

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 2, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Jenny Jackson, Notice of Voluntary Resignation effective 01/08/2019.  
Environmental & Zoning Director LaRue regarding Lucassen property.

Manure Management Annual Updates submitted by:  
Tenley Farms, LLC for a site in Hale Township.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All

Sup. Smith turned the meeting over to Auditor Dauber. Auditor Dauber called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Dauber determined Sup. Smith is the Chairperson for 2019. Auditor Dauber asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Dauber determined Sup. Agne is the Chairperson Pro Tem for 2019.

Moved by Sup. Kaufmann seconded by Sup. Agne to hold 2019 Board meetings on Tuesdays.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of December 26, 2018.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #417725 - #417833 paid on 12/27/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding 2019 Board Committee designations and representative appointments as follows:

Seventh Judicial District Board – Smith/Agne  
River Bend Transit Board – Smith/Agne  
Solid Waste Executive Board – Kaufmann/Bell  
Heartland Insurance Board of Trustees – Agne/Kaufmann  
Highway 30 Coalition – Kaufmann/Smith  
MH/DS Regions Governing Board – Smith/Agne

Discussion was held on the Hardacre Theatre committee, which is no longer a committee. Discussion was also held on Wilton Development Corp., which in the two year Sup. Agne has been on the committee nothing with Cedar County has ever been discussed.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following Board Committee appointments for 2019, which includes removing the Hardacre Theatre Committee:

BOARD COMMITTEE APPOINTMENTS FOR 2019		
Board of Health	Gaul	Agne
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Smith	Agne
Consortium	Agne	Smith
Crimestoppers	Bell	Agne
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Emergency Management	Bell	Agne
E911 Service Board	Bell	Agne
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Evaluation Committee	Smith	Kaufmann
Fair Board	Gaul	Agne
Highway 30 Coalition	Kaufmann	Smith
Heartland Insurance Risk Pool	Agne	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Smith	Bell
Lower Cedar Watershed	Bell	Agne
CEO/Workforce Development	Bell	Smith
MEIMHC Board	Agne	Gaul
MH Institute Adv.	Agne	Kaufmann
MH Advisory Board for the County Management Plan	Agne	Bell
MH/DS Regions Governing Board	Smith	Agne
R.E.A.P. Comm.	Smith	Kaufmann
R.C. & D.	Bell	Smith
River Bend Transit	Smith	Agne
Safety	Smith	Kaufmann
Seventh Judicial	Smith	Agne
Solid Waste Disposal	Kaufmann	Bell
Systems Unlimited	Bell	Gaul
Wilton Development Corp.	Agne	Kaufmann

Ayes: All

Discussion was held on East Central Iowa Council of Governments (E.C.I.C.O.G) Region 10 Transportation Technical Advisory & Policy Committees. Discussion was held. The following appointees had terms expiring 1/1/19 and have been reappointed:

Passenger Transportation Advisory Committee: Jon Bell  
 Transportation Policy Committee: Brad Gaul and Jon Bell  
 Regional Trails Advisory Committee: Mike Dauber

Transportation Technical Advisory Committee member was Alex Anderson and alternate was Matt Muckler. Discussion was held. Consensus of the Board was to leave Anderson's spot vacant until an Assistant Engineer has been hired and to ask Redmond Jones, West Branch City Administrator to be an alternate on the committee.

Moved by Sup. Bell seconded by Sup. Kaufmann to reappoint the following appointees to the East Central Iowa Council of Governments (E.C.I.C.O.G) Region 10 Transportation Technical Advisory & Policy Committees:

Passenger Transportation Advisory Committee: Jon Bell  
 Transportation Policy Committee: Brad Gaul and Jon Bell  
 Regional Trails Advisory Committee: Mike Dauber

Ayes: All

Discussion was held on Boards and Commission appointments for 2019. All vacancies have been filled by application except a position on the Pioneer Cemetery Commission. Discussion was held. The following appointees had terms expiring 12/31/18 and submitted an application to be appointed or reappointed:

Airport Zoning Board – Rick Sawyer and James Rohlf  
 Board of Health – Patricia Lilienthal  
 Board of Review – Ken Paper  
 Conservation Board – Dick Maske  
 Zoning Board of Adjustment – Bill Lenker  
 Planning and Zoning – Douglas Klein  
 Pioneer Cemetery Commission – Bill Muhs and Peter Endris

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following appointments for 2019. Sup. Bell said per the Code of Iowa 331.905 the Supervisors' Representatives on the Compensation Board cannot be an Elected Official.

Nays: All  
 Motion failed.

Discussion was held on candidates for the Supervisors' Representatives on the Compensation Board. Consensus of the Board was to place on next week's agenda for further discussion.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following appointments for 2019:

## 2019 BOARDS & COMMISSIONS

<u>AIRPORT ZONING BOARD</u> <u>6YR</u>	<u>Term Exp</u> <u>Date</u>
Rick Sawyer	12/31/2024
James Rohlf	12/31/2024
 <u>MAGISTRATES' COMMISSION</u> <u>6YR</u>	
Wayne Brown (Supervisors' Appt.)	12/31/2020
Keith Whitlatch (Supervisors' Appt.)	12/31/2020
Phyllis Lenschow (Supervisors' Appt.)	12/31/2020
Alan Bohanan (Bar Association Appt.)	
Lee Beine (Bar Association Appt.)	
 <u>BOARD OF HEALTH</u> <u>3YR</u>	
Dr. Alan Beyer	12/31/2019
Dr. Clayton Schuett	12/31/2020
Brad Gaul	12/31/2020
Jeanne Hein	12/31/2020
Patricia Lilienthal	12/31/2021
 <u>BOARD OF REVIEW --- ASSESSOR 6 YR</u>	
Ken Paper-Durant	12/31/2024
John Dornfeld-Tipton	12/31/2020
Sue Hall-Tipton	12/31/2022
Gail Kettenbrink, Secretary	
 <u>VETERAN AFFAIRS</u> <u>3YR</u>	
Frank (Bill) VanWaes	6/30/2020
Gregery Bell	6/30/2021
Robin Housley	6/30/2019
Marlin Hillyer	6/30/2020
Michael Male	6/30/2019
Patty Hamann, Sec.	
 <u>CIVIL SERVICE COMMISSION</u> <u>6YR</u>	
Lee Beine (County Attorney Appt.)	8/15/2019
Julianne Jensen (Supervisors' Appt.)	8/15/2021
Kevin Slutts (Supervisors' Appt.)	8/15/2023

**CONSERVATION BOARD 5YR**

Leon Steinhagen	12/31/2022
Dick Maske	12/31/2023
Teresa Wendt	12/31/2019
Jean Driscoll	12/31/2020
Craig Jackson	12/31/2021
Mike Dauber, Executive Director	

**ZONING BOARD OF ADJUSTMENT 5YR**

**Term Exp  
Date**

Laura Twing	12/31/2022
Chuck Hoy	12/31/2022
Bill Lenker	12/31/2023
Claudia Beyer	12/31/2019
Tammi Goerd	12/31/2020

**PLANNING & ZONING COMMISSION 3YR**

Joel Brown	12/31/2019
Dave Schuett	12/31/2020
Douglas Klein	12/31/2021
Jody Yutesler	12/31/2019
John Dornfeld	12/31/2020
Brett Eggert	12/31/2020
Carl Kohrt	12/31/2019

**COMPENSATION BOARD 4YR**

Christopher Surls	(County Attorney's Rep.)	6/30/2019
Roxanne Hubler	(Auditor's Rep.)	6/30/2021
Vacant	(Supervisors' Rep.)	6/30/2021
Randy Amosson	(Sheriff's Rep.)	6/30/2019
Vacant	(Supervisors' Rep.)	6/30/2021
Paula Shelton Werling	(Recorder's Rep.)	6/30/2021
James Reeve	(Treasurer's Rep.)	6/30/2019

**MEDICAL EXAMINER TEAM**

Joshua Pruitt, MD-Chief Medical Examiner  
Connie Knutsen, MEI-Dir. ME Investigations  
Michael Dauber, MEI-ME Investigator  
Henry Bentley, MEI-ME Investigator

**EASTERN IOWA REGIONAL  
HOUSING AUTHORITY 2YR**

Roger Laughlin	6/1/2020
Laura Twing	6/1/2020

**EASTERN IOWA REGIONAL  
UTILITY SERVICE SYSTEMS 3YR**

Brad Gaul	12/31/2020
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**MENTAL HEALTH ADVISORY BOARD**

Joyce Hamiel	Dennis Byrnes	Don Griffith
Shari Hebl	Pat Ciha	Peggy Driscoll
Sue Hall	Steve Agne	Jon Bell
Bill Driscoll	Michele Becker	

**DECATEGORIZATION SERVICE  
AREA ADVISORY BOARD**

Brad Gaul  
Scott Hobart

**PIONEER CEMETERY COMMISSION 3YR**

**Term Exp  
Date**

Marcia Driscoll	12/31/2020
Daisy Wingert	12/31/2020

Sherry Hall	12/31/2020
Vacant	12/31/2021
Bill Muhs	12/31/2021
Peter Endris	12/31/2021
Jeff Kaufmann	12/31/2019
Sandy Harmel	12/31/2019
Mike Boyle	12/31/2019

**"COMMISSION TO ASSESS DAMAGES"**

**(EMINENT DOMAIN COMMISSION)**

Owners of Town Property:

Phyllis Sondergard-West Branch  
 Greg Wagner-Stanwood  
 Gene Schroeder-Bennett  
 Brett Eggert-Tipton  
 Karen Dennis-Clarence  
 David Furry-Mechanicsville  
 Wayne Ralfs-Bennett

Bankers, etc.:

Bob Steen-Mechanicsville  
 Dave Sweeny - Tipton  
 Jeff Carnes-Durant  
 Steve Pruess-Clarence  
 Ann Canfield-Mechanicsville  
 Lynne Pinegar-Tipton  
 Renae Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton  
 John Schott-Tipton  
 Dennis Hulse-Clarence  
 Roscoe Millett-West Branch  
 Steve Weets-Mechanicsville  
 Roger Wiese-Bennett  
 Bev Brown-West Branch

Real Estate:

Duane Lasack-Lowden  
 Merlin Conrad-Lowden  
 Emilie Blindt-West Branch  
 Ken Paper-Durant  
 Jeffrey A. Graves-Durant  
 Jeff Wallick-Tipton  
 Ken Crock-Tipton

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to name the following as the official designated newspapers for Cedar County for 2019:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the following rate structure for 2019 for Medical Examiner services in Cedar County:

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director fees: \$20.00/hour

(Hours consumed maintaining the inner workings of the Cedar Co. Medical Examiner's Office.)

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following appointments of Deputies by Elected County Officials:

County Treasurer: Deputies—Ronda Gottschalk, Angela Brennan and Jacqueline Bohlen

County Recorder: Deputy—Jodi Galloway

County Attorney: Assistant Attorney—Adam Blank

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; County Attorney Renander, Auditor Dauber, Public Health Director Christian, GIS Teut, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Engineer Fangmann and Deputy Assessor Lemburg. Discussion was held.

Discussion was held regarding a Master Matrix Construction Evaluation Resolution. The resolution was read. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to adopt and authorize Chairperson Smith to sign the following Construction Evaluation Resolution:

### **CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to appoint Michel Foulks as the Cedar County Weed Commissioner for 2019 and to approve and authorize Chairperson Smith to sign the 2019 County Weed Commissioner Certification Form.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to adopt the following resolution:

### **RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2018**

**WHEREAS**, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2<sup>nd</sup> day of January, 2019 to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to adopt the following resolution:

**RESOLUTION 2019**

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Ayes: All

Engineer Fangmann met with the Board on hiring a Maintenance Worker II for Motorgrader District 8. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Engineer Fangmann to hire a Maintenance Worker II for Motorgrader District 8.

Ayes: All

Public Health Director Christian met with the Board on hiring to fill a vacancy for a RN. Discussion was held on whether Christian needed to get the Board of Supervisors approval for hiring due to her having her own Board. Consensus of the Board was that she didn't need to get approval from the Board due to Public Health having their own board.

Phil Waniorek, Benefits Inc. met with the Board and presented the renewal from Blue Cross and Blue Shield for FY2019/2020. There is a 14.82% increase in our plan based on our claim history and increasing prescription cost. Discussion was held. An alternate plan option was presented by Mr. Waniorek that Wellmark offers called Blue Choice, this plan has a 3.75% increase. The Blue Choice Plan is a point-of-service plan. It has coverage for providers in the state of Iowa and for providers outside the state of Iowa. The employee will be paying more for services if they go out of the State of Iowa for care. This plan still gives the Employees choice as to where they want to go for medical care. Employee' and the dependents must pick a primary care provider. Waniorek would like to set mandatory meetings to educate all employees of the new plan. It is important for Employees to come to the meeting since it is a different type of plan. It covers the same things that the current plan does, but it pays them differently. Consensus of the Board was to set mandatory meetings.

Moved by Sup. Bell seconded by Sup. Kaufmann to accept the Wellmark renewal Blue Choice and setting the FY19/20 monthly health insurance rates as follows:

	Plan Cost	County	Employee
Single	\$577.17	\$490.59	\$86.58
Two-Person	\$1082.70	\$920.30	\$162.41
Family	\$1721.25	\$1463.06	\$258.19

Ayes: All

The Board reviewed the Administrative Services Proposal from Benefits, Inc. The cost will remain the same.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign Administrative Service Proposal.

Ayes: All

Discussion was held on a statewide pool for insurance.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 11:26 a.m., to January 8, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

TIPTON, IOWA

January 8, 2019

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 8, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Treasurer Delaney regarding appointing Ronda Gottschalk to a Deputy Treasurer effective January 2, 2019.

Recorder Bahnsen regarding County Recorder's Report of Fees Collected for the period 10/01/18 – 12/31/18.

Iowa Department of Cultural Affairs regarding Downey School nominated to the National Register of Historic Places.

Patty Hamann, Veterans Affairs Service Officer for approved December reports and approved November minutes.

Manure Management Annual Updates submitted by:  
Samuelson & Son for a site at 1693 270<sup>th</sup> Street, Tipton.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. Wesley Clemens said he would like the agenda posted at the end of the day Friday. Consensus of the Board was to leave as is so there is no confusion.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of January 2, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #176135-176275 and #176282 for the period ending 12/29/2018 and to be paid on 1/4/2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion on Region 10 Transportation Technical Advisory Committee was held.

Moved by Sup. Bell seconded by Sup. Agne to appoint Redmond Jones II, City Administrator West Branch as an alternate member and once an Assistant Engineer is hired to appoint s/he to the Region 10 Transportation Technical Advisory Committee.

Ayes: All

Discussion was held on Supervisors' Reps on Compensation Board and Pioneer Cemetery Commission. Consensus of the Board was to place at top of agenda until positions have been filled.

Recorder Bahnsen met with the Board to present the FY19/20 Recorder budget. Discussion was held. No decisions were made.

Sheriff Wethington, Deputy Knoche and Deputy Koranda met with the Board for a FY19/20 budget review. Discussion was held. No decisions were made.

The Board recessed for ten minutes.

County Attorney Legal Assistant Cady met with the Board for a FY19/20 budget review. Discussion was held. No decisions were made.

Treasurer Delaney met with the Board to present the FY19/20 Treasurer budget. Discussion was held. No decisions were made.

G.I.S. Specialist Teut met with the Board to present the FY19/20 G.I.S. budget. Discussion was held. No decisions were made.

The Board recessed for twenty minutes.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to present the FY19/20 General Assistance budget. Discussion was held. HACAP has been a huge asset and has asked if we could be a drop site, which Tishcuk and Conrad are exploring options. No decisions were made.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to present the FY19/20 Case Management budget. Discussion was held. No decisions were made.

CPC Director Tischuk and Lori Elam, Eastern Iowa MH/DS Regional CEO met with the Board to discussed the FY19/20 Regional Mental Health budget. Budget handouts were provided. Discussion was held on Senate File 504, Children Services and fund balance requirements. Recommendation from the Region is to levy at \$30.78. No decisions were made.

Engineer Fangmann met with the Board to discuss purchasing a boom mower. Fangmann received a grant of \$15,000 towards the purchase and the remaining amount was budgeted. Sup. Smith left the boardroom. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and purchase from the low bidder for a total of \$51,621 for a boom mower.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to discuss a Preconstruction Agreement for Primary Road Project with the Iowa Department of Transportation, Revised Agreement No. 2019-C-022. Sup. Smith entered the boardroom. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to authorize and approve Chairperson Smith to sign the Preconstruction Agreement for Primary Road Project with the Iowa Department of Transportation, Revised Agreement No. 2019-C-022.

Ayes: All

Engineer Fangmann gave project updates.

Cedar County Veterans Grant applications for cemeteries were reviewed. Further discussion will be held next week.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 12:41 p.m., to January 15, 2019.

Ayes: All

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Cari A. Dauber, Auditor

Dawn Smith, Chairperson

Steve Agne, Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 15, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Patricia Hadden, Home Health Clinical Manager Notice of Voluntary Resignation effective February 7, 2019

Auditor Dauber for Fees Collected for the quarter ending December 31, 2018.

Chief Deputy Koranda regarding Josh Grothe, Correctional Officer one year anniversary wage increase from \$16.83 to \$17.29 effective 1/15/2019.

Public Health Director Christian regarding Angela Knox, Home Health Nurse increase in hours worked effective January 14, 2019.

Cedar County Clerk for fees collected in the month of December 2018.

It was noted the following Handwritten Disbursement was issued on 1/11/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418018 for \$1,854.64-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. CPC Director Tischuk handed out an updated budget including the transfer of \$134,000.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of January 8, 2019.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #417834 - #418017 paid on 1/10/2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed supervisor representatives for the Compensation Board and a Pioneer Cemetery Commission member. No decisions were made

The Board discussed the Cedar County Veterans Grants applications received. They received \$20,775 in requests and they only distribute \$4,600. The Freedom Rock committee requested money for a kiosk to be placed by the rock where people can look up where Veterans are buried. Sup. Bell said first we need to fill the request of the Cemeteries that filled out an application to do restoration of headstones. Sup. Kaufmann told the Board that some cities are matching the Grant amounts given. Consensus of the Board was to have the Freedom Rock Committee make a request to the Board of Supervisors if they want money for a kiosk and distribute the Grant money to Cemeteries.

Erica Christian, Public Health Director met with the Board to present the FY19/20 Public Health budget. No decisions were made.

The Board recessed for five minutes. Sup. Gaul left the meeting and did not return.

Chairperson Smith addressed Pam Lucassen and advised her she had three minutes to speak. Lucassen asked for an extension in time regarding the letter she received from Environmental & Zoning Director LaRue regarding her property at 136 West Rochester Avenue, Atalissa. The Board put this item on next week's agenda and requested the extension to be in writing.

Environmental and Zoning Director LaRue met with the Board to present the FY19/20 E & Z budget. Discussion was held on hiring a part-time employee regarding hours and Board of Health approved position. No decisions were made.

Veteran Affairs Service Officer Hamann met with the Board to present the FY19/20 Veteran Affairs budget. Commissioners Marlin Hillyer, Bill VanWaes and Mike Male were in attendance. No decisions were made.

Conservation Director Dauber met with the Board to present the FY19/20 Conservation and REAP budget. Discussion was held on project updates. No decisions were made.

The Board recessed for ten minutes.

Engineer Fangmann met with the Board to present the FY19/20 Secondary Roads budget. Chairperson Smith left the Boardroom. No decisions were made. Chairperson Smith returned to the Boardroom.

Engineer Fangmann met with the Board for the final voucher for bridge replacement project BROS-C016(100)—5F-16 on Atalissa Road in Section 26 of Iowa Township. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the final voucher for bridge replacement project BROS-C016(100)—5F-16 on Atalissa Road in Section 26 of Iowa Township.

Ayes: All

Absent: Gaul

HR Consultant Greufe met with the Board to discuss Compensation Board and Elected Officials. Sheriff Wethington, Chief Deputy Koranda, Chief Deputy Knoche, Recorder Bahnsen and Engineer Fangmann were present. Sup. Smith advised the Board the Compensation Board recommended a 12% increase for all Elected Officials. Smith asked Greufe if the Compensation Board could reconvene and have him explain to each Elected Official and their representative the memo that he put together for the Sheriff. Greufe said in order for the Board of Supervisors to get the Elected Officials wage where they need to be, the Board could ask the Compensation Board to reconvene and have Greufe available to explain and answer questions or the Board give a percentage increase to fix the lowest average and fix the remaining next year. Auditor Dauber entered the Boardroom. Sup. Kaufmann would like to see the Compensation Board reconvene to clear any misinformation and fix the problem with the proper tools. Sup. Smith asked whom the lowest percentage Elected Official is, which is the Attorney at 8.3%. Sup. Agne would like the Compensation Board to reconvene. Sup. Kaufmann and Sup. Bell both agreed the Supervisors could not take an increase to help fix the problem and make money available to other Elected Officials although that wouldn't make a dent in monies needed to help the other elected officials get to where they need to be. Sup. Bell would like the Compensation Board to meet and reconsider by next week. Discussion was held and the Board let other Elected Officials give an opinion. Wethington would like the Compensation Board to reconvene as he feels his representative was misinformed and felt that there is miscommunication between the Compensation Board and Board of Supervisors. Bahnsen agreed to reconvene but would like the Compensation Board to get all the information ahead of time including what comparable counties are being used for what the average wage should be and to be open and honest. Consensus was to contact the chairperson for the Compensation Board and ask if they would consider reconvening. The Board will contact two individuals to be their representatives on the Compensation Board.

HR Consultant Greufe met with the Board for discussion on Classification/Compensation Plan. Sheriff Wethington, Chief Deputy Koranda, Chief Deputy Knoche, Recorder Bahnsen, Engineer Fangmann and Auditor Dauber were present. Greufe said to keep the current Compensation Study up to date every five years the study needs to be reevaluated and go back to the market for figures. Sup. Bell asked how much that would cost. Greufe gave an estimate of \$7,500. Greufe also would like to make the following changes; give an October 1<sup>st</sup> deadline for all changes to job descriptions, have all changes highlighted and have himself review the changes to see if it needs to go before the committee. Consensus of the Board was to allow those changes. Greufe also reviewed the two new job descriptions for Chief Privacy Officer and Chief Security Officer. These jobs are currently being done by individuals in the CPC Office. Greufe recommended giving the individuals doing the jobs a \$5,000 stipend. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a \$5,000 stipend to the Chief Privacy Officer and Chief Security Officer positions.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve HR Consultant Greufe to conduct a market analysis to reevaluate the current Compensation Study in the amount of \$7,500 and will be paid out of FY19/20 and to meet at a later date to discuss resources and comparable sectors with the Board.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Agne to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording)

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to return to regular session.

Ayes: All

Absent: Gaul

Discussion was held on representatives for Compensation Board.

Moved by Sup. Bell seconded by Sup. Kaufmann to appoint Gary Deerberg and Al Kroeger as Supervisor Representatives to the Compensation Board.

Ayes: All

Absent: Gaul

The Board recessed until 1:45 p.m. for lunch.

The Board reconvened and Chairperson Smith called Paula Shelton-Werling to discuss the possibility to reconvene the Compensation Board and present new information to be reconsidered. Paula informed the Board that the Compensation Board, which is an independent board met as per the Code and voted on the recommendation. She did not feel comfortable and did not agree to reconvene the Compensation Board. Discussion continued. The conclusion of the call was the 12% recommendation was made and there will be no additional meeting held.

Auditor Dauber met with the Board to present the FY19/20 Auditor and Courthouse budgets. HR Consultant Greufe and Engineer Fangmann entered Boardroom. No decisions were made.

HR Consultant Greufe requested to go back into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording)

Moved by Sup. Bell to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording) Mary Swan feels this is incorrect. A phone call was made to Iowa Public Information Board and a message was left.

Ayes:

Nays: All

Absent: Gaul

Motion failed.

Sup. Smith addressed Greufe regarding the phone call to Paula Shelton-Werling. Greufe said the Board must cut everyone percentage to be all the same, which is not fixing the problem correctly but without the Compensation Board reconvening this is the only option. Discussion was held. Sup. Bell reviewed the prior minutes from the Compensation Board and the representatives and noted Bahnsen agreed to reconvene and her representative is Paula Shelton-Werling. Greufe mentioned other counties schedule two meetings for Compensation Board. One meeting to gather information and another to actually vote. Sup. Kaufmann asked if Greufe has ever seen, a Board of Supervisors give an 8%+ increase across the board, Greufe said no. Greufe and Fangmann left the Boardroom.

Auditor Dauber met with the Board to present the FY19/20 Data Processing, Substance Abuse, District Court, County 911 Coordinator, Human Resource, and Non Departmental budgets. Preliminary fund balances were reviewed and discussion was held. No decisions were made.

Another phone call was made to Iowa Public Information Board with no answer.

Auditor Dauber asked if a Board member would be available for an exit interview with Hunt Kain tomorrow. Sup. Agne will meet with the Auditor at 3:00 p.m. for the exit interview. Auditor Dauber left the Boardroom.

Assistant County Attorney Blank was called into Boardroom regarding closed session. Blank agrees the Board can go back into closed session. HR Consultant Greufe and Engineer Fangmann entered the Boardroom.

Moved by Sup. Bell seconded by Sup. Agne to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording)

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to return to regular session.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 3:17 p.m., to January 22, 2019.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 22, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Koranda regarding new hire Kenneth Coffey, Correctional Officer effective 1/23/2019 and starting wage at \$16.21 per hour.  
Cedar County Farm Bureau invitation to 2/4/2019 meeting.

It was noted the following Handwritten Disbursement was issued on 1/18/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418019 for \$236.85-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Mary Swan said she didn't understand the Compensation Board until last week and wondered what the Board will be doing with Elected Officials wages. Sup. Bell explained the process and that the Board will discuss.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of January 15, 2019.

Ayes: All  
Abstain: Gaul

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #176284-176436 for the period ending 1/12/2019 and to be paid on 1/18/19 including lump sum payouts for Jenny Jackson, Alex Anderson and Tom Reed.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on FY 19/20 budget/funding. Sup. Kaufmann asked HR Consultant Greufe if the Board could give each Elected Official a stipend. HR Consultant Greufe said no only the Board of Supervisors Chairperson could receive a stipend. No decisions were made.

Pam Lucassen met with the Board to discuss her property at 136 West Rochester Ave, Atalissa. Environmental and Zoning Director LaRue, Sheriff Wethington, Chief Deputy Knoche, Chief Deputy Koranda and Deputy Fields were in attendance. Lucassen distributed a handout showing her efforts made in response to LaRue's letter she received. Lucassen is asking for a 30 day extension. Lucassen also informed the Board her tenants will not leave the property. Discussion was held on what her options are. A phone call was placed to the County Attorney's Office but no one was available to meet with the Board. Consensus of the Board was to contact County Attorney, check to see if the Sheriff's Office could serve the letter Lucassen received to her tenants as eviction notice, and grant a 30-day extension.

Chairperson Smith opened the following public hearing at 9:00 a.m. for review/consideration/action on the following petition: Tim & Abigail Keegan, 597 Light Road, Mt Vernon, IA, (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on a proposed one (1) lot subdivision, located in the NW ¼, SW ¼, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.61 acres of a proposed 14.00 acre tract.

Environmental and Zoning Director LaRue, Tim Keegan and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Agne seconded by Sup. Kaufman to approve the petition as defined above and waive the second hearing.

Ayes: All

Engineer Fangmann met with the Board to discuss the specifications for a boom mower tractor. Fangmann reviewed the specifications. Sup. Bell asked if there is a state bid. Engineer Fangmann said yes. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Agne to approve the tractor specifications for a boom mower tractor.

Ayes: All

Engineer Fangmann met with the Board to discuss road closures and road vacations. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the following resolution:

### **ROAD CLOSURE AND VACATION HEARING RESOLUTION**

WHEREAS the Board of Supervisors feel that it is in the best interest of Cedar County to have these roads closed and right of ways vacated:

WHEREAS the Code of Iowa requires that a hearing be held for the purpose of closing and vacating the roads described herein, and

WHEREAS, the notice must be duly published and adjoining property owners be notified by certified mail.

NOW THEREFORE BE IT RESOLVED by Cedar County Board of Supervisors in session on this 22<sup>nd</sup> day of January, 2019 that a hearing be held at 10:00 a.m. on February 5, 2019 and that proper public notification be given for the purpose of closing and vacating the following described roads and right of ways:

#### **RESOLUTION NUMBER**

**RCV2019-1:** A portion of 172<sup>th</sup> Street lying in Section 7, Township 81 North, Range 1 West, in Springfield Township, more particularly described as follows: Beginning at a point 40 rods west of the SE Corner of the NE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Section 7, Township 81 North, Range 1 West, and running easterly to the west right of way line of Taylor Avenue be vacated. The right-of-way is assumed to be 66 feet.

**RCV2019-2:** All of the alley in the unincorporated town of Downey, as described in the plat recorded in Book E Page 334, lying in Section 30, Township 79 North, Range 4 West, in Springdale Township, located between Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 in Block 14 from the east right of way line of Center Street easterly to the west right of way line of Dillon Avenue be vacated. The established width is 20 feet.

Ayes: All

General discussion was held on juvenile car thefts with Sheriff Wethington, Chief Deputy Knoche, Chief Deputy Koranda and Deputy Fields. Koranda also told the Board about a new Court Case where the judge can decide whether an inmate would pay room and board or not. He will meet with the County Attorney for further discussion on this matter on Wednesday.

The Board recessed for five minutes.

County Attorney Renander was available to meet with the Board. Sheriff Wethington, Chief Deputy Knoche, Chief Deputy Koranda and Deputy Fields were in attendance. Sup. Smith asked if the same letter that was sent to the property owner at 136 West Rochester Ave., Atalissa could be given to the tenants on the property as an eviction notice. Renander said yes to be on the safe

side but Assistant Attorney Blank had been working with LaRue on this matter. Sheriff Wethington said he would check with Blank and serve the notice.

General discussion was held on the Compensation Boards recommendation. Sheriff Wethington, Chief Deputy Knoche and Attorney Renander were in attendance. Getting the Elected Officials where they are needed to be on the wage scale is going to take a few years to fix. The Board feels there needs to be better communication with representatives and to make sure everyone is educated correctly. Discussion was held on what variables are used and how they all end up with different numbers in the end. The Board also feels two meetings would be beneficial one work session to give everyone the tools and information and one for decisions.

The Board recessed for five minutes.

CPC Director Tischuk was called to the Boardroom for clarification of the MH-DD Service Fund Levy.

The Board reviewed FY19/20 Funding requests. The following funding decisions were made:

Moved by Sup. Kaufmann seconded by Sup. Bell to increase the funding to Senior Center by \$1,000, which would set their FY 19/20 funding at \$18,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to increase funding to Volunteer Services by \$500, which would set their FY 19/20 funding at \$25,000.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to increase funding to Domestic Violence Intervention by \$500, which would set their FY 19/20 funding at \$4,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to leave the funding the same for Wilton Development Corp which would set their FY 19/20 funding at \$500.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to increase funding to the Lower Cedar Watershed by \$500, which would set their FY 19/20 funding at \$1,000.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase the funding to Limestone Bluffs R.C. & D. by \$1,000, which would set their FY 19/20 funding at \$6,000. Limestone Bluffs R.C. & D. requested a \$2,000 increase but Sup. Gaul would like to see the additional money given to Senior Center or Volunteer Services.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to leave funding the same for Community Foundation of Cedar County which would set their FY 19/20 funding at \$1,500. Sup. Kaufmann doesn't feel Cedar County needs to absorb the administration cost. Sup. Smith explained the grant process and how it is funded. Discussion was held.

Nays: All

Motion failed.

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase funding for Community Foundation of Cedar County by \$500, which would set their FY 19/20 funding at \$2,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to leave the funding the same for the following:

Fair Association, which would set their FY 19/20 funding at \$35,000

Historical Society, which would set their FY 19/20 funding at \$4,000

River Bend Transit, which would set their FY 19/20 funding at \$16,965

The Workplace Learning Connection, which would set their FY 19/20 funding at \$1,834

C.C.E.D.C.O., which would set their FY 19/20 funding at \$80,634.

Discussion was held on job duties of C.C.E.D.C.O. Director.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to increase the funding to the County Libraries by \$8,000, which would set their FY 19/20 funding at \$123,000.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to set funding to Secondary Roads equipment funding to \$36,000 for FY 19/20.

Ayes: All

Discussion was held on the recommendation by Compensation Board for Elected Officials. The recommendation was 12%. Discussion was held on the different figures of Elected Officials average wage. Each Elected Official in different counties have different job duties. Sup. Gaul feels even a 6% wage increase is high. Sup. Smith feels a 6% increase will keep everyone somewhat in line but feels the Board was given unrealistic numbers to begin with. Sup. Agne said the Board needs to look at two-year process to get Elected Officials where their average is. Sup. Bell said if they give, a 2%-3% increase that won't help because comparable counties may receive that same increase this year. Even though giving a 6% increase still doesn't fix the problem. Sup. Kaufmann said the memo the Board received from HR Consultant Greufe explained a lot of good information but based on the information they received prior to the Conference Board meeting they didn't give good information to the representatives. He feels Greufe needs to present information next year to all representatives and if not given different numbers for each Elected Official by the Compensation Board then they will follow the cost of living adjustment (COLA) given.

Moved by Sup. Gaul seconded by Sup. Agne to decrease the recommendation by 50% for the elected official's salaries with the exception of the Supervisors.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to decrease the recommendation by 85% for the Supervisors. Sup. Kaufmann said his intent is to be at or less then the rank and file employees.

Ayes: All

General discussion was held on new chairs for the Board members. Sup. Agne got a quote of \$1,000 for five new chairs.

Moved by Sup. Bell seconded by Sup. Kaufmann to adjourn at 11:32 a.m., to January 29, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 29, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

Manure Management Annual Updates submitted by:  
Loren Keppy for a site at 21641 – 1<sup>st</sup> Avenue, Durant.  
Del DeWulf—Site 2 for a site in Inland Township.  
South Cedar Pork LLC for a site at 1751 Rose Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 1/25/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418152 for \$25,659.24-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of January 22, 2019.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #418020 - #418151 paid on 1/24/2019.  
Ayes: All

The Board presented Jen Ahrens with a 5 year Certificate of Service.

The Board reported on Outreach/Committee Meetings they attended.

The Board presented Tim Malott with a 10 year Certificate of Service.

Sup. Smith asked if the Board would like to budget an estimated \$1,800.00 to have an audit done to see if the computers, firewalls and etc. are up to date and secure. Auditor Dauber was called to the Boardroom. EMA Director Malott and Sheriff Wethington were in attendance. Sup. Gaul asked if other counties with Solutions, Inc. have had this audit done. Smith said yes. General discussion was held. Sup. Kaufmann said if we are not going to fix suggestions given by the audit then why pay the money. Sup. Bell said to have this discussion next week at the department head meeting and get feedback from all offices. Wethington would like to have the audit done to double check his system. Consensus of the Board was to discuss this at the next Department Head meeting.

