out whether there are grants for the landowner to mitigate the property. Sup. Bell stated the biggest stress on the county is for the law enforcement department. Wethington stated it would help if people would stop calling us due to the trespassing and if the building would be torn down. Blank informed Wethington you can stop responding. Sup. Kaufmann asked what can be done about the social media posts that are inviting people to put themselves in a possible dangerous situation? Blank suggested someone comments on the social media post informing them of the situation.

Engineer Fangmann met with the board to request approve on a REC utility permit for new service located at 1515 330<sup>th</sup> Street.

Moved by Sup. Gaul seconded by Sup. Smith to approve the REC utility permit with a \$100.00 fee applies.

Ayes: All

Recuse: Kaufmann

Discussion was held on the appointments to the EMS Committee. Those present were Lonni Koch, Sandy Heick, Brad Ratcliff, Jane Caes, and Sheriff Wethington. A list of the proposed members was provided to the board. After the discussion the consensus of the board was to appoint a representative from each community on the Executive Board, and an Advisory Committee based on the information that was provided.

Moved by Sup. Bell seconded by Sup. Smith to appoint the following individuals to the Executive Board: Brent Arp – Bennett Ambulance, Clarence Mayor's appointee, Denny Frisch – Durant Ambulance, Lonni Koch – Mechanicsville Ambulance, Sandy Heick – West Branch EMS, Brad Ratcliff – Tipton Ambulance, Linda Coppess – Stanwood Ambulance and the following to the Advisory Committee: Andrew Oberbreckling, Warren Wethington, Jodi Freet, Jill Cinkovich, Barbara Haynes, Marsha Driscoll, Heather Jones, Tamara Wigim, Reece Hall, Tom Dean, and Orville Randolph.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to appoint Sandy Heick and Lonni Koch as co-chairs of the Executive Board. Chairperson Agne requested meeting minutes be provided to the Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:32 a.m., to December 7, 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 7, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: HIPAA Compliance Officer Tischuk regarding a security threat.

It was noted the following Handwritten Disbursement was issued on December 3, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429394 for \$5,098.30-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne presented Brad Wendel with a twenty-five-year service award.

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of November 30, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Payroll Disbursements #187840-187987 for the period ending 11/27/21 and to be paid on 12/3/21.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve the renewal for TJ Gas & Grub for a Class C Beer Permit and Sunday Sales.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Attorney Renander met with the Board to provide an update on the Opioid nationwide class lawsuit. Renander informed the Board they are estimating \$160 million for the State of Iowa. The proceeds will be distributed 50% to the State and 50% to the counties. 85% of the proceeds will need to be spent on Opioid abatements.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize the Chair to sign the Subdivision Distributor Settlement Participation Form.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve and authorize the Chair to sign the Subdivision Janssen Settlement Participation Form.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize the Chair to sign the Memorandum of Understanding.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize the Chair to sign the resolution authorizing Cedar County to enter into the Settlement Agreements.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were CPC Director Tischuk, Recorder Bahnsen, Engineer Fangmann, Attorney Renander, Sheriff Wethington, Assessor Marx, Treasurer Delaney, Public Health Interim Director Caes, EMA Director Freet, and Auditor Dauber. Discussion was held.

Sup. Gaul stated that the Public Health Department is in good hands. The new director will start on January 10, 2022. Sup. Kaufmann asked Caes if any patients or clients had gone without services during the transition from the previous PH director and Dr. Schuett to now. She said that as long as she has been there, she is not aware of anyone that hasn't been served. The Board thanked the Interim Director Caes for all her assistance in guiding the department. Caes will be starting the process of the replacement of the Quality Assurance position.

Karen Lafrenz and Larry Hanon met with the Board for a FY22/23 funding review for the Senior Center. Lafrenz distributed FY21/22 Senior Center budget documents. Lafrenz informed the Board they are having trouble on obtaining certain food supplies and styrofoam containers and the cost of food has increased. She is projecting next year to hold some fund raisers. Hanon stated they rely heavily on the contributions from the Board of Supervisors and other organizations to continue to operate. Lafrenz appreciates the financial support from the County. Currently the County funds the Senior Center at \$19,500. No decisions were made.