Auditor Dauber met with the Board to review ending Fund Balances. Sheriff Wethington and EMA Director Malott were in attendance. General Basic Fund Ending Balance and General Supplemental Fund Ending Balance were reviewed after funding amounts and wage increases were set. Rural Services Basic Fund Ending Balance was reviewed after funding amounts and wage increases were set. General discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to leave the funding the same for Pioneer Cemetery Commission which would set their FY 19/20 funding at \$20,000.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to set levy rates as follows:

General Basic Fund	\$3.50 (no change)
General Supplemental Fund	\$1.44 (no change)
Rural Services Basic Fund	\$3.29 (no change)
Mental Health	\$.44411 (\$.44411 increase)
Pioneer Cemetery Fund	\$.01540 (\$.00055 decrease)

Ayes: All

Sup. Smith informed the Board she received an updated letter from Environmental & Zoning Director LaRue in regards to 136 West Rochester Avenue, Atalissa property. Assistant County Attorney Blank was called into Boardroom. Sheriff Wethington was in attendance. Wethington said the tenants have not been served yet as he has not received the signed letter from LaRue. Blank said he didn't received the letter until Friday afternoon but will go review the letter and make a few changes today and return to LaRue for signature so Wethington can get the papers served to the tenants. Consensus of the Board was to send LaRue an email informing him they are disappointed this matter was not handled in a timely matter.

Mary Swan asked if the Board has ever gone below a 50% reduction of the Compensation Boards recommendation. Sup. Bell said yes. General discussion was held.

Moved by Sup. Agne to adjourn at 9:24 a.m., to February 5, 2019.  
Motion died for lack of a second.

Sup. Smith said two department heads had contacted her regarding extreme cold and public safety and the Courthouse being open on Wednesday. Auditor Dauber was called into Boardroom. Discussion was held that the Courthouse has never closed due to weather. Consensus of the Board was to remain open as normal.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:27 a.m. to February 5, 2019.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 5, 2019 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Environmental & Zoning Director LaRue regarding property at 136 West Rochester Avenue, Atalissa.  
Chief Deputy Koranda regarding Rani Hilmer, Correctional Office completing her six-month probationary period effective 1/24/2019.  
Public Health Director Christian regarding Patricia Hadden decreasing her hours to a parttime Home Health Registered Nurse effective February 18, 2019.

Manure Management Annual Updates submitted by:  
PJ Farms Inc. Site 2 for a site at 1982 250<sup>th</sup> Street, Bennett.  
Hermiston Farms Inc. #62808 for a site in Inland Township.  
Hermiston Farms Inc. #67097 for a site in Inland Township.

It was noted the following Handwritten Disbursement was issued on 2/01/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418153 for \$1,321.56-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Absent: Bell

Chairperson Smith addressed the public for comments. Mary Swan apologized for her comment last week as she wasn't aware a decision had been made regarding the Elected Officials wage increase.

Moved by Sup. Agne seconded by Sup. Gaul to approve the Board Minutes of January 29, 2019.  
Ayes: All  
Absent: Bell

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #176437-176578 for the period ending 1/26/2019 and to be paid on 2/01/2019.  
Ayes: All  
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Agne to set FY 19/20 County Budget public hearing date for 9:00 a.m. on February 26, 2019.  
Ayes: All  
Absent: Bell

Engineer Fangmann met with the Board to discuss the purchase of a boom mower tractor. He reviewed the bids received. Fangmann stated the amount budgeted in the Rural Service Fund was \$90,000 for the mower. To include the six-year warranty we would need a budget amendment of \$1,576.47, which he has worked with Auditor Dauber on.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the purchase of the boom mower tractor from P & K Midwest with a six-year warranty for a total price of \$91,576.47.  
Ayes: All  
Absent: Bell

Engineer Fangmann met with the Board to discuss hiring Brian Meinsma for the Assistant Engineer position.

Moved by Sup. Gaul seconded by Sup. Agne to approve hiring of Brian Meinsma, Assistant Engineer effective February 25, 2019 with a starting hourly salary of \$30.14.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a step wage increase for Cody Kuehl, Maintenance Worker II from \$19.99 to \$21.10 effective February 15, 2019.

Ayes: All

Absent: Bell

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: EMA Director Malott, Environmental & Zoning Director LaRue, Auditor Dauber, Engineer Fangmann, Treasurer Delaney, GIS Teut, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Public Health Director Christian, Attorney Renander, Sheriff Wethington and Assessor Marx.

At 10:00 a.m., the public hearing for the following road closures and vacation hearing was opened: **RCV2019-1:** A portion of 172<sup>th</sup> Street lying in Section 7, Township 81 North, Range 1 West, in Springfield Township, more particularly described as follows: Beginning at a point 40 rods west of the SE Corner of the NE ¼ of the NE ¼ of Section 7, Township 81 North, Range 1 West, and running easterly to the west right of way line of Taylor Avenue be vacated. The right-of-way is assumed to be 66 feet.

**RCV2019-2:** All of the alley in the unincorporated town of Downey, as described in the plat recorded in Book E Page 334, lying in Section 30, Township 79 North, Range 4 West, in Springdale Township, located between Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 in Block 14 from the east right of way line of Center Street easterly to the west right of way line of Dillon Avenue be vacated. The established width is 20 feet.

Engineer Fangmann, Tim Rex, Misty Kaeser and Judy Kaeser were in attendance. Fangmann read the Resolution and letters from utility companies. There were no objections on file.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the following Resolution:

### **ROAD VACATION ACTION RESOLUTION**

COMES NOW the day set and designated by the Cedar County Board of Supervisors for the final hearing for the purpose of vacating the road described herein, having been duly published and adjacent property owners notified by certified mail as required by law, and by having heard all objections.

NOW THEREFORE BE IT RESOLVED the statutory authority to vacated roads, as per Section 306.10-306.16 and Section 331.502 of the Code of Iowa, by the Cedar County Board of Supervisors in session on this 5<sup>th</sup> day of February, 2019 that the following roads be and hereby are vacated:

#### **RESOLUTION NUMBER**

**RCV2019-1:** A portion of 172<sup>nd</sup> Street lying in Section 7, Township 81 North, Range 1 West, in Springfield Township, more particularly described as follows: Beginning at a point 40 rods west of the SE Corner of the NE ¼ of the NE ¼ of Section 7, Township 81 North, Range 1 West, and running easterly to the west right of way line of Taylor Avenue be vacated. The right-of-way is assumed to be 66 feet.

**RCV2019-2:** All of the alley in the unincorporated town of Downey, as described in the plat recorded in Book E Page 334, lying in Section 30, Township 79 North, Range 4 West, in Springdale Township, located between Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 in Block 14 from the east right of way line of Center Street easterly to the west right of way line of Dillon Avenue be vacated. The established width is 20 feet.

#### **SUMMARY OF DAMAGES**

Said vacation not causing any abutting land to be landlocked, no monetary damages will be allowed.

Ayes: All

Absent: Bell

General discussion was held on County maintenance policy of Level B roads.

Moved by Sup. Agne seconded by Sup. Smith to adjourn at 10:25 a.m., to February 12, 2019.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 12, 2019 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected in the month of January 2019.

Manure Management Annual Updates submitted by:  
Tenley Farms LLC for a site in Hale Township.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418353 for \$5,113.12-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of February 5, 2019.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #418154 - #418352 paid on 02/07/2019.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the Bennett Community School Special Election and West Branch Community School Special Election held on February 5, 2019. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

#### Public Measure "A"

Shall the Board of Directors of the Bennett Community School District in the Counties of Cedar and Scott, State of Iowa, be authorized for a period of ten (10) years, to levy annually, as determined by the Board, a voter-approved physical plant and equipment property tax not to exceed sixty-seven cents (67 cents) per one thousand dollars (\$1,000) of the assessed value of the taxable property within the school district commencing with the levy for collection in the fiscal year ending June 30, 2020 to be used for the purpose of purchasing and improving grounds; constructing schoolhouses or buildings and opening roads to schoolhouses or buildings; purchasing of buildings; purchase, lease or lease- purchase of technology and equipment; paying debts contracted for the erection or construction of schoolhouses or buildings, not including interest on bonds; procuring or acquisition of libraries; repairing, remodeling, reconstructing, improving, or expanding the schoolhouses or buildings and additions to existing schoolhouses; expenditures for energy conservation; renting facilities under Chapter 28E; purchasing transportation equipment for transporting students; lease purchase option agreements for school buildings or equipment; purchasing equipment authorized by law; or for any purpose or purposes now or hereafter authorized by law?

For the question, there were:	Forty-four (44) votes
Against the question, there were:	Eleven (11) votes

Public Measure A did pass.

Public Measure “B”

Shall the Board of Directors of the West Branch Community School District in the Counties of Cedar and Johnson, State of Iowa, for the purpose of purchasing and improving grounds; constructing schoolhouses or buildings and opening roads to schoolhouses or buildings; purchasing of buildings and the purchase of equipment; paying debts contracted for the erection or construction of schoolhouses or buildings, not including interest on bonds; procuring or acquisition of libraries; repairing, remodeling, reconstructing, improving, or expanding the schoolhouses or buildings and additions to existing schoolhouses; expenditures for energy conservation; renting facilities under Chapter 28E; purchasing transportation equipment for transporting students; lease purchase option agreements for school buildings or equipment; or purchasing equipment authorized by law; or for any purpose or purposes now or hereafter authorized by law, be authorized for a period of ten (10) years to levy and impose a voter-approved physical plant and equipment tax of not exceeding one dollar and twenty cents (\$1.20) per One Thousand Dollars (\$1,000) of assessed valuation of the taxable property within the school district, and be authorized annually, in combination, as determined by the board, to levy a physical plant and equipment property tax upon all the taxable property within the school district commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2021, and to impose a physical plant and equipment income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for each calendar year commencing with calendar year 2021, or each year thereafter; it being understood that if this Proposition should fail to be approved by the voters, such failure shall not be construed to terminate or restrict authority previously granted by the voters to levy and impose a special tax for any one or more of the foregoing purposes?

For the question, there were:	Three-hundred forty-six (346) votes
Against the question, there were:	Forty-four (44) votes

Public Measure B did pass.

Engineer Fangmann updated the Board on projects and snow removal. Secondary Roads Department have been out following the Cedar County Snow Removal Policy.

Engineer Fangmann received an Award of Excellence for Iowa Best Overlay (County) PCC Paving Project for project FM-C016(104)—55-16 F44-West Branch to Franklin Avenue.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:28 a.m., to February 19, 2019.  
Ayes: All  
Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 19, 2019 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington regarding hiring Christina Davis, Dispatcher effective 02/18/2019 with a starting wage of \$16.21 for all shifts.  
Durant Library provided an update.  
Public Health Director Christian regarding hiring Angela Knox, Home Health Clinical Manager effective 2/19/2019 with a starting hourly wage of \$29.04.

Manure Management Annual Updates submitted by:  
Valley View Farms, Inc. for a site in Iowa Township.

It was noted the following Handwritten Disbursement was issued on 2/15/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418354 for \$3,507.07-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne

Chairperson Smith addressed the public for comments. Pam Lucassen provided a handout to the Board with efforts she has made from January 22, 2019 through February 19, 2019.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of February 12, 2019.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #176579-176728 for the period ending 2/09/2019 and to be paid on 2/15/2019.

Ayes: All

Absent: Agne

Chairperson Smith distributed information on the Iowa Counties Information Technology (ICIT) Paying "IT" Forward audit. The audit will take place to evaluate computers, firewalls etc. to verify they are up to date and secure. The estimated cost is \$1,800.00 that was discussed on January 29, 2019.

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on the Pioneer Cemetery Commission vacancy. Sup. Kaufmann said Josh O'Rourke is interested in filling the vacancy. Once he completes the application for Boards and Commissions, the Board will make formal action.

Discussion was held on the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer. Treasurer Delaney was called to the Boardroom for explanation of MV NSF. Delaney explained it was Motor Vehicle Non-Sufficient Funds.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board regarding an incident that happened last Thursday in his Department. County Attorney Renander, Sheriff Wethington and Chief Deputy Knoche were in attendance. Fangmann explained a resident called his office twice upset about the roads and how

they were being maintained. The resident then called Fangmann's cell phone directly. Fangmann went out to do an investigation of how the incident took place. Sup. Smith asked what the policy is for this type of incident. Fangmann said each situation is different but protocol is to have the resident call the office. Sup. Kaufmann asked how many times this resident has had incidents like this. Fangmann said around four times in the past five years and each time they get more intense and the resident is getting increasingly upset and angry. General discussion was held. Wethington asked if the Board and Fangmann would like him to go speak with the resident. Wethington also said it might not be a bad time to start looking into in-car cameras or body cameras for the Secondary Roads vehicles. Consensus of the Board was to have Wethington and Fangmann figure out a plan to meet the resident.

Engineer Fangmann gave snow removal updates.

Sup. Kaufmann reviewed the Cedar County Veteran Graves Project for 2019. Discussion was held on the different Cemeteries and how communities are matching the amount of the Veteran Graves Project for a cemetery located within the community. This will be placed on next week's agenda for approval.

The Board recessed.

At 10:00 a.m., Kelley Deutmeyer ECIA Executive Director and Marla Quinn, ECIA Grants and Municipal Coordinator met with the Board to give an update. They handed out a spreadsheet of items they have worked on or are currently working on. Discussion was held on the Hardacre Theater and the different grants they have applied for.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:24 a.m., to February 26, 2019.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 26, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Sup. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
 City of Tipton regarding Notice of Proposed Annexation on Lamp Annexation.  
 Chief Deputy Koranda regarding Matthew VanBrogen, Correctional Officer two-year anniversary effective February 14, 2019.  
 Chief Deputy Koranda regarding Joyce Lenart, Correctional Officer two-year anniversary effective February 14, 2019.  
 Clarence Main Street inviting the Board to a meeting on the economic growth of Clarence.

Manure Management Annual Updates submitted by:  
 John Sander Berry Site for a site at 761 Union Avenue, Lowden.

It was noted the following Handwritten Disbursement was issued on 2/22/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418508 for \$11,026.49-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
 Ayes: All  
 Absent: Smith

Chair Pro Tem Agne addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of February 19, 2019.  
 Ayes: All  
 Absent: Smith

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #418355 - #418507 paid on 2/21/2019.  
 Ayes: All  
 Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on the Cedar County Veteran Graves Project 2019.

Moved by Sup. Bell seconded by Sup. Gaul to approve funding for the following Cedar County Veteran Graves Project:

Mechanicsville	\$1,675
Stanwood	\$1,700
Union/Clear Creek	\$700
Van Horne	<u>\$525</u>
	\$4,600

Ayes: All  
 Absent: Smith

Engineer Fangmann presented Quit Claim Deeds for an Alley Vacation Resolution in Downey RCV2019-2. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Pro Tem Agne to sign the Quit Claim Deeds to Kurt D. Kaeser & Misty L Johnson, Mad Tim Enterprises LLC, Kathryn A. Ryan and John J. Walsh for an Alley Vacation in Downey RCV2019-2.  
 Ayes: All  
 Absent: Smith

Engineer Fangmann gave project updates.

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held a Public Hearing on the proposed FY19/20 County Budget. Auditor Dauber, Recorder Bahnsen, CPC Director Tischuk, Engineer Fangmann and Sheriff Wethington were in attendance. Auditor Dauber reviewed the levy rates. There were no written or verbal objections. Larry Hodgden asked a few questions regarding the decrease in Intergovernmental Revenue and County Environment & Education expense decrease. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve FY19/20 County Budget Resolution as follows:

**RESOLUTION #201901**

WHEREAS, at the meeting of the Board of Supervisors of this County, held after the public hearing on February 26, 2019 as required by law the proposed budget for the fiscal year FY19/20 was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

County M/HDS Fund Levy Dollars (cannot exceed statutory max)		(P)	(Q)	570,754 (R)	(S)	(T)
		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
<b>A. Countywide Levies:</b>	1		1,298,573,605		1,285,167,712	
General Basic	2	4,545,007		3.5		4,498,087
+ Cemetery (Pioneer - 331.424B)	3	19,998		0.0154		19,792
= Total for General Basic	4	4,565,005				4,517,879
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5	29,244				28,942
General Supplemental	6	1,869,946		1.44		1,850,642
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7					0
County M/HDS Fund (from certification above)	8	570,754		0.43952		564,857
Debt Service (from Form 703 col. I Countywide total)	9	0	1,324,896,995	0	1,311,491,202	0
Voted Emergency Medical Services (Countywide)	10			0		0
Other (specify)	11			0		0
Subtotal Countywide (A)	12	7,005,705		5.39492		6,933,378
<b>B. All Rural Services Only Levies:</b>	13		857,117,662		848,037,438	
Rural Services Basic	14	2,819,917		3.29		2,790,043
Rural Services Supplemental	15			0		0
Unified Law Enforcement	16			0		0
Other (specify)	17			0		0
Other (specify)	18			0		0
Other (specify)	19			0		0
Subtotal All Rural Services Only (B)	20	2,819,917		3.29		2,790,043
Subtotal Countywide/All Rural Services (A + B)	21	9,825,622		8.68492		9,723,421

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on February 26, 2019, the vote thereon being as follows:

Ayes: All  
Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve the following Elected Official Compensation Resolution as follows:

**RESOLUTION #201902**

WHEREAS, the Cedar County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cedar County Compensation Board met on November 26, 2018, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2019:

Elected Official	Current Salary	Proposed Increase	Recommended Salary
Auditor	\$57,938	12%	\$64,891
County Attorney	\$89,670	12%	\$100,430
Recorder	\$57,730	12%	\$64,656
Sheriff	\$74,650	12%	\$83,608
Supervisors	\$26,327	12%	\$29,486

Treasurer                      \$57,725                      12%                      \$64,652

THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$61,414	6%
County Attorney	\$95,050	6%
Recorder	\$61,193	6%
Sheriff	\$79,129	6%
Supervisors	\$26,800	1.8%
Treasurer	\$61,189	6%

Approved this 26<sup>th</sup> day of February, 2019.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Bell to authorize Chair Pro Tem Agne to sign the FY19/20 Contract for Library Services for Cedar County.

Ayes: All

Absent: Smith

Engineer Fangmann introduced Brian Meinsma, Assistant Engineer to the Board.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:21 a.m., to March 5, 2019.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chair Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 5, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Manure Management Annual Updates submitted by:

John Sander for a site at 724 Taylor Avenue, Lowden - SW ¼ NW1/4 Section 8 Township 81 Range 1.

Tim Kahl for sites located at 2109 Hoover Hwy., Lowden – SW1/4 SW1/4 Section 3 Township 81 Range 1W and 1949 167<sup>th</sup> Street, Lowden – NE1/4 SW1/4 Section 5 Township 81N Range 1W.

It was noted the following Handwritten Disbursement was issued on 3/01/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418509 for \$1,774.96-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments: there were none.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of February 26, 2019.

Ayes: All

Abstain: Smith

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #176729-176871 for the period ending 2/23/2019 and to be paid on 3/01/2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve a six month Class C Liquor License, Outdoor Service and Sunday Sales for the Cedar County Fair, effective date 4/15/2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a work order submitted by Ronda Gottschalk for installing a mirror in the Driver's License Station.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board received an email from Nicole Turpin, ECIA Community Service Manager regarding ECIA recently awarded an EPA Brownfield's Revolving Loan Fund. The grant requires representation from the coalition on the committee that approves/denies loans/grants. They are currently looking for representation from Cedar County. Sup. Bell has contacted Rod Ness, Director at Cedar County Economic Development Commission (CCEDCO) and he is willing to be appointed onto this committee.

Moved by Sup. Gaul seconded by Sup. Kaufmann to appoint Rod Ness to the ECIA EPA Brownfield's Revolving Loan Fund Committee.

Ayes: All

Discussion was held on a letter received by the City of Tipton on Notice of Proposed Voluntary Annexation (Lamp Annexation) of a roadway easement measuring approximately 2265'x 45'. The Board's con-census is to endorse the proposed annexation and Sup. Agne will attend the meeting. Correspondence will be sent to the City.

Discussion was held on Coalition Against Bigger Trucks (CABT) with Engineer Fangmann. Eng. Fangmann expressed his concerns regarding the proposed bigger trucks and how they will

affect the current road systems. The Board agreed to support the Coalition Against Bigger Trucks.

Moved by Sup. Bell seconded by Sup. Agne to approve a step wage increase for Patrick Wood, MW II from \$19.99 to \$21.10 effective March 11, 2019.

Ayes: All

Eng. Fangmann discussed the disadvantages of SF184 which allows permits to increase to 130,000 pounds from 80,000 pounds. HF2502 was passed last session that removed the language of “with the County Engineer’s permission”. Eng. Fangmann requested the Board that this language be removed from a comprising bill SF356 and to ensure that SF184 is not passed. Chairperson Smith will call ISAC Representative Cashman.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: EMA Director Malott, CPC Director Tischuk, Auditor Dauber, Engineer Fangmann, Treasurer Delaney, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Conservation Director Dauber, County Attorney Renander, Sheriff Wethington and Deputy Assessor Lemburg.

Engineer Fangmann met with the Board for authorization of transfer of funds from the Farm to Market account to the Iowa DOT for materials inspection costs for projects: BRS-C016(95)—60-16, BRS-C016(96)—60-16 and BROS-C0169100)—5F-16.

Moved by Sup. Bell seconded by Sup. Agne to authorize the transfer of funds from the Farm to Market account to the DOT for materials inspection costs for projects: BRS-C016(95)—60-16, BRS-C016(96)—60-16 and BROS-C0169100)—5F-16.

Ayes: All

Eng. Fangmann informed the Board the Union and County has reached a one year agreement. There are no changes of benefits from the current agreement. The agreements states an 2% increase in wages. There is a side letter that states if the Board approves non-union employees an increase of more than 2% the union will receive the same amount, except elected officials, deputy office holders, or the step increases provided by the compensation plan.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the FY2019 Agreement between the Cedar County Board of Supervisors and UE Local 893 Iowa United Professionals and authorize Chairperson Smith to sign.

Ayes: All

Eng. Fangmann updated the Board on the Interstate 80 expansion proposal regarding the left turning lanes on the bridges at the Tipton and Wilton interchanges. Discussion was held regarding Durant interchange.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:15 a.m., to March 12, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 12, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Environmental & Zoning Director LaRue regarding a letter to property owners at 136 West Rochester Avenue, Atalissa.  
Public Health Director Christian regarding Sadie VanAmerongen, Home Health Aide completion of probationary period effective March 4, 2019.

Manure Management Annual Updates submitted by:  
PJ Farms for a site at 1119 Vermont Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 3/08/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418686 for \$3,574.44-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Mary Swan said our Lieutenant Governors salary is \$103,000. Cedar County has an employee whose salary is \$95,000, which is just not right, as we do not have "crème of the crop" employees. Swan wanted to remind everyone that taxpayers are paying these salaries. Sup. Kaufmann disagreed with Swans statement and said our employees are "crème of the crop" with EMA Director Malott seconding Kaufmanns statement. Swan asked to speak again and Chairperson Smith explained she had her turn to speak and needed wait until next week. Sheriff Wethington asked, "by a raise of hands who cares what Mary Swan thinks?" Chairperson Smith moved on with the meeting.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of March 5, 2019.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Claim Disbursements #418510 - #418685 paid on March 7, 2019.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a 5 day Class B Beer Permit to include wine coolers effective 3/20/2019 to Cedar Wapsi Pheasants Forever.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve and renew Wahkonsa Country Club 12 month Class C Liquor License with Outdoor Service and Sunday Sales.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Agne to appoint Josh O'Rourke to the Pioneer Cemetery Commission.  
Ayes: All

EMA Director Malott met with the Board to discuss flood preparations regarding sandbag operation, supply and disposal. Sheriff Wethington, Conservation Director Dauber and Engineer Fangmann were in attendance. Malott explained to the Board that we need an actual plan for sandbags this year. Infrastructure sandbags were also discussed. General discussion was held on previous flooding plans and river levels. Dauber said he will help organize and store sandbags to keep them out of weather and deliver if needed. Sup. Smith asked what other counties do regarding sandbags. Malott said other counties purchase sandbags and sand for the citizens to use and he would be ordering 50 cleaning kits. Malott said according to the National Weather

Service flooding will begin March 27<sup>th</sup> and 28<sup>th</sup> and he will be holding a meeting on March 19<sup>th</sup> at 10:30 a.m. at the EMA building for an update on flood projections.

Moved by Sup. Kaufmann seconded by Sup. Bell to order 20,000 sandbags, have Conservation store them, provide them to the public for free and have Secondary Roads deliver sand.  
Ayes: All

Engineer Fangmann met with the Board for discussion on hiring Gary Chapman for a Maintenance Worker II position.

Moved by Sup. Bell seconded by Sup. Gaul to approve hiring Gary Chapman, Maintenance Worker II with a starting wage of \$17.77 per hour effective 3/18/2019.  
Ayes: All

Engineer Fangmann met with the Board to discuss the proposed Secondary Roads five year construction program and I.D.O.T. 2020 budget. Fangmann distributed and reviewed 2020-2024 Cedar County Five Year Construction Program maps. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Cedar County Secondary Roads Five Year Construction Program and I.D.O.T. 2020 budget.  
Ayes: All

Engineer Fangmann presented the Board a Resolution requesting approval of a grant request for the Sign Replacement Program for Cities & Counties. Cedar County has over 10,000 signs. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the following Resolution:

**IOWA DEPARTMENT OF TRANSPORTATION  
AGREEMENT / RESOLUTION  
Sign Replacement Program for Cities & Counties  
(SRPFCC)**

ver 02.05.18

Applying as (check one):

—City  
X—County

WHEREAS the City/County of  CEDAR , recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of  CEDAR  or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of  CEDAR , and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF  CEDAR , THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

A) All signing materials must be ordered within 90 days of application approval.

B) All signing materials will be installed by the City/County of  CEDAR , within 180 days after the sign materials are furnished, and,

C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,

D) The City/County of  CEDAR , will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.

E) The City/County of  CEDAR , recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.

F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.

G) Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.

PASSED AND APPROVED THIS  12<sup>TH</sup>  DAY OF  MARCH , 2019.

Ayes: All

Engineer Fangmann met with the Board to discuss bridge inspection contracts. Engineer Fangmann has received the contract for two years with Calhoun-Burns and Associates. Discussion was held on structures, inspections criteria and frequency.

Moved by Sup. Agne seconded by Sup. Bell to approve the two year contract with Calhoun-Burns and Associates.

Ayes: All

Engineer Fangmann met with the Board to discuss a Voluntary Embargo of gravel roads throughout Cedar County. Fangmann said the voluntary embargo would ask for cooperation from residents. Discussion was held. Sup. Bell said Fangmann might want to contact Cedar County Coop and River Valley if he puts a Voluntary Embargo in place. Sup. Agne said Fangmann might also want to contact Waste Management.

Moved by Sup. Gaul seconded by Sup. Agne to authorize Engineer Fangmann to enact the Voluntary Embargo when needed.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Liberty Communications for the Downey bridge project and waive the \$100 fee.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Liberty Communications and waive the \$100 fee.

Ayes: All

Engineer Fangmann reviewed a map of what the Maintenance Workers in his department completed in 2018 that included culverts, ditching, shoulders, bridge repairs, tree removal and signs.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:01 a.m., to March 19, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 19, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Public Health Director Christian regarding hiring Colleen Boyer-Kauffman, Office Manager effective March 18, 2019 with an hourly rate of \$16.16.

Environmental & Zoning Director LaRue regarding a letter to property owners at 136 West Rochester Avenue, Atalissa.

Cedar County Clerk for fees collected in the month of February 2019.

Patty Hamann, Veterans Affairs Service Officer for approved February reports and approved January minutes.

Community Services Director Tishuck regarding updated FY19 cash report.

Public Health Director Christian regarding Notice of Voluntary Resignation effective May 31, 2019.

Clarence Main Street Market Analysis.

Cedar County Board of Review regarding voluntary settlement with Care Initiatives, Inc. on their property tax assessment classification.

Manure Management Annual Updates submitted by:

JT Farmington Pork LLC for a site at 290<sup>th</sup> Street, Tipton.

JT Center Pork 3 for a site at 260<sup>th</sup> Street, Tipton.

Pasvogel and Son for a site at Rose Avenue, Tipton

Pasvogel & Sons – 2 for a site at Rose Avenue, Tipton

Edward Pelzer for a site at 250<sup>th</sup> Street, Tipton.

Storjohann for a site at Vermont Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 3/15/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418687 for \$4,598.38-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. EMA Director Malott briefed the Board on flood projections. Malott said we are not in major flood stage. Rochester and Cedar Bluff have sandbags and sand for citizens to use. Mary Swan said the Community Action Director is retiring, leaving Community Action only open 2 days a week. Swan feels this is a huge concern and possible next step is closing.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of March 12, 2019.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #176872-177021 for the period ending 3/9/19 and to be paid on 3/15/19.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a new eight month Class B Native Wine, Class B Wine Permit, Living Quarters Permit, Outdoor Service, Special Class C Liquor License and Sunday Sales for The Barn at Bunker Hill effective 4/1/2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a renewal 12 month Class C Liquor License with outdoor service and Sunday sales for Cedar Valley Golf.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve a Utility Permit for Alliant Energy in Fairfield Township, Range 02, Section 23 and waive the \$100 fee. Sup. Kaufmann said it is too bad we can't increase our rates like they are doing.

Ayes: All

Nays: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Engineer Office Manager Boots presented the Board with the 2019 Maintenance Policy for Application of Dust Control. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the following policy:

**2019 MAINTENANCE POLICY FOR APPLICATION OF DUST CONTROL**

STATEMENT OF POLICY

It shall be the policy of Cedar County to permit the application of dust palliative agents for the control of fugitive dust on county rock roads, all pursuant to the provisions of Chapter 318 of the Code of Iowa (Obstructions in Highways).

IMPLEMENTATION OF POLICY

Persons desiring to apply dust control agents to their roads must first obtain a permit from the Cedar County Engineer's Office. Dust control application may not begin prior to May 19th unless unusual spring conditions warrant earlier applications and approval by the County Engineer. All applicators must notify the county 5 working days before applying the second treatment of dust control. Deadline dates for permits are as follows:

Permit Deadline for Residents	Applicator's List To Cedar County	Apply Dust Control Start Date	Apply Dust Control End Date
May 3	May 9	May 18	May 24
May 31	June 6	June 15	June 21

Permit applicants who apply after the listed deadline dates may not have palliative placed until the following application date. This schedule is designed to allow secondary road crews adequate time between applications to prepare the roadbed by adding rock and blading the road to proper crown and grade if necessary. Residents having the second application of palliative should be aware that the area will be bladed if deemed necessary by the patrol operator. **DUST CONTROL APPLICATORS ARE TO NOTIFY THE ENGINEER'S OFFICE 5 WORKING DAYS PRIOR TO THE SECOND TREATMENT OF DUST CONTROL.**

Following application of palliative, grader operators will be instructed to avoid blading the roads until October 15th, unless potholes over 1" in depth develop. Early blading of the road should not be necessary if the residents fill any depressions in their dust control area with loose rock from the side of the road. If a dust control section should become rough, the county may do corrective blading to repair the rough areas without compensation to the resident for damage to the treated surface. If the road has deteriorated to emergency conditions in the judgment of the patrol operator, it may be bladed. After October 15, the county reserves the right to scarify any treated portions of the road and maintain them as rock roads.

Cedar County will not be liable for blading through un-permitted or unmarked dust control sites. Residents should flag their treated areas at the beginning and end of the treated road segment. Residents will be responsible for maintaining the flags marking their treated areas. Flags will be provided at the County Engineer's Office and replacements for lost or damaged flags may be picked up there.

APPROVED MATERIALS

The following materials are approved for use as dust control palliative: 1. Calcium Chloride 2. Lignun Sulfonate (Tree Sap) 3. Asphalt Cement or Asphalt Emulsion 4. Magnesium Chloride 5. Glycerine. Soybean oil also known as "Black Oil" shall not be permitted. A list of certified applicators may be obtained at the Cedar County Engineer's Office. Applicators of dust control palliative must provide material certification to the County Engineer's Office for application on county roads. **WASTE OIL IS NOT PERMITTED AS A DUST CONTROL PALLIATIVE!** The Iowa Department of Natural Resources will be contacted if use of waste oil is discovered. When using asphalt cement or emulsion, the road surface must be immediately blotted following application with sand or dirty chips. Prior to application of an asphalt product, the applicator shall provide and place a "fresh oil" sign (W21-2) at the intersection nearest the beginning of the treated area (both directions). These signs shall remain in place until oil is no longer being picked up by vehicle tires. Federal regulations prohibit the use of bituminous materials mixed with petroleum distillates such as gasoline, kerosene, naphtha, etc. Federal regulations also prohibit the use of waste oils containing any detectable concentration of PCBs or Dioxin. These regulations assume all waste oils contain PCBs and users of waste oils are required to show otherwise by presenting certified laboratory analysis.

Application of dust control palliative shall not be made between sunset and sunrise. Applications are to be a minimum of 400' long and 20' wide.

Ayes: All

Engineer Office Manager Boots presented the Board a Resolution Opposing Senate Study Bill 1045 and Senate File 184 passed by the Senate Committee on Transportation. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the following Resolution:

**CEDAR COUNTY BOARD OF SUPERVISORS**  
**A RESOLUTION OPPOSING SENATE STUDY BILL 1045 AND SENATE FILE 184 PASSED BY THE SENATE**  
**COMMITTEE ON TRANSPORTATION**

WHEREAS, the Transportation Committee in the Iowa Senate has passed House Study Bill 1045 (SF 184) which would amend and make changes to Iowa Code Chapter 321 related to transportation of indivisible loads and raw forestry products on primary and non-primary highways, and;

WHEREAS, Cedar County owns and maintains nonprimary highways, and is fiscally and legally responsible for the nonprimary highways within the County, and;

WHEREAS, Cedar County owns and maintains 258 structures classified as bridges by the National Bridge Inspection Standards, and;

WHEREAS, many of the bridges owned by Cedar County are aging and structurally deficient or functionally obsolete, and;

WHEREAS, current funding is not adequate to replace or rehabilitate these bridges at the rate their conditions are deteriorating, and;

WHEREAS, the nonprimary roads and bridges owned by Cedar County serve a critical need for residents, agricultural users, businesses, schools, post offices, and emergency responders, and;

WHEREAS, the proposed bill would allow the Iowa Department of Transportation to issue annual permits to forestry industry haulers for loads up to 130,000 pounds on nonprimary highways throughout Iowa, without knowledge of or notice given to the agencies which own these highways and the structures thereon, and;

WHEREAS, bridges within Cedar County have been designed for loads that were legal on Iowa roads at the time of their construction, and bridges have only been rated or posted with weight restrictions for loads that are currently legal on roads, and;

WHEREAS, each bridge within Cedar County is unique based on its age, design, and current condition, and;

WHEREAS, load rating to ensure safe passage of loads greater than 80,000 pounds would be unique for each load on each individual bridge, and;

WHEREAS, the traversing of Cedar County bridges by loads up to 130,000 pounds without the County being afforded the knowledge of or the ability to restrict each occurrence, would result in gradual and possibly sudden failure of bridges within the County, and;

WHEREAS, Cedar County would likely bear legal and financial liability for subsequent failure of its bridges, even if such failures are caused by loads they did not permit, and;

WHEREAS, Cedar County is not financially able to repair or replace bridges which would be subject to accelerated deterioration by increased loads, and;

WHEREAS, Cedar County and its residents, farmers, businesses, schools, post offices, and emergency responders, would be subjected to undue operational and economic hardships by further degradation of its road system and the structures thereon;

THEREFORE BE IT RESOLVED, that the Cedar County Board of Supervisors strongly urges all Iowa lawmakers to vote in opposition to this legislation.

Resolved this 19th day of March, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:15 a.m., to March 26, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 26, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Mechanicsville Public Library update.  
State of Iowa Chief Jail Inspector regarding Jail inspection on March 14, 2019.  
Safety Committee regarding statewide tornado drill.

Manure Management Annual Updates submitted by:  
Micheal Lilienthal Farm for a site at 2323 290<sup>th</sup> Street, New Liberty.  
Site #1 for a site at 5691 420<sup>th</sup> Street, West Branch.  
Site #2 for a site at 5676 420<sup>th</sup> Street, West Branch.  
Site #3 for a site at 4306 Oasis Road, West Branch.  
Brus Finisher Farm for a site at 1180 160<sup>th</sup> Street, Stanwood.  
Richard F. Shumaker for a site at 1604 240<sup>th</sup> Street, Tipton.  
Fletcher for a site at 852 Green Road, Tipton.  
Richard L. Shumaker for a site at 1329 210<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 3/22/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #418868 for \$2,810.77-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Mary Swan wanted to clarify her comment from two weeks ago. She was referring to the top two paid Elected Officials not all Elected Officials.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of March 19, 2019.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #418688 - #418867 paid on 3/21/2019.  
Ayes: All

Chairperson Smith received an email regarding Community Health Care, Inc. in Muscatine. They are asking if the Board is willing to sign a letter of support for Community Health Care, Inc. (CHC) providing health care services in Muscatine. They are applying for funding to provide services (medical, dental and behavioral health) in Muscatine. In partnership with Unity Point's Robert Young Center on Cedar Street and University of Iowa's Dental program, CHC will look to provide services as a federally qualified health center. This would allow patients to access these services regardless of his or her ability to pay. This topic was added to next week's agenda.

The Board reported on Outreach/Committee Meetings they attended.

Chairperson Smith read the Communication Workers of America Local 7101 contract to the Board. The Union and County have reached a one-year agreement. Sheriff Wethington feels the training amount paid to current employees to train new employees should be higher which can be addressed later.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the FY2019 Agreement between the Cedar County Board of Supervisors and Communication Workers of America Local 7101 and authorize Chairperson Smith to sign.  
Ayes: All

Discussion on deconstruction of non-agriculture single use structures was held. Cedar County currently has no bonding should a company go bankrupt leaving an eye sore. General discussion was held. Consensus of the Board was to have Environmental & Zoning Director LaRue contact the ISAC attorney regarding this topic for further information and report back.

Moved by Sup. Gaul seconded by Sup. Bell to approve payment of \$240 for eight flags at the Courthouse for the "Flags over Tipton" Lions Club project.

Ayes: All

At 9:00 a.m., the Board reviewed a minor subdivision for Piper Windmill Place. Environmental & Zoning Director LaRue, Engineer Fangmann, Carl Fobian, Luke Jefferies, Sheriff Wethington and Chief Deputy Knoche were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file. Sup. Kaufmann asked LaRue if another hearing would be held for public comments as he has received a couple of phone call concerns. LaRue asked for advice from the County Attorney's Office. Sup. Gaul also received phone calls of concern. Wethington said his department has received many complaints about the activity that goes on at this location with traffic and behavior. The Sheriff's Office was called last weekend to use NARCAN on a young person to bring them back from an overdose. They were called back to the property again Monday night for issues. Fobian said he didn't know anything about the activities going on. Knoche said he has received numerous calls as well from multiple neighbors. Discussion was held. Sup. Bell asked how long this activity had been going on? Knoche said it has been going on for awhile. Sup. Smith said these would be three residential lots that doesn't mean campers or trailers that means homes. Sup. Bell said with three homes going up on these lots that will help clean up the activity currently going on. Assistant County Attorney Blank was called to the Boardroom. Jefferies is also concerned of the heavy activity on the property as he is a property owner nearby but as for cleaning up property for three homes, he supports it. Sup. Smith asked Assistant Attorney Blank if the Board could delay action on the minor subdivision for one week. Blank said if the Board is not comfortable making a decision on it today a one-week delay is a nominal delay.

Moved by Sup. Kaufmann seconded by Sup. Agne to delay the approval of Piper Windmill Place until April 2, 2019 at 10:00 a.m. to allow citizens of the area to be present with concerns. Sup. Bell felt if the weather was nicer and Fobian could be proceeding he would be in objection but since it's muddy a one week delay should be fine.

Ayes: All

Engineer Fangmann met with the Board for purchase of an excavator. Discussion was held.

Moved by Sup. Agne seconded by Sup. Kaufmann to purchase a new 323 Cat Excavator for \$228,432 including a 5 year/5000 hour warranty.

Ayes: All

Engineer Fangmann gave the Board updates. Discussion was held on the right-of-way purchase of Union Avenue. With an objection from a landowner consensus of the Board was to have Engineer Fangmann revise the plans and discuss with newly effected landowners.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 10:03 a.m., to April 2, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 2, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Patty Hamann, Veterans Affairs Service Officer for approved March reports and approved February minutes.

Auditor Dauber for Fees Collected for the quarter ending March 31, 2019.

Kyle Mente, Engineer Tech I Notice of Voluntary Resignation effective 4/12/2019.

ECIA regarding pending legislation update on HSB 165.

Pam Lucassen regarding progress of cleaning up property at 136 W. Rochester Ave., Atalissa.

Matthew VanBrogen, Correctional Officer Notice of Voluntary Resignation effective 4/14/2019.

Deana Cavin, City Clerk of Durant regarding HSB 165.

Manure Management Annual Updates submitted by:

Rose Ave Pork for a site at 911 Rose Avenue, Clarence.

JF Pork LLC-4 Gates for a site at 342 320<sup>th</sup> St., West Branch.

Fletcher Farm for a site at 852 Green Rd., Tipton.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgden gave a Freedom Rock update. A dedication ceremony will be held June 29, 2019 at 4:00 p.m., pavers will be laid soon, electricity will need to be installed and they are planning to put \$25,000 aside for perpetual care.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of March 26, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Payroll Disbursements #177022-177169 for the period ending 3/23/19 and to be paid on 3/29/19.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Chairperson Smith discussed with the Board a letter of support for Community Health Care, Inc. The facility will be in Muscatine that Cedar County residents will have access to. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve Chairperson Smith to sign and send a letter of support for Community Health Care, Inc.

Ayes: All

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: GIS Teut, Recorder Bahnsen, Engineer Fangmann, Auditor Dauber, Treasurer Delaney, Public Health Director Christian, Assessor Marx, Sheriff Wethington, County Attorney Renander and Environmental and Zoning Director LaRue.

Discussion was held on the FY18 Independent Auditor's Report. Auditor Dauber, Sheriff Wethington and Chief Deputy Knoche were present.

Moved by Sup. Bell seconded by Sup. Agne to approve and accept the FY18 Independent Auditor's Report as presented.

Ayes: All

Auditor Dauber met with the Board to review bid proposals for audit services for the FY19, FY20, and FY21. Two proposals were received and read as follows:

	<u>FY18/19</u>	<u>FY19/20</u>	<u>FY20/21</u>
Hunt & Associates	\$30,500	\$32,000	\$33,500
Anderson, Larkin & Co. P.C.	\$25,000	\$25,500	\$26,000

Anderson, Larkin & Co. P.C. proposal included the cost of the single audit, if needed. Hunt & Associates proposal for the single audit is \$2,500.

Moved by Sup. Agne seconded by Sup. Bell to accept and authorize Chairperson Smith to sign the proposal for audit services relating to the annual audit for FY19, FY20, and FY21, submitted by Anderson, Larkin & Co. P.C.

Ayes: All

The Board recessed until 10:00 a.m.

At 10:00 a.m., the Board reviewed a minor subdivision for Piper Windmill Place. Environmental & Zoning Director LaRue, Engineer Fangmann, Luke & Alison Jefferies, Bruce & Diane Bickford, Brent & Jean Anderson, Mary Swan, Mark Stein-MMS Consultants Inc., Sheriff Wethington, Chief Deputy Knoche, Velma Huebner, Robert Downer and Assistant County Attorney Blank were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file although last week some concerns came up and delayed the decision by one week. Sup. Smith explained to the public that they can give concerns but the Board is dealing with two separate issues. The approval of the minor plat and the issues on going at the property. Mrs. Anderson asked the Board what it takes for the scoring of a minor plat. LaRue explained the steps and requirements for a minor plat. Mr. Downer stated he was at the meeting on behalf of the developer and gave the background he has with the property. Mr. Downer also stated the activities on the property are separate and apart from the approval of this subdivision. Sup. Kaufmann said the concerns he has are for the safety and health concerns the individuals have in the community regarding the activities on the property. Mr. Downer said he will do everything within his power to make sure this is not a place that fosters illegal activity. Discussion was held on campers located on the property. Sheriff Wethington reviewed the criminal files of individuals who have been located at the property which gives the neighbors every right to be concerned. Sup. Bell mentioned the safety check form that was signed by Mr. Fobian but then was rejected by 4:00 p.m. the same day. Mr. Bickford mentioned the activities that are taking place after hours needs to be stopped and should have a time limit on the cleanup. LaRue stated he has no control of the cleanup of the property unless there is a county ordinance. Fangmann said there is a contingency on the entrance on variance of 60 foot of right of way. Assistant County Attorney Blank said Mr. Fobian has complied with the requirements of the minor subdivision but as for the issues of the activities taking place on the property the neighbors need to maintain close contact with the Sheriff's Office reporting observations they see. Mrs. Jefferies voiced her concerns with the activities and traffic at the property. Mr. Anderson voiced his concerns of the activities on the property. Wethington reiterated to the neighbors to call the Sheriff's Office when they see anything out of the ordinary. Discussion was held on the cleanup of the property. Mrs. Bickford voiced her concerns regarding the activities on the property. Mrs. Anderson would like to see a timeframe on the cleanup. General discussion was held on County Ordinances.

Moved by Sup. Bell seconded by Sup. Gaul to approve the following resolution with the variance:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Piper Windmill Place, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Piper Windmill Place, a Subdivision in Cedar County, Iowa, be and the same is

hereby acknowledged and approved on the part of Cedar County, Iowa, this 2nd day of April, A.D., 2019.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:58 a.m., to April 9, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 9, 2019 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of March 2019.  
Cedar County Assessor for 2019 Real Estate Assessment on County properties.  
Iowa DOT regarding public notice on U.S. 30 Planning Study online meeting.  
Cedar County Engineer regarding Road Crew shift four, ten-hour days effective May 6, 2019.  
Cedar County Recorder for fees collected 1/1/2019 – 3/31/2019.  
Chief Deputy Koranda regarding Kenneth Coffey, Correctional Officer passing orientation period effective April 4, 2019.

It was noted the following Handwritten Disbursement was issued on 4/5/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419026 for \$8,238.85-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Agne seconded by Sup. Bell to approve the Board Minutes of April 2, 2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #418869 - #419025 paid on 4/4/2019.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

The Board recessed for five minutes.

The Board presented Assistant Attorney Blank with a five year Certificate of Service.

Cedar County Attorney Renander, Assistant County Attorney Blank, Legal Assistant Cady and Secretary Lilienthal met with the Board to discuss collection compensation for the County Attorney Payment Program (CAPP). Cady gave handouts to review. Renander is asking for additional funds for Cady and Lilienthal for the substantial additional work that has been done getting CAPP for Cedar County. Renander feels we need to reward proactive motivated employees. Cady and Lilienthal voluntarily asked Renander if they could start the collection process which Renander said to go ahead and do it. Cady said they started the program started in July and on an average they are bringing in \$4,000 per week. Discussion was held on the program. Sup. Smith explained this additional duty has been addressed in front of the Compensation Committee and it didn't validate a pay scale increase. Sup. Smith has a concern with one of the options submitted by the County Attorney's Office, which suggests employees receiving a percentage of total amount collected. Sup. Gaul feels they need to be compensated but we need to find a logical way to do it. Sup. Gaul asked if they are skipping breaks to complete work, they agreed they are. Sup. Bell feels we need to take time, review numbers, work with HR Consultant and not set a precedence. Sup. Smith used the Treasurer's and Recorder's office as examples for Driver Licenses and Passports. Blank asked if those two services are required, which they are not. Sup. Smith said the employees in the Recorder's Office and Treasurer's Office are not being compensated for doing those programs, as they are part of their job descriptions. Cady doesn't see how a part time person would work as she gets phone calls regarding the CAPP at all hours of the day. Cady has contacted HR Consultant with numerous

emails. Discussion was held on part-time verses full-time employment. Renander said they have been coming in early and working through breaks but also putting off stuff that needs to be done. Sup. Bell asked if Cady and Lilienthal have been turning in their overtime, they said they are. Sup. Bell asked if the works not getting done how is more compensation going to get the work done. Renander said the work will get done but they can't keep up this intensity without getting compensated. Lilienthal feels they are staying on top of what they need to be doing. Sup. Agne would like to talk to HR Consultant about it. The County receives 28% of all monies collected and after a \$50,000 threshold the County Attorney's Office receives 5% for office upgrades. Sup. Smith feels we need a clean appropriate way to compensate. The consensus of the Board was to contact HR Consultant and place on the agenda for further discussion.

Engineer Fangmann met with the Board to hire for an Engineer Technician vacancy. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to allow Engineer Fangmann to fill the Engineer Technician vacancy.

Ayes: All

Absent: Kaufmann

Engineer Fangmann gave project updates and discussed conditions of gravel roads.

Moved by Sup. Agne seconded by Sup. Smith to adjourn at 9:45 a.m., to April 16, 2019.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 16, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Auditor Dauber regarding a mandatory employee meeting for our Health benefits.  
Chief Deputy Koranda regarding Kenneth Coffey, Correctional Officer passed orientation effective 3/28/2019.  
Andrew De Haan, ICIT Paying "IT" Forward regarding a possible mid-May assessment.  
Chief Deputy Koranda regarding Jennifer Shook, Correctional Officer has been employed one year effective 4/4/2019.  
ISACS regarding Greene County Master Matrix letter.  
Kent Pedersen, West Branch Lions inviting a supervisor to speak at an upcoming meeting.

Manure Management Annual Updates submitted by:  
BC Pork for a site at 1483 Monroe Avenue, Tipton.  
KJ Farms Inc. for a site in Fairfield Township.

It was noted the following Handwritten Disbursement was issued on 04/11/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419027 for \$281.19-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgden updated the Board on the Freedom Rock. Crist Electric will be doing the electrical work. Pavers will start being laid within the next few weeks with about 15-20 pallets of pavers being delivered.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of April 9, 2019.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #177170-177315 for the period ending 4/6/19 and to be paid on 4/12/19.  
Ayes: All

Chief Deputy Knoche and Chief Deputy Koranda met with the Board. They would like to have Workplace Culture Training for Correctional Officer employees. Sup. Agne said to call Heartland Insurance and ask if that is something they provide.

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul updated the Board on the Board of Health meeting. Public Health is having a difficult time hiring Nurses so they hired a Nurse without following the Compensation Study, which the Board of Health agreed to follow. Discussion was held on the Compensation Study, current employees and hiring. HR Consultant Greufe will be here next week and the Board will discuss this matter at that time.

Weed Commissioner Foulks met with the Board to review the 2019 Destruction of Noxious Weeds Resolution.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution:

**2019 RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS**

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 16<sup>th</sup> day of April, 2019,

That pursuant to the provisions of Chapter 317, 2016, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2019, for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2019, for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle and Marijuana.

Group 3, July 1-15, 2019, for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2019, for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Board of Supervisors  
Cedar County, Iowa  
Ayes: All

The Board reviewed a proposed Certification of Cost Allocation Plan based on the Fiscal Year ending 6-30-18 to establish cost allocations or billings for use in FY2020.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the Certification of Cost Allocation Plan.  
Ayes: All

Discussion was held on providing First Aid, AED and CPR training to courthouse employees, which was discussed at the safety meeting last week. Deputy Fields said having additional employees certified would be an added benefit during a time of need. Nick Frommelt, Dispatcher is certified to teach the class and the cost is \$20 per person to certify. Fields asked the Board whether this should be mandatory or voluntary. Sup. Agne told Fields to see which employees are already certified. Sup. Bell asked how long the certification is. Sup. Kaufmann asked how long the training is. Fields said the certification is for two years and the training last about 4 to 5 hours. Consensus of the Board was to have Fields do a survey asking people if they are certified or if they are interested in being certified and report back.

Engineer Fangmann met with the Board to review and discuss tracked skidloader quotes. Engineer Fangmann recommended the lowest bidder Sinclair Tractor.

<u>Bidder</u>	<u>Make/Model</u>	<u>New Cost</u>	<u>Grapple Bucket</u>
Sinclair Tractor	John Deere 331G	\$58,070.00	\$4,500.00
P & K Midwest	John Deere 331G	\$61,205.00	\$4,350.00
H.D. Cline Co.	Case TV450	\$62,700.00	\$4,250.00

Altorfer                      Cat 299D2 XPS                      \$66,686.00                      \$4,995.00

Moved by Sup. Gaul seconded by Sup. Agne to purchase from the lowest bidder Sinclair Tractor for the John Deere 331G and grapple bucket.

Ayes: All

Engineer Fangmann met with the Board on the 2019 Rock Resurfacing Program request for quotes. Fangmann reviewed a map of the Rock Resurfacing Program. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Engineer Fangmann to request quotes for the 2019 Rock Resurfacing Program.

Ayes: All

Engineer Fangmann gave project updates.

Engineer Fangmann met with the Board to request approval for a utility permit for F & B Communications at Taylor Avenue and Highway 130 and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for F & B Communications and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for F & B Communications at 120<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the utility permit for F & B Communications and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Liberty Communications at 280<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Liberty Communications and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Alliant Energy at Adams Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Alliant Energy and the \$100 fee applies. Sup. Kaufmann feels the fee should be higher.

Ayes: All

Nays: Kaufmann

CPC Director Tishuck met with the Board to give updates on the Mental Health Region. Tishuck discussed the current bills awaiting approval or rejection, possible different levy options and Children's Mental Health bill.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:24 a.m., to April 23, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 23, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Correspondence from Iowa Homeland Security and Emergency management regarding the three-year monitoring requirement for open space-Cedar County HMGP DR-1763.  
Kelley Deutmeyer, ECIA regarding Property Tax legislation.

It was noted the following Handwritten Disbursement was issued on 4/19/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419165 for \$349.42-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgden updated the Board on the Freedom Rock and said currently the pavers are being laid.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of April 16, 2019.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #419028 - #419164 paid on 4/18/2019.  
Ayes: All

Other business Sup. Smith updated the Board on the West Rochester issue after meeting with Environmental & Zoning Director LaRue. LaRue said things are moving forward as requested.

The Board reported on Outreach/Committee Meetings they attended.

GIS Teut met with the Board to discuss the Census Bureau's Local Participant Statistical Areas Program (PSAP). He has received an email regarding the PSAP and would like to enroll and make himself the contact person. Sup. Agne asked the cost and time to be the contact. Teut said he would enroll in webinars and maybe spend a few hours. Discussion was held. Consensus of the Board was to have him see what it all entails and enroll.

Engineer Fangmann met with the Board to discuss hiring Jeff Berge for part-time employment. Due to the Engineering Tech staff shortage and immediate needs Berge has agreed to work two-three days a week for up to one month. His hourly wage will be \$20.00 with no benefits.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve hiring Jeff Berge as part-time for Secondary Roads.  
Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Mechanicsville Telephone at Hayes Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the utility permit for Mechanicsville Telephone and the \$100 fee applies.  
Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Mechanicsville Telephone at Adams Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Mechanicsville Telephone and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

HR Consultant Greufe met with the Board for discussion on compensation study market analysis comparability groups. Alan Beyer-Board of Health, Auditor Dauber, Mary Swan, Wade Winekauf, Laura Twing, Pat Lilienthal-Board of Health, R.N. Program Coordinator Mente, Preparedness Division Manager Butler and Chief Deputy Knoche were in attendance. HR Consultant Greufe provided a handout of the current list of comparability groups including County Government, Other Organizations and Additional Resources. HR Consultant Greufe asked the Board if there are any other Comparability groups or different groups they would like to add or remove from the current list. Discussion was held. The Board feels we need to add the University of Iowa, Eastern Iowa Community College Districts, St. Ambrose University, Wilton Development Corp. and DMACC to the list. Mente and Butler expressed concerns for Public Health recruitment. General discussion was held on comparability's and regions.

The Board recessed for five minutes.

HR Consultant Greufe met with the Board for discussion on compensation for the County Attorney Payment Program (CAPP). Alan Beyer-Board of Health, Auditor Dauber, Mary Swan, Wade Winekauf, Laura Twing, Pat Lilienthal-Board of Health, County Attorney Renander, Assistant County Attorney Blank, Legal Assistant Cady, Legal Secretary Lilienthal, R.N. Program Coordinator Mente, Preparedness Division Manager Butler and Chief Deputy Knoche were in attendance. HR Consultant Greufe provided a powerpoint presentation on how the classification and compensation works. HR Consultant Greufe explained that the additional duties of CAPP is no different than the General Assistance Program that went from Veteran Affairs Office to Case Management or the Passport Program in the Recorder's Office or the Driver's License Program in the Treasurer's Office with no extra compensation. Sup. Kaufmann asked what HR Consultant Greufe's suggestion would be to compensate Cady and Lilienthal without going away from the compensation study. HR Consultant Greufe explained the increase in wage would be reflected by the increase in hours worked. Discussion was held on retroactive pay which hasn't been done in the past and that's why we are doing the comparability study every three to five years. General discussion was held on how other Counties handle the CAPP within the Office from adding additional employees and/or compensation. HR Consultant Greufe recommends waiting until the market analysis study is complete to see if there is an impact or not. Attorney Renander said we might as well quit right now. Sup. Kaufmann said you don't quit, this is something good for Cedar County. Further discussion was held on different options the Board could choose from to compensate employees for adding the CAPP and how other counties have handled it. Sup. Agne said we can't compare to a private sector as the public sector is completely different. HR Greufe said the employees can get a bump in pay within the system as long as it stays within the pay band, which is not his recommendation, and then be prepared as other employees will come forward wanting the same thing. Renander said all employees have downtime but they do not after adding the CAPP to their job duties. Lilienthal asked why they can't receive a stipend. HR Consultant Greufe said it is within their current job description. A stipend happens when an employee is doing a completely different job description. Discussion was held on the Compensation Study and the market analysis. Consensus of the Board was to wait until the market analysis is complete and if the rates change we could implement the new market study before July 1, 2020.

HR Consultant Greufe met with the Board for discussion on procedures and follow-up with Public Health vacancies. Alan Beyer-Board of Health, Auditor Dauber, Mary Swan, Wade Winekauf, Laura Twing, Pat Lilienthal-Board of Health, R.N. Program Coordinator Mente, Preparedness Division Manager Butler and Chief Deputy Knoche were in attendance. The Board of Health has met twice in April and have created an interim Public Health Director position and a part-time position for the current Director, which will be Quality Assurance Coordinator. The Board of Health wants to try this for six months to see if it works and if it does great, if it doesn't they will meet again and reconsider. The interim position is the Preparedness Division Manager with additional roles added from the Director position. Sup. Bell asked the Board of Health members what they thought. Pat Lilienthal feels this trial period will work. Discussion was held on the restructuring of the Public Health Department, job descriptions and how these changes will work within the Compensation Study. After the six month trial period the Board of Health will report back to the Board.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the six month trial period as recommended by the Board of Health.

Ayes: All

Discussion was held on high turn-over rates and shortages in departments. Butler again asked the Board what she is to tell her Nurses regarding wages. HR Consultant Greufe gave a powerpoint presentation showing different options to try and eliminate the shortage in departments and high turn-over rates. Discussion was held. Sup. Kaufmann thanked Public Health employees for coming up and voicing their concerns and that their voices have been heard. Consensus of the Board was to wait until the market analysis is done and review the updated information.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 11:58 a.m., to April 30, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 30, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Koranda regarding Derrick Gray, Correctional Officer passing six month probation effective 4/29/2019.

Treasurer Delaney regarding unclaimed fees.

County Attorney Renander regarding moving Shelly Cady, Legal Assistant and Racheal Lilienthal, Legal Secretary to the maximum pay band within their pay grades. Cady earnings from \$22.62 to \$24.96 per hour and Lilienthal earnings from \$16.16 to \$18.28 per hour.

Public Health Director Christian regarding hiring Teresa Russell, Home Health Nurse effective April 29, 2019 earning \$24.25 per hour.

Christina Davis, Dispatcher Notice of Voluntary Resignation effective 4/18/2019.

Manure Management Annual Updates submitted by:

Lance Schiele for a site in Springdale Township.

Sun Valley Family Farms LLC for a site at 260<sup>th</sup> Street, Tipton.

Dircks Farms Inc.-Eilers Nursery & Finisher Site for a site at 125 National Avenue, Clarence.

Dircks Farms Inc.-Meyer Farmer for a site at 162 National Avenue, Clarence.

It was noted the following Handwritten Disbursement was issued on 4/26/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419166 for \$3,714.75-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. EMA Director Malott said with all the rain we have no issues with flooding due to mitigation done in the last 10 years.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of April 23, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements # 177316-177470 for the period ending 4/20/19 and to be paid on 4/26/19 including lump sum payouts to Kyle Mente and Matt VanBrogen.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Work Request to replace wall tiles in north hallway.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve a 12-month renewal Class C Native Wine with Outdoor Service and Sunday Sales for Buchanan House Winery.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Environmental & Zoning Director LaRue met with the Board to provide an update on 136 West Rochester Avenue, Atalissa. Sup. Kaufmann asked LaRue about the non-agricultural structure ordinances that he was to review. LaRue said we have an ordinance that covers Wind Turbines but not other non-agricultural structures. Sup. Kaufmann also asked if LaRue has communicated with a possible new owner of the Boys Ranch regarding zoning. LaRue said he has been in contact with an individual regarding the Boys Ranch. LaRue said there is an agreement to purchase 136 West Rochester Avenue by Kevin Slutts. Attorney Lee Beine is handling the purchase and would request the Board to give him until July 1<sup>st</sup>. LaRue also said the Downey

property is getting cleaned up and a fence with a gate has been installed. Sup. Bell asked about flooded property buyout three year reporting request. LaRue said he has looked at majority of the properties already.

The Board presented Doug Davis with a Certificate of Service for 30 Years.

Chairperson Smith discussed Marsy's Law with the Board. Marsy's Law is giving victims of crime equal constitutional rights and protections in our state. Iowa is one of only 15 states that does not provide constitutional protections for crime victims. Discussion was held. Consensus of the Board was to have the County Attorney review Resolution and add to next week's agenda for approval.

Lori Elam, Eastern Iowa MHDS Region CEO met with the Board to discuss Region updates. CPC Director Tischuk was in attendance. Elam reviewed HF690-Childrens Mental Health and HF691-Fund Balance Carry Forward. Discussion was held. Further discussion was held on lowering our Mental Health Levy. Elam distributed a handout showing different scenarios.

Moved by Sup. Bell seconded by Sup. Agne to lower the Mental Health Levy by 50% as presented by the Governing Board.

Ayes: All

Mike Lucassen apologized to the Board for the delay of work on the property at 136 W Rochester Ave., Atalissa. Lucassen then thanked Sup. Bell for stopping by the property.

The Board presented Engineer Fangmann with a Certificate of Service for 20 years.

Engineer Fangmann met with the Board to discuss 2019 Rock Resurfacing Program bids. Fangmann received quotes and recommends rejecting all bids. Fangmann will then rebid with an additional time frame and same amount of rock. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Kaufmann to reject all bids and rebid with additional time frame.

Ayes: All

Engineer Fangmann met with the Board to discuss a step wage increase for Alex Hamer.

Moved by Sup. Bell seconded by Sup. Gaul to approve a step wage increase for Alex Hamer, MW II from \$18.88 to \$19.99 effective May 14, 2019.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Windstream at Highway 38 north of Stanwood and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Windstream and the \$100 fee applies.

Ayes: All

Auditor Dauber met with the Board to discuss a request from the County Attorney's Office for a Budget Amendment due to the bump in pay for Cady and Lilienthal. Dauber explained the purpose of a Budget Amendment is for unforeseen expenses. Sup. Bell requested Dauber to consult an ISAC attorney on this situation. Dauber will get more information and report back.

Moved by Sup. Agne seconded by Sup. Kaufman to adjourn at 10:05 a.m., to May 7, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 7, 2019 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Rick Fleshin regarding Sheriff Wethington and wages paid to County employees.  
Denny Carney, Custodian Notice of Retirement effective 6/28/2019.  
CPC Director Tischuk requesting clarification regarding Department Heads attending Board Meetings and other participating meetings.  
Kristi Harshbarger provided more information concerning the budget amendment for the County Attorney.

It was noted the following Handwritten Disbursement was issued on 5/3/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419313 for \$6,509.35-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. EMA Director Malott gave updates on the rain totals and river levels. Overall, we are in good shape. Larry Hodgden updated the Board on the Freedom Rock. Landscaping is almost done with very few pavers left. The Freedom Rock Committee paid for sod to be placed around the rock and also removal of a tree stump along with placing sod over that area.

The Board presented Denny Carney with a Certificate of Service for 10 years.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of April 30, 2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #419167 - #419312 paid on 5/02/2019.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Sup. Bell addressed Sup. Smith on why she was answering questions to the EMA/911 meeting in which Sup. Bell and Sup. Agne are the designees. Sup. Smith replied that she was called into the City Hall to explain what the meeting was about and answer questions.

Environmental & Zoning Director LaRue met with the Board to set public hearing dates for following rezoning petition: Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel “A” located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to set the public hearing dates to May 21, 2019 at 9:00 a.m. and May 28, 2019 at 10:00 a.m.

Ayes: All

Absent: Kaufmann

The Board presented Jeff Smith with a Certificate of Service for 15 years.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Recorder Bahnsen, Assessor Marx, County Attorney Renander, Treasurer Delaney, CPC Director Tischuk, Public Health Director Christian, EMA Director Malott, Sheriff Wethington, Conservation Director Dauber, Engineer Fangmann, Auditor Dauber, Environmental and Zoning Director LaRue and GIS Teut. Sup. Smith addressed CPC Director Tischuk's on her request for clarification regarding Department Heads attending Board Meetings and other participating meetings. Consensus of the Board was the Department Heads should attend and if unavailable they may send someone to represent them.

County Attorney Renander, Assistant County Attorney Blank, Legal Assistant Cady and Legal Secretary Lilienthal met with the Board to discuss the request for a budget amendment. Recorder Bahnsen, Treasurer Delaney and Auditor Dauber were in attendance. Renander said they need a decision today for them to decide if they will continue the CAPP. Cady said they are offering a service only for Cedar County not a product like driver's license and hunting/fishing license that can be done elsewhere. Discussion was held. Sup. Kaufmann entered the Boardroom at 9:43 a.m. Sup. Agne said he is fine as long as it's not changing the bottom dollar. Auditor Dauber explained how the request will work without changing the bottom dollar. No decisions were made on the FY19/20 budget.

Engineer Fangmann met with the Board to review rotary mower quotes. Discussion was held. Trade-in value of our current rotary mower is \$5,500. Including the trade in the new purchase price will be \$16,000.

Moved by Sup. Bell seconded by Sup. Agne to approve the proposed quote for a new rotary mower.

Ayes: All

Auditor Dauber and CPC Director Tischuk met with the Board to discuss lowering the mental health levy. Tischuk explained that the Board made a motion to decrease the levy by 50% last week. Discussion was held. Auditor Dauber said the new levy rate will be \$.21976 for FY19/20.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the revised FY19/20 County Budget to reflect the Mental Health levy rate of \$.21976.

Ayes: All

Auditor Dauber met with the Board to set public hearing dates for FY18/19 budget amendment. Dauber reviewed proposed changes.

Moved by Sup. Kaufmann seconded by Sup. Bell to set May 28, 2019 at 9:00 a.m. for the public hearing for FY18/19 budget amendment.

Ayes: All

Auditor Dauber explained that the Secretary of State would be placing our County seal on ballots going forward. Discussion was held. Consensus of the Board was to go ahead with our current County seal.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:27 a.m., to May 14, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 14, 2019 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Tim Hamer regarding Secondary Roads continual rock problem.

Patty Hamann, Veterans Affairs Service Officer for approved April reports and approved March minutes.

Gary Crock, Solid Waste Director regarding hiring Brian Stoneking, Operator effective 5/13/2019.

Tipton Public Library regarding April 2019 Director's report.

City of Tipton regarding Notice of Proposed Annexation titled Lamp Annexation.

Conservation Director Dauber regarding hiring Corey Wallick, seasonal effective 5/13/2019.

Risk Management Solutions of Iowa, Inc. regarding Heartland MVR reviews for 2019.

Cedar County Board of Health regarding hourly pay increases for Kim Mente, RN from \$23.77 to \$25.77 and Deana Drumbarger from \$24.96 to \$26.96 effective May 6, 2019.

Cedar County Clerk's Office for fees collected for the Month of April 2019.

It was noted the following Handwritten Disbursement was issued on 5/10/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419314 for \$1,690.92-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Agne to approve the Board Minutes of May 7, 2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #177471-177614 for the period ending 5/4/2019 and to be paid on 5/10/2019 including a payout for Matt VanBrogen.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to approve a renewal 12 month Class E Liquor License, Class B Wine Permit, Class C Beer Permit with Sunday Sales for Kum & Go.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to discuss the General Assistance Program. The General Assistance Program is seeing a higher volume of individuals in need. They continue to help with the food but individuals are also looking for personal hygiene supplies, diapers and baby food. They would like to host a "drive" to collect items needed. Sup. Smith asked if they have contacted Procter and Gamble. Conrad has reached out to Procter and Gamble in the past but has not heard back from them in recent messages left. Conrad would also like to place boxes in other places like local churches for items. Sup. Agne mentioned to check with consortium. Sup. Bell feels it is a good idea to host a "drive" on a specific day maybe quarterly or twice a year. Consensus of the Board was to have the General Assistance Program host a "drive" to collect needed items.