Dave Shinker and Kim Siders with the Cedar County Fair Association met with the Board for a FY22/23 funding review. Shinker provided the FY2021 Financial Statement. Shinker informed the Board they had over \$500,000 total cost of replacing the grandstands, concession, and office building and several other projects. Shinker stated they are having more events during the year that attracts people from all over. Shinker appreciates the financial support from the County. Currently the County funds the Cedar County Fair Association at \$41,000 a year. No decisions were made.

Librarians Denise Smith of Tipton, Mindy Williams of Bennett, Nikki Scheel of Clarence, Meredith Dehmer of Mechanicsville, and Nick Shimmin of West Branch attended the Board meeting for the FY22/23 funding review of the County Libraries. Shimmin and Williams provided an update to the Board. Shimmin requested a \$5,000 increase in funding from the County. Currently the County funds the County Library Association at \$135,500. No decisions were made.

Phil Waniorek, Benefits, Inc. met with the Board to discuss FY22/23 health and dental plan and rates. Waniorek informed the Board, the current trend for health insurance rate increases are 9-10%. Cedar County's Blue Cross Blue Shield renewal decrease is -.87%. Waniorek informed the Board of changes to the Blue Choice Plan: adds a yearly routine vision exam, removal of the common accident deductible was removed, and the pre-certification penalty was removed. Waniorek presented the Board with a 2.5% increase for the Delta Dental renewal effective January 1, 2022. Sup. Bell recommends the health insurance rates stay the same for FY23.

Moved by Sup. Bell Gaul seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the Delta Dental renewal.  
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the Blue Cross Blue Shield renewal.  
Ayes: All

Jon Lutz, Senior Civil Engineer with Origin Design met with the Board to discuss the temporary easement for PCC Pavement – Grade & Replace IA Hwy 38 Project. Mike Herring and Mike Boyle were in attendance. Lutz informed the Board the DOT is currently upgrading the detour route to accompany the traffic for this project. This is a two-year project and during the summer of 2023 from 3<sup>rd</sup> Street to 7<sup>th</sup> Street the main street will be torn up at interval times. Lutz explained the sidewalk in front of the courthouse will be removed and replaced with new due to the ADA requirements. Discussion was held regarding the border around the Freedom rock. Lutz noted there is no change on the county property although he stated the two rows of grey brick will need to be removed for the concrete pour and then placed back. Lutz stated they will not be touching the bricks with names on them. He also suggested a safety fence be placed to segregate the monument and the forms for setting the new sidewalk. Lutz reviewed the temporary easement and other documents that need signed. Sup. Bell requested that Lutz provide written documentation and email it and when we receive it in writing the Board will sign the documents next week. Lutz agreed. Lutz also informed the Board that during this construction there will be weekly meetings with the business owners. Auditor Dauber will place the temporary easement document on the agenda for approval next week.

Moved by Sup. Kaufmann seconded by Sup. Bell to go into closed session pursuant to Iowa Code Section 21.5 (1)(j).

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to go back into open session.

Ayes: All

The Board noted no decisions were made in the closed session.

Auditor Dauber informed the board she will be emailing a memo to all department heads on budgetary figures for FY22/23 budgets. Dauber asked the board if they wish to increase the mileage. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to keep the mileage reimbursement at .47 cents per mile.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 12:21 p.m., to December 14 , 2021.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 14, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Notice of Voluntary Resignation for Angela Knox effective December 17, 2021.  
Clerk of Court submitted the fees collected report for the month of November 2021.  
River Bend Transit submitted FY21 Financial Statement and Single Audit Report.

It was noted the following Handwritten Disbursement was issued on December 10, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429546 for \$1,643.46-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of December 7, 2021.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Claim Disbursements #429395 - #429545 paid on December 9, 2021.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., Kristine Bullock, Director Workplace Learning Center met with the Board for FY22/23 funding review. Bullock gave a power point presentation on statistics on Cedar County. Bullock explained there was a decrease in internships due to the difficulty with COVID. Discussion was held. The board requested Auditor Dauber to provide Bullock a departmental listing. Current County funding for The Workplace Learning Connection is \$1,834.00. The Workplace Learning Connection is requesting funding of \$.10 per capita based off the 2020 census for a total amount of \$1,850.50, an increase of \$16.50 in funding. Bullock appreciates the County's support. No decision was made.