Environmental & Zoning Director LaRue met with the Board to discuss the three year monitoring for open spaces—Cedar County HMGP DR-1763. EMA Director Malott was in

attendance. LaRue said he went to all addresses and each address is being used as intended for open green space. LaRue asked if the zoning classes should be removed. Sup. Bell said it wouldn't hurt.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the three year monitoring for open spaces—Cedar County HMGP DR-1763 letter.

Ayes: All

Absent: Kaufmann

The Board recessed for ten minutes.

Floyd Tabor, City of Tipton met with the Board to discuss tree removal on the fence line at the old County farm. Engineer Fangmann was present. Tabor would like to get County heavy equipment to clean out the fence line below their power line within the next six to twelve months. Fangmann hasn't looked at this area and asked if he will need to haul the piles out or if he could burn them. Fangmann also said it would be after July 1<sup>st</sup> and he would bill the County Farm for the work being done. Discussion was held. Sup. Bell asked if the City of Tipton would work with Cedar County to help with tree removal. Tabor said they would help, the pile could be burned and he would talk to the City about paying for half the bill. Consensus of the Board was to have the City of Tipton and Cedar County Secondary Roads work together on this project.

Engineer Fangmann met with the Board to discuss 2019 Rock Resurfacing quotes. Fangmann discussed the bids per ton and delivered along with other options possible for future years due to the price increase. The quotes submitted as follows:

	As Quoted in Cost/Ton Hauled			
	Wendling Quarries DeWitt	Weber Stone Anamosa	Moyna Materials Cedar Rapids	River Products Iowa City
Prices at Quarry /Producer	Peden/Others	Onion Grove	Cedar Rapids	Ernst
Class A stone	\$6.70/\$8.50/\$9.50	\$10.25	\$10.00	\$6.06/\$8.06
1" Roadstone	\$6.70/\$8.50/\$9.50	\$10.25	\$10.00	\$6.06/\$8.06
Modified subbase	\$6.70/\$8.50/\$9.50	\$10.75	\$10.00	\$6.06/\$8.06

Delivered Price per District:

District 1	\$13.60	\$14.50	\$13.75	
District 2	\$13.60	\$13.00	\$14.50	
District 3	\$12.75	\$12.50	\$15.25	
District 4	\$12.75	\$12.50	\$16.00	
District 5	\$12.20	\$15.25		
District 6	\$11.50	\$14.25		
District 7	\$11.00	\$14.75		
District 8	\$9.75			\$9.94
District 9	\$10.20			\$10.46
District 10	\$12.20			

The total cost for acceptance of the bids as he recommends would be \$1,426,800.00. Sup. Bell don't want to hold tax payers hostage to prove a point with the bidders.

Moved by Sup. Bell seconded by Sup. Gaul to go with Engineer Fangmann's recommendation and award the rock quotes as follows:

District 1, 5, 6, 7, 10 Wendling Quarries

District 2, 3, 4 Weber Stone

District 8, 9 River Products Co. Inc.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board to discuss Iowa DOT agreement for use of local agency roads for incident management temporary detour routes. Fangmann explained that when Interstate 80 closes due to an incident Iowa DOT has established incident detour routes. Iowa DOT will post embargoed bridges and place signage in our right-of-way. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve Iowa DOT incident detour routes as presented.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 10:00 a.m., to May 21, 2019.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 21, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Treasurer Delaney regarding a list of property owners under tax suspension.  
HR Consultant Greufe regarding an IBEW meeting inviting the Board to attend.  
Treasurer Delaney regarding Ashli Williams, Clerk successfully completing her probationary period effective 5/13/2019.  
Treasurer Delaney regarding Casandra Byrd, Clerk successfully completing her probationary period effective 5/13/2019.

It was noted the following Handwritten Disbursement was issued on 5/17/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419488 for \$2,309.61-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Agne seconded by Sup. Bell to approve the Board Minutes of May 14, 2019.  
Ayes: All  
Abstain: Kaufmann

Moved by Sup. Agne seconded by Sup. Kaufmann to approve a five-day Class C Liquor License with Outdoor Service effective 6/6/2019 for Bev the Barbarian for an event at the Fairgrounds.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #419315 - #419487 paid on 5/16/19.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Heartland Insurance Risk Pool Agreement.  
Ayes: All

Sup. Smith and Sup. Kaufmann were contacted via email regarding the use of the Cedar County flag in the vestibule by The Freedom Rock committee. They want to fly the Cedar County flag along with the five branches of services flags on the five flag holidays behind the retaining wall of the Freedom Rock. Sup. Bell mentioned we need more flags for backups and Auditor Dauber is looking into this. Discussion was held.

Moved by Sup. Agne seconded by Sup. Bell to allow The Freedom Rock to fly the Cedar County flag on the five flag holidays as requested.  
Ayes: All

The Board recessed for five minutes.

At 9:00 a.m. the public hearing was opened for review/consideration/action on the following petition: Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel “A” located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less. Environmental and Zoning Director LaRue, Margie Griffin, Deputy Knoche, Deputy McNeill, Keith Sanders, Scott Sanders,

Laura Twing, Deputy Sorgenfrey, Mary Swan and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Discussion was held on the scoring and the Land Use Plan. The Planning and Zoning Committee looked at this piece of land as location versus the Land Use Plan rating. Keith Sanders explained he would like to build a 40' x 80' shop house on the farm where he grew up. Sup. Bell asked LaRue if we could put a conditional rezoning on this property. LaRue explained how conditional rezoning works with two dwellings. Keith said if there was a way to not rezone or split the property he was willing to make it work. LaRue said the problem is when the property owner then rents out the separate dwelling is when it needs to be split and not under conditional rezoning. Sup. Bell said the intent of the land use plan is good but also understand what Keith Sanders wants to do which is why he suggested conditional rezoning. The problem then is if they are separated out and then allowed to sell it down the road. Discussion was held on the different options of conditional rezoning which would not allow renting. Consensus of the Board was to allow the Sanders's to talk with their attorney and bank and have LaRue talk with the County Attorney and come up with something mutually agreeable for the second public hearing on May 28<sup>th</sup>.

Engineer Fangmann met with the Board to request approval for a utility permit for Eastern Iowa light & Power for 1325 Jackson Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the utility permit for Eastern Iowa Light and Power and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Clarence Telephone Company at 120<sup>th</sup> & Vermont and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for Clarence Telephone Company and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

Treasurer Delaney met with the Board to discuss abatement of taxes. Delaney explained majority of the tax dollars are buildings on leased land that no longer exist.

Moved by Sup. Kaufmann seconded by Sup. Bell to abate the taxes, penalty and interest, adopt the following resolution:

#### RESOLUTION

Be it resolved this 21st day of May, 2019 pursuant to the Code of Iowa, Chapter 445.16 that the Cedar County Board of Supervisors have directed the Cedar County Treasurer to abate taxes, penalties and interest on the following:

<u>NAME</u>	<u>YEARS</u>	<u>TAXES</u>
City of West Branch	2017/2018-2018/2019	\$ 14.00
Luedeke, Roger	2009/2010-2018/2019	\$ 1,080.00
Sams, Travis & LeaAnne	2010/2011-2018/2019	\$ 1,080.00
Schenkel, Peggy	1991/1992-1994/1995	\$ 756.00
Koch, Tory & Sheila	2008/2009-2009/2010	\$ 298.00
New Horizon FS	2012/2013-2013/2014	\$ 431.00
LaMar Adv of Quad Cities	2007/2008	\$ 14.00
LaMar Adv of Quad Cities	2010/2011	\$ 462.00
LaMar Adv of Quad Cities	2013/2014	\$ 196.00
Davis, Beverly	2015/2016-2016/2017	\$ 666.00

Brown, Gretchen	2007/2008-2014/2015	\$ 1,482.00
Moeller, Corinna	2011/2012-2013/2014	\$ 200.00
Seastrom, Martie & Todd	2014/2015-2015/2016	\$ 86.00
Sexton, Paul & Myrtle	2009/2010	\$ 170.00
Moffit, Jay	1996/1997-2018/2019	\$ 5,354.00
Stockman, Virgil	1998/1999-2018/2019	\$ 3,814.00
Tika, Sam	2006/2007-2018/2019	\$ 128.00
	<b>TOTAL</b>	<b>\$16,231.00</b>

Approved and adopted this 21<sup>st</sup> day of May, 2019

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:35 a.m., to May 28, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 28, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
HR Consultant Greufe regarding Public Health adjusting wages outside of current study.  
Public Health Director Christian advising Bonnie Butler has been appointed Interim Director effective June 1, 2019 with an hourly rate of \$32.47.  
Brad Bahnsen, MW II Notice of Voluntary Resignation effective 6/7/2019.

Manure Management Annual Updates submitted by:  
Jeff Salsbery for a site at 1334 Old Muscatine Road, Tipton.  
David Meyer for a site at 1823 Yankee Avenue, New Liberty.

It was noted the following Handwritten Disbursement was issued on 5/24/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419489 for \$3,636.00-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 21, 2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #177615-177768 for the period ending 5/18/2019 and to be paid on 5/24/2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Gaul to approve a step wage increase for Jamie Martin, MW I from \$17.51 to \$18.61 effective June 3, 2019.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to authorize Chairperson Smith to sign Contracts for Wendling Quarries Inc. for Districts 1, 5, 6, 7 and 10.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to authorize Chairperson Smith to sign contracts for Weber Stone Co. Inc. for Districts 2, 3 and 4.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize Chairperson Smith to sign contracts for River Products Co. for Districts 8 and 9.

Ayes: All

Engineer Fangmann met with the Board to discuss the sale of Bridge FHWA #104650 located in Section 15 of Dayton Township over Mill Creek. The bridge is on a legal road but is no longer open. Fangmann said the bridge is historical and is on the National Registry. Discussion was held. Assistant County Attorney Blank recommended a public sale of the bridge by bids.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the sale of Bridge FHWA #104650 and set a public hearing for opening bids at 9:00 a.m. on June 11, 2019.

Ayes: All

Engineer Fangmann met with the Board to discuss the 2020 Motor Grader quote. Engineer Fangmann reviewed the new motor grader quote. Fangmann is requesting to purchase a Caterpillar 140M3 Motor Grader. The previously used unit 424 will be traded with a trade-in value of \$55,000. Net price with trade-in of unit 424 is \$246,890. The estimated delivery date of the Caterpillar 140M3 will be approximately twenty five weeks. Sup. Bell asked about a rebuilt unit. Fangmann said rebuilds are not cost effective.

Moved by Sup. Kaufmann seconded by Sup. Gaul to purchase a Motor Grader on the recommendation of Engineer Fangmann.

Ayes: All

At 9:00 a.m., the Board held the public hearing on the proposed FY18/19 County Budget Amendment. Engineer Fangmann, CPC Director Tischuk and Conservation Director Dauber were present. Auditor Dauber reviewed the proposed FY 18/19 budget amendment.

Moved by Sup. Bell seconded by Sup. Ange to approve and adopt the proposed FY18/19 County Budget amendment, as presented, and authorize Chairperson Smith to sign documentation pertaining to the amendment.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the FY18/19 Appropriation Resolution, as presented, and authorize Chairperson Smith to sign documentation.

### **APPROPRIATIONS RESOLUTION**

*BE IT RESOLVED this 28<sup>th</sup> day of May 2019, to change the Appropriation made July 1, 2018 for the following department for Fiscal year 2018-2019.*

Board of Supervisors – From \$239,036 to \$240,536  
(217,540 Fund 01000; 22,996 Fund 02000)

County Treasurer – From \$413,784 to \$427,890  
(323,003 Fund 01000; 104,887 Fund 02000)

County Sheriff – From \$3,634,490 to \$3,678,990  
(2,351,191 Fund 01000; 666,876 Fund 02000; 660,923 Fund 11000)

County Attorney – From \$370,993 to \$370,993  
(273,953 Fund 01000; 97,040 Fund 02000)

Medical Examiner – From \$45,000 to \$55,000  
(55,000 Fund 01000)

Courthouse – From \$214,240 to \$238,240  
(209,566 Fund 01000; 28,674 Fund 02000)

Public Health – From \$ 460,957 to \$ 462,557  
(336,258 Fund 01000; 122,699 Fund 02000; 3,600 Fund 29000)

911 Coordinator – From \$ 48,512 to \$ 51,512  
(29,645 Fund 01000; 21,867 Fund 02000)

Relief – From \$31,325 to \$36,325  
(36,325 Fund 01000)

Veterans Affairs – From \$98,000 to \$103,200  
(88,216 Fund 01000; 9,984 Fund 02000; 5,000 Fund 29500)

Conservation – From \$604,953 to \$663,203  
(587,847 Fund 01000; 72,456 Fund 02000; 2,900 Fund 26000)

Secondary Roads – From \$7,857,600 to \$8,257,600

(8,257,600 Fund 20000)

Pioneer Cemetery – From \$20,000 to \$40,000  
(40,000 Fund 06000)

Non-departmental – From \$3,513,523 to \$3,527,847  
(284,523 Fund 01000; 221,526 Fund 02000; 2,653,718 Fund 11000; 35,000 Fund  
28000; 333,080 Fund 34000)

Ayes: All

Engineer Fangmann explained to the Board the grant for a new hydro mulch unit has an additional \$25,000 cost due to Tier 4, which is not budgeted. Consensus of the Board was to wait until next year.

Engineer Fangmann gave project updates.

The Board recessed until 9:30 a.m.

The public hearing was opened at 9:30 a.m. for a Construction Permit Application filed by PJ Farms Inc. for one new 1,500 head deep pit swine finisher confinement building at an existing swine confinement facility. The location of the operation is in Section 33 of Springfield Township. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing master matrix score of 480.

Moved by Sup. Bell seconded by Sup. Agne to approve the Construction Permit Application for PJ Farms, Inc.

Ayes: All

The Board recessed until 10:00 a.m.

At 10:00 a.m. the public hearing was opened for review/consideration/action on the following petition: Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel “A” located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less. Environmental and Zoning Director LaRue, Keith Sanders, Scott Sanders and Engineer Fangmann were in attendance. A Conditional Rezoning Agreement was drafted and reviewed. Keith and Scott both explained they want the parcel split into two different parcels for banking and finance purposes. Sup. Kaufmann asked what other options we have. LaRue said the Planning and Zoning Committee approved the rezoning by ignoring the Land Use Plan. Assistant County Attorney Blank was called to Boardroom. Sup. Bell asked if we split the parcel if we could still have a conditional rezoning. Blank said no and 20 years down the road, the courts might not uphold the conditional rezoning. Sup. Kaufmann thinks the Land Use plan should consider families to be able to live near one another. Sup. Agne also thinks the Land Use plan needs to consider the people and the intent. Discussion was held on how to vary from the Land Use Plan without throwing the Plan out of use. The possibility of an additional policy to the Land Use Plan was discussed. Sup. Bell said if a policy is best practice it needs to be done before approve this rezoning. Criteria was discussed for a policy for the Land Use Plan. Engineer Fangmann stated the driveway can be expanded to the north by 20’. Consensus of the Board was to give LaRue and Blank 30 days to write up a policy to vary off the Land Use Plan for special rezoning purposes for case by case.

Moved by Sup. Bell seconded by Sup. Kaufmann to table the following petition until a later date: Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel “A” located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:55 a.m., to June 4, 2019.  
Ayes:

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 4, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
HR Consultant Greufe regarding a timeframe for the market analysis.  
CPC Director Tischuk regarding an updated Cash Report for FY19.  
Administrative Assistant Hamdorf regarding the hiring of Alicia Gritton, Custodian effective June 17, 2019 with an hourly wage of \$14.93.

Manure Management Annual Updates submitted by:  
FOHNE, INC for a site at 866 160<sup>th</sup> Street, Mechanicsville.  
T/J West for a site at 2378 310<sup>th</sup> Street, Durant.  
James Wilkins for a site at 2028 230<sup>th</sup> Street, Bennett.  
Kenny's Finisher for a site at 937 305<sup>th</sup> Street, Atalissa.

It was noted the following Handwritten Disbursement was issued on 5/31/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419613 for \$3,693.58-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith

Chair Pro Tem Agne addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 28, 2019.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #419490 - #419612 paid on 5/30/2019.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Mike Herring updated the Board regarding the Freedom Rock. Herring told the Board the blank pavers will be engraved soon, reviewed a brochure for the dedication ceremony and explained the events of the ceremony.

EMA Director Malott met with the Board to declare Cedar County a disaster area for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chair Pro Tem Agne to sign the following resolution:

#### RESOLUTION

WHEREAS; Cedar County, Iowa has suffered severe damage caused by heavy rains and flash flooding occurring on and about the 29<sup>th</sup> day of May, 2019 and,

WHEREAS; extensive damage was caused to public property, streets, and city facilities and to damage was also caused to private business, inventory, facilities, homes, land, and,

WHEREAS; the damage has resulted in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of Cedar County, Iowa and,

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate repairs, and meet restoration requirements;

NOW, THEREFORE; I, by virtue of the authority provided by the Cedar County Board of Supervisors and by the Iowa Civil Emergency Preparedness Act (NMSA 1978, 12-10-01 to 12-10-11) do hereby declare Cedar County, Iowa to be a disaster area for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

DONE at the Cedar County Courthouse, this 4<sup>th</sup> day of June, 2019.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to discuss hiring an additional Engineering Technician I. Fangmann explained his office is short two Engineering Technician I positions. Fangmann has it budgeted to hire two positions. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Kaufmann to authorize Engineer Fangmann to hire two Engineering Technician I.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a step wage increase for Todd Duckett, MW I from \$17.51 to \$18.61 effective June 10, 2019.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to request approval for a utility permit for Windstream for 305<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for Windstream and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Recorder Bahnsen, GIS Teut, Engineer Fangmann, Auditor Dauber, EMA Director Malott, Assessor Marx, Conservation Director Dauber, Interim Public Health Director Butler, Sheriff Wethington, Chief Deputy Knoche, Treasurer Delaney, Environmental and Zoning Director LaRue and County Attorney Renander.

The Board recessed until 9:45 a.m.

Judy Funk, Consultant to Heartland Insurance Risk Pool met with the Board and presented the projected FY19/20 renewal rates. Discussion and explanation was held. The mod factor for FY19/20 will be .82.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve and authorize Chair Pro Tem Agne to sign the FY19/20 renewal rates presented to the Board.

Ayes: All

Absent: Smith

Sup. Gaul questioned nepotism regarding the Custodian new hire. Administrative Assistant Hamdorf said HR Consultant Gruefe conducted the interviews and was responsible for the hiring process. The job description for the Administrative Assistant to the Auditor was changed prior to the interviews and hiring process. The Administrative Assistant to the Auditor job description change includes supervising the Custodian positions.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:14 a.m., to June 11, 2019.  
Ayes: All  
Absent: Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chair Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 11, 2019 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Adam Dake, Mechanic Crew Leader Notice of Voluntary Resignation effective on 6/21/2019.  
Conservation Director Dauber regarding hiring Chance Koch, temp effective June 3, 2019.  
Conservation Director Dauber regarding Reed Russell, Park Ranger completion of six month probation period effective June 10, 2019.  
Chief Deputy Knoche regarding Nicholas Frommelt, Dispatch 2-year completion of service effective May 26, 2019.  
Lisa Jones, Attorney at Law regarding a letter to Mary Swan.  
Iowa Department of Cultural Affairs regarding Downey School, 212 Broadway Street, Downey is listed in the National Register of Historic Places effective May 28, 2019.

Manure Management Annual Updates submitted by:  
BC Pork Farms for a site at 1621 Washington Avenue, Bennett.  
John Wiese for a site at 1348 Vermont Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 6/7/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419614 for \$4,576.53-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Agne seconded by Sup. Bell to approve the Board Minutes of June 4, 2019.

Ayes: All

Abstain: Smith

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #177769 - #177917 for the period ending 6/1/2019 and to be paid on 6/7/2019.

Ayes: All

Absent: Kaufmann

Administrative Assistant Hamdorf asked the Board for advice on the Cedar County flag re-creation. Hamdorf explained to the Board that Martin's Flag doesn't have the artwork on file any longer. Hamdorf reached out to another company but the current picture can't be used. Consensus of the Board was to retake a photo and resubmit.

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the FY19/20 Support Agreement and Information Technology Services Agreement Statement of Work between "Solutions", Inc. and Cedar County and the FY19/20 Licensed Code Support Agreement between "Solutions", Inc. and Cedar County .

Ayes: All

Absent: Kaufmann

CPC Director Tischuk met with the Board to discuss the Memorandum of Understanding for River Bend Transit. Discussion was held. Tischuk reviewed the agreement and the only change made was the rate increased from \$6 to \$8.

Moved by Sup. Bell seconded by Sup. Agne to approve and allow Chairperson Smith to sign the new Memorandum of Understanding for River Bend Transit.

Ayes: All

Absent: Kaufmann

CPC Director Tischuk met with the Board to discuss the NaCo Live Healthy Program. The press release is being reviewed after the changes have been made. Once Tischuk has received the press release back, Public Health will help distribute.

Engineer Fangmann met with the Board to discuss right-of-way easement donations amongst government entities. Fangmann referred to Red Star Road project and the City of Tipton would waive the cost of the easement. The City of Tipton then would ask the same be done for them on a project they might have in the future. Sup. Bell said as long as it didn't interfere with the County's usage he doesn't see a problem. Consensus of the Board was to allow easement donations amongst government entities.

Moved by Sup. Bell seconded by Sup. Gaul to approve a step wage increase for Perry Pelzer, Mechanic I from \$17.62 to \$18.72 effective June 17, 2019.

Ayes: All

Absent: Kaufmann

At 9:00 a.m. Engineer Fangmann met with the Board to open bids for a bridge located at Section 15, T82N R2W in Dayton Township over Mill Creek (FHWA #104650). The bid submitted:

Micky Thurston            \$26.00

Engineer Fangmann said he has received a letter from the Iowa Department of Cultural Affairs regarding this bridge will remain on the register. Fangmann will issue a permit to work in the right of way to remove bridge and then do a road vacation once the project is completed.

Moved by Sup. Bell seconded by Sup. Agne to accept the bid of \$26 submitted by Micky Thurston for the purchase of bridge FHWA #104650.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board to request approval for a utility permit for Mediacom for X40 and F44 and waive the \$100 fee.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for Mediacom and waive the \$100 fee.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board to request approval for a utility permit for Eastern Iowa Light & Power for 109 Monroe Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for Eastern Iowa Light & Power and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board to request approval for a utility permit for Eastern Iowa Light & Power for 2181 Ocean Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the utility permit for Eastern Iowa Light & Power and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:21 a.m., to June 18, 2019.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 18, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Patty Hamann, Veterans Affairs Service Officer for approved May reports and approved April minutes.

Ira Bowman, President at The Ranch regarding a letter no longer needing special use permit. Chief Deputy Koranda regarding Elisabeth Gardner, Correctional Officer eligible for two-year rate change to \$18.19 effective 6/12/2019.

Iowa Department of Natural Resources regarding Notice of Intent to Issue a Permit for PJ Farms Inc. Site, Facility ID #68054.

Deputy Assessor Lemburg regarding hiring Marilyn Carney, part-time Clerk with a starting wage of \$14.00/hour effective July 1, 2019.

Cedar County Clerk's Office for fees collected for the month of May 2019.

Manure Management Annual Updates submitted by:

Snider Farms-Site 1 for a site at 4315 Oasis Road SE, West Branch.

Ray Slach-Site 6 for a site at 241 310<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419796 for \$1,310.02-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgden said a tent is placed over the Freedom Rock for painting. Once the painting is done a small tent will be covering the rock until the dedication ceremony on June 29<sup>th</sup>.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of June 11, 2019.

Ayes: All

Abstain: Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to approve a 12 month renewal Class C Beer Permit, Class B Wine Permit with Sunday Sales for Ganesh Travel Plaza.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve a Handwritten Warrant #419797 in the amount of \$776.64 payable to Visa.

Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #419615 - #419795 paid on June 13, 2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Agne seconded by Sup. Gaul to approve renewal cigarette permit for FY19/20 for the following:

Kum & Go #267

Pilot Travel Center #496

Sharda LLC

TJ's Gas & Grub

Ayes: All

Engineer Fangmann met with the Board for discussion on hiring George Morrell and David Lissau for an Engineering Technician I position.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve hiring George Morrell with a starting wage of \$20.13 per hour effective 7/15/2019 and David Lissau with a starting wage of \$20.13 per hour effective 7/22/2019.

Ayes: All

Engineer Fangmann met with the Board to request approval for the following utility permits for Windstream and the \$100 fee applies:

S01-T27-R79—Vermont Avenue & 325<sup>th</sup> Street

S01-T27-R82—142<sup>nd</sup> Street

S01-T27-R81—205<sup>th</sup> Street & Virginia Avenue

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permits for Windstream and the \$100 fee.

Ayes: All

Engineer Fangmann gave project updates.

Sup. Bell asked Sheriff Wethington for an update on West Rochester property. Wethington said the deed hasn't been signed yet.

Sup. Kaufmann asked if Environmental & Zoning Director LaRue has more information from the discussion held on the March 26, 2019 meeting regarding deconstruction of non-agriculture single use structures. Administrative Assistant Hamdorf will follow up with LaRue for an appointment with the Board.

Administrative Assistant Hamdorf updated the Board on the Cedar County Flag. Hamdorf contacted the Herbert Hoover Museum for a digital image. The flag has been ordered.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:10 a.m., to June 25, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 25, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Chief Deputy Knoche regarding Charles Carlson, Maintenance completing six-month probation period effective June 14, 2019.

County Attorney Renander reappointing Chris Surls as his representative on the Compensation Board for a 4-year term.

Assistant County Attorney Blank regarding "First Amendment Auditors" interactions with public employees.

Sheriff Wethington reappointing Randy Amosson as his representative on the Compensation Board for a 4-year term.

Treasurer Delaney reappointing Jim Reeve as her representative on the Compensation Board for a 4-year term.

Al Reinboldt, Cedar County resident appealing his 2019 County Tax Assessment received by County Assessor.

West Branch Public Library updates.

Manure Management Annual Updates submitted by:

Lee Crock for a site at 1230 200<sup>th</sup> Avenue, Mechanicsville.

Dale and Jason Vincent for a site at 360 310<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on 6/21/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419798 for \$1,076.94-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgeden asked the Board if they would like reserve parking and seating for Freedom Rock Dedication Ceremony. Consensus of the Board was to leave the spot for others to utilize.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of June 18, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #177918-#178070 for the period ending 6/15/2019 and to be paid on 6/21/2019 including a payout to Brad Bahnsen and Secondary Roads Comp time payout. Solid Waste Comp time payout disbursements #178071-178076 to be paid on 6/21/2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve a Utility Permit for Windstream at 2221 Atalissa Rd including the \$100 fee.

Ayes: All

The Board presented Greg Bell with a five year Certificate of Service.

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the FY19/20 Salary letters.

Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve a job classification change and wage increase for Perry Pelzer, Parts Manager Crew Leader with an hourly wage of \$19.22 effective June 24, 2019.

Ayes: All

Auditor Dauber met with the Board for approval on the FY2019/2020 Resolutions.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the issuance of weekly County checks for EFT self-funded health claims and adopt the following:

### RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2019; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 25<sup>th</sup> day of June 2019.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Property Tax Credits/Exemptions to be funded at 100% for Homestead, Disabled Veteran's Homestead, Elderly and Military and adopt the following:

### RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2019 through June 30, 2020, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2019 through June 30, 2020 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran's Homestead Credit	100%

Low-Income, Elderly, Disabled Credit      100%  
Military Exemption                              100%

Passed and approved this 25th day of June 2019.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Departmental Appropriations for FY19/20 for all departments funded at 100%.

#### APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2019, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1.      The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.

Section 2.      Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2019.

Section 3.      In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4.      If at any time during the 2019-2020 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5.      The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2019-2020 budget year.

Section 6.      The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2020.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 25, 2019, the vote thereon being as follows:

Ayes: Smith, Gaul, Kaufmann, Agne, Bell

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Rural Services Transfer to the Solid Waste Department and adopt the following:

#### TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2019-2020, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

1)      A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2019.

2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2020.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 25, 2019, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith, Bell

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Rural Services Transfer to the Secondary Road Department and adopt the following:

#### RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2019-2020 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 shall not exceed the sum of \$2,574,567.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 25, 2019, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith, Bell

Sup. Kaufmann asked the Board if Assessor Marx should respond to Al Reinboldt's concerns. Consensus of the Board was to have Marx respond with an explanation.

Sup. Smith told the Board that Environmental & Zoning Director LaRue will provide updates next week to the Board on ongoing issues.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 8:56 a.m., to July 2, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 2, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Brian Wagner, Tipton City Manager regarding a letter of support for Tipton's BUILD grant application.

HR Consultant Greufe regarding new union contract that went into effect July 1, 2019 for Jail/Dispatch.

Cedar County Veterans Affairs regarding re-appointment of Mike Male and Robin Housley to the Veterans Affairs Commission.

Assessor Marx response to the Board regarding Al Reinboldt's email appealing his 2019 County Tax Assessment.

Iowa Department of Natural Resources regarding the Construction Permit issued for PJ Farms, Inc.

Manure Management Annual Updates submitted by:

Cedar Hill Farm for a site at 298 190<sup>th</sup> Street.

Dircks Farms Inc. for a site at 1411 110<sup>th</sup> Street, Clarence.

East 200 Finishers for a site at 1380 120<sup>th</sup> Street, Clarence.

Kevin Andersen for a site at 843 National Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 6/28/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419799 for \$13,367.65-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith

Chair Pro Tem Agne addressed the public for comments. Larry Hodgden thanked the Board and the rest of the Courthouse for the support and help with the Freedom Rock.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of June 25, 2019.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize and approve Handwritten Warrants #419969 - #419971 to the following to purchase new vehicles:

Brown's West Branch in the amount of \$24,744.00.

Brown's West Branch in the amount of \$30,798.00.

West Branch Ford in the amount of \$19,995.00.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #419800 - #419968 paid on 6/27/2019.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Sup. Kaufmann asked if Assessor Marx responded to Al Reinboldt's email concerning appealing his 2019 County Tax Assessment. It appeared she responded only to the Board by email. Sup. Kaufmann requested Marx respond to Reinboldt's email.

The Board discussed their Compensation Representatives. Discussion was held. Consensus of the Board was to contact Doug Schroeder and Ken Fawcett and report back.

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Sheriff Wethington, Auditor Dauber, CPC Director Tischuk, Veterans Affairs Service Officer Hamann, Recorder Bahnsen, Assessor Marx, Treasurer Delaney, Engineer Fangmann, Interim Public Health Director Butler, County Attorney Renander, EMA Office Manager Freet, GIS Teut and Conservation Director Dauber.

The Board recessed until 10:00 a.m.

The public hearing was opened at 10:00 a.m. for a Construction Permit Application filed by Hermiston Farms Inc. for one new 2,400 head deep pit swine finisher confinement building at an existing swine confinement facility. The location of the operation is in Section 13 of Inland Township. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing master matrix score of 475.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Construction Permit Application for Hermiston Farms, Inc.

Ayes: All

Absent: Smith

Environmental & Zoning Director LaRue met with the Board to discuss the Land Evaluation Site Assessment (L.E.S.A) policy. Engineer Fangmann and Assistant County Attorney Blank were present. LaRue referred to Appendix E of the Cedar County Comprehensive Plan explaining the word "residential" needing to be changed to "other zoning classes". This is being discussed due to the Sanders Public Hearing held on May 28, 2019. The Public Hearing was tabled due to the rezoning from one family member to another family member but didn't receive a passing score for rezoning. Discussion was held on safety, health & welfare due to road conditions/closures and fire/rescue response times. LaRue can write a policy that would give 1,500 points for a family building on an existing farm ground which still may not give a passing score due to safety, health & welfare. Blank said he researched rezoning for familial status and feels this can be referenced in a rezoning case without discriminating. Discussion was held on rural living. Fangmann wanted to make it clear that if we add the 1,500 points a request can still be rejected due to safety, health & welfare. Blank said yes as long as that wording is added into the policy. The Planning and Zoning Committee recommended this rezoning on familial status since it didn't have a passing score. Sup. Bell feels we need to rescore this rezoning and see where the scoring is. LaRue said he could modify the L.E.S.A by adding the definition due to familial situations and an additional 1,500 points.

Moved by Sup. Bell to recommend adding 1,500 points but also understanding that this doesn't trump the safety, health & welfare provisions of the L.E.S.A. policy. Blank asked the Board if they wanted to specify what familial relationship means. Sup. Kaufmann said lineal descendants or nieces and nephews including adopted children is the definition of familial in the policy. Sup. Bell agreed that the familial definition is part of his motion. Sup. Kaufmann then seconded the motion.

Ayes: All

Absent: Smith

LaRue will have a written policy as soon as he can for the Board to review.

Engineer Fangmann met with the Board to request approval for a utility permit for City of West Liberty and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for the City of West Liberty and the \$100 fee applies.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to request approval for a utility permit for Windstream on Adams Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for the Windstream and the \$100 fee applies.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to adjourn at 10:39 a.m., to July 9, 2019.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chair Pro Tem

TIPTON, IOWA

July 9, 2019

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 9, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Auditor Dauber for Fees Collected for the quarter ending June 30, 2019.  
Assessor Marx's response to Al Reinboldt's email appealing his 2019 County Tax Assessment.  
Public Health Interim Director Butler regarding hiring Kimberly Mente, PRN Public Health Coordinator effective July 10, 2019.  
Brian Wagner, City of Tipton Manager regarding letter of support for Tipton's BUILD Grant Application.  
Cedar County Recorder for fees collected 4/1/2019 – 6/30/2019.  
Cedar County Clerk for Fees collected for the month of June.  
HR Consultant Greufe regarding Assessor's request to exempt Deputy Assessor position from compensation Study.

Manure Management Annual Updates submitted by:  
Alex Achenbach for a site at 254 190<sup>th</sup> Street, Lisbon.  
Anderson Farms for a site at 843 National Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 7/5/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #419972 for \$2,597.69-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Smith

Chair Pro Tem Agne addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of July 2, 2019.  
Ayes: All  
Absent: Smith

Administrative Assistant Hamdorf reported to the Board that Clint Hampton has tiling issues at the County Farm. One tile needs fixed immediately and another two to three will need to be fixed when the crops are harvested. Hampton also is concerned with the neighbor's pond overflowing into his crops. Sup. Bell will contact Hampton and Gronewold Tiling to get these issues repaired. Sup. Kaufmann will contact the neighbor regarding the pond.

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #178077 - #178228 for the period ending 6/29/2019 and to be paid on 7/5/2019 including a payout for Denny Carney.  
Ayes: All  
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed Compensation Representatives for the Board. Doug Schroeder and Kent Stuart both agreed to be Representatives for the Board.

Moved by Sup. Bell seconded by Sup. Kaufmann to appoint Doug Schroeder and Kent Stuart to the Compensation Board as the Board of Supervisors representative.  
Ayes: All  
Absent: Smith

HR Consultant Greufe provided the Board information on the Assessor's Office requesting the Deputy Assessor position be exempt from the Compensation Study. Assessor Marx, Deputy

Assessor Lemburg, Sheriff Wethington and Auditor Dauber were present. Lemburg provided a handout for the Board. Lemburg explained to the Board that in the past the Deputy Assessor's wage was tied into the Assessor's salary. Lemburg said the other deputy positions within the courthouse are currently at a pay band 15 and her position is at a pay band 14. She has to maintain continuing education and testing every two years to keep her position required by the State of Iowa unlike the other Deputy positions. Her position has to have two years of experience where the other Deputy positions have to have three years of experience. Marx did state the Deputy Assessor job description was re-evaluated a couple different times with no change in the pay band. Lemburg also stated she is the fourth lowest paid Deputy Assessor in the state of Iowa. Lemburg is asking to be treated equal and fair. Lemburg stated that the other Deputies needed budget experience and her position did not. Sup. Kaufmann feels the job description needs to be looked at with the point system. Sup. Agne feels HR Consultant Greufe needs to be present to explain. Sup. Agne asked why the position changed from a percentage of the Assessor to an hourly rate. Dauber explained when the Compensation Study was presented, the Board asked the Elected Officials to not have any Deputy tied to their salary. The Elected Officials went along with the Boards request including the Deputy Sheriff's excluding the Assistant County Attorney and two Chief Sheriff Deputies as they are salary and could possibly be working any hours of the day/night. Consensus of the Board was to have HR Consultant Greufe attend a Board meeting for further explanation and discussion.

Engineer Fangmann met with the Board to discuss hiring a Maintenance Worker II and a Mechanic I.

Moved by Sup. Gaul seconded by Sup. Bell to approve the hiring of a Maintenance Work II and a Mechanic I.

Ayes: All

Absent: Smith

Engineer Fangmann gave project updates.

HIPAA Chief Security Officer Tischuk met with the Board to discuss VPN access. HIPAA Chief Privacy Officer Conrad was present. Tischuk mentioned several employees have been granted VPN access and she is working with Max Elg at Solutions to get a list, create a form for gaining VPN access and a better way to track employees. Discussion was held. Sup. Bell mentioned to add the question "do you have VPN access?" to the resignation form in order to alert HIPAA Officers of a resigning employee. EMA Director Malott mentioned to add the question "what accounts do you have access to?" to the resignation form. Tischuk will work on these ideas and report to the Board.

HIPAA Chief Privacy Officer Conrad met with the Board to discuss a pilot project for tracking and vetting Business Associate Agreements. HIPAA Chief Security Officer Tischuk was present. Conrad is working with CAROSH on a new system for this project as tracking and vetting Business Associate Agreements has not been kept up in the past.

Moved by Sup. Kaufmann seconded by Sup. Bell to agree to be a pilot project for tracking and vetting Business Associate Agreements with CAROSH.

Ayes: All

Absent: Smith

CPC Director Tischuk and CPC Supervisor Conrad gave project updates on personal item donations and food boxes.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:27 a.m., to July 16, 2019.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chair Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 16, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Patricia Hadden regarding Notice of Voluntary Resignation effective 7/11/2019.  
Eastern Iowa Tourism Association membership and 2019 Travel Guide.

It was noted the following Handwritten Disbursement was issued on 7/12/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420151 for \$1,096.71-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of July 9, 2019.  
Ayes: All  
Abstain: Smith

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #419973 - #420150 paid on 7/11/2019.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., Mindy Williams met with the Board to give an update on the Bennett Library. Williams updated the Board with ongoing projects, reading programs and the Library participating in Bennett's 135<sup>th</sup> Anniversary.

Engineer Fangmann met with the Board for a Utility Permit for Eastern Iowa Light and Power on 325<sup>th</sup> St and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Utility Permit for Eastern Iowa Light and Power and the \$100 fee applies.  
Ayes: All

Engineer Fangmann gave project updates.

The Board discussed the County Farm tiling issues and water from the neighbor's pond. Sup. Kaufmann spoke with family regarding the pond overflow and they stated it will be fixed. The over flow from the pond is within 12 rows of the Cemetery. Sup. Kaufmann will work with Assistant County Attorney Blank to send a follow up letter to the property owners. Sup. Bell met with the tiling company at the County Farm to view the areas that need fixed. Sup. Bell said immediate tiling issues will be fixed as soon as possible and the other issues will be fixed once the crops are harvested.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:32 a.m., to July 23, 2019.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 23, 2019 with the following members present: Bell, Kaufmann and Chairperson Smith. Agne and Gaul were absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
HIPAA Chief Privacy Officer Tischuk regarding VPN access.  
Assistant County Attorney Blank regarding a draft letter to neighbors of County Home on an overflowing pond.  
Case Management Supervisor Conrad regarding Knights of Columbus donation to General Assistance.  
Patty Hamann, Veterans Affairs Service Officer for approved June reports and approved May minutes.

Manure Management Annual Updates submitted by:  
Ray Slach – Site 4 for a site at 23 326<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on 7/19/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420152 for \$4,642.25-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Agne, Gaul

Chairperson Smith addressed the public for comments. Mary Swan stated a week ago she received a \$200 ticket for getting her mail by a Cedar County Deputy. She invited the Board to her August 1<sup>st</sup> court date at 9:00 a.m. She also said this was an absolute set up by a County Department head.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of July 16, 2019.

Ayes: All

Absent: Agne, Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #178229 - #178386 for the period ending 7/13/2019 and to be paid on 7/19/2019.

Ayes: All

Absent: Agne, Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Handwritten Warrant #420153 for an administrative correction to TMI in the amount of \$32,586.72.

Ayes: All

Absent: Agne, Gaul

The Board reported on Outreach/Committee Meetings they attended.

The Board received a request from Roger Pavey, Executive Director of Community Action of Eastern Iowa asking for a letter of support for the Head Start program.

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize Chairperson Smith to sign a letter of support for Head Start.

Ayes: All

Absent: Agne, Gaul

Discussion was held on a designee and alternate for the Eastern Iowa Tourism Association. Consensus of the Board was to ask Rod Ness and Linda Beck and report back next meeting.

Discussion was held on Heritage Area Agency, which is accepting nominations for Board of Directors. Sup. Bell feels Sup. Agne would be a good candidate. Consensus was to table this until next week when Sup. Agne is present.

Auditor Dauber met with the Board to review property tax Homestead Credits, Disabled Veterans Homestead Credits and Military Exemptions. Applications were reviewed. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the allowance and disallowance of Homestead Credits, Military Exemptions and Disabled Veteran Homestead Credits, as presented.  
Ayes: All  
Absent: Agne, Gaul

Engineer Fangmann introduced new employees David Lissau, Tech I and George Morrell, Tech I to the Board.

Engineer Fangmann met with the Board on a resolution for Adopt-A-Gravel-Road and a permit. Discussion was held on liability and expectations, which is covered in the Adopt-A-Gravel-Road application.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following:

### **RESOLUTION**

#### **CEDAR COUNTY ADOPT-A-GRAVEL-ROAD**

**WHEREAS**, the Cedar County Secondary Road Department provides varying levels of maintenance to roads under its jurisdiction, depending on the level of service classification for each road, and

**WHEREAS**, the Iowa Code restricts the amount of tax dollars that can be levied on a property for secondary roads and the Cedar County Secondary Road Department has limited funding available for general road maintenance on each road, and

**WHEREAS**, County Landowners wish to contribute additional dollars to the Cedar County Secondary Road Department for road maintenance activities, particularly granular surfacing material, on roads selected by the Landowner.

**IT IS THEREFORE RESOLVED** that the Cedar County Board of Supervisors hereby delegates to the Cedar County Engineer the authority to grant permits allowing County Landowners to purchase additional granular surfacing material on County Roads at the discretion of the County Engineer, and in accordance with the Cedar County Roads Adopt-a-Gravel-Road Application and Cedar County policy on rocking roads. The Board further directs the Engineer to coordinate with the Landowner the timing of the placement and billing of the granular material for the road(s) selected by the Landowner. All Cedar County Secondary Roads will be maintained to minimum standards notwithstanding any landowners' private contributions.

Adopted this day of July 23, 2019.

Ayes: All  
Absent: Agne, Gaul

Engineer Fangmann gave project updates.

Engineer Fangmann met with the Board for a Utility Permit for Eastern Iowa Light and Power on Eureka Ave. and the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Utility Permit for Eastern Iowa Light and Power and the \$100 fee applies.  
Ayes: All  
Absent: Agne, Gaul

Engineer Fangmann met with the Board for a Utility Permit for Mechanicsville Telephone Company on the Cedar/Jones line and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Utility Permit for Mechanicsville Telephone Company and the \$100 fee applies.

Ayes: All

Absent: Agne, Gaul

Engineer Fangmann met with the Board for a Utility Permit for Windstream on 142<sup>nd</sup> Street and the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Utility Permit for Windstream and the \$100 fee applies.

Ayes: All

Absent: Agne, Gaul

The Board recessed until 10:00 a.m.

The public hearing was opened at 10:00 a.m. for a Construction Permit Application filed by Nick Sander for one new 2,400 head deep pit swine finisher confinement building at an existing swine confinement facility. The location of the operation is in Section 5 of Massillon Township. There were no written or verbal objections on file. LaRue explained that a master matrix was not required for this permit. He also feels the IDNR needs to re-evaluate Item 2 – Siting Information: “A” Karst Determination due to the geology of the area and the presence of many karst features. The proposed site is recommended by LaRue with a recommendation to the IDNR to re-evaluate the site for karst determination. The Board tabled this matter until LaRue presents a letter to the IDNR regarding his recommendation to re-evaluate the site for karst determination.

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Eric and Dawn Siech, 545 E. 4th Street, Tipton, IA (Contract Buyers) and Janet Ford, 1126 235th St., Tipton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing single family dwellings on a proposed three (3) lot minor Subdivision on property described as Parcel “J” located in the NW ¼, SW ¼ and the SW ¼, SW 1/4, Section 18, T-80N, R-2W, in Center West Township. Said petition is to rezone 1.99 acres on each of the proposed lots. Said proposed subdivision will consist of 30.00 acres more or less. General discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to set public hearing dates as August 13, 2019 and August 20, 2019 at 10:00 a.m. for review/consideration/action.

Ayes: All

Absent: Agne, Gaul

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following Ordinance amendment: Section 8, Discontinuation and De-Commissioning of Cedar County Ordinance #47, Regulating the Placement of Wind Energy Conversion Systems (WECS) on Property Located in the Unincorporated Areas of Cedar County, Iowa. General discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to set public hearing dates as August 13, 2019 and August 20, 2019 at 10:15 a.m. for review/consideration/action.

Ayes: All

Absent: Agne, Gaul

Environmental & Zoning Director LaRue met with the Board to discuss updates on Sanders rezoning. The Board discussed the point system and L.E.S.A policy that was reviewed on July 2, 2019. Consensus of the Board was to have LaRue write up a policy using the toolkit in the Comprehensive Plan for approval next week and then set public hearing dates for Sanders rezoning at that time.

The Board recessed for 20 minutes.

Environmental & Zoning Director LaRue presented the Board with a letter to the IDNR regarding his recommendation to re-evaluate the site for karst determination.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Construction Permit Application for Nick Sander with recommendation to the IDNR.

Ayes: All

Absent: Agne, Gaul

The Board discussed the letter drafted by Assistant County Attorney Blank to the property owners neighboring the County Farm. Sup. Bell was informed that according to the Code of Iowa it is illegal to backup water into someone else's property. Consensus of the Board was to add the Code section to the letter.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the letter with the addition of the Code section.

Ayes: All

Absent: Agne, Gaul

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 11:06 a.m., to July 30, 2019.

Ayes: All

Absent: Agne, Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

TIPTON, IOWA

July 30, 2019

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 30, 2019 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Chief Deputy Koranda regarding Kenneth Coffey, Correctional Officer completion of probation period effective 7/23/2019.

Auditor Dauber regarding Cedar County Distribution of Taxes graphs.

Patty Hamann, Veterans Affairs Service Officer for approved July reports and approved June minutes.

Chief Deputy Koranda regarding Raini Hilmer, Correctional Officer eligible for 1<sup>st</sup> year anniversary pay change to \$17.84 effective 7/24/2019.

Conservation Director Dauber regarding Lyle Fitch last day of employment effective 7/16/2019. IDNR regarding construction permit for Hermiston Farms Inc – Site 2.

Manure Management Annual Updates submitted by:

Broadview Acres/Ward Farm for a site at 250 Buckeye Road, West Liberty.

Eiler Site for a site at 1242 190<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 7/26/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420264 for \$4,021.68-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of July 23, 2019.

Ayes: Bell, Smith

Absent: Kaufmann

Abstain: Agne, Gaul

Discussion was held on the ISAC member dues for FY2020. Auditor Dauber was present. Dauber explained she is having internal issues within her ISACA organization. Sup. Bell said they have had issues in the past with not being properly represented and he is not opposed to holding the dues. Dauber will reach out to other department to see if anyone else is having issues.

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #420154 - #420263 paid on 7/25/19 and withhold ISAC dues in the amount of \$5,900.00.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to approve a renewal 12 month Pilot Travel Center Class C Beer Permit with Sunday Sales.

Ayes: All

Absent: Kaufmann

Treasurer Delaney submitted a Handwritten Warrant to be paid. The Warrant was to be paid to The Master's Touch, LLC in the amount of \$6,000.00. Delaney was called into Boardroom. Delaney explained this is a new vendor for printing tax statements and they need postage paid prior to printing. Sup. Bell told Delaney to explain to the company that going forward we need invoices in advance.

Moved by Sup. Bell seconded by Sup. Smith to approve a Handwritten Warrant #420265 to The Master's Touch, LLC in the amount of \$6,000.00.

Ayes: All  
Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on Eastern Iowa Tourism Association designee and alternate. Administrative Assistant Hamdorf contacted both Rod Ness and Linda Beck, which have agreed to be appointed.

Moved by Sup. Bell seconded by Sup. Gaul to appoint Rod Ness as Director and Linda Beck as alternate to Eastern Iowa Tourism Association.

Ayes: All  
Absent: Kaufman

Discussion was held on Heritage Area Agency on accepting nominations for Board of Directors. Sup. Agne called Heritage to ask a few questions and has not received a call back. This topic will be discussed next week.

EMA Office Manager Freet met with the Board to discuss a Resolution to guarantee match for the Iowa Homeland Security and Emergency Management Division (HSEMD) grant for Mitigation Plan. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the following:

LOCAL MATCH RESOLUTION  
FOR THE  
HAZARD MITIGATION GRANT PROGRAM

WHEREAS, CEDAR COUNTY (hereinafter called "the Subgrantee"), County of Cedar, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$24,725.00 for the total project cost,  
and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10% and the local share being a minimum of 15% of the total project cost. The minimum 15% local share can be either cash or in-kind match.  
and

THEREFORE, the Subgrantee agrees to provide and make available up to \$3,708.75 (three thousand seven hundred eight dollars and seventy-five cents) of local monies to be used to meet the minimum 15% match requirement for this mitigation grant application.

The resolution was passed and approved this 30<sup>th</sup> day of July, 2019.

Ayes: All  
Absent: Kaufmann

The Board recessed until 9:00 a.m.

Environmental and Zoning Director LaRue met with the Board for discussion on creating a policy for using the toolkit in the Comprehensive Plan. The 2019 Policy for Evaluation of Map Amendment Requests Using Land Evaluation and Site Assessment (LESA) Cedar County Comprehensive Plan 2018-2038 Appendix E, Land Use was reviewed. Discussion was held. A few recommended changes were made to the Policy.

Moved by Sup. Bell seconded by Sup. Gaul to approved the 2019 Policy for Evaluation of Map Amendment Requests Using Land Evaluation and Site Assessment (LESA) Cedar County Comprehensive Plan 2018-2038 Appendix E, Land Use with changes.

Ayes: All  
Absent: Kaufmann

Environmental and Zoning Director LaRue met with the Board to set public hearing dates for a continued public hearing for the following:

Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel “A” located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to set continued public hearing to August 6, 2019 at 10:00 a.m.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board for a Utility Permit for Mid-American Energy covering 160th Street from Cedar/Johnson to Hwy 38 south to 265th Street east to Quincy Avenue south to 250<sup>th</sup> Street and east to the Cedar/Scott County line with two separate permits and the \$100 fee applies per permit.

Moved by Sup. Agne seconded by Sup. Gaul to approve the Utility Permit for Mid-American Energy and the \$100 fee applies per permit.

Ayes: All

Absent: Kaufmann

Engineer Fangmann gave project updates.

Rod Ness, CCEDCO met with the Board to discuss the Great Places Grant. Conservation Director Dauber was present. The LOI is due by August 1, 2019 the total amount of the grant is \$205,000 with a 50% County match. Ness is looking for countywide ideas/suggestions and feedback. General discussion was held on beautification, riverfront improvement, Hardacre Theater restoration, signage, park development and trail development. Sup. Agne said after this bad winter, nurses leaving and the Deputy Assessor wanting more money, questioned Ness doesn't know where these funds are going to come from. Consensus of the Board was to not submit an LOI this year but get a committee together and be prepared to apply for the grant next year with a plan.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:55 a.m., to August 6, 2019.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 06, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Koranda regarding hiring Charles McVay, Correctional Officer effective July 29, 2019 with a starting wage of \$16.73 per hour.  
Cedar County Farm Bureau inviting Board to Annual Meeting.

Manure Management Annual Updates submitted by:  
Urmie Site for a site at 240<sup>th</sup> Street, Tipton.  
Pioneer W/F LLC for a site at Cedar Muscatine Road, Durant.  
JT Rochester Pork for a site at Monroe Avenue, Tipton.  
Jeff Graves for a site at 2243 310<sup>th</sup> Avenue, Durant.

It was noted the following Handwritten Disbursement was issued on 8/02/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420266 for \$1,671.92-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Agne to approve the Board Minutes of July 30, 2019.  
Ayes: All  
Abstain: Kaufmann

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #178387 - #178533 for the period ending 7/27/2019 and to be paid on 8/2/2019.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed nominating Sup. Agne to the Heritage Area Agency for Board of Directors. Sup. Agne reached out to the Heritage Area Agency regarding Conflict of Interest. Heritage said to fill out the application and submit it then a decision will be made.

Moved by Sup. Bell seconded by Sup. Kaufmann to nominate Sup. Agne to fill out an application for the Board of Directors for Heritage Area Agency.  
Ayes: All  
Abstain: Agne

The Board discussed a letter of support for the Lower Cedar WMA Planning Grant. Sup. Bell read the letter of support. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a letter of support to the Lower Cedar WMA Planning Grant.  
Ayes: All  
Abstain: Bell

The Board discussed the County Farm lease. The Board reviewed the current lease and they have received no complaints. Consensus of the Board was to continue the lease as is with Chaisen Hampton.

Mary Swan discussed concerns on wasteful use of County money. Swan has received two tickets since July 16<sup>th</sup> and feels that Deputy McNeill has spent over six hours in county paid time

on these tickets. Swan thinks he should be patrolling the County not the City of Tipton. Consensus of the Board was this is a Court matter and there's nothing the Board can do.

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Auditor Dauber, GIS Teut, Environmental & Zoning Director LaRue, Veterans Affairs Service Officer Hamann, Sheriff Wethington, Assessor Marx, Treasurer Delaney, County Attorney Renander, Engineer Fangmann, Interim Public Health Director Butler and Conservation Director Dauber.

Sup. Bell asked Sheriff Wethington, Environmental & Zoning Director LaRue and County Attorney Renander for an update on the 136 W Rochester property. Sup. Bell received a call from Kevin Slutts, who is waiting for property owners to sign off before the sale of property can happen. LaRue said the property is down to two trailers but having troubles contacting the property owners. LaRue said he would work with Assistant County Attorney Blank and get a letter sent out. Blank was called into the Boardroom and Mike Lucassen was present. Sup. Kaufmann asked Blank how to move forward on this property. Blank said the county could move forward with infractions. Lucassen stated someone else was also living on the property. Discussion was held. This will be placed on the agenda next Tuesday at 10:30 for further discussion and decision.

A phone call was placed to Phil Waniorek, Benefits, Inc. for clarification on the chiropractic issues with our County insurance. Auditor Dauber was present. Sup. Kaufmann asked Waniorek what happened because when Waniorek was here he said there would be no issues. Waniorek said there was some misunderstandings and where he stands, he has to make it right by the employees of Cedar County. BlueCross is paying chiropractors as out-of-network even though they are in the State of Iowa. In the operating claim systems, the word chiropractor is there but doesn't state it has to be on the HMO network to get claims paid as in-network. Waniorek has forwarded a letter to all chiropractors used by Cedar County employees in the last year to get them to be a part of the HMO network with contact information to the Iowa Chiropractic Physicians Clinic, which actually determines for BlueCross who's in the network or not in the network. Waniorek said what he was told and what he had seen wasn't completely right. Sup. Gaul asked what about the people that got caught in the middle. Waniorek said he would make it right by them and do what he needs to do to be sure they will be paid. The employees will only pay the copay and anything over and above that he will pay out of his pocket. Sup. Kaufmann asked what the procedure will be. Waniorek said the procedure will be that he is in the process of pulling all claims that are from chiropractic's from July 1<sup>st</sup> through current and is putting together a letter for employees that will explain chiropractic claims that have been processed by BlueCross as out-of-network claims. Benefits, Inc. said in the meetings that you will not have to pay any more than your copays and Benefits, Inc. will be writing employees a check for anything over your copays. Sup. Bell asked how hard is it to get chiropractic's in-network. Waniorek has a call into the Iowa Chiropractic Physicians Clinic to find out what their procedure is for chiropractic clinics to get in-network. Waniorek said if BlueCross would have told him chiropractic clinics needed to be in the HMO network he would have done this prior to even bringing this plan to Cedar County. Waniorek isn't sure we will get all the chiropractors in the HMO network but feels a good percentage of them will. Sup. Gaul ask if employees can keep using chiropractic clinics. Waniorek said yes he will continue to pay anything over a copay. Sup. Bell asked if our employees need to say something to their chiropractors to join the Iowa Chiropractic Physicians Clinic. Waniorek is hoping his letter will take care of it but the letter going out to employees will also ask employees to talk to their chiropractors. Waniorek apologized and said this was not supposed to be an issue at all. The call was concluded.

At 10:00 a.m. the Board continued a 2<sup>nd</sup> public hearing for review/consideration/action on the following rezoning petition: Keith Sanders, (Contract Buyer) and Scott and Rhonda Sanders, 2168 Washington Avenue, Durant, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property described as Parcel "A" located in the NW ¼, SW ¼, Section 23, T-79N, R-1W, in Farmington Township, consisting of 1.00 acres more or less. Environmental and Zoning Director LaRue, Engineer Fangmann, Keith Sanders and Scott Sanders were present.

There were no written or verbal objections on file. The updated LESA policy was discussed and explained that 1,500 additional points were given for familial relationship.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the petition above after evaluation of the LESA policy and no other issues found.

Ayes: All

Engineer Fangmann met with the Board for a Utility Permit for Windstream at Virginia Avenue and 205<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Utility Permit for Windstream and the \$100 fee applies.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:14 a.m., to August 13, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 13, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for Fees collected for the month of July 2019.  
Engineer Fangmann regarding returning to five, eight-hour days effective September 9, 2019.  
Conservation Director Dauber regarding Chance Koch last day of employment effective July 31, 2019.  
Iowa DNR regarding Notice of Intent to Issue a Permit for Nick Sander Site.  
ECIA regarding staffing update for the Cedar County Great Places program.

It was noted the following Handwritten Disbursement was issued on 8/9/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420443 for \$4,142.95-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Mary Swan voiced her concerns regarding the Cedar County Sheriff budget and the City of Tipton Police budget estimated at 1.1 million. Swan feels the County should spend more time patrolling elsewhere. Swan also said that the Tipton Post Office contacted her regarding her mailbox and offered to move it to the end of her driveway.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of August 6, 2019.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Work Request for the Clerk's Office to hang pictures and for Public Health to remove wall supports for a table and move to the west wall.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #420267 - #420442 paid on 8/8/2019.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Agne seconded by Sup. Gaul to approve payment of the ISAC FY20 membership dues.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve a step wage increase for Cody Kuehl, MW II from \$21.52 to \$22.65 effective August 15, 2019.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.  
Ayes: All

HR Consultant Greufe met with the Board to discuss the rate of pay for the Deputy Assessor position pertaining to the Compensation Study. Sheriff Wethington, Recorder Bahnsen, Deputy Sorgenfrey, Treasurer Delaney, Auditor Dauber, Engineer Fangmann, Assessor Marx, Deputy Assessor Lemburg were present. HR Greufe said his understanding from conversations is that the job description doesn't reflect the actual duties of the job. Years of experience and budgeting knowledge were discussed and how the scoring reflects the pay band of the Deputy Assessor. Lemburg said she is the lowest paid Deputy in the building but yet her job requires testing and

continuing education. Greufe said the job titles may be similar but the job descriptions are not. Greufe recommends they update the job description the Deputy Assessors job duties and have the Compensation Committee review it this fall. Sup. Bell asked that they work with Greufe to update the job description prior to submitting for rescoring.

Greufe updated the Board on the market analysis. He has sent out two mailings requesting information. Sup. Kaufmann asked if he has received anything from the private sector. Greufe said no. Kaufmann said we should reach out to the vendors that the County has spent over \$50,000.

HR Consultant Greufe met with the Board on revisions to the Cedar County Employee handbook regarding the following items; Vacation, Funeral Leave, Monetary rate for sick payout at retirement, Social Media, Light duty and required physicals. Sheriff Wethington, Recorder Bahnsen, Deputy Sorgenfrey, Treasurer Delaney, Auditor Dauber, Engineer Fangmann, Assessor Marx, Deputy Assessor Lemburg were present. Vacation leave was discussed. Below is a portion of the leave table.

	<b>Union</b>	<b>Non-Union</b>
<b>Service Requirement</b>	<b>Vacation Days</b>	<b>Vacation Days</b>
1 year	5	5
2 years	10	10
4 years	10 ½	10
6 years	11	11
7 years	12	12

Sup. Bell said the goal has been to align union and non-union the same. Sup. Kaufmann recommended meeting in the middle removing years 4 & 6 and adding a year 5 earning 11 days then year seven earning 12 days. Discussion was held on the recommended change by Kaufmann. Auditor Dauber ran a report showing approximately 42 employees would be affected.

Funeral leave was discussed. Below is the leave table.

	<b>Union</b>	<b>Non-Union</b>
<b>Relationship</b>	<b>Days</b>	<b>Days</b>
Parent, Spouse, Child (Step)	5	5
Grandparent, Grandchild (Step)	2	1
Brother, Sister (Step)	2	1
Brother-in-law, Sister-in-law (Step)	2	0
Aunt, Uncle	1	0
Cousin	1	0
Niece, Nephew	1	0

General discussion was held on step, foster and in-laws. Greufe said the bottom three isn't something he commonly sees. Consensus of the Board was to add "great" for grandparents and grandchild, add foster to child/brother/sister and add in-laws to brother/sister. Eliminate the bottom three and keep 5 days for parent, spouse, child and 1 day for remaining.

Unused sick leave upon retirement was discussed. Below are the current amounts.

<b>Union</b>	<b>Non-Union</b>
Federal Minimum Wage (\$7.25/hr)	\$5.15/hr

Sup. Gaul thinks they should be equal and go with the Federal minimum wage of \$7.25. Dauber said at the time \$5.15 was selected based on the Federal minimum wage and the union kept up with the changes. Discussion was held on the language (Federal minimum wage versus dollar amount) as the Federal minimum wage could possibly be going up to over \$15.00/hr. Consensus of the Board was to change the unused sick leave upon retirement to state \$7.25/hr.

Social media was discussed. Sup. Bell asked if the proposed language had been reviewed by HIPAA Tischuk and Conrad. Greufe said it hasn't but will work with them to get the proper

language and resubmit. Light duty was discussed. Greufe said the only change is adding the last sentence “Cedar County will not accommodate non work related injuries or illnesses, unless required by state or federal law. Required Physicals were discussed. The only change is adding the sentence “Cedar County Public Health Department employees are required to have an up to date hepatitis B vaccine.” Drug testing was also discussed. Greufe said he reached out to Heartland and they are not recommending it. Censuses of the Board was to take this topic back to Heartland for further review. Greufe will make all recommended changes and submit to the Board.

Chairperson Smith opened the following public hearing at 10:00 a.m. for review/consideration/action on the following petition: Eric and Dawn Siech, 545 E. 4th Street, Tipton, IA (Contract Buyers) and Janet Ford, 1126 235th St., Tipton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing single family dwellings on a proposed three (3) lot minor Subdivision on property described as Parcel “J” located in the NW ¼, SW ¼ and the SW ¼, SW 1/4, Section 18, T-80N, R-2W, in Center West Township. Said petition is to rezone 1.99 acres on each of the proposed lots. Said proposed subdivision will consist of 30.00 acres more or less. Environmental and Zoning Director LaRue, Eric & Dawn Siech, Nolan Ford and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the petition as defined above and waive the second hearing.

Ayes: All

Chairperson Smith opened the following public hearing at 10:15 a.m. for review/consideration/action on the following petition: Section 8, Discontinuation and De-Commissioning of Cedar County Ordinance #47, Regulating the Placement of Wind Energy Conversion Systems (WECS) on Property Located in the Unincorporated Areas of Cedar County, Iowa. Environmental and Zoning Director LaRue was in attendance. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the petition above for County Ordinance #47.

Ayes: All

Discussion was held on 136 W Rochester Avenue property. Mike Lucassen, Sheriff Wethington, County Attorney Renander, Deputy Fields and Environmental & Zoning Director LaRue were in attendance. LaRue said on March 12, 2019 the Notice of Violation was sent and it has been partially cleaned up. Sup. Kaufmann asked why Lucassen can't get the property cleaned up. Lucassen said he has no help and can't do anything currently due to his health. Lucassen said he will be gone by October 1, 2019. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to extend the deadline to October 1, 2019 due to health concerns of the tenant.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:44 a.m., to August 20, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 20, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Douglas Davis, MW II Notice of Retirement to be effective on 12/20/2019.

It was noted the following Handwritten Disbursement was issued on 8/16/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420444 for \$1,807.53-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith

Certificate of Service for 10 years was presented to Lukas Gottschalk.

Chair Pro Tem Agne addressed the public for comments. Mary Swan passed around a picture of Sup. Smith from a recipe book. The picture included Smith and Branstad's children.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of August 13, 2019.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #178534-178685 for the period ending 8/10/2019 and to be paid on 8/16/2019.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the letter to employees regarding Chiropractic benefits from Phil Waniorek, Benefits, Inc.

Ayes: All

Absent: Smith

EMA Director Malott gave project updates.

Engineer Fangmann met with the Board to discuss a Resolution for Low-Water Stream Crossing on Delta Avenue in Section 27 of Gower Township. The Resolution was reviewed.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following Resolution:

### **RESOLUTION FOR LOW-WATER STREAM CROSSING**

#### **CEDAR COUNTY RESOLUTION**

WHEREAS: The Board of Supervisors is empowered under the authority of Sections 321.236 and 321.255 of the Code of Iowa to regulate, warn or guide traffic on highways under their jurisdiction and to place and maintain traffic control devices, and

WHEREAS: The County Engineer has evaluated and determined there is a need for regulating traffic at the ford type low-water stream crossings.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that warning signs with the messages, "Flood Area Ahead" and "Impassible During High Water," and a regulatory sign with the message "Do Not Enter When Flooded" be erected

for the safety and welfare of the traveling public at the approaches to the ford type low-water crossings at the following locations:

Delta Avenue near the northwest corner of Section 27, Township 80 North, Range 4 West in Gower Township from 260<sup>th</sup> Street to 270<sup>th</sup> Street.

Passes this 20<sup>th</sup> day of August, 2019.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board for a Utility Permit for Windstream north of Mechanicsville and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Utility Permit for Windstream and the \$100 fee applies.

Ayes: All

Absent: Smith

Engineer Fangmann gave project and equipment updates.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:19 a.m., to August 27, 2019.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 27, 2019 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Iowa Department of Revenue regarding 2019 Tentative Equalization Notice.  
Iowa DNR regarding authorization to use of Facility PJ Farms Inc. Site.  
Iowa DNR regarding Construction Permit Facility Nick Sander Site.  
Chaisen Hampton regarding Notice of Termination of Farm Tenancy.  
Conservation Director Dauber regarding Corey Wallick's last day of Summer Seasonal position effective 8/17/2019.

Manure Management Annual Updates submitted by:  
Tom W. Whetstone for a site at 300<sup>th</sup> Street, Wilton.

It was noted the following Handwritten Disbursement was issued on 8/23/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420577 for \$369.90-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Agne

Chairperson Smith addressed the public for comments. Larry Hodgden informed the Board the Freedom Rock Committee would like to place a signboard near the rock. More information will be presented next week.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of August 20, 2019.  
Ayes: All  
Absent: Agne  
Abstain: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #420445 - #420576 paid on 8/22/2019.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Handwritten Warrant #420578 to Eagle Ridge Firearms in the amount of \$2,204.00 for rifles. Conservation Director Dauber explained that he would receive a cost savings of \$400-\$500 for each rifle with an immediate payment.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve a Handwritten Warrant #420579 to Kone, Inc. in the amount of \$164.00 for March maintenance. Auditor Dauber explained we had received a certified letter from Kone, Inc regarding our missed payment. Dauber also explained back in March the Post Office had lost multiple checks and we will be doing a query to find out which vendors still need a replacement check.  
Ayes: All  
Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a five day Liquor License for Bev The Barbarian for a Class C Liquor License with Outdoor Service for the Good Makers Market at the Cedar County Fairgrounds.  
Ayes: All  
Absent: Agne

At 8:35 a.m., Judge Greve met with the Board to give an annual update on the Court system. Auditor Dauber and Heidi McDonough, Clerk of Court were present. Judge Greve thanked the Board of Supervisors for all their support, thanked our Custodians for all their hard work and for the Security provided. She also informed the Board of the new District Court Judge Tamara Roberts who will be sworn in on September 12<sup>th</sup>. General discussion was held on staff and budgeting. Sup. Kaufmann asked if the Board of Supervisors could do anything different. Judge Greve said no but to talk to the State Representatives to get the Court System fully funded. Sup. Kaufmann asked if the Law Enforcement in this County was doing their jobs. Judge Greve gave no complaints and said they keep the County safe. Sup. Smith asked if the Mental Health Courts would expand out of Scott County. Judge Greve said they are looking into that but it would be expanding by combining counties with the need for an additional Judge.

The Board reported on Outreach/Committee Meetings they attended.

Roger Shindell met with the Board and gave a presentation on HIPAA compliance renewal. Chief Security Officer Tischuk and Chief Privacy Officer Conrad were present. Discussion was held on the completion of on-demand training done by employees. Sup. Bell mentioned money was budgeted for POOF training. Tischuk and Conrad will decided on who will attend this training.