At 9:30 a.m., Rod Ness of the Cedar County Economic Development Commission (C.C.E.D.C.O.) met with the Board for a FY22/23 funding review. Ness distributed a handout and discussed leveraging assets, FY22/23 opportunities, Home Base Iowa Program, and budget. Current County funding for C.C.E.D.C.O. is \$80,634 and Home Base Iowa funding is \$7,500. C.C.E.D.C.O. is not requesting an increase in funding. No decision was made.

At 9:45 a.m., Becky Allgood of the Wilton Development Corporation met with the Board for a FY22/23 funding review. Allgood provided the 2021 Annual Report and 2022 Dues to the board members. Discussion was held. Current County funding for the Wilton Development Corporation is \$1,000.00. Wilton Development Corporation receives \$500.00, and Hwy 38 Corridor receives \$500.00. Allgood is not requesting an increase in funding. No decision was made.

At 10:00 a.m., Randy Zobrist, Director of River Bend Transit met with the Board for a FY22/23 funding review. Zobrist distributed River Bend Transit FY22/23 budget request which included a five-year service data of rides and service costs and explained how COVID-19 impacted all the services. Overall, River Bend Transit has experienced a reduction of approximately 50% ridership since March 2020. RBT did receive CARES act funding which allowed them to fully compensate employees during this suspension. Zobrist informed the Board they are focusing on county services, conduct service surveys, and develop a strategic plan to better meet rider needs to rethink our entire approach to rural transportation service in response to the impacts of the past

two years. Current County funding for River Bend Transit is \$16,965.00. River Bend Transit is not requesting an increase in funding. No decision was made.

Noah Coppess, Farm Bureau President met with the Board. Engineer Fangmann was present. Coppess apologized for the absence of the prior scheduled meeting. Coppess relayed the concerns from Farm Bureau members are the following topics: Navigator Pipeline, Highway 30 expansion, and eminent domain. The board is not in favor of the Navigator Pipeline and eminent domain. Coppess requested contact information to pass on to other interested parties. Discussion was held. Coppess informed the board that he will represent on the EMS Advisory Committee serving as the President of Farm Bureau. Coppess stated the county is ag friendly and appreciates the working relationship with the Engineer.

Sup. Kaufmann left the meeting at 10:50 a.m.

Conservation Director Dauber met with the Board to request funding approval for playground equipment for two parks and campground upgrade with the ARPA funds. The Board's consensus was to have this topic on the agenda next Tuesday.

Alta Medea Peters, Domestic Violence Intervention Program (D.V.I.P.) met, via conference, with the Board for a FY22/23 funding request. Medea Peters informed the Board they have provided services to an additional 1,000 victim-survivors in Cedar County from last year. D.V.I.P has seen an increase in hotline calls of 28% per month since May 2020. Medea Peters informed the Board that due to the cut in funding the past two years they are requesting all entities increase their funding by 25%. Current County funding for the D.V.I.P is \$5,800. Medea Peters is requesting an increase of \$1,450 in funding. Medea Peters greatly appreciates making Domestic Violence Intervention Program a priority. No decision was made.

Auditor Dauber met with the Board to discuss reprecincting election polling sites. Dauber provided handouts and explained the trend of the absentee voting, difficulty in precinct officials and savings of combining election precincts. Dauber stated this is not a political, this process takes place every ten years due to the census and certification to the Secretary of State. There will be two public hearings on December 21 and December 28 at 10:30 a.m. in the board room for public input.

Moved by Sup. seconded by Sup. to adjourn at 12:12 p.m., to December 21, 2021.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 21, 2021 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Bonnie Butler submitted a Notice of Voluntary Resignation effective January 3, 2022.