Moved by Sup. Bell seconded by Sup. Gaul to approve Chairperson Smith to sign the annual renewal for CAROSH in the amount of \$10,765.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board to discuss hiring Thomas Noel for a Mechanic I position.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve hiring of Thomas Noel, Mechanic I at \$17.97 per hour effective on September 9, 2019.

Ayes: All

Absent: Agne

Engineer Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Agne

Engineer Fangmann was present.

Sup. Bell explained a phone call he received from Steven Flockhart, Iowa DOT regarding the Highway 38 bridge replacement project, which Windstream and Mediacom are inquiring the depth of the tile. Fangmann recommended giving Windstream and Mediacom the "as-built" plans and notify them to bore a minimum of 5' below the tile. Consensus of the Board was to have Fangmann contact Steven Flockhart on behalf of the Board with his recommendations.

Fangmann informed the Board a mudslide happened on Jackson Avenue and 140<sup>th</sup> Street and his department will fix it when the crops have been removed.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Stanwood Drainage District Minutes of July 17, 2018.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to return to regular session.

Ayes: All

Absent: Agne

Sup. Kaufmann informed the Board that the 2018 Cedar County Veterans Grant Program projects have been completed. Kaufmann also mentioned that cities also contributed the cost difference to help complete some of the projects.

The Board received Notice of Termination of Farm Tenancy by Chaisen Hampton for the County Farm effective March 1, 2020. Sup. Bell suggested waiting until after the first of the year to go out for bids. Consensus of the Board agreed with Sup. Bell.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:21 a.m., to September 3, 2019.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 3, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Safety Committee Meeting minutes from August 13, 2019.

LNS Acres, LLC for a County Verification Receipt on DNR Construction Permit Application. Engineer Fangmann regarding Brian Meinsma, Assistant Engineer completion of orientation period effective August 25, 2019.

Public Health Interim Director Butler regarding Teresa Russell, RN change to 36 hours per week effective August 26, 2019.

Public Health Interim Director Butler regarding Ashley Hansen changing from Home Health Coder/Fiscal Assistant to Fiscal Manager effective August 26, 2019.

Public Health Interim Director Butler regarding Renee Mueller, Public Health Program Coordinator changing to 40 hours per week effective August 30, 2019.

Manure Management Annual Updates submitted by:

Larry & William Hansen for a site at Quincy Avenue, Tipton.

South Finisher for a site at 130<sup>th</sup> Street, Clarence.

Glenora Feed Yard LLC for a site at 20<sup>th</sup> Avenue, Stockton.

Wiese Allen for a site at 220<sup>th</sup> Street, Bennett.

Lowden Site for a site at 180<sup>th</sup> Street, Lowden.

TSM Farms for a site at 250<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 8/30/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420580 for \$1,240.91-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of August 27, 2019.

Ayes: All

Abstain: Agne

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Payroll Disbursements #178686 - #178835 for the period ending 8/24/2019 and to be paid on 8/30/2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Mike Herring and Mike Boyle met with the Board to discuss a wayside sign for the Freedom Rock. The wayside sign would portray what each painting means, the history of the rock and information on the artist. Two locations were discussed and a cement pad will be poured to place the wayside sign on.

Moved by Sup. Kaufmann seconded by Sup. Agne giving the Freedom Rock Committee permission to place the wayside sign near the Freedom Rock.

Ayes: All

Deputy Fields and Leanne Boots, Courthouse Safety Committee members met with the Board to discuss mandatory trainings. Fields recommends CPR/First Aid every other year for those who want to take the training. Fields recommends the A.L.I.C.E training annually. Discussion was held.

Moved by Sup. Agne seconded by Sup. Gaul to go with the recommendations by Committee members for every other year training. Sup. Bell said the recommendation was annually for A.L.I.C.E and every other year for those interested in CPR/First Aid.

Nays: All

Motion failed.

Moved by Sup. Agne seconded by Sup. Gaul to go with the recommendations by the committee members for annual A.L.I.C.E training and every other year for those interested in CPR/First Aid training.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Engineer Fangmann, GIS Teut, Deputy Assessor Lemburg, Environmental & Zoning Director LaRue, Veterans Affairs Service Officer Hamann, Recorder Bahnsen, Assistant Attorney Blank, Conservation Director Dauber, Sheriff Wethington, Treasurer Delaney, Auditor Dauber and Interim Public Health Director Butler.

Engineer Fangmann met with the Board to discuss hiring Joshua Kessler to fill a Maintenance Worker II vacancy in District 8. Effective date will be September 23, 2019 with a starting wage of \$18.12 per hour.

Moved by Sup. Gaul seconded by Sup. Kaufmann approve the hiring of Joshua Kessler effective September 23, 2019 with a starting wage of \$18.12 per hour.

Ayes: All

Engineer Fangmann met with the Board to discuss a mower quote. The budgeted amount from Rural Services was \$10,000 with an actual cost of \$9,749.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the mower purchase in the amount of \$9,749.00

Ayes: All

Engineer Fangmann met with the Board for approval of a Utility Permit for Windstream on Old Muscatine Road and 230<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve a Utility Permit for Windstream and the \$100 fee applies.

Ayes: All

Auditor Dauber met with the Board regarding the approval of FY 18/19 Annual Urban Renewal Report. Dauber explained the report, which shows how much TIF money is collected and paid out.

Moved by Sup. Bell seconded by Sup. Agne to approve the FY 18/19 Annual Urban Renewal Report.

Ayes: All

The Board recessed until 10:00 a.m.

At 10:00 a.m., the Board reviewed a minor subdivision for Montz Lincoln Acres Addition. Environmental & Zoning Director LaRue, Attorney Lee Beine and Douglas Klein were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Montz Lincoln Acres Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after

consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Montz Lincoln Acres Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 3rd day of September, A.D., 2019.

Ayes: All

At 10:03 a.m., the Board reviewed a minor subdivision for Fay's First Addition. Environmental & Zoning Director LaRue, Attorney Lee Beine and Douglas Klein were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Gaul to approve the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Fay's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Fay's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 3rd day of September, A.D., 2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 10:06 a.m., to September 10, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 10, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk's Office for fees collected in the month of August 2019.  
Lisa Sutton, Dispatcher Notice of Voluntary Resignation effective September 12, 2019.  
Bonnie Butler, Interim Public Health Director, change of pay status and rate of pay for Diane Wehde from Full-time status to PRN (as needed for training) and Hourly rate from \$21.80 to \$27.20.  
Bonnie Butler, Interim Public Health Director, Part-time Homemaker new hire, Tari Laing at the hourly rate of \$14.10.  
Joleen Carpenter requesting NACO insurance information.

It was noted the following Handwritten Disbursement was issued on 9/6/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420734 for \$5,789.14-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments, there were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of September 3, 2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Claim Disbursements #420581 - #420733 paid on September 5, 2019. There was discussion on a claim payable to Professional Development for the Records Office. The claim was original for \$1,995.00. Although with the NACO scholarship and a discount the balance of the invoice is for \$495.00 for twelve-week online program in leadership. Sup. Bell appreciated the Recorder taking initiative for enrolling in the program. Sup. Smith had heard about this training but the cost of the program was very high. Since the Recorder was able to secure the course at a more reasonable cost, it was suggested by Sup. Bell to have the Recorder train the Department Heads at their monthly meetings to use those tax dollars efficiently. All board members agreed.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Agne to approve the following Proclamation:

#### **PROCLAMATION**

*WHEREAS, Emergencies and disasters can strike anywhere and at any time; and*

*WHEREAS, the Cedar County Emergency Management Agency and partner organizations continually stress the need for, and importance of, preparedness for all emergencies and disasters; and*

*WHEREAS, there are preparedness actions all residents of Cedar County can take, including being aware of hazards, making an emergency plan, and building an emergency supply kit; and*

*WHEREAS, investing in the preparedness of ourselves, our families, businesses and communities can reduce fatalities and economic devastation in our state and in our nation; and*

*WHEREAS, National Preparedness Month was created in response to the tragic events of September 11, 2001, to educate the public on how to prepare for emergencies:*

*NOW, THEREFORE, I, Dawn Smith, Chair of the Cedar County Board of Supervisors, do hereby proclaim the month of September 2019, as Preparedness Month in Cedar County in conjunction with National Preparedness Month, and urge all residents to take due notice of this occasion, and to give appropriate attention to their necessary actions by preparing themselves for any emergency or disaster.*

*IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the seal of Cedar County, Iowa to be affixed. Done at Tipton, Iowa on this 10th day of September in the year of our Lord two thousand nineteen.*

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve a step wage increase for Patrick Wood, MWII from \$21.52 to \$22.65 effective September 11, 2019.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a step wage increase for Gary Chapman, MWII from \$18.12 to \$19.25 effective September 18, 2019.

Ayes: All

The Board reviewed the handbook revisions as discussed with HR Consultant Greufe on August 13, 2019. Discussion was held on each topic and the Board requested Julie Tischuk to the Board Room for further clarification and discussion regarding the Social Media Policy. Sup. Bell requested the mandatory training should be added to the policy regarding the HIPAA section. Sup. Kaufmann has concerns with the section referencing posting items that could reflect negatively on Cedar County. Discussion continued. Julie Tischuk suggested that she contact Roger with Carosh and have a work session to determine the correct language for Cedar County.

Moved by Sup. Bell seconded by Sup. Agne to approve all handbook revisions except for the Social Media to be effective on September 27, 2019.

Ayes: All

Public Health Interim Director Butler met with the Board regarding Employee Flu vaccinations. Butler reported that Public Health would like to bill Wellmark for all County employees who receive a flu shot and are enrolled in County insurance. All County employees who are not enrolled in County insurance will be paid by the County as budgeted.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve flu shots for County employees and require all employees enrolled in County insurance to use it for reimbursement.

Ayes: All

Chairperson Smith addressed Interim Director Butler on a couple questions. First, the Board received the notification of pay status and rate for Diane Wehde and asked Butler why there was an increase in hourly pay when she is performing the same duties. Butler replied that she must have made a mistake and yes, she should make the same amount. Butler explained how duties are being reassigned in the office. Chairperson Smith asked Butler what the status was on the NACO program. Butler said she was waiting for a press release and Smith commented she thought that was completed already. Smith will stop down after the meeting to discuss further with Butler.

EMA Director Malott made the Board aware that ICN and other network issues are happening due to the storm last night.

Engineer Fangmann met with the Board and presented two utility permits for approval. Both are for Windstream; the \$100 fee applies and the locations are at 265<sup>th</sup> and 325<sup>th</sup> Street.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permits for Windstream.

Ayes: All

Engineer Fangmann informed the Board he received notification that the Feds have approved the Block Grant. Cedar County, Scott County and the City of Bettendorf are included in the bridge bundle package. Cedar County portion of the grant is \$640,000. The cost share is 55% Federal and 45% - local match.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:42 a.m., to September 17, 2019.

Ayes: All

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 17, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Bonnie Butler, Public Health Interim Director, revision for Diane Wehde pay rate. Her rate will remain the same at \$21.80.

Jail Administrator/2<sup>nd</sup> Chief Deputy Koranda submitted a transfer notice for Kristina Johnston. She will transfer from a Correctional Officer to a Dispatcher in the Sheriff's Office.

Jail Administrator/2<sup>nd</sup> Chief Deputy Koranda submitted a hiring letter for Lynn Bixler as a part-time as needed Correctional Officer effective on September 10, 2019, at the rate of pay of \$19.62.

Manure Management Annual Updates submitted by:

Del DeWulf for Site 1 located in SW1/4 NW1/4 of Sec. 14 T80 R1W, facility address 1458 Washington Avenue, Bennett and Site 3 located in SW1/4 SW1/4 Sec.23 T80 R1W, facility address 1596 Washington Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 9/13/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420735 for \$1,445.66-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. Interim Public Health Director Butler explained to the Board that employee flu shots can't be billed to BCBS due to our plan. Butler has contacted Phil Waniorek, Benefits, Inc and he is looking into it. The Board placed a call to Phil Waniorek but he was unavailable. Butler asked the Board how to proceed and Sup. Smith said to wait until they have talked with Phil Waniorek.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of September 10, 2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #178836-178980 for the period ending September 7, 2019 and to be paid on September 13, 2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:05 a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in Cedar County only for the West Branch School Special Election held on September 10, 2019. Present were Supervisors Smith, Agne, Gaul, Bell and Kaufmann. Auditor Dauber and Deputy Ahrens were present. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

For public measure "C"

For the question, there were:	Eight hundred forth-two (842) votes
Against the question, there were:	Four hundred fifty-three (453) votes

Therefore, declare the public measure "C" to be adopted.

For public measure "D"

For the question, there were:	Eight hundred twenty-six (826) votes
Against the question, there were:	Four hundred sixty-seven (467) votes

Therefore, declare the public measure “D” to be adopted.

For public measure “E”

For the question, there were: Eight hundred seventy two (872) votes  
Against the question, there were: Three hundred seventy-eight (378) votes

Therefore, declare the public measure “E” to be adopted.

Auditor Dauber and Auditor Clerk Driscoll met with the Board to discuss Christmas Club. Driscoll contacted all the banks within Cedar County and each bank requires individuals to have an open account other than Christmas Club to enroll. The Board discussed employees can still participate in Christmas Club but employees will need to set up a Christmas Club account on their own and give account information to the Auditor’s Office for payroll deductions.

Moved by Sup. Bell seconded by Sup. Gaul to allow Auditor’s Office to withhold Christmas Club after each employee sets up an account if they choose. Sup. Bell said this change is due to the changes at the banks.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following Proclamation:

National Voter Registration Month proclamation

OFFICIAL PROCLAMATION BY CEDAR COUNTY BOARD OF SUPERVISORS

WHEREAS, registering to vote empowers eligible citizens to exercise their right to vote on Election Day; and

WHEREAS, this year is the centennial celebration of women gaining the right to vote through the passage of the 19<sup>th</sup> Amendment to the U.S. Constitution; and

WHEREAS, one of the leaders of the women’s suffrage movement was Iowan Carrie Chapman Catt; and

WHEREAS, Iowa is one of the nation’s leaders in voter registration and voter participation, with more than two-million residents currently registered to vote, making up 90 percent of the eligible population; and

WHEREAS, 17-year-olds are now eligible to register to vote so they can participate in Iowa’s primary elections; and

WHEREAS, the voter registration process in Iowa is easier and more convenient than ever before, with online voter registration, Election Day registration, and applications available through government agencies across the state; and

WHEREAS, the State of Iowa’s online voter registration system enables citizens to register to vote and update their registration status quickly and easily, any time of day; and

WHEREAS, we encourage all interested citizens and all appropriate media outlets and civic organizations to participate in this non-partisan voter registration awareness campaign to encourage the maximum participation of qualified voters in Iowa.

NOW, THEREFORE, Cedar County Board of Supervisors, do hereby proclaim September 2019 as National Voter Registration Month and Tuesday, September 24<sup>th</sup>, 2019 as National Voter Registration Day.

Ayes: All

Engineer Fangmann met with the Board to review proposed changes to the Cedar County Ordinance No. 6. The following are the proposed changes; Section 3 #3—changing 4:00 p.m. to 5:00 p.m., Section 4 #2—adding hours to match Sequence of Service hours, Section 5—adding vehicles abandoned on County roads paragraph. General discussion was held on how to declare an emergency. Consensus was to have EMA Director Malott on the agenda next week for discussion on how to declare an emergency.

Moved by Sup. Bell seconded by Sup. Agne to set public hearing dates as October 8, 2019 and October 15, 2019 at 9:00 a.m. for review/consideration/action on Cedar County Ordinance No. 6.  
Ayes: All

Engineer Fangmann gave project updates.

The public hearing was opened at 10:00 a.m. for a Construction Permit Application filed by LNS Acres-Springdale Site for three new 2,480 head deep pit swine finisher confinement building for a new swine confinement facility. Randy Pedersen, Josh Pedersen, Jake Pedersen, Rachel Rinner and Environmental and Zoning Director LaRue were present. The location of the operation is in Section 5 of Iowa Township. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing Master Matrix score of 450.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Construction Permit Application for LNS Acres-Springdale Site.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:11 a.m., to September 24, 2019.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 24, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Patty Hamann, Veterans Affairs Service Officer for approved August reports and approved July minutes.  
Interim Public Health Director Butler regarding Colleen Boyer-Kauffmann completion of six month probation effective September 18, 2019.  
Larry Beck, Secondary Roads WWII Notice of Retirement effective on March 23, 2020.  
Engineer Fangmann regarding fuel contract has ran out.

It was noted the following Handwritten Disbursement was issued on September 20, 2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420884 for \$194.28-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of September 17, 2019.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Claim Disbursements #420736 - #420883 paid on September 19, 2019.  
Ayes: All

Administrative Assistant Hamdorf asked the Board what dates would work for their Compensation representatives to attend a meeting. Consensus was to contact them and set a date and time that worked for both of them.

Administrative Assistant Hamdorf informed the Board she has received PJ Greufe & Associates, LLC contract. He is unavailable to attend a meeting until November but could be available by telephone. Sup. Kaufmann feels the Board needs to talk to him. Sup. Agne feels he needs to be here in person. Consensus of the Board was to schedule a time and date for him to attend a meeting.

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on the Public Health handbook revisions. Interim Public Health Director Butler was present. Miscommunication led to verbiage being added into the handbook that is incorrect regarding Hepatitis B vaccine. There is a waiver form to sign to opt out of Hepatitis B vaccine. Therefore, it should be removed from the Handbook. Sup. Bell asked Interim Director Butler why it was presented to be put into the handbook. Butler isn't sure where it came from but can find an email trail if needed. The Board agreed that wasn't necessary. Sup. Smith asked if employees opt out are they required to cover the cost pertaining to Hepatitis B. Butler referred to the OSHA laws for Hepatitis B.

Moved by Sup. Bell seconded by Sup. Kaufmann to remove the verbiage from the handbook and have Heartland Attorney review the waiver form.  
Ayes: All

Kristie Fortmann-Doser and Alda Bruesh with the Domestic Violence Intervention Program (DVIP) met with the Board regarding Domestic Violence Awareness Month. Cedar County Domestic Violence statistics were reviewed along with what the program has to offer. Discussion was held.

Chairperson Smith read the Domestic Violence Awareness Month Proclamation.

Moved by Sup. Bell seconded by Sup. Agne to approve the following:

**PROCLAMATION  
DOMESTIC VIOLENCE AWARENESS MONTH  
OCTOBER 2019**

**WHEREAS**, domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

**WHEREAS**, one in three Americans has witnessed an incident of domestic violence; and

**WHEREAS**, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

**WHEREAS**, domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

**WHEREAS**, through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

**WHEREAS**, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 40 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

**WHEREAS**, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

**NOW, THEREFORE**, be it resolved that we, the **CEDAR COUNTY** Board of Supervisors, do hereby proclaim the month of October 2019 to be:

**DOMESTIC VIOLENCE AWARENESS MONTH**

in **CEDAR COUNTY**, Iowa, and urge all citizens to work together to eliminate domestic violence, dating violence and stalking from our community.

Signed this 24 day of September, 2019, in **CEDAR COUNTY**, Iowa

Ayes: All

Auditor Dauber met with the Board to explain that Community State Bank is transitioning to Fidelity Bank & Trust. This transition will take place on October 11<sup>th</sup> which no transactions can take place. Dauber is requesting to move payroll to October 10<sup>th</sup> in order to comply with the banks requirements.

Moved by Sup. Kaufmann seconded by Sup. Bell to allow Cedar County payroll October 11<sup>th</sup> to be moved to October 10<sup>th</sup> due to the banks transition date.

Ayes: All

At 9:30 a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in Cedar & Johnson County for the West Branch School Special Election held on September 10, 2019. Present were Supervisors Smith, Agne, Gaul, Bell and Kaufmann. Auditor Dauber and Deputy Ahrens were present. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

For public measure "C"

For the question, there were:	Eight hundred fifty-seven (857) votes
Against the question, there were:	Four hundred fifty-five (455) votes

Therefore, declare the public measure “C” to be adopted.

For public measure “D”

For the question, there were: Nine hundred thirty-nine (939) votes  
Against the question, there were: Five hundred seventy-one (571) votes

Therefore, declare the public measure “D” to be adopted.

For public measure “E”

For the question, there were: One thousand (1000) votes  
Against the question, there were: Four hundred sixty-three (463) votes

Therefore, declare the public measure “E” to be adopted.

Interim Public Health Director Butler met with the Board regarding flu vaccinations. Auditor Dauber was present. Butler is not convinced that Cedar Counties Health plan will cover the vaccines. Dauber explained that since we are partially self-funded we have to contact Benefits, Inc. for our plan information. If you call Wellmark directly, they can't see our plan due to the partially self-funded portion. Sup. Bell said he spoke to Phil Waniorek at Benefits, Inc. and he was in the process of finding out if Cedar County Public Health was enrolled on our plan. Waniorek responded by email that Cedar County Public Health is enrolled and explained the process they have to take to have our employee flu vaccines to be covered.

Engineer Fangmann met with the Board to discuss a loader quote. Engineer Fangmann reviewed the new loader quote. Fangmann is requesting to purchase a Cat 938M. The previously used unit 524 will be traded with a trade-in value of \$15,000. Net price with trade-in of unit 524 is \$191,764.00. The estimated delivery date of the CAT 938M will be approximately eight to ten weeks.

Moved by Sup. Gaul seconded by Sup. Agne to purchase a loader on the recommendation of Engineer Fangmann.

Ayes: All

Engineer Fangmann gave project updates.

Engineer Fangmann and EMA Director Malott met with the Board on how to declare an emergency regarding the Cedar County Ordinance #6. Discussion was held and examples of other instances were given. Regarding Ordinance #6 to declare an emergency Fangmann will contact Malott who will then contact Board of Supervisors Chair and/or EMA Chair to declare an emergency. This emergency will be to authorize county maintenance or private towing company vehicles to clear the roadway of abandoned vehicles so that they can sufficiently continue snow and ice maintenance operations. The declaration will then be signed at the next meeting. Fangmann said according to Heartland by declaring an emergency it greatly reduces our liability.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 10:06 a.m., to October 1, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 1, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
A letter from Mary Swan

Manure Management Annual Updates submitted by:  
Red Oak Site for a site at 655 King Avenue, Stanwood.  
RAD Farms for a site at 1835 180<sup>th</sup> Street, Lowden

It was noted the following Handwritten Disbursement was issued on September 27, 2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #420885 for \$1,239.88-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to amend and approve the agenda to include adding 9:30 a.m. discussion with Compensation Board Representatives.  
Ayes: All

Chairperson Smith addressed the public for comments. Larry Hodgden felt the consensus of the Board was they were in support of Highway 30 going to four lane. Sup. Agne said he was not in favor. Hodgden feels the super two is a great plan and can use the money being saved elsewhere. Sup. Smith expressed her concerns about cars going faster and not slowing down.

Mary Swan commented that she feels the Board needs to have a talk with a fair child employee.

Mike Lucassen informed the Board that 136 W Rochester Ave. property has improved and he will continue to stay there until he can find a place that is affordable. Lucassen said he can't be asked to leave as that would violate his rights stated by the Constitution.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of September 24, 2019.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Payroll Disbursements #178981 - #179138 for the period ending September 21, 2019 and to be paid on September 27, 2019.  
Ayes: All

Administrative Assistant Hamdorf informed the Board HR Consultant Greufe is on the agenda for October 15, 2019.

Administrative Assistant Hamdorf informed the Board Jon Swanson will be doing the sexual harassment training and has given two dates October 22<sup>nd</sup> or October 29<sup>th</sup>. Swanson will be doing two sessions at the Courthouse and one session for Secondary Roads. Chief Deputy Koranda said he would like one session be held at the Sheriff's Office around shift change. Hamdorf will work with Swanson to set up a date and session times.

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on allowing HR Consultant Greufe to make a formal offer to the deputies Union allowing them to change the current language of their contract to match the Cedar County Handbook vacation and funeral leave. Deputy Jackson, Union Steward was present. Jackson informed the Board he feels the changes are good but wanted something in writing.

Moved by Sup. Bell seconded by Sup. Agne to allow HR Consultant Greufe make a formal offer to the deputies Union allowing the change of vacation and funeral leave in the contract to match the Cedar County Handbook.  
Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Veterans Affairs Service Officer Hamann, Recorder Bahnsen, CPC Director Tischuk, Chief Deputy Knoche, Treasurer Delaney, Assessor Marx, Chief Deputy Koranda, Attorney Renander, Interim Public Health Director Butler, Engineer Fangmann and Conservation Director Dauber.

CPC Director Tishcuk met with the Board to give an update on the Region. Tischuk updated the Board on the Region's budget and discussed an upcoming Countywide Board meeting.

Kent Stuart and Doug Schroeder met with the Board. Stuart and Schroeder are the Board of Supervisors representatives for the Compensation Board. The Board gave an overview on what the Compensation Board does and how it works. The Board provided Stuart and Schroeder Iowa Code section 331.905-County Compensation Board for them to review.

Engineer Fangmann met with the Board to review the 2019 Bridge Embargo Resolution.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Chairperson Smith to sign the 2019 Bridge Embargo Resolution.

### **BRIDGE EMBARGO RESOLUTION**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 101690 on Newton Avenue in Section 5, T79N, R2W of Rochester Township be limited as follows:

25 Tons

Bridge number 102230 on 310<sup>th</sup> Street in Section 23, T79N, R4W of Springdale Township be limited as follows:

5 Tons

Bridge number 102570 on Taylor Avenue in Section 29, T80N, R1W of Inland Township be limited as follows:

5 Tons

Bridge number 102621 on Red Star Road in Section 4, T80N, R2W of Center Township be limited as follows:

10 Tons

Bridge number 103431 on Washington Avenue in Section 14, T81N, R1W of Springfield Township be limited as follows:

12 Tons

Bridge number 104211 on 185<sup>th</sup> Street in Section 15, T81N, R4W of Linn Township be limited as follows:

12 Tons

Passed and approved this 1<sup>st</sup> day of October, 2019.

Ayes: All

Sheriff Wethington and Chief Deputy Knoche met with the Board for discussion on selecting a union contract negotiator to represent the county. Deputy Jackson, Chief Deputy Koranda, County Attorney Renander, Recorder Bahnsen, Kent Stuart, Doug Schroeder and Auditor Dauber were present. Knoche said with the issues going on with the HR Consultant the two Unions at the Sheriff's Office don't feel they will get a fair response due to the HR Consultant being the union negotiator also. Knoche also expressed that the HR Consultant and the union negotiator should be separate. Sup. Kaufmann asked if other employees feel otherwise ok with HR Greufe. Wethington said no, HR Greufe is hard to contact and its time we have a full-time HR employee or an outsourced HR Attorney. Jackson read a letter expressing his feelings on HR Greufe. Sup. Smith asked Dauber to investigate other options available. Sup. Bell said HR Greufe will be here on October 15<sup>th</sup> and we will see where ongoing things are at and look at options then. Wethington said he doesn't like the image it makes for Cedar County by keeping HR Greufe. Dauber explained she has reached out to other Counties for input and will bring back different options to the meeting on October 15<sup>th</sup>. Stuart commented that from past experiences he feels it would be good for a Board member to be a part of union negotiations and be involved. The Consensus of the Board was to table this matter until October 15<sup>th</sup> when HR Consultant Greufe is here.

Bruce and Diane Bickford informed the Board that the property at 107 Walnut Street, Downey has not been cleaned up. It currently has a bunch of trash and terrible smell coming from there. Environmental & Zoning Director LaRue was called to the meeting. LaRue said the property owner was cited a while back regarding these issues. LaRue will follow up with these complaints and report back next Board meeting.

Moved by Sup. Agne seconded by Sup. Bell to adjourn at 10:54 a.m., to October 8, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 8, 2019 with the following members present: Agne, Bell and Chairperson Smith. Members of the public were also present. Kaufmann and Gaul were absent.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of September 2019.  
Engineer Fangmann regarding Highway 38 IDOT permit.  
Cedar County Recorder for fees collected 7/1/2019 – 9/30/2019.  
Chief Deputy Koranda regarding the hiring of Cole Stineman, Correctional Officer with a starting wage of \$16.73 per hour effective 10/18/2019.  
Sheriff Wethington submitted a letter.  
Assistant County Attorney Blank submitted a letter.  
Mary Swan submitted a letter.

It was noted the following Handwritten Disbursement was issued 10/04/2019 on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421053 for \$1,072.44-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Kaufmann, Gaul

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of October 1, 2019.

Ayes: All

Absent: Kaufmann, Gaul

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #420886 - #421052 paid on October 3, 2019.

Ayes: All

Absent: Kaufmann, Gaul

Moved by Sup. Bell seconded by Sup. Agne to approve handwritten Warrant #421054 to U.S Bank for CAROSH Compliance Solutions training for Bobbie Conrad.

Ayes: All

Absent: Kaufmann, Gaul

The Board reported on Outreach/Committee Meetings they attended.

The Board recessed until 9:00 a.m.

At 9:00 a.m. a public hearing was held for review/consideration/action on changes on the following Cedar County Ordinance #6—An Ordinance to establish the policy and level of service in respect to clearance of snow or ice and maintenance of this County's Secondary Roads during the winter months. Engineer Fangmann, Bruce & Diane Bickford, Mary Swan, Brenda Johnson, Maggie Challis, Deputy Knoche, Calvin Coloney, Sheriff Wethington were in attendance. Fangmann reviewed the changes as follows; Section 3 #3—changing 4:00 p.m. to 5:00 p.m., Section 4 #2—adding hours to match Sequence of Service hours, Section 5—adding vehicles abandoned on County roads paragraph.

Moved by Sup. Agne seconded by Sup. Bell to approve and waive the seconded hearing for the changes on Cedar County Ordinance #6— An Ordinance to establish the policy and level of service in respect to clearance of snow or ice and maintenance of this County's Secondary Roads during the winter months.

Ayes: All

Absent: Kaufmann, Gaul

Engineer Fangmann met with the Board to review a Bridge Embargo Resolution. Sup. Bell asked what can be done to fix this bridge. Fangmann said a box culvert would be budgeted.

Moved by Sup. Bell seconded by Sup. Agne to approve Chairperson Smith to sign the following Bridge Embargo Resolution.

## **BRIDGE EMBARGO**

### **RESOLUTION**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Local Bridge on 300<sup>th</sup> Street in Section 13, T79N, R1W of Farmington Township be limited as follows:

3 Tons

Passed and approved this 8<sup>th</sup> day of October, 2019.

Ayes: All

Absent: Kaufmann, Gaul

Engineer Fangmann gave project updates.

The Board recessed until 9:30 a.m.

Environmental & Zoning Director LaRue met with the Board to discuss the property at 136 W Rochester Avenue, Atalissa. Bruce & Diane Bickford, Mary Swan, Brenda Johnson, Maggie Challis, Deputy Knoche, Calvin Coloney, Assistant County Attorney Blank, Sheriff Wethington and Mike Lucassen were in attendance. LaRue informed the Board that good progress has been made on the property to clean it up but it isn't in compliance. Lucassen said he would continue to live there this winter unless he can find something affordable. Blank informed the Board he had a heated exchange with Lucassen last week and it's up to the Board and LaRue to proceed with infraction notices or not. Sup. Smith asked if the property has septic system since Lucassen is currently living in a camper. LaRue said yes, there is a septic system but it's non-conventional. Sup. Smith asked if Lucassen has worked with Cedar County's General Assistance program. Lucassen said yes but again he can't afford much. Sup. Smith asked if this case is going to cause issues in the future or if each property is case-by-case. Blank informed the Board to be careful on setting a precedence. Discussion was held on different options required by the Department of Natural Resources and the cost. Knoche mentioned the property is not in Lucassen's name so therefore nothing can happen until the Board has the discussion with a property owner. Consensus of the Board was to schedule another meeting next week and have the property owner present. Knoche offered assistance serving papers to the property owner regarding the meeting next week at 10:30 a.m.

Environmental & Zoning Director LaRue met with the Board to discuss the property at 107 Walnut Street, Downey. Bruce & Diane Bickford, Mary Swan, Brenda Johnson, Maggie Challis, Deputy Knoche, Calvin Coloney, Assistant County Attorney Blank, Sheriff Wethington and Mike Lucassen were in attendance. Coloney updated the Board that over 12,000lbs of trash has been removed, the property has been mowed, windows were boarded up and a 10-day eviction notice was issued to the tenant. Blank explained the process after the 10-day eviction notice and

suggested Coloney contact an attorney. Consensus of the Board was to wait until the 10-day notice has passed and get an update next Board meeting.

At 10:15 a.m., the Board reviewed a minor subdivision for Ranch Acres Subdivision. Environmental & Zoning Director LaRue, Ira Bowman and Lisa Werner were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Agne to approve the following resolution:

**RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Ranch Acres Subdivision, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Ranch Acres Subdivision, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 8th day of October, A.D., 2019.

Ayes: All

Absent: Kaufmann, Gaul

Moved by Sup. Agne seconded by Sup. Smith to adjourn at 10:22 a.m., to October 15, 2019.

Ayes: All

Absent: Kaufmann, Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 15, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Auditor for fees collected for the quarter ending September 30, 2019.  
Sandy Heick, West Branch Paramedic inviting Board to a meeting concerning future of EMS in Iowa.  
Sheriff Wethington requesting the Board to end the situation regarding 136 W Rochester Avenue, Atalissa.  
Iowa Department of Natural Resources Notice of Intent to Issue a Permit for LNS Acres, LLC.

Manure Management Annual Updates submitted by:  
Crock & Sons for a site at 1520 Ocean Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 10/11/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421055 for \$3,599.61-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Mary Swan distributed a copy of a ticket regarding a bicycle accident where a individual was severely injured. She referenced the amount of the ticket was the same as her ticket for getting her mail which is appalling and unbelievable. Swan said the Sheriff lied in the paper and she claims he lies and she doesn't. The Sheriff's lying is going to dig all the way to China and he acts like his idol in the Whitehouse.

Moved by Sup. Agne seconded by Sup. Bell to approve the Board Minutes of October 8, 2019.  
Ayes: All  
Abstain: Kaufmann, Gaul

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #179139 - #179292 for the period ending October 5, 2019 and to be paid on October 10, 2019.  
Ayes: All

CPC Director Tischuk informed the Board she received a bill for an installment payment. Tischuk asked the Board if she should hold or pay the bill due to the ongoing issues with the Region. Sup. Gaul said it wouldn't hurt to hold the payment. Sup. Agne said to hold until we know what the Region is doing. Consensus of the Board was to hold the payment.

Administrative Assistant Hamdorf asked the Board if they wanted to attend the mandatory sexual harassment training during next week's meeting. Consensus was to attend the 10:00 a.m. training during the Board meeting.

Moved by Sup. Gaul seconded by Sup. Agne to approve and renew Whitetails Saloon 12 month Class C Liquor License with Sunday sales.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a new Five-day Class C Liquor License with Sunday Sales for the Cedar County Fair Board effective November 6, 2019.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Treasurer Delaney met with the Board to update the Cedar County Investment Policy since becoming Treasurer.

Moved by Sup. Bell seconded by Sup. Agne to authorize Chairperson Smith to sign the updated Cedar County Investment Policy.

Ayes: All

Discussion was held on completion of NIMS Implementation Survey done by the Board. Sup. Smith asked Sup. Bell if he would complete the survey as he is appointed to that Board. Sup. Bell said he will look at it and if he has questions, he will return to the Board.

The Board recessed until 9:00 a.m.

Engineer Fangmann met with the Board to adopt Cedar County Ordinance #6—An Ordinance to establish the policy and level of service in respect to clearance of snow or ice and maintenance of this County's Secondary Roads during the winter months.

Moved by Sup. Bell seconded by Sup. Gaul to adopt for following Ordinance:

**CEDAR COUNTY  
ORDINANCE NO. 6**

**AN ORDINANCE TO ESTABLISH THE POLICY AND LEVEL OF SERVICE IN  
RESPECT TO CLEARANCE OF SNOW OR ICE AND MAINTENANCE OF THIS  
COUNTY'S SECONDARY ROADS DURING THE WINTER MONTHS.**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS CEDAR COUNTY:**

**SECTION 1 -- PURPOSE**

The purpose of this ordinance is to establish this County's policy and level of service in respect to clearance of snow or ice and maintenance of its secondary road system during the winter months, specifically defined as November through April, as provided in HF 2487, Section 10(2), Acts of the 63rd G.A., Second Session, and pursuant to the provisions of Section 309.67, Code of Iowa. This policy and level of service are to be implemented within the amount of money budgeted for this service, and as contained in this County's secondary road budget as submitted to and approved by the Iowa Department of Transportation and adopted by the Board of Supervisors.

**SECTION 2 -- LEVEL OF SERVICE**

Clearance of snow or ice and maintenance of the secondary road system during the winter months is primarily for the benefit of the local residents of this county. Each storm has individual characteristics and must be dealt with accordingly. The portion of the roadway improved for travel will have upon it snow and ice in compacted condition. These conditions may be continuous, or they may be more concentrated on hills, in valleys, curves, and/or intersections. The County's existing snow removal equipment will be utilized for this purpose. Clearance of snow or ice, sanding, salting, and other maintenance respecting winter conditions shall be accomplished within the amount of money budgeted for this service and as practicable. The entire width of that portion of the road improved for travel may not be cleared of snow, ice, compacted snow and ice, or frost. Snow cleared from that part of the roadway improved for travel shall be placed on or in the adjacent shoulder, ditch, or right of way. Snow can be expected to accumulate adjacent to the traveled portion to the extent that a motorist's sight distance to both the left and right may be greatly reduced or impaired. The snow removed from intersections will be piled in its corners in piles of unequal height. The lines of sight, sight distance, or visibility of motorists approaching these intersections may be greatly reduced or impaired. The County shall not be responsible for snow pushed or otherwise placed on the roadway or shoulders by others. Motorists shall drive their vehicles during these conditions with additional caution and watchfulness, especially in respect to the surface of the roadway, and reduced or impaired visibility, and are advised to reduce their speed at least 25 miles per hour below that legally permitted or advised under normal conditions.

In respect to roadways that have only one lane open, further extreme watchfulness and caution should be exercised by the motorist, and their speed should not exceed 10 miles per hour. During these conditions, no additional warning or regulatory signs will be placed warning of impaired sight distances, visibility at intersections, road blockages, one-lane conditions, or that the road surface is slick or slippery, or what the advised speed should be.

### SECTION 3 -- SEQUENCE OF SERVICE

In the implementation of snow and ice removal and other maintenance of the County's secondary road system during the winter months, the County Engineer shall select the actual sequence of roads to be cleared as provided for in this section of the ordinance, and shall determine when drifting, wind velocity, and additional snow or snowstorms require that the snow removal equipment be removed from the roadway, or that additional clearance of paved roads be accomplished prior to the clearance of gravel and dirt roads. The County Engineer's professional judgment shall prevail unless it is clearly erroneous.

#### **PAVED ROUTES**

1. The initial effort will be to get all routes open to one-lane traffic as soon as possible and or practicable.
2. After one-lane travel is possible, subsequent snow removal will be carried on during normal working hours.
3. The truck mounted snow plows and spreaders will not normally be in operation between the hours of 5:00 P.M. - 6:00 A.M. The trucks may be called off the road if snow and blowing reduces visibility to hazardous working conditions, in the professional judgment of the Engineer or his delegated representative.
4. When required, due to drifting snow, motor graders may be used to keep the paved roads open and the opening of gravel may be delayed.
5. It is not the policy of the County to provide a "dry" pavement condition.
6. After roads have been plowed, as provided in this section, intersections, hills, and curves may, but not necessarily, have placed on them, salt, sand, or other abrasives. These intersections, hills, and curves may not be re-sanded, re-salted, nor have other abrasives replaced on them between snowstorms.

There is no time limit after a snowstorm in which any of the above sequence of clearance, on paved or unpaved roads, shall take place.

#### **UNPAVED ROADS**

1. The initial effort will be to get all routes opened to one-lane traffic as soon as possible and/or practicable after a storm has passed.
2. After one-lane travel is possible, subsequent snow removal will be carried on during normal working hours.
3. Motorgraders and/or truck plows will not normally be in operation between the hours of 4:00 P.M. - 7:30 A.M.. The motorgraders and/or truck plows may be called off the road if snow and blowing reduces visibility to hazardous working conditions, in the professional judgment of the Engineer or his delegated representative.
4. Snow may not be removed from roads designated at Level B.

#### **PRIVATE DRIVES**

The County will not clear snow from private drives. Normal snow removal operations may result in snow being deposited in private drives. Snow from private drives shall not be placed on the roadway or shoulders.

#### **MAILBOX REPLACEMENT**

The County will assume no liability for mailboxes and fences damaged because of snow removal unless such action can be determined to be malicious.

### SECTION 4 -- LIMITATION OF SERVICE

Notwithstanding anything else stated in this ordinance, the policy and level of service provided for in this ordinance shall not include the following, and the following services **shall not be performed**:

1. Sanding, salting, or placing other abrasives upon the roadways that are slick, slippery, and dangerous due to the formation of frost.
2. Sanding, salting, or placing of other abrasives upon paved roadways due to freezing rain that occurs between the hours of 5:00 p.m. and 6:00 a.m.
3. Placing of additional warning or regulatory signs warning of impaired sight distances, visibility at intersections, road blockages, one-lane conditions, or that the road surface is slick or slippery, or what the advised speed should be.

#### **SECTION 5 -- EMERGENCY**

Service or the level or sequence of service may be suspended during "Emergency" conditions. An "Emergency" condition shall be considered as one where loss of life is probable, where a serious injury has occurred, or where extensive loss of property is imminent. These conditions should be verified through a physician's or Sheriff's Office. The County will respond to all "Emergency" conditions, either during or after a snowstorm. Any person who makes a false report of an "Emergency" to an officer, official, or employee of Cedar County or who causes a false report to be so made shall, upon conviction, be subject to a fine of not more than \$100.00 or imprisonment of not more than 30 days in the County jail. Service or the level or sequence of service shall be further suspended in the event the Governor, by proclamation, implements the State Disaster Plan, or the Chairman of the Board of Supervisors, by proclamation, implements the County Disaster Plan. If such occurs, the County personnel and equipment shall be immediately subject to the direction of the Governor or the Chairman of the Board of Supervisors.

When any ice storm or blizzard creates conditions that vehicles are abandoned on county roads, such that snow and ice maintenance operations are halted and unable to clear the roadway under the circumstances of an "Emergency" as defined in this Section, the Board of Supervisors may declare an Emergency authorizing county maintenance or private towing company vehicles to clear the roadway sufficient to continue snow and ice maintenance operations.

#### **SECTION 6 -- REPEALER**

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

#### **SECTION 7 -- SEVERABILITY CLAUSE**

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

#### **SECTION 8 -- WHEN EFFECTIVE**

This ordinance shall be in effect immediately after its final passage and publication as provided by law.

Passed and approved this 15<sup>th</sup> day of October, 2019.

Ayes: All

The Board recessed until 9:15 a.m.

Conservation Director Dauber met with the Board to discuss a FEMA property located at 253 W Rochester Avenue. Environmental & Zoning Director LaRue was present. Dauber explained to the Board there is a 5-foot sinkhole that needs to be filled. Dauber has filled the hole with two loads of dirt but it continues to open up. Dauber will contact Pedersen Land Improvements to dig out the hole and fill it properly to fix the issue that will be paid for by non-departmental funds and not Conservation.

Moved by Sup. Kaufmann seconded by Sup. Gaul to give Conservation Director Dauber permission to remedy the problem of the sinkhole.

Ayes: All

The Board recessed until 9:30 a.m.

HR Consultant Greufe met with the Board to discuss his proposal for Consulting Services. Chief Deputy Knoche, Mary Swan, Wade Winekauf, Irene Wood, Deputy Assessor Lemburg, Recorder Bahnsen, Deputy Jackson and Assistant County Attorney Blank were present. Greufe explained the contract is the same as it has been for the past 12+ years. Greufe informed the Board that his recent actions of losing his license does not affect what Cedar County uses him for which is his knowledge of Human Resources. Greufe provided a handout for the two Unions at the Sheriff's Office explaining who and how decisions are made. Greufe does not feel that Union negotiations will be affected by his recent actions or will be a conflict of interest and no grudges are held to any Cedar County employees. Sup. Kaufmann asked if Greufe felt he was treated professionally and fairly. Greufe said yes and mentioned he sent an email to the Sheriff regarding the professional manner his staff treated him with and apologized. Greufe explained that he makes no decisions for Cedar County he provides recommendations based on his HR experience and knowledge. Sup. Smith asked how the salary survey is going. Greufe said he has a good list with private sector participation and will have a document put together within a month or so. Knoche said during a discipline action the Peace Officer Bill of Rights says you must have an attorney present. Greufe said no and further discussed the Peace Officer Bill of Rights. Knoche expressed concerns from his department having HR Consultant and Union negotiator as the same person. Discussion was held on how other counties handle HR and Union negotiations and the process which again Greufe stated he makes no decisions. Knoche mentioned in the past there has been issues contacting HR Consultant Greufe. Greufe went through his emails and said he has responded anywhere from 1 to 7 hours after receiving any email from Cedar County. Greufe mentioned Cedar County employees have been arrested for OWI and haven't been fired and the process of my HR Consulting would continue the same. Auditor Dauber was called into the Boardroom. Sup. Kaufmann explained other options are being researched and asked Dauber when she could present all options. Admin. Assistant Hamdorf asked if next Tuesday, October 22<sup>nd</sup> at 9:00 a.m. would work. Dauber will check her availability and schedule a time with the Board. Sup. Bell asked when the salary study will be complete. Greufe will have numbers by budget time but the whole project won't be complete until early 2020. Sup. Bell asked what the timeframe is on Union negotiations. Greufe said they will need to get started by the end of October. Consensus of the Board was to table a decision until all options have been reviewed. Greufe thanked the Board and asked to keep consistent and move forward as we have in the past 12+ years.

The Board recessed until 10:30 a.m.

Environmental & Zoning Director LaRue met with the Board to discuss 136 W Rochester Avenue property. Bruce Bickford and Assistant County Attorney Blank were present. LaRue explained to the Board that one of the property owners would like to sell but Mike Lucassen wants to stay. Sup. Kaufmann asked how many times the Board has moved the deadline. LaRue said it has been moved three times to help them out. Sup. Bell said its time we put the burden on the owners I don't want to see someone homeless but enough time has been given. Asst. Attorney Blank said the only way to get the ball moving is move forward with citations. Consensus of the Board was to move forward and have Blank and LaRue work together. Sup. Bell mentioned to LaRue the letter to the property owners were dated the 11<sup>th</sup> of October and the Board requested him to send the letters at the meeting on the 8<sup>th</sup> of October and going forward LaRue needs to follow orders and get things done sooner.

Environmental & Zoning Director LaRue met with the Board to discuss 107 Walnut Street, Downey property. Bruce Bickford was present. LaRue stated the house has been secured and owner is moving forward on the eviction notice. Consensus of the Board was to place both properties on the agenda in two weeks for an update.

Sup. Bell received an email from EMA Director Malott regarding a water washout at a FEMA property and will have Engineer Fangmann look into this matter.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:42 a.m., to October 22, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 22, 2019 with the following members present: Agne, Bell, Gaul and Kaufmann. Sup. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington asking for explanation from Chairperson regarding the 10/01/2019 meeting.  
Cedar County Sheriff Deputies submitted two letters.

Auditor Dauber regarding the microwave on the tower has been repaired and is in operation.  
Chief Deputy Koranda regarding Jennifer Lester, Correctional Officer 3<sup>rd</sup> year anniversary effective 10/10/2019.

Chief Deputy Koranda regarding Albert Brumwell, Correctional Officer 3<sup>rd</sup> year anniversary effective 10/17/2019.

HR Consultant Greufe proposing a second option "as needed" contract.

Patty Hamann, Veterans Affairs Service Officer for approved September reports and approved August minutes.

Judy Funk, Heartland Insurance approved the Hepatitis B.

HR Consultant Greufe provided an HR update.

Auditor Dauber regarding correspondence with Brian Scott, IBEW Local 204.

Sheriff Wethington regarding the appointment of Compensation Board representative Mark Hunt.

Auditor Dauber regarding the appointment of Compensation Board representative Joleen Carpenter.

NACo regarding Chairperson Smith's nomination as a member of the Justice and Public Safety Policy Steering Committee.

It was noted the following Handwritten Disbursement was issued on 10/18/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421239 for \$5,353.65-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith

Chair Pro-Tem Agne addressed the public for comments. Mary Swan said she publicly refutes the Sheriff's lies and she is furious he keeps lying while she tells the truth.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 15, 2019.

Ayes: All

Absent: Smith

Administrative Assistant Hamdorf asked for a consensus of the Board for a meeting date the week of December 23<sup>rd</sup>. Discussion was held. Consensus was to not hold a meeting the week of December 23<sup>rd</sup> unless something came up at that time due to the Christmas holiday.

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #421056 - #421238 paid on October 17, 2019.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

CPC Director Tischuk met with the Board to give an update on the Region resulting from the Governing Board meeting held October 21, 2019. Tischuk informed the Board that Muscatine County might leave the Region. A final decision will possibly be made on November 4, 2019. General discussion was held on the process of a County leaving the Region.

Auditor Dauber met with the Board to discuss proposals for Human Resources and Union Negotiations for Cedar County. Deputy Sorgenfrey, Deputy Fields, Deputy Jackson, Deputy Barclay, Sheriff Wethington, Chief Deputy Koranda, Brian Scott-IBEW Local 204, Deputy Assessor Lemburg, Recorder Bahnsen, Deputy Koch, Deputy Johnson, Treasurer Delaney, Larry Rummells and Attorney Secretary Lilienthal were present. Dauber provided a handout of proposals for Human Resources and Union Negotiations as requested by the Board. General discussion was held on whom we currently use and whom we have used in the past. Sup. Agne and Sup. Kaufmann said they would need time to review the different proposals. Auditor Dauber asked if any department heads in the room had any opinions. Koranda said he would like someone he could call at any moment and get a timely answer unlike in the past he had to wait on an answer that he was unsure was correct. Wethington said if you want a solid answer currently to call Heartland. Delaney said she has only utilized the HR Consultant for hiring. Bahnsen said the current HR Consultant has a slow response time and she would like someone more timely. Sup. Gaul mentioned Public Health has had a few issues with the current HR Consultant. Sup. Kaufmann asked all department heads if accessibility is the issue with our current HR Consultant. Consensus of the department heads was yes. Sup. Gaul asked what happens with the Compensation Study. Sup. Bell said there could be a transition phase if a new firm were hired. Discussion was held on whether or not HR Consultant Greufe's study was a public document. Consensus of the Board was to have Dauber contact Heartland Attorney Salmons for clarification if Cedar County has rights to the Compensation Study. Sup. Bell said he would like to ask the proposing Consultants/Law Firms for clarity on handling HR issues. Consensus of the Board was to place this topic on the agenda for next week for further review.

The Board recessed until 10:00 a.m. and then attended a mandatory Sexual Harassment training located in the Large Meeting Room in the lower level of the Courthouse.

At 11:00 a.m. the Board met with Phil Waniorek, Benefits, Inc. for discussion on Delta Dental renewal for January 1, 2020. Waniorek said our plan with Delta Dental has a 0% increase for January 1, 2020. Sup. Bell asked if they could get quotes for higher max coverage amounts. Currently, our plan max is \$750 per year. Sup. Bell said Cedar County has never changed coverage amounts but prices have increased for services. Waniorek agreed and he should have quotes within a couple of weeks.

Phil Waniorek, Benefits, Inc. gave an update on the flu shot issues. Waniorek said he did receive a phone call from Cedar County Public Health regarding flu shot billing coverage. Waniorek told Cedar County Public Health he would need some time to research and get an answer in writing from Blue Cross. Waniorek provided the email response from Blue Cross stating Cedar County Public Health is a participating provider for Blue Choice.

Phil Waniorek, Benefits, Inc. gave an update on the chiropractor issues. Waniorek was told by Blue Cross that chiropractors would be covered but after further investigation the provider had to be a member of the Iowa Chiropractic Physicians Clinic. Letters were sent out to the providers and employees explaining this process while in the meantime, Benefits, Inc. would cover all cost over the \$20 copay until June 30, 2020. Waniorek said Blue Cross sets rules for the Iowa Chiropractic Physicians Clinic to accept new providers but has heard this isn't happening and will be following up with Blue Cross. The Board expressed appreciation to Waniorek for what he has done.

Phil Waniorek, Benefits, Inc. said he has asked Blue Cross for Health Insurance renewal in December as in the past. Waniorek also mentioned Benefits, Inc. would be going green/paperless in the future. General discussion was held on how different options of going paperless, via email or access to website, may change how employees get explanation of benefits (EOB) and other correspondence.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 11:42 a.m., to October 29, 2019.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Steve Agne, Chair Pro-Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 29, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Solid Waste Director Crock regarding Scott Moffit, PT Operator last working day effective on 10/22/2019.

Chief Deputy Knoche regarding hiring Kimberly Smith, Dispatcher with a starting wage of \$16.88 per hour to be effective November 5, 2019.

Chief Deputy Knoche regarding hiring Carrie Bahnsen, Dispatcher with a starting wage of \$16.88 per hour to be effective October 28, 2019.

Kim Mente, PRN Public Health Coordinator Notice of Voluntary Resignation effective on October 25, 2019.

Sup. Kaufmann regarding several open positions at Head Start.

Paula Shelton-Werling regarding Compensation Board meeting set for 7:00 p.m. on Monday, November 18, 2019.

Manure Management Annual Updates submitted by:  
JT Center Pork 1, LLC for a site at 1493 280<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 10/18/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421240 for \$4,811.75-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of October 22, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #179293 - #179451 for the period ending 10/19/2019 and to be paid on 10/25/2019.

Ayes: All

Administrative Assistant Hamdorf distributed a budget schedule for December and January. Consensus of the Board was the schedule was fine.

Sup. Smith asked whether the billing from PJ Greufe & Associates should be paid for October 2019 services. Consensus of the Board was to pay the bill.

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed Human Resources and Union Negotiation proposals for Cedar County. Deputy Sorgenfrey, Auditor Dauber, Sheriff Wethington, Irene Wood, Laura Twing, Recorder Bahnsen, Larry Hodgden, Mary Swan, Attorney Secretary Lilienthal, Julia Smith, Treasurer Delaney, Zach Lane, Matt Bowers, Deputy Barclay, Chief Deputy Knoche, Deputy Kime and Chief Deputy Koranda were present. Sup. Agne summarized last week's Board meeting discussions. Sup. Kaufmann asked Dauber if any more proposals had been received. Dauber said no. Sup. Bell asked if HR Consultant Greufe's wage study was open record or not. Dauber informed the Board that she and Sup. Agne will have a conference call with Attorney Salmons for further discussion. Sup. Smith asked if we get the compensation study if future HR Consultants can continue using it. Dauber said that was never asked. Sup. Agne said he felt that after hearing other employees input of current HR Consultant, Cedar County needs someone who responds quickly and he doesn't feel the HR Consultant is the one who should be doing Union Negotiations. Sup. Kaufmann said Cedar County needs to move onto someone new, as things

haven't been happening properly. Sup. Agne mentioned Heartland's recommendation is to use an Attorney. General discussion was held on different proposals submitted. Sup. Bell and Sup. Agne would like to have face-to-face discussion with future HR Consultant, the rest of the Board agreed. Sup. Gaul said he is disgusted the compensation study won't be done until January. Dauber received an email from HR Consultant Greufe asking if he should schedule a time for the compensation team to convene to review updated job descriptions. Sup. Kaufmann said the Board needs to ask HR Consultant Greufe if he will finish the study if they tell him they are leaning toward another option. Sup. Bell would like to interview Ahlers & Cooney Attorneys for possible new HR Consultant. A phone call was made to HR Consultant Greufe to see where the compensation study is at, a message was left. Dauber said Ahlers & Cooney is \$2,000 a month and no contract is signed. Consensus of the Board was to place a call to Ahlers & Cooney to set up a time for them to answer questions from the Board.

Adam Harris and Shanae Haan, Solutions Inc. met with the Board to give a presentation regarding current Business Continuity and Disaster Recovery Plan and Developments. Deputy Sorgenfrey, Auditor Dauber, Sheriff Wethington, Irene Wood, Laura Twing, Recorder Bahnsen, Larry Hodgden, Mary Swan, Julia Smith, Treasurer Delaney, Zach Lane, Matt Bowers, Deputy Barclay, Chief Deputy Knoche, Deputy Kime and Chief Deputy Koranda were present. A quote was given for Datto SaaS protection of \$2,700.00. General discussion was held on backups.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the quote for Datto SaaS in the amount of \$2,700.00.

Ayes: All

The Board recessed for five minutes.

Engineer Fangmann met with the Board to discuss Road Maintenance and Snow & Ice Control Agreement with Linn County due to the Highway 30 bypass. Discussion was held. Assistant County Attorney Blank reviewed the agreement.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Road Maintenance and Snow & Ice Control Agreement with Linn County.

Ayes: All

Engineer Fangmann informed the Board the flashing light at F28 and X40 are experiencing problems and will be installed again once the problem is fixed.

Engineer Fangmann met with the Board to discuss Cedar County Employee Drug & Alcohol Testing Policy for CDL holders. Conservation, Solid Waste and Secondary Roads have employees who follow this policy. Sup. Bell asked if this policy would replace the Drug & Alcohol section in the handbook. Fangmann said no it only covers CDL drivers.

Moved by Sup. Kaufmann seconded by Sup. Agne to adopt the Cedar County Employee Drug & Alcohol Testing Policy for CDL drivers.

Ayes: All

Engineer Fangmann met with the Board for authorization to transfer funds from the Farm to Market account to the Iowa DOT for testing materials for projects: STP-S-C016(98)—5E-16. Discussion was held. The total amount to be transferred is \$5,988.00.

Moved by Sup. Bell seconded by Sup. Gaul to authorize the transfer of funds from the Farm to Market account to the DOT for testing materials for projects: STP-S-C016(98)—5E-16.

Ayes: All

Engineer Fangmann presented the Board final plans for project L-202004—73-16 on Red Star Road. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve final plans for paving project L-202004—73-16.

Ayes: All

Engineer Fangmann met with the Board to set letting date for project L-202004—73-16. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to set letting date for project L-202004—73-16 for November 26, 2019 at 9:00 a.m.

Ayes: All

Engineer Fangmann asked to table the truck quotes until next week due to specifics of the submitted quotes. Fangmann gave project updates.

Sheriff Wethington met with the Board for explanation on comments made by Chairperson Smith during the October 1, 2019 meeting. Deputy Barclay, Matt Bowers, Zach Lane, Irene Wood, Laura Twing, Chief Deputy Koranda, Chief Deputy Knoche, Deputy Sorgenfrey, Larry Hodgden, Mary Swan, Deputy Kime, Deputy Jackson and Julia Smith were present. Wethington explained that on October 1, 2019, he was out of order and apologized to the Board for speaking out of turn during discussion with the Board's Compensation Representatives. Wethington referred to Chairperson Smith's comment that HR Consultant Greufe was hired due to issues with the Sheriff's Office and asked what the issues were because Wethington remembers HR Consultant Greufe was hired due to HR employee leaving Cedar County. Smith said there had been numerous issues over the years including embezzlement by the Jail Administrator. Wethington explained he has had a large number of employee issues but feels that he has taken the proper action for each one. Wethington then asked if anyone else felt his department had a larger number of issues than other departments. Sup. Bell said he didn't believe that with the amount of employees at the Sheriffs Office that there was a disproportion amount of issues in that department versus other departments. Sup. Bell said that Chairperson Smith was incorrect in her comment that HR Consultant Greufe was hired due to issues at the Sheriff's Office and that HR Consultant Greufe was hired to replace the HR employee leaving Cedar County. Wethington voiced his concern about Chairperson Smith's comment regarding an expungement of his record and further informed the Board that nothing has ever been expunged from his record.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 10:21 a.m., to November 5, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 5, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington letter to Board of Supervisors summarizing October 29, 2019 meeting.  
Chief Deputy Koranda regarding Derrick Gray, Correctional Officer one-year anniversary effective October 29, 2019.  
City of West Branch regarding Meadow's Part 4A, new subdivision final plat.  
Nicholas Fommelt, Dispatch Notice of Voluntary Resignation effective November 10, 2019.  
HR Consultant Greufe regarding Compensation Plan Outline.  
Iowa Department of Natural Resources regarding Construction Permit for LNS Acres LLC.  
Veterans Affairs Service Officer Hamann regarding approved October reports and September minutes.

Manure Management Annual Updates submitted by:  
Lafrenze Farms for a site at 1780 240<sup>th</sup> Street, Bennett.

It was noted the following Handwritten Disbursement was issued on 11/01/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421377 for \$3,520.54-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 29, 2019.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #421241 - #421376 paid on October 31, 2019.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the Administrative Services Proposal from Benefits, Inc. The cost will remain the same at \$2,381 yearly.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize Chairperson Smith to sign Administrative Service Proposal.  
Ayes: All

Discussion was held on Human Resources. Administrative Assistant Hamdorf informed the Board that Mike Galloway, Ahlers & Cooney, PC will be here on Tuesday, November 12<sup>th</sup> at 9:00 a.m. for discussion and questions. Sup. Agne informed the Board he and Auditor Dauber had a conference call with Attorney Salmons. Sup. Agne asked the Board if they are willing to come in for a special session to meet with HR Consultant Greufe regarding the Compensation Study. Consensus was to have HR Consultant Greufe give three dates and times, he is available for a special meeting and get something arranged.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to give Region updates. Tischuk informed the Board that Muscatine County has chosen to leave the Region. Discussion was held. Tischuk reminded the Board about the joint five county Board/Governing meeting on December 3, 2019 at 6:00 p.m. in DeWitt.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to discuss a Star Tree for the General Assistance program. Conrad informed the Board that General Assistance has seen a large increase in needs. General Assistance will be doing a personal hygiene drive and providing food vouchers. Sup. Bell asked what the qualifications would be. Conrad said low income. Sup. Gaul asked how they would monitor the process. Conrad said through applications. Consensus of the Board was to allow General Assistance to use the Courthouse holiday trees for Star Tree program.

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: CPC Director Tischuk, Veterans Affairs Service Officer Hamann, Environmental & Zoning Director LaRue, Treasurer Delaney, Interim Public Health Director Butler, Conservation Director Dauber, Recorder Bahnsen, Assessor Marx, Sheriff Wethington and Engineer Fangmann.

Sup. Kaufmann left the Boardroom.

Engineer Fangmann presented the Board final plans for BROS-SWAP-C016(108)—FE-16 on 310<sup>th</sup> Street in Springdale Township.

Moved by Sup. Bell seconded by Sup. Agne to approve final plans for BROS-SWAP-C016(108)—FE-16.

Ayes: All

Absent: Kaufmann

Sup. Kaufmann entered the Boardroom.

Engineer Fangmann met with the Board to review quotes for a new dump truck to replace unit 327. Engineer Fangmann reviewed quotes and specs. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Agne to approve purchase of a Western Star 4700SB in the amount of \$125,717.00 from Truck Country of Iowa.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Utility Permit for REC on 240<sup>th</sup> Street and the \$100 fee applies.

Ayes: All

Environmental & Zoning Director LaRue met with the Board to discuss 136 W Rochester Avenue, Atalissa. LaRue informed the Board the County Attorney's Office is reviewing the infractions.

Environmental & Zoning Director LaRue met with the Board to discuss 107 Walnut Street, Downey. LaRue informed the Board this case goes to court on December 5, 2019.

Sup. Kaufmann informed the Board he received a phone call from the Board's Compensation Board representative Kent Stuart. Stuart is asking for more direction from the Board. Consensus of the Board was to contact Stuart and the other representative Doug Schroeder and invite them into the next Board meeting for further discussion.

The Board recessed until 10:00 a.m.

At 10:00 a.m. the public hearing was opened for review/consideration/action on the following petition: Larry and Dianna Kohl, 200 155th St., Lisbon, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single-family dwelling on property located in the NE ¼, SW 1/4, Section 32, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.14 acres more or less.

Environmental and Zoning Director LaRue, Laurie Rummells, Diane & Larry Kohl and Engineer Fangmann were in attendance.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the petition as defined above and waive the second hearing. Further discussion was held on Land Evaluation and Site Assessment (LESA) and spot zoning. Consensus of the Boards passing vote was due to familial connection of bare land split and use.

Ayes: All

At 10:15 a.m., the Board reviewed a minor subdivision for Boot's First Addition Subdivision. Environmental & Zoning Director LaRue, Engineer Fangmann and Roger Boots were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Boot's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Boot's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 5<sup>th</sup> day of November, A.D., 2019.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 10:22 a.m., to November 12, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 12, 2019 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Alison Knoke, CWA Support regarding Impasse procedures.  
Interim Public Health Director Butler regarding Teresa Russell, Nurse completed six month probation effective 10/29/2019.  
Engineer Fangmann regarding Union negotiation representation.

It was noted the following Handwritten Disbursement was issued on 11/08/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421378 for \$1,171.26-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Absent: Agne

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of November 5, 2019.  
Ayes: All  
Absent: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #179452-179603 for the period ending 11/02/2019 and to be paid on 11/08/2019.  
Ayes: All  
Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Kent Stuart and Doug Schroeder, Board of Supervisors Compensation Board Representatives met with the Board for further discussion on the upcoming Compensation Board meeting. Recorder Bahnsen, Sheriff Wethington, Legal Assistant Cady, Attorney Secretary Lilienthal, and Mary Swan were present. Stuart asked the Board for direction on a range or if they should just listen and gather information. Sup. Kaufmann informed the representatives they need to work on the positions behind to catch them up and make things fair. Kaufmann said he doesn't want to see across the board increases. Sup. Bell explained staggering the increases to help the Board if they need to cut the recommended percentage.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve step wage for Alex Hamer, MWII from \$20.00 to \$21.52 effective November 14, 2019.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve the following proclamation:

**CEDAR COUNTY, IOWA PROCLAMATION DIABETES AWARENESS MONTH- NOVEMBER 2019**

**WHEREAS**, diabetes is growing at an epidemic rate worldwide affecting more than 425 million people. The International Diabetes Federation (IDF) estimates by 2040 there will be more than 642 million people living with the disease. The United States rank #3 out of 10 in diabetes diagnoses; and

**WHEREAS**, diabetes is growing at an epidemic rate in the United States. According to the Centers for Disease Control and Prevention (CDC), nearly 31.2 million Americans have diabetes and face its devastating complications. What's true nationwide is also true in Iowa; and

**WHEREAS**, according to the American Diabetes Association, diabetes affects approximately 286,000 people in, Iowa — 10.8% of the population, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

**WHEREAS**, according to the American Diabetes Association, approximately 75,000 people in Iowa have diabetes but do not know they have the disease and may experience damage to the heart, eyes, kidneys, and limbs greatly increasing their health risk; and

**WHEREAS**, according to the American Diabetes Association, another 810,000 people in Iowa, 35.2% of the adult population have prediabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

**WHEREAS**, diabetes has many faces, affecting everyone, young and old alike — Caucasians, African Americans, Latinos, Native Americans, Asian Americans, and Pacific Islanders, with minority populations in the United States having an increased risk for developing the disease; and

**WHEREAS**, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

**NOW, THEREFORE**, I Dawn Smith, do hereby proclaim November, 2019, as DIABETES AWARENESS MONTH in Cedar County, Iowa, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Ayes: All

Absent: Agne

Mike Galloway, Ahlers & Cooney, P.C. met with the Board for discussion on services Ahlers & Cooney, P.C. provides for Human Resources and Union Negotiations. Auditor Dauber, Engineer Fangmann, Recorder Bahnsen, Sheriff Wethington, Legal Assistant Cady, Attorney Secretary Lilienthal, Treasurer Delaney and Mary Swan were present. Galloway introduced himself and gave a brief background of Ahlers & Cooney, P.C. Sup. Smith asked what his response time is. Galloway said his response time is within 24 hours and he works closely with two others in the firm that can answer questions if he is out of the office. Sup. Bell explained concerns regarding the Human Resources and Union Negotiation Representative being the same person. Galloway feels Union Contracts set bases and feels they should be the same person and doesn't see any conflicts. General discussion was held on the different Unions and the laws. Sup. Kaufmann asked if Human Resources needs to be an attorney. Galloway explained an attorney isn't necessary but is a good idea. Sup. Bell asked if the Auditors Office will still be first line defense. Galloway said yes if that is who currently handles the general HR processes now. Sup. Smith asked if training and law change updates are done. Galloway explained he provides quarterly updates for any law changes and provides training on sexual harassment etc. but will not hold monthly meetings. Sup. Bell asked what participation he would be involved in during the hiring process of new employees. Galloway said he would review job descriptions and postings and review what questions to ask during interviews but usually doesn't participate in the interviews. Sup. Smith asked about our Compensation Study and if it will continue. Galloway said that could be difficult but will look at it and give recommendations. Galloway informed the Board he uses a 5 up/5 down calculation using similar county sizes then takes the average then reviews surrounding valuation and geographical areas. This calculation is included in the monthly fee. Sup. Smith asked about the job descriptions being tweaked for the study. Galloway said he would review all job descriptions based on basic functions and physical essential functions and give recommendations. The Board thanked Galloway for coming and answering their questions. Galloway and Dauber left the Boardroom. Sup. Smith asked the rest of the members to review the Market Analysis timeline. Sup. Gaul said to let HR Consultant Greufe finish Compensation Study and then pass on to our new HR Consultant. Sup. Bell said to include new HR Consultant to be a part of the completion process of the study.