Michaela Recker will be transitioning from FT to PT Resource Navigator effective January 3, 2022.

Veteran Affairs Service Officer Hamann submitted the approved December reports and minutes of November 10, 2021 meeting.

It was noted the following Handwritten Disbursement was issued on December 17, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429547 for \$2,740.90-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to amend and approve the agenda to move Mike Galloway to meet with the Board via telephone at 8:35 a.m.

Ayes: All

Chairperson Agne addressed the public for comments. Jerry Melick with Liberty Communications reminded the Board of the request for ARPA funds for broadband in Cedar County. Sup. Bell suggested the Board create an application for the telephone companies to complete and submit to the Board for review and approval. Jessica Wiskus expressed her concern regarding the Navigator pipeline. Wiskus pleaded to the Board to say no to the pipeline project and eminent domain and stand up for us. Carol Daly stated it seems like a \$2.5 billion project for technology that is outdated before it is running. Mike Russell is a farmer in SE Linn County and the pipeline is proposing to go directly through his 360-acre farm. He is very nervous and wants the project to slow down so there is time to get the word out and see what can be done. Michael Daly stated the CO<sub>2</sub> is used in all food production and other purposes for it in Iowa. He stated it is a big mistake and it should not be given away due to the huge profits for the Texas company.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of December 14, 2021.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Payroll Disbursements #187988-188138 for the period ending 12/11/21 and to be paid on 12/17/21.

Ayes: All

Mike Galloway, Ahlers & Cooney P.C. met via conference call to discuss the vaccine mandate, COL and Compensation Board recommendation. Galloway stated the vaccine mandate ruling will proceed to the Supreme Court and he will provide assistance when the final ruling is made. Discussion was held on the cost of living. Galloway stated the COL is all over the board. He stated 3-4% is a safe place. Galloway reminded the Board they need to look at the past history of the cost of living that has been set when actual COL was negative or lower than what the Board gave to the employees. Galloway stated for the board to be very fair to the employees, but you do not need to overreact. Discussion was held on the Compensation Board recommendation report regarding elected official salaries that was submitted to the Board. Sup. Bell stated the Board supports the Back the Blue bill; his concern is the language of the word "shall" regarding the Sheriff salary. He feels the board is forced to allow the recommendations due to the breaking of the Back the Blue law. Galloway replied it is a fault of the drafting of the legislatures and they were not advised on how this would affect the other recommendations for the other elected officials. Galloway further explained if the board would desire to reduce the recommendation for the Sheriff, he stated the Board would have to make their own finding to justify the decrease, he advises to use caution. Galloway stated there is no comfort as a Board of Supervisors across the state, they are all dealing with it. Sup. Bell agreed the Sheriff salary recommendation is in the range but we cannot deal with the other salaries do due we have to reduce all at the same

percentage. Sup. Kaufmann agreed this is a glitch in the law and it should have been caught in the several public hearings. The Sheriff salary should be a stand alone like the Supervisors. Sup. Kaufmann asked what if the Sheriff voluntarily agrees to reduce his salary this year. Galloway replied there is no clear statutory in the law, although any salaries tied to the Sheriff salary would be affected so he suggested this conversation needs to take place in a public setting, so your risk of potential litigation is very low as long as everyone is in agreement, but there is no guarantee. Sup. Kaufmann said there will be three supervisors here for the next three years, so any agreement that is made can be upheld. Galloway said the law stated they shall set the salary and he commented the compensation board did a good job. Sup. Kaufmann personally has no problem singling out the Sheriff salary, his problem is for the last three years they have been working in good faith to raise the County Attorney salary and he feels like his arm is getting twisted since the intent of the law was to work on law enforcement. Galloway's frustration is there are some people outside the legislatures that are supposed to be watching this and it fell threw the cracks. Sup. Kaufmann stated this is clearly a failure of ISAC and he does not understand why they did not catch this. Chairperson Agne asked Galloway if there is an agreement with the Sheriff in a two-year deal would there be a possibility of litigation with the deputies that are tied to his salary? Galloway stated yes, because they are potentially harmed too. He advised the Board sometimes it is better to pull the band aid off and inform the elected officials that the Board will watch the raises very carefully in the future. Sup. Bell stated the problem he has is with the other elected officials because we have to cut evenly, and a negotiation is not a cut. Galloway advised what happens next year when the Compensation Board recommends the same amounts? Sup. Kaufmann stated this won't be a problem if legislation changes. Sup. Kaufmann asked if the board approves these recommendations for all elected officials can the Board tell the elected officials that they are not receiving raises the following year. Galloway said you can make that announcement, but you will still need to vote on the compensation report next year. Galloway further stated this is an unfunded mandate. Sup. Bell reiterated so if the Board negotiates with the Sheriff and he agrees on a reduction of 50% this year and receive the other 50% next year the deputies or the public does not agree they can litigate. Sup. Kaufmann stated we would have to back off and approve the recommendations as is. Galloway replied he would tell the Board to revoke. The Board thanked Galloway for his assistance.

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. Linda Hansen of Volunteer Services of Cedar County met with the Board for a FY22/23 funding review. Hansen distributed and reviewed Volunteer Services approved budget. Discussion was held. Hansen informed the Board she is needing drivers. Current County funding for Volunteer Services of Cedar County is \$26,500 and they are not requesting an increase. No decision was made.

At 9:30 a.m. Lori Scovel, Executive Director of the Limestone Bluffs Resource Conservation & Development Commission met with the Board, via conference call, for a FY22/23 funding review. Scovel provided a power point document, reviewed the budget request for FY22/23 and updated the Board on current projects, programs and provided services. Discussion was held. Current County funding for Limestone Bluffs R.C. & D. is \$7,500. Limestone Bluffs R.C. & D. is requesting a \$500.00 increase in funding. No decision was made.

At 10:00 a.m. Connie Knutsen and Mike Dauber, Medical Examiner Investigator met with the Board for a FY22/23 Medical Examiner budget review. Knutsen informed the board she will be stepping down as Director and will be administrative support only. The board thanked Knutsen for her service. Dauber updated the Board last calendar year 2020 they had 27 total deaths, and currently they have had 30 this year. Discussion was held. Current County funding for the Medical Examiner is \$46,400. Cedar County Medical Examiner is not requesting an increase in funding. No decision was made.

Moved by Sup. Bell seconded by Sup. Smith to approve and allow the chair to sign the temporary easement for PCC Pavement – Grad & Replace-IA 38 project.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the step wage increase for Dawson Hamdorf, Maintenance Worker I, effective January 6, 2022, increasing his pay from \$24.26 to \$25.54 per hour.

Ayes: All

Jason Roblin with MCM Consulting Group Inc. and Glen Reynolds with RACOM met with the Board via telephone to discuss the 911 detailed designed report for approval. Discussion was held. Sup. Bell questioned Roblin, based on the current tower sites what would happen if we had to shift things. Roblin replied to the equipment will not change. Sup. Kaufmann asked the Sheriff and EMA Director if they are satisfied. Sheriff Wethington replied that he has complete confidence in MCM Consulting.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the 911 detailed designed report.

Ayes: All

At 10:30 a.m. the Board held a public hearing on the redistricting and reprecincting of Cedar County for the 2020 Census. Chairperson Agne read the legal notice. Velma Huebner was present. The proposal reduces twelve (12) to ten (10) voting precincts. Auditor Dauber explained the proposal would have voters in Red Oak and Fremont Township, including the City of Stanwood go to the Memorial Building in Mechanicsville to vote and the voters in Massillon Township would go to Clarence City Hall to vote and the voters in Springfield Township, including the City of Lowden would go to Bennett Community Center/American Legion in Bennett to vote. Dauber stated the voting precincts are looked at every ten years due to the census. Dauber further stated approximately 50% of the voters in the 2020 General Election voted absentee so she wanted to propose this change to the Board at this time. Dauber does not have a strong recommendation on the proposal. Dauber did state she does not want any voter to claim this is voter suppression, this is not a political matter. Dauber will agree with the Boards decision that is made next week. The public hearing was closed at 10:35 a.m.

Janelle Axline, E&Z Secretary met with the Board to request public hearing dates for a rezoning petition for Greg Brown. Axline provided a map to the Board.

Moved by Sup. Bell seconded by Sup. Smith to set January 4<sup>th</sup> and January 11<sup>th</sup> at 11:30 a.m. the public hearing dates for the Greg Brown rezoning.

Ayes: All

At 11:00 a.m. Elizabeth Burns Thompson, Navigator VP for Public Government Affairs and Craig Schoenfeld, CR3 Connect met with the Board and David Giles, COO was present via conference call. Representative Kaufmann was present on the phone. Those in attendance were Mike Russell, Jane Caes, Velma Huebner, Jackie Puffer, Jessica Wiskus, Brain Walshire, Warren Wethington Jodi Freet and Janelle Axline. Chairperson Agne addressed and informed them that the board is receiving a lot of concerns from the public and asked if they could provide the public with some information to ease them. Schnoenfeld wants the public to understand the process is starting with the Iowa Utility Board and the process of permitting is that they bend over backwards to protect the landowners. Thompson stated they are in the beginning stages of conducting informational meetings. Giles stated he wants to be part of the community and it does not work to use eminent domain. Discussions will be held through the first half of next year and a survey will be provided sometime in the middle of May. Chairperson Agne asked how does a for profit pipeline consider eminent domain for public good, how is this good? Thompson stated the utilities board will make that determination as a separate decision from the granting of the permit. Thompson further stated if and when the eminent domain will be looked at a parcel by parcel and it is on them to fulfill the public good. She claims they have a strong case in the event they get to that they need to get to that case to showcase that this type of project would provide longevity not just for the ethanol industry but working with rural process across the soybean belt as a whole. Sup. Kaufmann is really worried with what Thompson just said because you are talking about eminent domain in the public good. Kaufmann wanted to correct Giles this is not an antiquated law cause companies were bulling landowners so large corporations were not taking care of the landowners. Kaufmann asked Giles if the company is at 75% voluntary purchases that they would use eminent domain to force the remaining, that is a yes or no questions. Giles replied I cannot give you an answer. Kaufmann said if you can not give me an answer that the answer is a no, that is all we need to know. Representative Kaufmann stated if you do not have 95% voluntary purchases with project will not happen. Giles stated they will work in good faith, and he needs to talk to the CEO and the Board of Directors. Kaufmann asked when that conversation will be held because the answer to the question will impact of who we are and the philosophy of the out of state company. Giles stated we have a process to go through. Kaufmann asked at what point can you give us that information because he does not want any

landowners to sign or promise anything until we hear what philosophy this out of state company has. Representative Kaufmann stated he will need to know by January 10<sup>th</sup> so the legislatures can start the process of making a law. Kaufmann stated years from now we do not know what public good is in the future and we need more assurances today that we get some guarantee that you will not use eminent domain. Kaufmann further stated we need to know your company's philosophy on eminent domain and condemning our land until we know this your project stinks. Sup. Bell asked the route. Thompson replied they are looking at facilities to get to the end point. Chairperson Agne stated it is not a favorable response and only 2% will talk. Agne said the company will have to state the company's philosophy and promised what you are going to do if you have a chance in hell. Sup. Bell stated this happened before with a company and promises were made and it blew up. Sup. Kaufmann stated he thought more assurances would be addressed today in this conversation and he told Thompson and Schoenfeld not to take it personally. Kaufmann said the same statement to Giles and take this question to be answered specifically. Schoenfeld stated he will be working with Representative Kaufmann, and this will be ongoing conversation with this board and everyone. Sup. Smith questioned the safety along the corridor what happens if the pipeline gets hit? Thompson stated the release of pressure is not a fireball like natural gas and it is an asphyxiated type of gas that is released. Thompson stated they will have the pipeline five feet or lower than tile lines. Sup. Bell does not agree with the statement and in that area, you are going through our drainage district that the tile is at five feet or deeper. Thompson replied they will have the pipeline deeper than any other lines and will evaluate what type of pipe to use. Thompson will have to have a team to mitigate per Federal guidelines to respond in a set amount of time, whether they have the team, or it is locally. Caes replied the brain dies in four minutes including people and animals. Sup. Kaufmann asked Giles do you understand and see when you start out a project whether you are going to force the someone to do something with their land do you see the sets the tone of skepticism and suspicious of the company and they call into question. Sup. Kaufmann said the company cannot sit down in Texas pull levers and hire good people up here and expect the synesism to go away, we need the damn answers to the questions we asked or everything is a moot point. Sheriff Wethington asked Thompson what pressure is this in the pipeline? Thompson stated it runs between 1300-2100 psi. Sup. Smith states when this liquid comes out it vaporizes? Thompson replied yes. EMA Freet stated there are several vulnerable facilities not taken in effect, for example nursing homes, homes, and schools. Thompson wanted to make this is not a done deal, she will follow up and take these in effect. Chairperson Agne stated they did not take in consideration about the highway 30 expansion. Thompson replied that information was not on the public DOT website. Sup. Smith reiterated the landowners need to speak against it to the utility board. Sup. Kaufmann stated yes they can, but the process allows the voices to be heard and not listened too that is where the elected officials force the powers of be to listen and the Board of Supervisors will not hesitate to do so. The board appreciated the meeting and all those that attended.

Sup. Gaul left the meeting.

The Board held a discussion on the cost of living for non-union employees. The consensus of the Board was they were not ready to make any decisions.

Discussion was held on the American Rescue Plan Act (ARPA) funds. The Board reviewed the proposed projects submitted by the Conservation Director Dauber, Recorder Bahnsen, Auditor Dauber, and Engineer Fangmann. Sup. Bell inquired to the Auditor why the Lower Watershed was not listed, as previously discussed and the EMA Command Center was not listed. Discussion was held. EMA Director Freet will provide two quotes for the board to consider. Auditor Dauber will add the Lower Watershed to the worksheet with the funding at \$100,000, as that was an oversight. Auditor Dauber has not received a quote for two of the projects although provided an estimated dollar amount. Dauber will update the Board if the quotes exceed the amount specified on the worksheet.

Moved by Sup. Bell seconded by Sup. Smith to approve the dollar amount (not to exceed) for the proposed projects, with the addition of the Lower Watershed.

Ayes: All

Absent: Gaul

General discussion was held on the process of allocating ARPA funds for broadband. No decision was made.

Moved by Sup. Bell seconded by Sup. Smith to adjourn at 12:26 p.m., to December 28, 2021.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 28, 2021, with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Roger Pavey, Community Action provided COVID-19 Vaccination Rates to December 21, 2021.  
Mike Daley submitted an email regarding the Navigator Heartland Greenway CO2 Pipeline.  
Kelley Deutmeyer submitted an email with a follow up on the Old County Home.  
Cedar County Planning & Zoning Commission Minutes – December 15, 2021.

It was noted the following Handwritten Disbursement was issued on December 24, 2021, to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #429548 for \$3,120.35-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments. Public Health Interim Director Caes informed the Board that the positivity rate is increasing and symptoms of a common cold after 2 – 3 days more than likely will test positive to COVID.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of December 21, 2021.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Claim Disbursements #429549 - #429698 paid on December 23, 2021.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m. Maria Olsen, Executive Secretary for the Community Foundation of Cedar County met with the Board to request funding for FY22/23. The Community Foundation of Cedar County works with individuals, families, businesses, and organizations to establish endowment funds. In 2021 they awarded \$105,316 to 30 non-profit organizations. Discussion was held. Current County funding for The Community Foundation of Cedar County is \$3,000. The Community Foundation of Cedar County is not requesting an increase in funding. No decision was made.

At 9:00 a.m. Mike Boyle, Daisy Wingert, and Bill Muhs representing the Pioneer Cemetery Commission met with the Board for FY22/23 funding review. Wingert and Boyle reported on the Cemetery improvements for 2021 and reviewed the Pioneer Cemetery Commission FY22/23 budget and a listing of Cedar County Cemetery categories. Wingert provided pictures of cleanup in several cemeteries. A special thank you to Eric Storjohann for all his work he has done in the cemeteries. Bill Muhs spoke regarding the Fairview Cemetery. Current County funding for the Pioneer Cemetery Commission is \$20,000. The Pioneer Cemetery Commission is not requesting an increase in funding. No decision was made.

At 9:30 a.m. Mike Bixler and Mike Boyle, representing the Historical Society met with the Board to present the FY22/23 budget. Bixler gave project updates and provided the 2021 budget. Current County funding for the Historical Society is \$4,000. The Historical Society is requesting an increase of \$1,000 in funding. Bixler appreciates the work the Board of Supervisors does. No decision was made.

Representative Bobby Kaufmann met with the Board and Senator Zach Wahls, via telephone to provide a legislative update. EMA Director Freet, Recorder Bahnsen, Auditor Dauber, Treasurer Delaney, Veterans Service Officer Hamann, Mike Boyle, and Public Health Director Interim Caes were in attendance. Representative Kaufmann and Senator Wahls discussed the following topics: redistricting, EMS bill, budget, workforce and pipeline. Department heads brought

concerns up to the legislators for discussion and the Board of Supervisors brought up concerns. Representative Kaufmann stated when large bills are passed some require clean up afterwards.

At 10:30 a.m. the Board held the second public hearing for redistricting and reprecincting regarding the election precincts. Sharon Elijah, Joy Combs, and Deb Helmold were in attendance. Chairperson Agne read the legal notice. Discussion was held. Chairperson Agne asked if anyone had a comment. Combs asked why the Lowden polling site was being combined with Bennett. Auditor Dauber explained every ten years due to the Census, the Board evaluates and considers reducing, combining, or adding precincts based off the population. Elijah stated it will be a hardship for the elderly. Helmold stated the voters will not vote if you take away the voting precinct in Lowden. Sup. Kaufmann stated he worries about the seniors since they would have to drive. Sup. Bell appreciated the input from Combs, Elijah, and Helmold. The Boards consensus was to retain all election precincts with no changes. The public hearing was closed at 10:51 a.m.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Cedar County Ordinance #63, an ordinance for the redistricting and reprecincting to establish the election precincts in Cedar County.

Aye: All

Discussion was held regarding precinct election pay, precinct election official recruitment, and election equipment.

The Board reviewed the Board and Commission listing regarding the positions that were expiring. Discussion was held.

The Board discussed the Compensation Board Recommendation Report. Sup. Bell stated he does not want to break the law. Sup. Smith asked if it was legal to ask an elected official to forgo their pay. Sup. Kaufmann stated why couldn't we ask the Sheriff? The Board took a five-minute recess. Sup. Kaufmann stated after reviewing the letter from Carl Salmons, it stated to follow the state code even though this was a mistake in the code, they should have the recommendation of the Sheriff salary separately from the other elected officials, just like the Board of Supervisors. Sup. Bell agreed although if we don't do this could end up costing more in attorney fees. Sup. Kaufmann stated that in the years to come they would reject all the compensation recommendations for increases, if they feel it is needed. Sup. Bell stated we need to move forward to accept the compensation board recommendation due to the state code does not allow us to do anything different based on the Back the Blue Bill. The Board is not happy with this, and they have asked Representative Kaufmann and Senator Wahls to change this section of the bill.

Moved by Sup. Kaufmann seconded by Sup. Gaul, despite our personal disagreement with the report and despite the new law being flawed in this area of compensation we have no choice but to follow the state code and approve the Compensation Board's recommendation for all elected officials except for the Board of Supervisors.

Ayes: All

The Board will decide and vote on their recommendation of salary after all the departmental budgets have been submitted.

The Board discussed the cost of living. Sup Bell stated Mike Galloway mentioned the C.O.L. is ranging from 3 – 4%.

Moved by Sup. Smith seconded by Sup. Agne to set the C.O.L at 4% for all non-union employees and department heads.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 11:43 a.m., to January 3, 2022.

Ayes: All

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Cari A. Dauber, Auditor

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Steve Agne, Chairperson