Moved by Sup. Bell to hire Ahlers & Cooney, P.C. effective immediately for Human Resources and Union Negotiations and to pay HR Consultant Greufe through November 30<sup>th</sup> for HR services and have him finish Compensation Study in the amount of \$7,500 agreed to on January 15, 2019. When Mike Galloway is here for Union Negotiations, the Board will introduce him to all department heads.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to thank HR Consultant Greufe for his years of service to Cedar County.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Utility Permit for REC on 310<sup>th</sup> Street and waive the \$100 fee.

Ayes: All

Absent: Agne

Engineer Fangmann gave project and road updates.

At 10:00 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City/School Elections of November 5, 2019. Auditor Dauber met with the Board. Present were Supervisors: Gaul, Bell, Kaufmann and Chairperson Smith. Agne was absent. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

City of Bennett

Joe Sparks----Mayor

Nicole Wolf and Steven Boedeker----Councilpersons At Large

Christina Eicher---Councilperson At Large (To Fill A Vacancy)

Public Measure G passed.

City of Clarence

James Barber and Rodney Dennis----Councilpersons At Large

City of Lowden

Jill Cinkovich----Mayor

Gene R. Hamdorf, Derrick Lange and Kim M. Jones----Councilpersons At Large

Public Measure H passed.

City of Mechanicsville

Adam Paidar, Andrew J. Oberbreckling and Jennifer Lester----Councilpersons At Large

Amy Bishop----Councilperson At Large (To Fill A Vacancy)

City of Stanwood

Dustin McAtee----Mayor

Ryan Deppe and Gregory Pierce----Councilpersons At Large

The Board drew from lot to determine the Councilperson-to fill a vacancy.

Michael Tharp----Councilpersons At Large(To Fill A Vacancy)

City of Tipton

Byran Carney----Mayor

Ron Hembry----Councilperson-Ward 1

Tim McNeill----Councilperson-Ward 3

Jason Paustian----Councilperson At Large

Abby Cummins-VanScoy----Councilperson At Large(To Fill A Vacancy)

Public Measure I did not pass.

Tipton School

Heidi Shumaker, Randall D. Shumaker and Kirby Bierman----Director At Large

Public Measure F did not pass.

The Board recessed until 10:45 a.m.

Assessor Marx presented to the Board Family Farm Credit Applications for allowance and disallowance. The Board reviewed the allowance and disallowance books.

Moved by Sup. Bell seconded by Sup. Kaufmann for the allowance and disallowance on Family Farm Credit Applications.

Ayes: All

Absent: Agne

CPC Director Tischuk updated the Board on the Region with Muscatine County leaving and reviewed a power point presentation. Tischuk also mentioned Sheltered Workshop Crossroads would end December 31, 2019.

Auditor Dauber updated the Board on the ICIT investigation the Board approved having done. They are looking at December and will need 100% participation. Two meetings will be held, one for a meet and greet and the second will be a closed session with results. Sup. Smith will talk to ICIT staff to find out if a quorum of the Board will be sufficient.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 11:54 a.m., to November 19, 2019.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 19, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Jen Ahrens, Deputy Auditor Notice of Voluntary Resignation effective on December 2, 2019.  
Auditor Dauber regarding Post-Election Audit Report/Auditor Certification for Fremont – Red Oak Mayor.

It was noted the following Handwritten Disbursement was issued on 11/15/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421622 for \$488.16-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda including tabling discussion/action on Resolution to remove Muscatine County from the Eastern Iowa Mental Health Region.

Ayes: All

Chairperson Smith addressed the public for comments. There were none. Smith gave condolences to the family of Marlin Hillyer and praised him for his 13 years on the Veterans Commission.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of November 12, 2019.

Ayes: All

Abstain: Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Claim Disbursements #421379 - #421621 paid on 11/14/2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a new 14-day Class C Liquor License including Sunday Sales for Cedar County Fair effective December 19, 2019.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., the Board held a public hearing to consider issuance of non-current debt for a loan for the purpose of rock expenditures and prior loan repayment. The form of debt would be a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). Auditor Dauber and Engineer Fangmann were present. Chairperson Smith read the legal notice. There are no written or verbal objections on file. Discussion was held.

Moved by Sup. Agne seconded by Sup. Bell to approve a \$35,000 Tax Increment Finance Debt for the Cedar Valley Golf Course Urban Renewal Area.

Ayes: All

At 9:15 a.m., the Board of Supervisors, convened as a Canvass Board 2<sup>nd</sup> Tier to canvass votes cast in the City/School Elections of November 5, 2019. Auditor Dauber met with the Board. Present were Supervisors: Gaul, Bell, Kaufmann, Agne and Chairperson Smith. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

Bennett Community School District

Danielle Pratt and Kaitlin H. Rasdon----Director At Large

Chad Petersen----Director At-Large (To Fill A Vacancy)

City of Durant

Scott Spengler----Mayor

Noel Price and Kevin Mundt----Councilperson At Large

Durant Community School District

Travis Bullard, Tara Lindsay and Carla Whitlock----Director At Large

North Cedar Community School District

Adam Sandberg----Director District 1

April Wiggins----Director District 3

City of West Branch

Tom Dean, Jerry Sexton and Colton Miller----Councilperson At Large

Pubic Measure J passed.

West Branch Community School District

Julie Sexton, Molly Pedersen and Keith Schultes----Director At Large

The Board reviewed the Courthouse Closing Holiday schedule for 2020 as follows:

2020  
COURTHOUSE CLOSING SCHEDULE

<u>DATE</u>	<u>HOLIDAY OBSERVED</u>
JANUARY 1, 2020	NEW YEAR'S DAY
FEBRUARY 17, 2020	PRESIDENTS' DAY
MAY 25, 2020	MEMORIAL DAY
JULY 3, 2020	INDEPENDENCE DAY
SEPTEMBER 7, 2020	LABOR DAY
NOVEMBER 11, 2020	VETERANS' DAY
NOVEMBER 26, 2020	THANKSGIVING DAY
NOVEMBER 27, 2020	DAY AFTER THANKSGIVING
DECEMBER 24, 2020	CHRISTMAS EVE DAY
DECEMBER 25, 2020	CHRISTMAS DAY

Moved by Sup. Gaul seconded by Sup. Agne to approve the 2020 Courthouse Closing Holiday Schedule as presented.

Ayes: All

Engineer Fangmann reviewed the Iowa Department of Transportation Agreement for County Bridge Federal-Aid SWAP Funding project BROS-C016(108)—FE-16.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Agreement for County Bridge Federal-Aid SWAP Funding project BROS-C016(108)—FE-16.

Ayes: All

Engineer Fangmann met with the Board to discuss filling a vacancy on a Maintenance Worker II position.

Moved by Sup. Bell seconded by Sup. Gaul to approve filling the vacancy of a Maintenance Work II position.

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Gaul seconded by Sup. Bell to approve a Utility Permit for REC in Dayton Township and the \$100 fee applies.

Ayes: All

Auditor Dauber asked if Sup. Smith contacted the ICIT team for clarification. Smith said she had and they are tentatively planning to be here December 10<sup>th</sup> and 11<sup>th</sup> if the team is available.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 10:07 a.m., to November 26, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 26, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Andrew De Haan, ICIT regarding the meeting dates for Cedar County.

It was noted the following Handwritten Disbursement was issued on 11/22/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421623 for \$654.16-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of November 19, 2019.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #179604-179765 for the period ending 11/16/2019 and to be paid on 11/22/2019.

Ayes: All

Smith gave condolences to the family of Linda Hannes and praised her for her years of service on the Public Health Board.

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by sup. Gaul to approve a step wage increase for Jamie Martin, Maintenance Worker I from \$18.98 to \$20.10 effective December 3, 2019.

Ayes: All

At 8:45 a.m. Environmental & Zoning Director LaRue met with the Board to set public hearing dates for the following rezoning petitions:

Barnhart Properties, LLC, P.O. Box 36, West Branch, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of single-family dwellings on a proposed nine (9) lot subdivision on property located in the NW ¼, NW 1/4, and the SW ¼, NW ¼, Section 9, T-79N, R-4W, in Springdale Township, consisting of 26.87 acres more or less.

Douglas and Jacquelyn Hart, 10 223rd St., Solon, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing the construction of a single-family dwelling on property located in the SW ¼, NW ¼, Section 6, T-80N, R-4W, in Gower Township. Said petition is to rezone 3.32 acres more or less. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to set public hearing dates for above petitions on December 10<sup>th</sup> at 11:15 a.m. and December 17<sup>th</sup> at 10:30 a.m.

Ayes: All

Engineer Fangmann met with the Board to open bids from project L-202004—73-16. The bids were as follows:

Iowa Bridge & Culvert, L.C.	\$284,815.37
Jim Schroeder Construction, Inc	\$249,183.46
Boomerang Corp.	\$287,320.50

Engineer Fangmann left the Boardroom to review the bids.

Board recessed for ten minutes.

Engineer Fangmann returned and presented a Resolution to award contract for project L-202004—73-16.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the following Resolution:

**Resolution**  
Cedar County Board of  
Supervisors

Award of Bid for Project L-202004--  
73-16 Red Star Road: South-East of  
Tipton - Replace existing bridge with  
12'x12'x56' RCB.

**BE IT RESOLVED**, by the Cedar County Board of Supervisors, as follows:

Section 1: That bid for L-202004--73-16 be awarded to the low bidder, JIM SCHROEDER CONSTRUCTION, INC., BELLEVUE, IA for the total cost of \$249,183.46.

Section 2: That the chair be authorized to sign the contract documents on behalf of the board.

Section 3: That this resolution shall take effect immediately

Ayes: All

Engineer Fangmann met with the Board for the final voucher for bridge project BROS-C016(101)—8J-16 on 250<sup>th</sup> Street. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for bridge replacement project BROS-C016(101)—8J-16 on 250<sup>th</sup> Street.

Ayes: All

Engineer Fangmann met with the Board to review an agreement submitted by the Cedar County Winter Warriors for a Snowmobile Route Permit. No changes have been made and they have adequate insurance.

Moved by Sup. Gaul seconded by Sup. Bell to approve and authorize Chairperson Smith to sign the Cedar County Winter Warriors Snowmobile Route Permit and Agreement.

Ayes: All

Engineer Fangmann met with the Board for the final voucher for safety project FM-TSF-C016(103)—5B-16 on X54. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve the final voucher for safety project FM-TSF-C016(103)—5B-16 on X54.

Ayes: All

Engineer Fangmann met with the Board to discuss the 2020 revised five-year road program. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize Chairperson Smith to sign the following Resolution:

**Resolution to Revise Cedar County  
2020 Five Year Road Program**

**Resolution No. 0.1**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Cedar County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
BRS-CHBP-C016(109)-- GB-16  390 290th St - 202002  TPMS ID: 34821	On F44, Over WAPSINONOC CREEK, along NLINE S10 T79 R04  Bridge Bundling Federal Grant with Scott Co. and City of Bettendorf	980  0  18450	Bridges   CHBP	Changed FM funding amount by 128,000 dollars Changed FA funding amount by -128,000 dollars Changed Project Number / Type of Work	\$640	\$640	\$0
<b>Totals</b>					\$640	\$640	\$0
Fund ID	Accomplishment year (\$1000's of dollars)						
	Previous Amount	New Amount	Net Change				
Local Funds	\$1,175	\$1,175	\$0				
Farm to Market Funds	\$160	\$288	\$128				
Special Funds	\$0	\$0	\$0				
Federal Aid Funds	\$480	\$352	\$-128				
SWAP Funds	\$700	\$700	\$0				
Total construction cost (All funds)	\$2,515	\$2,515	\$0				
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$1,175	\$1,175	\$0				

Ayes: All

Engineer Fangmann met with the Board for approval of a Utility Permit for Nightowl on Old Muscatine Road and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve a Utility Permit for Nightowl and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board for approval of a Utility Permit for REC on Old Muscatine Road and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve a Utility Permit for REC and the \$100 fee applies.

Ayes: All

The Board recessed until 10:00 a.m.

The Board reviewed our current dental plan along with two alternate options. Recorder Bahnsen and Deputy Assessor Lemburg were in attendance. Our current benefit period maximum is \$750. The Board reviewed two alternate options with alternate 1—benefit period maximum \$1,000 and alternate 2— benefit period maximum \$1,500. The increase in single coverage paid by the county from the current plan to the alternate 2 is \$6.63. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign alternate 2 with the benefit period maximum \$1,500.00

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to adjourn at 10:07 a.m., to December 3, 2019.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 3, 2019 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

Manure Management Annual Updates submitted by:  
Lance Schiele for a site at 2301 Delta Avenue, West Branch

It was noted the following Handwritten Disbursement was issued on 11/29/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421749 for \$293.89-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of November 26, 2019.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #421624 - #421748 paid on 11/27/2019.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize a Handwritten Warrant #421750 to Visa in the amount of \$2,376.53.  
Ayes: All

HR Consultant Greufe submitted an invoice for the remaining amount due in the amount of \$2,500.00 regarding the market analysis. Consensus of the Board was to submit final payment upon receipt of the market analysis.

Discussion was held on when Representative Kaufmann and Senator Wahls can meet with the Board. Consensus of the Board was to have them come on December 31<sup>st</sup> if available.

Michael Galloway, Ahlers & Cooney tentatively scheduled Union Negotiations for December 17<sup>th</sup> at 1:00 p.m. Consensus of the Board was to set December 17<sup>th</sup> at 1:00 p.m. for Union Negotiations.

Moved by Sup. Kaufmann seconded by Sup. Agne to formally accept the annual financial report ending June 30, 2018 for Eastern Iowa Mental Health and Disability Services Region.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on the memo to department heads concerning the figures to use for preparation of FY 20/21 budgets.

Moved by Sup. Gaul seconded by Sup. Kaufman to approve a step wage for Todd Duckett, MWI from \$18.98 to \$20.10 effective December 10, 2019.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith so sign the Statement of Work for ICIT. Sup. Bell asked if they plan to stay in the budgeted amount of \$1,500. Sup. Smith said yes.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Policy for Disclosure of Security Related Information for ICIT.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the Indemnification and Harmless Agreement for ICIT.

Ayes: All

Discussion was held on Sup. Smith traveling to Washington D.C. for NACo Legislative Conference from February 29, 2020 – March 4, 2020. Sup. Smith was named to the National Association of Counties (NACo) Justice and Public Safety Steering Committee. Sup. Smith said the cost would be \$2,048 not including meals or local transportation, which she would cover. Sup. Bell felt Smith should have asked for approval prior to being named to the Committee and wants to look into the cost savings of being a NACo member to see if its cost effective. Sup. Bell said he is hesitant to spend tax payers dollars for this expense. Sup. Kaufmann said due to the Legislative level he is in favor of it to show that a small County's voice does matter. Sup. Bell thinks it is great, but at the supervisors own expense. Sup. Gaul and Sup. Agne both agreed it is a lot of money to justify spending. Sup. Gaul, Agne and Kaufmann were in favor of Legislative Conference but not the Annual Conference in Florida.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Chairperson Smith to attend the NACo Legislative Conference held in Washington D.C., in the amount of \$2,048.

Ayes: All

Nays: Bell

Auditor Dauber presented the County Budget Timeline for the Board to review. The Board recessed until 9:30 a.m.

Karen Lafrenz and Laura Twing met with the Board for a FY20/21 funding review for the Senior Center. Lafrenz distributed FY19/20 Senior Center budget documents. Discussion was held. Current County funding for the Senior Center is \$18,000.

Cedar County Fair Association requested to reschedule at a later date. The Board recessed until 10:00 a.m.

Librarians Mindy Williams-Bennett, Denise Smith-Tipton and Meredith Dehmer-Mechanicsville were present although asked to reschedule to 8:45 a.m. on December 31<sup>st</sup>.

Auditor Dauber met with the Board to discuss the timeline for FY 20/21 County Budget. Due to additional legislative requirements for the County Budget, the Board decided to have the Departments to be done presenting by January 14<sup>th</sup>. Dauber informed the Board once month-end was done she would distribute budget worksheets along with the memo to department heads.

Engineer Fangmann was called into the Boardroom for discussion on purchasing property to the north of the Cedar County Shop in Tipton. The property owner contacted Sup. Gaul inquiring if Cedar County would be interested in purchasing the property for \$55,000. Fangmann has no immediate need for the property but could have potential down the road. Discussion was held and consensus was to discuss at a later date. Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a Work Request for Lisa R. Jones to hang a frame of the Cedar County Bar Association on the wall located on the 2<sup>nd</sup> floor hallway.

Ayes: All

General discussion was held on photos of the Cedar County District Court Judges being hung in the Courtroom. Consensus of the Board was that the photos could be hung although Cedar County will not provide any funding towards the project.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 11:03 a.m., to December 10, 2019.

Ayes: All

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 10, 2019 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington letter to the Board.  
Cedar County Clerk for fees collected in the Month of November 2019.  
Kathy Kasson letter to the Board.  
Mechanicsville Public Library FY19 Annual Report and updates.

It was noted the following Handwritten Disbursement was issued on 12/6/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421751 for \$147.10-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Absent: Agne

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of December 3, 2019.  
Ayes: All  
Absent: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #179766-179915 for the period ending 11/30/2019 and to be paid on 12/06/2019.  
Ayes: All  
Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Bell to approve a step wage increase for Perry Pelzer, Crew Leader from \$19.60 to \$23.06 effective December 17, 2019.

At 9:00 a.m., Laurie Worden, Director Workplace Learning Center met with the Board for FY20/21 funding review. Worden gave a power point presentation on statistics on Cedar County. Worden reported an increase in job shadow participation and an increase in internships within Cedar County. Discussion was held. Current County funding for The Workplace Learning Connection is \$1,834.00. The Workplace Learning Connection is requesting funding of \$.10 per capita based off of the 2015 census for a total amount of \$1,834.00, which is no increase in funding.

The Board recessed until 9:30 a.m.

At 9:30 a.m., Rod Ness of the Cedar County Economic Development Commission (C.C.E.D.C.O.) met with the Board for a FY20/21 funding review. Ness distributed leveraging assets, FY20/21 opportunities and FY 19/20 budget. Discussion was held on The Home Base Iowa Veteran Incentives. Current County funding for C.C.E.D.C.O. is \$80,634. C.C.E.D.C.O. is not requesting an increase in funding.

Becky Allgood of the Wilton Development Corporation met with the Board for a FY20/21 funding review. Allgood handed out the Operating Budget for 2020. Discussion was held. Current County funding for the Wilton Development Corporation is \$500.00. Wilton Development Corporation is requesting a \$500.00 increase.

Kristie Doser and Ashlee Hopkins, Domestic Violence Intervention Program (D.V.I.P.) met with the Board for a FY20/21 funding request. Doser reported 33 cases of Domestic Violence have

occurred within Cedar County to date. Also D.V.I.P responded to 528 request for services in Cedar County last year. Discussion was held. Current County funding for the D.V.I.P is \$4,000. D.V.I.P is requesting an \$800 increase.

The Board recessed until 10:15 a.m.

At 10:15 a.m., Randy Zobrist, Director of River Bend Transit met with the Board for a FY20/21 funding review. Zobrist distributed River Bend Transit FY20/21 budget request which included service/cost trends. Discussion was held. Current County funding for River Bend Transit is \$16,965.00. River Bend Transit is not requesting an increase in funding.

At 10:30 a.m., the ICIT Team met with department heads. The ICIT Team included the following Jesse Martinez-State of IA Information Security Division, Andy McGill-Webster County, Scott Meyermann-Clinton County, Ben Turnis-Benton County, Andy Flagge-Wright County, Bill Hornins-Johnson County, Joel Rohne-Worth County and Andrew DeHaan-Marion County. Also present were Sheriff Wethington, Interim Public Health Director Butler, Recorder Bahnsen, Larry Hodgden, Attorney Renander, Auditor Dauber, Chief Deputy Knoche, Chief Deputy Koranda, Treasurer Delaney, Engineer Fangmann, Mary Swan, GIS Teut and CPC Director Tischuk. General discussion was held. Bill Hornins explained the team would look at the network, IT and meet with departments then come back tomorrow to give a report with a detailed report to follow in a few weeks.

Moved by Sup. Kaufmann seconded by Sup. Bell to authorize Chairperson Smith to sign the Business Associate Agreement for ICIT and Cedar County.

Ayes: All

Absent: Agne

At 10:45 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; Chief Deputy Koranda, Assessor Marx, CPC Director Tischuk, GIS Teut, Sheriff Wethington, Interim Public Health Director Butler, Recorder Bahnsen, Attorney Renander, Treasurer Delaney, Engineer Fangmann, Chief Deputy Knoche, Environmental & Zoning Director LaRue and Conservation Director Dauber. Sup. Bell congratulated Sheriff Wethington for receiving the VFW's Officer of the Year Award and Iowa Association for Justice Special Recognition Award.

The Board recessed until 11:15 a.m.

Chairperson Smith opened the following public hearing for review/consideration/action on the following rezoning petition: Barnhart Properties, LLC, P.O. Box 36, West Branch, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of single-family dwellings on a proposed nine (9) lot subdivision on property located in the NW ¼, NW 1/4, and the SW ¼, NW ¼, Section 9, T-79N, R-4W, in Springdale Township, consisting of 26.87 acres more or less. Environmental and Zoning Director LaRue, Tom Anthony, Bruce Barnhart and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the petition as defined above and waive the second hearing.

Ayes: All

Absent: Agne

Chairperson Smith opened the following public hearing for review/consideration/action on the following rezoning petition: Douglas and Jacquelyn Hart, 10 223rd St., Solon, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing the construction of a single-family dwelling on property located in the SW ¼, NW ¼, Section 6, T-80N, R-4W, in Gower Township. Said petition is to rezone 3.32 acres more or less. Environmental and Zoning Director LaRue, Doug Hart and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the petition as defined above and waive the second hearing. Sup. Bell stated the reason for approval is due to the land not being highly productive and environmentally sensitive ground.

Ayes: All

Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 11:38 a.m., to December 11, 2019.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 17, 2019 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Sheriff Wethington letter to the Board.

Attorney Renander letter to the Board.

HR Greufe Cedar County 2020 Matrix reflecting external market analysis.

Raini Hilmer, Correctional Officer Notice of Voluntary Resignation effective December 27, 2019.

Brenda Johnson, Dispatch Supervisor regarding termination of Carrie Bahnsen, Dispatcher effective December 13, 2019.

Brian Wood, WWII Notice of Voluntary Resignation effective January 10, 2019.

Cedar County Clerks Officer for fee collected in the month of November 2019.

Veterans Affairs Service Officer Hamann regarding approved November reports and approved October minutes.

It was noted the following Handwritten Disbursement was issued on 11/13/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421935 for \$2,660.29-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Mary Swan questioned the high percentages used for Elected Officials wage increase as placeholders. Smith explained those numbers are for budgeting purposes and can be cut if needed.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of December 10, 2019.

Ayes: All

Absent: Kaufmann

Abstain: Agne

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #421752 - #421934 paid on 12/12/2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to approve a Handwritten Warrant #421936 to PJ Greufe & Associates, LLC in the amount of \$2,500 for completion of the market analysis.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to approve a renewal 12 month Class C Beer Permit with Sunday Sales for TJ's Gas & Grub LLC.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Weed Commissioner Foulks presented the 2019 Weed Commissioner's Report. Foulks reviewed the report. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the 2019 Weed Commissioner's Report and approve and authorize Chairperson Smith to sign the

2020 Weed Commissioner Certification Form and appoint Michel Foulks as Weed Commissioner for 2020.

Ayes: All

Absent: Kaufmann

Linda Hansen of Volunteer Services of Cedar County met with the Board for a FY20/21 funding review. Hansen distributed and reviewed Volunteer Services approved budget. Discussion was held. Hansen reviewed Volunteer Services functions. Current County funding for Volunteer Services of Cedar County is \$25,000. Volunteer Services of Cedar County is requesting a \$500.00 increase in funding.

The Board recessed for 5 minutes.

Jerry Johnson representing The Community Foundation of Cedar County met with the Board to request funding for FY20/21. The Community Foundation of Cedar County works with individuals, families, businesses and organizations to establish endowment funds. Discussion was held. Current County funding for The Community Foundation of Cedar County is \$2,000. The Community Foundation of Cedar County is requesting a \$1,600 increase in funding.

Lori Scovel, Executive Director of the Limestone Bluffs Resource Conservation & Development Commission met with the Board for a FY19/20 funding review. Joel Brown was in attendance. Scovel distributed and reviewed the budget request for FY20/21. Power point presentation was given on the following: Limestone Bluffs and the Regional Cultural Councils website, current projects, programs and provided services. Discussion was held. Current County funding for Limestone Bluffs R.C. & D. is \$6,000. Limestone Bluffs R.C. & D. is requesting a \$1,000 increase in funding.

Connie Knutsen, Medical Examiner Director and Henry Bentley, Medical Examiner Investigator met with the Board for a FY20/21 Medical Examiner budget review. Knutsen distributed and reviewed an itemized funding request. Discussion was held. Current County funding for the Medical Examiner is \$45,000. Cedar County Medical Examiner is not requesting an increase in funding. Knutsen mentioned a set consistent transport fee might need to be considered next year. Knutsen informed the Board they would like to get another Investigator certified and trained.

Moved by Sup. Bell seconded by Sup. Agne to approve Jennifer Hubler to attend Medicolegal Death training to become a Medical Examiner Investigator.

Ayes: All

Absent: Kaufmann

Phil Waniorek, Benefits, Inc. met with the Board to discuss FY20/21 health plan, rates and administration. Recorder Bahnsen and Assessor Marx was present. Waniorek informed the Board, Cedar County's increase was under 10% due to our self-funded claims going down and changing the plan last year. Waniorek said he has received no complaints regarding the plan change last year except for the Chiropractic care, which he is taking care of until June 30, 2020. Going forward Waniorek gave the Board three options;

- 1) Continue with Blue Choice we currently have with a 2.5% increase in premiums and employees will have to make a change to go to Chiropractors that are in the HMO network.
- 2) Continue with Blue Choice we currently have with a 3.15% increase in premiums and Cedar County will pay for Chiropractor expense for employees similar to what Benefits, Inc. did this past year.
- 3) Offer a PPO plan along with the current plan and make employees pay 100% of the difference in premiums which will reflect a 11.90% increase.

Discussion was held. Smith asked if there is a limit on Chiropractic care. Waniorek said yes, 20 visits unless medically necessary. Waniorek explained employees can't switch to a new Chiropractor not covered in the HMO network after July 1, 2019 as Benefit's Inc. or Cedar County going forward will not pay the difference. A few new Chiropractors have been added to the HMO network since July 1, 2019.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the Administrative Services Proposal.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to go with option #2-Continue Blue Choice with a 3% increase in premiums and Cedar County will pay for Chiropractor expense for employees as Benefits, Inc. have done.

Ayes: All

Absent: Kaufmann

Consensus of the Board was to allow Waniorek to hold mandatory meetings to remind individuals of how the Blue Choice plan works and Chiropractor care. The Board also thanked Waniorek for his service and for standing behind his word for the Chiropractor care payments.

Discussion was held on the implementation of the Matrix scale. Attorney Secretary Lilienthal was present. The Board reviewed the new matrix, FY19/20 and FY19/20 including a 2% increase. The new matrix scale is showing about a 5.7% increase. Discussion was held. Auditor Dauber was called into the Boardroom. Smith asked Dauber if she could run the new matrix numbers through payroll to see what the difference would be. Dauber will get numbers and report to the Board.

The Board adjourned until 1:00 p.m. Auditor Dauber provided the Board with numbers as requested.

At 1:00 p.m. the Board reconvened.

Moved by Sup. Bell seconded by Sup. Agne to go into exempt closed session pursuant to Iowa Code 20.17(3) – Negotiations Strategy Session.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to go into regular session at 1:54 p.m.

Ayes: All

Absent: Kaufmann

General discussion was held with Michael Galloway, Ahlers & Cooney. The new matrix scale was reviewed. Consensus was to have Galloway focus on Sheriff's Office and Secondary Roads Union then begin to review the remaining Cedar County positions.

Bell informed the Board he reached out to NACo regarding the training Recorder Bahnsen enrolled in. The program is intended for individuals to share the information with Supervisors and Department Heads to strengthen Cedar County as a team.

Moved by Sup. Bell seconded by Sup. Agne to approve a Handwritten Warrant #421937 to St. Louis University in the amount of \$850.00 for Jennifer Hubler to attend Medicolegal Death Investigator training.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 2:34 p.m., to December 31, 2019.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 31, 2019 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Auditor Administrative Assistant Hamdorf regarding Alicia Gritton, Custodian successfully completed probation effective December 17, 2019.  
Gregery Bell, Chair Cedar County Veterans Affairs regarding Commission Appointment Recommendation Steven Wheeler.  
Community Services Director Tischuk regarding 28-E and request for mediation.  
Chief Deputy Knoche regarding Charles Carlson, Maintenance successfully completed one year effective December 12, 2019.

It was noted the following Handwritten Disbursement was issued on 12/20/2019 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #421938 for \$3,026.09-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to amend and approve the agenda to include payroll.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of December 17, 2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #421939 - #422040 paid on 12/26/2019.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements # 179916-180076 for the period ending 12/14/2019 and to be paid on 12/20/2019.

Ayes: All

Absent: Kaufmann

Administrative Assistant Hamdorf asked the Board if they wanted to add the 2020 County Proclamation—19<sup>th</sup> Amendment Centennial Commemoration to the agenda for next week. Consensus was to add to January 7<sup>th</sup> agenda.

Moved by Sup. Agne seconded by Sup. Bell to approve a Handwritten Warrant #422041 to Iowa Water Well Association in the amount of \$90.00 for Environmental & Zoning Director LaRue to attend Iowa Water Well Convention.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Nick Shimmin, West Branch Library met with the Board for a FY20/21 budget review for County Libraries. Mindy Williams, Bennett Library was present. Shimmin distributed County Libraries Budget Reports and statistical information regarding circulation, e-book use, computer usage and visits. Discussion was held. The County Libraries current funding is \$123,000. The County Libraries are requesting a \$10,000 increase in funding. No decision was made.

Mike Boyle representing the Pioneer Cemetery Commission met with the Board for FY20/21 funding review. Boyle reported on the Cemetery improvements for 2019 and reviewed the Pioneer Cemetery Commission FY20/21 budget and a listing of Cedar County Cemetery categories. Current County funding for the Pioneer Cemetery Commission is \$20,000. The Pioneer Cemetery Commission is not requesting an increase in funding. No decision was made.

GIS Teut met with the Board to discuss hiring a part-time tech. Teut provided a handout to the Board explaining what tasks a part time employee would consist of, a draft job description and financial impact. Sup. Gaul asked Teut if he feels behind in getting work done. Teut said yes, he has trouble getting things done. Further discussion will be held at budget time.

Sup. Kaufmann entered the Boardroom at 9:34 a.m.

Mike Bixler and Mike Boyle, representing the Historical Society met with the Board to present the FY20/21 budget. Bixler gave project updates. Current County funding for the Historical Society is \$4,000. The Historical Society is not requesting an increase in funding. No decision was made.

Senator Zach Wahls and Representative Bobby Kaufmann met with the Board to give legislative updates. Sheriff Wethington, GIS Teut, EMA Director Malott, Zack Kucharski-Gazette, EMA Office Assistant Freet, Recorder Bahnsen, Auditor Dauber, Veterans Service Officer Hamann, Lori Elam-Region CEO and CPC Director Tischuk were in attendance. Sup. Gaul left Boardroom at 10:25 a.m.

Auditor Dauber met with the Board to discuss Township Trustees and Clerks. It is unknown when the last increase was given for this elected position. Current positions are compensated at \$15.00 per meeting for Trustees and Clerks along with Clerks receiving \$7.25 per hour for accounting work. Discussion was held. Dauber recommends \$20 per meeting for Trustees and Clerks and \$20 per work session with a limit of 12 per year and not exceed \$320 annually for Clerks. Sup. Gaul returned to Boardroom.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and adopt the following resolution:

#### RESOLUTION

WHEREAS, the Cedar County Board of Supervisors currently authorizes that all Township Trustees be compensated at a rate of \$15.00 per meeting, and Township Clerks be compensated \$7.25 an hour for bookkeeping and \$15.00 per meeting, and

WHEREAS, it has been determined that said Township Officials should be entitled to an increase in their rate of pay,

THEREFORE, the Board of Supervisors now directs the following compensation be allowed beginning fiscal year 2020/2021:

1. All Township Trustees will be compensated \$20.00 for each official meeting they attend.
2. All Township Clerks will be compensated \$20.00 for each work session at which they update township receipts, disbursements, and official records. Only Clerks will be compensated for said work sessions and said sessions are limited to 12 per year. All Township Clerks will also be compensated \$20.00 for each official meeting they attend. Said compensation shall not exceed \$320.00 annually.

BE IT RESOLVED that the Cedar County Board of Supervisors hereby authorizes the following compensation, to become effective **July 1, 2020**:

- 1 All Township Trustees will be compensated \$20.00 for each official meeting they attend.
2. All Township Clerks will be compensated \$20.00 for each work session at which they update township receipts, disbursements, and official records. Only Clerks will be compensated for said work sessions and said sessions are limited to 12 per year. All Township Clerks will also be compensated \$20.00 for each official meeting they attend. Said compensation shall not exceed \$320.00 annually.

Upon roll call the vote thereon was as follows

Ayes: Bell, Kaufmann, Gaul, Smith  
Abstain: Agne

Nays: none

WHEREUPON the resolution was adopted.

DATED this 31<sup>st</sup> day of December, 2019.

Auditor Dauber met with the Board to discuss hiring a full-time Information Technology (IT) employee. Dauber explained IT has changed tremendously and she no longer has the time or knowledge to continue along with ransomware on the rise and election changes coming. Dauber also explained with the Board not being here every day this position would be under the Auditor in order to be held accountable for his/her work. Sup. Agne asked if Dauber has done research on salaries. Dauber said it is all over the board but approximately \$60,000. Sup. Bell feels with an IT employee the need for more staff in Departments should dwindle as employees will no longer be doing IT duties. Sup. Agne asked if we have space for an IT employee. Dauber explained she would provide office space within the Auditor's Office. Consensus of the Board was to add an IT employee to the budget process.

Auditor Dauber met with the Board to discuss installing carpet in the County Attorney's Office. Dauber mentioned no decision has been made yet according to Attorney Renander. Dauber provided Renander a Work Request form and informed him to go before the Board for approval. Dauber mentioned in the past it has cost Cedar County an additional \$880 to remove carpet due to asbestos expense. It is the future plan to remove carpet currently in offices and replace with tile.

Lori Elam, Eastern Iowa MHDS Region CEO and CPC Director Tischuk met with the Board to give an update with the Region. Senator Zach Wahls, Representative Bobby Kaufmann, Zack Kucharski-Gazette and Sheriff Wethington were in attendance. Discussion was held on fund balances, services, budgets, and Muscatine County.

Sup. Smith thanked the Board for allowing her to be Chairperson for the past 4 years but she has no desire to continue as Chair or Pro-Tem going forward.

Moved by Sup. Gaul seconded by Sup. Bell to adjourn at 12:04 p.m., to January 2, 2020.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson