

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 3, 2011 with the following members present: Boedeker, Deerberg, Ellerhoff, Gaul and Bell.

The Board recited the Pledge of Allegiance.

Sup. Bell turned the meeting over to Auditor Gritton. Auditor Gritton called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Gritton determined Sup. Deerberg is the Chairperson for 2011. Auditor Gritton asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Gritton determined Sup. Bell is the Chairperson Pro Tem for 2011.

The Board viewed correspondence to the Auditor's Office from County Attorney Renander regarding the hiring of Anthony H. Janney as Assistant County Attorney at \$59,569.70 (85% of County Attorney's salary) effective 1-3-2011.

The Board viewed correspondence to the Auditor's Office from Recorder Helmold regarding a payroll change for Jodi Shields, from \$13.35/hr as Clerk to a salary of \$33,738.00 (75% of Recorder's salary) as 1<sup>st</sup> Deputy Recorder effective 1-1-2011.

The Board viewed an article entitled "The Future of Small Towns" submitted by Bill Schulte, Director of the Cedar County Economic Development Commission.

The Board viewed correspondence from State Representative Jeff Kaufmann regarding the future of pre-K education.

Moved by Ellerhoff seconded by Gaul to approve the Board minutes of December 30, 2010.

Ayes: All

Discussion was held regarding Board committee appointments. Ellerhoff noted she manages a Decategorization Grant concerning a strengthening families program, as part of her job at the Extension office. It was felt she could serve on the Decategorization Board as long as she is not a voting member. Deerberg said he would like to see both individuals appointed to committees attend the meetings, so that if one is gone, information could still be relayed to the Board of Supervisors. He would like to set up tours of the factories in Cedar County to show the Board's appreciation for being in the County.

Chairperson Deerberg made the following Board committee appointments:

**BOARD COMMITTEE APPOINTMENTS FOR 2011**

Board of Health	-Deerberg, Bell
Co. Decategorization Policy Board	-Boedeker, Ellerhoff
Community Action of Eastern Iowa	-Boedeker, Gaul
County Shop	-Ellerhoff, Deerberg
Consortium	-Gaul, Ellerhoff
Crimestoppers	-Bell, Gaul
CCEDCO (2 votes)	-Deerberg, Bell, Boedeker, Ellerhoff, Gaul
Drainage District	-Gaul, Deerberg
Emergency Management	-Bell, Ellerhoff
E911 Service Board	-Bell, Ellerhoff
Eastern Iowa Rural Utility Services	-Boedeker, Gaul
ECIA Board	-Ellerhoff, Deerberg
Fair Board	-Gaul, Boedeker
Highway 30 Coalition	-Boedeker, Ellerhoff
Insurance	-Deerberg, Ellerhoff
ISTEA/ECICOG	-Gaul, Bell
Law Enforcement Center	-Deerberg, Bell

CEO/Workforce Development	-Bell, Boedeker
MECCA	-Boedeker, Deerberg
MEIMHC Board	-Deerberg, Boedeker
MH Institute Adv.	-Bell, Gaul
MH Advisory Board for the County Management Plan	-Deerberg, Ellerhoff
R.E.A.P. Comm.	-Ellerhoff, Boedeker
R.C. & D.	-Bell, Deerberg
River Bend Transit	-Ellerhoff, Bell
Safety	-Boedeker, Gaul
Seventh Judicial	-Boedeker, Gaul
Solid Waste Disposal	-Gaul, Boedeker
Systems Unlimited	-Ellerhoff, Bell

Moved by Bell seconded by Ellerhoff to name the following as the official designated newspapers for Cedar County for 2011:

1. West Branch Times
2. The Sun News
3. The Tipton Conservative

Ayes: All

Discussion was held regarding appointments to Boards and Commissions. Sup. Bell would prefer to have an actively practicing veterinarian serving on the Board of Health in case of, for example, an emergency management event. Sup. Ellerhoff felt that made sense. Sup. Boedeker felt Dr. Edward Speer would be fine to serve another term, indicating he thought Speer still treats small animals. Members noted some other veterinarians who would possibly serve on that Board. Further discussion was held.

Karen Lafrenz met with the Board for a FY2011-2012 funding review for Senior Citizens, Inc. She presented and reviewed documentation. Discussion was held. Their current annual funding is \$9,000. Lafrenz noted the new siding and roof that were put on the Senior Center was all paid for with donations.

Engineer Fangmann met with the Board to discuss resolutions regarding closing secondary roads for construction or routine maintenance and executing certification specifications in connection with Farm to Market construction projects, appointments to the East Central Iowa Council of Governments Region 10 Transportation Committees, and right-of-way contracts for Bridge Project #BRS-C016(79)—60-16.

Moved by Boedeker seconded by Bell to approve and adopt the following resolution:  
**RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY  
SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE  
MAINTENANCE PROCEDURES DURING 2011**

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this 3<sup>rd</sup> day of January, 2011, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION  
2011

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Tipton, Iowa this 3<sup>rd</sup> day of January, 2011.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Discussion was held regarding appointments to the East Central Iowa Council of Governments Region 10 Transportation Committees.

Engineer Fangmann presented right-of-way contracts for Bridge Project #BRS-C016(79)—60-16 in Sec. 16 T81N Range 1 West, Springfield Twp with the following: Allen L. & Linda Behrens and Donald D. & Carol Jean Boedeker. Discussion was held.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign right of way contracts as follows:

Allen L. & Linda Behrens,

Permanent (.68 acres) & Temporary (.29 acres) Easements--\$3,145.86

Donald D. & Carol Jean Boedeker,

Permanent (.91 acres) & Temporary (.29 acres) Easements--\$4,265.80

Ayes: All

The Engineer gave project updates. Out of the \$250,000 snow removal budget, \$90,000 has been spent.

Moved by Bell seconded by Ellerhoff to approve the following rate structure in place for 2011 for Medical Examiner services in Cedar County:

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director fees: \$20.00/hour (Hours consumed maintaining the inner workings of the Cedar County Medical Examiner's Office.)

Ayes: All

Discussion was held regarding the Board of Supervisors' representative appointments for 2011. Sup. Boedeker felt the Board of Supervisors should not have the majority on the three-person Solid Waste Executive Board. He felt only one Supervisor should serve on that Board. Chairperson Deerberg noted only a recommendation is made, and the Solid Waste Commission would make the official appointments to the Executive Board.

Moved by Ellerhoff seconded by Gaul to make the following Board of Supervisors' representative appointments for 2011:

1)Boedeker to serve on the Seventh Judicial District Board, with Gaul as the alternate; 2) Ellerhoff to serve on the Board of Directors of River Bend Transit, with Gaul as the alternate; 3)Gaul as the voting member on the Solid Waste Executive Board, with Boedeker as the alternate; 4)Deerberg to serve on the Heartland Insurance Board of Trustees, with Ellerhoff as the alternate; and 5)Boedeker to serve on the Highway 30 Coalition, with Ellerhoff as the alternate.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Nay: Boedeker

Chairperson Deerberg asked Boedeker why he voted nay. Sup. Boedeker said it was because he felt there shouldn't be two Supervisors on the Solid Waste Executive Board, noting the Supervisors get one vote automatically and he felt the other two members should be from the cities.

Moved by Bell seconded by Ellerhoff to to authorize Auditor Gritton to destroy the following documents: Iowa Department of Transportation Farm-to-Market Road Fund Quarterly statements for the period of 1/1/2004 thru 12/31/2005.

Ayes: All

Discussion was held regarding the Construction Evaluation Resolution concerning the "Master Matrix" to review applications for new or expanded confinement feeding operation structures, and designation of officer(s) to accept applications.

Moved by Boedeker seconded by Ellerhoff to approve and adopt the following resolution, authorize Chairperson Deerberg to sign the same, and designate the Cedar County Environmental Director, Phil La Rue to accept Construction Permit Applications on behalf of the Board:

#### CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2011 and January 31, 2012 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

Moved by Bell seconded by Boedeker to name Rick Christensen as the Cedar County Weed Commissioner for 2011 and authorize Chairperson Deerberg to sign the Certification Form for the Iowa Department of Agriculture and Land Stewardship.

Ayes: All

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Ellerhoff seconded by Boedeker to return to regular session.

Ayes: All

Representatives of the County Libraries met with the Board to discuss FY2011-2012 funding. Those in attendance were: Vicki Mohr, Lowden; Denise Smith, Tipton; Nick Shimmin, West Branch; and Judy Hartman, Mechanicsville. Vicki Mohr presented and reviewed documentation. Their request for funding is for a \$10,000 increase which would take their funding to \$85,000. Some areas of discussion were, but not limited to: e-books, how appointments are made to the Library Boards and funding.

Moved by Bell seconded by Ellerhoff to approve the following appointments by newly elected officials:

County Treasurer: Deb Helmold, Jackie Bohlen and Sue Henderson, First Deputies  
Sandra Delaney, Second Deputy

County Attorney: Anthony Janney, Assistant County Attorney

County Recorder: Jodi Shields, First Deputy

Ayes: All

Chairperson Deerberg noted Dave Mohr would like the Supervisors to attend the next Fair Board meeting on January 12<sup>th</sup> at 7:00 p.m.

Discussion continued regarding appointments to Boards and Commissions. Gender balance was discussed. Sup. Ellerhoff would like the Board to look at an application process. It was noted there could perhaps be a brief description and notice that the Board of Supervisors is accepting names. The consensus was that this matter could be discussed at the next department heads meeting on Thursday. Sup. Boedeker suggested proceeding with the appointments now and then going through the three-month process next year if they need to. Others agreed.

Moved by Ellerhoff seconded by Gaul to approve the following appointments for 2011:

### BOARDS AND COMMISSIONS

2011

#### AIRPORT ZONING BOARD-6 yr

Rick Sawyer 12-31-2012

James Rohlf 12-31-2012

#### BOARD OF HEALTH-3 yr

Dr. Alan Beyer 12-31-2013

Dr. Clayton Schuett 12-31-2011

Dennis Boedeker 12-31-2011

Pat Powers 12-31-2011

Nancy Kleppe 12-31-2012

#### BOARD OF REVIEW – Assessor

Merlin Conrad-Bennett 12-31-2012

John Dornfeld –Tipton 12-31-2014

Sue Hall-Tipton 12-31-2016

Barb Archer, Secretary

#### VETERAN AFFAIRS-3 yr

Virgil Kruckenberg 6-30-2011

Tim Beck 12-31-2011 (Temporary appointment until Patrick Ihns returns

John Sauer 12-31-2012 from military deployment.)

Marlin Hillyer 6-30-2011

Bruce Jeffries 12-31-2012

Patty Hamann, Sec.

#### CIVIL SERVICE COMMISSION – 6 yr

Lee Beine 8-15-2013 – County Attorney appointment

Wayne Brown 8-17-2015 – Supervisors' appointment

David Ferguson 8-15-2011 – Supervisors' appointment

#### CONSERVATION BOARD-5 yr

Leon Steinhagen 12-31-2012

Dick Maske 12-31-2013

Marnell Scheeper 12-31-2014

Jean Driscoll 12-31-2015

Craig Jackson 12-31-2011

Mike Dauber, Executive Director

#### MAGISTRATES' COMMISSION-6 yr

Wayne Brown 12-31-2014 (Supr. Appt.)

Keith Whitlatch 12-31-2014 (Supr. Appt.)

Phyllis Lenschow 12-31-2014 (Supr. Appt.)

Alan Bohanan (Bar Assoc. Appt.)

(Vacant Position) (Bar Assoc. Appt.)

#### MEDICAL EXAMER TEAM-1 yr

Keith Krewer, MD-Chief Medical Examiner

Ruth Macke, MD-Deputy Medical Examiner

Joshua LeClaire, DO-Deputy Med. Examiner

Vladimir Adloff, MD-Deputy Med. Examiner

Lileah Harris, MD-Deputy Medical Examiner

Connie Knutsen, CMEI-Dir, Med. Exam. Invest.

Dave Askelson, PAC-Med. Exam. Investigator

Mike Dauber, MEI-Med. Examiner Investigator

Linda Hannes, MEI-Med. Examiner Investigator

#### EASTERN IOWA REGIONAL

#### HOUSING AUTHORITY - 2 yr

Ken Muller 1-7-2012

#### EASTERN IOWA REGIONAL UTILITY

#### SERVICE SYSTEMS 3 yr

Dennis Boedeker 12-31-2011

ZONING BOARD OF ADJUSTMENT–5 yr

Forest Johnson	12-31-2012
Chuck Hoy	12-31-2012
Bill Lenker	12-31-2013
Claudia Beyer	12-31-2014
Ray Penningroth	12-31-2015

PLANNING & ZONING

COMMISSION–3 yr

Joel Brown	12-31-2013
Dave Schuett	12-31-2011
Marty Moylan	12-31-2012
Jody Yutesler	12-31-2013
John Dornfeld	12-31-2011
Julie Schroeder	12-31-2011
Carl Kohrt	12-31-2013

COMPENSATION BOARD

Heather Strefling	6-30-2011 – County Attorney’s representative
Nancy Wood	6-30-2013 – Auditor’s representative
Carl Kohrt	6-30-2013 – Supervisors’ representative
Keith Whitlatch	6-30-2011 – Sheriff’s representative
Kim Kreinbring	6-30-2013 – Supervisors’ representative
Paula Shelton Werling	6-30-2013 – Recorder’s representative
Courtenay Villhauer	6-30-2011 – Treasurer’s representative

MENTAL HEALTH ADVISORY BOARD

Joyce Hamiel	Dennis Byrnes
Alberta Thein	Don Griffith
Pat Ciha	Shari Hebl
Sue Hall	Peggy Driscoll

SERVICE AREA ADVISORY BOARD

Dennis Boedeker
Scott Hobart

“COMMISSION TO ASSESS DAMAGES” (EMINENT DOMAIN COMMISSION)

Owners of Town Property:

Phyllis Sondergard – West Branch, Iowa  
 Jill Sawyer – Stanwood, Iowa  
 Wayne Kappeler – Durant, Iowa  
 Brett Eggert – Tipton, Iowa  
 Tom Schwarz – Lowden, Iowa  
 Paul Crock – Mechanicsville, Iowa  
 Harley Conrad – Tipton, Iowa

Farmers: (Owners & Operators)

Ernest Hora – Wilton, Iowa  
 John Schott – Tipton, Iowa  
 Dennis Hulse, Clarence, Iowa  
 Roscoe Millett – West Branch, Iowa  
 Leroy Jackson – Mechanicsville, Iowa  
 Roger Wiese – Bennett, Iowa  
 Jan Penningroth – Tipton, Iowa

Bankers, etc:

Bob Steen – Mechanicsville, Iowa  
 Dan Conrad – Bennett, Iowa  
 Jeff Carnes – Durant, Iowa  
 Steve Pruess – Clarence, Iowa  
 Norman Kotz – Tipton, Iowa  
 Jeff Meyer – Tipton, Iowa  
 Renae Edler – Clarence, Iowa  
 Ayes: All

Real Estate:

(Vacant Position)  
 Merlin Conrad – Bennett, Iowa  
 Melvin Wiebel, Lowden, Iowa  
 (Vacant Position)  
 (Vacant Position)  
 Jeffrey A. Graves - Durant, Iowa  
 Becky Donohoe – Tipton, Iowa

Discussion continued concerning appointments to the East Central Iowa Council of Governments transportation committees.

Moved by Bell seconded by Ellerhoff to appoint the following individuals to the East Central Iowa Council of Governments Region 10 Transportation Committees:

Policy Committee: Brad Gaul-Representative  
Jon Bell-Alternate

Wayne Deerberg, Dennis Boedeker, Betty Ellerhoff-Alternates

Technical committee: Richard Kordick-Representative  
Matt Muckler-Alternate

Ayes: All

On motion, the Board adjourned at 11:10 a.m., to January 6, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 6, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Cedar County Public Health regarding a payroll change for Annette Lukemyres, Direct Care Worker, from \$9.75/hr to \$10.00/hr effective 1-4-11.

The Board acknowledged receipt of correspondence from Alliant Energy regarding emergency contact information.

The Board acknowledged receipt of correspondence from State Representative Kaufmann regarding HSB1 concerning funding and appropriations.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding the possibility of prohibiting weapons in Courthouses.

Chairperson Deerberg told the Board he made an error on a committee appointment. He said the appointments for the Board of Health would be as follows: Boedeker, Deerberg.

Connie Knutsen, Director of Medical Examiner Investigations met with the Board for a FY2011-2012 budget review. She presented and reviewed documentation. The St. Luke's autopsy rates will be increasing from \$1,400.00 to \$1,550.00. Knutsen has purchased a laptop for an amount of \$1,087. She would like to purchase two portable radios. They would cost from \$700 to \$900 each. The Board had no objections. Bell felt that perhaps the Emergency Management Director could be of assistance in obtaining radios.

The Board met with department heads and others to discuss any problems or concerns they might have. Those in attendance were: Julie Tischuk, Bobbie Conrad, Phil La Rue, Amy Wehde, Carolyn Wood, Mike Dauber, Dan Lett, Gary Jedlicka, Patty Hamann, Warren Wethington, Jeff Renander, Cari Gritton, Melissa Helmold, Tim Malott, Joshua Sales, and Rob Fangmann. Chairperson Deerberg reminded everyone that new gender balance legislation concerning boards and commissions goes into effect on 1-12-2012. Sup. Bell would like department heads that work with boards or commissions to put together a packet of information with a description of duties, meetings, etc. Betty Ellerhoff referenced the possibility of an application for the positions. Those in attendance were given the opportunity to relay items concerning their departments. Julie Tischuk, Case Management Director said a temporary part-time Case Manager is starting work on 1-12-11, and a new full-time Case Manager will start work sometime next week. They are interviewing for the Administrative Assistant position. Phil La Rue said he is working on zoning enforcement map updates. Amy Wehde, Interim Director of Public Health noted they have been doing orientations with new employees and working on a needs assessment. If the assessment indicates deficiencies, they are hoping to find grant funds to address them. Mike Dauber, Conservation Director said they are building bird houses with old barn boards. Assessor Lett reported that Van Guard has finished the Commercial revaluation, and the Assessor's Office is doing annual service. Brief discussion was held regarding delinquent taxes, properties sold on tax sale, mobile homes not sold on tax sale, and the affect on the Rural Fund transfer to the Secondary Road Fund. Patty Hamann, General Assistance Director/Veteran Affairs Administrator said the food certificate program is finished. Less certificates were given out this year due to some applicants being over the income guidelines. Sheriff Wethington has finished interviews for the Deputy Sheriff position. They are doing background checks. He and some of his staff visited the Marion Police Department Dispatch Center to see how they handle their calls and records keeping. Wethington noted the new concealed weapon permit to carry law went into effect in January. They have issued a lot of permits. Discussion was held concerning whether or not to post signs concerning weapons not being allowed in the Courthouse. Wethington felt if they put up signs, the most they

could do is ask the person to leave and if they stay, charge them with trespassing. He felt a sign is a waste of time, because it wouldn't stop someone. Sup. Boedeker felt it is a liability issue. Melissa Helmold noted someone had asked if they could bring a gun into the Courthouse because there are no signs on the doors. Auditor Gritton reported that she and Wayne Deerberg participated in an exit interview with the auditing firm concerning the FY09-10 audit. There will be a preliminary audit available in about one month for all departments to review. Gritton noted W-2's will be ready around January 21<sup>st</sup>. Recorder Helmold said the office processed 40 passport applications in December. As of this date, the deer harvest report for Cedar County is 1,519. Helmold received 37 applications for the Clerk position and hopes to hire by the end of this month. Tim Malott, Emergency Management Director reported on several items including, but not limited to: a new Director at the State level, grants, narrow band radio licensing, work with Public Health on items for special needs and elderly people, training, and taking the 911 system to "new generation". Joshua Sales, G.I.S. Tech reported he is updating links and maps. County Attorney Renander referenced the hiring of a new Assistant. Renander will be attending training for new County Attorneys. Engineer Fangmann said the Cedar Bluff wetland site reached 100% in the first year, and he thanked Mike Dauber for his assistance with the wetland.

Amy Wehde, Deputy Director and Carolyn Wood, Office Manager, Cedar County Public Health met with the Board for FY2011-2012 budget reviews. The Local Health budget was reviewed. Bell asked if the proposed wage scale for the Program Coordinator position is in this budget. Wood said yes and presented the wage scale for the position. She noted the scale would be adjusted by approved annual increases by the Board of Supervisors. The Homemakers' budget was reviewed. Discussion was held.

Phil La Rue, Environmental & Zoning Director met with the Board for a FY2011-2012 budget review. He presented a wage scale for the Assistant Environmentalist positions. The proposed budget includes a \$1/hr wage increase for Todd Swick and Tina Voss. La Rue indicated he would not replace Swick when he retires, but has projects for him to work on at this time. He said Tina Voss would pick up Swick's duties when he retires. La Rue would like to replace one of the vehicles used by his department since there have been increased repair costs, so he budgeted \$30,000 for the purchase. He felt if funds are remaining in the budget at the end of this fiscal year, those funds could be used towards the purchase of the vehicle. The current budget will be reviewed in May or June. Phil La Rue told the Board the budget includes a \$2/hr wage increase for Sharon Laucamp, Administrative Assistant, and he felt her title should be changed to Office Manager. He presented a wage scale for the Administrative Assistant position. Members thought he should only budget around \$25,000 for a new vehicle. La Rue indicated he would like to replace both vehicles. Boedeker felt replacement of one is enough at this time. Brief discussion continued.

Mary Lou Erlacher of the Workplace Learning Connection met with the Board to give an update and to discuss FY2011-2012 funding. Bill Schulte, Director of the Cedar County Economic Development Commission was in attendance. Erlacher presented and reviewed documentation, which included such things as a Financial Literacy Fair, education events, internships, job shadowing and media coverage. The organization receives support from the schools for participating students in the amount of \$5/high school student and \$3/middle school student. The support from the County through the Cedar County Economic Development Commission has been 4 cents/capita which amounts to about \$720, which she requested again. Discussion continued.

Recorder Helmold met with the Board to discuss remodeling in the Recorder's Office. She would like to take out the wall between the main office and the book room, and put in a half wall so they can see into that room. The Custodian has indicated he could do most of the work, except electrical work. The Board had no objection. Sup. Bell asked that the Custodian give the Board an estimate for the project.

Moved by Boedeker seconded by Ellerhoff to issue Handwritten Warrant #379753 dated 1-6-2011 to MCI in the amount of \$52.15 for the Public Health Department.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 3, 2011.  
Ayes: All

Sheriff Wethington met with the Board, as requested. Sup. Bell asked about the extended warranties for which claims were submitted. Wethington said they are for two Explorers. He indicated in the past he has purchased the warranty at the time a vehicle was purchased.

Auditor Gritton met with the Board to discuss the upcoming Courthouse Security Officer vacancy. Sheriff Wethington was in attendance. Some areas of discussion were, but not limited to: conversations with Judge Alpers, possibly using Reserve Officers or Correctional Officers, whether the position should be part-time or full-time, duties, wage, becoming firearms certified, and the option of utilizing a private company for security. The Sheriff felt the Board should look at the deterrent value of having an officer here full-time. Boedeker, Deerberg and Ellerhoff favored hiring someone for a full-time position. Bell said he could go either way, noting they could try part-time first, but he was not sure they would be able to hire someone for part-time security work that would have a flexible schedule. It was the consensus of the Board to hire for a full-time position and review a notice for the newspaper at their next meeting.

Engineer Fangmann met with the Board to review a Utility Permit Application for Eastern Iowa Light and Power for relocation of poles in conjunction with a box culvert project on County Road Y14 south of Lowden.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the Utility Permit Application for Eastern Iowa Light and Power, and to waive the fee as recommended by the Engineer.  
Ayes: All

Moved by Bell seconded by Gaul to appoint the following individual to the East Central Iowa Council of Governments Region 10 Transportation Committees:  
Technical committee: Steve Nash, Alternate  
Ayes: All

Moved by Boedeker seconded by Bell to approve Claims #379595 - #379752.  
Ayes: All

On motion, the Board adjourned at 11:35 a.m., to January 10, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 10, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 12-31-10.

The Board viewed a report of fees collected for December 2010, submitted by Clerk of the District Court.

The Board acknowledged receipt of correspondence from Pat Harney, Chairperson of the Johnson County Board of Supervisors indicating Sup. Rod Sullivan is Cedar County's liaison with Johnson County for issues or questions of mutual concern.

The Board acknowledged receipt of correspondence from the Tipton Chamber of Commerce regarding a Chamber membership.

Julie Tischuk, Director of the new combined Case Management/Community Services Department and Connie Fett, CPC Administrator met the Board for proposed FY2011-2012 budget reviews for a combined Case Management (#47) and Community Services (#48) Department and Mental Health (#46). Tischuk reviewed the combined Case Management/Community Services budget which will now be Dept. #47. Review and discussion were held. Tim Malott entered the room while discussion was in progress. Fett reviewed the Mental Health Budget. She noted currently the Community Mental Health Center is receiving annual funding in the amount of \$64,800. We are paying for more services than are provided (block grant funding). Discussion has been held with them concerning a reduction in funding. The only guaranteed funding would now be administration fees totaling \$18,000. The Mental Health Center is to develop a cost report for clients going to an office in Tipton. If the volume increases, we can meet those expenses. Review and discussion continued. Fett indicated some consumers residing in an apartment alone need to move in with someone else so there is cost savings, if that can be done. There has been a D.H.S. directive to downsize State facilities. Connie Fett discussed some outside elements that she feels need to be taken into consideration. She noted we received the full State allocations from the FY09 and FY10 fund balance calculations. Fett felt the Mental Health system will likely be totally re-gutted, per what she's heard and read. She referenced possibilities of a State run system or a system run by a private company. Fett thinks we'll see movement for the State to take over the Medicaid portion. She said there has been good control and management by the counties, and she felt the State has not lived up to their responsibility of continued growth dollars. It was noted our County dollars have been frozen. Boedeker felt they should have frozen the levy, not the dollars. Fett felt the consumers have not been the focus.

Tim Malott, Cedar County Emergency Management Director met with the Board to let them know there is proposed legislation to try to make changes to Chapter 29C. The proposed changes pertain to the Board of Supervisors "shall" approve the Emergency Management budget and that during the budgeting process, designees would have to be elected officials.

Engineer Fangmann met with the Board for a proposed FY2011-2012 Secondary Road Department budget review. Review and discussion were held. Fangmann would like to be more aggressive on spraying vegetation along the hard surfaced roads next fiscal year and hire an outside company to spray the other roads which would cost about \$50,000, but he does not have the funds to do so and has not put that into this budget. He referenced new sign legislation and possible new pavement markings legislation. Fangmann noted Adams Avenue needs resurfacing, but at this time he doesn't have the dollars. He has been patching the road, as he has also done on Logan Avenue south of Tipton. Fangmann said that is why you have to be careful about hard surfacing a road that is used for mostly local traffic only.

Moved by Bell seconded by Gaul to approve Handwritten Warrant #379755 dated 1-10-2011 to Sam's Club in the amount of \$198.59 for the Sheriff's Department.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of January 6, 2011.

Ayes: All

It was noted the following Handwritten Disbursement was issued on 1-7-11 to the Cedar County Treasurer for an Administrative Solutions electronic deposit: #379754 for \$1,857.10-flex claims.

On motion, the Board adjourned at 11:10 a.m., to January 13, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 13, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed the minutes of the December 10, 2010 meeting of the Board of Health.

The Board acknowledged receipt of correspondence from "The Gazette" requesting notice of all governmental meetings.

The Board acknowledged receipt of correspondence from Kirkwood Community College and economic development groups regarding developing the Skills 2014 study that updates the area's ongoing workforce needs.

Sherry Snyder and Sandy Harmel, representatives of the Cedar County Historical Society met with the Board for a FY2011-2012 funding review. They presented and reviewed documentation which included, but was not limited to: goals, Board of Directors, events calendar and proposed budget (bequeaths, grants, donations, expenses). Discussion was held. They did not request a funding increase. Their current annual funding is \$3,000.00.

Auditor Gritton and Assessor Lett met with the Board to discuss the Geographic Information Systems Tech position. Lett said an employee in his office has been offered another job. He and the Auditor have talked about moving Joshua Sales, G.I.S. Tech to the Assessor's Office. Lett would then possibly not replace the person leaving. Sales would assist with some duties in the Assessor's Office. Sup. Ellerhoff wondered if the G.I.S. duties are not sufficient for his position. Gritton said she received a breakdown from Sales of what he has been working on, and over 75% was for the Assessor's Office. He has been verifying and mapping surveys for the Auditor's Office as well as doing things for other offices. It was suggested that instead of the current 60-40 split, the Assessor could bill other departments for the work the G.I.S. Tech does for them. Lett said he could figure out the appropriate compensation to bill other departments for the Tech's duties, but he may have to hire additional staff. Ellerhoff felt the Assessor may have to hire a part-time Clerk. She asked what Sales is doing for the Assessor. Lett said figuring out lot lines and unknown owners, integrating the soil survey software into our system, and developing a Forest Reserve layer. Sup. Deerberg asked if the Assessor would be taking this to his Conference Board. Lett noted the G.I.S. Tech position was originally referred to the Board of Supervisors, and the Supervisors adopted a resolution. He asked for guidance from the Supervisors. Lett said he could take the G.I.S. Tech into his office and then look at hiring a part-time person. He would put the matter on the Conference Board's agenda for their January 24<sup>th</sup> meeting. Ellerhoff asked when the G.I.S. Tech was hired, what were the long range plans for him? Deerberg said that all tax supported entities were to be able to use him for free and others would pay for the G.I.S. services. Gritton felt everyone at the time had good ideas, but it takes time to bring the information to the G.I.S. Tech. Lett said Phil La Rue wants to plot all septic systems and wells, but if that takes a lot of time, it wouldn't benefit the Assessor's Office and perhaps the arrangement would need to change. Assessor Lett could see later on that G.I.S. may be a department of its own, but the Tech could be in his office for now. Sup. Boedeker felt the G.I.S. Tech should be saving manpower and time for the County's departments. Sup. Bell is concerned about the Tech moving into the Assessor's Office. He doesn't want to lose him due to having to do the Assessor Office duties. Lett felt the Tech's primary function would be G.I.S. Ellerhoff wondered how Sales felt about the matter. Lett felt he seemed receptive. Boedeker noted Sales is paid more than other staff in the Assessor's Office. Lett indicated that wasn't a problem with the other employees. Deerberg felt the whole idea of moving the G.I.S. Tech into the Assessor's Office is worth a try. Boedeker and Ellerhoff agreed. Ellerhoff doesn't see it accomplishing what the Board intended it to do when Sales was hired. Bell felt it would defeat the purpose of the G.I.S. Tech, if he is doing a lot of work for the Assessor. Ellerhoff felt they may need a part-time person in the Assessor's Office eventually, unless the Tech is not utilized as the Board originally thought. Members felt the Assessor should talk to Joshua Sales

about this matter and that they did not want to lose the Tech. Lett indicated duties done by the employee that is leaving would be spread among the current staff and maybe he'd need to hire a part-time person. Deerberg suggested that the Assessor try to cross-train individuals in his office to learn some of the G.I.S. duties. It was the consensus of the Board that the Assessor should talk to the G.I.S. Tech, then meet again with Supervisors, and present the matter to the Conference Board. The G.I.S. funds transfer from the Assessor's budget to the Auditor's would still take place. Assessor Lett asked if the same performance evaluation forms would be used at the Conference Board's meeting. Members indicated yes.

Auditor Gritton reviewed the proposed FY2011-2012 budgets for the following departments: Courthouse, District Court, Substance Abuse, Human Resources, Nondepartmental and Auditor's Office. Head Courthouse Custodian Bob Klemme was present for the review of the Courthouse budget. He has obtained an estimate for replacing sections of sidewalk around the Courthouse. Klemme would like to remove the limestone from the flower beds in front of the Courthouse and have the beds be flush with new sidewalks. The Board had no objection. Discussion was held concerning all of the budgets reviewed. Bev Penningroth reviewed the Data Processing budget. She noted "Solutions", Inc. has significantly increased the cost of their Managed Services. Penningroth will do additional research on those services.

Darwin Polk of the East Central Intergovernmental Association met with the Board to review Draw Request No. 1 to the State under the Community Development Block Grant Disaster Housing contract concerning acquisition of flood damaged structures owned by Robert & Amy Glick and fees associated with that acquisition. Discussion was held.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign Draw Request No. 1 in the amount of \$41,684.00.

Ayes: All

Auditor Gritton presented budget information with projected fund balances. Brief discussion was held.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of January 10, 2011.

Ayes: All

Moved by Boedeker seconded by Ellerhoff to approve the following new hire:

Case Management

Lisa Kepford, Temporary Part-Time Case Manager at \$17.83/hr effective 1-11-11.

Ayes: All

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #143343 - #143506 for the period ending 01-08-11 and to be paid on 01-14-11.

Ayes: All

On motion, the Board adjourned at 10:40 a.m., to January 17, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 17, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a Notice of Demolition concerning four flood damaged properties, submitted by the East Central Intergovernmental Association.

The Board acknowledged receipt of a message concerning the January 13, 2011 session of the legislators from Mike Wentzien, Supervisors' Lobbyist.

Sheriff Wethington met with the Board to discuss hiring to fill an upcoming Correctional Officer vacancy that will occur in mid-May. He would like to start the hiring process now so there is plenty of time for training. Sup. Bell felt that at some time they should discuss the number of staff after reviewing revenues and expenditures. Sheriff Wethington said they've tried to cut staff before. He felt the number of prisoners in the facility doesn't matter because it takes a certain number to run the jail, unless the transports dwindle. Bell referenced the possibility of video court. Wethington said they've looked at that, but many times the transport involves taking someone quite some distance away, such as a juvenile, which can take half a day to one day. Bell noted in the past they used former officers. The Sheriff reported that he hired Matt Fields for the Deputy Sheriff position. Sup. Deerberg heard that the University of Iowa would no longer guard prisoners brought in for care. Wethington indicated that if the person has been charged, his officers stay with the prisoner. Sup. Ellerhoff was okay at this point with hiring a Correctional Officer, but agreed with Sup. Bell that they should look at the dollars, but she acknowledged the facility may not lend itself to reducing the staff. She would like to tour the facility to see what each staff person is doing. Wethington said there are at least three Correctional Officers on every shift and many days there are four or five, especially on Court days. Ellerhoff wondered about using Reserve Officers. Wethington said most of them have regular jobs, except one. There were no objections to the Sheriff hiring for the Correctional Officer vacancy. Ellerhoff urged the Sheriff to explore every possibility to try to utilize the jail space. Wethington noted that at this time of year the jail population is usually down. There were seven prisoners in the jail this morning. Brief discussion continued.

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board.  
Ayes: All

Moved by Bell seconded by Ellerhoff to return to regular session.  
Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the following new hire:  
Recorder's Office  
Jodine Lovell, Clerk at \$14.74/hr effective 1-26-11.  
Ayes: All

Moved by Gaul seconded by Ellerhoff to appoint Kathy Fobian to the Eminent Domain Commission under the Real Estate category.  
Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 13, 2011.  
Ayes: All

Sup. Bell gave a report on the E911 Board and EMA Commission meetings that were held on January 6, 2011. A budget amendment was done for the EMA budget which dealt with the Director's salary and grant funds. The Director is dealing with narrow banding and licensing radios. He is compiling frequencies and an equipment inventory. They hope to get grants for radios and repeaters. An audit is being done by phone companies on the microwave system between the Courthouse and Law Enforcement

Center to determine the possible return on investment. Election of officers was held. They remain the same. Bell noted upcoming training classes. Deerberg asked if Malott is getting the 911 signs put up. Bell said he's made progress on putting up signs, and he is making the signs himself.

Moved by Ellerhoff seconded by Bell to approve the Semi-Annual Settlement of the Board of Supervisors and the Semi-Annual Report of Gary Jedlicka Treasurer Cedar County, Iowa for the period from July 1, 2010 through December 31, 2010, inclusive, and to place the same on file.

Ayes: All

Mike Dauber, Conservation Board Director and Craig Jackson, Jean Driscoll and Leon Steinhagen, members of the Conservation Board met with the Board to discuss their job duties and authorities. Others in attendance were: Conservation employees Noah Krob and Harry Denny. Mike Dauber said the Conservation Board would like clarification on their powers and duties. He noted the request for clarification stems from a grievance filed by the Law Enforcement Center Union concerning wage increases approved by the Conservation Board for the Conservation employees. Dauber referenced Code Section 350.4, and he noted the Conservation Board felt justified in approving the wage changes. He noted the wage increases were to be effective at the end of December 2010, but they have not yet received them. Sup. Bell felt this meeting is a formality, indicating they are already following the Code. Dauber agreed. He wondered what takes place in the grievance policy and could they take the raises now. Sup. Boedeker felt that should be answered by Paul Greufe, our Human Resources consultant. A call was placed to Mr. Greufe and transferred to the conference phone. Chairperson Deerberg noted discussion was being held concerning wages, a grievance, and the responsibilities of the Conservation Board. Dauber asked if the raises could be activated now, or do they need to wait until the grievance process is done? Paul Greufe felt they could be activated now. He understood that the Conservation Board is the employer of the employees, so if there is a fight, it would be up to that Board. Greufe felt the Union is doing the grievance on the basis that the Board of Supervisors ultimately controls the Conservation budget. He thinks that if the Supervisors cut that budget, they can't tell the Conservation Board where to cut. Greufe doesn't know the validity of the grievance, and he doesn't know if they can prove it. Craig Jackson asked if an arbitrator finds in the Union's favor and the Conservation employees have received the raises, could the Board of Supervisors deny all raises? Greufe thought the Conservation Board could implement raises. Jackson is concerned that if an arbitrator takes past July 1<sup>st</sup> to make a decision, that they can't implement the raises retroactive to the last fiscal year. He wondered if they could set up a special fund. Greufe wasn't sure. He was concerned that if the grievance goes to arbitration and the Union wins, what amount would they get? Jackson thought it was going to arbitration. Greufe said the Union has scheduled a meeting with the Sheriff. He felt in the Union negotiations with the Supervisors, the intent of the "me-too" clause was not to give raises to others. Greufe will contact the Union to tell them how it works. He felt there is no guarantee that a Conservation budget cut would come out of wages. Greufe reviewed the timeline for an arbitration process. It would probably go to arbitration within one month, and an arbitrator would typically have one month to make a decision. Sup. Ellerhoff noted past history of a Conservation budget cut due to the salary increase of the Director, but the raise was put in place, and cuts were made somewhere else. Greufe felt that supports his belief. Jackson noted they did not increase the budget. Greufe felt the Conservation raises would not be included in the "me-too" clause, and that it would have to be an across-the-board increase by the Board of Supervisors. Sup. Bell felt the Supervisors have operated under Section 350 and the Conservation Director can fix the salaries and wages with approval of the Conservation Board. Deerberg told Greufe it is his understanding the Conservation Board would like the okay to give the wages, and they would like a recommendation. Greufe felt if the Conservation Board acts in their autonomy, it clouds the issue if the Board of Supervisors gives approval. He is confident we can win the grievance, but there is a downside if we don't. Jackson said they want to give the raises retroactive to the end of December. Greufe was okay with that. Jackson asked if there is a downside if they do the raises now. Greufe said for instance if the arbitrator rules to give raises, we could tell them we didn't give the raises yet. Deerberg wondered about waiting with the raises until April 15<sup>th</sup>, and then they could be made retroactive. Greufe said they could say the employees are underpaid, and

they didn't believe the Conservation Board's actions would affect the County as a whole. He said they could wait for the arbitrator's decision and then make a decision. Bell asked if the Board of Supervisors would be more at risk (grievance) if they allowed more than a 1% increase for employees, since a 1% was negotiated with a Union. Greufe said yes, indicating any across-the-board increases would go into effect for the Sheriff's Union as well. He noted when an organizational change was done where duties and responsibilities changed, he explained it to the Union and they didn't grieve. He thought a step increase is acceptable. Deerberg wondered if a 1% increase was given by the Supervisors, would that include the Conservation Department. Craig Jackson felt in the past, the Conservation Board has followed what has been approved by the Board of Supervisors. He thought the "me-too" clause has muddied the thing. Paul Greufe felt the "me-too" clause existed because of the zero increase for the current fiscal year, and the Union was afraid the Supervisors were balancing the budget on their backs because things were tough. Leon Steinhagen noted a position in the Conservation Department was eliminated and dollars were already budgeted. Greufe indicated if duties changed because of that, our ammunition is that there were changes in positions. Deerberg noted the other employees took on extra responsibilities. Greufe felt in arbitration this could be equated to what was done in the Case Management Department.

Connie Fett, CPC Administrator and Julie Tischuk, Director of the newly combined Community Services/Case Management Department met with the Board to give an office transition update and consumer updates. Fett said they will need to do an interfund transfer out of Department 46 Mental Health for salaries and insurance. She also told the Board that when she submitted her retirement notice she thought she wouldn't have a vacation time payout, but she'll have a balance when she retires. She felt she needs to do whatever Julie Tischuk needs for training. Connie Fett asked if there is any way her sick leave payout could be used for her health insurance when she retires. Fett is concerned about the FY2012 Mental Health budget since she felt it is beyond lean. She had four new service applications on her desk this morning. She suggested putting \$25,000 more in the proposed budget. Her view on the budget has changed due to recent applications that she didn't have at the time the budget was prepared. Discussion was held. There were no objections to adding the \$25,000.

Connie Fett requested a closed session to give consumer updates.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(a) Code of Iowa.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell seconded by Boedeker to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The time was 10:35 a.m.

The Board acknowledged no decision was made with regard to the prior closed session. The session pertained to the following consumers: Q03, 283, Q80, 242, 189 & 490.

Assessor Lett met with the Board to discuss the position of Geographic Information Systems Tech. He has spoken with Joshua Sales, and he is receptive to coming in to the Assessor's Office and trying to assist with that office as well as doing the G.I.S. duties. Sup. Deerberg wondered if the County would still pay the 40% of his wages. Lett thought it would be prorated using seven months and five months. He will redo the proposed budget. The Assessor's Office would receive any revenue generated by G.I.S. Sup. Bell would like the Assessor's Conference Board involved in this decision. Lett thought it would be discussed at their meeting on January 24<sup>th</sup>, so he is placing the matter on the agenda. Sup. Ellerhoff thought the Assessor had gotten the approval of the Supervisors at their last meeting, so the question would be is the Conference Board willing to make the shift or does the Assessor need to hire someone to fill a vacancy he will have on January 26<sup>th</sup>. This matter will be presented to the Conference Board. Ellerhoff suggested sending a narrative with the new agenda so that the Conference Board members are somewhat aware of what may take place.

Phil La Rue, Zoning Director met with the Board to review a resolution releasing a line of credit for Hidden River Heights Part IV Subdivision located in Section 12 T79N R3W in Rochester Township south of Cemetery Road. The owner is Tom Hearst. The Board reviewed a letter from Engineer Fangmann that indicated he had no objection to the release. Phil La Rue reviewed documentation. He had no objection. Discussion was held.

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION REGARDING COMPLETION OF REQUIRED  
IMPROVEMENTS FOR HIDDEN RIVER HEIGHTS – PART FOUR

WHEREAS, the Cedar County Board of Supervisors, while in regular session on August 7, 2003, did approve and authorize the Chairperson Pro-tem to sign a Resolution Approving Final Major Plat.

WHEREAS, said Resolution and all required subdivision documents were recorded on August 22, 2003, in Book 633, Pages 262-279, with the Cedar County Recorder.

WHEREAS, the following required improvements appear completed:

- (1) The water well and water distribution system have been installed.
- (2) The road appears to have been constructed in accordance with the Subdivision Plat of Survey and construction drawings.
- (3) The future maintenance of the roads and water system is under a home owner association.

NOW, THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors, in accordance with Chapter 6.2 of the Cedar County Subdivision Ordinance, does hereby approve the release of Wilton Savings Bank from its obligations under the Agreement of Line of Credit.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

General discussion was held with Phil LaRue.

It was noted the following Handwritten Disbursements were issued on 1/14/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #379756 for \$426.33-flex claims and #379757 for \$3,192.57-self funded medical claims.

On motion, the Board adjourned at 11:00 a.m., to January 20, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 A.M., January 20, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence to the Auditor's Office concerning Kayla Hutton's revised start date of 1-17-11 as a Case Manager.

The Board viewed correspondence from the Public Health Office regarding a payroll change for Leona Kline, Nurse, from \$21.17/hr to \$21.47/hr effective 1-12-11.

The Board acknowledged receipt of correspondence from Dr. Edward W. Speer regarding his past service on the Board of Health.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding possible routes that could be selected for the 2011 Union Pacific steam excursion.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 17, 2011.  
Ayes: All

The Board reviewed a Letter of Agreement to memorialize the mitigation plan treatment for Community Development Block Grant flood hazard risk minimalization parcel acquisitions for Cedar County to Barbara Mitchell of the State Historical Society of Iowa, concerning the "Fraseur Cabin", as recommended by Nicole Turpin of the East Central Intergovernmental Association.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Letter of Agreement to the State Historical Society of Iowa.  
Ayes: All

Brief discussion was held concerning carrying weapons. Deerberg noted the employees of E.C.I.A. cannot carry guns in buildings or vehicles.

Brief discussion was held concerning a proposed revised Intangible Assets Policy. The matter will be discussed again at the next Board meeting.

Moved by Ellerhoff seconded by Bell to approve Claims #379758 - #379984.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursement #143507 - #143508 for the period ending 1-8-11 and to be paid on 1-20-11.  
Ayes: All

Chairperson Deerberg and Supervisors Gaul and Ellerhoff departed to attend a Heartland Insurance Risk Pool meeting.

On motion, the Board adjourned at 8:15 a.m., to January 24, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 24, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg. Tim Malott was in attendance.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of the Minutes of the Cedar County Compensation Board's meeting held December 14, 2010 concerning their recommendation for the FY11-12 salaries of elected officials.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding the Single Family New Production Program and an informational meeting on February 3, 2011.

The Board acknowledged receipt of correspondence from Mike Wentzien, Supervisors' Lobbyist regarding the legislative 2<sup>nd</sup> week session.

The Board acknowledged receipt of correspondence from Representative Jeff Kaufmann regarding AEA administration salaries.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a free membership.

Phil La Rue, Zoning Director met with the Board to review Townsend's Second Addition Minor Subdivision. It is 22.083 acres more or less in the SE ¼ of Section 34 T79N R2W in Sugar Creek Township. The owner is Herb Townsend-Townsend Farms, Inc. Atty. Stuart Werling was in attendance representing the petitioner. There were no objections on file. Review and discussion were held. The reason for the minor subdivision is because this would be a second split. Atty. Werling noted there would not be any legal description changes.

Moved by Bell seconded by Ellerhoff to approve the petition by Townsend Farms, Inc. and to adopt the following resolution:

#### RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Townsend's Second Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Townsend's Second Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 24th day of January, A.D., 2011.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Meeting reports were given as follows:

East Central Intergovernmental Association-Sup. Ellerhoff reported there was discussion concerning contracts, vehicles sold, a Statement of Assets, a budget report and a weapons policy. Their financial status is in a good place. No weapons are permitted on their property or in their vehicles. There was a closed session and they are changing some procedures. Deerberg and Gaul also attended the meeting.

Heartland Insurance Risk Pool-Chairperson Deerberg said they are taking bids for claims and loss control. There will be a refund on premiums. They will see what changes may be made at the legislative session concerning the gun laws. Ellerhoff and Gaul also attended the meeting.

Mental Health Advisory Board-Deerberg reported there was discussion/concerns about the budget and funding. Ellerhoff and Gaul attended also.

River Bend Transit—Sup. Ellerhoff toured the facility. They are concerned about increased fuel costs. There have been route changes. New buses were ordered, but funding was not received as planned, so they are looking into other possible funding. Scott County has cut their funding to River Bend by over \$23,000. River Bend Transit has prohibited dangerous materials and weapons on their property.

Human Resource Consultant Department Heads Meeting-Sup. Gaul reported there was discussion concerning guns and the attendance policy.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 27, 2011.  
Ayes: All

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Business Associate Agreement between Cedar County and Baycom, Inc. to comply with requirements for the Health Insurance Portability and Accountability Act.

Ayes: All

Moved by Ellerhoff seconded by Bell to approve the following new hire:

Sheriff's Department

Matthew Fields, Deputy Sheriff at \$40,247.20 effective 1-31-11.

Ayes: All

Discussion was held regarding a Revised Intangible Assets Policy. Paul Greufe was in attendance. Auditor Gritton noted the auditors advised the change in order to be realistic. If they are at \$250,000, the G.I.S. project can't be included and she'd need to redo the inventory and take that out. They recommended going with \$150,000 for tracking purposes. Deerberg noted the Board set the amount at \$250,000 originally due to the land acquired, but the auditors said the land is not an intangible asset. Gritton said we also have to change our policy concerning financial reporting due to different types of depreciation methods.

Moved by Ellerhoff seconded by Gaul to approve the Revised Intangible Assets Policy with the amount of \$150,000.

Ayes: All

Paul Greufe met with the Board to discuss weapons language in the Employee Handbook, a proposal for a Classification/Compensation Study, Secondary Road Union negotiations, and a pending grievance by the Law Enforcement Center Union. Engineer Fangmann and Assistant Engineer Kordick were in attendance. Mr. Greufe reviewed the weapons language in the Employee Handbook and the change in the law about weapon permits. The Sheriff hasn't seen a huge upturn in permit requests. Greufe noted the approach indicated by department heads at a recent meeting was to not have a resolution restricting weapons at the Courthouse. Deerberg relayed that E.C.I.A. employees cannot carry weapons on E.C.I.A. property or in their vehicles. Greufe suggested changing the language in the handbook. Deerberg noted they could wait to see if the Legislators will make any changes to the law. Discussion continued. The consensus of the Board was that Greufe should send them a draft of revised handbook language concerning weapons, and the Board will review it.

Mr. Greufe reviewed a proposal concerning a Classification/Compensation System Study. He noted some counties do not have a system in place, and they try to match the market but there can be internal comparability problems. Another approach is a survey after which job titles may have different duties. With the classification and compensation model, Greufe felt the end result is internal comparability. There are several elements to review with points given for each element for each position. There would be a "County Team" to help with this process. They would come up with wage ranges for each position, and they'd look at the wages of comparable counties and private companies. Greufe thought this should eliminate people coming to the Supervisors for increases. He recently assisted Johnson County with a study. Greufe noted there could be some employees' wages increased or corrected to where they should be per the study. He indicated cost of living increases could have been frozen for some employees at Johnson

County, but Johnson County chose to ease into that by giving partial cost of living increases to some employees. Greufe indicated after a range is put in place for any position, merit increases could be given. Boedeker asked what would happen if they can't hire someone for a position. Greufe referenced a "red circle rate", indicating the Board would have the ability to make the call to go against the policy. He felt the wage ranges should reflect the market. Discussion continued. Bell wondered what would happen if the elected officials don't follow the study/policy. Greufe advised that in County government, you can't get away from that. He said they could have them sign off on the policy, but they can't remove the ability of the elected officials to not follow the policy. Discussion was held regarding Greufe's fee to do a study. He estimates it would take 300 hours, and he would charge \$50/hr which would be \$15,000. Gaul asked about feedback from employees in Johnson County. Greufe indicated when an employee's wage was bumped up they thought it was okay, but those that had their wages frozen were upset. He was able to show them the numbers. Greufe thought 90% of the wages were already where they should be after the study was complete. Bell thought if a study is done, Greufe should push heavy to investigate the private sector in Cedar County because he felt that is what they need to compare to. Greufe said they would also look at counties with the same population across the State. He noted it is sometimes hard to get wage information from private companies. Deerberg wondered how they handle Deputies under elected officials. Greufe said some went away from the Deputy process entirely, and some still pay the employees as Deputies. There are concerns for and against either way of handling that. Gaul wondered if input from the employees would be included. Greufe said yes, noting they would work on job descriptions and have an opportunity to meet with him. He thought the test is how many people are leaving. Greufe felt there are probably not a lot of inconsistencies here. He said if the Board approves proceeding with a study, he could likely have a report to the Board of Supervisors by the end of April and they would have the option to implement the system by July 1<sup>st</sup>. Boedeker noted this has not been budgeted. Bell said it could be implemented later. Ellerhoff asked about what other governing boards could do, or would they agree to participate? Greufe said he would meet with those governing boards to ask them to participate. Gaul wondered about the Unions. Greufe said they could put the Union wages in place, and the Supervisors would know if it is a fair wage. Ellerhoff asked if Greufe had done this work in other counties. Greufe said he's done similar work for Scott County and a couple private companies. The Board agreed they would consider the proposal and discuss the matter further.

Paul Greufe requested a closed session to discuss Secondary Road Union negotiations. Engineer Fangmann and Assistant Engineer Kordick were in attendance.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 20.17(3) Code of Iowa. (Exempt from recording.)  
Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg  
The time was 9:35 a.m.

Moved by Boedeker seconded by Bell to return to regular session.  
Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

The Board acknowledged no decision was made with regard to the prior closed session.

Paul Greufe requested a closed session to discuss a pending grievance by the Law Enforcement Center Union.

Moved by Bell seconded by Boedeker to go into closed session as allowed under Section 20.17(3) Code of Iowa. (Exempt from recording.)  
Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell seconded by Boedeker to return to regular session.  
Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board acknowledged no decision was made with regard to the prior closed session.  
The time was 10:30 a.m.

Phil Waniorek of Administrative Solutions Inc. met with the Board to give a FY2011-2012 health insurance renewal presentation. Megan Hamdorf, Payroll Clerk was in attendance. Waniorek reviewed documentation. Discussion was held. The administrative costs won't change, but he requested an increase on his consulting fee from \$5/employee to \$7/employee. He has not asked for an increase for several years. Phil La Rue and Darwin Polk entered the room while discussion was in progress. Waniorek told the Board at some point they will need to review the dental plan. Lincoln Financial has indicated they are paying a lot of claims, amounting to quite a bit more than the premiums we pay.

Moved by Bell seconded by Boedeker to approve the Wellmark Blue Cross Blue Shield health insurance renewal, to authorize Chairperson Deerberg to sign the Administration Proposal and Wellmark documents as presented, and to set the FY2011-2012 rates as follows:

Single	\$ 479.62
Two-Person	\$ 910.37
Family	\$1,446.85
COBRA Rates:	
Single	\$ 501.50
Two-Person	\$ 941.69
Family	\$1,487.79

Ayes: All

Darwin Polk of the East Central Intergovernmental Association met with the Board to discuss Hazard Mitigation Grant Program Draw Request #8 concerning the flood buyouts and Community Development Block Grant Draw Request #2 concerning the purchase of flood damaged property from Robert & Amy Glick. Phil La Rue was in attendance. Mr. Polk reviewed Draw Request #8. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the HMGP Draw Request #8 as presented.

Ayes: All

Darwin Polk reviewed Draw Request #2. Discussion was held.

Moved by Ellerhoff seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the CDBG Draw Request #2 as presented.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 1/21/2011 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #379985 for \$3,376.08-flex claims and #379986 for \$2,391.08-self funded medical claims.

On motion, the Board adjourned at 11:25 a.m., to January 27, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 27, 2011 with the following members present: Boedeker, Bell, Ellerhoff, and Chairperson Deerberg. Sup. Gaul was absent due to attendance at an I.S.A.C. New County Officers School.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of an investment report, submitted by Treasurer Jedlicka.

The Board acknowledged receipt of correspondence from John Johnson of Iowa Negotiation Services regarding their services.

The Board acknowledged receipt of correspondence from Tipton Chief of Police Heath Holub regarding the carrying of firearms on property or a workplace.

It was noted that the Courthouse Head Custodian would like to continue using Challis Lawn Care again this year. Brief discussion was held. The consensus was that the Board had no objection.

Engineer Fangmann met with the Board to review an addendum to extend a previously approved Utility Permit Application for Linn County REC to replace overhead lines along Plato Road. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve the addendum to the Utility Permit Application for Linn County REC and authorize Chairperson Deerberg to sign the same.

Ayes: All

Absent: Gaul

In other business, Fangmann gave an update on the Cedar River feasibility study by the Corps of Engineers. They have a hydraulic model set up showing where the issues are, and now they are plugging in different fixes to see which one optimizes the situation. He hopes to have a final report in the next couple months. Sup. Boedeker asked if the Secondary Road employees are out spreading, since the roads are getting slick. Fangmann said yes, mainly in the northwest at this time until the rain or snow moves across the entire county. Boedeker also noted north of Massillon it didn't appear that the snow had been winged back along the hard surfaced road.

Tim Malott, Emergency Management Director met with the Board to request approval to move the 800mgz radio and base station in the Public Health Office to the small conference room next door. This would clean up the equipment and cabling in the Public Health Office and allow for a central location for the equipment in the event the Public Health Office is used as an Emergency Operations Center or a Logistics Center. The Board and Malott viewed the conference room. Board members preferred that the equipment be placed in the southwest corner on the west wall above the coat rack. The Board returned to the Board Room.

Moved by Boedeker seconded by Bell to approve the placement of the radio equipment and base station to the southwest corner of the small conference room.

Ayes: All

Absent: Gaul

Mr. Malott reported the Five-Year Hazard Mitigation Plan has been approved by the State. Brief discussion was held.

Meeting reports were given as follows:

Assessor's Conference Board-All members attended, so it was felt everyone should be aware of what was discussed.

Eastern Iowa Rural Utility Service Systems-Sup. Boedeker reported the USDA doesn't have money, so E.I.R.U.S.S. may lose ground for a possible project site. Discussion was held.

Limestone Bluffs Resource Conservation & Development-Sup. Bell reported at a recent meeting they did an exercise on prioritization. He gave updates concerning the Revolving Loan Fund and other projects.

Moved by Ellerhoff seconded by Boedeker to approve the Board Minutes of January 24, 2011.

Ayes: All

Absent: Gaul

Sup. Ellerhoff departed at 10:00 a.m. to attend a Consortium meeting in the Courthouse.

General discussion was held.

Ellerhoff returned to the Board room at 10:25 a.m.

The Board reviewed applications for the Courthouse Security Officer position.

Moved by Boedeker seconded by Bell to approve Payroll Disbursements #143509 - #143681 for the period ending 1-22-11 and to be paid on 1-28-11.

Ayes: All

Absent: Gaul

On motion, the Board adjourned at 10:47 a.m., to January 31, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., January 31, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg. Paul Greufe was also in attendance.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Charlene Dwin Vaugh, AICP, Assistant Director, Advisory Council on Historic Preservation regarding the "Fraseur Cabin" concerning following requirements and developing appropriate mitigation measures.

The Board acknowledged receipt of correspondence and a FY2010 Central Service Cost Allocation Plan from Cost Advisory Services, Inc.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Wayne Behrens and Del DeWulf.

Moved by Bell seconded by Ellerhoff to go into closed session as allocated under Section 21.5.1 (i) Code of Iowa to interview a candidate for the position of Courthouse Security Officer.

The time was 8:35 a.m.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Ellerhoff seconded by Boedeker to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board acknowledged no decision was made with regards to the prior closed session.

Moved by Gaul seconded by Ellerhoff to go into closed session as allocated under Section 21.5.1 (i) Code of Iowa to interview a candidate for the position of Courthouse Security Officer.

The time was 9:00 a.m.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell, seconded by Boedeker to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board acknowledged no decision was made with regards to the prior closed session.

Moved by Bell seconded by Ellerhoff to go into closed session as allocated under Section 21.5.1 (i) Code of Iowa to interview a candidate for the position of Courthouse Security Officer.

The time was 9:25 a.m.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board acknowledged no decision was made with regards to the prior closed session.

Paul Greufe met with the Board regarding a Compensation/Comparability System Study. General discussion followed concerning getting all of the individual Boards within the county on board with the study, other county businesses willing to give us wage information, obtaining information from surrounding counties and coming back with comparable wages to the market. Benefits would be figured in this also. Mr. Greufe felt once this study is done it should not have to be done again for 15 years.

Moved by Ellerhoff seconded by Gaul to go into closed session as allocated under Section 21.5.1 (i) Code of Iowa to interview a candidate for the position of Courthouse Security Officer.

The time was 10:00 a.m.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Boedeker seconded by Bell to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board acknowledged that no decision was made with regards to the prior closed session.

It was the consensus of the Board to have Paul Greufe proceed with background checks on candidates #1 and #2. Mr. Greufe returned to the Board after doing background checks. General discussion followed.

Moved by Bell seconded by Gaul to offer the job of Courthouse Security Officer to candidate #2.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Board held discussion regarding funding for different agencies and employee raises. Auditor Gritton met with the Board as requested. Discussion was held regarding fund balances. It was noted the General Basic fund levy is at the maximum but the General Supplemental levy could be raised. Ellerhoff suggested we look at expenditures before cutting services and raising levies. Ellerhoff would like to see employees get a 2% raise. Some offices are all about services and have no way of raising revenues. If we cut people we can't provide services. Bell stated what he has heard from the public is that county employees should be glad they have a job. No one has said give them a raise. Boedeker felt that all the public will see is that the employees got a 2% raise and their taxes went up. Ellerhoff said there is less than \$30,000 difference between a 1% and 2% raise. She doesn't feel it is fair the employees always carry the brunt. It was asked what the county had done to decrease expenditures from last fiscal year to this fiscal year. Bell said they have gone with an agreement for medical help at the jail and Office Max for office supplies. Bell thought they could go through the budget review schedule again and look at everyone's budget again. The process started for county agencies funding. Bell then said they needed to do wages.

Moved by Boedeker to reduce the Compensation Board's recommendation by 50% for FY11-12 salaries of elected officials and give hourly employees .25 per hour.

Bell asked for discussion. He would like to amend the above motion by adding the Supervisors reduce the Compensation Board's recommendation by 100% for the Supervisor's and 50% for all other elected officials.

Ayes: Bell, Boedeker

Nay: Ellerhoff, Gaul, Deerberg

Discussion was held.

Moved by Ellerhoff seconded by Gaul to reduce the Compensation Board's recommendation by 25% for FY11-12 salaries of elected officials but reduce the Supervisors by 100%.

Ayes: Ellerhoff, Gaul, Deerberg

Nay: Bell, Boedeker

Moved by Ellerhoff seconded by Gaul to approve a 1.5% FY11-12 salary increase for department heads and hourly employees.

Ayes: Ellerhoff, Gaul, Deerberg

Nay: Bell, Boedeker

Moved by Bell seconded by Ellerhoff to reduce the General Assistance FY11-12 salary increase to 1.5%.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Nay: Boedeker

The Board held discussion regarding health and dental insurance. It was the consensus of the Board to have Auditor Gritton send a memo to department heads to revise their

budgets using 2% not 5% for insurance and 1.5% for wages for elected, department heads, and hourly employees.

Moved by Bell seconded by Boedeker to set the FY11-12 funding for Senior Citizens, Inc. at \$10,000.00 which is a \$1,000.00 increase.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Ellerhoff seconded by Boedeker that the FY11-12 funding to River Bend Transit remain the same as the current year at \$16,965.00.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Boedeker seconded by Bell that the FY11-12 funding to the Fair Association remain the same as the current year at \$33,500.00.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Boedeker seconded by Bell to set the FY11-12 funding for Volunteer Services of Cedar County at \$20,000.00 which is a \$1000.00 increase.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Ellerhoff seconded by Bell that the FY11-12 funding to the Historical Society remain the same as the current year at \$3,000.00.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Boedeker seconded by Gaul to set the FY11-12 funding for County Libraries at \$80,000.00 which is a \$5,000.00 increase.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell seconded by Ellerhoff to set the rate for mileage at .45 cents per mile.

Ayes: All

Moved by Bell seconded by Gaul to approve the following new hire:

Community Service Office

Tiffany Wink, Administrative Assistant, \$12.75/hr effective 2-10-2011.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 27, 2011.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 1/28/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #379987 for \$745.60-flex claims and #379988 for \$5,712.88-self funded medical claims.

On motion, the Board adjourned at 12:00 p.m., to February 3, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 3, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Dan Lett, Assessor, regarding the GIS Tech Position being part of the Assessor's office.

The Board acknowledged receipt of correspondence from Travel Iowa regarding the postponement of the 2011 Federation of Iowa Showcase.

The Board acknowledged receipt of correspondence from Tim Malott, EMA Director regarding a meeting for registering special needs groups.

The Board acknowledged receipt of a monthly newsletter from the Lowden Library.

The Board acknowledged receipt of correspondence from Iowa State University regarding a Planning and Zoning Workshop.

The Board acknowledged receipt of correspondence from Paradigm Liaison Services regarding a Pipeline Safety Training Program.

The Board viewed a "Report of Veteran's Affairs" for month ended 01-26-2011.

Engineer Fangmann met with the Board to review and take action on bids for bridge project BRS-C016(79)--60-16 located in Section 16 of Springfield Township south of Lowden. The lowest bid of \$445,784.66 from Jim Schroeder Construction Inc. came in above the projected cost. Discussion followed regarding future bids will include cast in place and pre cast box culverts.

Moved by Boedeker seconded by Bell to accept the bid for Bridge Project BRS-C016(79)—60-16 in Section 16 of Springfield Township from Jim Schroeder Construction Inc. in the amount of \$445,784.66.

Ayes: All

Moved by Ellerhoff seconded by Gaul to appoint Ken Paper and Duane Lasack to the Eminent Domain Commission.

Ayes: All

Moved by Bell seconded by Ellerhoff to hire Mark Philpot as the new Courthouse Security Officer.

Ayes: All

Moved by Ellerhoff seconded by Gaul to have Chairperson Deerberg sign the Certification of Cost Allocation Plan.

Ayes: All

The Board met with department heads and others to discuss any problems or concerns they might have. Those in attendance were: Julie Tischuk, Bobbie Conrad, Patty Hamann, Dan Lett, Mike Dauber, Jeff Renander, Melissa Helmold, Phil LaRue, Amy Wehde, Carolyn Wood, Tim Malott, Cari Gritton, Gary Jedlicka, and Rob Fangmann. Chairperson Deerberg then asked everyone if they had input or ideas on use of the meeting rooms in the basement. Should it be community oriented only? Should we be competing against other businesses within the county that have meeting rooms for rent? Soliciting by vendors was also brought up. It was decided employees should be doing business with these people on their break or lunch hour. Chairperson Deerberg informed everyone that Mark Philpot will be our new Courthouse Security Officer and he will begin work Monday, February 7, 2011. Those in attendance were given the opportunity to relay items concerning their departments. Melissa Helmold, Recorder has hired Jody

Lovell as a Clerk in her office. She believes they will lose the passports in the Recorder's Office and does not believe they will let the Treasurers do it in their office because of conflicts with Driver's License. Jeff Renander, County Attorney attended a four day conference for newly elected County Attorneys that was very helpful. Mike Dauber, Conservation Director said the birdhouse program went well, and Sarah has more programs lined up with schools. Amy Wehde, Interim Director of Public Health reported they are still taking applications for the Director position. The Community Health Survey has gone well. Dan Lett, Assessor has now acquired the GIS position into his office. Patty Hamann, Veterans Secretary and General Assistance Director will be attending a quarterly Board Meeting in Des Moines on February 23<sup>rd</sup>. They will be talking about mental health issues of veterans. Cari Gritton, Auditor reminded everyone we will be getting a new postage machine Monday and would like one person from each office to attend training that afternoon. Gary Jedlicka, Treasurer has delinquent tax notices going out. Tim Malott, Emergency Management Director reported there would be NIMS training in March. The mitigation plan has been approved. Julie Tischuk, Case Management Director noted Kayla Hutton has started as a Case Manager and Lisa Kepford is working as a temporary Case Manager. Julie's own training to take over as Community Service Director is coming along. Rob Fangmann, Engineer will be attending logistics training in Iowa City. The road crews are trying to get at least one way out for everyone. The GPS is working out great for them in this storm. Ellerhoff asked if anyone had comments on the Compensation Comparability Study. She wants everyone to know they will be talking with the different Boards and if they were to do this it could take a period of time to implement. Rob Fangmann felt it would be ok as long as they do comparables with other counties. Patty Hamann would appreciate the study. She doesn't think it is right for employees to have to grovel for a raise. Ellerhoff just wants what is fair and equitable for everybody including the taxpayers.

Phil LaRue, Environmental and Zoning Director met with the Board regarding raises for 3 people in his office. LaRue first talked to the Board regarding replacing a vehicle in his department. He said the Ranger has been giving them lots of problems. Ellerhoff wondered if departments can share vehicles. LaRue said he would like to propose a wage scale for his office at this time. They have not had one previously. He has an employee that works 2 jobs. The second job she works at needs to be inspected and she cannot do that because she is an employee there. At six months she received a .50 cent increase. She did not receive a one year increase because there was not a wage scale in place. LaRue is proposing a \$1.00 per hour increase for Tina and Tod and a \$2.00 per hour increase for Sharon. Bell felt the wage scale is for new employees and Sharon and Tod are past that. Ellerhoff pointed out the Board of Health's wage scale goes out 25 years. Neither Bell or Ellerhoff are in favor of that. LaRue explained that Tina and Tod's wages come out of sanitation and Sharon's wages are split between sanitation and rural services. The Board of Health controls the wages for sanitation. Phil had presented this to the Board of Health and Sharon seems to be behind to someone doing comparable work. LaRue was to rework her job description if she is to be considered an Office Manager. LaRue said he would like to give his raise to his 3 employees. The Board did not think that was possible nor a good idea. Bell said if they were to give the raises there would be a grievance filed by the Union. LaRue was told to talk to the County Attorney and get guidance on the issue.

Moved by Bell seconded by Boedeker to set FY11-12 funding for Cedar County Economic Development Commission to remain the same as the current year at \$77,840.00.

Ayes: All

Tim Malott, EMA Director met with the Board regarding his request for a large snow blower through the State to help Secondary Roads. There were none available at this time.

General discussion was held regarding budgets. There could possibly be some changes made to different budgets. Auditor Gritton was asked to come to the Board Room to discuss fund balances. Different scenarios were discussed such as paying for rock out of a different fund, and possibly paying some health insurance out of a different fund. Gritton will check on the health insurance and meet with the Board on Monday.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 31, 2011.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve claims #379989 - #380168.  
Ayes: All

On motion, Board adjourned at 11:05 a.m., to February 7, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 7, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed minutes from the Cedar county Fair Board Meeting held 1-12-11.

The Board viewed correspondence from Patty Hamann, Veteran's Secretary regarding a meeting on 2-10-11 in Des Moines and meeting the new IDVA Director Jodi Tymeson.

The Board viewed correspondence from Patty Hamann, Veteran's Secretary/General Assistance Director, regarding new 2011 poverty guidelines.

The Board acknowledged receipt of correspondence from Connie Fett, Community Services Director regarding Senate Study Bill 1077 concerning reforming state and county responsibilities for adult mental health, mental retardation and developmental disabilities services and providing effective dates.

The Board acknowledged receipt of correspondence from Chris Whitaker, Region XII Council of Governments regarding an upcoming U.S. Highway 30 Coalition Meeting Friday, February 11, 2011.

The Board acknowledged receipt of manure management plan annual updates from Jim Lilienthal and Hansen DB LTD.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a General Membership Meeting.

The Board acknowledged receipt of correspondence from Abby Kisling, Eastern Iowa Tourism regarding a rescheduled CITR/IGTA meeting.

The Board acknowledged receipt of correspondence from Mike Wentzien, Supervisors' Lobbyist regarding the 4<sup>th</sup> week legislative session.

Tim Malott, EMA Director visited with the Board regarding the DOT out of the Cedar Rapids district is willing to help Cedar County Secondary Roads and the cities of Clarence and West Branch. He also reported that Cedar County will be a travel thru for Ragbrai. Bikers will be going through West Branch, Springdale then over interstate to Highway 6 on to Wilton and Durant.

Auditor Gritton met with the Board as requested. The Board would like the Auditor in charge of the Security Officer in their absence. The Board asked if she got any direction regarding insurance premiums coming out of the General Supplemental Fund. Gritton talked with Hunt and Associates, they said it would be okay to take insurance out of the General Supplemental Fund. An email from the Department of Management said the majority of counties have all their insurance come out of the General Supplemental Fund. At this time the County has \$542,516.00 coming out of the General Fund for insurance and \$195,220.00 coming out of the General Supplemental Fund for insurance. The Board didn't feel anything would have to be moved from the General Fund as it had been presented for the FY11/12 budgets. The Auditor was comfortable with the 21.24% carryover in the General Supplemental fund after looking at past history. Ellerhoff said they did not want the County to depend on the \$145,000.00 rebate from Heartland Insurance each year. You never know what might happen and it won't be there. You don't want to get in the habit of using one time funds. The Board felt the Rural Services Levy should be raised because the carryover is low. If they were to raise the levy to 2.9508 they would be at a \$91,000.00 carryover. If they were to raise the levy to 2.96744 there would be a \$100,000.00 carryover. Bell felt the expenses are still more than the revenues. Gaul said he was against raising the levy last year but understands why we need to do it now. Ellerhoff said there are so many grant opportunities out there we need

to pursue. She also noted they should work with the departments to cut costs. Deerberg agreed with Bell they should raise the levy to 2.96744 and possibly raise it again next year.

Moved by Ellerhoff seconded by Bell to leave the current levy in the General Supplemental Fund as presented for FY11/12.

Ayes: All

Moved by Gaul seconded by Ellerhoff to set the Rural Services levy at 2.96744 for FY11/12.

Ayes: All

The Board asked the Auditor to check into Security School for the new Courthouse Security Officer providing there is money in the budget.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the Contract for Library Services for Cedar County.

Ayes: All

Engineer Fangmann met with the Board as requested. He informed the Board that 80% of the roads now have two lanes open. A blower was to come from Dubuque but the main hub was broke. The DOT out of the Cedar Rapids district is willing to assist and will run 12 – 14 hour shifts. We must provide a dump truck for assistance. Fangmann said he has had good communication with the State IDOT. Saturday morning the blades ran and Sunday morning the trucks ran. Gaul wanted Fangmann to let everyone know they did an excellent job. General discussion followed.

Darwin Polk of the East Central Intergovernmental Association met with the Board to discuss the Community Development Block Grant Draw Request #4 concerning the purchase of flood damaged property.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the CDBG Draw Request #4 as presented.

Ayes: All

Engineer Fangmann met with the Board to let them know the IDOT were starting in Mechanicsville with the blower.

Ellerhoff brought up the compensation study, again asking if they wanted to talk to the other Boards first. Gaul commented that those people he has talked to thought it was a good idea. Bell felt they need to talk to the other Boards first. The people he has talked to think the Supervisors should make the determination on pay as in the past. Ellerhoff said she talked to someone that thought it was a good idea. Boedeker said he had no comment on the study. Deerberg talked with a Muscatine County Supervisor and he said it didn't work. Bell commented that other county supervisors have also said it won't work. Ellerhoff wondered if they wanted to put anything in the budget regarding the Compensation Study. Deerberg thought possibly in the FY13/14 budget. Ellerhoff thought maybe half in the FY11/12 and half in the FY13/14. The Board decided not to budget for the study in FY11/12. Deerberg asked if they should check with the other Boards to see if they are willing to go along with the study? Ellerhoff asked if the Board wants to proceed? Bell felt the interpretation of pay scales can change along with other changes. Ellerhoff doesn't want it to be a waste of time or money.

Sheriff Wethington visited with the Board regarding jail administrator training in Des Moines that Jenni Tholen, Gary Meier, Kevin Knoche and himself will be attending. Discussion followed which included but was not limited to the rates to house prisoners, savings on food, and office supplies, and medical diagnosis of prisoners with the new company.

Tim Malott, EMA Director visited with the Board regarding the IDOT accepting all of our snow removal jobs.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of February 3, 2011.  
Ayes: All

It was noted the following Handwritten Disbursements were issued on 2-4-2011 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380169 for \$614.61 -flex claims and #380170 for \$1,255.90-self funded medical claims.

On motion, the Board adjourned at 10:30 a.m., to February 10, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 10, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed an Iowa Floodplain Update from the Iowa Department of Natural Resources.

The Board viewed a weekly electronic update from Iowa Tourism Office.

The Board viewed an Iowa Legislative Report-Capitol News Issue #2 from Abby Kisling, Eastern Iowa Tourism.

The Board acknowledged receipt of correspondence regarding a Listening Post at the Farm Bureau Office with Senator Jim Hahn and Representative Jeff Kaufmann on 2-12-11.

The Board acknowledged receipt of correspondence regarding an After Action Review Meeting on 2-15-11 from Tim Malott, EMA Director.

The Board acknowledged receipt of correspondence regarding the upcoming EMA & 911 budget hearing on 2-14-11 from Tim Malott, EMA Director.

The Board acknowledged receipt of correspondence regarding a Cedar-Muscatine Decat meeting 2-14-11 in Muscatine.

The Board acknowledged receipt of correspondence regarding a NIMS Compliancy Course schedule from Tim Malott, EMA Director.

Phil LaRue, Environmental & Zoning Director met with the Board to discuss wages for his employees. He had met with County Attorney Renander for his opinion as the Board requested. His recommendation was to contact Paul Greufe of PJ Greufe & Associates, Cedar County's Human Resource Consultant. Greufe felt giving the raises could have an effect or impact with the Law Center's Union because of the "Me Too" clause. Renander told LaRue there was a Supreme Court Case that is somewhat similar to this. Deerberg asked what the outcome was and LaRue said the case just went back and forth. La Rue did say Renander wanted to do more research. It was the consensus of the Board to wait for Renander's opinion. Ellerhoff asked what did the Board of Health approve? Boedeker said his budget was approved. Ellerhoff asked were the wages approved. Boedeker and LaRue did not respond. She wondered if Sharon's duties had changed, if so, what extra responsibility has she taken on and when did it happen. LaRue said she has taken on extra duties over the years. Ellerhoff felt this was another reason for the compensation study. She had the Auditor put out on ISAC's message board for Auditors as to what other counties have done the compensation study, has it worked for their county and who did they use.

Kenneth and Connie Walker met with the Board regarding a delinquent tax notice they received. They had met with the Board in September of 2010 and thought they were told they did not have to pay taxes since they were in the flood buyout program. Bell tried to explain to them that the Board did not say they would not have to pay property taxes but they would be reimbursed through the buyout from FEMA. Assessor Lett was asked to come to the Board Room. Mrs. Walker wondered why they would have to pay taxes on a home that wasn't even there. The home had been demolished. It was explained that taxes run a year behind. Taxes are figured for a whole year not half years. The Assessor said the buildings were removed from the system in January 2010. Walkers felt they were told they did not have to pay these taxes and left the room. Bell said we have been informed that Walkers have an issue on their end that needs to be resolved. We have asked Nicole Turpin from E.C.I.A. to work with him to get things straightened out. That issue needs to be resolved to continue with the buyout. They must work with Nicole

Turpin of E.C.I.A. to clear up the issue and progress. Ellerhoff thought if someone could explain the tax statement to them possibly that would help. General discussion followed regarding taxes and land values.

Engineer Fangmann met with the Board to take action on a 2011 Bridge Inspection Contract with Calhoun-Burns & Associates, Inc. in the amount of \$19,920.00. There are 149 structures to be inspected. This averages \$133.69 per structure. This is a 2.9% increase over last year. One half of the bridges are inspected every other year. Some bridges are inspected every year.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign the contract for Calhoun-Burns & Associates Inc. for 2011 Bridge Inspections.  
Ayes: All

Engineer Fangmann met with the Board to review a Utility Permit Application for Linn County REC to put in underground wires to replace overhead wires on Solon Road. The \$100.00 fee would apply.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Utility Permit Application for Linn County REC and to collect the \$100.00 fee as recommended by the Engineer.  
Ayes: All

Engineer Fangmann met with the Board to review a Utility Permit Application for Liberty Communications to do a major upgrade in West Branch, Cedar Valley, Downey, and Springdale. The \$100.00 fee would apply.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Utility Permit Application for Liberty Communications and to collect the \$100.00 fee as recommended by the Engineer.  
Ayes: All

Auditor Gritton met with the Board to set a Public Hearing date for the proposed FY11/12 budget.

Moved by Bell seconded by Ellerhoff to set the Public Hearing for the proposed FY11/12 budget for March 3, 2011 at 9:00 a.m. in the Boardroom.  
Ayes: All

Amy Wehde, Interim Public Health Director met with the Board regarding VPN (virtual private network) access for Stacy Campion. Public Health received a Public Emergency Response Grant and would like to purchase a laptop, smart phone and 2 – 800 megahertz radios for emergency preparedness. Stacy would need this only in emergencies or when she is out of the office at meetings. Stacy and the Director would be the authorized users for the computer. Ellerhoff asked if there would be an initial cost or could an air card be shared? Wehde thought it would be a minimal cost and was not sure about the air card.

Moved by Bell seconded by Boedeker to allow VPN access for Stacy Campion.  
Ayes: All

The Board discussed holding an informational meeting between MSA and the property owners in the Stanwood Drainage District.

Bell recently attended a CEDCO meeting and relayed information from the meeting which included but was not limited to discussion on the entrepreneur classes, the new Casey's store in Clarence and meeting the new TEDCO Director.

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #143682 - #143845 for the period ending 2-5-11 and to be paid on 2-11-11.  
Ayes: All

Moved by Gaul seconded by Ellerhoff to approve a Class B, 5 day Beer Permit for Cedar- Wapsi Pheasants Forever.  
Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of February 7, 2011.  
Ayes: All

On motion, the Board adjourned at 10:10 a.m., to February 14, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 14, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a report of fees collected for January 2011, submitted by the Clerk of District Court.

The Board viewed correspondence from Auditor Gritton regarding a six-month step increase payroll change for Megan Hamdorf, Clerk, from \$12.00/hr to \$12.50/hr effective 2-9-11.

The Board viewed minutes of the January 14, 2011 meeting of the Board of Health.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a Scholarship Program/CDG Funds.

The Board acknowledged receipt of correspondence from Michele Lerch, 2-1-1 Resource Data specialist, HACAP regarding a site data report concerning the Clerk of Court.

The Board acknowledged receipt of the minutes of the February 10, 2011 meeting of the County's Safety Committee.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding an amendment to Rule 605-7.7(29C) concerning the allocation and distribution process for the Emergency Management Performance Grant pass-through funds received from the Federal Department of Homeland Security.

Paul Greufe, Human Resources consultant met with the Board for Secondary Road Union negotiations. He requested a closed session. Engineer Fangmann and Assistant Engineer Kordick were in attendance.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: Gaul, Boedeker, Bell, Ellerhoff, Deerberg

The Board acknowledged no decision was made with regard to the prior closed session.

Moved by Boedeker seconded by Ellerhoff to approve the renewal of a Class A Liquor License with outdoor service and Sunday sales for Wahkonsa Country Club.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of February 10, 2011 with additions and corrections.

Ayes: All

The Board adjourned at 9:58 a.m. due to public hearings for the E911 Board and Emergency Management Commission to consider their FY2011-2012 budgets.

The Board reconvened at 10:11 a.m.

Brief general discussion was held with Sheriff Wethington.

Connie Fett, CPC Administrator and Julie Tischuk, Director of the newly combined Community Services & Case Management Department met with the Board to discuss the FY2010-2011 and FY2011-2012 Mental Health budgets. Julie Jetter of the Department of Human Services was in attendance. Connie Fett presented and reviewed budget information concerning the budgets. She noted funds were received from the State. Fett

reviewed the process for how funds were distributed to the counties. She noted anticipated expenditure increases of 9% were added to the FY12 budget on the waiver side and the 100% County expenditures. Fett reviewed estimated fund balances, expenditure and revenue reports, and a Chart of Accounts. She indicated Federal dollars received may go down from 70% to 61% for the waivers. Fett felt the Medicaid bills will affect the cash flow. She thought possible dollars to be received in the future will be less. Tischuk doesn't know how the new system will work with dollars received. Jetter indicated if the accrual fund balance for FY10 was over 10% there would be no dollars coming from the State for growth or community services dollars. Fett doesn't anticipate there will be a waiting list for FY12. They would have to demonstrate that all dollars are encumbered before they could have a waiting list. Discussion continued.

Sup. Boedeker left the room at 10:55 a.m. to attend a Decategorization meeting in Muscatine.

Connie Fett requested a closed session to discuss staffing issues. Sup. Bell noted there is no provision under Chapter 20 to go into closed session for that purpose. Julie Tischuk indicated one employee is out due to FMLA reasons, and she has been trying to communicate with the individual to determine what the date of return to work will be. Tischuk has been advised that another person in the office will be out for a period of time. A new employee has been hired, but she is still training and not yet able to cover the caseload. The temporary part-time employee is working 15 hours per week which is very helpful, but Tischuk said she cannot cover all of the caseload and administrative work with two employees gone. Connie Fett has proposed that she would volunteer for two days per week after her retirement at the end of this week, to do minimal work on the CPC side. Fett has discussed the matter with the County's Human Resources consultant. She would need to fill out a voluntary form and a Health Insurance Portability & Accountability Act form. Fett is willing to volunteer her services until an employee returns to work, which would allow the office to keep up on authorizations, etc. They have talked to Julie Jetter about the things that don't have to be done on the CPC side, but Tischuk noted there are Case Management duties that must be done. Sup. Bell wondered about compensation for Fett. Fett said she would refuse compensation, indicating she would like to "pay forward" for the job given to her years ago. Bell and Deerberg wondered if they could pay her mileage or any other expenses. Fett agreed to be paid for mileage. Sup. Ellerhoff wondered if the employee currently on FMLA would be returning soon. Tischuk is not sure, but said she would keep the Board advised of the staff situation. Chairperson Deerberg thanked Connie Fett very much for her willingness to volunteer her time to assist the office.

Paul Greufe, Human Resources consultant met with the Board for Secondary Road Union negotiations. He requested a closed session. Engineer Fangmann and Assistant Engineer Kordick were in attendance.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Boedeker

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Gaul, Bell, Ellerhoff, Deerberg

Absent: Boedeker

The Board acknowledged no decision was made with regard to the prior closed session.

It was noted the following Handwritten Disbursements were issued on 2-11-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380171 for \$333.30-flex claims and #380172 for \$3,260.56-self funded medical claims.

On motion, the Board adjourned at 11:35 a.m., to February 17, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 17, 2011 with the following members present: Boedeker, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg was absent due to attendance at a Heartland Insurance Risk Pool meeting. Sup. Ellerhoff was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Bill Schulte, Director of the Cedar County Economic Development Commission regarding a Commercial Property Tax reduction plan proposed by the Governor.

The Board acknowledged receipt of correspondence from the Iowa Tourism Office requesting ideas for topics to discuss.

The Board acknowledged receipt of a 5<sup>th</sup> week report concerning legislation, from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of Revised and Final Preliminary Title Opinions concerning property in the names of Cedar County, Thomas R. Wessel, and Stephen M. Courtney.

Moved by Boedeker seconded by Gaul to approve the renewal of a Class C Liquor Permit with outdoor service and Sunday sales for Cedar Valley Golf.

Ayes: All

Absent: Ellerhoff, Deerberg

The Board reviewed a revised financial reporting policy. The revision concerns distinction between methods of depreciation for buildings and equipment.

Moved by Gaul seconded by Boedeker to approve and authorize Chairperson Pro Tem Bell to sign the revised Cedar County Policy Regarding Financial Reporting.

Ayes: All

Absent: Deerberg, Ellerhoff

The Board reviewed a proposed resolution concerning control of Geographical Information system processes, such as but not limited to, administration, budgeting and staffing.

Moved by Boedeker seconded by Gaul to approve and adopt the following resolution:

**RESOLUTION  
GEOGRAPHICAL INFORMATION SYSTEM POSITION**

Effective January 24, 2011, all Geographical Information System (G.I.S.) processes, including but not limited to the administration, budgeting and staffing shall be controlled by the Cedar County Assessor. Funding for this position will be paid by the Assessor's Conference Board.

Ayes: Gaul, Boedeker, Bell

Absent: Deerberg, Ellerhoff

Moved by Gaul seconded by Boedeker to approve the Board Minutes of February 14, 2011.

Ayes: All

Absent: Deerberg, Ellerhoff

Assistant County Engineer Kordick met with the Board to review a contract and bond with Jim Schroeder Construction for bridge project #BRS-C016(79)—60-16 on County Road Y16/Hoover Hwy in Section 18 of Springfield Township. Discussion was held.

Moved by Boedeker seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign the contract and bond with Jim Schroeder Construction for an amount of \$445,784.66 for project #BRS-C016(79)—60-16.

Discussion was held.

Ayes: All

Absent: Deerberg, Ellerhoff

Assistant Engineer Kordick reviewed a Utility Permit Application for Windstream to upgrade facilities north of Durant at the intersection of County Road Y26 and 332<sup>nd</sup> Street.

Moved by Boedeker seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign the Utility Permit Application for Windstream.

Ayes: All

Absent: Ellerhoff, Deerberg

Brief discussion was held with Kordick regarding the condition of the roads.

Moved by Gaul seconded by Boedeker to approve Claims #380173 - #380357.

Ayes: All

Absent: Deerberg, Ellerhoff

It was noted the Board would not be meeting on Monday, February 21<sup>st</sup> due to observance of the Presidents' Day holiday.

On motion, the Board adjourned at 9:25 a.m., to February 24, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 24, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from the Cedar County Public Health Office regarding the hiring of Debra Weber as Director at an annual salary of \$53,000 effective 2-22-11.

The Board viewed correspondence from the Cedar County Public Health Office regarding Amy Wehde's annual salary returning to \$48,535 from \$53,045 (Interim Director) effective 2-22-11.

The Board acknowledged receipt of a Cedar County Data Report for the period of 4/1/10 – 12/31/10 from Felicia Toppert, Iowa Department of Human Services.

The Board acknowledged receipt of correspondence from Jenni Tholen, Jail Administrator regarding Jail revenue, and housing Federal prisoners and prisoners from other counties.

The Board acknowledged receipt of correspondence from Valerie Brewer of the Iowa Department of Transportation inviting them to a public information meeting on March 10, 2011 to discuss alternatives for the U.S.30 bypass of Mount Vernon and Lisbon.

The Board acknowledged receipt of correspondence from Tim Mallott, Emergency Management Director regarding the schedule for upcoming Incident Command System training.

The Board acknowledged receipt of a sixth week legislative report from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of a Manure Management Plan Annual Update for LuJen Farms, Inc.-Cliff Bowie.

The Board acknowledged receipt of correspondence from Sheriff Wethington to the Cities of Bennett, Stanwood and Clarence notifying them of a 1.5% increase for the amounts they pay for law enforcement services provided by Cedar County.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding an article concerning a Court decision in California about discriminating against people with disabilities in emergency plans.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to request approval to fill a Case Manager vacancy. Discussion was held. The Board had no objection.

Sup. Bell reported the House has cut out Federal funding for Resource Conservation and Development agencies. Legislators are being contacted regarding this matter.

Chairperson Deerberg reported that companies were interviewed at the Heartland Insurance Risk Pool meeting on February 17<sup>th</sup> for claims adjusting services. They will also be interviewing companies for loss control services. Brief discussion was held.

Moved by Gaul seconded by Boedeker to approve the Board Minutes of February 17, 2011.

Ayes: All

Absent: Ellerhoff

Engineer Fangmann met with the Board to discuss authorizing a transfer of funds from the Farm to Market account to the Iowa Department of Transportation for material inspection on box culvert project BROS-C016(71)—5F-16 on Washington Avenue in Sections 26 & 35 of Springfield Township. Fangmann reviewed the reason for the proposed transfer. The amount of the inspection costs/transfer is \$515.03.

Moved by Bell seconded by Boedeker to approve the transfer of funds from the Farm to Market account to the Iowa Department of Transportation in the amount of \$515.03 for project #BROS-C016(71)—5F-16 and authorize Chairperson Deerberg to sign the documentation.

Ayes: All

Absent: Ellerhoff

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Linn County REC to bore electrical lines at 1453 Plato Road.

Ayes: All

Absent: Ellerhoff

General discussion was held with Engineer Fangmann. He gave equipment updates. Fangmann asked the Board if they would be interested in a \$500,000 to \$600,000 Farm To Market project to put rock on Farm To Market roads. This funding would traditionally be used for bridges and roads. It would take 200-300 tons at an estimated cost of \$14/ton. If the State doesn't let us borrow ahead, they run the risk of a project being pushed back. Bell would like to look at a map to see how it plays out, and he suggested possibly putting it in the program as an option. Fangmann will get the Board a Farm To Market map. He would look at traffic counts and connectors when considering what roads to put the rock on. Fangmann would like to have a Spring letting for rock, so that the rock is put down earlier than other years, and perhaps tie that into a Farm To Market rock project. There was discussion about trying to control what roads the farmers use when the roads are in a deteriorated condition in late Winter or early Spring. An example would be that some companies and farmers could go a short distance to a hard surfaced road, but choose to travel on the gravel roads. Bell felt travelling the gravel roads would pull down the individuals' or companies' equipment and would be hard on equipment. Fangmann felt it would take an ordinance, which is being done in another county. He has tried to contact companies and individuals, but that has not always been successful. The possibility of embargos was discussed. Discussion continued.

The Board reviewed a Letter of Agreement to Memorialize the Mitigation Plan Treatment for Community Development Block Grant flood hazard risk minimalization parcel acquisitions for Cedar County, concerning a structure report and National Register nomination for the "Fraseur Cabin". It was sent to the Board by Tim Weitzel, Historic Preservation Specialist for the Iowa Department of Economic Development.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Deerberg to sign the Letter of Agreement between the Sate Historical Society of Iowa, Iowa Department of Economic Development and Cedar County Board of Supervisors, as presented.

Ayes: All

Absent: Ellerhoff

Moved by Bell seconded by Gaul to approve Payroll Disbursements #143846 - #144020 for the period ending 2-19-11 and to be paid on 2-25-11.

Ayes: All

Absent: Ellerhoff

It was noted the following Handwritten Disbursements were issued on 2/18/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380358 for \$1,576.12-flex claims and #380359 for \$6,527.04-self funded medical claims.

The Board noted the following Handwritten Disbursements that were issued on 2/18/2011 as follows: #380360 Vollertsen, Britt & Gorsline \$400.00 Certificates of Title #380361 ECIA \$8,689.82 FEMA buyout labor/overhead.

On motion, the Board adjourned at 10:02 a.m., to February 28, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., February 28, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a Manure Management Plan Annual Update from John Sander.

The Board acknowledged receipt of correspondence from Sarah Reisetter of the Secretary of State's Office regarding the Precinct Atlas Program for elections.

The Board acknowledged receipt of correspondence from Susan Matthews of the Iowa Department of Economic Development regarding the Main Street Messenger and the 2011 National Main Street Conference on May 22-25, 2011.

Sup. Ellerhoff gave a report on a River Bend Transit meeting she attended recently. Their budget is tracking fine. They are maintaining the budget for Federal tax dollars. Federal funds can be used for public transit facility projects which River Bend has utilized in the past, but they will not be pursuing those dollars this year because they do not have any projects. It was noted Scott County will not be contributing any funding for FY12. In the past they have contributed \$23,100 which was passed through to CASI, which is a workshop for persons with disabilities. That funding will continue to CASI. Ellerhoff indicated River Bend Transit will decide later on what services to provide to Scott County.

Sup. Boedeker reported an audit was done of Community Action of Eastern Iowa's budget. They think perhaps 50% of their budget may be cut.

Moved by Ellerhoff seconded by Bell to issue Handwritten Check #380370 dated 2-28-11 to The Lincoln National Life Insurance Company in the amount of 7,444.95 for March dental premiums.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of February 24, 2011.

Ayes: All

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

RESOLUTION FOR THE DESTRUCTION  
OF NOXIOUS WEEDS

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 28<sup>th</sup> day of February, 2011,

That pursuant to the provisions of Chapter 317, 2010, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2011 for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2011 for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle, and Marijuana.

Group 3, July 1-15, 2011 for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2011 for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane, and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Bell seconded by Ellerhoff to set March 28 & 31, 2011 at 9:00 a.m. as the time to consider Ordinance No. 50, an ordinance readopting the existing County Code of Ordinances.

Ayes: All

The Board noted Handwritten Disbursement #380362 dated 2/25/2011 in the amount of \$41,733.00 to Bradley Norton Trust Fund concerning the purchase of flood damaged structures from Robert & Amy Glick. This check was later voided and the following checks were issued dated 2-25-11 for the purchase: #380365 Cedar County Recorder \$49.00; #380366 Werling Abstract Company, Inc. \$350.00; #380367 Bradley Norton \$450.00; and #380368 Robert & Amy Glick \$40,884.00 and #380369 dated 2/28/11 Cedar County Recorder \$96.20.

It was noted the following Handwritten Disbursements were issued on 2/25/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380363 for \$28.00-flex claims and #380364 for \$2,758.14-self funded medical claims.

On motion, the Board adjourned at 9:43 a.m., to March 3, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 3, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Sheriff Wethington regarding a payroll change for Cory Barclay, Deputy Sheriff from an annual salary of \$40,247.20 to \$43,122.00 retroactive to 2-8-2011.

The Board viewed correspondence regarding payroll changes effective retroactive to 12-26-10 approved by the Conservation Board as follows:

Mike Dauber, Director, from \$40,849 to \$42,849

Sara Subbert, Naturalist, from \$12.69/hr to \$13.70/hr

Noah Krob, Park Ranger, from \$13.30/hr to \$15.28/hr

Lukas Gottschalk, Park Tech, from \$12.00/hr to \$13.92/hr

Harry Denny, from \$11.30/hr to \$12.20/hr

The Board acknowledged receipt of a Manure Management Plan Annual Updates from Kevin & Tim Kahl, Focus Farms, LLC-Devon Schott, and Doug Schroeder.

The Board acknowledged receipt of correspondence from Dennis Harper, State Public Assistance, Department of Public Defense regarding denial of the County's request to waive the Federal requirement for the County to obtain and maintain insurance as a condition of receiving FEMA Federal assistance concerning the Rochester park shelter.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding County Day at the Capitol.

The Board acknowledged receipt of correspondence from Deputy Assessor Manson to Conference Board members regarding letters to exempt property owners being mailed within the next couple weeks.

Debra Weber, Director and Amy Wehde, Deputy Director, Cedar County Public Health met with the Board to discuss filling a Nurse vacancy. Brief Discussion was held. The Board had no objections.

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of February 28, 2011.

Ayes: All

Moved by Boedeker seconded by Ellerhoff to issue Handwritten Check #380567 dated 3-3-2011 in the amount of \$34.28 to Walmart.

Ayes: All

9:00 a.m.

This being the time set for a public hearing on the proposed FY2011-2012 County Budget. Those in attendance were: Auditor Gritton, Phil La Rue, Julie Tischuk, Bobbi Conrad, Richard Kordick, Patty Hamann, Melissa Helmold, Mike Dauber, Dan Lett, Amy Wehde, Debra Weber, Gary Jedlicka, Jeff Renander, Gary Deerberg, Merlin Hulse, Doug Hoffman and Lance Schiele (entered the room while discussion was in progress). Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. The budget was reviewed. Chairperson Deerberg asked if there were any comments. Mr. Hoffman asked what the proposed taxation changes are. Sup. Deerberg thought the Urban is zero and rural would go from 2.90 to 2.96744. Hoffmann asked what the net increase would be. Sup. Ellerhoff thought it was reduced overall by a little over 2 cents. Auditor Gritton agreed. Sup. Bell said Rural would be going up and the Urban would be going down. Auditor Gritton agreed, noting 2011 is 8.51604 and the proposed Rural is 8.52649. For 2011 the Urban is 5.61604 and the proposed Urban is 5.55905. Hoffman asked why there is a proposed decrease for the Urban. Deerberg felt

they didn't need the money at the time, and he said they increased the Rural because a larger carryover was needed. Hoffman felt they are still pulling from secondary funds and things like that to supply additional Sheriff Deputies and other things from the Rural, so he asked shouldn't they look at the use of Sheriff Deputies in other services. Deerberg noted currently there are expenses for three Sheriff Deputies being taken out of the Rural and the remainder comes out of General Basic. Hoffman noted the general population to protect does not live in the rural area. Deerberg noted several cities have their own police force, such as Tipton, West Branch, Mechanicsville, Durant and Clarence. The County has a law enforcement contract with Stanwood, Lowden and Bennett. Hoffman asked what the justification is for raising one and lowering the other, is it just because of additional funds for the reserves? Deerberg said it is because of the carryover.

Chairperson Deerberg asked if there were any other comments. Doug Hoffman asked why they are reducing the roads and transportation by almost 4%. Deerberg said the Secondary Road Fund is at its max, and they can't put more funds into that. Auditor Gritton indicated that is correct. Hoffman asked why that would not be the same number from one year to the next. Gritton said it is based on the County Valuations, and she noted our County Valuations went up quite substantially. Sup. Bell noted the Road Use Tax funds change also. Sup. Boedeker stated the Board gives the max they can, but the Road Use Tax funds from the State varies, and he agreed the valuations change. Hoffman indicated the problem with that is they are losing the secondary roads. Boedeker noted that is not the Board's choice. Hoffman felt they could do more. He said if the people are going to say the farmers are making more, so we are going to tax them more, they are going to look for some representation to actually have some roads and something to be able to provide the commerce. He felt neighboring counties have outstanding roads. Sup. Boedeker noted every county around us has a larger population. Hoffman said he understood we have to work with what we have, but he felt there are taxable dollars that should be able to meet our needs. Boedeker said his gravel road is bad too, but the County can't control what the State gives us. He indicated if road use and fuel taxes are down, and the State cuts funds, the Board is giving as much as they can through property tax. Boedeker said the Board is going to try to reset some money if they can, but the State has to clear it first. Hoffman felt resetting money, as was referenced in the newspaper, from highway to highway, all that does is help the commuter traffic. He noted they still have to get to the main surface road. Sup. Bell indicated the funds used for a Farm-to-Market project to put rock on Farm-To Market roads would free up normally budgeted rock funds for other roads. The Farm-To-Market rock project would not substitute funds for the other rock funds normally budgeted. Hoffman indicated he thought they were going to substitute. Bell and Boedeker both indicated it would actually put more rock on gravel roads. Hoffman asked if the intention is that if the project proceeds that secondary roads would not suffer and they'll still get the same budget and move funds across the other roads. Bell indicated if they receive FTM dollars, that same amount would be freed up for other roads. Boedeker noted the Department of Transportation has the final say on the project. The Board agreed that is their intent.

Hoffman again asked why the Urban levy went down. Chairperson Deerberg indicated it was because there was enough carryover. Gritton again noted it is based on valuations. Sup. Ellerhoff said the Mental Health levy was a factor, and it decreased because it is based on a set dollar amount. That levy has to adjust for the dollar amount, so the Mental Health levy affected the overall outcome. Bell noted the Mental Health levy went across the County which included Rural. Boedeker agreed that the roads need something, but he didn't feel Cedar County is unique with this. He referenced having four bad winters and wet years in a row. Hoffman felt they've also reduced the Secondary Road Fund for gravel in the last four years. Boedeker said they spent the same amount, but they didn't get as much gravel because the cost for rock and hauling went up. Hoffman would like to see the tons of rock remain the same, because he thought the last two years they've gone to "spread as you need". He thought that was an excellent program rather than blanketing every road. Hoffman referenced pulling funds off Secondary Roads for Sheriff's Deputies. Bell acknowledged there was a period when the Board was not giving the full transfer amount to the Secondary Road Fund, but noted they are now. Auditor Gritton said they have given the full transfer for the last four years. She noted the Code of Iowa allows how much the Board of Supervisors can transfer, which is 3.00375 of the valuation of the Rural property. That has always been in the Code, but four years ago they went to the full transfer. It was thought Deputies went to Rural Services at least six years ago. Hoffman asked if they were saying that the quantity of dollars hasn't varied in

the last four years. Boedeker wasn't exactly sure what the numbers are, but he knows rock costs have gone up. He noted the County does the short hauls and the rock companies do the long hauls, because the Secondary Road employees have to do other work as well. Sup. Bell noted the following amounts of State Road Use Tax funds received: 2007-\$2,839,001; 2008-\$2,827,000; 2009-\$2,660,000; 2010-\$2,782,000; 2011-\$2,639,000. He said the projected amount for the next year is \$2,669,000, but noted that may change if fuel prices go up and people drive less. Mr. Hoffman asked about the increase in administration costs. Auditor Gritton said it would be everyone in Service Area 9, which will be G.I.S., General Services, Data Processing, all of our insurance and Treasury Management. That reflects General Basic and General Supplemental Funds. Hoffman asked what the projected percentage increase on salaries is. Chairperson Deerberg said 1 ½%. The recommendation from the Compensation Board was 2 % for elected officials. The Law Enforcement Center Union contract allows for 1%. There is not yet a signed contract with the Secondary Road Union. Chairperson Deerberg asked if there were any other comments. Sup. Deerberg noted the Supervisors' salary increase would be zero. Deerberg noted if there were no more comments he would entertain a motion to close the hearing. Merlin Hulse indicated he had a comment, but it did not pertain to this public hearing. He felt the Board of Supervisors should be more accountable to the Fair Board's proceedings since it's taxpayer money that's being put into that program. He said they are getting three times as much money than when he was President of the Fair Board. Deerberg said members are attending Fair Board meetings, and they did not give them a funding increase for FY11-12. Sup. Gaul said he would be attending the Fair Board meeting on Monday. Boedeker noted members attend the Fair Board meetings, but the Board of Supervisors does not have a voting member on that board. Gary Deerberg noted the Supervisors have the say on how much money the Fair receives. Boedeker agreed, but noted the Supervisors can't tell them what to do with that money. Ellerhoff asked Mr. Hulse if he has looked at the Fair Board's budget. Hulse said he would not comment. Deerberg asked if there were any more comments, and if not, he'd entertain a motion to close the hearing.

Moved by Ellerhoff seconded by Gaul to close the public hearing.

Ayes: All

Doug Hoffman, Merlin Hulse, Gary Deerberg and Lance Schiele left the room.

Moved by Ellerhoff seconded by Gaul to reduce the Compensation Board's recommendation by 25% for the FY2011-2012 salaries of the following elected officials, which would set their FY12 salaries as follows: Sheriff-\$58,358, County Attorney-\$71,133, Treasurer-\$45,653, Recorder-\$45,659, Auditor-\$45,940, but reduce the recommendation for the Supervisors by 100% which would set the Supervisors' salary at \$24,448.

Ayes: Ellerhoff, Gaul, Deerberg

Nays: Bell, Boedeker

Moved by Bell seconded by Boedeker to allocate unreserved/designated funds in the amount of \$20,000.00 for a Solid Waste future equipment purchase.

Ayes: All

Moved by Ellerhoff seconded by Gaul to adopt the FY2011-2012 County Budget, as proposed and presented, and authorize Chairperson Deerberg to sign the same.

Ayes: Boedeker, Gaul, Bell, Ellerhoff, Deerberg

The Board met with department heads to discuss any problems, concerns or updates they might have. Those in attendance were: Amy Wehde, Bobbi Conrad, Phil La Rue, Julie Tischuk, Rich Kordick, Gary Jedlicka, Jeff Renander, Carolyn Wood, Debra Weber, Patty Hamann, Melissa Helmold, Mike Dauber, Cari Gritton and Dan Lett. Amy Wehde reported that two Direct Care Workers are finishing training. Phil La Rue said he is working on lead paint dust sampling and talking to Legislators regarding raw milk bills. Gary Jedlicka noted property taxes are due. County Attorney Renander is renegotiating the contract with West Information, and he indicated the cost would be less and more access would be allowed. County Attorneys are giving input to Legislators regarding bills pertaining to juvenile paroles and confidential mental health records. Debra Weber,

Director of Cedar County Public Health concurred with Phil La Rue about not allowing raw milk to be sold by one individual to another. She will be introducing herself to the communities in the county by attending city council meetings. Patty Hamann, General Assistance Director & Veteran Affairs Secretary reported she is working with Community Action concerning heating funds. She attended a State Veteran Coalition meeting last week. They are anticipating a large number of veterans will be seeking services soon. Melissa Helmold indicated she is still trying to keep passports in the Recorder's Office. Mike Dauber, Conservation Director said he attended a State Directors meeting last week, and he will be attending the upcoming Spring Iowa State Association of Counties School. His department is doing general maintenance. Cari Gritton said everything is okay in the Auditor's Office. Dan Lett said the Assessor's Office would be sending out assessment notices. There will be an unofficial Board of Review concerning possible commercial valuation reviews. Chairperson Deerberg asked how many letters will be sent concerning applications for exempt status. Lett said around 52.

Darwin Polk of the East Central Intergovernmental Association met with the Board to review an Iowa Homeland Security and Emergency Management Division Hazard Mitigation Grant Program Draw Request #9 and an Iowa Department of Economic Development Community Development Block Grant Draw Request #5 concerning acquisition of flood-damaged property at 1954 Atalissa Rd. Review and discussion were held.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign HMGP Draw Request #9 and CDBG Draw Request #5 concerning acquisition of property at 1954 Atalissa Rd.

Ayes: All

Moved by Bell seconded by Ellerhoff to approve Claim Checks #380371 - #380566 except #380450 in the amount of \$27,209.00 which was issued under the wrong vendor number, and Check #380568 issued to Thein Motor Sales of West Branch in the amount of \$27,209.00.

Ayes: All

On motion, the Board adjourned at 10:15 a.m., to March 7, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 7, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Sheriff Wethington regarding a payroll change for Bode Koranda, Deputy from an annual salary of \$40,247.20 to \$43,122.00 effective 4-14-11.

The Board viewed a "Report of Veteran Affairs" for the month ended 2-24-11.

The Board viewed correspondence from Sheriff Wethington regarding payroll changes for Chris Gama (effective 3-9-11) and Ryan Roth (effective 3-8-11), Correctional Officers, from \$13.36/hr to \$13.89/hr.

The Board viewed an I.S.A.C. Update dated 3-4-11.

The Board viewed correspondence from State Representative Jeff Kaufmann regarding the preschool program.

The Board viewed an update from the Iowa Finance Authority.

The Board acknowledged receipt of an 8<sup>th</sup> week legislative report from Mike Wentzien, Supervisors' lobbyist.

The Board acknowledged receipt of correspondence from Aaron Steinmann regarding a survey on social media use by tourism organizations.

The Board acknowledged receipt of the minutes of the February 9, 2011 meeting and March 10, 2011 agenda of the Cedar County Fair Board.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding information for the Cedar County Regional Communications Assistance to Firefighters Grant Application, narrow band cost information from counties needed for Senate File 339, and National Incident Management Systems training in March.

Tim Malott, Emergency Management Director met with the Board to discuss proposed legislation, 911 funding, grants and training. He indicated there is legislative bill regarding the 911 surcharge for cell phones going from 65 cents to \$1.00 with a proposal that the difference would go to the State to be used for a grant program for narrow band radio requirements. Malott said some counties objected since they had already done the required work to go to narrow band. He was asked to relay our County's estimated costs to go to narrow band, and the information will be presented in front of the Senate. The information he sent includes Fire, Emergency Management Services, Law Enforcement and 911 costs. He estimated Cedar County's total dollar requirement at \$1,189,550. Malott noted in the information that some entities have already purchased new items, so he said perhaps the dollar requirement could be lowered by 20% which would be \$951,640. He indicated the possibility that new towers may be required, but that cost is not included in the above figures. Some counties would like the additional funds run through a formula as done now rather than a grant program. Tim Malott told the Board Steve Meyer is helping him write two Narrow Band Assistance to Firefighters Grant Applications. One would be for Fire and one for EMS. The estimated cost to replace all equipment in the Sheriff's Department is \$75,000. Malott has indicated that he didn't see the County wanting to go into debt to purchase the required equipment. In regards to the EMA budgetary legislative bill that is being considered regarding the requirement that only elected officials could approve the budget, Malott said it is still being discussed. Malott noted he and Engineer Fangmann attended Logistical Section Chief training last week. He gave an update on the training. Malott said there is a new formula for the

Emergency Management Planning Grant. He relayed his thoughts concerning the formula, noting larger counties have a larger population. Malott said he has heard that the 2011 RAGBRAI route will include a portion of Cedar County in the West Branch and Rochester areas. General discussion was held.

Moved by Bell seconded by Gaul to approve the Board Minutes of March 3, 2011.

Ayes: All

The Board reviewed a renewal billing from Hartford Insurance Company Of The Midwest in the amount of \$215.00 for insurance coverage on the Rochester Park Shelter.

Moved by Ellerhoff seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the renewal billing from Hartford Insurance Company.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 3/4/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380569 for \$1,969.01-flex claims and #380570 for \$1,146.06-self funded medical claims.

On motion, the Board adjourned at 9:27 a.m., to March 10, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:15 A.M., March 10, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent since she had previously completed the IS800 training that the Board would be receiving today.

The Board recited the Pledge of Allegiance.

The Board viewed an Iowa Legislative Report dated 3-5-11 from the Eastern Iowa Tourism Association.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding a request to EMS and Fire groups for regional grant information.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding 2011 IDED Scholarship Application and the 2011 National Main Street and Tourism Conference Scholarship Application.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Edward C. Pelzer and Hermiston Farms Inc.-Colin Hermiston.

Moved by Bell seconded by Gaul to approve the Board Minutes of March 7, 2011.

Ayes: All

Absent: Ellerhoff

Moved by Gaul seconded by Bell to approve Payroll Disbursements #144021 - #144184 for the period ending 3-5-11 and to be paid on 3-11-11.

Ayes: All

Absent: Ellerhoff

Chairperson Deerberg reported that he received a call from Judy Funk for the Heartland Insurance Risk Pool advising him that at the March 3<sup>rd</sup> Heartland Insurance Trustee meeting a decision was made to use Thomas McGee for claims administration.

The Board noted Handwritten Check #380571 dated 3-7-11 in the amount of \$215.00 was issued to Hartford Insurance Company for the Rochester Park Shelter insurance. The renewal application was approved by the Board at their meeting on 3-7-11.

The Board left the room to attend IS 800 Emergency Management training in the District Court Room.

On motion, the Board adjourned at 8:25 a.m., to March 14, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 14, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a 9<sup>th</sup> week legislative session report from Mike Wentzien, Supervisors' Lobbyist.

The Board viewed correspondence from the Cedar County Public Health Department regarding payroll changes for Cindy Bailey, Direct Care Worker, from \$10.75/hr to \$11.25/hr effective 3-6-11 and for LeRoy Beaman, Nurse, from \$19.14/hr to \$19.43/hr effective 3-13-11.

The Board acknowledged receipt of correspondence from the Iowa Department of Economic Development regarding a National Conference on May 22-25, 2011.

Sup. Gaul gave a report on the Fair Board meeting he attended last week. At the meeting he was asked if the Fair Board could close the north/south road on the east side of the fairgrounds so it wouldn't have to be maintained. They said rock is needed. Gaul suggested that perhaps the County's groomer could be used and then a light coat of rock put down. He has asked Steve Yerington if Wendling Quarries would possibly donate rock. Yerington indicated he would ask. Chairperson Deerberg and Sup. Ellerhoff both noted the north/south road is the Fair Board's road. Ellerhoff suggested that the Fair Board ask their legal representative to look into the matter. Discussion continued. Sup. Gaul noted the Fair Board has a \$20,000 electrical project they would like to do. Ellerhoff noted they received a \$10,000 Community Development Grant. Gaul said the Board asked him if they need to bid out the project. Members felt the Fair Board should contact their attorney.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of March 10, 2011.

Ayes: All

Absent: Bell

General discussion was held.

At 9:00 a.m. a conference call was held with the Iowa Department of Transportation Office of Rail regarding an annual contribution for a Chicago to Iowa City Passenger Rail. Engineer Fangmann was in attendance. Documentation was reviewed. Tamara Nicholson of the D.O.T. reviewed the proposed project. She noted work is also being done with the State of Illinois for a passenger rail from Chicago to Dubuque. A \$230,000,000 Federal grant will be used for the \$310,000,000 project which is 80% of the project cost. For the proposed Chicago to Iowa City route there would be two round trips per day. There would be a contract with a service provider. A business plan is being prepared and requests are being made for annual local subsidies for operating costs starting in the year 2015. The proposed annual cost allocation for Cedar County is \$16,649. Operating costs are estimated to be nine and a half million to ten million dollars per year. Iowa's share is estimated to be an average of three million dollars per year for the first ten years. They are looking for funding sources for operating subsidies. State funds from Rebuild Iowa or the General Fund cannot be used. State or Federal sources will likely be used for 50% of the operating costs, and they would like the other 50% to come from local sources. Share holding meetings are being held with communities and counties along the route. Nicholson apologized for the short timing on this matter. The business plan needs to be finalized this week. They are meeting with the Governor one week from today to present the plan. Chairperson Deerberg asked if everyone has committed to the requested dollar amounts. Nicholson indicated Scott County has concerns, but they support the cap for the hotel and motel tax to be raised with the raised portion going toward the operating subsidy. They are looking at how to capture the benefits. The Johnson County and Iowa City areas have submitted a letter committing to the full amount. Muscatine County is discussing the request. They are concerned that

they wouldn't be able to provide a letter of commitment, but indicated they would provide a letter of support. Positive discussion has been held with Linn County. They are working with their M.P.O. Executive Board to see what kind of commitment they could do. The D.O.T. has not heard back from Iowa County. Positive discussion was held with the City of Newton. A letter has not yet been received from Polk County or the City of Des Moines, but it is felt they are looking at providing a commitment. Deerberg wondered what happens if some entities don't commit financially. Nicholson said they are not to that point yet. She noted a commitment now is not a binding commitment. Deerberg asked what the benefit would be to Cedar County. Nicholson referenced the Project Summary. She noted the potential for job creation during construction and travel cost savings. Deerberg noted the proposed rail would not be stopping in Cedar County, and he wondered why Washington County which is next to Johnson County is not listed in the Tier 1 and 2 projected annual cost allocations. A representative of a consulting firm noted a portion of the Iowa Interstate does not run through Washington County. He indicated there would be assistance to get people to a train station easily. It was noted there would be benefits for a freight rail system. The consulting representative felt for Cedar County there could be advanced tourism and economic competitiveness due to a lower cost option to travel to Chicago, but he realized there may not be tools to capture some benefits. Nicholson indicated Washington County is included in the Tier 3 Statewide allocation figure. Engineer Fangmann asked how many counties looked to funding this allocation from their Secondary Road Department and if so, why? Nicholson stated she didn't believe the Secondary Road funding is eligible for an operating subsidy, since funds received from the Road Use Tax Fund are protected and not eligible. Fangmann indicated that was his understanding also. Sup. Gaul asked what the cost to ride the train would be. A round trip between Iowa City and Chicago would be \$62/person. Sup. Boedeker asked when would they want the dollars. Nicholson noted it would start in 2015. She indicated they are looking for support for a subsidy. Sup. Ellerhoff asked if a County could offer a letter of support with no financial commitment of any kind. Nicholson said yes and indicated they are working toward having a strong business plan. Ellerhoff felt it would be difficult for the Board today to make the commitment for several years down the road, and it would be difficult to know how the County's funding would be then. She is supportive of the theory of the passenger rail. Boedeker didn't know how the Board could guarantee funding at this time. Ellerhoff thought the Board may need to get input from the public regarding this matter. She felt the timeline is difficult to be able to offer anything at this time. Deerberg said he thought the Board would need to discuss this before a commitment is made. He said the Board would get in touch with them, but he wouldn't guarantee any commitment this week noting one member is absent. Nicholson said she would send copies of the letters that have been received, and she wondered if the Board could submit a letter of support. The call concluded at 9:40 a.m.

Discussion continued with Engineer Fangmann. Deerberg wondered if the cities in the county had been contacted. Fangmann has heard that Durant is looking at the cargo aspect. Boedeker said they indicated a County could get out of a commitment later. Ellerhoff felt that later conditions may be different for the State's finances.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream Communications, Inc. for fiber to be placed along portions of Moscow Rd (X4), Newton Ave and private right-of-way.

Ayes: All

Absent: Bell

It was noted the following Handwritten Disbursements were issued on 3/11/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380572 for \$496.90-flex claims and #380573 for \$12,503.03-self funded medical claims.

On motion, the Board adjourned at 9:47 a.m., to March 17, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 17, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board recited the Pledge of Allegiance.

The Board viewed an Iowa Legislative Report dated 3-15-11 from the Eastern Iowa Tourism Association.

The Board viewed correspondence from Representative Dave Loeb sack regarding Long Term Surface Transportation Reauthorization.

The Board viewed a report of fees collected for February 2011, submitted by the Clerk of District Court.

The Board viewed letters of support/commitment for the passenger rail project.

The Board acknowledged receipt of a Manure Management Plan Annual Update from J. Jeff Salsbery.

Sup. Ellerhoff gave a report on the River Bend meeting she attended. Items discussed were Scott County funding issues, possibility of reducing services and the geographical area of services that would be affected. Todd Larson, an at large board member is resigning effective 6/30/11. Connie Fett has been approached to fill this position.

Moved by Sup. Ellerhoff seconded by Sup. Gaul to approve the hiring of Cost Advisory Services, Inc. for cost allocation plan services for a three-year period at a cost of \$3,750 annually, subject to review of the agreement by County Attorney Renander.

Ayes: All

Absent: Bell

Auditor Gritton met with the Board to discuss clothing allowance for the Security Officer. Discussion was held.

Moved by Ellerhoff seconded by Gaul to allow the Security Officer to purchase a total of three long sleeve shirts and three short sleeve shirts every year.

Ayes: All

Absent: Bell

The Board reviewed a Cedar County Management's Discussion and Analysis for FY2010 submitted by Auditor Gritton.

Moved by Gaul seconded by Ellerhoff to approve the document, as submitted by Auditor Gritton, to be included in the FY2010 County Audit.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Gaul to accept the Independent Auditor's Reports of Cedar County for the year ending June 30, 2010, as submitted by Hunt & Associates.

Ayes: All

Absent: Bell

Paul Greufe, Human Resources consultant met with the Board regarding the tentative union agreement with the Secondary Roads Department. Assistant Engineer Kordick was in attendance. Discussion was held regarding language, work hours, part-time employees, retirement and wages.

Moved by Gaul seconded by Ellerhoff to approve the tentative agreement.

Ayes: All

Absent: Bell

County Attorney Renander met with the board to discuss the Cedar County Law Library Patron/WestlawNext Proposal. The contract is for three years and there are two options to be considered. Att. Renander recommended the lower cost option since that is adequate for their needs. He stated they will have access from home and in their office which is very resourceful due to working weekends to prepare for Monday jury trials. Sup. Ellerhoff commented to Att. Renander that he knows best what he needs to accomplish his job. Att. Renander informed the Board that a contract will be provided next week for the Board's approval and signature.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board to discuss the proposed agreement with MSA Professional Service, Inc.

Ayes: All

Absent: Bell

Moved by Gaul seconded by Ellerhoff to return to regular session.

Ayes: All

Absent: Bell

Bill Schulte, Director of the Cedar County Economic Development Commission met with the Board to discuss a request for an annual local contribution of \$16,649 and support for a Chicago to Iowa City Intercity Passenger Rail. Discussion was held. Sup. Deerberg expressed his verbal support for the rail, although cannot financially. Sup. Deerberg asked if CEDCO would contribute. Schulte said he is willing to pursue this avenue although they would not financially support it 100%. Sup. Ellerhoff expressed the same although she wants public input before she can financially commit. Sup. Boedeker is in favor verbally and financially. Sup. Gaul expressed verbal support but not financially. It was the consensus of the Board to mail a letter of verbal support at this time.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of March 14, 2011.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Gaul to issue the following Handwritten Checks dated 3-17-2011 as requested by the Sheriff's Office.

# 380837 for the amount of \$1313.17 to Windstream.

# 380838 for the amount of \$190.38 to Visa.

# 380839 for the amount of \$203.29 to Visa.

# 380840 for the amount of \$874.27 to Visa.

Ayes: All

Absent: Bell

Moved by Gaul seconded by Ellerhoff to approve Claim Checks #380574 - #380831.

Ayes: All

Absent: Bell

The Board noted Handwritten Checks #380832-380834 dated 3/17/11 to Secondary Roads in the amount of \$10,173.24, Karl Jennings in the amount of \$30.00 and Solutions, Inc. in the amount of \$1,70.40 which were issued as administrative corrections.

Sup. Deerberg appointed Sup. Ellerhoff as chairperson for the Monday, March 21<sup>st</sup> meeting.

On motion, the Board adjourned at 9:45 a.m., to March 21, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 24, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg was absent. The Board did not hold a meeting on March 21, 2011 due to the lack of a quorum.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from the Sheriff's Department regarding a payroll change for Lisa Sutton, Dispatcher, from \$13.36/hr to \$13.89/hr effective 03-13-11.

The Board acknowledged receipt of a summary from Paul Greufe, Human Resource Consultant concerning issues discussed at a recent department heads meeting.

The Board acknowledged receipt of correspondence from State Representative Jeff Kaufmann asking for their opinion on dove hunting.

The Board acknowledged receipt of correspondence from Deputy Assessor Manson regarding denials or partial denials of exempt applications by property owners.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association with an invitation from the City of Dubuque to a Historic Millwork District Complete Streets Project Groundbreaking on March 23<sup>rd</sup>.

The Board acknowledged receipt of a 10<sup>th</sup> Week legislative report from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Bill Schulte, Director of Cedar County Economic Development Commission concerning commercial property and potential impacts of a commercial property rollback.

The Board acknowledged receipt of correspondence from Bill Peterson of the Iowa State Association of Counties regarding a presentation by Concord Coalition on April 13<sup>th</sup> concerning fiscal policy.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Brian Crock-BC Pork, JF Pork LLC-4 Gates, and John Sander-Taylor Site.

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review zoning petitions. Brief discussion was held.

Moved by Ellerhoff seconded by Boedeker to set April 7 & 11, 2011 at 10:00 a.m. as the time to review/consider the following petitions:

1. Robert Lorenz and Colleen Chapleau, 95 Vanello Drive, North Liberty, IA (Contract Buyers) and Rebecca Penningroth, 1110 Daybreak Ridge, Tipton, IA (Owner)- Requesting a change in zoning from A-1 Agricultural District to R-1, Suburban Residential District for the purpose of constructing a single family dwelling on property located in the NE ¼, NE ¼, NW ¼, Section 8, T-80N, R-3W, in Center West Township. Said petition is to rezone 1.81 acres of a 26.00 acre tract.

2. Nicolette Dierks, 23 Oak Avenue, Clarence, IA, (Contract Buyer) and Randy and Kimberly Kay, P.O. Box 235, Wheatland, IA (Owners)- Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing construction of a single family dwelling on property located in the SE ¼, SE ¼, NW ¼, Section 35, T-82N, R-1W, in Massillon Township, consisting of 1.99 acres more or less.  
Ayes: All  
Absent: Deerberg

Moved by Boedeker seconded by Ellerhoff to approve the following new hire:  
Sheriff's Department  
Mary Crane, Dispatcher at \$13.36/hr effective 3-14-11.

Ayes: All  
Absent: Deerberg

County Attorney Renander briefly met with the Board to discuss the proposed Westlaw contract for information services. He would like to talk to the company further concerning available books and then present the contract at the Board's next meeting.

General discussion was held with Tim Malott, Emergency Management Director.

Moved by Ellerhoff seconded by Boedeker to approve Handwritten Check #380841 dated 3-24-11 to Visa in the amount of \$689.34.

Ayes: All  
Absent: Deerberg

Sup. Boedeker departed at 9:35 a.m.

Assessor Lett and Deputy Assessor Manson met with the Board to answer any questions concerning the letters that were mailed to property owners concerning denials or partial denials of exempt applications. Chairperson Pro Tem Bell asked about the Reorganized Church of Latter Day Saints. Assessor Lett said a maintenance man lives in the house, and by law to be exempt a clergyman must live in the house, even if no rent is received. The Wapsi Valley Grange building in Downey was discussed. Lett indicated by the looks of the inside of the building, it is not being used. The Wapsinoc Lodge has ground that is being farmed. Assessor Lett told the Board that he and Deputy Assessor Manson viewed the V.F.W. in Tipton and determined that 28% of the property is taxable due to access to an area six days a week by the general public. Lett noted the Trinity Church south of Moscow has farm ground rented out that is taxable if used for religious purposes. Property owners can appeal after April 16<sup>th</sup>. Discussion was held. Assessor Lett said he is communicating with Scattergood School. They are working on their application and possibly a part of the farm will be leased out.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of March 17, 2011.

Ayes: All  
Absent: Deerberg, Boedeker

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #144185 - #144358 for the period ending 3-19-11 and to be paid on 3-25-11.

Ayes: All  
Absent: Deerberg, Boedeker

It was noted the following Handwritten Disbursements were issued on 3-18-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380835 for \$6,314.57-self funded medical claims and #380836 for \$3,604.46-flex claims.

On motion, the Board adjourned at 9:50 a.m., to March 28, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 28, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg was absent.

The Board recited the Pledge of Allegiance.

The Board viewed the March 16, 2011 River Bend Transit meeting minutes.

The Board viewed correspondence from AMEC Earth & Environmental, Inc. regarding their Mitigation Planning Services.

The Board viewed correspondence from the U.S. Highway 30 Coalition of Iowa regarding a meeting at the Capitol on April 13, 2011.

The Board acknowledged receipt of correspondence from Debra Weber, Director, Cedar County Public Health notifying the Supervisors they will receive the Board of Health minutes after they have been approved.

The Board noted correspondence from Jenni Tholen, Jail Administrator regarding a payroll change for Becky Severin, Correctional Officer, from \$15.01/hr to \$15.70/hr effective 4-15-11.

Tim Malott, Emergency Management Director briefly met with the Board to give them an update on proposed legislation.

Sup. Boedeker reported on a Clean Line Energy meeting he attended last Friday. The DC wind energy line will be coming through Cedar County from out west. There will be six poles per mile. They will run the line on property boundary lines where possible. An open house public forum will be held in Clarence sometime in April. The location of the line is not definite, but there was an indication the line would go between Stanwood and Mechanicsville and likely north of Tipton. Brief discussion was held.

Recorder Helmold met with the Board to give an update on passport applications. On Saturday, April 9<sup>th</sup> the Recorder's Office will be open from 8 a.m. to 1 p.m. for Passport Day. She noted the issuance of passports was discussed at the I.S.A.C. Spring School. Recorders' Offices that want to issue passports will be inspected by a Passport Acceptance Oversight Analyst. Recorder Helmold reviewed various options which would allow passport processing in the Cedar County Recorder's Office. Discussion was held. The option of utilizing a portion of the storage room next to the Recorder's Office was discussed. The Board will likely ask department heads to dispose of any unused or unneeded items in the storage room and/or organize items that are in the room or possibly move items to another storage room.

County Attorney Renander met with the Board to review an order/contract for WestlawPro and WestlawNext. Discussion was held.

Moved by Ellerhoff seconded by Boedeker to approve and authorize Chairperson Pro Tem Bell to sign Westlaw Orders 193129 & 193137.

Ayes: All

Absent: Deerberg

At 9:00 a.m. a public hearing was held to review/consider proposed Ordinance No. 50, an ordinance readopting the existing County Code. Chairperson Pro Tem Bell read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Boedeker seconded by Ellerhoff to approve Ordinance No. 50, an ordinance readopting the existing County Code, and to waive the second hearing scheduled for March 31, 2011.

Ayes: Ellerhoff, Gaul, Boedeker, Bell

Absent: Deerberg

The hearing concluded at 9:02 a.m.

Bob Klemme, Head Courthouse Custodian met with the Board to discuss maintenance items. Cathy Cutler was present. Klemme said there is a small leak in the Courthouse roof. He has reviewed the maintenance file on the roof and wondered who may have repaired it in the past. It was the consensus of the Board that Klemme contact Wes Fox of Fox Roofing to inquire about possible repairs. Bob Klemme told the Board he would like to enlarge the parking spaces from ten feet wide to eleven feet wide north of the handicap spaces in the east parking lot. There would be one less parking space. Klemme felt the spaces are tight and some people avoid parking in those spaces for that reason. He would restripe those parking lines when the weather allows. The consensus of the Board was to allow the parking spaces change, although some members expressed concern about losing a parking space. Some members suggested that more employees should use the on-street parking to allow more available spaces in the parking lot. Bob Klemme said the District Court Room and the Assessor's Department are the only two remaining areas that have not been painted in the Courthouse, other than the hallways. Sup. Boedeker suggested that the Court Room needs to be remodeled. Chairperson Pro Tem Bell asked Klemme to do some research on who would be responsible for any remodeling. Klemme indicated the Assessor has not yet wanted to paint that department. Bob Klemme asked if there would be any objections if he painted the hallways. The Board had no objections.

Cathy Cutler, a Transportation Planner for the Iowa Department of Transportation met with the Board to give an update on a proposed Hwy 30 Lisbon/Mt. Vernon Bypass. Engineer Fangmann was in attendance. Cutler presented and reviewed Alternatives A, B, E & F. There will be another public hearing this Fall. At this time there is no funding for this project, but in June there may be an opportunity to put funding in place. Cutler indicated the City of Lisbon and Linn County favor an intersection alignment with Sutliff Road. The Cedar County Engineer and Board of Supervisors would prefer an intersection alignment with Adams Avenue on the east side of Lisbon. Engineer Fangmann felt it would be better to use Alternative E to tie into Hwy 30 sooner. He would prefer an overpass on the east side, but he would rather have an interchange as noted in Alternative E and give up an overpass, than to use any of the other alternatives. The Board agreed. Fangmann will confirm that in correspondence to Cathy Cutler. Sup. Bell wondered what the factors would be in the D.O.T.'s decisions concerning bypass interchanges. Cathy Cutler noted safe movement of traffic, cost and preferences of local jurisdictions. Fangmann said with some of the alternatives there would be increased maintenance of the roads for the County, and drive time for residents and farmers will be increased. Sup. Boedeker felt a safety factor (fire and ambulance) would be involved if Alternatives A & F are used. Sup. Ellerhoff thought a safety issue would be more weighted in their decisions. Cathy Cutler told the Board she would look into that issue. Sup. Bell noted an ambulance going to Cedar Rapids could get through faster with an interchange at Adams Avenue. Sup. Boedeker wondered why there couldn't be more accesses to Hwy 30. Cathy Cutler noted they try to protect the corridor between interchanges, and usually there's a safety issue so they try to push the accesses out from the cities. She felt in the rural area access is not as much of a safety concern. Boedeker disagreed, noting use of an ambulance could be a life or death matter. Discussion continued. Cutler indicated the D.O.T. has heard from people from the Adams Avenue area. She noted there is an opportunity for input to the D.O.T. Public Commissioners on April 12<sup>th</sup> at 8:30 a.m. at Hotel Kirkwood. The Board agreed the County Engineer, members of the Board of Supervisors and perhaps the County's Emergency Management Director should address the Commissioners. Cathy Cutler will reserve a time slot for them at the April 12<sup>th</sup> session.

General discussion was held with the County Engineer. He reviewed the Maintenance Policy For Application of Dust Control. Discussion was held. Engineer Fangmann said if there is another year with issues like last year, he'll be proposing some drastic changes. He's tired of "getting the black eye on this" and hearing from the public. Fangmann indicated communication at times has not been good from vendors and applicators. He may propose putting the paperwork, etc. in the vendors' hands. Discussion was held regarding dust control, the lack of time to prepare the road prior to application of the dust

control, putting down rock after the application, and the ability to remove applicators from an approved list.

Moved by Boedeker seconded by Gaul to approve the Maintenance Policy For Application of Dust Control, as presented, and authorize Chairperson Pro Tem Bell to sign the same.

Ayes: All

Absent: Deerberg

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign a Utility Permit Application for Eastern Iowa Light & Power to upgrade services on 265<sup>th</sup> Street and Monroe Avenue (T80N R2W).

Ayes: All

Absent: Deerberg

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Pro Tem Boedeker to sign an amendment to a Utility Permit Application for Linn County REC to place utilities underground at Echo Avenue and 250th Street.

Ayes: All

Absent: Deerberg

Engineer Fangmann gave equipment and project updates. He noted the request for rock quotes have gone out. Sup. Gaul said he went with the Engineer to visit with a rural resident concerning a complaint about the roads and drainage. Fangmann explained to the resident the County's reasoning concerning the amount of rock put on the roads and available funding. The Engineer said he could assist with a couple drainage issues.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of March 24, 2011.

Ayes: All

Absent: Deerberg

It was noted the following Handwritten Disbursements were issued on 3/25/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380842 for \$361.50-flex claims and #380843 for \$1,544.58-self funded medical claims.

On motion, the Board adjourned at 10:48 a.m., to March 31, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., March 31, 2011 with the following members present: Boedeker, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg was absent. Sup. Ellerhoff was absent due to attendance at a Heartland Insurance Risk Pool meeting.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a Manure Management Plan for Richard L. Shumaker.

The Board acknowledged receipt of correspondence from Gene Vincent requesting that the County does not blade through his dust control until the harvest is complete.

The Board acknowledged receipt of correspondence from Bill Schulte, Director of the Cedar County Economic Development Commission regarding Cedar County health rankings.

The Board acknowledged receipt of eleventh and twelfth week legislative reports from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of a Jail inspection report from Delbert J. Longley, Chief Jail Inspector, Department of Corrections.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the infrastructure budget bill House File 648.

The Board acknowledged receipt of correspondence from Diana Smith of Iowa Department of Economic Development regarding proposed amendment #9 to the Iowa Disaster Recovery Plan #2.

The Board acknowledged receipt of correspondence from Iowa Brown Fields regarding a free feasibility study concerning renewable energy projects.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding evaluation of the Spring School and upcoming meetings/events.

Chairperson Pro Tem Bell gave a report on the Limestone Bluffs Resource Conservation & Development Commission meeting he attended last evening. Representatives for U.S. Senators Harkin and Grassley were in attendance. Members of the Commission defended the funding for the R.C.&D.'s. Discussion was held regarding the possible funding cut for Resource Conservation and Development Commissions. Bell noted there are closeout considerations since N.R.C.S. pays salaries and expenses, and they own items used by the Commission and there is a lease with N.R.C.S. The representatives were also told they need to understand that funding for the Secretary's position was cut, so they've already made cuts. Bell noted Iowa receives one million dollars of Federal funding for the R.C.&D. Commissions, and they return about six million dollars in growth and economic development. He said it is a government program that pays for itself. Sup. Boedeker wondered why the Federal government would not continue the funding. Sup. Bell said the Counties may have to pick up the outlay of cash until projects are done, or they might have to say no to some of the projects. Bell felt there are some very good projects. Discussion continued. Scott Sanborn entered the room while discussion was in progress. Bell felt the R.C.&D. Council would continue to complete projects, but they may need office space.

Scott Sanborn, Community Development Director for the City of Tipton met with the Board to introduce himself and to request use of the Courthouse lawn area around the gazebo. Mr. Sanborn requested permission to use the lawn around the gazebo on April 18<sup>th</sup> for a visit by the Governor and Lieutenant Governor for a Tipton Shovel Ready Certification Ceremony for the business park. Sanborn has contacted the Governor's Office regarding their security requirements. Chairperson Pro Tem Bell gave Sanborn

the application that needs to be completed and returned to the Auditor's Office whenever use of the Courthouse grounds is requested. Mr. Sanborn told the Board the Chamber will be launching an inaugural event called "Celebrate Tipton" which will be held Saturday, July 30<sup>th</sup>. They would like to see it be a larger family event with expanded things for kids. He would like to see families gather for more events on the Courthouse lawn. Police Chief Holub thought it might be better to make the entire Courthouse lawn a beer garden for events like "Celebrate Tipton". Holub felt it would promote more responsible drinking, and he indicated there would be a lot of oversight. Sanborn asked for the Board's thoughts. Sup. Boedeker was not in favor of alcohol on the Courthouse lawn. He would rather see it done in the street areas, as has been done in the past. Sanborn indicated individuals would be free to roam on the lawn and wouldn't have to leave their kids. Discussion was held about the closing of Hwy 38 for RAGBRAI a couple years ago. Boedeker felt it would be difficult to close Hwy 38. Sanborn suggested the possibility of using the other streets around the Courthouse. The Board had no objections, noting the City would have jurisdiction over those streets. Chairperson Pro Tem Bell asked Sanborn to give an update on economic development in Tipton. Mr. Sanborn gave an update. Rob Fangmann and Tim Malott entered the room while discussion was in progress. Sanborn referenced a power lift hydraulic door manufacturer east of Tipton, a restaurant, and a pet store. Discussion continued.

Engineer Fangmann met with the Board to review a Preconstruction Agreement for a Primary Road Project with the Iowa Department of Transportation for the paving of gravel intersections along Highway 130. Scott Sanborn was in attendance. The State is going to resurface Hwy 130 this summer. Chairperson Pro Tem Bell thought the preconstruction meeting for this project may be of interest to a proposed business operator along Hwy 130 east of Tipton. The Engineer indicated the operator or owner may want to contact the D.O.T. soon if they would like to discuss a private entrance paving.

Moved by Boedeker seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign the Preconstruction Agreement with the Iowa Department of Transportation.  
Ayes: All  
Absent: Deerberg, Ellerhoff

Scott Sanborn left the room.

Engineer Fangmann told the Board Richard Kordick, Assistant County Engineer has resigned effective April 28<sup>th</sup>. Brief discussion was held. Fangmann gave project and equipment updates. He will be replenishing the salt supply by September 1<sup>st</sup>. Brief discussion was held concerning the meeting on April 12<sup>th</sup> with the Iowa Department of Transportation Commissioners to discuss the Hwy 30 Lisbon/Mt. Vernon bypass. Sup. Boedeker would like Fangmann to obtain population information for the Adams Avenue area. General discussion was held.

Tim Malott, Emergency Management Director met with the Board to ask them if the Courthouse was lost due to a tornado or fire, where would they do business. Sup. Boedeker suggested the Law Enforcement Center. Malott suggested the second floor of the Bennett School might be an option. He noted a Memorandum of Understanding would be needed. Chairperson Pro Tem Bell said the subject would be brought up at the next department heads meeting, since he felt department heads should think about this on a department basis. Bell directed Malott, at this point, to ask the Bennett School if they would be willing to allow the County to use their second floor.

Moved by Boedeker seconded by Gaul to approve issuance of an eight-month Liquor License with Sunday sales and outdoor service for DW Promotions.  
Ayes: All  
Absent: Deerberg, Ellerhoff

Moved by Boedeker seconded by Gaul to adopt Ordinance No. 50, an ordinance readopting the existing County Code, and upon publication the same shall be in effect.  
Ayes: Gaul, Boedeker, Bell  
Absent: Ellerhoff, Deerberg

Moved by Gaul seconded by Boedeker to approve the Board Minutes of March 28, 2011.

Ayes: All

Absent: Deerberg, Ellerhoff

Auditor Gritton met with the Board to give them documentation for the proposed Iowa Senate District 37 and House District 73.

Moved by Boedeker seconded by Gaul to approve Claims #380844 – 380993.

Ayes: All

Absent: Ellerhoff, Deerberg

The Board noted Handwritten Check #380994 to Lincoln Financial Group in the amount of \$7,536.08 for April dental premiums.

On motion, the Board adjourned at 10:05 a.m., to April 4, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 4, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from the Public Health Department regarding the hiring of Deana Drumbarger for a Nurse position at an annual salary of \$39,965 effective 4-4-11.

The Board acknowledged receipt of correspondence from State Repr. Jeff Kaufmann regarding HF561 nuclear power bill and response to concerns.

Sup. Ellerhoff gave meeting reports. She participated in an East Central Intergovernmental Association meeting via webcam at the Tipton City Office. The per capita membership fee will increase from 50 cents to 52 cents. Per a plan approved in May 2010, the fee will increase by 2 cents for five years. There has been settlement of a litigation matter. The staff will not receive a cost of living increase, but they have added an additional holiday and a wellness program. If an employee participates in a certain number of activities, they will receive a \$100 per year credit on their health insurance. The budget and strategic plan are available for review.

Sup. Ellerhoff gave a report on the Heartland Insurance Risk Pool meeting she attended on March 31<sup>st</sup>. Settlement authorization was given for two claims. Two new depositories were approved. Training will be given to counties for the new on-line claim filing. They are updating the electronic data coverage policy. There have been issues with notifying Heartland when a new vehicle is purchased. A new employment application has been prepared. Ellerhoff will give it to the Auditor to pass along to our Human Resources Consultant. There have been some motor vehicle check revisions. Atty. Carl Salmons has indicated the Sheriffs should make sure gun permit applicants have had training by certified instructors. The Heartland Insurance Risk Pool has accepted the proposal of EMC for loss control services. It is estimated their annual cost would be \$60,000. This company will not do sexual harassment or employment practices training. Judy Funk has agreed to conduct that training with the counties. A revision to her contract would be needed, and payment to her for those additional duties is estimated to be \$5,000 to \$6,000.

Moved by Gaul seconded by Bell to approve the Board Minutes of March 31, 2011.  
Ayes: All

Megan Hamdorf, Payroll Clerk and Auditor Gritton met with the Board to discuss the replacement cost for employee name badges. Cost documentation was reviewed with a proposed cost. Discussion was held. Tim Malott entered the room while discussion was in progress.

Moved by Ellerhoff seconded by Gaul to set the employee name badge replacement cost at \$5.00.  
Ayes: All

Tim Malott Emergency Management Director met with the Board to discuss the possible use of the 2<sup>nd</sup> floor of the Bennett School and a contingency plan in the case of a tornado or fire. Discussion was held and other possible options were discussed. General discussion was held with Malott.

Sup. Boedeker left the meeting at 9:25 a.m.

Moved by Ellerhoff seconded by Bell to approve issuance of Handwritten Check #380997 dated 4-4-11 in the amount of \$100.24 to Farm Plan as requested by the Conservation Board Director.  
Ayes: All

Absent: Boedeker

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board for an annual performance review. She requested a closed session.

Moved by Ellerhoff seconded by Bell to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Boedeker

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Boedeker

The time was 10:15 a.m.

The Board acknowledged there was no decision made with regard to the prior closed session.

Julie Tischuk gave an update on the State's Mental Health services redesign.

Sup. Gaul left the meeting at 10:17 a.m.

General discussion was held regarding a contingency plan for operation of the County in the event of a disaster.

It was noted the following Handwritten Disbursements were issued on 4/1/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380995 for \$1,138.07-flex claims and #380996 for \$5,942.53-self funded medical claims.

On motion, the Board adjourned at 10:33 a.m., to April 7, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 7, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of the Fair Board's April 13<sup>th</sup> meeting agenda and March 10, 2011 meeting minutes.

The Board acknowledged receipt of correspondence from Bernard K. Melekian, Director of the COPS Office regarding the availability of funding under the "COPS Secure Our Schools 2011 Grant Program".

Sup. Bell gave a report on the Cedar County Economic Development Commission meeting that was held on April 5, 2011. Supervisors Deerberg and Gaul also attended the meeting. Bell reported Director Schulte has not had a lead from the State for several months. Some areas discussed at the meeting were, but not limited to: the U.S.D.A. Rural Development meeting, an upcoming entrepreneur scholarship program, a possible commercial tax legislative change and strategic planning. The Director will contact the cities and companies in the county to inquire about any ideas they might have or things they'd like to see done. The schools were given an opportunity to submit ideas for a new logo. Only the West Liberty and Tipton Schools responded. A logo submitted by a West Liberty student was chosen. The Commission will work on the budget at their next meeting. Sup. Deerberg reported economic development seems to be at a standstill.

Moved by Bell seconded by Gaul to approve the Board Minutes of April 4, 2011.

Ayes: All

The Board met with department heads to discuss any problems or concerns they might have. Those in attendance were: Phil La Rue, Cari Gritton, Amy Wehde, Carolyn Wood, Gary Jedlicka, Mike Dauber, Jeff Renander, Melissa Helmold, Patty Hamann, Warren Wethington and Tim Malott. Chairperson Deerberg presented Phil La Rue with a Certificate from I.S.A.C. acknowledging 20 years of service for the County. Deerberg asked the department heads to clean and organize any items they have in the north store room on the second floor of the Courthouse. Part of the space may be needed by the Recorder's Office in the future for additional office space. He noted there will be one less parking spot in the east parking lot, and he asked that employees do not park in the 15-minute parking spots. Chairperson Deerberg also asked that, when they can, employees park on the street to allow the parking lot to be used for those doing business in the Courthouse. He brought up the matter of a disturbance in the Courthouse on Monday, and he noted each department head should take care of the decisions for their departments as to what to do concerning their departments and employees if an incident similar to this occurs. Treasurer Jedlicka explained what happened. Julie Tischuk said she had no idea what had happened, and she felt it would be a good idea to let all departments in the Courthouse know when a disturbance occurs. Sheriff Wethington felt departments should lock all windows and doors, and they should make sure employees and customers are out of the hallways and in their offices. Sup. Ellerhoff said information will be coming from the Heartland Insurance Risk Pool pertaining to guidelines and tools when an incident occurs. She felt the Security Policy needs to be updated and perhaps training should be done. Discussion continued. Sup. Bell said the Board has been discussing disaster planning. He noted a Memorandum of Understanding might be done with the Bennett School for the use of their second floor for a contingency plan. Bell asked department heads to think about this, how this might work for their departments, and what they'd need to continue business.

Department heads relayed items concerning their departments. Phil La Rue is working with the Department of Inspection and Appeals on a computer program, and he is working on amendments to the Wind Energy Ordinance. Cari Gritton will be attending election certification training during the last week in April. There will be a flood damaged property acquisition closing on April 19<sup>th</sup>, and she is working on a budget

amendment. Amy Wehde, Deputy Director of Public Health noted staff attended a Governor's Conference for two days and Mass Fatality training. Mike Dauber said the Conservation employees are working on the campgrounds, planting trees and getting mowers ready. Chairperson Deerberg told Mike Dauber he appreciated his assistance with the disturbance at the Courthouse on Monday. Jeff Renander said an Iowa Supreme Court Justice would be visiting our Courthouse. Melissa Helmold noted the Recorder's Office would be open on Saturday, April 9<sup>th</sup> from 8 a.m. to 1 p.m. for Passport Day. Patty Hamann said about 75 individuals attended the Veterans Fair. She will be gone next week for Spring Veterans training. Hamann said she will be on the Veterans' Honor Flight on April 28<sup>th</sup>. She referenced general assistance and noted utility companies have sent out shutoff notices. Hamann said the individual has to pay enough on a back bill that if the County pays the remainder of the bill, they won't be shut off. Warren Wethington said the Sheriff's Department has been swamped with sexual assault cases. They have been working with two companies on problems with a new control panel. Wethington noted the Sheriff's Association is participating in having someone posted continuously at the casket of the fallen Keokuk County Deputy until the funeral. Sheriff Wethington will fill one of the time slots. Tim Malott said the 911 Geo Comm link is overheating, so it is being moved to another location and he is purchasing a new computer. He is trying to close out an EMA grant with the State. Malott is working on other grant applications. Engineer Fangmann gave project updates. He noted rock bids would be awarded at the next Board meeting. Fangmann said Richard Kordick has resigned from the position of Assistant County Engineer. Dan Lett said Assessment Notices are at the printers and will be mailed out soon.

Mike Dauber, Conservation Board Director asked who would be mowing the flood buyout areas. The Board indicated they did not yet know.

At 9:40 a.m. Engineer Rob Fangmann met with the board for an annual performance review. He requested a closed session.

Moved by Ellerhoff seconded by Bell to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Gaul, Ellerhoff, Boedeker, Bell, Deerberg

The Board acknowledged that no decision was made with regard to the prior closed session.

At 10:15 a.m. a public hearing was held to review/consider the following petitions:

1. Robert Lorenz and Colleen Chapleau, 95 Vanello Drive, North Liberty, IA (Contract Buyers) and Rebecca Penningroth, 1110 Daybreak Ridge, Tipton, IA (Owner)- Requesting a change in zoning from A-1 Agricultural District to R-1, Suburban Residential District for the purpose of constructing a single family dwelling on property located in the NE ¼, NE ¼, NW ¼, Section 8, T-80N, R-3W, in Center West Township. Said petition is to rezone 1.81 acres of a 26.00 acre tract.

2. Nicolette Dierks, 23 Oak Avenue, Clarence, IA, (Contract Buyer) and Randy and Kimberly Kay, P.O. Box 235, Wheatland, IA (Owners)- Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing construction of a single family dwelling on property located in the SE ¼, SE ¼, NW ¼, Section 35, T-82N, R-1W, in Massillon Township, consisting of 1.99 acres more or less.

Chairperson Deerberg read the legal notice. Zoning Director Phil La Rue, Engineer Fangmann, Robert Lorenz, Colleen Chapleau, Nicolette Dierks and Scott Dierks were in attendance. There were no written or verbal objections on file.

Petition #1 was addressed. Review and discussion were held. Documentation was reviewed. La Rue said there are severe septic limitations and moderate building limitations. The Corn Suitability Ratings are 63 & 68. La Rue noted there was concern expressed by neighbors at the Planning & Zoning Commission meeting about fence

maintenance. Sup. Ellerhoff asked if there would be a fence agreement. La Rue noted that would not be part of the zoning hearing, but it would be the responsibility of the landowners. Lorenz and Chapleau indicated they understood. Sup. Boedeker asked where the driveway would be located. Engineer Fangmann said it would be further down the hill due to sight restrictions, and it would be for a single family dwelling.

Moved by Bell seconded by Ellerhoff to approve the petition by Robert Lorenz and Colleen Chapleau, North Liberty, IA (Contract Buyers) and Rebecca Penningroth, Tipton, IA (Owner), as defined above, and to waive the second hearing scheduled for April 11, 2011.

Ayes: Gaul, Boedeker, Bell, Ellerhoff, Deerberg

Lorenz and Chapleau left the room.

Petition #2 was addressed. Phil La Rue said this parcel is contiguous to the north boundary line of the City of Lowden and across from the cemetery. There are severe septic limitations and moderate building limitations. La Rue noted a water well would need to be sited at least 200 feet from the perimeter of the cemetery. Engineer Fangmann said sight distance was an issue for a driveway off of the paved road, so the driveway would be off of the gravel road. The Corn Suitability Ratings are 83 & 64, but the majority is 64. Boedeker noted the C.S.R. is high. It was noted that City water is not available to this site.

Moved by Boedeker seconded by Bell to approve the petition by Nicolette Dierks, Clarence, IA (Contract Buyer) and Randy & Kimberly Kay, Wheatland, IA (Owners), as defined above, and to waive the second hearing scheduled for April 11, 2011.

Ayes: Boedeker, Ellerhoff, Bell, Gaul, Deerberg

Sup. Bell felt it should be noted that the C.S.R. is high, but the Board recognizes this parcel is contiguous to the City of Lowden.

Engineer Fangmann requested approval of a Utility Permit Application for Eastern Iowa Light & Power to bury a line from Stone Mill Quarry to the east for a bridge project on Stone Mill Road.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Utility Permit Application for Eastern Iowa Light & Power and to waive the fee as recommended by Engineer Fangmann.

Ayes: All

The Engineer said he would be meeting with the blade operators this week. He would like to discuss road maintenance and take advantage of the moisture now.

At 10:30 a.m. Phil La Rue, Environmental & Zoning Director met with the Board for an annual performance review. La Rue requested a closed session.

Moved by Ellerhoff seconded by Gaul to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Gaul, Ellerhoff, Boedeker, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Bell, Boedeker, Gaul, Ellerhoff, Deerberg

The Board acknowledged that no decision was made with regard to the prior closed session.

Phil La Rue met with the Board. Discussion was held regarding scanning documentation, work being done to enter the 911 addresses and verify legal descriptions for the location of wells and septic systems, a new computer for La Rue, working with records to put them in the proper zoning classes, working with G.I.S. to layer in parcels, using E.C.I.A. dollars, use of a G.P.S. system, possible use of handheld electronic devices for restaurant inspections and possible amendments to the Wind Energy Ordinance. Phil La Rue told the Board he fights the use of the electronic inspection program due to the detail he

would like to have included in the inspection data. Sup. Boedeker felt the written inspection reports are hard to read. La Rue thought there is not always a lot of information on the State inspection system. He noted on-line food stand applications have been discussed, but he likes to meet the person operating a food stand. Discussion continued concerning inspections. Possible Wind Energy Ordinance amendments were discussed. La Rue would like to present proposed amendments to the Planning & Zoning Commission and then to the Board of Supervisors. Sup. Bell is apprehensive about what is being proposed as far as the detail on the flicker effect. La Rue indicated companies wanted him to put that in the ordinance, and he received calls from the media asking why it wasn't addressed in the ordinance. He felt the advantage of the detail in the ordinance would be that both the industry and the public would know what they're getting, and it would limit the complaints. La Rue asked for suggestions on how Bell would like to change the language. Bell felt someone would try to document the maximum 20 hours for the flicker effect, so he felt the language should be eased up a little. Discussion continued. Sup. Boedeker felt it may not be the best thing to do to change the ordinance since we defended the current ordinance as "the best in the world". Phil La Rue said they defended the science behind the ordinance. Sup. Bell is not comfortable with the proposed flicker effect language and the proposal to change the setback from the nearest residence from two times the height to three times the height of the tower. Sup. Boedeker agreed. He felt it is too soon to make amendments to the ordinance. La Rue said he may have to explain why they didn't address the flicker effect. He asked that the Supervisors give him proposed language for the Planning & Zoning Commission.

General discussion was held.

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #144359 - #144521 for the period ending 4-2-2011 and to be paid on 4-8-2011.  
Ayes: All

On motion, the Board adjourned at 11:45 a.m., to April 11, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 11, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a “County Auditor’s Report of Fees Collected” for the quarter ending 3-31-11.

The Board acknowledged receipt of a Thirteenth Week legislative report from Mike Wentzien, Supervisors’ Lobbyist.

Sup. Ellerhoff asked if the Auditor supervises the Courthouse custodial staff. Sup. Bell said yes. Ellerhoff received a complaint, so she wanted to clarify who to address this with. Chairperson Deerberg has done some research and reviewed a policy from 1996 concerning supervision of the custodial staff by the Auditor. He felt perhaps this matter should be reviewed with the County’s Human Resources Consultant. Ellerhoff asked if supervision of the Courthouse Security Officer is also under the Auditor. It was the consensus of the Board that the supervision of the Security Officer is under the Auditor. Deerberg asked then shouldn’t the Custodians or Security Officer go to the Auditor with any matters first and then come to the Board of Supervisors? Ellerhoff thought that’s how it should work.

Sup. Ellerhoff said she received a phone call regarding the Cedar County Economic Development Commission Director. She asked when he was hired and if he has had a performance review. Sup. Bell said he was hired in June or July of 2010. His performance review will be in June or July at the next C.E.D.C.O. meeting. Brief discussion was held. Sup. Boedeker indicated a job description had been reviewed with the Director. Ellerhoff will stop at the C.E.D.C.O. Office to view the job description.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of April 7, 2011.  
Ayes: All

Courthouse security was briefly discussed.

Engineer Fangmann met with the Board to review rock quotes and a Bridge Embargo Resolution. The Engineer reviewed rock quotes. Discussion was held. The Secondary Road Department will haul the rock to Districts 5 & 10. The quotes submitted are as follows:

As Quoted in Cost/Ton Hauled

	Wendling Quarries DeWitt, IA Peden/Others	Weber Stone Anamosa, IA	Moyna Materials Cedar Rapids, IA
Prices at Quarry per Producer			
Class A stone	\$6.74/\$7.15	\$7.00	\$7.00
1” Roadstone	\$6.60/\$7.08	\$7.00	\$7.00
Delivered Price per District:			
District 1	\$10.93		\$10.70
District 2	\$10.93	\$10.80	\$10.70
District 3	\$10.93	\$10.80	
District 4	\$10.93		
District 5	\$10.93		
District 6	\$10.93		
District 7	\$10.93		\$10.70
District 8	\$10.05		\$10.70
District 9	\$9.80		
District 10	\$10.93		

Moved by Bell seconded by Boedeker to award the rock quotes to the low bidders but to not award bids for Districts 5 & 10, per the recommendation of the Engineer.  
Ayes: All

Engineer Fangmann requested approval to embargo a bridge on Charles Avenue north of the Level B road. The cap has pivoted and a wing is starting to pull away. He has consulted with Calhoun-Burns on this matter. The Engineer and Calhoun-Burns recommend limiting the load limit to 18 tons. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:  
**BRIDGE EMBARGO  
RESOLUTION**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge Number 104991 on Charles Avenue over a creek in Section 21, T82N, R4W of Pioneer Township be limited as follows:

Load Limit 18 Ton

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

General discussion was held with Engineer Fangmann.

At 9:52 a.m. Chairperson Deerberg and Supervisors Bell, Gaul and Ellerhoff departed to view properties acquired by the County through a program for acquisition of flood damaged properties. Properties were viewed in the following areas: West Rochester, Atalissa Road, Werling Addition and Whitmer Addition. General discussion was held.

It was noted the following Handwritten Disbursements were issued on 4-8-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #380998 for \$1,616.39 -flex claims and #380999 for \$1,455.75-self funded medical claims.

On motion, the Board adjourned at 11:17 a.m., to April 12, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in special session at 9:00 A.M., April 12, 2011 with the following members present: Boedeker, Gaul and Chairperson Deerberg. Supervisors Bell and Ellerhoff were absent. The Board convened at a meeting room at the Clarion Hotel & Convention Center in Cedar Rapids to attend an Iowa Department of Transportation Commissioner's public input meeting to address the Commissioners concerning a proposed Hwy 30 bypass around the Cities of Lisbon and Mt. Vernon. Engineer Fangmann and Emergency Management Director Malott were in attendance.

A representative of the City of Mt. Vernon addressed the Commissioners. He indicated there is unilateral support by both cities for a western access, and they are interested in support of some type of business loop signage. He felt it is difficult to make decisions until they know when the project will be done. The individual requested that they put the bypass project in the five-year program. Another individual addressed the Commissioners. She indicated planning is a challenge. She referenced getting to the point of environmental being done and putting the project in the five-year plan.

Mayor Pro Tem Bardsley of the City of Lisbon addressed the Commissioners. He requested that the bypass project be put back on the five-year plan so people can move ahead. He referenced the safety of the citizens, concern for safely getting children from the school to developments on the south side of Hwy 30, the need for a business route for patronage of local businesses, an interchange for Lisbon, working with D.O.T. staff to find the best of the four proposed bypass routes, and appreciation for the stoplight by the school. Another individual also asked that they consider a business corridor and maintaining businesses. She indicated not knowing is difficult for annexing, and she also requested that they put the project back in the five-year plan and establish a route.

Engineer Fangmann addressed the Commissioners. He noted there will be a large impact by the bypass, and Cedar County would like to be proactive in seeing it go in place. Fangmann relayed that he and the Board of Supervisors have concerns on the interchange proposals. There is residential subdivision growth in the northwest corner of Cedar County. He reiterated safety factors, and he encouraged Alternative E with an interchange near Adams Avenue. Fangmann referenced population data, which is currently just under 400. There is one major subdivision and another developer putting in a subdivision, so there will be a larger amount of traffic. Fangmann said he knows there is another option for an interchange at the Sutliff Road, but he noted the biggest concern is for the public safety of residents. He noted an interchange further to the west would increase the time for an emergency vehicle to get to the hospital from the subdivision areas since they would have to go north, through the town, and then south. Another aspect for Cedar County is that if there is no interchange on the east side, maintenance of roads for Cedar County will be very difficult and time consuming. Engineer Fangmann said Cedar County requests that the Commission strongly look at Alternative E, that the project goes forward, and that the project gets in the five-year plan. He said there has been good feedback from residents, and he appreciated the D.O.T. keeping Cedar County in the loop.

Tim Malott left the room.

The Board listened to another presentation by representatives of Iowa City.

On motion, the Board adjourned at 9:30 a.m., to April 14, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 14, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a report of fees collected for March 2011, submitted by the Clerk of the District Court.

The Board viewed correspondence from Sheriff Wethington regarding a payroll change for Robin Geertz, Dispatcher, from \$14.27/hr to \$15.01/hr effective 4-26-11.

The Board viewed correspondence from Jenni Tholen, Jail Administrator regarding a payroll change for Lynn Bixler, Correctional Officer, from \$15.01/hr to \$15.70/hr effective 5-5-11.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of April 11 & 12, 2011.

Ayes: All

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a State Request for Bid for FY12 County Substance Abuse Prevention Services funding.

Ayes: All

Discussion was held with Tim Malott, Emergency Management Director. Some areas of discussion were, but not limited to: Courthouse phone lines, towers, microwave system, Project 25, radios, grants and FEMA funding.

Auditor Gritton met with the Board to discuss a proposed FY10-11 budget amendment and Stanwood Drainage District expenses. The proposed amendment was reviewed. Discussion was held. The amount of the proposal for the Stanwood Drainage District study is \$17,600. Chairperson Deerberg called MSA Professionals to ask when they anticipate completion of the next phase of the project and submission of their next invoice. He left a message for Paul Loete asking what progress is being made. Discussion was held concerning holding a public hearing on the issuance of noncurrent debt regarding a loan from the General Fund to the Stanwood Drainage District Fund for payment of fees to MSA Professional Services, Inc. It was the consensus of the Board that if any invoices came in, they could be paid after July 1<sup>st</sup>.

Moved by Bell seconded by Boedeker to set May 16, 2011 at 8:30 a.m. as the time for a public hearing to review/consider an amendment to the FY10-11 County Budget.

Ayes: All

Moved by Ellerhoff seconded by Bell to set April 28, 2011 at 9:00 a.m. as the time for a public hearing on the issuance of noncurrent debt for payment of fees to MSA Professional Services, Inc.

Ayes: All

General discussion was held with Auditor Gritton.

Head Custodian Bob Klemme met with the Board to discuss remodeling the District Court Room and the Historical Society's display case. Auditor Gritton was in attendance. The Board agreed the display case should be returned to the Historical Society. Concerning the District Court Room, Klemme said the Fiscal Officer told him the State would pick up the cost of replacing the chairs and tables. Klemme said the County would have to pay the cost to do any painting and refinishing of the Judge's bench and Jury box. He noted the Judge's bench and Jury box are not handicap accessible. Discussion was held. Rob Fangmann entered the room while discussion was

in progress. Klemme said Wes Fox would be stopping to look at the roof. Some other items discussed were reorganization of the store room and shredding documentation.

Engineer Fangmann met with the Board to review the Department of Transportation Five-Year Construction Program and Budget. Review and discussion were held. One of the projects for FY12 is a Farm-To-Market rock program. The proposed project is to put rock on 173 miles of the 230 miles of gravel Farm-To-Market roads. Sup. Gaul felt perhaps some of the narrow roads would not need 300 ton/mile. There were no objections to the program and budget as presented.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Iowa Department of Transportation Secondary Road Construction Program and Budget.

Ayes: All

Discussion was held with Engineer Fangmann regarding signing the Union contract, hiring an Assistant County Engineer, and proposed road closures. The Board had no objection to Alex Anderson working again this year as a Summer Intern starting May 16<sup>th</sup>.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: All

Moved by Bell seconded by Gaul to approve Claim Disbursements #381000 - #381245.

Ayes: All

On motion, the Board adjourned at 10:47 a.m., to April 18, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 18, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Engineer Fangmann regarding Alex Anderson working as a seasonal employee at \$11.00/hr effective 5-16-11.

The Board acknowledged receipt of correspondence from Bill Schulte, Director of the Cedar County Economic Development Commission regarding a grant award to Acciona Wind Power North America from the Iowa Power Fund Board.

The Board acknowledged receipt of correspondence from the United States Department of Commerce regarding a survey pertaining to the 2010 Census.

The Board acknowledged receipt of a fourteenth week legislative update from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of a copy of correspondence to Engineer Fangmann, from Nick Humpal of the Iowa Department of Transportation, regarding the County's preference for a Hwy 30 overpass at Adams Avenue.

The Board acknowledged receipt of correspondence from Deputy Assessor Manson regarding the exemption for the Scattergood buildings and the taxation of the Scattergood farm ground.

The Board reviewed a claim for FY10-11 Department of Human Services office space in Muscatine. Payment of \$3,270.00 will be sent to the Muscatine County Auditor.

Tim Malott entered the room.

Moved by Bell seconded by Gaul to approve issuance of Handwritten Check #381249 dated 4/18/11 in the amount of \$140.00 as requested by Case Management Department.

Ayes: All

Absent: Ellerhoff

Moved by Gaul seconded by Bell to approve the following new hire:

Case Management/Community Services

Jessie Henry, Case Manager at \$15.83 with a start date yet to be determined.

Ayes: All

Absent: Ellerhoff

Moved by Gaul seconded by Bell to approve the Board Minutes of April 14, 2011.

Ayes: All

Absent: Ellerhoff

Chairperson Deerberg reported that MSA Professionals are agreeable to payment of future invoices after July 1<sup>st</sup> concerning work for the Stanwood Drainage District. He also noted Mike Moes told him the waterway reshaping is done at the County's farm.

Sup. Bell briefly left the room to talk to the Assessor.

Tim Malott, Emergency Management Director discussed flood damaged structures and properties acquired by the County. General discussion was held.

Engineer Fangmann met with the Board to set a public hearing date to review/consider proposed road closures/vacations and for review/action on the Secondary Road Union Agreement. Fangmann reviewed proposed road closures/vacations. Discussion was held.

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:  
ROAD CLOSURE AND VACATION HEARING  
RESOLUTION

WHEREAS the Board of Supervisors feel that it is in the best interest of Cedar County to have these roads closed and right of ways vacated;

WHEREAS the Code of Iowa requires that a hearing be held for the purpose of closing and vacating the roads described herein, and

WHEREAS this notice must be duly published and adjoining property owners be notified by certified mail.

NOW THEREFORE BE IT RESOLVED by the Cedar County Board of Supervisors in session on this 18<sup>th</sup> day of April, 2011 that a hearing be held at 9:45 a.m. on May 5, 2011 and that proper public notification be given for the purpose of closing and vacating the following described roads and right of ways:

RESOLUTION  
NUMBER

RCV11-1: A portion of 240<sup>th</sup> Street lying in Section 8 and 17, Township 80 North, Range 4 West more particularly described as follows: Beginning the closure at the N  $\frac{1}{4}$  Corner of the said Section 17, thence west along the north line said Section 17 a distance of 97 feet to the end of closure. The established width of 240<sup>th</sup> Street as described is 66 feet.

RCV11-2: A portion of Delta Avenue lying in Section 27, Township 82 North, Range 4 West more particularly described as follows: Beginning the closure at the SW Corner, SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  of the said Section 27, thence north along the west line of the said SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  a distance of 324 feet to the end of closure. The established width of Delta Avenue as described is 66 feet.

RCV11-3: All of Dillon Street in the unincorporated town of Downey lying in Section 30, Township 79 North, Range 4 West, lying between Block 11 and Block 12 and lying north of the north right-of-way line of Broadway Street and lying south of the south right-of-way line of Front South. The established width of Dillon Street as described is 60 feet.

RCV11-4: A portion of Yankee Avenue lying in Section 1 and 2, Township 80 North, Range 1 West more particularly described as follows: Beginning the closure at the intersection of the west line of said Section 1 and the south right-of-way line of 220<sup>th</sup> Street, thence south along the west line said Section 1 a distance of 1340 feet, more or less, to a point 32 feet south of the SW Corner of the NW  $\frac{1}{4}$  NW  $\frac{1}{4}$  of said Section 1, also being the end of closure. The established width of Yankee Avenue as described is 66 feet.

RCV11-5: A portion of King Avenue lying in Section 35, Township 80 North, Range 3 West more particularly described as follows: Beginning the closure at the intersection of the south line of the N  $\frac{1}{2}$  SE  $\frac{1}{4}$  SE  $\frac{1}{4}$  said Section 35 and the centerline of King Avenue, thence northeasterly along the centerline of said King Avenue a distance of 403 feet to the end of closure. The established width of King Avenue as described is 40 feet.

RCV11-6: All of 306<sup>th</sup> Street lying in Section 16, Township 79 North, Range 2 West lying east of the east right-of-way line of Ocean Avenue and lying west of the extension of the westerly right-of-way line of X52. The established width of 306<sup>th</sup> Street as described is 66 feet.

RCV11-7: A portion of National Avenue lying between Section 19, Township 79 North, Range 2 West and Section 20, Township 79 North, Range 2 West more particularly described as follows: Beginning the closure at a point lying on the section

line between said Section 19 and 20 and being 771.39 feet north of the SW Corner of said Section 20, thence north along the section line between said Section 19 and 20 a distance of 2381.61 feet to the end of closure, also being the Beginning of Closure of Amended Road Vacation Resolution RCV97-3 as recorded in Recorder's Office Book 380 – Page 328. The established width of National Avenue as described is 40 feet.

RCV11-8: All of Herman Street lying in the unincorporated town of Sunbury lying in Section 2, Township 79 North, Range 1 West lying between Block 3 and Block 4 and lying west of a point 20 feet west of the west line of Lot 6 of Block 4. The established width of Herman Street as described is 60 feet.

RCV11-9: A portion of Jefferson Avenue lying in Section 10, Township 79 North, Range 3 West more particularly described as follows: Commencing at the NE Corner of the NW ¼ NW ¼ Section 11, Township 79 North, Range 3 West, thence S 87 degrees 28'43"W – 1322.12 feet to the NE Corner of said Section 10, thence S 73 degrees 49'49"W – 1384 feet, more or less, to the intersection of the centerline of F44 and the centerline of Jefferson Avenue, thence S 1 degree 20'14"E – 1478 feet, more or less, thence S 16 degrees 38'2"E – 78 feet, more or less, to the Beginning of the closure, thence southerly 810 feet, more or less to the south line of the SE ¼ NE ¼ of said Section 10 to the end of closure also being the end of the road as vacated on March 5, 1948. The established width of Jefferson Avenue as described is 40 feet.

Ayes: Gaul, Bell, Boedeker, Deerberg

Absent: Ellerhoff

Sup. Bell left the room at 9:15 a.m.

Engineer Fangmann presented a Secondary Road Union Agreement. Review and discussion were held. The Union has approved the agreement.

Moved by Boedeker seconded by Gaul to approve and authorize Chairperson Deerberg to sign the FY11-12 Secondary Road Union Agreement between the Board of Supervisors and UE Local 893 Iowa United Professionals.

Ayes: Gaul, Boedeker, Deerberg

Absent: Bell, Ellerhoff

Chairperson Deerberg received a return call from Nicole Turpin at the East Central Intergovernmental Association for an update on the demolition of flood damaged properties. Turpin said she has been going back and forth with the State concerning the bidding for demolition of structures. Once that is decided, she will present the documents to the County Attorney, and then she will meet with the Board to set a bid letting date. Turpin indicated she is working on the asbestos survey aspect for the property purchased from the Glick's.

It was noted the following Handwritten Disbursements were issued on 4/15/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381246 for \$2,665.43-flex claims and #381247 for \$4,366.54-self funded medical claims.

The Board noted Handwritten Check #381248 dated 04/15/11 was issued to Stueland Auto Center in the amount of \$38.09 for an administrative correction.

On motion, the Board adjourned at 9:40 a.m., to April 21, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 21, 2011 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Boedeker was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from James Arden Barnett, Jr., Chief, Public Safety & Homeland Security Bureau of the Federal Communications Commission regarding compliance with the January 1, 2013 narrow banding deadline.

The Board acknowledged receipt of correspondence from Bernard K. Melekian, Director, U.S. Department of Justice regarding information on the COPS 2011 Hiring Program.

The Board acknowledged receipt of correspondence from the Iowa Tourism Office regarding a FY12 marketing plan and meetings.

The Board acknowledged receipt of a fifteenth week report from Mike Wentzien, Supervisors' Lobbyist.

Moved by Bell seconded by Gaul to approve the Board Minutes of April 14, 2011.

Ayes: All

Absent: Boedeker

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #144522 - #144695 for the period ending 4-16-11 and to be paid on 4-22-11.

Ayes: All

Absent: Boedeker

Chairperson Deerberg reported on a meeting he attended regarding remodeling of the District Courtroom. It was suggested the chairs be reupholstered, replace the tables, paint the courtroom and touch up some of the wood. Bob Klemme, Custodian, will do the painting and wood touchup. The State will pay for anything that is movable providing money is available. Iowa Prison Industries will give estimates on tables. They thought the upholstering of the chairs may have to wait until next fiscal year.

Sup. Ellerhoff reported on the River Bend Transit Meeting. It was reported that they will find out in May if they have received two 50% match awards. They will be getting five new buses within the next 2 weeks. They will be reorganizing their dispatch. All 31 vehicles passed the bus inspection.

Sup. Gaul reported that he and Tim Malott, EMA Director went to Lowden to attend a meeting regarding a communications grant.

Sup. Bell reported on the Resource Conservation & Development meeting. They are losing their funding and have been told they have no Coordinator as of last Friday. The office is not yet closed. They will talk with the current landlord to see what they are able to do for them. Jackson County's Care Facility is also an option for an office. The Federal Government will come in and take everything when the office closes. The employees are still on salary with the Federal Government but not working for RC&D. RC&D wants to keep viable and operating. They would like to ask the six counties for funding at a rate of \$5,000 per year. A lot of programs could be lost without this organization.

Engineer Fangmann met with the Board regarding plans for Resurfacing Project #FM-CO16(80) on County Road Y14 east of Wilton and north of County Road F44.

Moved By Sup. Ellerhoff seconded by Sup. Bell to approve and authorize Chairperson Deerberg to sign the above plans as presented.

Ayes: All

Absent: Boedeker

Engineer Fangmann met with the Board regarding contracts with Weber Stone Co. Inc., Wendling Quarries and Moyna Materials for the 2011 rock resurfacing project.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the above contracts as presented.

Ayes: All

Absent: Boedeker

Engineer Fangmann met with the Board regarding a possible Speed Limit Resolution for a School Zone on Delta Avenue near the City of West Branch in Sections 9 and 10 of Springdale Township. The Engineer had been approached regarding lowering the speed limit in front of the Scattergood School. Fangmann would like to put up advance warning signs to the north and south of the school noting the speed limit would be dropping and also the 25 mph speed limit signs.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign the following resolution:

**SPEED LIMIT RESOLUTION  
SCHOOL ZONE  
2009 MUTCD SECTION 7  
CODE OF IOWA SEC. 321.255, 321.285, & 321.249**

WHEREAS: The Board of Supervisors of Cedar County is empowered under the authority of sections 321.255 and 321.285, subsection 7 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed by the Cedar County Engineer, and

WHEREAS: The Cedar County Engineer has evaluated the site and determined that it is a school zone and speed shall be reduced as per the Code of Iowa.

NOW, THEREFORE BE IT RESOLVED, by the Cedar County Board of Supervisors that the following speed limit be established and appropriate

1). On Delta Avenue from a point approximately 1990 feet south of the intersection with 290<sup>th</sup> Street, in Sections 9 & 10, Township 79N, Range 4W, to a point approximately 600 feet south of the south Interstate 80 bridge abutment in Sections 9 & 10, Township 79N Range 4W, speed limit to be established at 25 mph.

Discussion followed. Sup. Bell wanted to make sure the School realized there was no guarantee of enforcement of the speed limit and traffic could be not traveling at this rate of speed.

Ayes: All

Absent: Boedeker

Engineer Fangmann met with the Board regarding a Utility Permit for Windstream Communications, Inc. in Sections 15 and 16 of Farmington Township.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Utility Permit for Windstream Communications, Inc. as presented.

Ayes: All

Absent: Boedeker

Engineer Fangmann told the Board they had the Stonemill Road bridge letting. He had budgeted \$600,000 for the project. Jim Schroeder Construction Inc. had the low bid of \$493,761.45 with a late start date of July 5, 2011.

Treasurer Jedlicka, County Attorney Renander, and Patty Hamann, Veterans Affairs and General Assistance Administrator met with the Board regarding the purchase of a wireless router. Jedlicka was looking at a lower powered wireless router to be able to use for tax sales and also in the drivers license area. They are unsure if this would work with the cement floors. Solutions would like Jedlicka to try the lower powered router. Jedlicka thought the cost of a higher powered wireless router would cost \$1,000 or more. It was noted the Auditor could use it for elections and the Engineer could possibly use it at the Secondary Roads shop. The County Attorney wondered if other attorneys could use it upstairs. They will check into this. It would possibly have to be set up differently and they would have to sign H.I.P.A.A. paperwork. Tim Malott, EMA Director, thought they could possibly get a split system. The County would have a secure connection but the attorneys using it would not be secure. It was noted the Law Center may need the use of a wireless router also. The Board would like Bev Penningroth, Assistant Administrator to Auditor, to look at the cost of a higher powered wireless router, a split system and adding the Law Center. It was noted that a temporary access control policy should be in place while we try the low powered wireless router.

Moved by Ellerhoff seconded by Gaul to put a temporary access control policy in place while using the wireless router on a trial basis.

Ayes: All

Absent: Boedeker

Supervisors Ellerhoff, Gaul and Chairperson Deerberg left at 10:25 a.m. for a tour of Acciona in West Branch.

The Board noted Check #381250 was issued to the Stuart Werling Trust Account in the amount of \$19,699.88 for property at 1954 Atalissa Road which was purchased by the County through a program for the acquisition of flood damaged property.

On motion, the Board adjourned at 12:15 p.m., to April 25, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 25, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from State Representative Jeff Kaufmann regarding statements on Judicial impeachment articles, a Judicial Nominating Commission Amendment, mental health reform and a resolution honoring Iowa's WWII Veterans.

The Board viewed the minutes of the April 7, 2011 Safety Committee meeting.

The Board acknowledged receipt of correspondence from Jon Bell, Council President of Limestone Bluffs Resource Conservation & Development regarding loss of funding from the Federal government.

The Board acknowledged receipt of correspondence from Barb Chase, Citizens' Advisory Board for the Mental Health Institute in Independence regarding a Board meeting scheduled for April 17, 2011.

The Board acknowledged receipt of correspondence from Jenni Tholen, Jail Administrator regarding the possibility of housing Federal prisoners and roof repairs at the Law Enforcement Center.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Michael Lilienthal.

The Board acknowledged receipt of Cedar County Planning and Zoning Commission minutes of April 20, 2011.

The Board acknowledged receipt of a fifteenth week legislative report from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Sarah Reisetter, Secretary of State's Office regarding a Memorandum of Understanding concerning the Precinct Atlas election system.

The Board acknowledged receipt of correspondence from Ron Berg, CEO of the Iowa Center for Aids Resources and Education, a program of Mecca Services regarding their 24<sup>th</sup> Annual New Pioneer/ICARE Pancake Breakfast on May 6, 2011.

Debra Weber, Director of the Cedar County Public Health Department met with the Board to request that they increase the mileage reimbursement rate. She noted gas prices are increasing, and she wanted to start a dialogue about the issue. Weber requested that the Board set the rate at 50 cents, which is the current I.R.S. rate. The County currently has a mileage reimbursement rate of 42 cents. For FY11-12 the rate has been set at 45 cents. Weber doesn't feel the County's reimbursement rate covers the wear and tear on a vehicle. Discussion was held regarding the gas price, coordination of scheduling trips by the staff, budgets, and other departments affected. Chairperson Deerberg said he didn't think the Board would do anything before the end of the fiscal year, and the matter hasn't been discussed. He thought they'd have to see what the impact of an increase would be on the departments' budgets. Weber commended her staff on scheduling their routes and trying to do all of their visits in a community for a day. Sup. Boedeker asked Weber to put this matter on the Board of Health's agenda for their May meeting. Debra Weber told the Board the Iowa Department of Public Health visited the County's department, and they recommended that the fiscal component of the department get presented to the Board of Health at each of their meetings. Sup. Boedeker, a member of the Board of Health, noted he sees the monthly reports that are viewed by the Board of Supervisors. Weber said Governor Branstad signed an amendment that will restore some of their funding. She left the room.

Sup. Bell calculated some figures on vehicle expenses and mileage reimbursement rates. Discussion was held.

Discussion was held regarding the use of a wireless router.

Auditor Gritton met with the Board to discuss putting \$6,085 in the proposed FY10-11 County budget amendment for work done to a waterway on the County's farm. The Board agreed the amount should be put into the proposed amendment.

Phil La Rue, Environmental & Zoning Director met with the Board to set public hearing dates to review a zoning petition and Wind Energy Ordinance No. 47 proposed amendments. Brief discussion was held.

Moved by Bell seconded by Ellerhoff to set May 5<sup>th</sup> & 9<sup>th</sup> at 8:30 a.m. as the time to review/consider the following:

William and Debbie Zerbe, 702 Old Lincoln Highway, Mechanicsville, IA (Owners)- Requesting a change in zoning from M-2, Heavy Industrial District to R-1, Suburban Residential District for the purpose of eliminating a non-conforming permitted use on property described as Parcel "B", located in the SW ¼, NW ¼, Section 20, T-82N, R-3W, in Fremont Township consisting of 1.00 acres more or less.

At this time, the Board will also be considering amendments to the following Cedar County Ordinance: Ordinance Number 47, "An Ordinance regulating the placement of wind energy conversion systems (WECS) on property located in the unincorporated areas of Cedar County, Iowa."

Ayes: All

Some areas of discussion with La Rue were, but not limited to: proposed ordinance amendments, the West Rochester area, subdivisions, accesses, an easement to the Witmer Addition, being consistent with research, zoning petitions and permits.

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of April 21, 2011. Ayes: All

Tim Malott, Emergency Management Director briefly met with the Board for general discussion. He noted the availability of a book containing the job descriptions for every duty in an Incident Command System. Malott has purchased a T-Card System which is a portable system to keep track of people and resources.

It was noted the following Handwritten Disbursements were issued on 4-22-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381252 for \$1,300.00-flex claims and #381251 for \$3,864.59-self funded medical claims.

On motion, the Board adjourned at 9:52 a.m., to April 28, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., April 28, 2011 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Boedeker was absent.

The Board recited the Pledge of Allegiance.

The Board viewed a "County Recorder's Report of Fees Collected" for the quarter ending 3-31-11.

The Board acknowledged receipt of a sixteenth week legislative report from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Ray Slach-Site#1.

The Board was advised that Jack Wonick inquired about mowing the flood damaged properties acquired by the County.

Harry Denny, an employee of the Conservation Department, met with the Board for an explanation on why the charge for his flu shot was submitted to Medicare. He thought every County employee was given the opportunity to receive a free flu shot. Denny said the Public Health Department billed the charge to Medicare, which he didn't think should have been done. Sup. Bell wondered why it was billed to Medicare. Denny indicated he was told by the Public Health Department that's the way it is. Bell said employees are to get free flu shots. Ellerhoff agreed the shots are provided to employees. Stacy Campion, Public Health Program Coordinator met with the Board, as requested, to discuss this matter. Chairperson Deerberg asked Campion why the flu shot was billed to Medicare since the flu shots are to be free to employees. Campion noted they always billed that way if the individual has Medicare. They bill \$25.00 for the shot and Medicare pays \$43.40. Bell wasn't aware flu shots were run through insurance. Campion said they don't bill private insurance. She indicated if the individual hands the worker a Medicare card, Public Health bills Medicare, and she indicated the individual needs to make sure they say they're an employee. It was noted Medicare paid for the shot. Campion said the Public Health Department could do a cancellation of the Medicare billing and then bill the County. Ellerhoff wondered why Medicare pays \$43.40. Campion said that is Medicare's rate for the shot, but the Public Health Department just bills their cost. Deerberg felt it would be a nightmare to straighten this out. Campion suggested the Public Health Department could give forms to each department head for their employees, and the employees would then need to present the form at the time they come in to receive a flu shot. The Board will discuss the process for employee flu shots in late summer.

Bev Penningroth gave a report on research done concerning the use of a wireless router in the Courthouse. The low powered router was tested. A Solutions Tech has advised better coverage would likely be obtained by using more than one low powered router rather than one high powered router. Discussion was held. Further research will be done concerning possibly testing a high powered router and what wireless access the State might have in the Clerk's Office for the attorneys.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of April 25, 2011.

Ayes: All

Absent: Boedeker

Sup. Bell gave a brief Resource Conservation & Development meeting report.

Tim Malott, Emergency Management Director briefly met with the Board for general discussion.

At 9:00 a.m. a public hearing was held on issuance of noncurrent debt pursuant to Chapters 331.478 and 331.479 Code of Iowa, concerning a loan from the General Fund to

the Stanwood Drainage District Fund for an evaluation of the District. Tim Malott was in attendance. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Discussion was held. No action was taken at this time. The hearing was closed at 9:03 a.m.

Discussion was held regarding security training by the Loss Control Consultant for the Heartland Insurance Risk Pool. Sup. Ellerhoff felt the employees should attend training as well as the department heads. Chairperson Deerberg will talk to Judy Funk at the Risk Pool's Trustee meeting on May 19<sup>th</sup> about possible training on June 9<sup>th</sup> and how to handle the training with department heads and/or employees.

Engineer Fangmann met with the Board to discuss an access acceptance on West Rochester Avenue and continuance of hiring for two Secondary Roads positions. Fangmann referenced a moratorium on allowing additional accesses. He noted two existing drives have been altered in the area and it is questionable on whether it could be called maintenance. Property owners involved are Larry Siders, Max Middleton and Tim Hahn. The Engineer has met with owners. Engineer Fangmann had denied an access permit as requested by Hahn, but there was agreement to pursuing another easement. Hahn has now told him he couldn't secure that easement. It may be that this property owner is landlocked if the County doesn't allow the requested entrance. The County may have a legal obligation to allow the entrance to go in. If so, Fangmann would make it clear that the owner would need to come into compliance with any requirements from Phil La Rue, Environmental & Zoning Director. Fangmann noted any water draining couldn't go across the road. It would have to be contained or put under the road. Sup. Bell requested that Engineer Fangmann review the legal descriptions for the surrounding properties to determine if the owner would be landlocked. Reference was made to Fangmann by Hahn about plans to clean up the area. The Engineer said he would have a slope put on the bank once the area is cleaned up.

The Engineer would like to continue with the hiring for two positions in the Secondary Roads Department, which the Board had previously approved. The Board had no objections. There would still be a vacancy on the grading crew. Sup. Bell asked if the Engineer had given any thought to hiring a part-time employee. Fangmann indicated he had. Discussion was held regarding staff. Bell wondered if during the upcoming hiring process the Engineer could see if someone expresses an interest in working part-time. The Engineer said he would be consulting with the County's Human Resources Consultant and their insurance representative. Brief discussion continued.

Engineer Fangmann gave project updates. Fangmann said he is thinking about cancelling the first round of dust control due to the moisture we've had. He noted they couldn't blade and now rock is going down. Some areas of continued discussion were, but not limited to: roads, equipment, and a possible easement and no public roads in the Witmer Addition.

Moved by Ellerhoff seconded by Gaul to approve Claim Disbursements #381253 - #381433.

Ayes: All

Absent: Boedeker

It was noted Handwritten Check #381434 dated 4/28/11 was issued to Moeller Tipton Tire & Auto in the amount of \$209.26 for an administrative correction.

On motion, the Board adjourned at 10:30 a.m., to May 2, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 2, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence and a proposed plan from Bill Schulte, Director of the Cedar County Economic Development Commission regarding economic development.

The Board acknowledged receipt of correspondence from Paul Greufe, Human Resources Consultant regarding revision of the volunteer personnel policy.

Scott Sanborn, Tipton Community Development Director met with the Board to talk to them about the upcoming "Celebrate Tipton" event. He asked if the Board has any opposition to use of the Courthouse grounds for the kids' face painting, games and other activities. They would also like to pull up a trailer along the curb next to the gazebo. The Board had no opposition, but they told Sanborn the City of Tipton would have jurisdiction over the north parking lot since they lease it from the County. Sanborn said they would also like to use the east parking lot. Sup. Bell suggested that Sanborn present a letter concerning the date and times they would like to use the east lot so that all County vehicles can be removed at the proper time. Mr. Sanborn gave a brief update concerning the opening of "Mixes From The Heartland" on Sixth Street. They will also have a retail store on Cedar Street. In other business, Sup. Bell asked Sanborn if he had spoken to the Director of the Cedar County Economic Development Commission. Mr. Sanborn said yes and indicated they had discussed possible interest in exploring ways that the Cedar County Economic Development Commission and the Tipton Economic Development Commission would work together and explore opportunities. Brief discussion was held concerning economic development.

Moved by Gaul seconded by Bell to approve the Board Minutes of April 28, 2011.  
Ayes: All

Bev Penningroth gave an update concerning her conversation with the Clerk's Office. The State is looking into public access in the Court Room area, so Jason Houseal will be letting the State know our interest in public access for the Internet for the attorneys.

Engineer Fangmann met with the Board to review a proposed contract with Jim Schroeder Construction for County bridge replacement project #BROS-C016(81)—8J-16 on Stonemill Road in Sections 14 & 15 T80N R3W Center Twp. He reviewed bids submitted for the project and recommended awarding the bid to Jim Schroeder Construction. Discussion was held.

Moved by Bell seconded by Ellerhoff to award the contract for project #BROS-C016(81)—8J-16 to Jim Schroeder Construction for an amount of \$493,761.45.  
Ayes: All

At 8:55 a.m., the Board departed with Environmental & Zoning Director Phil La Rue and Engineer Fangmann to view properties in the West Rochester area, Werling Cabins area and other areas. Sup. Boedeker did not accompany the Board. Properties were viewed along West Rochester Avenue. La Rue noted structures that would need to be elevated/flood-proofed if they are rebuilt. He advised that zoning classifications on some of the properties should be changed and there are some structures that need to be removed for the health and safety of the public. There are some structures in the right-of-way as well as debris and other items. The Board had previously discussed with the Engineer an access request by Tim Hahn. This property is between property owned by Larry Sidors and Max Middleton. La Rue noted the trailer placed on property is not zoned properly and it needs to be moved further up the hill. The land is currently zoned Agricultural and not Residential. The Engineer noted Mr. Hahn would be landlocked if the driveway access is not allowed. Some members had no objection to the access if the

drainage is contained or if it does not go across the road. Mr. Siders is working on removing a mobile home that must be removed by September 1, 2011. While viewing this area, Larry Siders briefly talked to the Board. Members agreed that Max Middleton should finish taking down a burned structure and it was noted an unoccupied home on his land is in the right-of-way. Base elevation work was noted in some areas. Properties purchased by the County and structures on those properties that are to be demolished were viewed. While viewing properties and structures at the Werling Cabins area, Phil La Rue said he is waiting for good flood maps to deal with properties. He doesn't anticipate receiving new maps until possibly 2012.

The Board reconvened at their Board Room.

Discussion was held with Engineer Fangmann regarding the Tim Hahn access request. Fangmann recommended approving the access with contingencies, such as reworking the area so water doesn't go down the hill and cross the road, staying within setbacks and abiding by subdivision regulations. The Board agreed everything would be subject to approval by the Engineer and the Environmental & Zoning Director.

Discussion continued concerning other properties viewed. The Board would like the Engineer to cleanup items in the right-of-way. They agreed for health and safety Middleton's garage should be taken down and the home should be boarded up. The Board asked the Engineer to research who owns the land where they saw a trailer on an old bridge right-of-way. Brief discussion was held regarding proposed road closures. General discussion was held.

It was noted the following Handwritten Disbursements were issued on 4/29/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381435 for \$889.56-flex claims and #381436 for \$81.38-self funded medical claims.

On motion, the Board adjourned at 10:52 a.m., to May 5, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 5, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a Veteran Affairs Commission Report for the month ending April 27, 2011.

The Board acknowledged receipt of a 17<sup>th</sup> week legislative update from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the U.S. Department of Justice regarding the COPS Hiring Program application period now being open.

At 9:00 a.m. a public hearing was held to review/consider the following: William and Debbie Zerbe, 702 Old Lincoln Highway, Mechanicsville, IA (Owners)- Requesting a change in zoning from M-2, Heavy Industrial District to R-1, Suburban Residential District for the purpose of eliminating a non-conforming permitted use on property described as Parcel "B", located in the SW ¼, NW ¼, Section 20, T-82N, R-3W, in Fremont Township consisting of 1.00 acres more or less; and amendments to Cedar County Ordinance Number 47, "An Ordinance regulating the placement of wind energy conversion systems (WECS) on property located in the unincorporated areas of Cedar County, Iowa." Those in attendance were: Environmental & Zoning Director Phil La Rue, William & Debbie Zerbe, and Planning & Zoning Commission Members Joel Brown and Jody Yutesler. The zoning petition was addressed. There were no written or verbal objections on file. The petitioners addressed the Board. They wanted to put in a well and found that the property was not zoned properly. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the petition by William & Debbie Zerbe (Owners) as defined above and to waive the second hearing scheduled May 9, 2011.  
Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The proposed Ordinance No. 47 amendments were reviewed. There were no written or verbal objections on file. Discussion was held. The Planning & Zoning Commission recommended approval. Joel Brown felt there were areas that were not covered and things that needed to be brought in line. Chairperson Deerberg noted some members of the Board of Supervisors felt it may be too soon to be amending the ordinance. Sup. Boedeker indicated he felt attention may be brought again to the ordinance as in the past. Jody Yutesler thought the attention would be more positive now. Members wondered if Mike Herring had expressed any comments on the amendments. Phil La Rue said he had not heard from Mike Herring. Brief discussion continued.

Moved by Boedeker seconded by Ellerhoff to approve the amendments to Ordinance Number 47, an ordinance regulating the placement of wind energy conversion systems on property located in the unincorporated areas of Cedar County, as presented, and to waive the second hearing scheduled for May 9, 2011.  
Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg  
The public hearing concluded at 8:45 a.m.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of May 2, 2011.  
Ayes: All

Chairperson Deerberg told the Board there will be Courthouse security training on June 9<sup>th</sup>. The first session will be with the department heads and the second two sessions will be with employees. There will be a security training session for Secondary Road employees concerning dealing with the public.

Moved by Bell seconded by Boedeker to approve the following:  
Cedar County Proclamation

Whereas, May 16-20, 2011, is national small business week; and  
Whereas, Small businesses constitute an estimated fifty percent or more of the Cedar County area economy, and more than 99% of businesses nationwide; and  
Whereas, We in Cedar and the surrounding counties are indebted to small businesses for helping our cities grow and prosper, and  
Whereas, America's Small Business Administration (SBA) reports that it annually supports approximately 400 Eastern Iowa businesses with financial assistance, and in difficult economic periods we need to encourage small business recovery; and  
Whereas, The SBA's local resource partner, SCORE®, "America's mentors for small business," report that they locally assist approximately 2,000 businesses and individuals annually---16,000 since 1966---wishing to grow in our community; and  
Whereas, Leaders in Cedar County and the surrounding area believe that small business should be celebrated as a primary source of future economic growth in our communities.

Now therefore, we, the Cedar County Board of Supervisors, do hereby proclaim, May 16-20, 2011: "Small Business Week" in Cedar County, and urge all residents to join in celebrating the cornerstone of America's commerce, its small businesses.

Ayes: All

A draft of a revised Fireman, Ambulance and Rescue Personnel Policy was reviewed. It would require employees that receive compensation for working in any of the above areas during work time to choose between receiving their normal wage as a County employee for that time or their other compensation. Discussion was held. Sup. Ellerhoff wondered what the private sector does in these situations. Sup. Bell expressed concern for the "volunteers", noting they have to take training and qualify, and he felt it is hard sometimes to recruit people. Chairperson Deerberg noted the absence of an employee is sometimes hard for a department head to deal with when trying to run a department. Discussion was held. The Board agreed to discuss this matter with department heads.

The Board met with department heads to discuss any problems or concerns they might have. Those in attendance were: Rob Fangmann, Cari Gritton, Carolyn Wood, Amy Wehde, Bobbie Conrad, Gary Jedlicka, Jeff Renander, Patty Hamann, Melissa Helmold, Phil La Rue, Debra Weber, Dan Lett and Tim Malott. Chairperson Deerberg told those in attendance about the security training on June 9<sup>th</sup>. The draft of a revised Fireman, Ambulance and Rescue Personnel Policy was reviewed. Tim Malott didn't think they could require that of individuals working for a 501c3 nonprofit organization. When asked about what had been done in the Engineer's Office/Secondary Road Department in the past, Engineer Fangmann said currently he doesn't have anyone serving in the above areas, but in the past they were paid their regular wage during the time they were gone. Deerberg felt it is hard for a department head to know when their people will be gone and therefore it's hard to run a department. Gary Jedlicka felt this policy may be discouraging for the ambulance service. He thought if an employee can't go, they can't go, but if they can.... Bell felt this policy may discourage people from serving. Bobbie Conrad, a volunteer for the Bennett Ambulance Service, said their members only get paid if they are the lead person. She said she generally does not receive compensation. Conrad noted that she has declined going on a call while at work, and she doesn't make it a habit of going while at work. She generally says no, but has gone a couple times. Sup. Ellerhoff felt communication is needed when someone leaves, so a department head can plan. Deerberg said the Board would consult with the Human Resources Consultant.

Chairperson Deerberg noted documents can be taken to North Cedar Recycling to be shredded at no charge to the County. County Attorney Renander and Patty Hamann preferred to shred their own documents.

Sup. Ellerhoff asked the department heads how they are progressing on their emergency plans. Discussion was held. The Board would like the contingency plans submitted to them by June 9<sup>th</sup>.

Those in attendance were given the opportunity to relay items concerning their departments. Engineer Fangmann gave project updates. He has postponed the first round of dust control for one week due to the excessive moisture. County Attorney Renander will be hiring a new Assistant County Attorney. Patty Hamann will be attending a State Veterans Coalition. Recorder Helmold said the Passport Office is ready. Environmental Director Phil La Rue will be giving RAGBRAI presentations for the West Branch and Durant areas. Public Health Director Weber said the "Iowa Kids 2009" report contains valuable information. Assessor Lett noted the Assessment Notices were mailed out. The Board of Review is in session. There are approximately 50 appeals. He felt the appeals are due to changed land values, a new State manual and the Commercial revaluation. Emergency Management Director Tim Malott said he was in Fayette County yesterday, he'll be attending an EMA conference next week, and he is on-call to go to Alabama or Mississippi to assist with law enforcement. If he goes, it will likely be for nine days. He is working on a contingency comprehensive plan, and he will then be working on transportation and medical plans. Debra Weber wondered why Cedar County was thrown into an urban rather than rural category. Malott thought it is due to his credentialing training. He asked that department heads return forms in one month that they will be receiving from him. Weber felt Malott is doing a wonderful job.

Engineer Fangmann told the Board he was successful in receiving funds from an individual for fees and the cost for rock that was removed from the road illegally. The Board asked the Engineer to put out a public notice concerning the consequences of removing rock from the roads.

Carolyn Wood, Office Manager for the Public Health Department met with the Board to discuss using Homemaker budget funds for the purchase of a new copy machine. The amount would be \$4,395. Sup. Boedeker felt this would be a Board of Health decision, although he was not opposed to advising the Board of Supervisors. Some members suggested that Wood check with other suppliers to be confident she is getting a good deal. Wood said okay. Ellerhoff agreed this would be a Board of Health decision. She appreciated being made aware of the purchase.

At 9: 45 a.m. a public hearing was held to review/consider the following road closures/vacations:

RCV11-1: A portion of 240<sup>th</sup> Street lying in Section 8 and 17, Township 80 North, Range 4 West more particularly described as follows: Beginning the closure at the N  $\frac{1}{4}$  Corner of the said Section 17, thence west along the north line said Section 17 a distance of 97 feet to the end of closure. The established width of 240<sup>th</sup> Street as described is 66 feet.

RCV11-2: A portion of Delta Avenue lying in Section 27, Township 82 North, Range 4 West more particularly described as follows: Beginning the closure at the SW Corner, SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  of the said Section 27, thence north along the west line of the said SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  a distance of 324 feet to the end of closure. The established width of Delta Avenue as described is 66 feet.

RCV11-3: All of Dillon Street in the unincorporated town of Downey lying in Section 30, Township 79 North, Range 4 West, lying between Block 11 and Block 12 and lying north of the north right-of-way line of Broadway Street and lying south of the south right-of-way line of Front South. The established width of Dillon Street as described is 60 feet.

RCV11-4: A portion of Yankee Avenue lying in Section 1 and 2, Township 80 North, Range 1 West more particularly described as follows: Beginning the closure at the intersection of the west line of said Section 1 and the south right-of-way line of 220<sup>th</sup> Street, thence south along the west line said Section 1 a distance of 1340 feet, more or less, to a point 32 feet south of the SW Corner of the NW  $\frac{1}{4}$  NW  $\frac{1}{4}$  of said Section 1, also being the end of closure. The established width of Yankee Avenue as described is 66 feet.

RCV11-5: A portion of King Avenue lying in Section 35, Township 80 North, Range 3 West more particularly described as follows: Beginning the closure at the intersection of the south line of the N ½ SE ¼ SE ¼ said Section 35 and the centerline of King Avenue, thence northeasterly along the centerline of said King Avenue a distance of 403 feet to the end of closure. The established width of King Avenue as described is 40 feet.

RCV11-6: All of 306th Street lying in Section 16, Township 79 North, Range 2 West lying east of the east right-of-way line of Ocean Avenue and lying west of the extension of the westerly right-of-way line of X52. The established width of 306<sup>th</sup> Street as described is 66 feet.

RCV11-7: A portion of National Avenue lying between Section 19, Township 79 North, Range 2 West and Section 20, Township 79 North, Range 2 West more particularly described as follows: Beginning the closure at a point lying on the section line between said Section 19 and 20 and being 771.39 feet north of the SW Corner of said Section 20, thence north along the section line between said Section 19 and 20 a distance of 2381.61 feet to the end of closure, also being the Beginning of Closure of Amended Road Vacation Resolution RCV97-3 as recorded in Recorder's Office Book 380 – Page 328. The established width of National Avenue as described is 40 feet.

RCV11-8: All of Herman Street lying in the unincorporated town of Sunbury lying in Section 2, Township 79 North, Range 1 West lying between Block 3 and Block 4 and lying west of a point 20 feet west of the west line of Lot 6 of Block 4. The established width of Herman Street as described is 60 feet.

RCV11-9: A portion of Jefferson Avenue lying in Section 10, Township 79 North, Range 3 West more particularly described as follows: Commencing at the NE Corner of the NW ¼ NW ¼ Section 11, Township 79 North, Range 3 West, thence S 87 degrees 28'43"W – 1322.12 feet to the NE Corner of said Section 10, thence S 73 degrees 49'49"W – 1384 feet, more or less, to the intersection of the centerline of F44 and the centerline of Jefferson Avenue, thence S 1 degree 20'14"E – 1478 feet, more or less, thence S 16 degrees 38'2"E – 78 feet, more or less, to the Beginning of the closure, thence southerly 810 feet, more or less to the south line of the SE ¼ NE ¼ of said Section 10 to the end of closure also being the end of the road as vacated on March 5, 1948. The established width of Jefferson Avenue as described is 40 feet.

Engineer Fangmann read the legal notice. Others in attendance were: Marcia Kennedy, Marian Peden, Doug Beuthien, Matt Barber, Don Walter and Ken Beuthien. Fangmann said proper notice was sent per tax records. Marcia Kennedy said her mother, Marian Peden, didn't receive a notice. Engineer Fangmann said he would follow up on the matter. Review and discussion were held concerning the following proposed road closures/vacations:

RCV11-1 There were no written or verbal objections on file.

RCV11-2 This was requested by a property owner for clarification. There were no written or verbal objections on file.

RCV11-3 The alley/street is not being used very much. Maintenance has been an issue as well as erosion. There were no written or verbal objections on file.

RCV11-4 Engineer Fangmann read a letter from Gary Riedesel, which indicated he supports the closing in general. He requested that gates be placed at both ends, that there be limited access to ATV's, and that they be prevented from going around the gates. Fangmann read a letter from Carolyn Beuthien indicating she is opposed to the closure. She noted access only from the south would add many miles for those farming the land. She requested that if the road is closed, that they delay the action until an easement can be obtained from Gary Riedesel and Don Walter. Ken Beuthien said he and Doug live north of the road. He realized that they can't get through with large equipment, but they do use wagons in the Fall when the road is dry. They would like to have the road left open to use when they can. He indicated they would like an easement from Don Walter for whoever owns the farm. Doug Beuthien wondered what the reason was for attempting closure of the segment of road, since the road is already closed at both ends. Engineer Fangmann noted that after they had gone through the Level C process, there were comments on why they didn't close the north end so people can't go through. Doug Beuthien said it would put a hardship on them. He referenced having to open multiple gates and wondered why they would put gates in the middle. Fangmann said as far as the Level C, if someone else owns the surrounding land in the future and has an idea to

maintain the road differently, from a County standpoint, this only affects one family, and he noted the County road system in general is meant to accommodate more than one family. With money the way it is, they try to accommodate the driving public as a whole. Fangmann agreed the Level C system is working. He noted there was an issue on the south end, but he hoped the issue has been taken care of. Fangmann does not want to land lock them. He had told the Board he didn't know if there would be any opposition, so if there was no opposition, there would be no reason why they wouldn't go forward with it. Fangmann noted the purpose of the public hearing is to give an opportunity for individuals to comment. Ken Beuthien stated Jim Brus indicated they could have closed it the first time, and Pete Rekemeyer first said it didn't affect him but then indicated he could understand leaving it as is. Don Walter felt if Gary Riedesel goes up the road, he'd gain speed and get there faster. Walter said he plans to take land out of CRP, so it would be quicker to take a load on the short end of the road if passable. He would request a gate to get out onto the road.

RCV11-5 There were no written or verbal objections on file. The Engineer noted this stretch of road is where there's a new house. A portion is impassable. There are trees and cosmetic cleanup is needed. If the closure were to go further to the north, there is a possibility of a dispute on an access easement to get to a house. Matt Barber supported the closure/vacation. His house is there, and he currently mows the area.

RCV11-6 The Level B road doesn't serve anyone. There were no written or verbal objections on file.

RCV11-7 This road serves no purpose, but to divide an owner's ground. There were no written or verbal objections on file.

RCV11-8 This road is not used as a private access. River Valley Coop requested this. There were no written or verbal objections on file.

RCV11-9 At some point there was a question on where the end of the closure would be. This is to clean up an area where an old trailer sat to north of where the current gates are. Marcia Kennedy wondered where the proposed closure is located. She said if a fence is put down the middle of the road, it would block access for her mom's facilities. Fangmann showed her the proposed closure on a map. Marcia Kennedy was not opposed to closing the road parallel to the property line.

Engineer Fangmann said Windstream had no objections. Fangmann read correspondence from Eastern Iowa Light & Power. They commented on RCV11-2, 5, 6 & 7. The company had no objections, provided provisions are protected. The County Attorney was consulted. Item No. 1 is covered by the law. The company has the right to maintain their utilities. Items No. 2 & 3 are essentially between the company and the private landowner. Private landowners own to the centerline of the road and we have an easement on top of that to do what we need to do, and typically a utility company may piggyback on our easement. The company still has the right to get to their utilities, but to hold us accountable for after-the-fact items, obviously isn't prudent nor possible nor good for the County nor would he recommend that they take that on in any type of written statement. The County Attorney talked to the company about this. Items No. 2 & 3 were withdrawn and Item No. 1 is covered by the law. Engineer Fangmann would like to bring the Board a formal resolution at a later meeting. He asked for their guidance. Matt Barber asked what the County's responsibility is for Level B service. Fangmann said there are a lot of "mays" in the Level B policy. He noted the owner chose to live on the Level B road, so maintenance is generally the owner's responsibility. Barber wondered what the policy is on rock in the long term. Fangmann said the County could blade the road on occasion at the owner's request. Barber noted Johnson County's policy, and Fangmann said their policy is very different from ours. Fangmann indicated they could assist with brush cutting, but the County mainly focuses on Level A roads. He noted some owners don't want the County's heavy equipment on a Level B road if the owner has purchased the rock. Don Walter told the Board he had no objection to Beuthiens using Yankee Avenue. The Board agreed to pull RCV11-4 from the proposed road closures/vacations. It was explained that nothing would change from the way the road is now. The Engineer said he would bring in a resolution and there would be a notation about an exception for RCV11-4. Engineer Fangmann noted the properties would go onto the tax rolls once the road closures/vacations are approved. The County will need to execute quit claim deeds concerning the properties in the Downey and Sunbury areas. Brief discussion continued.

The hearing concluded at 10:27 a.m.

Mark Haan of "Solutions", Inc. met with the Board to discuss wireless access points. Gary Jedlicka and Julie Tischuk were in attendance. He recommended placing several low powered access points in various areas of the Courthouse where needed. Haan felt we may still have dead spots if we use one high powered access point. He advised with several access points we could handle more people. High powered access points would require a LAN controller so access is not dropped. The controller could cost around \$2,500. We could utilize up to six low powered access points which have controller technology built in. Sup. Ellerhoff thought the Board would like the ability for any office to use the access points, and they would want a long-term solution. Haan said the wireless access points work better for laptops, and he noted they prefer that desktop computers be wired in. Chairperson Deerberg asked if they could split an access point. Haan said yes, noting it would act as two separate networks. They would get two addresses from Windstream. One would be for the County's access and one for public access. He advised replacing the hub in the Recorder's Office with a switch. Sup. Bell asked if they could have the public network only accessible during certain hours. Haan said yes. The Board asked Bev Penningroth to obtain a quote for all of the work, and then they will discuss the matter further.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to request permission to hire for a Case Manager position. There were no objections. General discussion was held regarding the Mental Health reform legislation.

It was noted Teri Whisenhunt had requested time to meet with the Board regarding a matter with Phil La Rue, Environmental Director. She did not come to the Board meeting. Phil La Rue was in attendance. The Board held discussion with Mr. La Rue pertaining to what Ms. Whisenhunt might be upset about. Cari Gritton and Tarah Gates entered the room while discussion was in progress. La Rue noted the matter is about a license for a retail establishment and his requirement that a curved mop sink be put in. He does not allow service sinks to be put in. La Rue said he has regulatory authority on certain items. Discussion continued. Mr. La Rue said he requests the same of everyone.

Auditor Gritton and Election Deputy Tarah Gates met with the Board to discuss a Memorandum of Understanding with Cerro Gordo County concerning the use of the Precinct Atlas election system. Gritton gave the Board some background on the situation. She noted Cerro Gordo County has invested a lot of time and money in the Precinct Atlas program. The Secretary of State is going to be offering a new software program in 2013. Gritton would like the Board's support for the Memorandum of Understanding which would allow uninterrupted use of the Precinct Atlas program through June 30, 2013. The estimated cost through that time is \$4,400. The cost would be \$874.39 for the period through June 30, 2011. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve the Memorandum of Understanding with Cerro Gordo County and to authorize Chairperson Deerberg to sign the same.

Ayes: All

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #144693 - #144857 for the period ending 4-30-11 and to be paid on 5-6-11, for the regular payroll and a vacation time payout to Richard Kordick.

Ayes: All

On motion, the Board adjourned at 11:40 a.m., to May 9, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 9, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Erin Hazen of Acciona Energy North America Corp. to Phil La Rue, Environmental & Zoning Director regarding Johnson County considering an ordinance regarding wind energy.

The Board acknowledged receipt of the minutes of the April 13, 2011 meeting of the Cedar County Fair Board and their May 11<sup>th</sup> meeting agenda.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding Hazard Mitigation Grant Funds available for mitigation projects.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the celebration of the 38<sup>th</sup> annual National Tourism Week May 7-16, 2011.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a telephone survey.

The Board acknowledged receipt of a Tipton Public Library Director's Report.

Engineer Fangmann met with the Board to review a resolution concerning proposed road closures/vacations. A public hearing was held on May 5, 2011. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:

ROAD VACATION ACTION  
RESOLUTION

COMES NOW the day set and designated by the Cedar County Board of Supervisors for the final hearing for the purpose of vacating the road described herein, having been duly published and adjacent property owners notified by certified mail as required by law, and by having heard all objections.

NOW THEREFORE BE IT RESOLVED the statutory authority to vacate roads, as per Sections 206.10 - 306.16 and Section 331.502 of the Code of Iowa, by the Cedar County Board of Supervisors in session on this 9<sup>th</sup> day of May, 2011 that the following road be and hereby is vacated:

RESOLUTION

NUMBER

RCV11-1: A portion of 240<sup>th</sup> Street lying in Section 8 and 17, Township 80 North, Range 4 West more particularly described as follows: Beginning the closure at the N ¼ Corner of the said Section 17, thence west along the north line said Section 17 a distance of 97 feet to the end of closure. The established width of 240<sup>th</sup> Street as described is 66 feet.

RCV11-2: A portion of Delta Avenue lying in Section 27, Township 82 North, Range 4 West more particularly described as follows: Beginning the closure at the SW Corner, SE ¼ NW ¼ of the said Section 27, thence north along the west line of the said SE ¼ NW ¼ a distance of 324 feet to the end of closure. The established width of Delta Avenue as described is 66 feet.

RCV11-3: All of Dillon Street in the unincorporated town of Downey lying in Section 30, Township 79 North, Range 4 West, lying between Block 11 and Block 12 and lying north of the north right-of-way line of Broadway Street and lying south of the south

right-of-way line of Front South. The established width of Dillon Street as described is 60 feet.

RCV11-4: A portion of Yankee Avenue, **this road segment has been withdrawn from this resolution as per the Cedar County Board of Supervisors.**

RCV11-5: A portion of King Avenue lying in Section 35, Township 80 North, Range 3 West more particularly described as follows: Beginning the closure at the intersection of the south line of the N ½ SE ¼ SE ¼ said Section 35 and the centerline of King Avenue, thence northeasterly along the centerline of said King Avenue a distance of 403 feet to the end of closure. The established width of King Avenue as described is 40 feet.

RCV11-6: All of 306th Street lying in Section 16, Township 79 North, Range 2 West lying east of the east right-of-way line of Ocean Avenue and lying west of the extension of the westerly right-of-way line of X52. The established width of 306<sup>th</sup> Street as described is 66 feet.

RCV11-7: A portion of National Avenue lying between Section 19, Township 79 North, Range 2 West and Section 20, Township 79 North, Range 2 West more particularly described as follows: Beginning the closure at a point lying on the section line between said Section 19 and 20 and being 771.39 feet north of the SW Corner of said Section 20, thence north along the section line between said Section 19 and 20 a distance of 2381.61 feet to the end of closure, also being the Beginning of Closure of Amended Road Vacation Resolution RCV97-3 as recorded in Recorder's Office Book 380 – Page 328. The established width of National Avenue as described is 40 feet.

RCV11-8: All of Herman Street lying in the unincorporated town of Sunbury lying in Section 2, Township 79 North, Range 1 West lying between Block 3 and Block 4 and lying west of a point 20 feet west of the west line of Lot 6 of Block 4. The established width of Herman Street as described is 60 feet.

RCV11-9: A portion of Jefferson Avenue lying in Section 10, Township 79 North, Range 3 West more particularly described as follows: Commencing at the NE Corner of the NW ¼ NW ¼ Section 11, Township 79 North, Range 3 West, thence S 87 degrees 28'43"W – 1322.12 feet to the NE Corner of said Section 10, thence S 73 degrees 49'49"W – 1384 feet, more or less, to the intersection of the centerline of F44 and the centerline of Jefferson Avenue, thence S 1 degree 20'14"E – 1478 feet, more or less, thence S 16 degrees 38'2"E – 78 feet, more or less, to the Beginning of the closure, thence southerly 810 feet, more or less to the south line of the SE ¼ NE ¼ of said Section 10 to the end of closure also being the end of the road as vacated on March 5, 1948. The established width of Jefferson Avenue as described is 40 feet.

#### SUMMARY OF DAMAGES

No occupied homestead being located on the abutting land, and said vacation not causing any abutting land to be landlocked, no monetary damages will be allowed.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of May 5, 2011.

Ayes: All

Moved by Ellerhoff seconded by Bell to adopt amendments to Ordinance No. 47, an ordinance regulating the placement of wind energy conversion systems on property located in the unincorporated areas of Cedar County, Iowa, and upon publication the same shall be in effect.

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

Nicole Turpin of the East Central Intergovernmental Association met with the Board to discuss Requests for Bid for Hazard Mitigation Grant Program Buyout Demolition and Demolition Agreements for flood damaged structures purchased by the County and a Request for Qualifications for historic mitigation work (1842 Fraseur Cabin) for an acquisition grant the County received concerning flood damaged property. Turpin reviewed the demolition documentation. Turpin noted there will be two sets of

documents since FEMA Public Assistance Demolition dollars are being used for a portion of the work. The asbestos survey came back clean. The property at 1954 Atalissa Road will not be included. The structure that was there was built over the river so the entire bank is concrete. Before they can do anything with the property, a variance may be obtained in order to leave the concrete in place to prevent erosion. There is a June 1<sup>st</sup> deadline for the property at 110 West Rochester Avenue.

Moved by Bell seconded by Gaul to set the following times concerning the Requests for Bids for demolition: Receive until June 2, 2011 at 9 a.m.  
Open on June 2, 2011 at 9:15 a.m.  
Award bids on June 6<sup>th</sup> at 9:00 a.m.

Ayes: All

The Request for Qualifications for historic mitigation work (1841 Fraseur Cabin) was reviewed. Discussion was held.

Moved by Bell seconded by Boedeker to set the following times concerning the Request for Qualifications: Receive until June 2, 2011 at 9:00 a.m.  
Open on June 2, 2011 at 9:20 a.m.  
Award on June 6, 2011 at 9:15 a.m.

Ayers: All

Nicole Turpin noted they can proceed with asbestos survey and demolition work for the Glick property once the historic mitigation work is complete. General discussion was held.

Bill Schulte, Director of the Cedar County Economic Development Commission met with the Board to discuss a proposal he submitted to the Board concerning economic development. Mr. Schulte noted economic development is slow. Chairperson Deerberg referenced the proposal and felt it looked like Schulte had written himself out of a job. Schulte said he hated to do that, but acknowledged that is how it's written. Sup. Bell wondered how much communication he's had with Tipton Community Development Director Scott Sanborn, the Tipton Economic Development Commission and the Tipton Chamber of Commerce. Schulte said he has talked to Sanborn and thinks he's open to the concept of working together. Schulte sees merging CCEDCO and TEDCO as much as possible to share costs. He hoped they could make it an efficient organization that would support both organizations' efforts. Sup. Boedeker noted this has been tried in the past. Sup. Bell felt this concept needs to go through the TEDCO Board, and he felt the Chamber of Commerce should be part of the conversation. Bell felt this may work, but he's a little skeptical due to past history. Mr. Schulte said he would like to get something going in the smaller towns and involve private entities. He thought the City of Tipton would play a role in this. Discussion continued. Schulte felt when the economy gets going again, Cedar County could play a role in warehouse distribution sites, but that would require utilities. Bell referenced developing a fund to use for economic development, such as an incentive-type fund or a shovel-ready fund. He felt Schulte could give a presentation to TEDCO and Scott Sanborn. Boedeker said he is not in favor of this proposal. Deerberg felt it would depend on how good Scott Sanborn would sell the concept to the City. He felt Schulte could go to the Tipton Chamber, TEDCO and then to the Tipton City Council. Further discussion was held. Schulte noted he would be attending four City Council meetings this evening. The consensus of the Board was that they were open to the concept of CCEDCO and TEDCO working together, Schulte could relay the concept to the City Councils, and he should visit with Scott Sanborn, TEDCO and the Tipton Chamber of Commerce. Ellerhoff would like to see a more comprehensive plan. Bell felt economic development may become more regional, but without research they wouldn't know.

Auditor Gritton met with the Board to review 2010 Cedar County Census information as well as Reprecincting and Redistricting Instructions. No election precincts will need to be changed at this time. Gritton will be attending a meeting in June regarding this matter, and she will then meet with the Board to give them an update. Final approval will be needed in October.

Sheriff Wethington and Jail Administrator Jenni Tholen met with the Board to discuss their proposal to use Consolidated Correctional Foodservice for inmate meals. Wethington said this food plan will bring costs down and decrease overtime. Food would be purchased through this company and the company would staff the kitchen when Henry Martin is not working. The proposed contract calls for a daily fee of \$45.00 and a per meal cost of 90 cents. Tholen indicated with the company staffing the kitchen in Martin's absence, overtime costs would be reduced. Martin Brothers would bring in the food. Tholen noted a 30-day notice would need to be given to the current food supplier. Sup. Ellerhoff asked if use of the company's staff would be at a moments notice. Tholen said yes. She reviewed the meal preparation and distribution process at the Jail. Currently the employees are not provided meals at the Jail. This company said they can bill meals to employees. Henry Martin or the company's staff would need to prepare additional meals for the employees. Any annual increase would be reportable to the County in April by the company. Tholen noted chemicals could be purchased through this company also, which she felt would save dollars. Deputy Knoche discovered information about this company at a recent meeting, and Marshall County has indicated they are happy with this company. Tholen would like to start using this company on July 1<sup>st</sup> so she would have a good way to do cost comparisons from one year to another.

Patty Hamann, Veteran Affairs Secretary met with the Board to discuss a Veteran Affairs Commissioner appointment and office lighting. Tim Beck has notified her he is unable to fulfill the temporary appointment to the Commission during the absence of Patrick Ihns. Mr. Ihns will be back in August of this year. Hamann asked if the Board would like to leave the position vacant or try to fill it before August. Sup. Boedeker wondered if there is a female that would serve in the position, and he asked if an attempt is being made to appoint females to the Commission. Hamann said an attempt has been made by putting information about the opportunity to serve on the Commission in the newsletter that is sent to Veterans. Per the State Ombudsman, Hamann noted putting the information in the newsletter is showing an attempt, and she asked the Ombudsman if a male who would like to continue serving on the Commission would have to be "kicked off" the Commission to appoint a female, and the Ombudsman has indicated no. Hamann thought it would be great to have a female serve on the Commission if the individual's service is during a proper conflict. She has been told Cedar County Veterans Commission has met the criteria in trying to seek out female appointments by placing information in the newsletter and by discussing it at their meetings. Ellerhoff felt this temporary appointment would be a window of opportunity for someone to try serving on the Commission. It was noted two other Commission appointments will be expiring on June 30, 2011. Discussion was held. The consensus of the Board was to advertise for the temporary vacancy and the two upcoming vacancies. Boedeker felt the advertisement would show a good faith effort to recruit females to serve on the Commission. Members felt appointing someone from the current conflict would be a good idea.

Patty Hamann told the Board her office lighting is shadowy and dark over her desk. She has discussed the matter with the Head Courthouse Custodian, and he has indicated a couple more light fixtures could be installed for around \$150. The Board had no objection.

Phil La Rue, Environmental & Zoning Director met with the Board for general discussion.

The Board noted Handwritten Check #381438 dated 5/5/11 in the amount of \$3,403.75 as issued to ECIA for FEMA buyout labor and overhead.

It was noted the following Handwritten Disbursements were issued on 5/6/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381439 for \$1,350.10-flex claims and #381440 for \$5,320.29-self funded medical claims.

On motion, the Board adjourned at 10:55 a.m., to May 12, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 12, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board noted correspondence from Assessor Lett regarding a payroll change for Joshua Sales, GIS Tech from \$16.50/hr to \$17.00/hr effective 5-17-11.

The Board acknowledged receipt of correspondence from Tammy LeMaster regarding seal coating roads to control dust in Downey.

The Board acknowledged receipt of correspondence from Dianna Smith of the Iowa Department of Economic Development regarding the withdrawal of Amendment #9 to the State of Iowa Disaster Recovery Plan.

The Board acknowledged receipt of correspondence from Eastern Iowa Tourism regarding a State funding cut for regional tourism marketing.

The Board acknowledged receipt of the May 18<sup>th</sup> agendas for the East Central Intergovernmental Association Executive and Council meetings on May 18<sup>th</sup>.

The Board acknowledged receipt of correspondence from Julie Tischuk, CPC Administrator to Stephen Trefz, Director of the Community Mental Health Center for Mid-Eastern Iowa regarding funding for FY11-12.

Brief discussion was held regarding the matter of Correctional Officer duties performed by an individual in a Custodian position at the Law Enforcement Center and the percentage of IPERS dollars that are paid to the individual while performing their duties. County Attorney Renander entered the room while discussion was in progress. Brief discussion continued.

County Attorney Renander met with the Board to discuss an article he read in the Conservative. He clarified that the former Assistant County Attorney would not be assisting with the task of filling that position. Renander will be bringing an individual to meet the Board on May 16<sup>th</sup>, whom he would like to hire at 85% of the County Attorney's salary.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of May 9, 2011.  
Ayes: All

Moved by Boedeker seconded by Ellerhoff to approve renewal of a Class B Native Wine Permit for Hunt's Cedar River Campground with outdoor service area and Sunday sales.  
Ayes: All

Sup. Gaul gave a report on the Fair Board meeting he recently attended. Their sponsorship is down. They received a lower cost for rock, and they are hoping the County will haul it. The Fair Board would like to repair the grandstand roof and do some concrete work. They would need to borrow some of the money. They received a bid of \$4,500 for wiring materials, but do not yet know the total cost for the wiring project.

Moved by Gaul seconded by Bell to approve Claim Checks # 381441 - #381674.  
Ayes: All

The Board noted Handwritten Check #381675 dated 5/11/11 was issued to E.C.I.A. in the amount of \$9,200.00 for overhead and labor for CDBG flood damaged property buyouts.

The Board departed at 9:35 a.m. for a tour of the HWH Corp. At 9:50 a.m. they met with Paul Hanser who gave them a tour of the facilities. The tour concluded at 11:34 a.m.

On motion, the Board adjourned at 11:34 a.m., to May 16, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 16, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a report of fees collected for April, submitted by the Clerk of the District Court.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Roger Wiese.

The Board acknowledged receipt of correspondence from Sheriff Wethington noting that as of June 1<sup>st</sup> the Sheriff's Office will raise their cost for non-criminal fingerprinting to \$10 per person.

The Board acknowledged receipt of correspondence from Mike Wentzien, Supervisors' Lobbyist regarding House File 649.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding a 2010 Census Update.

County Attorney Renander introduced Tamra Roberts to the Board. He has hired her to fill the Assistant County Attorney position at an annual salary of \$59,569.70 which is 85% of the County Attorney's salary, effective 5-16-11. The Board had no objections.

Engineer Fangmann met with the Board to review a contract and bond for Cedar County Bridge Project # BROS-CO16(81)—8J-16 on Stone Mill Road in Center West Township Section 13-80N-3W with Jim Schroeder Construction. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the contract and bond between Cedar County and Jim Schroeder Construction for Project #BROS-CO16(81)—8J-16 for an amount of \$493,761.45.

Ayes: All

The Engineer gave project updates.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of May 12, 2011.

Ayes: All

Darwin Polk of the East Central Intergovernmental Association met with the Board regarding Iowa Homeland Security and Emergency Management Division Hazard Mitigation Grant Program Advance Draw Request #10 and Iowa Department of Economic Development Community Development Block Grant Draw Request #6 concerning costs associated with the purchase of flood damaged properties. Review and discussion were held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign Draw Request #10 and Draw Request #6, as presented.

Ayes: All

At 9:00 a.m. a public hearing was held on a proposed FY2010-2011 County Budget Amendment. Paul Greufe and Warren Wethington were in attendance. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Ellerhoff seconded by Boedeker to approve and adopt the FY2010-2011 County Budget Amendment, as presented.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to approve and adopt the following resolution:

APPROPRIATIONS RESOLUTION

BE IT RESOLVED this 16<sup>th</sup> day of May 2011, to change the Appropriation made July 1, 2010 for the following department for Fiscal year 2010-2011.

Public Health – From \$617,402 to \$627,402  
(568,100 Fund 01000; 56,802 Fund 02000; 2,500 Fund 29000)

Secondary Road – From \$6,176,440 to \$6,476,440  
(6,476,440 Fund 20000)

Environmental & Zoning – From \$199,436 to \$202,796  
(107,461 Fund 01000; 29,797 Fund 02000; 65,538 Fund 11000)

Non-Departmental – From \$3,615,581 to \$3,621,666  
(361,284 Fund 01000; 218,994 Fund 02000; 1,760,388  
Fund 11000; 57,000 Fund 27000; 30,000 Fund 28000;  
37,500 Fund 28001; 6,500 Fund 28002; 1,150,000 Fund 34000)

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The public hearing closed at 9:04 a.m.

Paul Greufe, Human Resources Consultant and Sheriff Wethington met with the Board to discuss an employee's request to look at whether their position is appropriately assigned an IPERS (Iowa Public Employee Retirement System) rate. The Maintenance/Custodian person at the Law Enforcement Center is certified to perform, and does occasionally perform, Correctional Officer duties. Greufe felt that one way to solve this matter is if the Board would consider allowing an updated job description that would include language pertaining to Correctional Officer certification and duties, and then going forward the employee would receive the Correctional Officer IPERS rate. That rate currently is: Member Share-6.64% and Employer Share-9.95%. The current Regular Members rate is: Member Share-4.5% and Employer Share—6.95%. Paul Greufe could see having the flexibility for the Custodian to do Correctional Officer duties on demand in a smaller staffed department. The employee does maintenance duties and is certified from jail school. Greufe noted that per IPERS, if the Correctional Officer duties are requested of the position, then the full (Protection Occupations) IPERS rate is to be paid during all hours worked by the employee. Greufe indicated there is an agreement that no back IPERS would be paid. Paul Greufe noted the options are to put the language in the Maintenance/Custodian position or to leave it out completely. He felt if they leave out the language, and the employee is in the jail doing maintenance work.... Sup. Gaul felt including the language would be the simplest. Sup. Ellerhoff felt consideration should be given to what best meets the needs of the facility and the Sheriff. Sheriff Wethington said nothing has changed, and these are duties the employee has always performed. He thought about two years ago the IPERS rates were separated, and this employee was left behind. Wethington felt it is a benefit to the County to have someone to deal with inmates. He said that per the Jail Inspector, if this employee comes in contact with inmates, the employee needs to be certified. Sup. Bell wondered if the job description could be changed without Union approval. Mr. Greufe advised that this matter would go to the Union after the Board of Supervisors' approval. He thought the Union would be okay with this. Sup. Ellerhoff asked if there are any other positions like this, when an employee performs Correctional Officer duties. Wethington said one of the Dispatchers came from working in the Jail, and he has used her in the jail infrequently. Ellerhoff referenced that employee documenting hours. Wethington said he is not sending that Dispatcher back to jail school. Ellerhoff asked what's the difference between the Dispatcher and Custodian positions? Greufe said the difference is if you want to make it a requirement of the position. Sup. Bell wondered what would happen if the job description wasn't changed. Greufe said then it would be hour for hour for whatever duties the employee performs, Maintenance/Custodian or Correctional Officer. He felt it's either a requirement for the job or it isn't, and if it isn't, then why send the employee to jail school. Sheriff Wethington told the Board if there is an inmate monitor in the Dispatchers' room, he'd have to send the Dispatchers to jail school and they'd get the higher IPERS rate. Sup. Boedeker wondered if a new job description is created for the

Maintenance/Custodian position, would the position need to be bid for the Union? Greufe said he looks at this matter as a clarification of a position. He said it is up the Union, and he thought another employee would have to qualify under maintenance and seniority. Wethington felt Veterans preference would only apply when everything else is equal. Sup. Boedeker said he would like to see the draft of the revised job description. A draft of the updated job description was reviewed. Sup. Bell asked if the job description is changed and a Correctional Officer does not come to work, can the Maintenance/Custodian move over to work as a Correctional Officer for that day? Wethington indicated affirmatively. Ellerhoff asked then what happens to the maintenance needs for that day? She asked does the Sheriff not need a full-time maintenance person? Sheriff Wethington indicated maintenance would get done when it can be done.

Moved by Ellerhoff seconded by Gaul to waive agenda requirements to allow for consideration of approval of a revised job description for the Maintenance/Custodian position at the Law Enforcement Center.

Ayes: Bell, Gaul, Ellerhoff, Boedeker, Deerberg

Moved by Ellerhoff seconded by Gaul to accept the updated job description for the Maintenance/Custodian position at the Law Enforcement Center.

Ayes: All

Paul Greufe felt this would be effective today, and he said this will now go to the Union.

It was noted the following Handwritten Disbursements were issued on 5/13/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381676 for \$437.61-flex claims and #381677 for \$1,149.56-self funded medical claims.

On motion, the Board adjourned at 9:35 a.m., to May, 19, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 19, 2011 with the following members present: Boedeker, Ellerhoff, and Chairperson Pro Tem Bell. Chairperson Deerberg was absent due to attendance at a Heartland Insurance Risk Pool Trustee meeting. Sup. Gaul was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Dale Vincent and Kevin Anderson Farms.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a cut of the State regional tourism marketing funds.

The Board acknowledged receipt of correspondence from Representative Jeff Kaufmann regarding a House property tax bill.

The Board acknowledged receipt of the May 25, 2011 agenda for the Eastern Iowa Regional Utility Service Systems meeting.

General discussion was held. Tim Malott, Emergency Management Director was in attendance.

Sup. Ellerhoff gave a River Bend Transit meeting report. River Bend is trying to obtain grants for security and phone recorder systems. They are moving forward with those projects. Five new buses are in and being equipped. Connie Fett is one of two candidates being considered for the board. Scott County funding is going to CASI, but River Bend Transit has an agreement with CASI to be paid for services provided. Discussion was held regarding a meeting held with the Federal Department of Transportation and the Office of Inspector General regarding charter rules. Dispatcher reorganization is being done. There will be a mailing to over 1,500 people regarding a schedule change effective June 1<sup>st</sup>. The change concerns a window of time for pick ups. This change will affect Cedar County residents. Tim Malott asked Ellerhoff for an inventory of vehicles, and he asked if she would inquire about whether River Bend Transit would be interested in a Memorandum of Understanding for use of vehicles in the case of a disaster. Ellerhoff suggested Malott contact Randy Zobrist, Director. Tim Malott reviewed proposed essential support functions. Ellerhoff felt Malott should review the evacuation plans of schools and nursing homes. Malott said he would be reviewing them. Ellerhoff noted Randy Zobrist will be in Tipton on May 27<sup>th</sup> to discuss additional transportation with a Promise Jobs Advisor for Iowa Works.

Sup. Ellerhoff gave an East Central Intergovernmental Association meeting report. An amended FY11 budget was presented. The FY12 budget was reviewed. They are retaining the same billable hours.

Sup. Boedeker gave a Seventh Judicial meeting report. Funds from the State were received so they will finish the year on budget. Their funding/budget for next year is unknown. Boedeker toured the new building and felt it is very nice.

Sup. Boedeker gave a Decategorization meeting report. Their budget is unknown because they are waiting to hear from the State regarding funding they will receive.

Discussion was held regarding economic development.

Moved by Ellerhoff seconded by Boedeker to approve the Board Minutes of May 16, 2011.

Ayes: All

Absent: Gaul, Deerberg

The Board noted Handwritten Check #381678 dated 5/16/2011 in the amount of \$200.00 was issued to the Kathleen L. Lewis Estate as an administrative correction.

Moved by Boedeker seconded by Ellerhoff to approve Payroll Disbursements #144858 - #145028 for the period ending 5-14-11 and to be paid on 5-20-11.

Ayes: All

Absent: Gaul, Deerberg

On motion, the Board adjourned at 9:35 a.m., to May 23, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 23, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board recited the Pledge of Allegiance.

Sheriff Wethington met with the Board regarding hiring a Correctional Officer. He has a Correctional Officer leaving in December or possibly sooner and would like to hire a replacement as soon as possible because of the training involved. It was the consensus of the Board to hire someone for this position.

Bill Kofron entered the room. He informed the Board that an individual was dumping their septic into the Cedar River. General discussion followed which included, but was not limited to: mowing and tear down of 2008 flood affected buildings in the West Rochester area.

Moved by Bell seconded by Gaul to approve the Board Minutes of May 19, 2011.

Ayes: All

Absent: Ellerhoff

Moved by Gaul seconded by Bell to approve a step increase for Jennifer Boedeker, Office Manager, Case Management Office from \$13.80 to \$14.05 effective 4-14-2011.

Ayes: All

Absent: Ellerhoff

Chairperson Deerberg reported on the Heartland Meeting he attended last Thursday. Judy Funk will be here June 9<sup>th</sup> to present new FY11/12 rates and do security training with all Courthouse employees. They discussed the new worker compensation carrier, updating Courthouse values, cyber coverage on computers, late payment penalties of 1%, and actuarial reviews. The annual meeting will be held July 21<sup>st</sup>.

Phil LaRue, Environmental and Zoning Director met with the Board as requested. The Board asked if he would check the problem with the septic being dumped into the Cedar River. LaRue said he would check it out. General discussion followed.

It was noted the following Handwritten Disbursements were issued on 5/20/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381679 for \$3,265.72 –self funded medical claims and #381680 for \$477.52-flex claims.

On motion, the Board adjourned at 9:50 a.m., to May 26, 2011. The Board then departed to attend a Chamber luncheon in Wilton .

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., May 26, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Fohne, Inc.

The Board acknowledged receipt of correspondence from Jenni Tholen, Jail Administrator regarding the last day of employment of Rhonda Wells-Stiteler, Correctional Officer.

The Board acknowledged receipt of correspondence from Mike Dauber, Conservation Director regarding the hiring of Kris Slutts for the Summer Park position.

The Board acknowledged receipt of correspondence from KCRG – TV9 News regarding Tipton being featured on an “Our Town” segment.

The Board acknowledged receipt of correspondence from Tim Malott, EMA Director regarding how we might be asked to help those in Joplin, Mo. and items each community would have to deal with if we had a disaster.

Julie Tischuk, Director and Jennifer Boedeker, Office Manager, Cedar County Case Management met with the Board to review the FY11-12 Projected Cost Report. The 15 minute billable units start July 1<sup>st</sup>. The rate for each unit is \$49.65. Sup. Boedeker entered the room. Discussion was held.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the FY11-12 Projected Cost Report as presented.

Ayes: All

Absent: Ellerhoff

Engineer Fangmann and Auditor Gritton met with the Board regarding a Secondary Roads Budget Amendment #1. Fangmann explained the DOT budget process for the State of Iowa. He then indicated to balance the DOT budget, additional reduction in spending on the County budget would be done. Gritton said the Board would appropriate less money to the Engineer per a resolution.

Moved Bell seconded by Boedeker to reduce the appropriation by \$250,000 and adopt the following resolution:

APPROPRIATIONS RESOLUTION

BE IT RESOLVED this 26<sup>th</sup> day of May 2011, to change the Appropriation made July 1, 2010 for the following department for Fiscal year 2010-2011.

Secondary Road – From \$6,476,440 to \$6,226,440  
(6,226,440 Fund 20000)

Ayes: Gaul, Boedeker, Bell, Deerberg

Absent: Ellerhoff

Engineer Fangmann met with the Board regarding a resolution to add locally and Farm To Market Funded Projects to Accomplishment Year of the 2011 Five Year Road Program.

Moved by Boedeker seconded by Bell to approve and authorize Chairperson Deerberg to sign the following resolution as presented:

Resolution to Add Locally and FM Funded Project(s) to  
the Accomplishment Year of the 2011 Five Year Road Program  
Cedar County

Resolution No. 1

BE IT RESOLVED: That the Board of Supervisors of Cedar County, Iowa, initiates and recommends that the addition of the following project(s) to the Accomplishment year (FY 2011) be approved by the Iowa Department of Transportation (Iowa DOT) for improvement with local and/or FM funds for the period covering the current secondary road construction program.

Project Number Local ID TPMS #	Description of Work Location Section-Town-Range	AADT Length FHWA #	Type Work Fund basis	Prior FY	Accomplishment year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
<b>LFM-201204-- 7X-16</b> 2070 325th St. Bridge <b>TPMS ID: 20194</b>	F51 / 325TH: Over stream 2070 325th Street Bridge Replacement S28:T79:R1	80-80 2.5 101620	320 - Bridges County: Farm-to- Market		<b>\$0</b> \$0 FM \$0 LcL	<b>\$40</b> \$0 FM \$40 LcL	<b>+ \$40</b>
<b>Totals</b>					<b>\$0</b>	<b>\$40</b>	<b>+ \$40</b>

Ayes: Gaul, Bell, Boedeker, Deerberg  
Absent: Ellerhoff

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream Communications Inc. to relocate lines in Sec. 35-T79N-R1W.

Ayes: All  
Absent: Ellerhoff

Moved by Bell seconded by Gaul to approve the Board Minutes of May 23, 2011.

Ayes: All  
Absent: Ellerhoff

Moved by Gaul seconded by Boedeker to approve Claim Checks #381681 - #381845.

Ayes: All  
Absent: Ellerhoff

Nicole Turpin of E.C.I.A. held a conference call with the Board regarding 2008 Flood Buyout property at 110 Rochester Ave. Nicole has been talking with the family as there is a deadline of June 1<sup>st</sup> for buyout on this property. Nicole said that U.S. Bank needs a 30 day extension from June 1<sup>st</sup>, to close. Nicole has offered to help the family and talk to U.S. Bank to explain the program but has not received any calls from either party. It was the consensus of the Board to grant an extension if the parties are truly working on getting this resolved. Bell felt this is holding everything else up for people down there. This buyout is a benefit for the family not U.S. Bank.

Moved by Boedeker seconded Bell to give a 30 day extension for the buyout at 110 Rochester Ave. and to clarify there will be no more extensions.

Ayes: All  
Absent: Ellerhoff

Tim Malott, EMA Director met with the Board to discuss Senate File 522. This file deals with money going in and out of the General Supplemental Fund. Sup. Gaul left the meeting. Malott touched on the disaster in Joplin, Mo. Malott said Joplin has to request help and right now the best thing anyone can do is send money to the Red Cross. General discussion followed.

Mike Dauber, Conservation Director met with the Board regarding hiring a full-time Technician. Dauber would like to replace a part-time (32 hrs/week) employee who is retiring with a full-time (40 hrs/week) Technician. The Conservation Board has

approved this full-time position. Discussion was held regarding the cost of benefits for a full-time employee and whether there is money in the budget for this. It was the consensus of the Board for Mike to go back to the Conservation Board with new figures.

Chairperson Deerberg called Paul Loete with MSA regarding information on the Stanwood Drainage District. Paul will email information to the Board.

The Board reviewed the Wilkins First Addition Minor Subdivision. Phil LaRue, Zoning Director, Attorney Lee Beine, representing the petitioner and Anna Stone were in attendance. The owner is The Robert K. Wilkins Revocable Trust, and the petition concerns a portion of the Southeast Quarter of the Southwest Quarter of Section 33 T81N R1W in Springfield Township (4.46 acres). Documentation was reviewed and discussion was held.

Moved by Bell seconded by Boedeker to approve the Wilkins First Addition Minor Subdivision subject to a waiver of letter of approval from the City of Bennett, and to adopt the following resolution:

**RESOLUTION APPROVING MINOR PLAT**

WHEREAS, a Final Plat of Wilkins First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Wilkins First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 26th day of May, A.D., 2011.

Ayes: Bell, Boedeker, Deerberg  
Absent: Ellerhoff, Gaul

The Board reviewed the Hare Run Minor Subdivision. Phil LaRue, Zoning Director and Attorney Anna Stone, representing the petitioner were in attendance. The owner is the Tim and Joan K. Robertson Estate and the petition concerns a portion of the Southeast Quarter of the Northeast Quarter of Section 30 T80N R3W in Iowa Township (15.48 acres). Documentation was reviewed and discussion was held.

Moved by Bell seconded by Boedeker to approve the Hare Run Minor Subdivision, and to adopt the following resolution:

**RESOLUTION APPROVING MINOR PLAT**

WHEREAS, a Final Plat of Hare Run, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Hare Run, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 26th day of May, A.D., 2011.

Ayes: Boedeker, Bell, Deerberg  
Absent: Ellerhoff, Gaul

It was noted Handwritten Check #381846 dated 5/26/11 to Centec Cast Metal Products in the amount of \$818.54 was done as an administrative correction.

It was noted the following Handwritten Disbursements were issued on 5-27-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381847 for \$2,891.83-flex claims and #381848 for \$1,005.65-self funded medical claims.

On motion, the Board adjourned at 10:40 a.m., to June 2, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 2, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a "Report of Veteran Affairs" for the month ended 5-25-11.

The Board acknowledged receipt of correspondence from the United States Department of Commerce regarding how to obtain 2010 census information.

The Board acknowledged receipt of correspondence from Mike Wentzien, Supervisors' Lobbyist regarding Mental Health Bill SF525 and SF522

The Board noted correspondence from the Public Health Department regarding a payroll change for Ashley Hansen, Direct Care Worker from \$9.75/hr to \$10.00/hr effective 5-24-11.

Moved by Bell seconded by Gaul to approve the Board Minutes of May 26, 2011.  
Ayes: All

Moved by Bell seconded by Gaul to approve the following payroll change:  
Courthouse  
Denny Carney, Custodian, from \$11.15/hr to \$11.40/hr effective 5-26-11.  
Ayes: All

Sup. Bell gave a report on a Limestone Bluffs Resource Conservation & Development Commission meeting he attended this week. He gave updates on the Grant Wood Byways project, loan payments and a Biomass Conference. The Commission's office rent has been lowered. Other office space was offered to the Commission by Jackson County, but the Commission has decided to stay where they are now and when an Executive Director is hired, they will re-evaluate their office space situation. There will be a North Central R.C.&D. meeting next month in Wisconsin. Bell will be attending a workshop in Ames next week. The Commission's Treasurer has resigned from that position, so they will be electing another member. Patty Hamann entered the room. Brief discussion continued.

Sup. Bell said he has received calls about bids for a new roof on a building at the fairgrounds. A contractor, Grayland Crist, called him. He was contacted to submit a bid. His bid was \$8,800. He indicated the bid was awarded to a company from North Liberty for an amount of \$15,000. Crist told Bell his bid noted the Fair Board could call him about any questions. He also noted the steel he included in his bid is the same gauge and has the same warranty as the company that was awarded the bid. Sup. Bell said he is starting to hear, that if the Fair Board can afford to pay more than they need to, maybe the County doesn't have to give them as much funding. Bell was also told that a bill from Crist Electric for work that was done nine months ago has not yet been paid by the Fair Board, and Crist Electric put in proper items and did not ask for additional payment for those items. Brief discussion was held. Sup. Gaul said he attended a Fair Board meeting when they discussed who to contact concerning bids for the roof.

Patty Hamann, Veteran Affairs Commission Secretary met with the Board to discuss the gender balance law pertaining to appointments to boards and commissions, and the appointments to the Veteran Affairs Commission. Assistant County Attorney Roberts was in attendance. Patty Hamann said she spoke to the Commissioners, and they do not want to advertise for the Commissioner positions. Documentation was reviewed from Kristi Harshbarger at the Iowa State Association of Counties. Bruce Barnhart, Brad Jipp, Ann Ferguson and Dave & Faye Young entered the room while discussion was in progress. The terms of two Commissioners will expire in June of 2011. Per the documentation, incumbent members with terms ending before January 1, 2012 may be re-appointed even if it results in gender inequity. It is thought that the newsletter met the

criteria for a good faith effort. After the newsletter went out, Hamann noted no one has shown an interest in serving on the Commission. Chairperson Deerberg asked why Hamann did not advertise for the positions as requested by the Board of Supervisors. Hamann said it was because the Commission didn't want that. Deerberg indicated the Board is trying to make a good faith effort for gender balance. Hamann felt it would be wasteful spending to advertise in four newspapers. Sup. Bell referenced the good faith effort criteria having been met, but he thought that from this point forward, when we advertise there should be a disclaimer about what the law is and that Cedar County is seeking gender balanced boards. Atty. Roberts noted vacancies during this year are not subject to the new law, in January this law goes into effect, and the County should try to advertise for 90 days prior to a vacancy. She referenced notice and application forms from the I.S.A.C. web site. Patty Hamann said appointing a family member of a Veteran to the Commission is not an option at this time. She asked if the Board still would like her to advertise for the temporary vacancy of Patrick Ihns' position. He is currently deployed for military duty, but it is anticipated he will return sometime in August. The consensus of the Board was to wait to see if he returns in August.

Nicole Turpin of the East Central Intergovernmental Association met with the Board for the opening of bids for the demolition of flood damaged structures located in the unincorporated areas, opening of proposals for consulting services for the National Register nomination of the 1842 Fraseur log cabin and to discuss property at 110 West Rochester Avenue. Auditor Gritton entered the room.

The Board asked Nicole Turpin if she had any updates for the Board. Turpin said the property at 1954 Atalissa Road was demolished under the 403 Program. Concrete was left for fear of erosion. The State could give the County a waiver to leave the concrete. An Engineer would need to look at the area. The County would have to send a written request for the waiver. The Board agreed to pursue a waiver, but they asked Turpin to be sure we receive written documentation of the waiver from the State. Nicole Turpin told the Board she has been told there are some logs at the property formerly owned by the Rochester Lumber Company. They would not be part of the structure, so FEMA would not pay for their removal. Bruce Barnhart thought there was mostly sawdust and slabs. Discussion was held concerning the property at 110 West Rochester Avenue. The financial institution's offer is good until June 17<sup>th</sup>. The option of the County fronting the money was raised. Sup. Bell wondered if we bend our rules for them to recoup their money, why are they giving us a deadline. Turpin noted she has advised the Bank it would take four to six weeks to get dollars from the State. Faye Young said they have been in contact with the bank for three years, and they finally responded. She said they have indicated they'd settle for a short sale. The options are for the County to front the money or for the County to proceed through the draw request and regular procedure. Sup. Bell noted fronting money has not been done for others. He favored going through the regular procedure for purchase of the property. Sup. Boedeker said he didn't want to lose anything. Faye Young didn't think they would. Auditor Gritton has been in contact with the Werling Law Office about this matter, and Sheryl has indicated if there is no clear title by June 17<sup>th</sup>, everything will be null and void. We would then have to go back to the bank again. Boedeker felt the County could afford to front the money, and the County would get the money back. Chairperson Deerberg felt the bank has not worked with us on this matter. Bell didn't think the bank realizes their loss. Turpin said an outside investor has to sign off on the matter. Discussion continued. Turpin noted the grant is still there and the property is approved. Gritton has been told the closing could be done by June 13<sup>th</sup> or 14<sup>th</sup>. Turpin noted if the County fronts the dollars then the matter is done, an amendment could be done to the demolition contract, and there would be erosion control. Sandy Harmel and Mike Bixler entered the room while discussion was in progress.

Moved by Boedeker seconded by Ellerhoff that the County front the dollars for the purchase of flood damaged property at 110 West Rochester Avenue.

Ayes: Ellerhoff, Gaul, Boedeker, Deerberg

Nays: Bell

Sup. Bell felt the Board should stand on their principles, but he understood the side of the other members. Auditor Gritton was instructed to set up the closing for the property. Auditor Gritton and Dave & Faye Young left the room.

The following bids were opened and read as follows for the demolition of flood damaged properties:

Ten Structures

Affordable Hazards Removal Inc.	\$142,000.00
Barnhart's Custom Services	\$ 51,607.50
Kelly Demolition LLC	\$ 85,953.40
Triple B Construction	\$ 78,570.00

One Structure

Affordable Hazards Removal Inc.	\$25,000.00
Barnhart's Custom Services	\$19,115.00
Kelly Demolition LLC	\$17,462.50
Triple B Construction	\$30,775.00

The following proposals were opened and read as follows for consulting services for the National Register nomination of the 1842 Fraseur log cabin were opened:

Pathfinder CRM LLC	\$6,500.00
Wapsi Valley Archeology	\$2,900.00
Midwest Archeological Research Services Inc.	\$7,290.00

Tim Malott, Emergency Management Director briefly met with the Board to discuss house numbers for the Timber Ridge Subdivision Phase II. The next generation 911 will demand that we correct addresses. There are currently plans for two new houses to be built in Phase II of the subdivision. Malott proposes that we address all lots correctly and leave the two house numbers in Phase I of Timber Ridge as is at this time. He thinks we will be forced to correct those numbers later. Malott would work with Phil La Rue, Zoning Director on issuing the correct addresses in the future. Tim Malott thinks that 90% of the County is addressed correctly. Discussion continued. This matter will also be brought before the 911 Commission. The Board agreed the house number addresses should be done right from now on to comply with the next generation 911.

At 10:10 a.m. the Board departed to view the second floor of the Bennett Community School. At 10:20 a.m. the Board met with Gene Schroeder, Principal and Rodney Deerberg at the school. Discussion was held regarding the possible use of the second floor by the County in the event of a disaster. A Memorandum of Understanding would be needed. The consensus of the Board was that the building space could be used by the County. The Board left Bennett at 10:45 a.m. and then reconvened in the Board room at 10:57 A.M.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to discuss moving a current Case Manager (Social Worker) to a Targeted Case Manager position. Bobbi Conrad, Supervisor was in attendance. Tischuk told the Board they have been trying to think of a way to achieve longevity in the department. There is a current employee in the office that does social work, but the individual is five credits short of the requirements for a Targeted Case Manager. Tischuk has inquired about an exception to policy concerning the individual working in the position and going to school. The State indicated they may consider allowing this. Tischuk wondered if the County would consider helping with the cost of the classes for this individual. Sup. Boedeker wondered if there would be an agreement. The County's Human Resources Consultant has indicated an agreement could be put in place. The cost of the needed credit hours is \$876, plus there would be a cost of about \$150 for books. Tischuk noted training and advertising costs to hire a new person would be a lot more. Members of the Board indicated this type of arrangement has been done before in the County where the individual would have to pay back the training costs if they left employment with the County. Tischuk noted the Social Worker position would be easier to fill. She has had to turn people away due to lack of requirements for the Targeted Case Manager position. There would not be a salary adjustment. There are funds in the budget for the expense of the classes. The Board had no objections to Tischuk proceeding as proposed with the

County paying for the credit hours and books. It was noted State approval would be needed.

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #145029 - #145194 for the period ending 5-28-11 for the regular payroll and a lump sum payout to Harry Denny, to be paid on 6-3-11.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 5/27/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381847 for \$2,891.83-flex claims and #381848 for \$1,005.65-self funded medical claims.

On motion, the Board adjourned at 11:12 a.m., to June 6, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 6, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed an article "Here We Stand" by State Representative Dave Heaton regarding his analysis of the budget and negotiations, submitted by State Representative Jeff Kaufmann.

The Board acknowledged receipt of the minutes of the May 11<sup>th</sup> meeting of the Cedar County Fair Board and their June 8<sup>th</sup> agenda. There was a notation that there would be an Audit Committee meeting on June 6<sup>th</sup> and a work night on June 8<sup>th</sup>.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding the availability of grant money for Pre-disaster Mitigation.

Tim Malott, Emergency Management Director briefly met with the Board for general discussion. Sandy Harmel entered the room while discussion was in progress.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of June 2, 2011.  
Ayes: All

Nicole Turpin of the East Central Intergovernmental Association called the Board concerning the bids for demolition of flood damaged structures and the proposals for consulting services for the National Register nomination of the 1842 Fraseur log cabin located on the grounds of the Cedar County Historical Society. Concerning the bids for the demolition of ten structures, Nicole Turpin noted Barnhart's Custom Services had the low bid and the bid is complete. Discussion was held.

Moved by Gaul Seconded by Bell to accept the bid by Barnhart's Custom Services of West Branch, Iowa in the amount of \$51,607.50 for the demolition of ten structures, as recommended by Nicole Turpin.  
Ayes: All

Nicole Turpin noted Kelly Demolition had the low bid for the demolition of one structure. They did not include a total project sheet. Bidders were asked to identify a landfill on an individual project sheet and the total project sheet, but Kelley Demolition identified in their technical proposal that they would use the Scott County Landfill. Turpin noted it is an irregular bid, but the decision would be up to the Board of Supervisors. She noted in the instance of the bid for this one structure, the total project sheet would be a duplication. The company received outstanding recommendations from their references. Discussion was held.

Moved by Gaul seconded by Ellerhoff to accept the bid by Kelly Demolition LLC of Mt. Vernon, Iowa in the amount of \$17,462.50 for the demolition of one structure, as recommended by Nicole Turpin.  
Ayes: All

Nicole Tuprin will send contracts to the Board, and then there will be a Notice to Proceed. She said the properties at 1954 Atalissa Road and 110 West Rochester Road could be done as an amendment to the P.A. contract with Barnhart Custom Services if their price is reasonable. There will be a pre-demolition meeting with the contractors at 9:00 a.m. on June 20<sup>th</sup> in the Board Room.

Nicole Turpin said it seems as though the higher bids for the consulting services for the Fraseur Cabin were due to travel time. Her recommendation is to accept the proposal by Wapsi Valley Archeology. Discussion was held.

Moved by Bell seconded by Ellerhoff to accept the proposal by Wapsi Valley Archeology in the amount of \$2,900.00 for the consulting services for the National Register nomination of the 1842 Fraseur log cabin, as recommended by Nicole Turpin.  
Ayes: All

Sandy Harmel asked Nicole Turpin that if the proposal is for \$2,900.00, what happens to the balance of the \$5,000 funding allotted. Turpin said it was suggested to her that they wait for the actual work to be done because there may be urgent action that needs to be taken on the cabin for preservation. Since Federal funds are being used, the work has to be to National Register standards. Turpin asked Harmel if the Historical Society has funds to put towards the project. Harmel said they have a little bit of dollars for that building. Chairperson Deerberg asked when the Glick structure would be demolished. Turpin said once the historical mitigation is done, asbestos inspection and removal can be done and then demolition.

It was noted the following Handwritten Disbursements were issued on 6/3/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #381849 for \$355.77-flex claims and #381850 for \$3,577.43-self funded medical claims.

Members noted they would be attending a Rock Island Clean Line public open house at the school in Clarence this evening.

On motion, the Board adjourned at 9:27 a.m., to June 9, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 9, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a report of fees collected for May 2011, submitted by the Clerk of the District Court.

The Board acknowledged receipt of an "Independent Auditor's Report Financial Statement And Schedule of Findings" for the period ending 6-30-2011 for the Cedar County Economic Development Commission.

Recorder Helmold met with the Board to request approval to use a Virtual Private Network connection off site to access the I Series (AS400) while she is at meetings or at home. She has purchased a laptop as a backup computer. The Board had no objections to the Recorder using a Virtual Private Network connection. In other business, Helmold told the Board a Passport Inspector would be doing an inspection of the office on June 17<sup>th</sup>.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of June 6, 2011.  
Ayes: All

Moved by Boedeker seconded by Ellerhoff to approve the renewal of a Class E Liquor License with carryout wine, carryout beer and Sunday sales for Kum & Go #267.  
Ayes: All

Sup. Gaul gave a report on a Fair Board meeting he attended this week. They are having mulch delivered for the cattle arena. The Board obtained a three-year 4.25% interest loan from the Community State Bank for a new grandstand roof. Work will also be done on the Mathews Building. Concerning the bids for a new roof, Gaul noted it was indicated the Fair Board felt the company that was awarded the bid was more precise on their guarantee/warranty and everything was listed in detail. It was indicated at the meeting that someone "messed up" on the amount owed to a contractor for wiring, and the bill will be paid. Sup. Bell noted Grayland Crist told the Fair Board the warranty for the steel in his bid was the same as in the accepted bid. Brief discussion was held.

Sup. Bell gave a Limestone Bluff Resource Conservation & Development Council meeting report. He attended training in Ames on Tuesday. It was suggested at the training session that the Board of Supervisors for each county be asked for \$10,000 each. The consensus of those in attendance was not to do that. There was a suggestion that if the Board of Supervisors did not participate with funding, that the Council change their bylaws so that Supervisors cannot be on the Council, and then the Council could spend funding as they determined. The Boards of Supervisors didn't want that to happen. One County is receiving a substantial amount from their Board of Supervisors. There was talk about soliciting funds and that they shouldn't count on government dollars. Bell noted there may be some changes to the Council's rules, policies and procedures. The Council held four interviews for the Director position. Bell said the Council will likely narrow their focus on project funding.

Moved by Ellerhoff seconded by Bell to authorize Chairperson Deerberg to sign a letter to Iowa Homeland Security and Emergency Management requesting approval to leave concrete on the bank for stabilization at 1954 Atalissa Road.  
Ayes: All

At 9:00 a.m. the Board left the Board Room to attend Crisis De-escalation training in the District Court Room. The training was conducted by two representatives of EMC Insurance Companies. There were approximately 25 department heads and employees in attendance, as well as Judy Funk and Garrett Funk. Another session was held at 10:30 a.m. for Courthouse employees. Training was held in the afternoon for Secondary Road and Conservation employees.

The Board reconvened in the Board Room at 10:10 a.m. Judy Funk presented and reviewed the FY11-12 Heartland Insurance Risk Pool renewal including the Workers' Compensation calculations for Cedar County. Garrett Funk and Auditor Gritton were in attendance. We will receive a premium credit of \$145,095, so our net premium will be \$280,000. Judy Funk noted our Workers' Compensation mod factor has gone up from 1.01 to 1.22. This is a substantial increase. The factor is based on three years, and a "good year" dropped off. Also, Cedar County has a Workers' Compensation frequency problem. That frequency problem is the main reason for the substantial increase. The goal is that next year looks better, since a good year has fallen off. Discussion was held. Some members felt we should think about increasing the insurance liability limits. Funk agreed that matter would be discussed at the next Trustees meeting, as well as waivers for kids camps available through the Conservation Department. An adult activity waiver form was given to our Conservation Director.

Moved by Bell seconded by Boedeker to authorize Chairperson Deerberg to sign a "Client Authorization to Bind Coverage" for FY11-12.

Ayes: All

Engineer Fangmann met with the Board to review a Utility Permit Application for Linn County REC to put service underground to 42 175<sup>th</sup> Street.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Linn County REC, as presented.

Ayes: All

Engineer Fangmann gave project updates. Auditor Gritton was in attendance. Discussion was held concerning complaints received by Sup. Boedeker concerning signage indicating closure of a portion of Union Avenue.

Atty. Jon Swanson called the Board. Auditor Gritton was in attendance. Chairperson Deerberg noted there was a matter to discuss with counsel so a roll call vote would be needed to go into closed session.

The time of 11:03 a.m. was noted.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(c), Code of Iowa.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Moved by Ellerhoff seconded by Boedeker to return to regular session.

Ayes: Gaul, Ellerhoff, Boedeker, Bell, Deerberg

The time of 11:52 a.m. was noted.

Moved by Bell seconded by Boedeker to amend agenda requirements to take action on discussion with counsel.

Ayes: All

Moved by Bell seconded by Boedeker to deny the request for unpaid leave from employee #1251.

Ayes: All

Moved by Bell seconded by Ellerhoff to place employee #1251 under investigative leave under the Disciplinary Procedures section on page 25 of the County Handbook, until further notice.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #381851 - #382055.

Ayes: All

On motion, the Board adjourned at Noon., to June 13, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 13, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of June 9, 2011.  
Ayes: All

Atty. Jon Swanson called the Board. Auditor Gritton was in attendance. Chairperson Deerberg noted there was a matter to discuss with counsel so a roll call vote would be needed to go into closed session.

The time of 8:34 a.m. was noted.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(c), Code of Iowa.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: Ellerhoff, Bell, Gaul, Bodeker, Deerberg

The time of 9:01 a.m. was noted.

Moved by Ellerhoff seconded by Bell to commence removal of employee #1251 under Chapter 35C.

Ayes: All

Brief discussion was held with Atty. Swanson.

The Board departed and reconvened at Cummins Manufacturing in Tipton at 9:10 a.m. to tour their facility. Sup. Boedeker did not accompany the Board on the facility tours. Bob Cummings met with the Board and gave them a tour. Discussion was held. Mr. Cummins noted their property taxes have gone up 30%.

At 9:45 a.m. the Board met with Stan Rogers at Cedar Poly. He gave them a tour of the facility. Discussion was held.

At 10:20 the Board met with Brandon Waddingham at Vermeer Sales & Services. Mr. Waddingham gave them a tour of the facility. Discussion was held.

The Board reconvened in the Board Room at 10:40 a.m.

It was noted the following Handwritten Disbursements were issued on 6/10/2011 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382056 for \$1,392.01-flex claims and #382057 for \$4,082.53-self funded medical claims.

On motion, the Board adjourned at 10:42 a.m., to June 16, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 16, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed the minutes of the March 15, 2011 meeting of the Advisory Committee to Cedar County Public Health.

The Board acknowledged receipt of correspondence from Chris Gilroy to members of the Cedar County Economic Development Commission regarding the Director position.

The Board acknowledged receipt of correspondence from Shawna Lode of the Iowa Department of Public Health regarding flooding in our state.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding the Legislative District meetings.

The Board acknowledged receipt of Manure Management Plan Updates from David Meyer and Lee Crock.

The Board acknowledged receipt of correspondence from Sheryl Rice of the U.S. Department of Agriculture concerning the Eastern Iowa Rural Utilities Service System and review comments on final plans and specifications concerning a Leisure Lake sewer project.

The Board acknowledged receipt of correspondence from Dan Jones, State of Iowa Mitigation Project Officer-Acquisitions, Iowa Homeland Security and Emergency Management System regarding property located at 1954 Atalissa Road and indicating HSEMD agrees that allowing concrete to remain for bank stabilization and to prevent erosion would be promoted. The Board reviewed correspondence from Phil La Rue, Zoning Director, to Dan Jones, recommending that the concrete remain in place.

The Board noted correspondence from Sheriff Wethington regarding the following new hires: Correctional Officers—Sondra Hancock at \$13.36/hr effective 6-17-11 and Kristina Johnston at \$13.36/hr effective 6-24-11.

Atty. Jon Swanson called the Board. Auditor Gritton was in attendance. Chairperson Deerberg noted there was a matter to discuss with counsel so a roll call vote would be needed to go into closed session.

The time was 8:31 a.m.

Moved by Ellerhoff seconded by Bell to go into closed session as allowed under Section 21.5.1(c), Code of Iowa.

Ayes: Ellerhoff, Bell, Boedeker, Gaul, Deerberg

Moved by Bell seconded by Gaul to return to regular session.

Ayes: Gaul, Bell, Boedeker Ellerhoff, Deerberg

The time was 8:37 a.m.

Moved by Ellerhoff seconded by Bell whereas employee #1251 has indicated that he has accepted the decision of the Board of Supervisors to commence removal from employment and has waived his right to a hearing on the issue of removal under Section 35C.6 Iowa Code, move to terminate employee #1251 effective June 16, 2011.

Ayes: All

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of June 13, 2011.

Ayes: All

Moved by Bell seconded by Ellerhoff to authorize Chairperson Deerberg to sign the FY10-11 Final Report to the Iowa Department of Public Health concerning substance abuse prevention services funding.

Ayes: All

Moved by Ellerhoff seconded by Gaul to authorize Chairperson Deerberg to sign documentation concerning the Nationwide Retirement deferred compensation plan certificate and authority.

Ayes: All

Bev Penningroth reviewed a quote for the purchase of another wireless access point with extended service agreement for the Courthouse and a new switch in the Recorder's Office. The total amount would be \$637.35 plus freight. The Board had no objection.

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review zoning petitions. Brief discussion was held.

Moved by Bell seconded by Ellerhoff to set June 30 and July 7, 2011 at 8:30 a.m. as the time to review/consider the following petitions:

1. Dean Gates, 199 W. Rochester Avenue, Atalissa, Iowa (Owner) – Requesting a change in zoning from C-2, Highway Commercial District, to R-1, Suburban Residential District, for the purpose of eliminating a non-conforming permitted use on property located in the E ½, SE ¼, Section 12, T-79N, R-3W, in Rochester Township, consisting of 7.49 acres more or less.

2. Wesley & Jodi Clemens, 1897 Fox Avenue, West Branch, Iowa (Owners) – Requesting a change in zoning from C-1, Local Commercial District, to R-2, Urban Residential District, for the purpose of eliminating a non-conforming permitted use and allow replacement of the existing dwelling. Said property is located in the SE ¼, SE ¼, SW ¼, Section 1, T-79N, R-4W, in the unincorporated town of Springdale (Lots 2 & 3 of Lot 1).

3. Anthony & Shawna Behal, 1003 5<sup>th</sup> St., Durant (Contract Buyers) & Kenneth & Joyce Lage, 2014 310<sup>th</sup> St., Wilton (Owners) – Requesting a change in zoning from A-1, Agricultural District, to R-1, Suburban Residential District, for the purpose of constructing a single family dwelling on property located in the NW ¼, NW ¼, Section 21, T-79N, R-1W, in Farmington Township. Said petition is to rezone 1.99 acres more or less.

Ayes: All

In other business, Sup. Boedeker said he received a complaint from Donald Ohrt about a neighbor's horses and fence. He indicated to Boedeker there is a law that says something about the County having to put up fence. Boedeker requested that Mr. Ohrt send him a copy of the law. Ohrt also mentioned something about an illegal trailer. Phil La Rue said he is aware of these matters and indicated they would be dealt with. La Rue told the Board he purchased a used Ford Escape for \$15,890, and he asked if it would be okay to pay for it out of two fiscal year budgets. Auditor Gritton noted there have been some comments from the auditors about that. The Board had no objection.

Mike Dauber, Director for the Conservation Department met with the Board to discuss the Conservation Board's recommendation concerning a Conservation Aide replacement. Their recommendation is to hire an employee to work from April 1<sup>st</sup> to October 1<sup>st</sup> forty hours per week. There would be no health insurance benefits. The department would have an employee during their busy time. The County's Human Resources consultant is doing some research concerning the classification designation for the employee. Brief discussion continued. The Board had no objections.

Auditor Gritton met with the Board to discuss hiring for an upcoming Custodian vacancy. She would like there to be two full-time Courthouse Custodians, with each working 35 hours. That would mean moving a Custodian from 30 hours/week to 35 hours/week. Brief discussion was held. The Board had no objections.

The Board departed at 9:08 a.m. to go to Durant for tours of two facilities.  
At 9:35 a.m., the Board met with Merlin Rosfjord, Assistant Manager at Pioneer Hy-Bred International. Discussion was held.

At 10:45 a.m., the Board met with Jeff Johnson, General Manager at Norfolk Iron & Metal. Discussion was held.  
The Board departed from Durant at 11:50 a.m.

The Board reconvened in the Board Room at 12:15 p.m.

The Board noted the following Handwritten Checks issued 6-14-2011 concerning the purchase of flood damaged property at 110 W. Rochester: #382058 to Land Title Corporation in the amount of \$75.00 and #382059 to Stuart Werling Trust Account in the amount of \$28,951.90.

Moved by Bell seconded by Gaul to approve Payroll Disbursements #145195 - #145343 for the period ending 6-11-11 and to be paid on 6-17-11.  
Ayes: All

On motion, the Board adjourned at 12:17 p.m., to June 20, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 20, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board recited the Pledge of Allegiance.

The Board viewed a Press Release from the County Engineer regarding removal of rock from County roadways.

The Board acknowledged receipt of an update from the West Branch Public Library regarding their activities and services.

The Board acknowledged receipt of the minutes of the Board of Health's March 25, 2011 meeting.

The Board acknowledged receipt of four Manure Management Plans from Dircks Farms Inc.

Assessor Lett and Deputy Assessor Manson met with the Board to request that a security camera be installed to monitor the inside counter in the office. Discussion was held. Research will be done as to the costs and capabilities of the current security system.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of June 16, 2011.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Boedeker to approve and authorize Chairperson Deerberg to sign a FY11-12 Contract For Specialized Transportation Service Between River Bend Transit and the Cedar County Board of Supervisors.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to review a Utility Permit Application for Mediacom to upgrade a fiber optic line along Hwy 30 and then down Franklin Avenue.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Mediacom, as presented.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the FY11-12 Support Agreement and Consulting & Services Agreement between "Solutions", Inc. and the Board of Supervisors.

Ayes: All

Absent: Bell

Moved by Boedeker seconded by Ellerhoff to approve the following payroll change:

Secondary Road Department

Cameron Sorgenfrey, from 90%-\$16.79/hr of Mechanic II position to 100%-\$18.65/hr effective 6-22-11.

Ayes: All

Absent: Bell

Bruce Barnhart and Ann Ferguson entered the room.

Sup. Gaul gave a report on the accident damage to the 1996 Peterbilt used by the Solid Waste Commission. The estimate is \$20,000. They are considering the option of repairing the semi-tractor with some used parts, but Gary Crock, Transfer Station Manager will check with the insurance company to see if that would be allowed. They

anticipate receiving a police report today or tomorrow. Sup. Boedeker wondered what amount of damage was done to the other vehicle involved. Gaul did not yet know.

Sup. Ellerhoff gave a River Bend Transit June 15<sup>th</sup> meeting report. They gave a recap of the year pertaining to grants and funds used for improvements. They have implemented a procedure to double check for persons or items remaining on the buses. Nicole Turpin entered the room. River Bend Transit has a FY12 capital grant commitment. 2,674 rides are projected for Cedar County in the next fiscal year. Connie Fett is one of the new members appointed to the River Bend Transit Board effective July 1<sup>st</sup>.

Sup. Boedeker reported the Board of Health accepted the resignation of the Director. They will be calling one of the persons previously interviewed and then perhaps advertise for the position.

A pre-demolition meeting was held at 9:00 a.m. concerning the Cedar County Hazard Mitigation Grant Program and Public Assistance demolition of flood damaged properties. Nicole Turpin of the East Central Intergovernmental Association; Bruce Barnhart of Barnhart Custom Services; Ann Ferguson of Kelly Demolition; and Curt Jeffryes of the Iowa Homeland Security & Emergency Management Division were in attendance. Nicole Turpin reviewed the following items concerning the demolition: project administration, project observation and demolition. She stated the demolition cannot begin until she issues Notices to Proceed, which will be after she receives Notices To Proceed from the State. The contracts, performance payment bonds and proofs of insurance must be received by her before the Notices to Proceed will be issued. Turpin noted if a contractor begins prior to receiving a Notice to Proceed, she will be angry and the contractor may not receive payment, and she said starting before the Notice is received creates problems. Any change orders have to be approved by the County and the State. Nicole Turpin is the Project Manager. There will be an On-Site Monitor. Mark Schneider and Nicole Turpin of E.C.I.A. are the only ones that can make decisions. The On-Site Monitor can issue load tickets and verify that the site is clean. FEMA and/or the State will be present sometimes or all of the time. The contractors must give notice of the demolition to the Department of Natural Resources. Contractors should submit a tentative schedule regarding the demolition work. The contractors have salvage rights. Both contractors have said they would be using the Scott County Landfill. If a structure is moved, photos should be taken, and they cannot put the structure in a 100-year flood plain. Ann Ferguson asked if the contractors would receive copies of the load tickets. Turpin said that they usually make copies and bring them back the next day. Ann Ferguson asked if there would be load tickets for the back fill. Turpin said no, but there would be photos taken. The On-Site Monitor would make sure the project is done to specifications. Bruce Barnhart asked if there would be load tickets for concrete. Turpin said yes. Mr. Jeffryes said the Monitor could keep a log of times in and times out for the concrete, as well as for dirt. Sup. Boedeker asked if the concrete would need to be covered. Mr. Jeffryes said they should follow D.N.R. specifications. He asked if there are any cisterns. Turpin noted most of the structures were demolished, but there are a few wells and septic systems that haven't been removed. Barnhart thought that most of the wells and septic systems were plugged or pulled, but he thought there may possibly be a few left because the owners at one time thought they were going to use the property. He thought it is unlikely that there would be any cisterns. Jeffryes indicated if there is one, make sure to call to advise FEMA so they can look at it. Barnhart suggested they could cave it in and fill it. Jeffryes noted FEMA would look at it and then it could be filled. Ann Ferguson asked if there are any shutoffs at the property at 1140 Cemetery Road. It was thought the electricity had been turned off. Turpin told the contractors it is their responsibility to contact the utility companies. Mr. Jeffryes wondered if the work by Mr. Barnhart would be mostly lot clearance. Barnhart said the structures are mostly garages. Regarding vegetation, Mr. Jeffryes noted ornamental vegetation may be removed, but good sized trees should stay unless they are in the way of demolishing something. Discussion was held regarding the properties at 1954 Atalissa Road and 110 West Rochester Road. These properties will likely be added as an amendment to the demolition contract at a later time depending on the cost estimates. Chairperson Deerberg asked if there is an idea of when the start date would be. Turpin is not sure. Mr. Jeffryes requested that they let him know of the first day of demolitions. General discussion was held.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to review the FY11-12 contract for transportation services and to discuss an employee education reimbursement agreement.

Julie Tischuk reviewed the proposed contract for transportation services. Discussion was held.

Moved by Boedeker seconded by Gaul to approve and authorize Chairperson Deerberg to sign the FY11-12 Contract for Specialized Transportation Service Between River Bend Transit and Community Services.

Ayes: All

Absent: Bell

Julie Tischuk told the Board she had a draft of an education reimbursement agreement. She will have it reviewed by the County Attorney and then present it to the Board for approval. The State has indicated they approved of an exception to policy concerning an employee working in the Targeted Case Manager position while obtaining the required education, and they are sending the exception to the Director for a signature. Once the signature of the Director is obtained, Tischuk can proceed with execution of the agreement. In other business, Sup. Boedeker asked Tischuk if her department has a need for additional vehicles. Tischuk said they could use a vehicle to replace the old patrol car, which they only use locally.

The Board discussed the projected carryover funds from FY10-11 and a possible ending fund balance designation.

General discussion was held with Tim Malott, Emergency Management Director.

Auditor Gritton and Election Deputy Gates met with the Board to discuss reprecincting for election precincts due to the 2010 Census, a job description and pay scale for a Courthouse Custodian position, and an ad and job description for the Courthouse Security Officer position. Auditor Gritton told the Board that per the 2010 Census, the Gower/Springdale Precinct, which includes the City of West Branch, is over 3,500. For Federal elections the census figures for a precinct cannot be over 3,500 people. An option the Auditor suggested is to isolate the City of West Branch to its own precinct in the West Branch Town Hall. The estimated costs for equipment, etc. for another precinct would be \$10,370. Discussion was held. The City of West Branch would be notified, since currently there is an agreement to combine the City with the Townships. The Board agreed to proceed with isolating the City of West Branch to its own precinct. Auditor Gritton asked if the Board had any objection to the purchase of a laptop and OS & AutoMark voting machines out of the current budget. The Board had no objections. Sup. Ellerhoff suggested that the Auditor talk to the West Branch City Administrator about the possibility of a joint effort to purchase dividers for the Town Hall, since the dividers could be used for other events scheduled at the Hall as well as to separate the two precincts. Another suggestion was that the Bennett School may have some used dividers to sell. The Security Officer job ad and job description were reviewed. Discussion was held. Language will be reviewed by the County Attorney. The consensus of the Board was to re-advertise for the position. The deadline to submit applications for the position will be July 8<sup>th</sup>. It was the consensus of the Board that the Security Officer should report to the Auditor since she is in charge day to day due to the Board of Supervisors not being at the Courthouse each day. The Courthouse Custodian job description and pay scale were reviewed. Discussion was held. There will be two Custodians each working 35 hours per week, and their shifts will overlap. Sup. Ellerhoff asked the Auditor to give them fund balance worksheets once all claims are paid for this fiscal year. Velma Huebner entered the room. Brief discussion was held.

Recorder Helmold met with the Board to report that her office passed the inspection for issuing Passports. The inspection officer was impressed with the Passport Office and the separation from the vital record books.

It was noted the following Handwritten Disbursements were issued on 6/17/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382060 for \$426.56-flex claims and #382061 for \$3,399.43-self funded medical claims.

On motion, the Board adjourned at 11:00 a.m., to June 23, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 23, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Sheriff Wethington regarding the hiring of Tina M. Klein for a Dispatcher position at \$13.36/hr effective 6-26-11.

The Board viewed correspondence from Dennis Boedeker, Chairman of the Board of Health regarding a payroll change for Amy Wehde while serving as Interim Director effective 6-20-11 at a salary of \$53,000.

The Board acknowledged receipt of correspondence from the Iowa Pipeline Association regarding the annual Emergency Responder Training programs.

The Board acknowledged receipt of correspondence from the Department of Natural Resources regarding the Iowa Brownfield/Grayfield Tax Credit Program.

The Board acknowledged receipt of correspondence from Stacy Campion regarding a Multidisciplinary Meeting on June 27<sup>th</sup> which will include a small scale exercise addressing special populations as requested by our Preparedness grant.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of June 20, 2011.  
Ayes: All

Moved by Boedeker seconded by Gaul to approve the following FY11-12 Cigarette Permit Renewals:

Pilot Travel Center #496  
2086 Atalissa Rd  
Atalissa, IA 52720

JMD Oil Inc  
1957 Garfield Ave  
West Liberty, IA 52776

Schrod's Corner Stop  
2000 Hwy #130  
Bennett, IA 52721

Kum & Go #267  
2050 Hwy 38  
Tipton, IA 52772  
Ayes: All

Moved by Boedeker seconded by Ellerhoff to approve the following payroll classification change:

Secondary Road Department

Merle Waltz, from Maintenance Worker II at \$17.48/hr to Excavator Crew Leader at \$18.75/hr effective 6/27/11.

Ayes: All

Moved by Bell seconded by Ellerhoff to approve the following seasonal payroll changes:

Secondary Road Department

35 cents/hour increase for the following Bridge Crew employees per the Union contract: Mike Gritton, Crew Leader to \$19.38/hr and Kevin Lewis, Maintenance Worker II to \$19.03/hr effective 7-1-11.

Ayes: All

The job description and pay scale for the Courthouse Custodian position was reviewed.

Moved by Gaul seconded by Ellerhoff to approve the job description and pay scale for the Courthouse Custodian position.

Ayes: All

The Board reviewed the job description for the Courthouse Security Officer.

Moved by Ellerhoff seconded by Boedeker to approve the job description for the Courthouse Security Officer position.

Ayes: All

Treasurer Jedlicka met with the Board to tell them that Janet Moore has turned in her retirement letter. He asked if the Board had an objection to him hiring to fill that vacancy as soon as possible. Sup. Ellerhoff asked how the office has been coping with the duties during the last several weeks. Jedlicka said Sandra Delaney has been training and doing Moore's duties. He noted Deb Helmold has a lot of compensation time. Ellerhoff wondered if this would be a time to look at reorganization in the Treasurer's Department. Treasurer Jedlicka said yes perhaps, and he noted Deb Helmold may be retiring next year. He reviewed her duties. Chairperson Deerberg said he was okay with the Treasurer filling the vacancy. Sup. Bell asked Jedlicka, if he didn't have an employee with compensation time issues, would the other staff be keeping up with the duties. Jedlicka said yes and no. He noted there has been hardly any time off taken by the other employees due to the situation. Jedlicka felt he has to have someone, perhaps part-time, but he would like to hire for a full-time position. Ellerhoff suggested perhaps bringing in someone with more accounting knowledge, but she felt the Treasurer needs to decide what he's going after. Bell agreed, suggesting the option of hiring full-time and then when Deb Helmold retires, considering something else. The consensus of the Board was that the Treasurer could proceed with filling the upcoming vacancy.

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development Commission meeting he attended this week. The new Director was introduced. Bell reviewed the Director's work background. Some of the N.R.C.S. office items they were able to use will soon be used by other N.R.C.S. Districts or put in storage. The R.C.&D. will try to stay with the same phone company and just one line. They will lose the use of printers, a copy machine and two computers. The Iowa League is training them on where to go from here and about raising funds to keep the R.C.&D.'s going. Supervisor Bell has heard that the President has given an Executive order to establish a White House Rural Council.

Sup. Boedeker reported he looked at and drove the car that E.C.I.A. will be taking bids on. He said it is clean, but doesn't have a good ride. Discussion was held. Julie Tischuk, Community Services/Case Management Director met with the Board, as requested, to discuss available funds for the purchase of a used vehicle. Discussion was held. Tischuk thought there would be funds for the purchase.

Darwin Polk of the East Central Intergovernmental Association met with the Board to review the Hazard Mitigation Grant Program Draw Request #11 and the Community Development Block Grant Draw Request #7 concerning the purchase of property at 110 West Rochester Avenue. Discussion was held.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign HMGP Draw Request #11 and CDBG Draw Request #7, as presented.

Ayes: All

Moved by Ellerhoff seconded by Bell to approve Claims #382062 - #382315.

Ayes: All

On motion, the Board adjourned at 9:50 a.m., to June 27, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 27, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Ray and Associates, Inc. regarding their labor relations services.

The Board acknowledged receipt of the Cedar County Planning & Zoning Commission Minutes dated 6-15-2011.

The Board acknowledged receipt of correspondence from Julie McMahon, Director, Division of Health Promotion and Chronic Disease Prevention, Iowa Department of Public Health notifying the Board of Health of their compliance with the Local Public Health Services Contract Conditions.

The Board acknowledged receipt of correspondence from the National Foundation For Women Legislators, Inc. regarding a 2011 Annual Conference from Aug. 11-15.

The Board acknowledged receipt of correspondence from State Representative Jeff Kaufmann regarding the Sands property tax rebuttal.

Stacy Campion, Public Health Program Coordinator for the Cedar County Public Health Department met with the Board to review a Social Media Policy which has been approved by the Board of Health. The use of social media is a requirement for the Preparedness Grant. They feel the use of social media will get messages out quicker. The policy states access will be limited to the Director, Deputy Director and Public Health Program Coordinator. Discussion was held. Tim Malott entered the room. The Board had no objection.

Moved by Bell seconded by Boedeker to approve the Board Minutes of June 23, 2011.  
Ayes: All

Moved by Bell seconded by Boedeker that new positions approved for the FY11-12 budget will be subject to a review process before they can be filled, and vacant positions, whether they are currently vacant or become vacant sometime in FY11-12, will be subject to a review process before they can be filled. Reclassification of existing positions, including step pay raises, will be subject to review prior to their effective date. Requests should be submitted in writing or in person to the Board of Supervisors.  
Ayes: All

Discussion was held regarding a bid for an East Central Intergovernmental Association vehicle. The Board agreed on a bid amount for a 2008 Dodge Avenger.

The Board reviewed proposed wage scales for the Courthouse Security Guard position. One had 25 cents/hour steps and one had 50 cents/hour steps.

Moved by Ellerhoff seconded by Gaul to approve the following wage scale for the Courthouse Security Guard position:

Starting Wage	\$12.00
After training & 6 months probation	\$12.50
After 1 year employment	\$13.00
After 2 year employment	\$13.50
After 3 year employment	\$14.00

Ayes: All

Moved by Boedeker seconded by Ellerhoff to reappoint Marlin Hillyer and Virgil Kruckenberg to the Cedar County Veteran Affairs Commission to terms that expire 6-30-2014.  
Ayes: All

Auditor Gritton met with the Board regarding FY11-12 wages and resolutions. The Board questioned why an Environmental & Zoning employee was receiving a \$2.00 an hour increase. They remembered Phil LaRue coming in and discussing this but he was to talk to the County Attorney then relay the findings to the Board. LaRue met with the Board as requested. He said he had talked with the County Attorney and thought he had talked to the Board with his findings. Discussion followed.

Moved by Bell seconded by Gaul to approve the following FY2011-2012 salary schedule as set by this Board, other Boards and Department Heads:

<b>Supervisors</b>		<b>Auditor (35 hrs)</b>	
Jon Bell	\$24,448.00	Cari Gritton, Auditor	\$45,940.00
Dennis Boedeker	\$24,448.00	Bev Penningroth, Admin. Assistant	\$39,049.00
Wayne Deerberg	\$24,448.00	Joleen Carpenter, 1st Deputy 85%	\$39,049.00
Betty Ellerhoff	\$24,448.00	Tarah Gates, Election Deputy 75%	\$34,455.00
Brad Gaul	\$24,448.00	Megan Hamdorf, Clerk	\$12.69
<b>Treasurer (35 hrs)</b>		<b>Recorder (35 hrs)</b>	
Gary Jedlicka, Treasurer	\$45,653.00	Melissa Helmold, Recorder	\$45,659.00
Deborah Helmold, 1st Deputy 85%	\$38,805.05	Jodi Shields, 1st Deputy 75%	\$34,244.25
Jacqueline Bohlen, 1st Deputy 85%	\$38,805.05	Jodine Lovell, Clerk	\$14.96
Susan Henderson, 1st Deputy 85%	\$38,805.05		
Sandra Delaney, 2nd Deputy 72.5%	\$33,098.43		
Janet Moore, Clerk	\$13.80	<b>County Attorney</b>	
Barbara Beck, Clerk	\$13.35	Jeffrey Renander, County Attorney	\$71,133.00
		Tamra Roberts, Assistant 85%	\$60,463.05
		Michelle Cady, Legal Asst. (37.5 hr)	\$17.55
		Janelle Axline, Secretary (37.5 hr)	\$13.40
<b>Public Health (40 hrs)</b>		<b>Assessor (37.5 hrs)</b>	
,Director		Dan Lett, Assessor	\$55,490.44
Stacy Campion, P.H. Program Coor.	\$16.10	Ali Manson, Deputy 85%	\$47,166.88
Diane Wehde, Admin. Assistant	\$14.41	Bev Boots, Clerk	\$15.53
Carolyn Wood, Office Manager	\$34,227.00	Robin Vorwald, Clerk	\$14.89
LeRoy Beaman, R.N.	\$19.72	Joshua Sales	\$18.00
Leona Kline, RN	\$21.79		
Barb Smith, R.N.	\$22.08	<b>Environmental &amp; Zoning</b>	
Deana Drumbarger, R.N.	\$19.43	Philip La Rue, Director (40 hrs)	\$40,919.00
Amy Wehde, RN, Deputy Director	\$49,263.00	Sharon Laucamp, Secretary (35 hrs)	\$30,756.00
Cindy Campion, HCA Admin. Asst.	\$15.94	Harold "Tod" Swick - PT	\$14.30
Cindy Bailey--PT	\$11.42	Christina Voss, (35 hrs)	\$12.00
Vickie Byrd--PT	\$10.91		
Jany DeWulf-- PT	\$10.91	<b>Community Service/Case Management (40 hrs)</b>	
Lisa Forest--PT	\$9.90	Julie Tischuk, Director	\$50,750.00
Jessicah Yocum-PT	\$9.90	Bobbie Conrad, Supervisor	\$44,660.00
Annette Lukemyres--PT	\$10.15	Kellee Oxley, Case Mgr	\$18.10
Sandra Sander--PT	\$11.42	Jessie Henry, Case Mgr	\$16.07
Mary Stoskopf --PT	\$11.93	Jennifer Boedeker, Office Mgr	\$14.26
Ashley Hansen--PT	\$10.15	Tiffany Wink, Administrative Assistant	\$13.45
Denise Schneckloth--PT	\$9.90		
<b>Relief/Veteran Affairs (35 hrs)</b>		<b>Conservation (40 hrs)</b>	
Patricia Hamann	\$36,280.00	Mike Dauber, Director	\$43,492.00
		Noah Krob, Park Ranger	\$32,254.00
<b>Solid Waste (40 hrs)</b>			
Gary Crock, Manager	\$43,440.16		
Jerry Meier, Operator 80%	\$16.64		

Merlyn Schocker, Operator 80%	\$16.64	Sarah Subbert, Naturalist	\$28,928.00
		Lukas Gottschalk, Park Tech.	\$29,394.00
		Kris Slutts, PT	\$9.00

**Custodians (35 hrs)**

Denny Carney	\$11.57
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**Security Officer (40 hrs)**

**911/Emergency Management**

Tim Malott, Director	\$39,140.00
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**Secondary Road (40 hrs)**

Robert Fangmann, Eng. (37.5 hrs.)	\$86,772.35
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**Sheriff & Jail (40 hrs)**

Warren Wethington, Sheriff	\$58,358.44
Kevin Knoche, Chief Deputy 85%	\$49,604.67
Cory Barclay, Deputy 75%	\$43,768.83
Matt Fields, Deputy 70%	\$40,850.91
Matthew Jackson, Deputy 84%	\$49,021.09
Jason Johnson, Deputy 84%	\$49,021.09
Bode Koranda, Deputy 75%	\$43,768.83
Tom McGuinty, Deputy 84%	\$49,021.09
Orville Randolph III, Deputy 84%	\$49,021.09
Jeff Smith, Deputy 84%	\$49,021.09
Austin Sorgenfrey, Deputy 84%	\$49,021.09
Jennifer Tholen, Jail Admin, 75%	\$43,768.83
Brenda Johnson, Office Mgr 75%	\$43,768.83
Vicki Powers, Chief Clerk	\$15.94
Tom Reed, Maintenance	\$15.94

, Asst. Eng. (37.5 hrs)	\$0.00
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Russell Anderson	\$19.03
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Scott Anderson	\$18.68
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Jeric Armstrong	\$18.68
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Larry Beck	\$18.68
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Leighton Becker	\$18.68
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Jeffrey Berge (37.5 hrs)	\$21.72
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Doug Davis	\$18.68
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Russell Deerberg	\$18.68
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Mike Fletcher	\$18.68
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Douglas Ford	\$19.03
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Mike Foulks	\$18.68
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Ryan Freitag (37.5 hrs.)	\$20.76
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Ted Gaul	\$18.68
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Larry Grace	\$18.68
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Donald Griffith	\$19.03
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Michael Gritton	\$19.03
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Fred Horstmann	\$21.03
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**Correctional Officers (72 hrs) 1st Shift**

Lynn Bixler	\$15.94
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Monique Crabtree	\$15.94
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Christine DeFauw	\$15.94
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Jill Fell	\$14.49
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Chris Gama	\$14.10
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Elisabeth Gardner	\$15.94
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Sondra Hancock	\$13.56
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Mike Hoy	\$15.94
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Kristina Johnston	\$13.56
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Cindy Larson	\$15.94
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Henry Martin Jr.	\$15.94
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Gary Meiers	\$15.94
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Matthew Prachar	\$15.24
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Ryan Roth	\$14.10
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James Schroder	\$15.94
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Lisa Scott	\$15.94
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Becky Severin	\$15.94
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Jeremy Wink	\$15.94
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Rhonda Wells-Stiteler-PT	\$15.24
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Monica Coussens-PT	\$15.94
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Pamela Annen, PT	\$15.94
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**Dispatchers (40 hrs) 1st Shift**

Iola Ehlers	\$15.94
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Heather Ford	\$15.94
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Robin Geertz	\$15.24
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Karis Horstmann	\$15.94
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Tina Klein	\$13.56
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Merlin Laing	\$15.07
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Kevin Lewis	\$18.68
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Dennis Lovell	\$22.03
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James Meyer	\$18.68
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Cameron Sorgenfrey	\$18.93
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Michael T. Stoolman	\$18.68
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Troy Stutzel	\$19.03
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Toby Thurston	\$18.68
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Merle Waltz	\$18.68
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Brad Wendel	\$19.03
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Christine Wiebel (37.5 hrs)	\$21.72
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Brian Wood	\$18.68
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Mike Yerington	\$21.03
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Leanne Zearley (37.5 Hrs) Admin Mgr	\$18.27
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Alex Anderson-Summer Intern	\$11.00
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**Roadside Superintendent (40 hrs)**

Rick Christensen	\$19.03
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Lisa Sutton  
Ayes: All

\$14.10

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a bi-weekly basis during a regular Thursday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Administrative Solutions, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2011; and

WHEREAS, Administrative Solutions, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Administrative Solutions, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Administrative Solutions, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.  
Ayes: Bell, Boedeker, Ellerhoff, Gaul, Deerberg

Discussion was held regarding appropriations. Auditor Gritton reported on research she has done regarding proposed legislation concerning designation of carryover fund balances. She has been told that it is unknown if the proposed legislation will pass. The Board agreed nothing should be done at this time regarding designation of fund balances.

Moved by Boedeker seconded by Ellerhoff to approve and adopt the following resolution:

APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2011, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2011.
- Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.
- Section 4. If at any time during the 2011-2012 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total

appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2011-2012 budget year.

Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2012.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 27, 2011, the vote thereon being as follows: (See vote after spreadsheet.)

	<u>GEN.</u> <u>BASIC</u>	<u>GEN.</u> <u>SUPPL.</u>	<u>MH-DD</u> <u>SERV.</u>	<u>RURAL</u> <u>SERV.</u>	<u>SEC.</u> <u>ROAD</u>	<u>OTHER</u>	<u>TOTAL</u>
01 SUPERVISOR	222,929	19,772					242,701
02 AUDITOR	163,711	164,567					328,278
03 TREASURER	288,118	84,150					372,268
04 SHERIFF	2,173,850	265,781		234,358			2,673,989
05 RECORDER	137,146	62,456				10,500	210,102
06 CO ATTORNEY	221,169	82,081					303,250
07 MED EXAMINER	40,000						40,000
08 HUMAN SERV	25,374						25,374
09-HUMAN RES	25,500						25,500
11 COURTHOUSE	203,444	13,555					216,999
13 DATA PROC	121,664						121,664
23 SHERIFF PRIS R&B	10,000						10,000
24 SHERIFF DRUG FORFEITURE						19,500	19,500
25 CO ATTY DRUG FORFEITURE						16,389	16,389
26 SHERIFF COMM						12,000	12,000
27-RESERVE OFFICER						11,450	11,450
34 LOCAL HEALTH	614,935	62,358				2,500	679,793
35 HOMEMAKERS	448,083	54,137					502,220
43 RELIEF	25,410	905					26,315
46 MENTAL HEALTH			2,353,187				2,353,187
47 CASE MANAGE			391,735				391,735
48 COMMUNITY SERV							0
51 VETERANS AFFAIRS	52,011	4,866					56,877
53 DISTRICT COURT	750	60,200					60,950
54 SUBSTANCE ABUSE	0	32,200					32,200
66 FAIR 4-H	33,500						33,500
72 CONSERVATION	287,410	27,965				32,400	347,775
73 REAP	23,450	500					23,950
74 SEC ROAD					4,915,000		4,915,000
78 SANITARY DISP						515,181	515,181
80 CO LIBRARY				80,000			80,000
81 HISTORICAL SOC	3,000						3,000
88 ENVIR & ZONING	121,930	32,381		81,921			236,232
99 NONDEPART	214,757	218,688		10,955		684,000	1,128,400
<b>TOTAL</b>	<b>5,458,141</b>	<b>1,186,562</b>	<b>2,744,922</b>	<b>407,234</b>	<b>4,915,000</b>	<b>1,303,920</b>	<b>16,015,779</b>

		Do not include transfers in the appropriation resolution	Transfer	\$1,781,407.00
<u>Dept 99</u>			Transfer	<u>\$50,000.00</u>
27000	\$57,000.00			\$1,831,407.00
28000	\$33,000.00			
28001	\$37,500.00	<b>TOTAL</b>	<b>BUDGET</b>	<b>\$17,847,186.00</b>
28002	\$6,500.00			
34000	<u>\$550,000.00</u>			
	\$684,000.00			

Ayes: Ellerhoff, Gaul, Deerberg, Boedeker, Bell

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2011-2012, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2011.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2012.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 27, 2011, the vote thereon being as follows:

Ayes: Ellerhoff, Gaul, Boedeker, Bell, Deerberg

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2011-2012 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2011 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2011 shall not exceed the sum of \$1,781,407.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 27, 2011, the vote thereon being as follows:

Ayes: Ellerhoff, Gaul, Deerberg, Boedeker, Bell

Discussion was held concerning the proposed transfer from funds budgeted for the Conservation Department to the Conservation Land Acquisition Trust Fund. It was noted the trust funds are also used for improvements. Discussion was held regarding reducing the maximum amount allowed in the Trust Fund. Bell did not have an issue with the improvements, but he didn't like the name of the fund. He felt the current name gives authority to buy land, but he didn't think that is the Conservation Director's intent. Code sections were reviewed. Discussion continued. Rob Fangmann entered the room. It was agreed the name of the fund should include "Capital Improvements".

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION

BE IT RESOLVED this 27<sup>th</sup> day of June 2011 that the following transfers are to be made in accordance with Section 331.432 of the Code of Iowa.

From General Basic (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - \$13,422.00

From General Supplemental (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - \$ 0

Total transfer to Conservation Land Acquisition Trust & Capital Improvement Fund - \$13,422.00

This transfer is authorized by a Resolution adopted by the Cedar County Board of Supervisors on December 15, 1995.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of these operating transfers.

Ayes: Bell, Boedeker, Ellerhoff, Gaul, Deerberg

Engineer Fangmann met with the Board regarding hiring another person for the Bridge Crew. He is currently down five people. He has interviewed and would like to hire two people for the Bridge Crew now. He would like to hire an Excavator Crew Leader in a month. He would like to hire an Assistant Engineer in the fall. It was the consensus of the Board to hire two people for the Bridge Crew at this time. The Engineer then gave updates on roads, bridges and mowing.

Moved by Sup. Ellerhoff seconded by Sup. Gaul to authorize and approve Chairperson Deerberg to sign a FEMA acknowledgement receipt regarding flood insurance at the Rochester Shelter.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 6/24/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382316 for \$2,365.81-flex claims and #382317 for \$1,130.50-self funded medical claims.

The Board noted Handwritten Check #382318 dated 6/24/11 to ECIA in the amount of \$1,241.50 for FEMA buyout administration.

On motion, the Board adjourned at 10:00 a.m., to June 30, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., June 30, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Dennis Boedeker, Chairman, Cedar County Board of Health regarding Amy Wehde's salary as Interim Director for the Public Health Department as of 7-1-2011 at \$53,795.00.

The Board viewed correspondence from Jenni Tholen, Jail Administrator regarding a payroll change for Matthew Prachar, Correctional Officer, from \$15.24/hr to \$15.94/hr effective 7-11-11.

The Board viewed correspondence from the Public Health Department regarding payroll changes for Jessicah Yocum and Denise Schneckloth, Direct Care Workers from \$9.50/hr to \$9.75/hr effective 6-27-11.

The Board viewed a Veteran Affairs Commission Report for the period of May 25, 2011 to June 22, 2011, submitted by Patty Hamann, Administrator.

The Board viewed correspondence from Sheriff Wethington regarding a payroll change for Brenda Johnson, Communications Supervisor, from a salary of \$40,247.20 (70% of Sheriff's salary) to \$43,768.83-75% effective 7-1-11.

The Board acknowledged receipt of Amendment #11 to the State Plan #2 for Disaster Recovery from Diana Smith, Iowa Department of Economic Development.

The Board acknowledged receipt of correspondence from Treasurer Jedlicka notifying them of his re-appointment of Courtenay Villhauer to the Compensation Board for a four-year term.

The Board acknowledged receipt of correspondence from Sheriff Wethington notifying them of his appointment of Robert Steen to the Compensation Board for a four-year term.

The Board acknowledged receipt of the minutes of the June 27<sup>th</sup> Multidisciplinary meeting, submitted by Stacy Campion, Public Health Program Coordinator.

The Board acknowledged receipt of the minutes of the June 8, 2011 meeting of the Cedar County Fair Board and their July 6<sup>th</sup> agenda.

A public hearing was held to review/consider the following petitions:

1. Dean Gates, 199 W. Rochester Avenue, Atalissa, Iowa (Owner) – Requesting a change in zoning from C-2, Highway Commercial District, to R-1, Suburban Residential District, for the purpose of eliminating a non-conforming permitted use on property located in the E ½, SE ¼, Section 12, T-79N, R-3W, in Rochester Township, consisting of 7.49 acres more or less.
2. Wesley & Jodi Clemens, 1897 Fox Avenue, West Branch, Iowa (Owners) – Requesting a change in zoning from C-1, Local Commercial District, to R-2, Urban Residential District, for the purpose of eliminating a non-conforming permitted use and allow replacement of the existing dwelling. Said property is located in the SE ¼, SE ¼, SW ¼, Section 1, T-79N, R-4W, in the unincorporated town of Springdale (Lots 2 & 3 of Lot 1).
3. Anthony & Shawna Behal, 1003 5<sup>th</sup> St., Durant (Contract Buyers) & Kenneth & Joyce Lage, 2014 310<sup>th</sup> St., Wilton (Owners) – Requesting a change in zoning from A-1, Agricultural District, to R-1, Suburban Residential District, for the purpose of constructing a single family dwelling on property located in the NW ¼, NW ¼, Section

21, T-79N, R-1W, in Farmington Township. Said petition is to rezone 1.99 acres more or less.

Those in attendance were: Zoning Director Phil La Rue, Dean Gates, Wesley & Jodi Clemens and Anthony Behal. Chairperson Deerberg read the legal notice. Phil La Rue noted there are no written or verbal objections on file for any of the petitions.

Petition #1 was addressed. Discussion was held. La Rue noted there may be a potential subdivision later for this.

Moved by Bell seconded by Ellerhoff to approve the petition by Dean Gates (Owner), Atalissa, as defined above, and to waive the second hearing scheduled for 7-7-11.

Ayes: All

Petition #2 was addressed. Phil La Rue noted a structure was torn down, and the petitioners would like to build a new home on the property in Springdale. The septic tank is good. They may need to add to the drainage field. La Rue will talk to the petitioners about setbacks for the house. A variance may be needed.

Moved by Ellerhoff seconded by Bell to approve the petition by Wesley & Jodi Clemens (Owners), West Branch, as defined above, and to waive the second hearing scheduled for 7-7-11.

Ayes: All

Petition #3 was addressed. This is a farmstead site. La Rue noted there will need to be a modification of the property. There is a high water table. Anthony Behal addressed the Board. He would like to build a home there. They would assist with the care of his grandparents, that currently live in an existing home, and Behal said he and his wife enjoy the country. Behal indicated the septic system would need to be more than a conventional system. The well is about ten years old, and they would come off of that well for the second home. La Rue is agreeable to that. Sup. Boedeker wondered what would happen if the grandparents' home is sold in the future. Behal indicated the property will likely be owned by himself and his wife eventually. La Rue noted a well maintenance agreement would be reflected on the abstracts, and he said a boundary line adjustment could be done if the petitioners obtain the property. Mr. Behal stated they would have no reason to build on the site of the current house. Phil La Rue said a subdivision may be needed if there is a different owner.

Moved by Boedeker seconded by Bell to approve the petition by Anthony & Shawna Behal (Contract Buyers) and Kenneth & Joyce Lage (Owners), as defined above, and to waive the second hearing scheduled for 7-7-11.

Ayes: All

Phil La Rue informed the Board about discussions he has had with the owner of property in Cedar Bluff along 2<sup>nd</sup> Street. The individual uses a well currently located on property owned by someone else. He would like to put in a new well, but La Rue said it needs to be in a different location due to the proximity of the sewer systems. There are several lots involved.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of June 27, 2011.

Ayes: All

Moved by Bell seconded by Boedeker to approve the cancellation of unclaimed fees in the amount of \$32.40, as submitted by the Treasurer.

Ayes: All

Bob Klemme met with the Board to discuss rescinding his two-week notice concerning resignation from a Courthouse Custodian position. Others in attendance were: Tim Malott, Melissa Helmold, Tina Voss, Sharon Laucamp, Bev Boots, Ali Manson, Dan Lett, Joshua Sales, Drew Klemme, Deb Helmold, Sandy Delaney, Sue Henderson, Jackie Bohlen, Jennifer Boedeker, Kelly Oxley, Carolyn Wood, Cindy Campion, Stacy Campion, Amy Wehde, County Attorney Renander and Auditor Gritton. Treasurer Jedlicka entered the room while discussion was in progress. Mr. Klemme asked what he

could do to get his job back, indicating he changed his mind at the last minute. Chairperson Deerberg noted the position has changed. There would be two 35-hour Custodians. The hours of the positions would overlap, one being from 6 a.m. to 2 p.m. and the other being from 10 a.m. to 6 p.m. Deerberg told Klemme the job he had is not there. He noted Denny Carney is now working during the morning shift. Deerberg asked Klemme if he is brought back, would he take the 35-hour job? Klemme didn't answer. Sup. Boedeker thought the hours, etc. were not decided. Boedeker thought Bob Klemme's past history of cleaning the sidewalks is great. Chairperson Deerberg stated no one is questioning Klemme's ability, but he thought questions have to be answered. Deerberg recommended, since the Human Resources Consultant is gone, to table this matter until Thursday, July 7<sup>th</sup>. Bob Klemme said he could not be here that day. Deerberg didn't think he would need to be here, but said that is up to Klemme. He told Klemme he is not questioning his ability. County Attorney Renander said he has been in contact with I.S.A.C. and Heartland Insurance attorneys. They requested more time to think about this matter, so there is a better understanding of where to go. Sup. Bell referred to others that have rescinded their resignations. Carolyn noted it has happened with Home Care Aides. Sup. Bell felt there needs to be guidelines and a policy for these matters in the future, but he indicated this current matter would have to be dealt with. Atty. Renander thought the Human Resources Consultant could prepare a policy, and it could be put in the Employee Handbook. Atty. Jon Swanson contacted Renander about a case, and research needs to be done. He referenced submitting and accepting resignations, and at what point can an employee rescind their resignation? Sup. Bell noted the Auditor's Office is in charge of the Courthouse. Sup. Ellerhoff added, at the direction of the Board. Boedeker indicated requests to rescind resignations have been approved before. Chairperson Deerberg asked Bob Klemme when he could meet with the Board. Klemme indicated he wasn't sure. Boedeker felt precedence has been set. Sharon Laucamp felt Klemme should be able to return to the same position or it would be unfair. Discussion continued. Ellerhoff thought Klemme would still be considered employed by the County since he is on vacation time now. Cindy Campion felt precedence had been set for people having their job back, so she felt they couldn't change the policy for Klemme. She asked why is he different, and what are the variables. Ellerhoff said steps were taken to change the job description, the position was advertised and applications are in for the position. She was not sure that in the other cases where employees took their jobs back, that those positions were advertised. Cindy Campion indicated she didn't understand, noting she felt if he is on vacation, he should have the same job. Bob Klemme asked if he is still an employee, should he file Family Medical Leave Act papers next week. Atty. Renander said he didn't know. Ellerhoff indicated if it were her, she'd file the papers. Further discussion was held. Klemme is currently on vacation time through July 15<sup>th</sup>. Chairperson Deerberg noted the Board could look at this matter at their next meeting on Thursday, July 7<sup>th</sup>, or at an earlier date. Sandy Delaney asked why the position was changed, was it because Denny Carney was not interested? Auditor Gritton said it was because that is the way the Custodian positions were before. She noted the job description has changed. Jackie Bohlen indicated it was changed because Klemme could do the job himself. Tim Malott asked if there is an emergency, can they call Bob Klemme back to work. Atty. Renander said he didn't have an answer for that. Discussion continued. Recorder Helmold asked why can't they approve medical leave for Klemme. Sup. Bell indicated the Board doesn't need to do that, since FMLA is a Federal law. Boedeker felt the decision has to be made by Klemme's last vacation day. He said the Board would talk to the Human Resources Consultant. Boedeker didn't think Klemme needed to be present when the decision is made, but that would be up to Klemme. Klemme indicated he is okay with doing it next week. Atty. Renander will talk to the H.R. Consultant and Klemme will be contacted regarding the time and date this matter will be on the Board's agenda.

Sup. Boedeker reported two Nurses are on medical leave. They have called in Mary Dorris, who is a Nurse and former Director of the Department, to ask if she would help them out until the Nurses come back. Bell noted this situation is similar to what was done for a Case Manager position after the last interviews. The consensus of the Board was that they had no objection. Boedeker said a Director applicant was upset because she was not notified that she was not selected for the position. Sup. Boedeker indicated it was thought that the H.R. Consultant was notifying the applicants.

General discussion was held with Tim Malott, Emergency Management Director.

Engineer Fangmann met with the Board to request approval for wireless computer access for the County Shop in Tipton. He said more things are done on-line. Internet access through Windstream would cost \$44.99/month plus taxes/fees. He felt the use of a microwave system is too expensive. Sup. Gaul wondered about the use of Mediacom. Fangmann said he has talked to them, but all he needs is internet access. Discussion was held. It was noted the Board had wanted the Sheriff's Department to go through the County's internet access hardware at the Courthouse so all users could be monitored, so the Board agreed the same should be done in this case. Fangmann will check with "Solutions".

Moved by Bell seconded by Boedeker to allow the Secondary Road Department to have wireless access for the Tipton Shop as long as they follow the guidelines.

Ayes: All

Engineer Fangmann gave project updates and an update on a speed limit study.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream for a service upgrade at 1171 Vermont Avenue.

Ayes: All

Moved by Bell seconded by Boedeker to approve the use of wireless computer access for the Courthouse.

Ayes: All

The Board noted Handwritten Check #382319 dated 6/27/11 issued to E.C.I.A. in the amount of \$9,344.49 for FEMA buyout administration.

Moved by Bell seconded by Boedeker to approve Payroll Disbursements #145368 - #145536 for the period ending 6-25-2011 and to be paid on 7-1-2011.

Ayes: All

It was noted the Board would not be meeting on Monday, July 4<sup>th</sup> due to observance of the Independence Day holiday.

On motion, the Board adjourned at 10:03 a.m., to July 7, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

TIPTON, IOWA

July 7, 2011

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., July 7, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of additional Manure Management Plan information from Dale Vincent.

The Board acknowledged receipt of correspondence from Brad & Tracy Reed regarding water flow in the ditch on Highway 6 between the Wakhonsa Golf Course and Golfview Estates.

The Board acknowledged receipt of Manure Management Plans for Jeffery A. Graves Revocable Trust and Tom & Joni Dittmer.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to review FY11-12 provider agreements with Cedar Employment Opportunities and St. Luke's Hospital. Tischuk reviewed the Cedar Employment Opportunities Services Agreement. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the FY11-12 Services Agreement with Cedar Employment Opportunities.

Ayes: All

Absent: Bell

Julie Tischuk told the Board she would like to hold the Participation Agreement with St. Luke's Hospital. When she received the initial information from St. Luke's they sent attachments regarding their services and costs, but they didn't send the whole agreement because they said it is the same as last year. Tischuk noted that on the attachments there is language that reads "supersedes County Management Plan". She is asking for clarification on what the language means concerning what costs the County may be required to pay. Tischuk has been told the agreement that's in place is good until August 1<sup>st</sup>. She reviewed the consequences of using other hospitals, and their possible rates and fees. Discussion was held. Tischuk will do more research on the matter.

Tim Malott entered the room.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of June 30, 2011.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board for approval of the hiring of Codey Current and Karl Hartelt for Maintenance Worker I positions on the Bridge Crew. Discussion was held.

Moved by Ellerhoff seconded by Gaul to approve the following new hires:

Secondary Road Department

Codey Current effective 7-12-11 and Karl Hartelt effective 7-19-11 at \$15.02/hr (80% of the Maintenance Worker I position plus the Summer incentive amount for the Bridge Crew).

Ayes: All

Absent: Bell

The Engineer reviewed a Utility Permit Application for Windstream.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for service at 2273-210<sup>th</sup> Street.

Ayes: All

Absent: Bell

Engineer Fangmann told the Board someone hit a bridge which resulted in considerable damage. He noted a section of pavement buckled on County Road X64. Fangmann gave project updates. Discussion was held.

The Board met with department heads and/or their representatives to discuss any problems or concerns they might have. Those in attendance were: Carolyn Wood, Patty Hamann, Melissa Helmold, Gary Jedlicka, Mike Dauber, Tim Malott, Dan Lett, Jeff Renander, Julie Tischuk and Rob Fangmann. Those in attendance were given the opportunity to relay items concerning their departments. Carolyn Wood noted they are in the process of hiring a Director. Patty Hamann said Veteran Affairs Commissioner Inhs will be returning from military service soon. Hamann will be attending a meeting in Des Moines for the Veterans Board of Directors. She will be out of the office the last week in July. Scott County will be covering Veteran matters for Cedar County during that time. Hamann said the Auditor's Office and the Environmental & Zoning Office will have applications for General Assistance. She noted she has been asked to be on a committee to interview applicants for the position of Assistant Director of Operations for the Iowa City Veteran Affairs Health Care System. Recorder Helmold said the Federal Duck Stamps are on sale now. The Recorder's Office passed a passport inspection. Treasurer Jedlicka noted Janet Moore has retired. Applications for the position have been requested. Sup. Ellerhoff asked how the tax sale went. Jedlicka indicated it went as usual, noting there were about the same number of parcels, but not as many bidders. Conservation Director Dauber reported new fence is being put in place at the Townsend Wildlife Area. The Bennett Shelter #2 is almost completely down, and a new shelter will be put up soon. Dauber said July 4<sup>th</sup> was a slow time for campers at the County's parks. Emergency Management Director Malott reported he is still working on rural addressing. He is doing work on a workshop for the County entities to understand how to operate during a disaster. Assessor Lett reported the abstract due July 1<sup>st</sup> was mailed in. He will be attending continuing education, and he will be taking vacation time this month. His office is doing cleanup work. County Attorney Renander noted the Assistant County Attorney attended an Iowa Acts of Interest conference, and the Legal Assistant and Secretary attended a conference concerning the Victim Witness Advocacy Program. Engineer Fangmann gave project updates. Assessor Lett asked if there had been any further discussion concerning the purchase of a camera to monitor his front counter. The Board reviewed a proposal from Radio Communications for the purchase of an additional DVR recorder. The current recorder is at its maximum capacity for the number of cameras. An additional recorder would need to be purchased. Discussion was held. No other office expressed a need to have a camera. More research will be done and the matter will be placed on the Board's agenda. It was noted there are a few offices that have not yet turned in a disaster contingency plan. They will be contacted again by email.

Moved by Ellerhoff seconded by Boedeker to approve cancellation of unclaimed fees for a total amount of \$64.69 as submitted by the Auditor's Office.

Ayes: All

Absent: Bell

Moved by Boedeker seconded by Gaul to appoint Trisha Gottschalk as Director and Kathy Meyer as Alternate to the Eastern Iowa Tourism Association for Cedar County.

Ayes: All

Absent: Bell

Assessor Lett and Deputy Assessor Manson met with the Board to discuss the allowance and disallowance of Homestead Credits and Military Exemptions.

Moved by Boedeker seconded by Ellerhoff to allow Assessor Lett to stamp and date the FY11 Homestead Credit and Military Exemption documents that are allowed or disallowed.

Ayes: All

Absent: Bell

Tim Malott, Emergency Management Director met with the Board to discuss funding for the FCC mandate for narrow banding communications. The mandate is to be effective 1-1-2013. Malott noted the following: there is 582 square miles in the County, the population of the County is 18,497, the County's valuation is \$1,012,690,720, and over a ten year period our 911 center has received approximately 270,000 calls. Director Malott noted a survey was done to help bring the County up to standards. Phase I of the project would be for licensing and bringing equipment up to date for a cost of \$331,425 and Phase II would be to upgrade the 911 center (PSAP) to run narrow band for a cost of \$353,290. Malott noted 911 does not have the money, and they are seeking revenue. Discussion was held. Malott is pursuing a Firemen's Grant, but there is no guarantee of receiving funds. He thought he'd have a response on the grant application in 2012. There would be a 5% cost share. Chairperson Deerberg said nothing was budgeted in FY11-12 by the Board of Supervisors for the project.

Sup. Gaul recently attended a Fair Board meeting. Phase I of a wiring project is complete. A bill to Josh Crist has been paid.

Sup. Boedeker reported the State has cut funding in the amount of \$230,000 to the Seventh Judicial District. They will have to close a facility and eliminate seven people.

Moved by Boedeker seconded by Ellerhoff to approve Claims #382322 - #382483.

Ayes: All

Absent: Bell

It was noted the following Handwritten Disbursements were issued on 6-30-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382320 for \$1,452.43-flex claims and #382321 for \$540.60-self funded medical claims.

On motion, the Board adjourned at 9:49 a.m., to July 11, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., July 11, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a report of fees collected for June 2011, submitted by the Clerk of the District Court.

The Board acknowledged receipt of correspondence from Engineer Fangmann to Brad & Tracy Reed in response to their email concerning water in the ditch between the Wakkonsa Golf Course and Golf View Estates.

The Board acknowledged receipt of a Manure Management Plan amendment from Richard L. Shumaker.

The Board acknowledged receipt of correspondence from Scott Sanborn, Director of Tipton Community Development regarding the Cedar County Economic Development Director job description.

The Board noted correspondence from Cedar County Public Health regarding the hiring of Mary Dorris for a temporary part-time Nurse position at \$22.08/hr effective 7-6-11.

Paul Greufe, Human Resources Consultant met with the Board for discussion regarding Bob Klemme's request to rescind his two-week resignation notice from a Courthouse Custodian position. Bob Klemme was in attendance. There were approximately 18 other individuals present. Chairperson Deerberg asked Mr. Klemme if he had anything to bring up concerning this matter. Klemme said no. Deerberg asked Klemme if he would like to request a closed session. Klemme said not at this time. Deerberg asked Mr. Greufe if he had any comments. Paul Greufe said he was at the meeting to answer questions concerning the notice to rescind a voluntary separation from employment. Deerberg noted since Klemme resigned, the position has changed, and there is now two 35-hour Custodian positions. He asked Greufe, if Klemme is given back the Custodian position, at what hours would the position be? Mr. Greufe advised that the Board of Supervisors has complete autonomy on this matter. He noted options of giving the original position back at 40 hours/week, or now there are two 35-hour positions, or go forward, since there was recruitment for the position, and ask Klemme to reapply. Deerberg asked if the Board would have to rescind prior action taken by the Board. Greufe said yes. He indicated they could say there is now one 35-hour position open, or they could re-establish the former position (40 hours/week).

Moved by Boedeker seconded by Ellerhoff to rescind the motion made on 6-23-11 which approved the job description and pay scale for the Courthouse Custodian position and return the Custodian positions to forty and thirty hours.

Discussion was held. The County Attorney noted he would like to add something to the conversation. County Attorney Renander said Auditor Gritton did nothing wrong, that she accepted the resignation and then told him he had to re-apply. Renander referenced a Woodbury County case, which indicated that once a resignation is accepted, you don't have to give the job back. He noted the Courthouse custody is in the Auditor's hands, subject to Board of Supervisors direction. Renander felt they could go either way with this matter. He suggested putting in the Handbook that if there is a resignation and it is accepted, there is not a requirement to give the job back. Renander advised making sure where they want the Custodian position to be. He suggested the option of putting in the Handbook that the position would be under the control of the Board of Supervisors, not the Auditor. Renander noted the possibility that an individual in the position may run to the Board of Supervisors and then the department head would be overruled. Renander said the Board of Supervisors could make the final decision on hiring and firing. Chairperson Deerberg noted the Board of Supervisors is not here all hours that the Courthouse is open. Sup. Bell suggested putting supervision of the Custodians under the Auditor. County Attorney Renander acknowledged they could do that, with the Board

having the final say. Sup. Bell said he didn't think the Auditor did anything wrong. He felt the problems are somewhat the fault of the Board of Supervisors, noting he and others brought up things to Bob Klemme that should have gone to the Auditor, then to Klemme and then back to the Board of Supervisors. He apologized to Bob Klemme and Auditor Gritton. Bell felt there should have been some lines of protocol. Sup. Ellerhoff felt communication is an issue. She thought the Supervisors should be able to talk to the Custodians, but she felt there should be a clear understanding that if they talk to the Custodian, he should then talk to the Auditor. Bob Klemme suggested that requests be put in writing.

Ayes: Boedeker, Ellerhoff, Bell, Gaul

Nay: Deerberg

Chairperson Deerberg said he voted nay because he felt the position should go to 35 hours/week as it was in the past, and he said it was not because he had anything against Klemme.

Moved by Ellerhoff seconded by Boedeker to accept Bob Klemme's voluntary request to rescind his resignation from the Custodian position.

Ayes: All

Sup. Bell asked Paul Greufe to work on proposed language for the Handbook concerning resignations and clarification concerning the supervision of the Custodians and Security Guard. Discussion was held. It was suggested that once the language is approved by the Board that the Custodians, Security Guard and Auditor meet with the Board of Supervisors to review the language so it is clear to everyone involved.

The Board reviewed Security Guard applications with Mr. Greufe. Selections were made for interviews.

Moved by Gaul seconded by Bell to approve the Board Minutes of July 7, 2011.

Ayes: All

Moved by Bell seconded by Ellerhoff to issue Handwritten Check #382487 dated 7/11/11 in the amount of \$5,902.00 to E.C.I.A. for the purchase of a 2008 Dodge Avenger.

Ayes: All

Auditor Gritton informed the Board about a call she received concerning patches that were ordered by the former Security Guard. The Auditor did not give approval for the order. She will be turning the matter over to an attorney for the County's insurance risk pool.

Moved by Ellerhoff seconded by Boedeker to convene as the Stanwood Drainage District Board to discuss a payment to MSA Professionals.

Ayes: All

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: All

Discussion was held regarding the purchase of an additional DVR and camera to be able to monitor the interior counter in the Assessor's Office. Assessor Lett and Deputy Assessor Manson met with the Board, as requested, to discuss how much the Assessor would be willing to contribute towards the purchase. Sup. Boedeker asked if the Assessor would pay half of the cost if the remainder was paid out of the Courthouse budget. Assessor Lett said he was okay with that. The proposal total is \$2,578.65. Lett would like the camera for the safety of the staff in the office. Discussion continued. Auditor Gritton joined the discussion, as requested, to discuss whether there is adequate funding for the purchase.

Moved by Boedeker seconded by Ellerhoff to proceed with the purchase of an Everfocus16-channel DVR, an Everfocus Camera, plus accessories and installation from Radio Communications, with half of the cost to be paid out of the Assessor's budget and half to be paid out of the Courthouse budget.

Ayes: All  
Nay: Bell

It was noted the following Handwritten Disbursements were issued on 7/8/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382484 for \$2,788.33-flex claims and #382485 for \$1,560.31-self funded medical claims.

The Board noted Handwritten Check #382486 dated 7-8-11 in the amount of \$285.00 was issued to the Institute of Iowa Certified Assessors issued, as an administrative correction.

On motion, the Board adjourned at 9:45 a.m., to July 14, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., July 14, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a "Skills 2014 Report" from Kirkwood Community College.

The Board acknowledged receipt of an investment report from Treasurer Jedlicka.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a Scholarship Golf Fundraiser.

The Board acknowledged receipt of correspondence from Travel Iowa regarding Iowa Tourism Office Research Webinars.

The Board acknowledged receipt of an agenda and documentation for the July 20, 2011 meeting of the Eastern Iowa Regional Utility Service Systems Board.

The Board acknowledged receipt of agendas for the July 20, 2011 meetings of the East Central Intergovernmental Association Council and Executive Committee.

The Board acknowledged receipt of correspondence from the City of Tipton regarding a meeting for a Tipton Urban Renewal Plan Amendment.

The Board conducted interviews for the Courthouse Bailiff/Security Guard position. Human Resources Consultant Paul Greufe and Auditor Gritton were in attendance.

Chairperson Deerberg asked the first candidate to be interviewed if he would like a closed session. The candidate said no. Deerberg advised him if the interview is conducted in open session, his name would appear in the minutes that are published. The candidate had no objection. The Board interviewed Bill Kirk. Discussion was held.

Chairperson Deerberg asked the second candidate to be interviewed if he would like a closed session. The candidate said open session is fine. Deerberg advised him if the interview is conducted in open session, his name would appear in the minutes that are published. The candidate had no objection. The Board interviewed Rodney Ohrt. Discussion was held.

Chairperson Deerberg asked the third candidate to be interviewed if the candidate would like a closed session. Deerberg advised the individual if the interview is conducted in open session, their name would appear in the minutes that are published. The candidate requested a closed session.

Moved by Ellerhoff seconded by Bell to go into closed session as allowed under Section 21.5.1(i) Code of Iowa to interview a candidate for the position of Courthouse Bailiff/Security Guard.

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

The time was 9:26 a.m.

Moved by Bell seconded by Boedeker to return to regular session.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

The time was 9:37 a.m.

The Board acknowledged no decision was made with regard to the prior closed session.

Chairperson Deerberg asked the fourth candidate to be interviewed if the candidate would like a closed session. Deerberg advised the individual if the interview is conducted in open session, their name would appear in the minutes that are published. The candidate requested a closed session.

Moved by Bell seconded by Boedeker to go into closed session as allowed under Section 21.5.1(i) Code of Iowa to interview a candidate for the position of Courthouse Bailiff/Security Guard.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The time was 9:55 a.m.

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

The time was 10:02 a.m.

The Board acknowledged no decision was made with regard to the prior closed session.

Chairperson Deerberg asked the fifth candidate to be interviewed if the candidate would like a closed session. Deerberg advised the individual if the interview is conducted in open session, their name would appear in the minutes that are published. The candidate requested a closed session.

Moved by Bell seconded by Boedeker to go into closed session as allowed under Section 21.5.1(i) Code of Iowa to interview a candidate for the position of Courthouse Bailiff/Security Guard.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The time was 10:25 a.m.

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

The time was 10:34 a.m.

The Board acknowledged no decision was made with regard to the prior closed session.

Discussion was held regarding the interviews. The Board agreed to offer the position to applicant #10 contingent on passing a pre-employment physical and a drug test. The Board will make a final decision at a future meeting.

Ken Walker briefly met with the Board to apologize for the last time he met with the Board, indicating at that time he had a bad attitude. Sup. Bell told Walker the Board realized he has been through a lot. Mr. Walker said he appreciated what the Board has done.

Moved by Gaul seconded by Bell to approve the Board Minutes of July 11, 2011.

Ayes: All

Discussion was held with the Auditor regarding patches ordered by a former Courthouse Security Guard. She reviewed her conversation with Atty. Jon Swanson. The purchase was not authorized by the Auditor.

Moved by Gaul seconded by Ellerhoff to pay the invoice from Code 4 Public Safety Emblems in the amount of \$275.00 for 50 embroidery patches.

Ayes: All

Moved by Ellerhoff seconded by Boedeker to approve Payroll Disbursements #145537 - #145708 for the period ending 7-9-11 and to be paid on 7-15-11.

Ayes: All

On motion, the Board adjourned at 10:57 a.m., to July 18, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., July 18, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a Certificate of Liability Insurance from The Des Moines Register regarding the upcoming RAGBRAI event.

Don and Peg Glover met with the Board to request a variance to dig a new well in Cedar Bluff. Phil La Rue, Environmental & Zoning Director was in attendance. Mr. Glover said he would like to see if they can get a new well put in, but noted Phil La Rue says they are too close to the septic system. He thought if a tree is taken down, they would gain another 15 feet. Chairperson Deerberg asked Mr. Glover if he has a well now. Mr. Glover said yes. The well is on someone else's property, and he doesn't know who owns it. He indicated the house has not been lived in for quite a while. It is a shared well. Deerberg asked if there is a well agreement. Mr. Glover said there is a written agreement. He noted the agreement was notarized, but they don't think it was ever recorded. The agreement may not have been noted on an abstract. Deerberg asked Mr. Glover if he has water now. Mr. Glover said yes, but he doesn't know for how long. He said the well is over an embankment and there is a fence. Glover doesn't think that someone could get to the well if there is a problem with it in the wintertime. Deerberg noted if there is not enough distance from the sewer drainage field, a variance would be needed, and the variance request would have to be made to the Board of Health. Sup. Boedeker said he and Phil La Rue looked at the location of the well, and it is real close to the sewer system. La Rue referenced a 47 foot separation. He noted the requirement is 100 feet for a sewer and private water well, and he said the closest variance he's granted is 75-80 feet. Boedeker asked if La Rue had talked to the State about this matter. La Rue said he talked to the Department of Natural Resources. The individual there advised to hold off as long as the owners have water. La Rue's office does not have a well record for this well, so he doesn't know the depth. The casing type is unknown unless someone does exploratory work. Mr. Glover stated Dan Sexton's sewer system is 40 feet from a well. La Rue thought it is further than that, and a variance was granted. La Rue asked if Glover's septic fails, where would they go with a new lateral. Mr. Glover indicated he could name ten others that have been allowed to put wells and septic systems closer together. La Rue said he could name a couple hundred, but there is no easy answer. Mr. Glover felt he would be further away than Dan Sexton. La Rue noted the Glovers have water, and he indicated Sexton had to upgrade the system. La Rue said he needs to be uniform with these matters. Peg Glover wondered what they will do this winter, with no one living in the other house, the pipes would likely freeze up. Don Glover said he almost lost his wife due to a medical issue, and this is taking a good toll on her health and on him. He noted there are wild animals in the house, and he felt it should be condemned. Chairperson Deerberg again noted this matter should go to the Board of Health for consideration of a variance. Phil La Rue noted the application is filled out, but not signed by himself and Dennis Boedeker, Chair of the Board of Health. La Rue indicated the Glovers can continue to use the well, they can determine whether the well agreement is on their abstract, and when notification is received that the Glovers can't continue to use the well, then something should be done. Sup. Bell asked La Rue if he could assist the Glovers with trying to find out who the current owner of the other house is and to contact that owner to discuss the situation. He asked that La Rue try to help the Glovers get something accomplished on this matter. Phil La Rue said he would try to contact the owner. He is scheduled to take a water sample at the Glovers' home today to try to determine the status of the well. Sup. Ellerhoff asked La Rue if taking the tree out would make the difference. La Rue said the distance should be 100 feet for a nonconforming well. He indicated it is unknown as to which direction the sewage may be flowing. Ellerhoff asked if it could be flowing toward the current well. La Rue said he didn't know, but if so, the well may need to be chlorinated. Deerberg asked if the Glovers could get the well agreement to Phil La Rue. Mr. Glover said yes. La Rue was to meet with the Glovers at their home at 10:00 a.m. today to take a water sample, and Mr. Glover will give him the agreement.

Phil La Rue, Zoning Director met with the Board for review/consideration of the following minor subdivisions:

1)Hidden River View Part 1 Minor Subdivision

Location: Portion of E ½ SE ¼ Section 12 T79N R3W Rochester Township

Subdivider/Owner: Hidden River View LLC C/O Dean Gates

and

2) Netolicky's First Addition Minor Subdivision

Location: Portion of Government Lots 6, 7 & 8 and NW ¼ NW ¼

Section 28 T81N R4W Cass Township

Subdivider/Owner: Jane Pike, Exec. for the Marcella A. Netolicky Estate

The proposed Hidden River View Part 1 Minor Subdivision was reviewed. Dean & Mary Gates and Engineer Fangmann were in attendance. There are no objections on file. This is a remnant of Hidden River Heights. They would like to sell a house and retain a portion of the ground. Street names will be changing. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve the petition by Hidden River View LLC C/O Dean Gates, and to approve and adopt the following resolution:

**RESOLUTION APPROVING MINOR PLAT**

WHEREAS, a Final Plat of Hidden River View, Part 1, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Hidden River View, Part 1, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 18th day of July, A.D., 2011.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The proposed Netolicky's First Addition Minor Subdivision was reviewed. Jane Pike and Engineer Fangmann were in attendance. There are no objections on file. Phil La Rue noted this is in the flood plain. Discussion was held. There is a revised fence agreement. Jane Pike said their intent is to sell 68 acres of farm ground at auction (Lot 1), and the house and six acres is to be purchased by her sister (Lot 2). There is a separate parcel in the names of four individuals. Sup. Boedeker asked if Pike's sister intends to live there. Pike said her sister knows she can't live there. She noted there is currently an easement for Croells and they maintain the lane. There will be another easement for whoever purchases the land. Discussion continued.

Moved by Boedker seconded by Gaul to approve the petition by Jane Pike, Exec. for the Marcella A. Netolicky Estate, and to approve and adopt the following resolution:

**RESOLUTION APPROVING MINOR PLAT**

WHEREAS, a Final Plat of Netolicky's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Netolicky's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 18th day of July, A.D., 2011.

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of July 14, 2011.

Ayes: All

Discussion was held regarding the wireless internet access for the Courthouse. It was suggested that there be an agreement with anyone from the public wanting to use the access indicating they understand the risks associated with the use of a public network, and then the password could be relayed to them. The password would be changed periodically, and any individuals still wanting access after a period of time would need to let us know they would like to continue to access the wireless system. Research will be done concerning an agreement, which will then be reviewed by the County Attorney.

Sup. Bell gave a report on the 911/EMA meeting that was held on July 14<sup>th</sup>. The main topic of conversation was the Federal requirement for narrow banding and what the communities would do if the grant funds don't come in by the deadline. There was discussion at the meeting about the possibility of raising the phone land line surcharge for a couple of years, from \$1.00/mo. to \$2.50/mo., and those funds would be used for the narrow banding project. All equipment needs to be programmed. The Director has made arrangements with a vendor to do the programming in August of 2012.

It was noted the following Handwritten Disbursements were issued on 7/21/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382488 for \$1,475.27-flex claims and #382489 for \$3,142.13-self funded medical claims.

On motion, the Board adjourned at 9:28 a.m., to July 21, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 A.M., July 21, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a synopsis of the July department heads meeting with Paul Greufe, Human Resources Consultant.

The Board viewed a "County Recorder's Report of Fees Collected" for the quarter ending 6/30/11.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Anderson Farms-Kevin Anderson.

The Board acknowledged receipt of correspondence from the Department of Natural Resources, to the Jeffery A. Graves Revocable Trust, regarding requirements for the expansion of a confinement facility.

The Board acknowledged receipt of a Request For Proposals for the 2013 Iowa Tourism Conference.

The Board acknowledged receipt of correspondence from Travel Iowa regarding upcoming "Iowa Tourism Research You Can Use" webinars.

The Board acknowledged receipt of correspondence from the Iowa Department of Transportation regarding public input meetings being held across the State by the Governor's Transportation 2020 Citizens Advisory Commission, regarding the current levels of the road use tax fund and the sufficiency of those revenues for construction and maintenance.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to discuss a provider agreement with St. Luke's Hospital. There is a concern about payment for hospital days and language in the contract indicating it supersedes the County Management Plan. A meeting is being held on July 28<sup>th</sup> to discuss a proposal to submit to St. Luke's. Discussion was held. Final action on the contract will be taken at the Board meeting on August 1<sup>st</sup>.

Rodney Ohrt met with the Board to discuss the Bailiff/Security Guard position. Discussion was held.

Moved by Gaul seconded by Ellerhoff to approve the following new hire:

Courthouse

Rodney Ohrt as Bailiff/Security Guard at \$12.00/hr effective 7-21-11.

Ayes: All

Engineer Fangmann met with the Board to discuss the continuance of hiring for a Maintenance Worker I position on the Bridge Crew. Karl Hartelt's hiring was approved, but he has declined the position. Fangmann would like to continue with additional interviews for the position. Discussion was held. The Board had no objections. Engineer Fangmann gave project updates. He noted the Gasboy fuel system needs to be replaced.

Moved by Bell seconded by Boedeker to approve the Board Minutes of July 18, 2011.

Ayes: All

Moved by Bell seconded by Boedeker to issue Handwritten Check #382706 dated 7/21/11 to Wellmark for the annual fee of \$1,240.00 for third party EOB's.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve Claim Disbursements #382490-  
#382705.

Ayes: All

On motion, the Board adjourned at 8:13 a.m., to July 25, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., July 25, 2011 with the following members present: Bell, Gaul and Chairperson Deerberg. Supervisors Boedeker and Ellerhoff were absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of a Construction Permit Application from Richard L. Shumaker.

Courthouse Custodian Bob Klemme met with the Board to review a legal notice and specifications concerning replacement of certain sidewalks. Auditor Gritton was in attendance. Discussion was held. A 10% security bond will be required. The completion date is September 30<sup>th</sup>. The Board agreed the bids should be submitted by 9:00 a.m. on August 15, 2011, and the bids will be opened at 9:30 a.m. on the same date.

Sup. Gaul gave a report on the Solid Waste Executive Board meeting that was held on July 19<sup>th</sup>. At that meeting they discussed options concerning the truck that was in an accident. It didn't make sense to them to fix the truck. The insurance company will pay \$22,000 minus a \$500 deductible minus a towing fee which was over \$400. The remaining funds would be used to purchase another truck. Gaul said it is hard to find a used truck. There are designated funds in the approximate amount of \$30,000 which could be used for the purchase. Those two amounts would pay for about half of a new truck. The Transfer Station Manager wondered if the Solid Waste Commission could possibly get a loan from the County for the remaining amount, which is approximately \$75,000. They would pay the County interest, rather than paying interest on a loan at the bank. It would likely be a three-year loan. They would delay the purchase of a trailer. Discussion was held. They are currently renting a truck for \$625/week and 15 cents/mile. Chairperson Deerberg wondered if they could purchase the truck they are currently using. Gaul said he would check on that. Discussion was held with Auditor Gritton regarding a possible loan. The Auditor will discuss this with the Transfer Station Manager and the auditors for the County.

Auditor Gritton met with the Board to let them know we received Federal funding in the amount of \$22,750 for the purchase of property at 110 West Rochester. We are still waiting for the local match funding (Community Development Block Grant) from the State.

Moved by Bell seconded by Gaul to approve the Board Minutes of July 21, 2011.

Ayes: All

Absent: Ellerhoff, Boedeker

Assistant County Attorney Roberts met with the Board, as requested, to discuss gender balanced appointments to boards/commissions and a notice for an upcoming Civil Service Commission vacancy. She will prepare a notice for the upcoming vacancy, and an ad will be placed in the official newspapers.

It was noted the following Handwritten Disbursements were issued on 7/22/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382707 for \$845.93-flex claims and #382708 for \$13,129.28-self funded medical claims.

On motion, the Board adjourned at 9:38 a.m., to July 28, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 28, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Travel Iowa regarding "Iowa Tourism Office Research Webinars" on July 28<sup>th</sup> and August 4<sup>th</sup>.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding a U.S. Highway 30 Coalition meeting on August 5, 2011, and Iowa Department of Transportation public input meetings concerning transportation matters.

The Board acknowledged receipt of correspondence from Ingrid Wensel of Kirkwood Community College regarding an advocacy alert concerning discretionary programs and a possible deficit reduction.

The Board noted correspondence from Phil La Rue, Environmental Health & Zoning Director regarding a payroll change for Tina Voss, Assistant Environmentalist, from \$12.00/hr to \$12.50/hr effective 8-4-11.

Steve Nash, Public Works Director for the City of Tipton met with the Board to request assistance to obtain positioning coordinates to complete a software records/mapping program for the Masonic Cemetery. Discussion was held. Tim Malott entered the room while discussion was in progress. The Board agreed Mr. Nash should work with Joshua Sales, the Geographic Information Systems Tech that works in the Assessor's Department. They advised Nash to speak to the Assessor to coordinate the work with Joshua Sales.

Moved by Gaul seconded by Bell to approve the Board Minutes of July 25, 2011.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve the Treasurer's Semi-Annual Report for the period of 1-1-2011 through 6-30-2011, as presented.  
Ayes: All

Moved by Gaul seconded by Ellerhoff to approve the revised Cedar County Employment Application, as recommended by Paul Greufe, Human Resources Consultant.  
Ayes: All

Sup. Ellerhoff gave a July 20<sup>th</sup> River Bend Transit meeting report. Financial information was reviewed. They received funding over \$247,000 from the Department of Transportation to be used for the purchase of five new vehicles. Eight of the nine projects for which grant dollars were received are now complete. The Iowa Department of Transportation has the first security interest on vehicle titles that have not met their useful life. At the meeting they stressed accurate tracking of miles and ridership.

Sup. Bell gave a July 25<sup>th</sup> Limestone Bluffs Resource Conservation & Development Commission meeting report. They discussed how to get more income to keep operating. They've received some free computer hardware. Transportation is an issue because the Director doesn't have a vehicle. The annual picnic is August 17<sup>th</sup> at 5:30 p.m.

Engineer Fangmann met with the Board to review agriculture sales comparisons which he used for his recommendation concerning the purchase of right-of-way easements. The average ratio is 3.13. He recommends using 3.5 times the assessed value. Discussion was held.

Moved by Boedeker and seconded by Bell that the following policy be established for purchase of right-of-way easements for Fiscal Year 2011-2012.

1. Bare Land purchased at 3.5 times the assessed value.
2. Cedar County to replace existing fence.
3. Damages and other items to be considered on an individual basis.

Approved this 28<sup>th</sup> day of July, 2011.

Ayes: Bell, Boedeker, Ellerhoff, Gaul, Deerberg

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairman Deerberg to sign a Utility Permit Application for Linn County REC to extend a line along 210<sup>th</sup> Street west of County Road F28.

Discussion was held. The Engineer noted the company will be placing poles in different locations as instructed.

Ayes: All

Engineer Fangmann gave project and equipment updates. General discussion was held.

Moved by Ellerhoff seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: All

The Board noted Handwritten Check #382709 dated 7/27/11 was issued to ECIA in the amount of \$1,409.08 for FEMA PA administration.

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #145709 - #145869 for the period ending 7-23-11 and to be paid on 7-29-11.

Ayes: All

The Board departed to attend a pre-brief RAGBRAI (Register's Annual Great Bike Ride Across Iowa) workshop. Tim Malott, Emergency Management Director conducted the workshop.

On motion, the Board adjourned at 11:02 a.m., to August 1, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 1, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board recited the Pledge of Allegiance.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 6-30-11.

The Board acknowledged receipt of a Manure Management Plan submitted by Wayne Behrens.

The Board acknowledged receipt of correspondence from the Limestone Bluffs Resource Conservation and Development Area, Inc. regarding their annual picnic on August 17, 2011.

The Board acknowledged receipt of correspondence from applicant #7 for the Security Officer position, requesting information.

The Board acknowledged receipt of the minutes of the July 6, 2011 meeting of the Cedar County Fair Board. Their next meeting will be held on August 3, 2011.

The Board acknowledged receipt of correspondence from Jodi Tymeson, Iowa Department of Veteran Affairs, to the County Veteran Affairs Offices regarding compliance with Iowa law.

Moved by Bell seconded by Gaul to approve the Board Minutes of July 28, 2011.  
Ayes: All

Moved by Bell seconded by Ellerhoff to approve the Semi-Annual Settlement of the Board of Supervisors for the period of 1-1-11 through 6-30-11, as presented.  
Ayes: All

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.  
Ayes: All

Moved by Bell seconded by Boedeker to return to regular session.  
Ayes: All

Discussion was held regarding the notice and application for appointments to boards and commissions. A notice and application were prepared for the upcoming vacancy on the Civil Service Commission. The application will be used for other appointments to boards and commissions.

Engineer Fangmann met with the Board to give his recommendation for awarding a contract for the County Road Y14 resurfacing project #FM-C016(80)—55-16 from the Muscatine County Line to County Road F44. The following two bid amounts were submitted: \$1,447,588.24-Illowa Investment, Inc. and \$1,561,231.56-Mathey Construction. Discussion was held. Fangmann recommended awarding the contract to the lowest bidder, Illowa Investment, Inc. Discussion was held.

Moved by Ellerhoff seconded by Boedeker to award the contract for project #FM-C016(80)—55-16 to Illowa Investment, Inc. for the amount of \$1,447,588.24.  
Ayes: All

Engineer Fangmann recommended hiring Dan Hodgden for the Maintenance Worker I position for the Bridge Crew. Brief discussion was held.

Moved by Boedeker seconded by Gaul to approve the following new hire:

Secondary Road Department

Dan Hodgden for Maintenance Worker I at \$15.02/hr (80% of MWI position plus 35 cents/hr bridge crew incentive) effective 8-9-11.

Ayes: All

The Engineer gave project updates. General discussion was held.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to discuss the FY12 St. Luke's Hospital provider agreements. She reviewed documentation and concerns. Discussion was held. Tischuk noted one County signed the agreement, but crossed out the following language: "Under this contract, the County is responsible to pay this rate for any days not reimbursed by the primary payor(s).", and "By signing this I acknowledge that payment as specified in this contract attachment supercedes our County Management Plan.". Sup. Ellerhoff felt it would be a good faith effort to sign the agreements, but to cross out that language. Tischuk noted Cedar County has always had a good working relationship with St. Luke's Hospital.

Moved by Ellerhoff seconded by Bell to authorize Chairman Deerberg to strike the two sentences in the agreements, as discussed, and to sign the two County Provider and Program Participation Agreements with St. Luke's Hospital.

Ayes: All

Sup. Boedeker reported the Board of Health made an offer to an individual for the position of Public Health Director.

Moved by Ellerhoff seconded by Boedeker to approve payroll disbursements #145870 - #145872 for the period ending 7-23-11 and paid on 7-29-11 for a lump sum payout to Russell Anderson.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 7/29/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382710 for \$2,264.57-flex claims and #382711 for \$1,838.76-self funded medical claims.

On motion, the Board adjourned at 9:55 a.m., to August 4, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 4, 2011 with the following members present: Boedeker, Bell, Ellerhoff, and Chairperson Deerberg. Sup. Gaul was absent.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from the Iowa Finance Authority regarding a Housing Iowa Conference on September 7-8, 2011.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director, regarding Public Safety Regional Interoperability Committee Workshops to be held in August and September.

The Board noted correspondence from Sheriff Wethington regarding the completion of Matthew Fields' probationary period, therefore he should be eligible for sick leave, holiday pay and personal time.

Nicole Turpin of the East Central Intergovernmental Association met with the Board to review an amendment to the agreement with Barnhart's Custom Services for demolition of flood damaged structures located at 110 West Rochester Ave, 264 West Rochester Ave, 271 West Rochester Ave, and 1954 Atalissa Road. Review and discussion were held. Turpin noted Barnhart's tabulation for the property at 1954 Atalissa Road is higher due to cutting some of the concrete and leaving some on the river bank. She said the State project manager is okay with this.

Moved by Bell seconded by Boedeker to approve and authorize Chairman Deerberg to sign the Agreement Amendment with Barnhart Custom Services to add an amount of \$15,782.50 for a total agreement amount of \$67,390.00.

Ayes: All

Absent: Gaul

In other business, Nicole Turpin gave an update on property located at 1140 Cemetery Road. She called Kelly Construction to discuss a date for the Notice to Proceed. Tim Malott entered the room. Turpin tried to explain to the individual that she needs to coordinate a date and time with someone. The lady in that office indicated Turpin needs to just send the Notice to Proceed. Turpin later received a call from Richard at Kelly Construction. He wanted to start the demolition on a Saturday. Turpin noted personnel from the FEMA and State do not work on Saturdays, and it is hard to find a monitor that fast. Turpin sent an email to Kelly Construction. She didn't hear back, so she sent another email telling them she'd like to work with them on the Notice to Proceed so she can issue the 5-day notice. Curt Jeffryes at the State advised that she talk to the owner of Kelly Construction. Turpin asked the Board what they would like to do. Sup. Bell asked what would happen if Kelly Construction defaults. Turpin said the project would go to the second bidder. The consensus of the Board was to issue the five-day notice today. Turpin then needs to give the State 24-hour notice. Warren Wethington and Phil La Rue entered the room. Regarding the historical property near Cedar Bluff, Turpin is waiting for comments from the State Historic Preservation Office.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of August 1, 2011.

Ayes: All

Absent: Gaul

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

#### RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2011 through June 30, 2012, which moneys are insufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 63%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

And, whereas the option of fully funding property tax credits/exemptions will cause a funding shortfall to local governments in the County estimated to be more than \$255,302 this fiscal year,

And, whereas we find that passing on the reduced state-reimbursed values of the homestead credits to the taxpayers in the County funds local governments to the greatest effect while impacting the largest number of persons with minimal effect and, therefore, in the public interest,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2011 through June 30, 2012 shall be funded as follows:

Homestead Credit	63%
Disabled Veteran's Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Ayes: Boedeker, Bell, Ellerhoff, Deerberg

Absent: Gaul

The Board met with department heads and/or their representatives. Those in attendance were given the opportunity to discuss items concerning their departments. Phil La Rue said his department is doing food inspections at various festivals. County Attorney Renander stated Shelley Cady will periodically be sending bulletins to law enforcement agencies concerning new items they should be aware of. Patty Hamann reported Veterans are returning. She is considering doing a public relations notice concerning issues the Veterans are facing. Hamann is trying to attend the homecomings/regroupings of all Cedar County Veterans. Treasurer Jedlicka has hired Angela Brennan to fill a vacancy. Tax statements will be ready in mid-August. Amy Wehde said a new Public Health Director would be hired soon. Flu shots will start next month. Sup. Bell noted there has been discussion about the use of the flu mist versus the shot and whether there is a medical reason why someone can't get a shot. It sounds like it is the preference of the individual. There will likely be a sign up sheet as to what type of vaccine each individual would like, and verification that they are an employee. The flu mist has a significantly higher cost. At a future meeting, the Board will make a final decision concerning flu shots for employees. Mike Dauber reported new roofs have been put on shelters at the Cedar Valley and Bennett Parks. Another shelter at the Bennett Park has been torn down, and a new one will be put up. There is a new restroom at the Red Oak Park. Sup. Ellerhoff asked Dauber if he is aware of a Coca Cola grant for parks. Melissa Helmold noted deer licenses go on sale August 15<sup>th</sup>. ATV and snowmobile licenses can be renewed starting September 1st through the end of December. Passport Day will be Saturday, September 17<sup>th</sup>. Sheriff Wethington said his department is busy with updating policy and procedure manuals, drug search warrants and other cases. He will be creating a new job description for a Sergeant position. Tim Malott reported the Federal government has changed the grant requirements, so he has to rewrite everything. He is working on Essential Support Functions that are due this month. Malott has been nominated to become a State team member for logistics planning and operations. Julie Tischuk told the Board St. Luke's didn't like the cross-outs on the annual agreement. She will be getting some feedback and will meet with the Board at a future date. Bobbie Conrad was in attendance. Assessor Lett is gearing up to look at properties for next year. He and his staff will be out of the office at various times for training. Engineer Fangmann has filled two positions on the Bridge Crew. He gave project updates. Chairman Deerberg said EMC is the new loss control consultant. They have a web site

with tools the department heads can use. He distributed information about the web site. Deerberg referenced a draft of purchasing and voluntary employment separation rescission language for the handbook. He noted the Board has given Paul Greufe input. Melissa Helmold noted the language was to be reviewed on August 9<sup>th</sup> at the department heads meeting with Paul Greufe, Human Resources Consultant. The Board will take action after that date. Patty Hamann thanked the Recorder for working together to let Veterans know about services available through the Veteran Affairs Office and to file their discharge papers in the Recorder's Office.

Engineer Fangmann met with the Board to review an Iowa Department of Transportation Federal Aid Agr. for a Co. Highway Bridge Program Proj. BRS-C016(82)—60-16 on Co. Rd F28 (Baker Ave). Federal aid is 80% of the project cost.

Moved by Bell seconded by Boedeker to approve and authorize Chairman Deerberg to sign the Federal Aid Agreement for project BRS-C016(82)—60-16.

Ayes: All

Absent: Gaul

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairman Deerberg to sign a Permit for Clarence Telephone Company, Inc. for a phase of their rural fiber project in Fairfield, Fremont and Red Oak Townships.

Discussion was held regarding bridge projects in the area.

Ayes: All

Absent: Gaul

Moved by Bell seconded by Ellerhoff to approve and authorize Chairman Deerberg to sign a Permit for Mediacom of Iowa for work to tie into a cell tower on Hayes Avenue.

Ayes: All

Absent: Gaul

Moved by Boedeker seconded by Ellerhoff to approve the renewal of a Class C Beer Permit with Sunday sales for Schrod's Corner Stop.

Ayes: All

Absent: Gaul

Sup. Ellerhoff gave a report on the Fair Board meeting held on August 3<sup>rd</sup>. A survey was conducted concerning the fair this year. Overall things looked good, but improvements were suggested. Individuals were pleased the carnival was back, but it was noted one-third of the county fairs do not have a carnival. Damage was done to a vehicle by a horse at the fair. There was a water pipe leak in the Matthews Building. They are working with the insurance company for the cleanup work. There is a nominating committee for the five terms on the Fair Board that are expiring. The next fair will be July 11-15, 2012. Sup. Boedeker asked if they had attendance numbers. Ellerhoff said not yet, due to ticket packets that are still out. Boedeker and Bell felt, at this time, the Fair Board should know the attendance numbers.

Moved by Ellerhoff seconded by Boedeker to approve Claim Checks #382712 - #382895.

Ayes: All

Absent: Gaul

On motion, the Board adjourned at 10:00 a.m., to August 8, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 8, 2011 with the following members present: Boedeker, Bell, Ellerhoff and Chairperson Deerberg. Sup. Gaul was absent.

The Board recited the Pledge of Allegiance.

The Board noted correspondence from Treasurer Jedlicka regarding the hiring of Angela Brennan for a Clerk position at \$12.33/hr effective 8-1-11.

The Board noted correspondence from Mike Dauber, Conservation Director, regarding the hiring of Jacob Arensdorf for the Conservation Aide position at \$10.00/hr effective 8-4-11.

The Board acknowledged receipt of additional information for a Construction Permit Application concerning a livestock facility, submitted by Richard L. Shumaker.

The Board acknowledged receipt of correspondence and a Notice to Proceed from Nicole Turpin, East Central Intergovernmental Association, to Kelly Construction, regarding demolition of flood damaged property at 1140 Cemetery Road.

The Board acknowledged receipt of correspondence from the Union Pacific Railroad regarding an excursion from Mt. Vernon to Stanwood on August 25<sup>th</sup>.

The Board agreed to discard attendance sheets from 2010 and older for miscellaneous meetings after hours in the Courthouse.

Leanne Zearley, Administrative Manager, Engineer's Office met with the Board for discussion and action regarding a contract and bond with Illowa Investments, Inc. for County Road Y14 HMA resurfacing project FM-C016(80)—55-16 from the Muscatine County Line to County Road F44 and authorization to transfer funds from the Cedar County Farm to Market account to the Iowa Department of Transportation account for inspection services for County Rd Y26 Stimulus Resurfacing Project ESFM-C016(78)—5S-16. Review and discussion were held.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a contract and bond with Illowa Investments for a contract amount of \$1,447,588.24 for project FM-C016(80)—55-16.

Ayes: All

Absent: Gaul

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign an authorization to transfer Farm to Market funds in the amount of \$5,211.32 to the Iowa Department of Transportation account for project ESFM-C016(78)—5S-16.

Ayes: All

Absent: Gaul

Sheriff Wethington met with the Board to discuss job descriptions for two new positions, those being Detective Sergeant and Detective. There will be no wage changes. The Sheriff will move Tom McGuinty into the Sergeant position, and Orville Randolph will have the job title of Detective. Wethington said the Sergeant position will give rank and authority to McGuinty to direct other deputies and to coordinate investigations. Work schedules will not change for the two individuals, but the Sheriff indicated McGuinty might accumulate more compensation time.

Moved by Boedeker seconded by Ellerhoff to approve the job descriptions for the positions of Detective Sergeant and Detective.

Ayes: All

Absent: Gaul

In other business, Sheriff Wethington presented a Federal Equitable Sharing Agreement and Certification concerning drug forfeiture funds to the Chairperson for his signature. The agreement was reviewed. Discussion was held. Chairperson Deerberg signed the agreement.

Moved by Ellerhoff seconded by Boedeker to approve the Board Minutes of August 4, 2011.

Ayes: All

Absent: Gaul

Discussion was held regarding employee flu shots. Vaccine can be obtained from GSK-Fluarix for an amount of \$9.60/dose. Flu mist can be purchased for \$18.95/dose.

Moved by Bell seconded by Ellerhoff to approve payment of \$9.60/dose for employee flu shots, and if an employee wants the mist they will have to pay the difference.

Discussion was held. Sup. Bell felt the Public Health Department will need to know which type of vaccine an employee will want. Sup. Boedeker didn't think having enough vaccine or mist on hand would be a problem. Members felt there should perhaps be a sign-up sheet for each department. Administering of the vaccine or mist will be coordinated with Carolyn Wood, Office Manager.

Ayes: All

Absent: Gaul

It was noted the next Cedar County Economic Development Commission meeting will be held on August 30<sup>th</sup> at 6:30 p.m. at the Extension Office in Tipton.

It was noted the following Handwritten Disbursements were issued on 8/5/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382896 for \$2,382.20-flex claims and #382897 for \$833.86-self funded medical claims.

On motion, the Board adjourned at 9:12 a.m., to August 11, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 11, 2011 with the following members present: Boedecker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed a report of fees collected for July 2011, submitted by the Clerk of the District Court.

The Board viewed correspondence from Julie Tischuk, Director of the CPC/Case Management Department regarding Tiffany Wink now being eligible for holiday pay.

The Board acknowledged receipt of correspondence from the Department of Natural Resources to Wayne Behrens regarding confinement feeding operation construction requirements.

The Board acknowledged receipt of Amendment #12 to the State of Iowa Plan #2 For Disaster Recovery, submitted by the Iowa Department of Economic Development.

The Board noted correspondence from Jenni Tholen, Jail Administrator regarding the following Correctional Officer payroll changes:

Sondra Hancock and Kristina Johnson now eligible for shift differentials;

Chris Gama, from \$14.10/hr to \$14.49/hr effective 9-9-11;

Ryan Roth, from \$14.10/hr to \$14.49/hr effective 9-8-11; and

Jill Fell, from \$14.49/hr to \$15.24/hr effective 8-28-11.

The Board noted correspondence from Auditor Gritton regarding a payroll change for Megan Hamdorf, Clerk, from \$12.69/hr to \$13.19/hr effective 8-9-11.

The Board noted correspondence from Amy Wehde, Interim Director of the Public Health Department regarding the hiring of Lynette Winters for the Director position at an annual salary of \$53,795 effective 8-22-11, and indicating the salary of Amy Wehde will return to the previous level of \$49,263 on that same date.

The Board reviewed correspondence from the Department of Natural Resources regarding a Construction Permit Application submitted by Richard L. Shumaker. A public notice was approved setting September 1, 2011 at 8:30 a.m. as the time the Board will review and take action on this application.

Phil La Rue, Zoning Director met with the Board for review and consideration of the Hansen First Addition, a minor subdivision. The petitioner is Eldon Hansen, Executor of the Raymond Hansen Estate. The description is Lot 1 in the NE ¼ NW ¼ Section 17 T82N R1W 30.24 acres more or less in Massillon Township. Rodney Ohrt and Cari Gritton were in attendance. There were no written or verbal objections on file. Review and discussion were held. The intent is to split off property from the farm ground.

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

#### RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Hansen First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Hansen First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 11th day of August, A.D., 2011.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Rodney Ohrt, Courthouse Security Officer met with the Board to discuss the replacement of three cameras that were damaged by a power surge. Auditor Gritton was in attendance. A quote by Radio Communications was reviewed. The cost per camera is \$235.00 plus \$250.00 for installation for a total of \$955.00. The new cameras would have built-in power surge protection. Discussion was held. It was noted the black and white cameras currently being used do not have good visibility. Mr. Ohrt is concerned about those cameras due to the areas they monitor. Visibility is better using color cameras. The Board reviewed an invoice in the amount of \$300 which is for work done to troubleshoot wiring and to trace second floor, basement and first floor cameras to the power supply. The technician recommended wiring the cameras to closer power sources in the lights. Also, in order for Ohrt to use one monitor and more easily switch back and forth between the DVR's to view the areas being monitored, he needs a switch which costs between \$50 and \$60. Mr. Ohrt recommended purchasing the three cameras as quoted and the switch.

Moved by Ellerhoff seconded by Gaul to approve the purchase of the three cameras plus installation from Radio Communications, as well as a switch for monitoring both DVR's  
Ayes: All

Treasurer Jedlicka introduced Angela Brennan, a new employee, to the Board.

Moved by Bell seconded by Ellerhoff to approve the minutes of August 8, 2011.  
Ayes: All

Assessor Lett stopped by the Board Room to thank the Supervisors for the purchase of a camera to monitor the Assessor's counter.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Letter of Agreement between the City of Wilton and Cedar County regarding allowing Wilton residents residing in Cedar County to vote at the same polling place as the Farmington and Sugar Creek residents.  
Ayes: All

Chairperson Deerberg noted proposed Employee Handbook language and a compensation study will be discussed with department heads on September 1<sup>st</sup>.

At 9:00 a.m. the Board convened at the Cedar County Historical Museum in Tipton to tour their facilities. Discussion was held with Sandy Harmel.

At 9:48 a.m. the Board reconvened in the Board Room. Brief discussion was held.

Moved by Ellerhoff seconded by Boedeker to approve Payroll Disbursements #145873 - #146034 for the period ending 8-6-11 and to be paid on 8-12-11.  
Ayes: All

On motion, the Board adjourned at 9:52 a.m., to August 15, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 15, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board viewed a News Release from the Iowa Department of Revenue regarding issuance of proposed property tax equalization orders, which apply to January 1, 2011 assessments.

The Board acknowledged receipt of correspondence from Lance Schiele, President of Cedar County Farm Bureau inviting them to their annual meeting on September 13<sup>th</sup>.

The Board acknowledged receipt of the agenda for the Eastern Iowa Tourism Association September 7<sup>th</sup> meeting.

The Board acknowledged receipt of correspondence from Paul Greufe, Human Resources Consultant regarding a summary of a department head meeting held August 9<sup>th</sup>.

The Board acknowledged receipt of information from Tom Ling, Acting Iowa National Emergency Number Association President, to Tim Malott, Emergency Management Director regarding "911 under construction".

The Board acknowledged receipt of correspondence from Susan Green of the Homeland Security Emergency Management Division regarding a resource management, resource typing and readiness seminar on September 7<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa Food Bank Association regarding a public forum on August 25, 2011.

The Board reviewed a proposed annual contract renewal with Paul Greufe for human resources consulting services. The services fee is \$1,500/mo., and the Union negotiation fees are \$12,000. There will be negotiations with two Unions this year.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign the contract between Cedar County and PJ Greufe & Associates.

Ayes: All  
Absent: Bell

Moved by Gaul seconded by Ellerhoff to approve the Board minutes of August 11, 2011.

Ayes: All  
Absent: Bell

General discussion was held.

One bid was received and opened for the replacement of certain Courthouse sidewalks. Bob Klemme, Custodian was in attendance. The bid was as follows:

W.J. Leeper Construction     \$30,150

Review and discussion were held. Upon review of the bid, Klemme noted the subtotals of the four sections total \$15,075. Chairperson Deerberg called Welby Leeper. It is thought that the bid was totaled incorrectly. Mr. Leeper will submit a corrected bid, and the Board will review it at their next meeting.

Moved by Boedeker seconded by Ellerhoff to approve the renewal of a Class C Beer Permit with Sunday Sales for Pilot Travel Center #496.

Ayes: All  
Absent: Bell

It was noted the following Handwritten Disbursements were issued on 8/12/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #382898 for \$459.00-flex claims and #382899 for \$4,063.04-self funded medical claims.

On motion, the Board adjourned at 9:41 a.m., to August 18, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 8, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Paul Greufe, Human Resources Consultant regarding drafts of policies and a presentation concerning a compensation study.

The Board acknowledged receipt of a Manure Management Plan Annual Update from John Black & Curt Friis.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a Rural Forum on August 19<sup>th</sup> at the State Fair.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding the Governor's Transportation 2020 Citizen Advisory Commission public input meeting schedule.

The Board acknowledged receipt of correspondence from Corine Nordine, a member of the Sun Dial Chapter of the Daughters of the American Revolution requesting the Board issue a proclamation for Constitution Week.

Patty Hamann, Veteran Affairs Administrator met with the Board to discuss an acknowledgement form concerning the State requirements for the County Veteran Affairs Offices and expenditure guidelines for the State allocation of \$10,000. Sup. Ellerhoff asked Hamann what the plans are for spending the funds. Hamann said she didn't know, because they didn't know for sure if the County would receive the funds. She indicated the funds could be spent for wages, training, computer or other hardware, the National conference, and training at nursing homes to assist Veterans. Spending options will be presented to and discussed with the Veteran Affairs Commission at their next meeting. Hamann noted the money cannot go directly to Veterans. Discussion was held.

Moved by Ellerhoff seconded by Gaul to acknowledge receipt of the correspondence from the Iowa Department of Veterans Affairs and authorize Chairperson Deerberg to sign the same.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of August 15, 2011.

Ayes: All

Bob Klemme, Courthouse Custodian met with the Board to discuss the bid to replace certain sidewalks at the Courthouse. He suggested that since the bid is more than the amount in the budget for this project, that only part of the sections be done. Klemme recommended replacing section 1 (west sidewalk to the front of the Courthouse) and section 2 (outside of the southeast handicap door). Discussion was held.

Moved by Boedeker seconded by Ellerhoff to replace sidewalk sections 1 & 2 and accept the bid by W.J. Leeper Construction for a total of \$11,000.00.

Discussion was held. Sup. Bell suggested contacting Welby Leeper to verify that he will replace those sections and ask if he would replace the other sections in the Spring or in the next budget year.

Chairperson Deerberg called Mr. Leeper and left a message.

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

Chairperson Deerberg later spoke to Welby Leeper about the sidewalks project. He asked Leeper if he would do sections 3 & 4 next year for the amounts in his bid. Leeper said he would do the whole project next summer for the same price. After Deerberg's discussion with Leeper, he agreed to do sections 1 & 2 now, and to do the remainder next year for the bid amount. The call concluded. The completion date for sections 1 & 2 is September 30<sup>th</sup>.

Moved by Bell seconded by Ellerhoff to approve the bid by W.J. Leeper Construction totaling \$4,075.00 for sections 3 & 4 and if there are enough funds in the Spring of 2012, to replace sections 3 & 4 and if not to replace those sections after July 1, 2012, and the completion date will be determined depending on the budget.

Ayes: All

Moved by Ellerhoff seconded by Boedeker to issue Handwritten Check #383110 to the IACCB Conference in the amount of \$200.00 for Marnell Scheeper's registration fee.

Ayes: All

Auditor Gritton met with the Board to review a proposed legal notice and ordinance concerning redistricting for election precincts. Tarah Gates, Election Deputy was in attendance. Discussion was held.

Moved by Bell seconded by Sup. Ellerhoff to set September 12 and 15, 2011 at 9:00 a.m. as the time for a public hearing to review/consider Ordinance No. 51, an ordinance for redistricting and reprecincting of Cedar County from the 2010 Census as required by Iowa Code {49.3(4), 331.209-331.210A}.

Ayes: All

Discussion was held regarding elections.

The Board departed to tour North Cedar Recycling in Stanwood.

At 9:25 a.m. they met with Bobby Kintzel who gave them a tour of the facilities. Discussion was held.

At another North Cedar Recycling facility Jeff Meyer gave the Board a tour. Discussion was held.

At 10:45 a.m. the Board reconvened in the Board Room.

Engineer Fangmann met with the Board to review a Resolution to Add Locally and FM Funded Project(s) to the Accomplishment Year of the 2012 Five Year Road Program. The Engineer indicated planned repairs were not able to be done to a bridge on Charles Avenue, so a full replacement is needed. Discussion was held.

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

Resolution to Add Locally and FM Funded Project(s) to  
the Accomplishment Year of the 2012 Five Year Road Program  
Cedar County  
Resolution No.   1  

BE IT RESOLVED: That the Board of Supervisors of Cedar County, Iowa, initiates and recommends that the addition of the following project(s) to the Accomplishment year (FY 2012) be approved by the Iowa Department of Transportation (Iowa DOT) for improvement with local and/or FM funds for the period covering the current secondary road construction program.

Project Number Local ID TPMS #	Description of Work Location Section-Town-Range	AADT Length FHWA #	Type Work Fund basis	Prior FY	Accomplishment year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
<b>LFM-201207--7X-16</b> 325 Charles Avenue Bridge 201207 <b>TPMS ID: 21088</b>	Charles Avenue: Over creek Charles Avenue Emergency Bridge replacement project S21:T82N:R4W	90 2.5 104991	320 - Bridges County: Farm-to- Market		<b>\$0</b> \$0 FM \$0 LcL	<b>\$70</b> \$0 FM \$70 LcL	<b>+ \$70</b>
<b>Totals</b>					<b>\$0</b>	<b>\$70</b>	<b>+ \$70</b>

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Sup. Boedeker felt the yield signs for lane changes at two pavement patching projects could be unsafe. Sup. Bell agreed. Engineer Fangmann said the signage is approved in the Federal Manual on Uniform Traffic Code Devices if there is adequate sight distance. Brief discussion was held.

The Engineer reviewed several Utility Permit Applications.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power to redo lines from Hwy 30 to 305 Old Lincoln Hwy.

Ayes: All

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for rebuild work along Atalissa Road.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application amendment for Mediacom for fiber work from the intersection of Co. Rds F44 & X40 on the south side of F44 to Hayes Avenue.

Ayes: All

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Mediacom for work from a tower on 300<sup>th</sup> Street east to Baker Ave.

Ayes: All

Engineer Fangmann gave project updates.

Phil La Rue, Environmental & Zoning Director met with the Board to set public hearing dates to review a subdivision preliminary plat and to discuss the possibility of Tod Swick working in a temporary seasonal position.

Mr. La Rue requested that public hearing dates be set to review a preliminary plat for Secluded Ridge Subdivision. Brief discussion was held.

Moved by Bell seconded by Gaul to set September 12 & 15, 2011 at 9:30 a.m. as the time to review/consider the following petition:

Paustian Construction, 118 Parkview Court, Tipton (Owner) - Requesting approval of a Preliminary Plat of Survey for a thirty four (34) lot subdivision, Secluded Ridge Addition, located in the SE ¼, NE ¼, Section 10, and the S ½, NW ¼, NW ¼ and SW ¼, NW ¼, and the NW ¼, SW ¼, Section 11, T-80N, R-3W, in Center West Township consisting of 73.85 acres more or less. Said property is currently zoned R-1 Suburban Residential District.

Ayes: All

Phil La Rue told the Board that on Monday Tod Swick offered to work as a temporary employee starting January 1, 2012 for 20 hours per month. There would be no benefits. He asked what the Board thought about this. Chairperson Deerberg thought hiring Tina Voss for a full-time position was to be the replacement for Swick's part-time position. La Rue agreed, but noted Swick was entering 911 addresses into a database. Sup. Gaul asked if La Rue really needed Swick. La Rue said he is an asset. Sup. Bell asked what wage he would propose. La Rue said the wage he last earned. Bell was under the impression that Voss would be the go to and Swick was to be phased out. Sup. Boedeker doesn't think they need to employ Swick as a temporary employee. It was Sup. Ellerhoff's understanding that Swick wouldn't be needed eventually. She asked where they are at with the data entry project. La Rue said they are 60% complete. He noted there are things to research from time to time. Ellerhoff asked if only Swick was working on this project. La Rue said he works on it also. Ellerhoff wondered about Tina Voss's schedule. La Rue indicated everyone in the office is working on the project. It was noted that perhaps they would have more time to devote to the project during future months. Ellerhoff thought they should try to work with the staff they have, and new positions should be based on their need. La Rue indicated they may have a need for temporary seasonal work, and Tod Swick would be familiar with it. Chairperson Deerberg indicated he had mixed feelings about this matter, and he suggested that La Rue come back to the Board in January to discuss the matter. Mr. La Rue was agreeable to that. He told the Board a future project he would like to see done is an electronic zoning map with classifications on all parcels. The consensus of the Board was that La Rue could bring the matter back to them in January for discussion.

General discussion was held.

Moved by Bell seconded by Boedeker to approve Claim Disbursements #382900 - #383108.

Ayes: All

The Board noted handwritten check #383109 was issued as an administrative correction to RLP Enterprises (Grass Groomers) in the amount of \$190.00.

On motion, the Board adjourned at 11:25 a.m., to August 22, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 22, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Engineer Fangmann regarding the end of Alex Anderson's seasonal employment and the intent that Alex may possibly fill the temporary summer internship position next summer.

The Board acknowledged receipt of correspondence from Kristen Artley, Director/CPC Administrator of the Johnson County MH/DS regarding a Regional Work Group meeting on 8-26-11.

The Board acknowledged receipt of correspondence regarding an Eastern Iowa Regional Utility Service Systems Board meeting on August 24, 2011.

The Board acknowledged receipt of correspondence from Iowa Brown Fields regarding Federal Grant Application Workshops on 8-31-11 and 9-8-11.

County Attorney Renander and Rodney Ohrt, Courthouse Security Officer met with the Board to discuss safety issues. Atty. Renander wanted to discuss safety issues of the County Attorney's Office. He noted incidents when angry people are in the office. Some officers have asked him why the door is open indicating they felt things could happen. Renander said ideally they would have an electronic door with a portion of it being bullet-proof glass and they'd have bullet-proof glass at the counter. In the meantime, he felt they could keep the door locked and do something with glass at the counter. If they want someone to come in, they could then unlock the door and let them in. Renander noted Bob Klemme, Custodian is looking into options for the window. Klemme is going to talk to the lumber yard and may obtain quotes. Renander noted cases and upcoming trials. Sup. Bell wondered why they would have glass at the counter, and why not have the door locked and open the counter window. Renander indicated it may be okay to have the window open and lock the door. He brought up the option of having a camera monitor the counter. Deerberg noted a camera in the hall faces that way. Renander said there are sometimes volatile situations involving the staff. Sup. Ellerhoff remembered a time when all offices were advised to keep doors closed. Sup. Boedeker doesn't think bullet-proof glass is needed. The consensus of the Board was that Renander should try locking the door and opening the window. They will review any further information Renander brings to them. County Attorney Renander left the room.

Rodney Ohrt asked to discuss the policy of carrying weapons. He felt this issue should be addressed for the court rooms. Chairperson Deerberg asked if the court system has a policy. Ohrt didn't know, but indicated he could check. He will ask the Chief District Court Judge. Bell felt the Board could rely on them for the court rooms. He thinks the language in the handbook and the security policy should be revised. Bell felt they should not be more restrictive than the law. It was the consensus of the Board that Ohrt should talk to the Judge and/or Magistrate and come back to the Board to discuss the matter further.

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of August 18, 2011.  
Ayes: All

Moved by Bell seconded by Ellerhoff to approve the following proclamation:

**PROCLAMATION  
CONSTITUTION WEEK 2011**

Whereas, September 17, 2011 marks the two hundred and twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, the Board of Supervisors of Cedar County, Iowa do hereby proclaim September 17 through 23, 2011 to be Constitution Week in Cedar County and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

Ayes: All

Discussion was held regarding the option of replacing all of the sections of the Courthouse sidewalks in the bid at one time, but making two separate payments for the project. The Auditor will be consulted regarding this matter.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: All

Sup. Ellerhoff gave a report on the August 17<sup>th</sup> River Bend Transit meeting she attended. They received a 100% score on their school bus inspections, so their service technicians were rewarded with a day off with pay. River Bend has five passenger vehicles to dispose of. They have sent out inquiries, but perhaps they will be sent to an auction or dealers. A preliminary audit has been done, and there will be a formal audit presentation in September.

Sup. Boedeker noted Lynn Winters was hired as the Director of the Cedar County Public Health Department, and they are still looking for a doctor for the Advisory Board.

Tim Malott, Director of the Emergency Management Commission met with the Board. He reported he is trying to get grants in. Malott advised that National Incident Management System credentialing will be very important. He has completed three Essential Support Functions. Discussion was held.

Julie Tischuk, CPC/Case Management Director met with the Board to discuss an exception to policy concerning an employee working in a Targeted Case Manager position and a FY12 St. Luke's Hospital provider agreement. Assistant County Attorney Roberts was in attendance. Tischuk said she has not received a response from the State concerning a request for an exception to policy. Her thought is to move the employee into the position and have her complete the five credit hours needed for the position. Atty. Roberts has reviewed the proposed agreement. She has advised that language be included concerning the following: the County not paying for other costs such as mileage and parking, the County wouldn't withhold payroll taxes for education expense, the agreement doesn't guarantee employment with the County, if the individual doesn't complete the classes and doesn't reimburse the County the amount would be withheld from their paycheck, and this language is the full contract (doesn't include other items that may have been discussed). Sup. Boedeker thought mileage had been paid in the past. Tischuk noted the classes would be done on-line, so she didn't think they would need to pay mileage. She said she could check on any travel time that may be required. Chairperson Deerberg suggested they could pay mileage over a certain dollar amount. Atty. Roberts said she could include language that there would be a limit to pre-approved travel. The employee should receive a certificate of completion.

Moved by Boedeker seconded by Bell to approve the tuition reimbursement agreement as discussed, with a change to include a limit on pre-approved travel.

Ayes: All

Discussion was held regarding the FY12 St. Luke's Hospital services agreement. Julie Tischuk said she received word that the individual at St. Luke's is not going to sign the Attachment A due to language that was crossed out. Discussion was held. Tischuk noted the County has recently had instances when they couldn't get beds for people. Atty. Roberts felt this is a problem statewide, due to the lack of State funding and a lack of physicians in this field to address problems. She suggested Legislators may need to be contacted concerning more funding for beds. The agreement and attachment were discussed. Atty. Roberts felt the County should still have a concern about the language in the top line of Attachment A that was crossed out by the County which is: "Under this contract, the County is responsible to pay this rate for any days not reimbursed by the primary payor(s).", because if a company decides not to pay for some reason, the County would have to pay. Roberts advised leaving the bottom line crossed out in the attachment which is: "By signing this I acknowledged that payment as specified in this contract attachment supercedes our County Management Plan.", because it is contradictory to the language in the main agreement. Sup. Bell suggested explaining the County's thoughts in a letter format. Atty. Roberts said she could do that. Sup. Boedeker suggested meeting with a St. Luke's representative to clarify what the County would like and to perhaps include State Representative Jeff Kaufmann in the conversation. Julie Tischuk said she would call St. Luke's.

In other business, Julie Tischuk noted workshops are being held concerning the mental health redesign. There is one scheduled in Johnson County on August 26<sup>th</sup>. Tischuk asked if any of the Supervisors would like to attend. Deerberg and Ellerhoff indicated they could attend. Discussion was held.

It was noted the following Handwritten Disbursements were issued on 8-19-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383111 for \$879.36-flex claims and #3893112 for \$233.88-self funded medical claims.

On motion, the Board adjourned at 10:03 a.m., to August 25, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 25, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding the 25<sup>th</sup> Annual University of Okoboji EMS Conference in September and a Draft Preparedness Goal for review and comment.

The Board acknowledged receipt of correspondence from John Miller, Black Hawk County Supervisor regarding important events/meetings concerning the Cedar River Watershed.

The Board acknowledged receipt of correspondence from the Iowa Brown Fields of the Department of Natural Resources regarding an Iowa Brownfield/Grayfield Redevelopment Tax Credit Program.

The Board acknowledged receipt of correspondence from Patricia Hamann, Administrator of the Veteran Affairs Commission regarding the approval by the Commission to temporarily change the hours of the Administrator to add five hours per week using State allocation funding. This would be effective from 9-9-11 through 6-30-12 for a cost of \$5,030.74.

County Attorney Renander met with the Board to discuss the use of a vacant room for confidential meetings. He told the Board he would not be requesting dollars for security. They have opened the office counter window and closed the door. Renander noted the Auditor has cooperated with his office in allowing them to use the former G.I.S. Office for confidential conferences/meetings. The Board had no objections.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of August 22, 2011.  
Ayes: All  
Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve the following Courthouse Closing Schedule:

2012  
COURTHOUSE CLOSING SCHEDULE

<u>DATE</u>	<u>HOLIDAY OBSERVED</u>
JANUARY 2, 2012	NEW YEAR'S DAY
FEBRUARY 20, 2012	PRESIDENTS' DAY
MAY 28, 2012	MEMORIAL DAY
JULY 4, 2012	INDEPENDENCE DAY
SEPTEMBER 3, 2012	LABOR DAY
NOVEMBER 12, 2012	VETERANS' DAY
NOVEMBER 22 & 23, 2012	THANKSGIVING DAY & DAY AFTER
DECEMBER 24, 2012	CHRISTMAS EVE DAY
DECEMBER 25, 2012	CHRISTMAS DAY

NOTICE

The Board meeting days for 2012 have been established as Monday and Thursday of each week from 8:30 A.M. to 4:00 P.M. with a break for lunch, or until the day's agenda is completed. The Board will not meet on the above dates, but may meet for special sessions, as required.

Ayes: All  
Absent: Bell

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Boedeker to return to regular session.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to review and request approval of Utility Permit Applications.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for ITC Midwest to reconfigure and rebuild electric lines along Washington Avenue and 122<sup>nd</sup> Street by Massillon.

Ayes: All

Absent: Bell

Moved by Boedeker seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power to rebuild lines along 320<sup>th</sup> Street from Garfield Avenue to Franklin Avenue.

Ayes: All

Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream for service to 754 Cedar Valley Road.

Ayes: All

Absent: Bell

Engineer Fangmann gave project updates. General discussion was held.

Moved by Ellerhoff seconded by Boedeker to approve payroll disbursements #146035 - #146208 including a lump sum payout to Janet Moore for the period ending 8-20-11 and to be paid on 8-26-11.

Ayes: All

Absent: Bell

On motion, the Board adjourned at 9:37 a.m., to August 29, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 29, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board viewed correspondence from the Emergency Management Director regarding a training course application concerning domestic preparedness and an upcoming ICS 300 class.

The Board viewed the June 17<sup>th</sup> & August 1<sup>st</sup> minutes of the Board of Health.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Del DeWulf, Sievers Family Farms, Todd S. Mente and Prestage Farms.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a General Membership meeting on September 7, 2011.

Nicole Turpin of the East Central Intergovernmental Association telephoned the Board to review and discuss a Letter of Agreement Among The Cedar County Board of Supervisors, The Iowa State Historic Preservation Officer, And The Iowa Department of Economic Development Regarding Community Development Block Grant-DRHB Property Acquisition And Mitigation Of Adverse Effects In Cedar County, Iowa concerning the National Register nomination for the Fraseur Cabin. Turpin has been advised that the Fraseur Cabin doesn't meet the qualifications to be nominated to the National Register of Historic Places. Jeff Carr of the State Historic Preservation Office has advised that an alternate project could be identified to mitigate the adverse effect or they would be willing to accept the preparation of the nomination and historic structure report as a good faith effort to resolve the adverse effect. The Letter of Agreement could be revised to stipulate the submittal and acceptance of an Iowa Site Form on the Fraseur Cabin, rather than the nomination. Discussion was held. Members of the Board indicated at this point they didn't want to select an alternate project. Turpin felt that once this Letter of Agreement is signed, demolition of the former Glick property could begin soon.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the revised Letter of Agreement to stipulate the submittal and acceptance of an Iowa Site Form on the Fraseur Cabin.

Ayes: All

Absent: Ellerhoff

Nicole Turpin said Barnhart Custom Services will begin cleanup work on September 7<sup>th</sup> and actual demolition is scheduled to begin on September 12<sup>th</sup>.

Moved by Gaul seconded by Boedeker to approve the Board Minutes of August 25, 2011.

Ayes: All

Absent: Ellerhoff

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the FY12 Iowa Department of Public Health contract for substance abuse prevention services funding in the amount of \$300.

Ayes: All

Absent: Ellerhoff

Sup. Gaul gave a report on a Consortium meeting held on August 25<sup>th</sup>. He said introductions were given and individuals relayed what their organizations do. Many organizations are requesting volunteers.

Chairperson Deerberg noted Julie Tischuk will meet with the Board on Thursday to give a report on the Mental Health redesign meeting that was held last week.

It was noted the following Handwritten Disbursements were issued on 8-26-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383113 for \$746.67-flex claims and #383114 for \$201.62-self funded medical claims.

At 9:20 a.m., the Board departed to tour the CDS Global facilities in Tipton. Mary K. Kies, General Manager gave the Board a tour. Discussion was held. The Board left CDS at 10:05 a.m.

On motion, the Board adjourned at 10:05 a.m., to September 1, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 1, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence and news articles from Representative Jeff Kaufmann regarding the Board of Regents approving 4% pay increases for the Presidents of the University of Iowa, Iowa State University and University of Northern Iowa.

The Board viewed correspondence and agenda regarding a September 7<sup>th</sup> Eastern Iowa Rural Utility Services System meeting.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Allen Wiese.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding a Notice of Funds Availability for the Hazard Mitigation Grant Program.

The Board reviewed a Construction Permit Application filed on 7-22-11 by Richard L. Shumaker for a confinement feeding operation structure in Section 29 Center West Township. The type of structure is one new 1,200 head deep pit swine finishing barn at an existing confinement facility. The animal unit capacity of the operation is 1,080 animal units. Phil La Rue, Environmental & Zoning Director and Richard L. Shumaker were in attendance. Rodney Ohrt was also present. There were no written or verbal comments on file. A master matrix scoring was not required. Review and discussion were held. La Rue felt all requirements have been met. He noted if another facility is requested after this one is built, there may be some space issues. The Department of Natural Resources will need to be advised of action taken by the Board concerning this matter.

Moved by Bell seconded by Boedeker to approve the Construction Permit Application filed by Richard L. Shumaker and the Board does not have any comments to submit.  
Ayes: All

Rodney Ohrt, Courthouse Security Guard met with the Board to discuss placing surveillance signs on the exterior doors. The camera installation company recommended putting signs on the doors. Ohrt has consulted with the County Attorney on this matter, and he has indicated it would be okay to place the signs on the doors. The Board had no objection. In other business, Rodney Ohrt told the Board the Chief Judge would like no weapons allowed in the court rooms or the Courthouse. Ohrt indicated the Judge would be submitting a letter.

Moved by Gaul seconded by Bell to approve the Board Minutes of August 29, 2011.  
Ayes: All

Discussion was held regarding the replacement of certain Courthouse sidewalks. Sup. Bell said he received a call from Custodian Bob Klemme, and Klemme suggested they wait until Spring to do this project so there is enough time for the concrete to cure so that application of salt or other products will not damage it. Sup. Boedeker felt that would go against what the Board requested, noting someone may have been able to bid on the project if the completion date was in the Spring. Discussion was held. Sup. Ellerhoff suggested that the concrete could be sealed prior to winter. Boedeker felt the Board doesn't have a choice, noting the sidewalks could have a brush finish and then sealed. Chairperson Deerberg agreed that the project should move forward now, and the new concrete could be sealed. He thought the Board could follow the recommendation of the County's auditors, to do the work now, pay for the work done, and then do an amendment to the budget later if needed.

Moved by Ellerhoff seconded by Deerberg to proceed now with replacement of sections 1 through 4 of the Courthouse sidewalks by WJ Leeper Construction for a total amount of \$15,075.00.

Ayes: All

Nay: Boedeker

Sup. Bell gave a report on the Cedar County Economic Development Commission meeting that was held this week. Discussion was held with Tim Borich, Director of the I.S.U. Extension Community & Economic Development and the I.S.U. Region 16 Director regarding a joint partnership as far as the CCEDCO Executive Director position. I.S.U. would employ the individual with a participation of 10% of the costs. Bell noted the CCEDCO group was hoping for 25% participation. They may approach I.S.U. about the additional 15%. The CCEDCO Director could possibly be housed at the local Extension Office. They would like to get Trisha Gottschalk involved, since she currently works in the CCEDCO Office. Bell noted there are several open ends yet. Some areas of discussion were, but not limited to: training, expenses, economic development leads, possible rent savings, contacting Extension Council members for their thoughts, possibly a larger pool of applicants, and the need to easily identify the economic development office space.

The Board met with department heads in the large meeting room to discuss any problems or concerns they might have. Rob Fangmann, Gary Jedlicka, Cari Gritton, Patty Hamann, Melissa Helmold, Amy Wehde, Lynn Winters, Carolyn Wood, Phil La Rue, Jeff Renander, Mike Dauber, Julie Tischuk, Bobbi Conrad and Paul Greufe, Human Resources Consultant were in attendance. Those in attendance were given an opportunity to relay items concerning their departments. Engineer Fangmann gave project updates. Auditor Gritton noted the School Election is September 13<sup>th</sup>. Patty Hamann, Veteran Affairs Administrator & General Assistance Director noted dates she will be out of the office in September and October for training and meetings. One of the sessions she will be attending is for training that will allow her to obtain accreditation to access the Veteran Affairs claims system. Recorder Helmold reported on the number of deer tags sold. Amy Wehde said flu clinics will be starting September 13<sup>th</sup> and will also be held on September 20<sup>th</sup> and 26<sup>th</sup>. There will be clinics in October, and they are considering approaching the schools about holding clinics. Lynn Winters, the new Public Health Director, said it has been an interesting two weeks in her new position. Phil La Rue said he will be at lead paint certification and inspection training on September 12<sup>th</sup> & 13<sup>th</sup>. County Attorney Renander noted his office has addressed security issues. Mike Dauber, Conservation Director reported there will be hunter safety classes next week. The Conservation staff has been doing general upkeep. The Cedar Valley Campground is filled for the holiday weekend. Wayne Deerberg asked that anyone attending the Heartland Employment Practices seminar on September 8<sup>th</sup>, let Bev Penningroth know, so that there can be coordination of vehicles needed.

Paul Greufe reviewed proposed employee purchasing language for the Employee Handbook. The language is as follows: "Employees must receive prior approval from the appropriate Elected Official or Department Head before ordering or purchasing any item or service for County, office or departmental use or benefit. Failure to receive prior approval shall result in the employee being responsible to cover all costs and fees associated with the unapproved purchase." Discussion was held.

Moved by Bell seconded by Boedeker to approve the purchasing language, as presented.

Ayes: All

Mr. Greufe reviewed three versions of proposed language regarding a voluntary separation rescission. The first one indicates there is no deadline for the rescission request. The second option indicates the request must be made prior to the last date actually worked, and the third option indicated the rescission request must be made within ten working days of notice of voluntary separation. It was noted that all three options indicate the acceptance or rejection of a request is at the discretion of the elected official or department head. Sup. Bell felt with no deadline, a person could potentially request their job back after two years. Chairperson Deerberg felt that usually the head of an office would start recruiting right away. Paul Greufe thought this matter would be on

a case by case basis for all instances. He noted a new employee could train and then someone could change their mind about retiring. Tim Malott entered the room at 9:27a.m. Recorder Helmold favored the option with no deadline. Phil La Rue agreed. Greufe indicated with this option, something could be put in writing. Julie Tischuk reviewed the situation that occurred with the restructuring of the Community Services, Case Management, and CPC Departments. Discussion continued.

Moved by Boedeker seconded by Ellerhoff to approve the voluntary separation rescission language as follows: "In the event that an employee wishes to rescind a voluntary notice of separation that has been received and accepted, the decision to accept or reject such request shall be at the discretion of the elected Official or Department Head. Such request must be made prior to last date actually worked, not including time when an employee requests to take paid time off as their final days of employment. If the request for rescission is accepted, the employee shall maintain their position, seniority, current wage and accrual rates as if the separation had not occurred."

Ayes: Gaul, Ellerhoff, Boedeker

Nays: Deerberg, Bell

Paul Greufe presented and reviewed a presentation concerning a Classification and Compensation Study for the County employee positions. Some areas of review/discussion were but not limited to: grading job descriptions, compensable factors, internal equity, external equity, salary ranges, creating a compensation team (cross-section of employees) and cost of implementation. Greufe recommended not wasting time and money on this study if the study will just sit on a shelf. He noted the study could be done by himself or an outside source. Those in attendance were given the opportunity to make comments. Sup. Ellerhoff felt the other governing boards would need to buy in to this, otherwise it would not be effective. Greufe indicated this proposal would go to the other boards. Sup. Bell noted boards change, and then the system would perhaps be broken. He said Unions would be involved, and he felt there are already controversies in discrepancies between union and non-union employees. Chairperson Deerberg indicated that due to the economic situation, the County doesn't have trouble getting applications. Ellerhoff didn't understand, asking do they only fix the system if they're not getting someone to apply? She felt the other governing boards are caring and community-minded, and they would see this as a valuable tool. County Attorney Renander addressed the Board. He questioned if the system is really broken, and he doesn't see a big problem. Renander noted 29 people applied for the last open position in his office. He suggested addressing this matter on an individual basis, he wondered why a small county has to act like Johnson County, and he doesn't see the schools doing this. Renander noted he is a free marketist. He wondered who the people on the "team" would be that assign the numbers to the positions and determine salaries, and what is their expertise? Renander wondered how the team would be put together so it's fair, and he thought the Board would continue to have people come to them regarding wages, as in the past. He suggested giving the employees the money that would be spent on this study. Tim Malott, Emergency Management Director felt the study would be a good thing which could be used for justification. He thinks the County is used as a training ground. Malott felt the employees would take ownership of the project. Sup. Ellerhoff said she got the discussion going again regarding a proposed study due to comments given to her, and she would like to hear what others say about it. Sup. Gaul said he would also like to hear from the employees. Bobbi Conrad asked if benefits would be looked at externally. Paul Greufe said yes. Jeff Renander noted there is a cost of living difference in Cedar County. Greufe said that would be factored in. Melissa Helmold asked if there would be an annual review fee. Greufe indicated the annual review would be included in his normal monthly fee. Renander felt there is a preconceived notion that they are not paying people accurately. Greufe indicated the structure in place now would have inconsistencies. Deerberg asked if other counties our size have done this. Patty Hamann asked if there were oversights as to pay in counties of our size. Greufe felt Louisa and Henry Counties would be the closest in size that he deals with. Greufe said Louisa County has no formal system, and he noted Henry County gives cents per hour, which he advised would result in wage compression. Bell reminded everyone that one year the Supervisors gave a certain dollar amount for merit pay for the department heads to distribute as they felt was merited, but everyone got paid. He thought no one wants to say that someone is doing better than someone else. Greufe said it requires department

heads to do a good job with performance evaluations. Ellerhoff said she remembered a time when departments weren't doing evaluations. Amy Wehde noted in the Public Health Department if an employee receives a 4 to 6 evaluation score, they are given the step scale pay. Greufe noted a scale could be set up for all county employees. Discussion continued regarding evaluations and pay. Sup. Gaul recalled that in the past merit pay given in the Secondary Road Department was a nightmare because of who was determining it. He thought it needs to be honest and fair. Deerberg noted there are not extra dollars for this system in the current budget. It was noted both cents and percentages have been given for annual wage increases. Patty suggested the option of appointing members of the general public to the team. Bell noted that in some private industries, it's a fireable offense to talk about salaries, so information about the private industries may be hard to obtain. Greufe indicated it may be hard to compare positions with County government positions. Gary Jedlicka said this matter has been argued for over thirty years. He noted it may be a good idea, but he felt it can't fix all the problems. Ellerhoff asked if anyone had any other solution. Jedlicka noted the Elected Officials' Compensation Board has gone both ways, there have been health insurance changes, and the Board of Supervisors "puts the bite" on the Compensation Board's recommendation. Boedeker indicated the public will come to the Supervisors if they don't. Discussion continued. Boedeker said the only way he would go along with a Classification and Compensation Study would be if there are guarantees from all elected officials, while they are in office, and other governing boards that they would agree to abide by the study. Helmold asked if the Board of Supervisors would then go along with the Compensation Board's recommendation for the salaries of elected officials. Boedeker suggested that the Compensation Board is tilted. Each elected official has one representative on that board, and the Board of Supervisors has two representatives. It was asked if the study is done, do they have to give up deputies. Boedeker said no, because that is the law. Helmold indicated deputies get increases per increases given to elected officials. Boedeker felt the public doesn't realize that. It was noted all may agree now, but those in elected official positions may change. Mike Dauber referenced a person leaving his department for a position in another county where he will have no weekend or holiday work, more pay and no overtime. Dollars were spent by Cedar County to send this person to the Academy for training. Bell asked if Dauber felt this is totally a pay issue. Dauber noted generally employees don't get paid overtime here. Bell noted this employee may have driving costs. Dauber noted he would be receiving other compensation. Ellerhoff felt the goal is to get the market for this area. Deerberg doesn't think we can compete with larger counties. Boedeker thought the study would tell us if we're right, and the cost of living in this area should be figured in. Deerberg asked for input to the Supervisors concerning this matter.

The Board returned to the Board Room.

Sup. Boedeker reported that he, Phil La Rue and Mark Latta met with Don Glover about the placement of a new well. They agreed on a place to put the well.

Deputy Auditor Carpenter presented a request for a 5-day Class BB beer permit for the Tavern On The Square for a Labor Day celebration in Rochester. There is not enough time for a background check. No background check has been done by the City of Tipton. Carpenter asked if the Board would consider approving the permit. Discussion was held. Bell felt there could be ramifications if something happens. Carpenter indicated the only thing that has turned up in the background checks that have been requested by the Auditor's Office is an O.W.I. offense. Deerberg noted the Tavern On The Square has been in business for a while.

Sheriff Wethington was contacted by Chairperson Deerberg who asked if there is any reason he knew of not to issue the permit. The Sheriff called back and indicated he had no problem with issuing the permit.

Moved by Ellerhoff seconded by Deerberg to approve a new 5-day Class BB beer permit (Rochester Labor Day Celebration) for the Tavern On The Square, noting contact was made with Sheriff Wethington by the Board of Supervisors.

Ayes: Ellerhoff, Deerberg

Nays: Bell, Boedeker, Gaul

Julie Tischuk, Director of the CPC/Case Management Department met with the Board to give an update on the regional meeting concerning the mental health system redesign. Sup. Deerberg attended the meeting also. At the meeting there was discussion about a 28EAgreement versus forming a corporation. Tischuk felt they need proposed costs to determine what a region will look like. She noted people still need a choice on where to go for services, but that has not yet been determined. Sup. Bell suggested sending a letter indicating our dissatisfaction with the process. Deerberg thought the whole group felt claims should go regional and everything else should be kept local. Boedeker noted we have no control over payment of claims. Bell felt we have not been provided a solid reason for regionalization. Tischuk suggested having policies and all follow them. More thought needs to be put into this. Tischuk presented documentation concerning the workgroups and what is being done now without regionalization. Deerberg felt there is no vision on why to go with regionalization. Tischuk noted the outcome is unknown. In other business, Tischuk noted a meeting will be held on September 13<sup>th</sup> at 2:30 p.m. with representatives of St. Luke's hospital concerning the FY12 services agreement.

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #383115 - #383258.  
Ayes: All

The Board noted handwritten check #383259 dated 9/1/11 issued to Cedar County Auto Parts in the amount of \$4.45 for an administrative correction.

It was noted the Board would not be meeting on Monday, September 5, 2011 due to observance of Labor Day.

On motion, the Board adjourned at 11:30 a.m., to September 2, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in special session at 3:30 p.m., September 2, 2011 with the following members present: Ellerhoff, Gaul, Bell and Chairperson Deerberg. Supervisor Boedeker was absent.

The Board reviewed a request by the Tavern on the Square for a 5-day beer permit for the Rochester Labor Day Celebration. Nikki Reynolds was in attendance. She told the Board in previous years that the business sold beer in Rochester, their insurance agent was under the impression a transfer of one of the liquor licenses for Tavern on the Square or Rhinos could be done if one of those establishments is closed since they both have a Tipton address. She found out on Thursday morning that a transfer is wrong and a five-day license is needed. Reynolds talked to the Alcoholic Beverage Division and the City of Tipton. She indicated their City licenses wouldn't have had to go through the City Council, so she was unaware. Sup. Ellerhoff asked how many years this has been done wrong. Reynolds said five years. Sup. Gaul said the reason he voted no on a previous motion is because the request seemed unorganized.

Moved by Ellerhoff seconded by Deerberg to rescind the previous motion made on September 1, 2011 regarding the permit request by the Tavern On The Square.

Ayes: Gaul, Ellerhoff, Deerberg

Nay: Bell

Absent: Boedeker

Moved by Gaul seconded by Ellerhoff to approve a new 5-day Class BB beer permit (Rochester Labor Day Celebration) for the Tavern On The Square.

Discussion was held. Sup. Bell noted the reason he voted against the permit is because he felt they are opening the door for possible problems in the future, they are setting precedence, and if something happens and the establishment is sued, the County would be on the hook legally. Sup. Ellerhoff felt there are extenuating circumstances, and she felt past Boards have made exceptions over the years. She noted the Board called the Sheriff, and he indicated there were no issues or problems and that he contacted the City of Tipton also.

Ayes: Deerberg, Ellerhoff, Gaul

Nay: Bell

Absent: Boedeker

Nikki Reynolds left the room.

General discussion was held.

On motion, the Board adjourned at 3:37 p.m., to September 8, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 a.m., September 8, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent.

The Board acknowledged receipt of a Manure Management Plan from Richard L. Shumaker.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding the 2011 Assistance to Firefighters Grant applications that were submitted and are awaiting approval.

The Board acknowledged receipt of correspondence regarding the availability of the FY12 Eastern Iowa Tourism Association Grant applications.

The Board acknowledged receipt of correspondence from Magistrate Theresa J. Seeberger asking the Board to prohibit guns in the Courthouse.

Tim Malott, Emergency Management Director met with the Board to discuss exploring a grant for emergency sirens in the eight unincorporated communities. Documentation was reviewed. The County's share of the project would be 15%-\$26,400.00, the State 10%-\$17,600.00 and Federal 75%-\$132,000.00. There would be costs to maintain the sirens and for electricity. The Conservation Director Mike Dauber has indicated four of the sirens could be placed in County Parks where there is already electricity. Malott asked if the Board would like to move forward with a grant application. Chairperson Deerberg noted funds are not in the budget for this project. Malott said the grant would likely not be available again for two years. There would not be much in-kind work for this grant that could be used towards the County's local match amount. Sup. Boedeker felt it is a great idea, and the project should move forward. Sup. Ellerhoff supports the project. She wondered if this should be offered to the incorporated communities in the County. Chairperson Deerberg felt the project is a good idea, if they can find the dollars. It was noted the project would likely take a while to complete, possibly into the next budget year. Sup. Gaul had no objection to the project. Further discussion was held. It was the consensus of the Board that they should move forward with sending a Notice of Intent to the State. Tim Malott noted he would be asking that the Quad Cities National Weather Sirens Policy be adopted in the County.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of September 1 and 2, 2011.

Ayes: All

Absent: Bell

Treasurer Jedlicka met with the Board to discuss filling an upcoming vacancy. An employee has turned in her two-week resignation notice. Jedlicka said September is a busy month in the Treasurer's Office. He talked to the County's Human Resources Consultant to ask if he would have to advertise, and the consultant indicated he could contact another applicant that recently applied for another position in the office. Chairperson Deerberg asked if a notice was posted internally for the position. Jedlicka said no, and he noted the H.R. Consultant indicated he could post a notice, but he didn't need to. The Treasurer referenced saving advertising and postage costs. Deerberg thought previously there was something said about hiring a part-time person next time. Jedlicka didn't recall that conversation. He felt part-time would not be feasible when trying to maintain the drivers' license office. Ellerhoff asked if everyone in the office is trained for that. Jedlicka noted Sandy Delaney, Sue Henderson, Angie Brennan and Barb Beck work in that area. Treasurer Jedlicka told the Board he has offered the position to an individual. He would like to get someone in the office as soon as possible. Sup. Boedeker had no objection. Sup. Ellerhoff is concerned that everything is handled properly, but she noted the Treasurer has made the decision. She felt it would have been nice if the position would have been posted internally first. Brief discussion continued.

Moved by Gaul seconded by Ellerhoff to approve the Payroll Disbursements #146209 - #146366 for the period ending 9-3-11 and to be paid on 9-9-11.

Ayes: All

Absent: Bell

It was noted the following Handwritten Disbursements were issued on 9-2-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383260 for \$959.06-flex claims and #383261 for \$1,146.91-self funded medical claims.

At 8:10 a.m., Chairperson Deerberg and Supervisors Gaul and Ellerhoff departed to attend a Heartland Insurance Risk Pool Employment Practices Seminar.

On motion, the Board adjourned at 8:10 a.m., to September 12, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 12, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed a "Report of Veteran Affairs" for the month ending 7-20-11, submitted by Patty Hamann, Administrator.

The Board viewed a "Report To The Governor And General Assembly As Required By Iowa Code Chapter 35A.14 and Iowa Administrative Code Chapter [801]-7" concerning the County Commissions of Veterans Affairs Allocation Program.

The Board viewed an agenda for the October 14<sup>th</sup> meeting of the U.S. Highway 30 Coalition.

The Board acknowledged receipt of a legislative report from Mike Wentzien, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Iowa Association for Energy Efficiency regarding a 2011 Energy Summit on October 18<sup>th</sup>.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding the President's Address to Congress on 9-8-11.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a conference on October 19-21, 2011.

The Board acknowledged receipt of correspondence from Resource Enhancement and Protection regarding a meeting on September 27<sup>th</sup>.

The Board acknowledged receipt of a DNR Construction Permit Application with Attachment 3 from Richard L. Shumaker concerning a livestock facility.

Bill Kofron met with the Board to discuss properties in the West Rochester area. Engineer Fangmann and Environmental & Zoning Director Phil La Rue were in attendance, as requested. Kofron indicated property owned by Max Middleton has been pushed towards the river, water came down driveways during a heavy rain from where a structure owned by Tim Hahn has been placed on a hillside, and Larry Siders has not cleaned up property. It was noted Siders was given the date of September 1<sup>st</sup> as the deadline to clean up his property. Kofron said the cleanup has not been done. La Rue indicated he is aware of that. He would like to talk to the County Attorney and the Board of Adjustment regarding this matter. Mr. Kofron also indicated at one property there is a tube from which he thinks sewage is flowing to the river. Phil La Rue said he has viewed the area and thought the pipe was disconnected. Kofron noted these matters have been ongoing for two years and not getting resolved. Fangmann noted parking issues are a violation of an ordinance which is to be enforced by the Sheriff. Fangmann said he would deal with Hahn's driveways and rain runoff. He noted the matter of trash on the bank has been turned over to a higher authority. Discussion continued. Kofron asked the Board when they will decide what will be done with the flood damaged properties that were purchased by the County. Chairperson Deerberg told him there has not yet been a lot of discussion about it, but he noted there are restrictions as to what can be done with the properties. Sup. Bell noted they are waiting for all of the demolition to be complete. Kofron said he has oiled the road and now there is excessive dust due to the demolition work, so he may need to oil it again. He told the Board he doesn't mind taking care of the road unless there is going to be a lot of people and campers. Kofron noted the road is private in the subdivision and that he has had to run people off of his yard. Bell felt that after one or two years go by and with the properties turned to green space, with the boat dock out it should get better. He did think there would always be those with curiosity that will drive into the subdivision, as in the past. Discussion continued. Kofron noted he has had 20 flat tires, and he felt issues regarding the properties previously discussed are a matter of public safety. La Rue will talk to the County Attorney and the Board of

Adjustment. George Domer later told three Board members there is nothing in the river. The Board will view the area on Thursday.

Chairperson Deerberg said the Engineer will remove tires from the former saw mill by Rochester, and he asked if the Board would like him to have the driveways removed so that people can't dump things on the property. The Board agreed the driveways should be removed.

Engineer Fangmann noted there was a fatality in Cedar County over the weekend. He also told the Board Ryan Freitag, Engineer Tech I has turned in his resignation.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of September 8, 2011.

Ayes: All

Chairperson Deerberg, Supervisors Ellerhoff and Gaul and Bev Penningroth reported on a Heartland Insurance Risk Pool Employment Practices Seminar they attended last Thursday.

General discussion was held.

Tim Malott, Emergency Management Director reported the State is moving forward now on the next generation dispatch equipment project. He doesn't know how this will affect Cedar County at this time.

Sup. Bell left the meeting.

The Board held a public hearing to consider adoption of Cedar County Ordinance #51, an ordinance for the redistricting and reprecincting of Cedar County from the 2010 Census as required by Iowa Code [49.3(4), 331.209-331.210A]. The purpose of this ordinance is to establish the election precincts in Cedar County. Chairperson Deerberg read the legal notice. Auditor Gritton, Election Deputy Gates and Tim Malott were in attendance. There were no written or verbal objections on file. The change for precincts will be that Springdale-Gower will be a separate precinct during Primary and General Elections. Review and discussion were held.

Moved by Ellerhoff seconded by Gaul to approve Ordinance #51, an ordinance for the redistricting and reprecincting of Cedar County from the 2010 Census, and to waive the second hearing scheduled for September 15, 2011.

Ayes: Gaul, Ellerhoff, Boedeker, Deerberg

Absent: Bell

The hearing concluded at 9:02 a.m.

The Board confirmed that a Notice of Voluntary Resignation form was approved due to policy language approved by the Board on 9-1-11.

The Board held a public hearing to review/consider the following petition:  
Paustian Construction, 118 Parkview Court, Tipton (Owner) - Requesting approval of a Preliminary Plat of Survey for a thirty four (34) lot subdivision, Secluded Ridge Addition, located in the SE ¼, NE ¼, Section 10, and the S ½, NW ¼, NW ¼ and SW ¼, NW ¼, and the NW ¼, SW ¼, Section 11, T-80N, R-3W, in Center West Township consisting of 73.85 acres more or less. Said property is currently zoned R-1 Suburban Residential District. Chairperson Deerberg read the legal notice. Those in attendance were: Al Paustian, Atty. Lowell Dendinger, Zoning Director La Rue, Engineer Fangmann, Surveyor Richard Kordick and Emergency Management Director Malott. There were no written or verbal objections on file. Review and discussion were held. Atty. Dendinger felt concerns about the existing road have been addressed. Paustian has signed an acknowledgement that he would adhere to the original agreements. As lots are developed, each owner will proportionately pay a share of the maintenance. There is an agreement with Dean Wood and money in escrow, concerning Mr. Wood finishing the road. It was noted the County would not take the subdivision roads into the County's road system. Dendinger noted equipment would be monitored going into the subdivision,

and a portion of the road that is crumbling will be addressed with Mr. Wood. Richard Kordick said the plat is basically the same as last time. Engineer Fangmann indicated he is satisfied with the crown of the road. He noted there are to be three storm water runoff areas. Two of them will be lowered and one runs to Rock Creek. This will be addressed before the final plat. Tim Malott said Mr. Wood needs to sign the roads for emergency responders. Atty. Dendinger said signage would be addressed.

Moved by Boedeker seconded by Ellerhoff to approve the petition by Paustian Construction as defined above, to adopt the following resolution, and to waive the second hearing scheduled for September 15, 2011:

RESOLUTION APPROVING MAJOR PLAT

WHEREAS, a Preliminary Plat of Secluded Ridge Addition, a Subdivision in Cedar County, Iowa, has been filed with the Planning and Zoning Commission of Cedar County, Iowa, and a recommendation approving the same has been duly passed by the Planning and Zoning Commission of Cedar County, Iowa, and referred to the Board of Supervisors of Cedar County, Iowa, and after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Preliminary Plat of the said Secluded Ridge Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 12th day of September, A.D., 2011.

Ayes: Boedeker, Gaul, Ellerhoff, Deerberg

Absent: Bell

The hearing concluded at 9:05 a.m.

It was noted the following Handwritten Disbursements were issued on 9/9/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #38362 for \$-338.30 flex claims and #383263 for \$949.93-self funded medical claims.

It was noted that on September 14, 2011 the Board would be convening as the Stanwood Drainage Board to meet with landowners.

On motion, the Board adjourned at 9:43 a.m., to September 15, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 15, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from the Public Health Department regarding a payroll change for LeRoy Beaman, from \$19.72/hr to \$20.02/hr effective 9-13-11.

The Board viewed a report of fees collected for August 2011 submitted by the Clerk of Court.

The Board acknowledged receipt of Construction Permit Application Attachment 3 from Richard L. Shumaker concerning a livestock facility.

Harry Denny met with the Board to discuss his property in the West Rochester area. Engineer Fangmann and Tim Malott were in attendance. Mr. Denny asked the Board how they would like to have a park next to their property. He would like to have respect for his privacy. Harry Denny told the Board he has had items stolen from his property and trash left there. He asked if the Board is considering allowing the flood damaged properties that were purchased by the County to be used as parks. If so, he asked if they would contribute towards the cost of putting up a fence. Mr. Denny would like peace and quiet when using his property, and he doesn't want drunks next to him. He asked that the Board do to the people there, as they would want to happen to them. Chairperson Deerberg said the Board is restricted on what they can do with the properties, and they have not yet made any decisions. Mr. Denny felt green space would be okay, but he didn't want it open to the public. The Board didn't know if they could help with the construction of a fence. Deerberg and Ellerhoff understood what Mr. Denny's concerns are. Bell doesn't want to cause more trouble. Boedeker felt the Board can't stop people from going on the properties purchased by the County. Discussion continued. The Board will keep Mr. Denny's requests in mind. Mr. Denny also noted when the river came up during the 2008 flood, trash was left in ditches by his property. The Board told him they were planning to view the West Rochester area today.

Engineer Fangmann met with the Board to review Quit Claim Deeds as a result of action on adoption of a resolution on 5-9-11 concerning various road closures (RCV11), to the following: River Valley Coop, Keith & Deanna Petersen, Jenna J. Alberhasky, Clifford W. Bell, Cedar County and June Hamer. Discussion was held.

Moved by Bell seconded by Ellerhoff to authorize Chairperson Deerberg and Auditor Gritton to sign the Quit Claim Deeds to the above named.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Engineer Fangmann gave project updates. General discussion was held.

Tim Malott, Emergency Management Director noted that in the Notice of Intent for the sirens in unincorporated communities, he asked for the opportunity to use an in-kind match for the County's contribution.

The Board telephoned Nicole Turpin of the East Central Intergovernmental Association regarding Amendment 2 to the agreement with Barnhart's Custom Services concerning demolition of flood damaged properties. The amendment concerns a deteriorated shed that was not found previously. The State has said the shed would be eligible to be removed using demolition funds. The amount Barnhart has agreed to for this amendment is \$1,415.00. Some members felt the amount seems high. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve Amendment 2 to the Barnhart Custom Services agreement for demolition of structures and authorize Chairperson Deerberg to sign the same.

Ayes: All

In other business, Nicole Turpin will try to set up a meeting with the Board and representatives from the State to discuss what can be done with the flood damaged properties acquired by the County, what are the restrictions and how or if they can keep the public off of private properties. Turpin noted the properties cannot be income-producing.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of September 12, 2011.

Ayes: All

The Board discussed how to prevent Transfer Station truck overweight fines. Sup. Bell wondered about putting something on the loader to remove trash after the truck is weighed and found to be overweight. Sup. Gaul said Transfer Station Manager Gary Crock mentioned using pressure gauges, but he has been told they are not accurate. Sup. Boedeker said the gauges are accurate if you learn how to use them. He noted grain haulers use them. Boedeker noted the truck must be equipped with air ride to use the gauges, since the gauges measure the pressure on the air bags.

Moved by Bell seconded by Boedeker to adopt Ordinance #51, an ordinance for the redistricting and reprecincting of Cedar County from the 2010 Census as required by Iowa Code [49.3(4), 331.209-331.210A] to establish election precincts.

Ayes: Bell, Boedeker, Ellerhoff, Gaul, Deerberg

The Board departed at 9:00 a.m. to view properties in the West Rochester area. Engineer Fangmann accompanied the Board. The properties discussed with Bill Kofron at the Board's meeting on September 12<sup>th</sup> were viewed, as well as flood-damaged properties purchased by the County that have had structures removed or that will have structures removed soon and the property owned by Harry Denny. The Board returned to the Board Room at 10:00 a.m.

Sheriff Wethington met with the Board to tell them he is considering lowering the room and board fees for out-of-county inmates. He said most counties are charging \$45/day. Cedar County charges \$55/day. Clinton County is still bringing inmates to be housed at the Cedar County Jail. The Sheriff is not sure he wants to lower the rates, because he is not sure it would be cost effective and we may get inmates the counties don't want to deal with. Sup. Bell felt if the rate is lowered and we receive ten inmates, it may be okay. Wethington noted the Jail seldom gets below 20 inmates. He said when there were more inmates housed in the Jail the cost to house them was \$52-\$55/day, but now he estimates the cost would be \$85-\$90/day. The number of Correctional Officers needed would be the same. Discussion continued. The Sheriff wanted the Board to be aware that he is considering lowering the fees, but that he has not yet made a decision.

In other business, brief discussion was held regarding Iowa Code Section 724.28 "Prohibition of regulation by political subdivisions.", which concerns firearms.

Moved by Gaul seconded by Boedeker to approve claim checks #383264 - #383517.

Ayes: All

On motion, the Board adjourned at 10:25 a.m., to September 16, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in special session at 10:00 a.m., September 16, 2011 with the following members present: Ellerhoff, Gaul and Chairperson Deerberg. Supervisors Bell and Boedeker were absent.

The Board convened as a Canvass Board to canvass votes cast in the School Election on September 13, 2010. Auditor Gritton and Tarah Gates, Election Deputy were in attendance.

Thereupon the returns from the precincts were opened and examined with the following results determined:

BENNETT COMMUNITY SCHOOL – Nancy Digney and Ross Kleppe were determined to be elected. Public Measure B-The proposition did pass.

DURANT COMMUNITY SCHOOL – Barbara Reasner, Russ Paustian and Ron Alpen were determined to be elected.

NORTH CEDAR COMMUNITY SCHOOL – Jane Malaby and Duane C. Stonerook were determined to be elected.

TIPTON COMMUNITY SCHOOL – Duane S. Webb, Brad Goetz and Nolan Ford were determined to be elected. Public Measure A-The proposition did pass.

WEST BRANCH COMMUNITY SCHOOL – Deb Schreiber, Kathy Knoop and Richard M. Paulus were determined to be elected.

KIRKWOOD COMMUNITY COLLEGE DISTRICT (Merged Area X) –  
Public Measure Q=

There were 377 votes cast for the public measure.

There were 203 votes cast against the measure.

EASTERN IOWA COMMUNITY COLLEGE (Merged Area IX) –  
Board of Directors – Michelle Garvin received total of 377 votes.

On motion, the Board adjourned at 10:10 a.m., to September 19, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 19, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence from the Iowa Worklife Forum regarding a "Wellness Resources in Iowa" seminar on September 27, 2011.

The Board acknowledged receipt of correspondence from Kim Judge regarding a letter of support for Kadyns Law.

The Board acknowledged receipt of correspondence from Ambassador Kenneth M. Quinn, President of the World Food Prize Foundation regarding the Fifth Annual Iowa Hunger Summit on October 11<sup>th</sup>.

The Board noted a payroll change for Lisa Sutton, Dispatcher, Sheriff's Department from \$14.10/hr to \$14.48/hr effective 9-13-11.

Chief Judge Bobbi Alpers of the Seventh Judicial District met with the Board to discuss weapons in the Courthouse. Others in attendance were: Court Administrator Howard Thomas, Assistant Court Administrator Kathy Gaylord, County Attorney Renander, Sheriff Wethington, Auditor Gritton and Tim Malott. Judge Alpers addressed the Board. She recalled that in calendar year 2000, the Board of Supervisors and Judge Darbyshire met with regard to safety and a Courthouse Security Plan. Judge Alpers referenced the new weapons permit law, but noted her concern for safety. She said the Judges and Court employees have to give what some people consider bad news, and she is concerned about weapons in the Courthouse. Judge Alpers feels that weapons should not be permitted to come in the Courthouse. She read from Section III of the Courthouse Security Plan which deals with weapons in the Courthouse. Judge Alpers said she supports continuation of the general principle in the current plan. She referenced a 2003 Attorney General's opinion which restricts weapons in the building. She said the Court can adopt measures regarding the safety of the Court. Judge Alpers also referenced an Iowa State Bar Security Task Force Report done in 2005 which sets out six steps for security. Sup. Bell read Iowa Code Section 724.28. He felt the current Courthouse Security Plan is in violation of this section, so how could they put "teeth" into a policy. Judge Alpers felt the Court has inherent power, and they can make rules and administer orders when it deals with safety. She said it seems incomprehensible that we'd allow people to bring weapons into the Courthouse. The Judge noted weapons can't be brought into schools because they are an exception to the new law, and she felt the legislators should consider other exceptions. Sup. Boedeker agreed, but wondered how the Board could go against the Code of Iowa. Discussion continued. Sheriff Wethington indicated with the new law concerning issuance of permits to carry, the Sheriff's discretion is not removed, but it is limited. He felt the County could not afford metal detectors at each door, nor could the County afford to have someone to be at each door. Wethington thought putting up signs will not stop someone that is willing to commit a felony or misdemeanor. He thought most people who have a permit likely won't take a chance to lose it. Sheriff Wethington felt if the policy is followed, our Security Guard is not a certified peace officer. He also noted someone legally carrying a weapon in the Courthouse, could save a life if someone is being threatened. County Attorney Renander agreed that signs won't work if someone wants to do harm. He noted this is the taxpayers' building, so why can't they exercise their rights. Renander agreed with points noted by the Sheriff, but also agreed with Judge Alpers regarding the inherent power of the Court to protect the Courts. He thinks putting up signs at the courtrooms and hallways in the Court area would be a good way to preserve the Court's power. Renander thinks we have good camera security in the building. He thought that our current Security Guard is a certified peace officer, but he suggested recertification so the Guard can carry a weapon. Sheriff Wethington felt most people carry their weapon three or four times and realize it's an annoyance. During a class the Sheriff taught, he stressed civil liability, keeping track of the weapon, where it is, etc. and some individuals left the class prematurely. He thought most people don't carry their gun, and they get a permit for the one or two times a year they may want to carry it. County Attorney Renander thought in larger counties, the Courthouse is nothing

but Court, so they can say no to guns in the whole Courthouse. Judge Alpers noted the Cedar County Sheriff's Office is not in the Courthouse. She is not opposed to an order impacting weapons in the Court area, but she noted the Recorder's Office is on the second floor down the hall from the Clerk's Office and Courtrooms. Sup. Ellerhoff suggested clearly defining the Court areas upstairs as no weapon areas, but wondered what that would do for liability for someone coming to a County Office. She also wondered if County employees would wonder why an area is being defined for the State Clerk's Office employees. Sup. Bell noted the option of putting in place policy that weapons can be carried by law enforcement personnel or those with a permit to carry, and then the Court could issue the order for the courtrooms. Judge Alpers felt an order would need to include the State employees in the Clerk's Office. Sheriff Wethington has heard that individuals may be trying to get charged so that this issue can go to Court. Howard Thomas noted the new permit law allows someone with an honorable discharge from the military to automatically receive a permit to carry. He noted Code Section 724.28 has not been changed since 1990. Mr. Thomas felt the concern is security, and he felt they should do what they can to prevent weapons in the Courthouse. He agreed with the Judge that everything the Court handles has the potential for violence, so he felt they should be as secure as they can be. Mr. Thomas hoped they wouldn't back away from policy adopted ten to eleven years ago. Chairperson Deerberg clarified that weapons are prohibited in the courtrooms now. Judge Alpers indicated that is correct. It was noted there are currently no signs indicating weapons are not permitted in the courtrooms or court areas. There was a suggestion to make a weapons prohibited zone on the second floor. Kathy Gaylord suggested, if a zone is put in place, that the Board be proactive with educating the County employees as to why they don't have the same safe zone. Discussion continued. The Board, Judge Alpers, Howard Thomas, Kathy Gaylord and Sheriff Wethington went to the second floor to view a possible location for a door in the hallway, which could be installed as an attempt to define a zone. Discussion was held. Sup. Boedeker asked if the State would pay for a door, or if the County would be expected to pay the cost. There was no definite answer. Judge Alpers will work on an order and the Board will research the installation of a door and possible revision to the security plan/policies.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of September 15 & 16, 2011.

Ayes: All

Auditor Gritton met with the Board to tell them that due to some "typos", per the State, the Redistricting & Reapportioning Ordinance No. 51 should be re-signed by the Board.

Moved by Boedeker seconded by Bell to issue Handwritten Check #383520 dated 9-19-11 to the Iowa State Association of Assessors in the amount of \$275.00 for training fees.

Ayes: All

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development meeting he attended last week. They are having issues with two revolving loans and they are revising their by-laws. In the near future there will be a biomass conference in Dubuque.

Sup. Gaul reported he talked to the Transfer Station Manager about purchasing pressure gauges for the air bags on the semi and trailer used by the Transfer Station. Gaul also contacted Bob Young at the Cedar County Coop to inquire about his experience with the use of pressure gauges. Young indicated they work okay if the load is on level ground. Sup. Boedeker has heard about people using digital readout equipment. There is a reader on the loader that indicates what the air bag gauges show.

Sup. Bell gave a report on the Cedar County Economic Development Commission meeting that was held last Wednesday. They are going to include Trisha Gottschalk's position in a proposal to the local Extension Office concerning economic development activities.

It was noted the following Handwritten Disbursements were issued on 9/16/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383518 for \$709.06-flex claims and #383519 for \$966.69-self funded medical claims.

On motion, the Board adjourned at 10:10 a.m., to September 22, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 22, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence from Wayne Demmer, Chairperson of the Dubuque County Board of Supervisors urging the Board to contact the Governor, Legislators and others concerning the level of funding allocated for road construction and maintenance.

The Board acknowledged receipt of correspondence from Travel Iowa regarding voting for the cover of the 2012 Iowa Travel Guide.

The Board acknowledged receipt of correspondence from Abby Kisling of the Eastern Iowa Tourism Association regarding New Year's Eve events for Country Living Magazine.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding Emergency Operations Plan training.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding inviting Presidential candidates to speak at the I.S.A.C. Fall School.

The Board acknowledged receipt of correspondence from Ingrid Wensel of the Kirkwood Community College regarding Older Americans Act program FY12 appropriations.

Moved by Ellerhoff seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Gaul to return to regular session.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of September 19, 2011.

Ayes: All

A revised contract with P.J. Greufe & Associates was reviewed. The Union negotiations amount was reduced from \$12,000 to \$6,000.

Moved by Ellerhoff seconded by Boedeker to approve the revised contract with P.J. Greufe & Associates for human resource services and authorize Chairperson Deerberg to sign the same.

Ayes: All

The Board discussed sending a letter of support for "Kadyn's Law" which concerns school bus stop arm violations. Sup. Bell felt there should be better education about this issue in driver education classes.

Moved by Boedeker seconded by Bell to approve and authorize Chairperson Deerberg to sign a letter of support for "Kadyn's Law".

Ayes: All

Treasurer Jedlicka introduced a new employee, Ronda Gottschalk, to the Board.

Chairperson Deerberg reported that he received an estimate from Mid-American Glazing for a door in the second floor hallway to assist with designation of a no weapons area as previously discussed with Judge Alpers. Sup. Ellerhoff said Custodian Bob Klemme told her there is a door and frame formerly used in the Assessor's Office that could possibly be retrofitted to the hallway upstairs. The Board left the room to look at the frame and door. No decision was made.

Engineer Fangmann met with the Board to review Utility Permit Applications for Windstream for work along 250<sup>th</sup> and 260<sup>th</sup> Streets west of Union Avenue. Tim Malott entered the room.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign two Utility Permit Applications for Windstream, as presented.

Ayes: All

The Engineer gave project updates.

Darwin Polk of the East Central Intergovernmental Association met with the Board to review Hazard Mitigation Grant Program Draw Request #12 and Community Development Block Grant Draw Request #8 concerning flood damaged properties purchased by the County. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign the Hazard Mitigation Grant Program Draw Request #12.

Ayes: All

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign the Community Development Block Grant Draw Request #8.

Ayes: All

Tim Malott, Emergency Management Director met with the Board to review a Local Match Resolution for the Hazard Mitigation Grant Program concerning sirens in the unincorporated communities. He noted the possibility of being able to take \$8,000 off of the local match for utility poles. Sup. Boedeker asked who would decide where the sirens would be placed. Malott said a survey would be done. The local match amount in the resolution is \$35,535.00. Sup. Bell wondered if it would add to the County's liability if the sirens don't get fired. Malott indicated there is liability now if the funds are available for sirens, and they are not purchased. Sup. Boedeker felt there shouldn't be liability if policy is followed as to when the sirens are to be fired. Discussion continued.

Moved by Boedeker seconded by Ellerhoff to approve and adopt the following resolution:

**LOCAL MATCH RESOLUTION FOR THE  
HAZARD MITIGATION GRANT PROGRAM**

WHEREAS, Cedar County (hereinafter called "the Subgrantee"), County of Cedar County, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program or the Flood Mitigation Assistance Program, in the amount of \$236,900.00 for the total project cost, and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the Federal share not exceeding 75%, the State share not exceeding 10% and the local share being a minimum of 15% of the total project cost. The 15% Local share being a minimum of 15% of the total project cost. The 15% Local share can either be cash or in-kind match.

THEREFORE, the Subgrantee agrees to provide and made available \$35,535.00 (thirty five thousand five hundred and thirty five dollars) of local monies to be used to meet the 15% match requirement for this mitigation grant application.

The resolution was passed and approved this 22 day of September, 2011.

Ayes: Bell, Boedeker, Ellerhoff, Gaul, Deerberg

The Board departed at 9:20 a.m. to tour the River Valley Cooperative Sunbury Feed Mill. Upon arrival at the mill, Mike Wagner gave them a tour. Discussion was held. The Board left the mill at 10:45 a.m. They reconvened in the Board Room at 11:05 a.m.

Moved by Gaul seconded by Ellerhoff to approve Payroll Disbursements #146367 - #146537 for the period ending 9-17-11 and to be paid 9-23-11.

Ayes: All

On motion, the Board adjourned at 11:10 a.m., to September 26, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 26, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of a copy of the FY11 River Bend Transit audit.

The Board acknowledged receipt of copies of correspondence between State Representative Jeff Kaufmann and Phil La Rue, Environmental Director regarding the Terry Tygrett case.

Chairperson Deerberg reported that State Representative Jeff Kaufmann has arranged a meeting between Cedar County, Benton County and the State on October 7<sup>th</sup> to discuss the potential redesign of the mental health system.

Moved by Gaul seconded by Bell to approve the Board Minutes of September 22, 2011.  
Ayes: All

The Board reviewed and approved a Notice of Vacancies concerning Boards and Commissions. Discussion was held. The notice will be published this week.

Sup. Ellerhoff gave a report on the River Bend Transit meeting she attended last week. The main item of business was the review of their audit.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to review the revised St. Luke's Hospital provider services agreement. After the meeting with St. Luke's personnel, St. Luke's agreed to revise the agreement. Tischuk reviewed the revisions. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the revised FY12 St. Luke's Hospital Agreement with Attachment and authorize Chairperson Deerberg to sign the same.  
Ayes: All

Chairperson Deerberg signed an Educational Expense Agreement between Kellee Oxley and the County, as previously approved by the Board.

Discussion was held regarding the potential redesign of the mental health system. Julie Tischuk noted Representative Kaufmann would like her to prepare a letter concerning this matter. She asked the Board for their thoughts to assist her with preparation of the letter. Discussion was held.

Steve Nash met with the Board to discuss planting additional trees in the Courthouse Square. Courthouse Custodian Bob Klemme was in attendance. Discussion was held. Due to the rainy weather, the Board will meet with him at their next meeting to view the trees in the square and to note possible locations to plant additional trees.

Bob Klemme met with the Board to discuss the flower beds on the west side of the Courthouse. He would like to plant perennials or plants that do not need to be replaced each year. Discussion was held. The Board agreed Klemme should present a design and estimated costs for the project. Klemme noted he suggested planting additional trees on the east and south sides of the Courthouse for the shade which would give us energy savings. He asked the Board if they had an objection to having the east exterior door to the Assessor's Office painted to match the building and window frames. It was suggested that he contact Century to inquire what it would cost to have them blast, prime and paint the door. Brief discussion was held concerning using a door and frame, formerly used in the Sheriff's Office, in the second floor hallway.

It was noted the following Handwritten Disbursements were issued on 9/23/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383521 for \$1,555.92-flex claims and #383522 for \$2,236.77-self funded medical claims.

On motion, the Board adjourned at 10:07 a.m., to September 29, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 29, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Auditor Gritton appointing Linda Beck as her representative on the Cedar County Compensation Board.

The Board viewed an agenda for the October 17, 2011 meeting of the Cedar County Library Association.

The Board viewed correspondence from the National Association of Counties regarding a Rural Road Safety Peer Exchange conference call on October 3, 2011.

The Board viewed correspondence from James Lee Wayne, Director of the Seventh Judicial District Department of Correctional Services regarding a dedication of the New Work Release Center and Field Offices on October 14<sup>th</sup>.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Steve & Denise Crock.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a webinar on September 28, 2011 concerning improving local and state partnerships in sentencing and corrections.

The Board acknowledged receipt of correspondence from Ingrid Wensel of Kirkwood Community College regarding Older Americans Act FY12 appropriations.

Kristi Sheldon entered the room.

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to review a proposed FY10-11 Actual Cost Report to the State Department of Human Services. Jennifer Boedeker, Office Manager was in attendance. Review and discussion were held. Tischuk reviewed the calculation process for the report, noting various factors needed to be taken into consideration. She said there will likely be a payback to the State. The new rate is \$32.12, and the projected rate was \$37.66. The State will review the Actual Report and let Tischuk know the exact amount of the payback.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the FY10-11 Actual Cost Report.

Ayes: All

In other business, Julie Tischuk reviewed a draft of a letter to Representative Jeff Kaufmann relating concerns about the Mental Health Redesign. Members suggested a couple changes. Tischuk later returned to the Board Room with the revised draft. The Board approved it, and Chairperson Deerberg signed the letter.

Kristi Sheldon met with the Board to discuss the land values in the City of Mechanicsville. She wondered if the Board knew the residential land values in that City increased by 83%. Sheldon is not sure of the methodology of how this happened. She wondered if this is perhaps a clerical or mathematical error. The appeal period has passed. Sheldon referenced a sales ratio/land ratio report she received from the Assessor. She felt it would have been prudent to note the previous assessment of the land on the Assessment Notice. Sheldon has spoken to the Department of Revenue and others regarding this matter. She will be addressing the Mechanicsville City Council on October 8<sup>th</sup> about this. Sheldon asked that the Board consider the following: the transparency of the Assessment Notice and that this land value increase could be a clerical or mathematical error. She also asked that perhaps the City of Mechanicsville be looked at and evaluated the same as other areas in the County. She will be meeting with the Assessor about this matter. Discussion continued.

Steve Nash met with the Board to view the trees in the Courthouse Square. Custodian Bob Klemme was in attendance. Mr. Nash gave options for placement of new trees. Discussion was held. Nash indicated he would work with the County, at no charge, with the help of a couple County workers. Chairperson Deerberg asked that Nash and Klemme put together a plan with the costs, and the Board will review it.

Karis Horstmann met with the Board to discuss the Inland Cemetery Tax Statements. Others in attendance were: Wayne Nebergall, Kris Clark, Linda Beck, Orville Randolph, Shirley Kepford, Judy Kaeser, Assessor Dan Lett and Deputy Assessor Ali Manson. Karis Horstmann addressed the Board. She referenced the revocation of a tax exempt status. Horstmann reviewed the amounts of two tax statements which total \$630 for one year. One tax statement for \$302 is for timber ground. She was told an application could have been done for a Forest Reserve Exemption for this parcel. Horstmann felt this should have been communicated to her earlier. She reviewed income received and expenses, and she foresees the Cemetery running out of funds and then the County would have to take care of it. Horstmann asked that the County waive the taxes of \$302 on the timber ground, and she would like all of the taxes to be abated. She read a letter of support from State Representative Kaufmann.

Moved by Gaul seconded by Ellerhoff to abate the property taxes for the Inland Cemetery that are due on September 1, 2011 and March 1, 2012 for parcel #016012121000080 totaling \$328.00 and for parcel #016012121000040 totaling \$302.00.

Discussion was held. Sup. Bell felt this is an issue the Board needs to deal with on an individual basis. He referenced precedent setting, but he felt the facts presented warrant this. Bell felt as a Board they are not making a statement that because they do this for this group, they are opening it up to everyone. He thought at some point the Cemetery would run out of funds, and he felt the Cemetery Boards don't have a lot to work with. Bell noted they are voluntary boards. It was noted the Forest Reserve Exemption is a one-time application. Sup. Boedeker noted the County pays taxes on land also, since the County rents out farm ground. He could see abating taxes for the property that could have a Forest Reserve Exemption, but he couldn't see taking all the taxes away. Boedeker indicated they could change the amount they ask for rent. Bell said it isn't all about the dollars in his mind, and principle is involved in his decision. Orville Randolph asked if the abatement request would need to be made each year. Sup. Ellerhoff said the Forest Reserve Exemption is a one-time application, and then they'd have the exempt status to deal with. Wayne Nebergall wondered why they would need to come back about the taxes. Ellerhoff indicated until the exempt status issue is resolved, the request would need to be made each year. Only the current taxes would be abated if the motion passed.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Nay: Boedeker

Moved by Bell seconded by Gaul to approve the Board Minutes of September 26, 2011.

Ayes: All

Chairperson Deerberg said Mid-American Glazing will be sending an estimate on retrofitting an older door and frame.

Megan Hamdorf, Clerk and Auditor Gritton met with the Board to discuss the Employee Christmas Club. Options from various banks were reviewed. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to select Community State Bank for the Employee Christmas Club commencing with the October 21, 2011 payroll.

Ayes: Ellerhoff, Gaul, Boedeker, Deerberg

Nay: Bell

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Gaul to return to regular session.

Ayes: All

Moved by Gaul seconded by Bell to approve Claim Checks #383523 - #383696.

Ayes: All

On motion, the Board adjourned at 10:05 a.m., to October 3, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 3, 2011 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Boedeker was absent. Jake Vitense observed during the meeting until the time the Board went into closed session.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 9-30-11.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of September 29, 2011.

Ayes: All

Absent: Boedeker

Chairperson Deerberg noted he received an estimate from Mid-American Glazing Systems for demo and fabrication of an existing door frame to the second floor hallway of the Courthouse and installation of an automatic door closer. Discussion was held.

Moved by Ellerhoff seconded by Gaul to approve an estimate in the amount of \$3,982.00 from Mid-American Glazing Systems.

Ayes: All

Abstain: Bell

Absent: Boedeker

Discussion was held with Custodian Klemme and Auditor Gritton regarding the installation of the door frame and a new opener. Sup. Bell reviewed the reason for installation of the door, which is to create a no weapons area in the Court area. A budget amendment may be needed. Auditor Gritton asked the Board if they would like to pay the entire invoice for the concrete sidewalk work that was done by W.J. Leeper Construction since the amount will be more than was budgeted for the project. The Board would like to pay the entire invoice when it is received and do a budget amendment later, if needed.

Moved by Ellerhoff seconded by Gaul to approve the renewal of a Class C Beer Permit with carryout wine and Sunday sales for JMD Oil, Inc.

Ayes: All

Absent: Boedeker

Moved by Gaul seconded by Bell to issue Handwritten Check #383699 to Kelly Demolition in the amount of \$17,462.50 for demolition of flood damaged structures.

Ayes: All

Absent: Boedeker

At 9:00 a.m. Atty. Jon Swanson telephoned the Board for a conference call. He requested a closed session.

Moved by Ellerhoff seconded by Gaul to go into closed session as allowed under Section 21.5.1(c) Code of Iowa.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Boedeker

Sup. Gaul left the room.

Moved by Sup. Bell seconded by Sup. Ellerhoff to return to regular session.

Ayes: Ellerhoff, Bell, Deerberg

Absent: Gaul (out of room)

Absent: Boedeker

The closed session concluded at 9:48 a.m.

No Decision was made with regard to the prior closed session.

Sup. Gaul returned to the room.

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Boedeker

Moved by Bell seconded by Gaul to return to regular session.

Ayes: All

Absent: Boedeker

Auditor Gritton met with Board, as requested. She noted Assessor Lett indicated the South Bethel Cemetery Association should not have been assessed for taxes, and he indicated to the Auditor the County Attorney was going to call a representative of the South Bethel Cemetery Association to let them know that a Certificate of Adjustment would be issued by the Auditor. When the Auditor took the C.O.A. to the Treasurer's Office, they informed her that the property taxes in the amount of \$18.00 had already been paid. The Treasurer's Office felt they could work out a way to reimburse the Cemetery Association. County Attorney Renander was contacted. He told the Board he talked to the Assessor about this matter, but he had not called the Cemetery Association because he didn't have that part of the conversation with the Assessor. Chairperson Deerberg telephoned Wayne Nebergall to let him know the matter concerning the refund of the \$18.00 would be handled internally, and there would not be a decision the Board would need to make at their next meeting. Deerberg told Mr. Nebergall he is still welcome to meet with the Board at his scheduled time.

General discussion was held.

It was noted the following Handwritten Disbursements were issued on 9-30-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383697 for \$1,460.66-flex claims and #383698 for \$687.99-self funded medical claims.

On motion, the Board adjourned at 10:45 a.m., to October 6, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 6, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence from County Attorney Renander regarding the appointment of Wayne Frauenholtz as his representative on the Cedar County Compensation Board.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding the Joplin, Missouri tornado and asking if communities would be able to handle these issues.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding a forum on 11-2-11 regarding "Critical Legislative Advocacy Issues Facing Seniors And People With Disabilities".

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Gaul to return to regular session.

Ayes: All

The Board reviewed information submitted by the National Association of Counties regarding their services and a FY12 membership. The Board agreed, at this time, they are not interested in their services or a membership.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of October 3, 2011.

Ayes: All

Leanne Zearley, Administrative Manager for the Engineer's Office met with the Board regarding a Snowmobile Route Permit And Agreement for Cedar County Winter Warriors. Tim Malott and Warren Wethington were in attendance. Engineer Fangmann has reviewed and approved it. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Snowmobile Route Permit And Agreement between Cedar County and Cedar County Winter Warriors.

Ayes: All

The Board met with department heads and/or their representatives for discussion and to allow them to give updates. Environmental & Zoning Director Phil La Rue said his department has been busy. Treasurer Jedlicka noted his office has been busy with property tax collections. Sup. Ellerhoff wondered if the Drivers' License Office would be just temporarily closed on Fridays. Jedlicka said counties vary on how many days those services are offered, noting some are open only 2, 3 or 4 days per week. Sup. Bell felt that if the Treasurer's staff is there, they could be open for those services. Jedlicka said they are training two new employees, so for the flow of the office they are trying this arrangement. Bell wondered if after the employees are trained, the drivers' license services would resume on Friday for convenience of the public. Jedlicka referenced wanting an efficient office to run everything. Amy Wehde said the Public Health Department is busy. Conservation Director Mike Dauber noted a job opening was posted for a Park Technician. Lukas Gottschalk will be moving to a Park Ranger position. With the cost of Gottschalk attending the Academy, Dauber doesn't plan to hire for the Tech position until March or April. The Conservation Department will be holding a "Boo Hike" this weekend. Recorder Helmold reported on Passport Day 15 new and 4 renewals were processed. She gave a deer licenses update. The Records are working on electronically sending Declaration of Value forms to the Department of Revenue. Auditor Gritton noted City Elections will be held on November 8<sup>th</sup>. Commercial Equalization orders were received. Sheriff Wethington reported he is working with the

County Attorney on issues with the roof at the Law Enforcement Center. The inmate count is down at the Jail. Wethington has lowered the daily rate to house out-of-county inmates as of 10-1-11. Emergency Management Director Tim Malott said he would be out of the office at the end of October for two weeks to attend a Governor's Conference and a 911 Conference. He noted the following: there are new National Incident Management System stipulations, he is pursuing a grant for sirens, the City of Stanwood lost their ambulance service so they may break it up between Mechanicsville, Clarence and Tipton if the proper paperwork is received, Federal EMPG Grant requests can be submitted now for the new fiscal year, and there will need to be three training activities per year which can't be real events. Leanne Zearley said work is being done on County Road Y14, and Stone Mill Road will be open in about two weeks. Public Health Director Lynn Winters said she is learning a lot. Assessor Lett noted the Assessor's Department is doing annual service and following up on post cards sent in noting changes. Chairperson Deerberg asked for an explanation about the residential land values increasing by 83% in the City of Mechanicsville. Lett indicated the values were readjusted by Van Guard. The objective is to become more uniform and consistent. Lett noted he has talked to the individual that spoke to the Board, and he indicated he would discuss the matter further. Sup. Bell noted a door will be placed in the second floor hallway in an effort to designate a "weapons free zone". He thought the Board would likely change policy to reflect the law. Treasurer Jedlicka inquired about it being okay to carry a weapon on the first floor. Sup. Boedeker said the Board has no choice due to the law. Phil La Rue asked if they could charge criminal trespass, as some businesses can do. Sheriff Wethington said that is private property. It was noted the Courthouse is a public building. Brief discussion continued.

The Board reviewed an invoice from All Star Turf in the amount of \$100.00 for grading ground west of the Courthouse. Chairperson Deerberg contacted Welby Leeper since dirt work was included in his bid for the replacement of sidewalks. Leeper contacted All Star Turf, and they indicated the request for the work came from Custodian Bob Klemme. The Board will talk to Klemme about this next week.

Darwin Polk of the East Central Intergovernmental Association met with the Board to review draw requests for the demolition of structures and cleanup at 1140 Cemetery Road. Discussion was held.

Moved by Bell seconded by Boedeker to approve and authorize Chairperson Deerberg to sign Hazard Mitigation Grant Program draw request #13 and Community Development Grant Program draw request #9 totaling \$17,462.50.

Ayes: All

Moved by Ellerhoff seconded by Bell to issue Handwritten Checks #383701 – 383715 totaling \$68,805.00 dated 10-6-11 to Barnhart Custom Services for demolition of flood damaged structures and cleanup work on properties acquired by the County.

Ayes: All

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #146538 - #146695 for the period ending 10-1-11 and to be paid on 10-7-11.

Ayes: All

The Board noted Handwritten Check #383700 dated 10/3/11 was issued to Moeller Tipton Tire & Auto as an administrative correction.

On motion, the Board adjourned at 9:45 a.m., to October 10, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 10, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence from the Region XII council of Governments regarding a Department of Transportation public input meeting on October 11, 2011 and a U.S. Highway 30 Coalition meeting on October 14, 2011.

The Board noted correspondence from the Public Health Department regarding a payroll change for Deana Drumbarger, Nurse, from \$19.43/hr to \$19.72/hr effective 10-4-11.

Gary Crock, Solid Waste Transfer Station Manager met with the Board to discuss financing options for the purchase of a new truck tractor. Auditor Gritton was in attendance. The Solid Waste Commission has received three bids ranging from \$113,000.00 to \$123,000.00. The bids are being reviewed to make sure they meet the specifications. There is a Solid Waste Commission meeting this Thursday evening, so Crock is researching financing options. He noted the truck tractor was not scheduled to be replaced for five years. Crock noted the dollar amount received for the truck tractor that was damaged in an accident, and he reviewed the planned increases over the next four years for the contributions from the cities and other fees. They had planned to have adequate funds for the purchase in five years. Crock indicated the Solid Waste Executive Committee asked him to approach the Board of Supervisors about the possibility of financing the purchase through the County. They would like to borrow \$100,000.00 to be paid back over four years. Crock noted they could go to a bank for the financing also. It would take 90 days to receive the tractor after the order is placed. The dealers can finance, but it would likely be the same interest rate as the banks. Auditor Gritton noted Treasurer Jedlicka indicated lending the funds would not be an issue. Sup. Boedeker inquired about the public discount. Crock didn't know. Boedeker suggested looking at purchasing a used tractor that they could use for three years until the Solid Waste Commission generates more dollars. Crock said they could look at that. He noted their mileage is minimal, but the application of the equipment is aggressive. They would need a truck designed for what they need, since he considers it a unique application. The Commission will need to purchase a trailer within two years. Supervisors Ellerhoff and Gaul said they did not have a problem with the County financing the purchase. Sup. Bell did not have a problem with it, but wondered what the interest rate would be. Discussion was held regarding an interest rate. Treasurer Jedlicka joined the discussion. Jedlicka noted the interest currently received for County funds in various banks ranges from 1% to 2%. Discussion continued.

Moved by Ellerhoff seconded by Bell to offer financing for an amount of \$100,000 at 2% interest for four years to the Solid Waste Commission for the purchase of a new truck tractor.

Ayes: All

Moved by Gaul seconded by Bell to approve the Board Minutes of October 6, 2011.

Ayes: All

Moved by Ellerhoff seconded by Bell to approve the following payroll changes for the following Secondary Road employees reducing their hourly wage by 35 cents due to the bridging season being over effective 10-10-11: Mike Gritton, Crew Leader-\$19.03; Kevin Lewis, Maintenance Worker II-\$18.68; Cody Current, Maintenance Worker II-\$14.74 (80%) and Dan Hodgden, Maintenance Worker II-\$14.74 (80%).

Ayes: All

Sup. Ellerhoff gave a report on the Mental Health Redesign meeting that she and Sup. Deerberg attended last Friday with State Representative Renee Schulte and others. Ellerhoff felt the proposals were more for payment options, data management and administration and not about lessening services. At the meeting they discussed uniformity, doing away with legal settlement and the proposed reduction of the number of Central Point of Coordination Administrators. Currently there are 78 CPC's.

Ellerhoff got the impression that Schulte is not for regionalization. As of July 2013, the levy will be gone and the number of CPC's will be reduced, but Ellerhoff indicated Schulte expects something else might happen before that time. Brief discussion was held.

It was noted the following Handwritten Disbursements were issued on 10-7-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383716 for \$275.96-flex claims and #383717 for \$57.26-self funded medical claims.

On motion, the Board adjourned at 9:57 a.m., to October 13, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 13, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from the Cedar County Public Health Department regarding a payroll change for Janeen DeWulf, from \$10.91/hr to \$11.42/hr effective 10-10-11.

The Board viewed a report of fees collected for September 2011 submitted by the Clerk of the District Court.

The Board acknowledged receipt of correspondence from the Iowa Department of Economic Development regarding a Vision Iowa application for a technical assistance workshop.

The Board acknowledged receipt of a copy of correspondence from Mark Speltz of the Iowa Department of Inspections and Appeals, to Phil La Rue, Environmental Director regarding Farmer's Markets.

Moved by Bell seconded by Gaul to approve the Board Minutes of October 10, 2011.  
Ayes: All

The Board reviewed an invoice from All Star Turf. Chairperson Deerberg noted Custodian Klemme requested them to do work around the clock by the west sidewalk. The consensus was to proceed with payment of the invoice in the amount of \$100.00.

Engineer Fangmann met with the Board to review Utility Permit Applications.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream for an upgrade at Vermont Avenue and 220<sup>th</sup> Street northeast of Bennett.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power to rebuild lines along part of 280<sup>th</sup> Street from Old Muscatine Road west and up Oak Avenue.  
Ayes: All

General discussion was held. Fangmann gave an update on the Y14 resurfacing project. He noted the resurfacing has made a big improvement, but Fangmann indicated the smoothness of the road in areas is not up to the standard he'd like. Fangmann gave other project updates. He noted there was no response from the posting for the Engineering Technician I position. Fangmann would like to check with the Community Colleges to inquire about the graduating classes coming up from their Civil Engineering Programs. He felt the position definitely needs to be filled, and he will meet later with the Board regarding the matter.

At 9:10 a.m., the Board met at Xerxes Corp. for a tour of their facility. They met with Brad Marler. Mr. Marler gave them background information concerning the company. He then gave them a tour of the facility. Discussion was held.

At 9:55 a.m., the Board met at J&L Pipeline for a tour of their facility. They met with Laurie Brandenburg and Dave Anderson, who gave them background information regarding the company. Brandenburg and Anderson gave the Board a tour of the facility. Discussion was held.

At 10:25 a.m., the Board reconvened in the Board Room.

Assessor Lett met with the Board to ask for approval to send three people to the upcoming Iowa State Association of Counties Fall School in Coralville. He realized the

policy is to only send two people from each department, but he would like to include the G.I.S. Tech along with himself and the Deputy Assessor. Chairperson Deerberg felt information could be brought back from the school by Lett or Manson, and he felt other departments may then ask for exceptions if approval is given for this. Sup. Bell felt the Geographic Information Systems is almost a separate department. Sup. Boedeker had no objection to sending three people. Sup. Ellerhoff looks at the G.I.S. as being a separate entity. A reference was made to not staying overnight, but Lett said Ali Manson would be staying overnight during the school. Both Supervisors Bell and Ellerhoff suggested that the costs concerning G.I.S. be kept separate from other costs in the Assessor's Department. Assessor Lett indicated he could do that. The consensus of the Board was to allow three people from the Assessor's Department to attend the Fall School.

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #383718 - #383945.  
Ayes: All

On motion, the Board adjourned at 10:37 a.m., to October 17, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 17, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed a report of fees collected for September 2011, submitted by the Clerk of the District Court.

The Board viewed correspondence from Lynn Winters, Director of the Public Health Department regarding Mary Dorris working as a part-time Nurse on an as-needed basis at \$22.08/hr effective 8-19-11.

The Board viewed minutes of the 7<sup>th</sup> Judicial District Department of Correctional Services meeting held 9-9-11 and correspondence from the October 2011 meeting of Community Action of Eastern Iowa, submitted by Sup. Boedeker.

The Board acknowledged receipt of correspondence from Josh Busard, Assistant Planner for the Johnson County Planning and Zoning Department regarding a meeting on October 27, 2011 concerning policies for the Village of Oasis.

Moved by Gaul seconded by Bell to approve the Board Minutes of October 13, 2011.  
Ayes: All

Sup. Ellerhoff and Chairperson Deerberg gave a report on the joint meeting held last Thursday evening between the Cedar County Economic Development Commission and the Iowa State University Extension Committee which was formed to explore options of a possible partnership with C.C.E.D.C.O. Language changes were made in the proposed agreement. They are working on job descriptions for the Executive Director and Office Manager/Marketing Assistant positions. Discussion was held.

Sup. Gaul gave a report on the Solid Waste Commission meeting that was held last Thursday evening. He presented their FY11-12 Financial Statement and comments by Mike Yerington concerning the truck tractor bids. The Commission agreed to purchase a Kenworth truck tractor for an amount of \$123,564.00, and they agreed to proceed with the County financing \$100,000 of the purchase at 2% interest. The Commission agreed to purchase pressure gauges for the two truck trailers and a monitor for the loader, which will help them avoid overweight loads. The cost will be around \$3,000.00.

Engineer Fangmann met with the Board to review Utility Permit Applications.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Linn County R.E.C. for service from a private property to Echo Avenue.  
Ayes: All

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Linn County R.E.C. to rebuild a line along Morse Road to the third residence.  
Ayes: All

The Engineer noted road salt is being delivered. He gave project updates.

Courthouse Custodian Bob Klemme met with the Board to discuss the purchase of trees for the Courthouse Square. He and Steve Nash have picked out four trees, two for the east side, one for the south side and one on the north side. The cost would be \$320.00. Klemme felt next year at FY12-13 budget review time they should discuss possibly taking down a couple trees and planting additional trees. Discussion was held.

Moved by Bell seconded by Gaul to approve the purchase of four trees for the Courthouse Square for an amount of \$320.00.  
Ayes: All

Sup. Bell gave a report on the E911 and EMA meetings that were held last Thursday evening. He reviewed the following: a card was purchased for the Zetron System for around \$4,000, Tipton and Clarence Fire Departments are sponsoring two Firemen's Grants, narrow banding will hopefully be completed in August and September of 2012, an audit of street address signs will be done, proposed Stanwood ambulance changes, new NIMS Guidelines, a draft of a siren testing policy, a new computer purchase and two upcoming emergency exercises.

Chairperson Deerberg noted that he and Tim Malott attended a Bennett School Board meeting to discuss the County's potential use of the second floor of their school building in the event of a disaster at the Courthouse. A Memorandum of Understanding will be reviewed by the County Attorney. Malott would like to have a mock demonstration at the school after the agreement has been approved. There would be no cost to the school for any electrical work, etc. that may need to be done for the County's use.

Emergency Management Director Tim Malott met with the Board for general discussion.

Phil Waniorek of the Administrative Solutions, Inc. met with the Board to discuss the dental plan and the Flex Benefit Plan. Auditor Gritton and Megan Hamdorf, Clerk were in attendance. Mr. Waniorek had anticipated a 20-30% increase for the Lincoln Financial dental premiums, due to the claims, but they have advised him the increase would be 9%. The new plan year starts January 1, 2012. Waniorek noted there are two thoughts concerning dental plans. One is to keep the plan as it is to keep employees, and the other is to keep costs down. He noted Union Agreements indicate the County will offer dental insurance. Waniorek told the Board they may want to think about giving the dollars in pay and the employees could buy their dental insurance on a voluntary basis. The plan would still be sponsored by the County, but there would be no cost to the County. Waniorek said the employees use the current dental insurance well. There is a thought that dental care helps health issues. He received a complaint from a dentist that fluoride treatments are only covered one time per year, rather than two times. Waniorek said the reason for that is that some research indicates too much fluoride is not a good thing. The dental premium increase is about \$2.50 per employee per month for the portion the County pays. Waniorek said he asked for bids from a couple other carriers, but they denied bidding due to our claims.

Moved by Gaul seconded by Ellerhoff to approve the annual renewal of the Lincoln Financial Group dental plan effective 1-1-2012 with the new rates and authorize Chairperson Deerberg to sign documentation regarding the plan renewal.  
Ayes: All

Phil Waniorek told the Board he would meet with them around the end of January or in February to review health insurance reports. He indicated the health insurance rates are looking halfway decent, in the 0% to 10% range. Waniorek told the Board health insurance is not voluntary, and he said they could look at offering voluntary benefits such as life and disability insurance. He asked if the Board had any issues with the health plan. The Board did not have any issues with the plan.

Mr. Waniorek reviewed a Flex Benefit Plan and an Administration Services Proposal with Administrative Solutions, Inc. Their administration fee is \$2,381.00 which is the same as last year. There are no changes to the plan for 2012. In 2013 the medical reimbursement limit may be lowered to \$2,500.00 due to a change in the law. Currently our plan has limits of \$3,000.00 for medical and \$5,000.00 for dependent care. Waniorek noted last year there was a negative balance at the end of the year due to employees leaving during the year. So far this year, the balance is a positive \$910.00. Waniorek feels the Flex Benefit Plan is underutilized. He will be holding meetings on December 8<sup>th</sup> to again educate employees about the plan. Currently only 27 employees use the plan. Discussion was held.

Moved by Bell seconded by Ellerhoff to continue with the current Flex Benefit Plan for 2012 and authorize Chairperson Deerberg to sign the Administration Services Proposal with Administrative Solutions, Inc. for an annual fee of \$2,381.00.

Ayes: All

It was noted the following Handwritten Disbursements were issued on 10-14-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383946 for \$1,378.78-flex claims and #383947 for \$3,653.00-self funded medical claims.

On motion, the Board adjourned at 10:27 a.m., to October 20, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 a.m., October 20, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Mike Dauber, Conservation Board Director regarding a payroll change for Lukas Gottschalk from the position of Park Tech at \$14.13/hr to Park Ranger at \$15.51/hr effective 10-10-11.

The Board acknowledged receipt of a Manure Management Plan for RAD Farms-Contact Person: Arlan Mohr.

The Board acknowledged receipt of correspondence from the Iowa Department of Economic Development regarding downtown revitalization and hazard mitigation trainings on 11-2-11.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding a 911 feasibility study.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding a conference on 11-2-11 titled "Critical Legislative Advocacy Issues Facing Seniors and People with Disabilities".

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of October 17, 2011.  
Ayes: All

Julie Tischuk, Director of the Community Services/Case Management Department met with the Board to discuss the mental health redesign. She reviewed emails from Sarah Kaufmann of Henry County and Ken Hyndman of Des Moines County. Tischuk noted there are various recommendations going around. She felt Representative Renee Schulte wants it to be localized and not regional. Tischuk noted they still don't know what the core services would be, and some people are talking about a virtual pool of all mental health funds. There is talk that the tax levy ability may come back to the counties and that there is a request to push this proposed redesign to the year 2014 so that things are not rushed. Tischuk felt there would be various things to discuss and decisions to be made by the County if a mental health redesign goes into effect. Discussion was held.

Moved by Bell seconded by Gaul to approve Payroll Disbursements #146696 - #146862 for the period ending 10-15-11 and to be paid on 10-21-11.  
Ayes: All

It was noted Chairperson Deerberg would be leaving to attend a Heartland Insurance Risk Pool meeting.

On motion, the Board adjourned at 8:10 a.m., to October 24, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 24, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed the minutes of the August 19, 2011 meeting of the Board of Health.

The Board acknowledged receipt of correspondence from Drake University regarding a program to manage the diversity of food systems.

The Board acknowledged receipt of correspondence from Lori Riley, to Barbara Voss at the Homeland Security & Emergency Management Division regarding a survey of the current 911 system by GeoComm.

The Board acknowledged receipt of correspondence concerning an Eastern Iowa Regional Utility Service Systems Board meeting on October 26, 2011.

Sharon Laucamp, Office Manager for the Zoning Department met with the Board to request that public hearings be set to review a zoning petition.

Moved by Bell seconded by Ellerhoff to set November 3 & 7, 2011 at 9:30 a.m. as the time to review/consider the following petitions:

Cass Durgin, 301 Novak Road, Lisbon, IA (Contract Buyer) and Barbara Wallick Revocable Trust, 1201 Plum Street, Tipton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SE ¼, of the NW ¼, Section 28, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.00 acres of a 7.75 acre tract.

Ayes: All

Megan Hamdorf, Clerk in the Auditor's Office met with the Board to discuss the replacement of Assessor Lett's name badge. She indicated that Lett has asked if he would need to pay for the replacement badge. His badge gets additional "wear & tear" since he sometimes works outside. It was noted another employee's badge was replaced at no charge due to a similar situation. The Board agreed Lett should not have to pay for the badge.

Moved by Bell seconded by Gaul to approve the Board Minutes of October 20, 2011.

Ayes: All

Chairperson Deerberg gave a report on the Heartland meeting he attended on October 20<sup>th</sup>. They have put a replacement value of \$5,501,306 on our Courthouse. Counties are joining their Empowerment Boards. Marshall County is joining with Hardin County, and Marshall is not a member of the Heartland Insurance Risk Pool, but the Risk Pool will be insuring the Empowerment Board. Deerberg has heard that Cedar County is considering joining Jones County for Empowerment. The next Heartland meeting will be on Friday, December 2<sup>nd</sup>. In the past the radio and other equipment in vehicles has been included in the value of the vehicle. The vehicles depreciate, but the equipment does not, so they are considering separating out the equipment for insurance purposes. Walkway bridges will be covered, and a survey of law enforcement agreements will be presented at their next meeting. The coverage and premiums will remain the same for crime coverage. Elected officials are supposed to pay a \$1,000.00 deductible for liability, but it has not been collected in the past. Now once a case is closed, they'll collect the deductible.

Sup. Ellerhoff gave a River Bend Transit meeting report. One of the drivers had a heart attack while on the job. The Director reported there will be a Good Repair Grant totaling \$5,000,000 through the Department of Transportation for the purchase of 52 vehicles statewide. River Bend Transit will be applying for one new vehicle.

Moved by Ellerhoff seconded by Gaul to approve a Class C 5-day license with catering services for the Tipton Golf & Country Club for a special event at the Fairgrounds on

11-4-11.

Ayes: All

Grant Elliott with Iowa Workforce Development met with the Board, rather than Brenda Dodge, to discuss the possibility of a virtual access point in the Courthouse. Iowa Works has a partnership with Kirkwood concerning access points in the communities. They would provide the computer with software, but an internet connection and space for the computer would be needed. The software could be used to direct people to the services of Iowa Workforce Development, such as job placement, Veteran services, unemployment and services for employers. If an individual cannot afford to drive to an I.W.D. office, this would be an alternative. Sup. Ellerhoff asked if they had looked elsewhere in the County and/or contacted other agencies. Mr. Elliott wasn't sure. Ellerhoff has heard that local churches are doing something similar. She said Annette Shipley is interested in facilitating a group effort for this. Sup. Bell asked why not put it in the Kirkwood facility? Mr. Elliott hoped that was in the works, and he felt the more access the better. Bell thought placing a computer in the libraries may free up one of their computers for other people to use. He isn't sure where the Board would put a computer in the Courthouse, and he noted it would need a separate line. Chairperson Deerberg suggested the possibility of the Cedar County Economic Development Commission Office and/or the V.F.W. as possible places to put access points. Mr. Elliott noted the software could also be loaded on an existing computer. Ellerhoff asked if our Veteran Affairs Administrator could load it on her computer, and Elliott said yes. Mr. Elliott will check on how the county is being covered for access points, and he will follow up with the Board later.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Gaul to return to regular session.

Ayes: All

Engineer Fangmann met with the Board to review a bridge embargo resolution. Discussion was held.

Moved by Boedeker seconded by Ellerhoff to approve and adopt the following resolution:

**BRIDGE EMBARGO  
RESOLUTION**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Local Bridge on Delta Avenue over the Middle Branch of the Wapsinoc Creek in Section 27, T80N, R4W of Gower Township be limited as follows:

Load Limit 3 Ton

Ayes: Ellerhoff, Gaul, Bell, Boedeker, Deerberg

The Engineer presented a Utility Permit Application for Windstream.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application to rebuild lines north on Logan Avenue, along King Avenue and then along 190<sup>th</sup> Street.

Ayes: All

The Engineer gave project updates. General discussion was held. Fangmann told the Board he is working with the Corps of Engineers on the County Road F28 bridge project. The southwest quadrant has the potential of being a wetland. Fangmann is pleading a case that it is not a wetland. The quadrant is currently farmed. The Engineer is hoping for a February bid letting. The Cedar River project is progressing. The Corps of Engineers has let him know that there is talk/speculation of getting rid of the Section 14 Program. If a project is in the construction phase, it can be funded. The Cedar River project is still in the design phase. Fangmann will be contacting Legislators to help us.

Tim Malott, Emergency Management Director met with the Board to let the Board know there is talk about cutting the number of Public Safety Access Points (dispatch centers) to reduce the costs associated with radio narrow banding. He has received a survey concerning our County's costs for our center. Two counties have volunteered to be regional PSAP's, and if that happens, some of the county centers would disappear. Cedar County's dispatch center received a high score. If the concept of regional centers moves forward, Malott will be asking the Supervisors to contact their Iowa State Association of Counties Supervisors' Affiliate. Cedar County would likely have to pay a fee to a regional center. He felt Cedar County cannot afford the 700 & 800 radios. Malott noted interoperable communications is voice and data for the public safety responders, which would require computers in vehicles. Discussion was held.

It was noted the following Handwritten Disbursements were issued on 10/21/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #383948 for \$2,053-flex claims and #383949 for \$4,405.28-self funded medical claims.

On motion, the Board adjourned at 10:47 a.m., to October 27, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 27, 2011 with the following members present: Boedeker, Ellerhoff, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg was absent.

The Board viewed minutes of the July 27, 2011 meeting of the Citizens' Advisory Board-Mental Health Institute.

The Board viewed minutes of the September 28, 2011 meeting of the Eastern Iowa Regional Utility Services Systems Commission.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a Transportation 2020 CAC Draft Report.

The Board noted correspondence from Recorder Helmold regarding the following payroll changes effective 10-24-11:

Jodine Lovell, Clerk, from \$14.96/hr to \$15.21/hr and

Jody Galloway, 1<sup>st</sup> Deputy, from 75%-\$34,244.25 to 80%-\$36,527.20 annually.

Recorder Helmold met with the Board, as requested, to discuss the above payroll changes. She told the Board Jodi Lovell's payroll change is for a six-month step increase, but she noted it is late. Sup. Ellerhoff asked if a wage scale is in place for the position. Helmold said yes. Sup. Bell noted payroll changes, in some situations, can trigger a "me too" clause in a Union contract. Ellerhoff asked that Helmold give a copy of the scale to the Human Resources Consultant and the Auditor's Office. Helmold said she would. She noted there is enough in the budget for a 50 cents/hr increase, but Lovell would probably receive any annual increase approved by the Board of Supervisors. The Recorder said Lovell can't be a Passport Agent, so there won't be an increase for that. Brief discussion was held.

Anita Arnold, representing the Trinity United Church of Christ of Moscow, met with the Board to discuss the abatement of future property taxes on a 40-acre parcel of farm ground in Section 21 Twp 79N Range 01W in Sugar Creek Township. Others in attendance were: Gordon Arnold, Robert L. & Kay Paxton, Marilyn L. Smock, Wayne Nebergall, Mayor of Tipton Shirley Kepford, Mae Eriksen, Mayor of Bennett Orville Randolph, Assessor Lett, Deputy Assessor Manson, and Linda M. Dykstra. Anita Arnold addressed the Board. She noted the church was given this parcel to use for income to run the church, and if the church closes, the land reverts back to the original owners. The church has farmed the ground for almost 100 years. Planting and harvesting is donated by members of the church, but there are other expenses. They have a congregation of about 20. Anita Arnold told the Board they would appreciate anything the Board could do to help the church stay viable. Sup. Ellerhoff realized that this is in the legal realm of what the Assessor can do, but she is taking into consideration what is in the best interest of the people. She favors abatement of the property taxes. Sup. Gaul felt it would be a shame to see the church not there, and he said he is also in favor of abatement of the taxes. Assessor Lett referenced Iowa Case Law and Iowa Attorney General's Opinions and indicated they have determined the land is taxable even if the income is used for religious purposes. He also referenced a Department of Revenue survey of Religious Organizations who own land. Lett indicated of the 659 parcels contained in the survey, 556 parcels were taxed. The Assessor felt other deed holders would have to absorb the tax burden for any abatements. Anita Arnold said the ground has not been rented in 100 years and that it wouldn't happen. Sup. Bell contacted other County Assessors. Bell felt not all of the information is correct in the survey, because some of the Assessors indicated when they receive a survey they sometimes hurry through the completion of it. It was indicated to him the Assessors take each instance on a case by case basis. He felt an Attorney General's Opinion on this is a gray area and is "an opinion". Bell wondered if anyone had asked if there are services and meetings held at the farm ground. When Bell asked the Assessors what they do in cases like this, they indicated they choose their battles or they err on the side of the organization. Bell thought if taking a profit is an issue, he wondered about sales, auctions, etc. that take profits. Assessor Lett felt this land is strictly for farming and sales/auctions are sporadic. Lett indicated per the head of

exemptions of the Department of Revenue, this land should be taxed. Sup. Bell noted the Assessor makes a decision and then the matter is up to the Board of Supervisors. Sup. Gaul felt it would be doing an injustice if we don't abate the taxes and the church closes. Lett asked if church services are held there. Anita Arnold said services are held at the church each week, except for a visitor week, two vacation weeks and when the weather is bad. Sup. Boedeker disagrees with the law, but felt the Board is not above the law. He said the church he attends rents out the parsonage, so the parsonage went on the tax rolls, and he said the Bennett Peach Church parsonage was rented out in the past. Boedeker felt the law is flawed, and he felt lobbying could be done to say the law is bad. Wayne Nebergall noted the farm profit goes to maintain the church, so this situation is different. Boedeker said he is in favor of keeping churches open. Gordon Arnold said the land was given to the church to use. Anita Arnold said they can't sell the 40 acres. Boedeker again noted he believes the law is wrong, but that they have to enforce the laws and they don't have the power to change the law. Bell noted the Board of Supervisors has the ability to abate the taxes. He felt even if the law is changed, there will always be questions.

Moved by Ellerhoff seconded by Gaul to abate the property taxes on parcel #03601521400020 in the name of Trinity Church for the 2011 taxes payable in 2012 & 2013.

Ayes: Ellerhoff, Gaul

Nay: Boedeker

Abstain: Bell

Absent: Deerberg

It was noted the abatement request would have to be made each year. Bob Paxton felt this should be legislated, since the same thing will be happening. Anita Arnold noted Representative Jeff Kaufmann indicated they are working on this and hope to have a favorable solution. Bell felt the large counties may not respond favorably to a change.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of October 24, 2011.

Ayes: All

Absent: Deerberg

Chairperson Pro Tem Bell gave a report on the Limestone Bluffs Resource Conservation & Development meeting he attended this week. The R.C.&D. Regional Supervisors are asking that all the Supervisors of the counties involved in the Limestone Bluffs R.C.&D. attend a meeting on December 7<sup>th</sup> at 1 p.m. to talk about interest and commitments. They likely have funding only into the first quarter. Their Secretary will be retiring effective December 2<sup>nd</sup>. The National R.C.&D. Council continues to try to regain funding. The National dues in the amount of \$450.00 must be paid to receive their funding assistance. Warren Wethington entered the room. The Limestone Bluffs R.C.&D. received a Circle Diamond designation, which also requires that they pay the National dues. Bell noted there are programs they may have to get out of because they're not making any money.

Engineer Fangmann met with the Board to review 2012 tandem truck specifications. Tim Malott was in attendance. Discussion was held. The trade-in will be the 1988 Osh Kosh. Bell wondered if he would try to get another all-wheel drive grader. Fangmann said possibly. He noted motor graders push more snow than they used to. Further discussion was held. The Board had no objections to the specifications. In other business, Engineer Fangmann told the Board the Secondary Road Department does not have a need for a 1957 CAT D7 dozer and a cable scraper. He would like to request sealed bids for the equipment and then give bidders an opportunity to raise their bids. The Board had no objection.

The Engineer presented Utility Permit Applications for the Board's approval.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign a Utility Permit Application for Eastern Iowa Light & Power to rebuild lines along Kelly Avenue, Atalissa Road and 305<sup>th</sup> Street.

Ayes: All

Absent: Deerberg

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign a Utility Permit Application for Windstream Communications for a fiber optic upgrade in Sunbury and for cabinets on Wilson Avenue.

Ayes: All

Absent: Deerberg

The Engineer gave project updates. He is working with F&B Communications to put rock in cross cuts in the roads that have settled and are muddy. Fangmann told the Board a part has been ordered for the fuel system that was damaged. He believes a determination of who did the damage has been narrowed down to a couple employees who tried to use the system last weekend. The Engineer would like to determine how to correct the problem, check fuel keys and if needed, educate employees on the use of the system. General discussion was held.

Tim Malott, Emergency Management Director met with the Board to give them a radio narrow banding update. The State Patrol is going to narrow banding around March to May of next year, therefore he felt the Cedar County Law Enforcement Center should make the change somewhere around that time so that they will not have trouble communicating. This will affect some of the cities also. Malott wanted the Board to be aware of this for the budgeting aspect. Discussion was held.

Chairperson Pro Tem Bell noted Chairperson Deerberg told him the glass for the hallway door upstairs would arrive in two weeks. Bell indicated the Board would need to talk to the County Attorney about a policy change concerning weapons in the Courthouse.

Moved by Gaul seconded by Ellerhoff to approve Claim Checks #383950-#384124.

Ayes: All

Absent: Deerberg

The Board noted Handwritten Check #384125 dated 10/27/11 to VISA in the amount of \$20.12 was issued for an administrative correction.

On motion, the Board adjourned at 10:00 a.m., to October 31, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 31, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed a step raise scale for the Clerk position in the Recorder's Office, submitted by Recorder Helmold as requested by the Board on 10-27-11.

The Board viewed correspondence from Recorder Helmold rescinding the wage increases she submitted to the Payroll Department on 10-27-11 for Jodine Lovell, Clerk and Jody Galloway, Deputy, therefore their wages would remain at the amount set effective 7-1-11.

The Board viewed minutes of the October 19, 2011 meeting of the Planning & Zoning Commission, submitted by Phil La Rue, Zoning Director

The Board acknowledged receipt of correspondence from Paul Greufe regarding a communication from Recorder Helmold inquiring about his role for the county.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a workshop on 11-17-11 concerning creating a website.

Sheri Rutenbeck, Executive Director of Limestone Bluffs Resource Conservation & Development met with the Board to discuss the future of Resource Conservation & Development programs in Cedar County. She gave a presentation to the Board, which included, but was not limited to: there are six counties in the Limestone Bluffs R.C.&D., the R.C.&D.'s were created by the U.S. Department of Agriculture, they bring economic development and conservation together, Limestone Bluffs R.C.&D. returns almost \$7 for every \$1 of funding they receive, services/programs, U.S.D.A. removed support last Spring, urging counties to support R.C.&D.'s, accomplishments, roles, responsible for 50 new/saved jobs, benefits, consider what R.C.&D's have contributed to the region, and possible contributions such as office space, use of a car and sending people to them to use their services. Discussion was held. Some areas of discussion were, but not limited to: marketing, services, partnerships with other organizations, building network connections, and sources of support. There will be a joint meeting with the Supervisors of all six counties on December 7<sup>th</sup> at 1 p.m. in Maquoketa to discuss possible support for the Limestone Bluffs Resource Conservation & Development.

Moved by Bell seconded by Gaul to approve the Board Minutes of October 27, 2011.  
Ayes: All

The Board started work on a memo to department heads concerning FY11-12 budgeting.

Sup. Gaul gave a report on the Consortium meeting he attended on October 27<sup>th</sup>. Shaken Baby Syndrome education is being done in the schools through Lutheran Services. Funding is still an issue.

It was noted the following Handwritten Disbursements were issued on 10-28-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384126 for \$2,362.73-flex claims and #384127 for \$2,521.25-self funded medical claims.

On motion, the Board adjourned at 9:42 a.m., to November 3, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 3, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of a copy of correspondence to Larry Siders, from Philip La Rue, Environmental & Zoning Director regarding his property and the requirements of a variance agreement.

The Board acknowledged receipt of correspondence from Allan W. Phillips relaying his appreciation for the quality of work done by employees of the Road Department along the county right-of-way adjoining his farm.

Auditor Gritton met with the Board to discuss setting a public hearing date regarding issuance of non-current debt concerning a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). Discussion was held. The proposed payment is \$30,000, which is for the loan repayment and rock expenditures.

Moved by Sup. Ellerhoff seconded by Sup. Bell to set November 28, 2011 at 9:00 a.m. as the time for a public hearing on the issuance of non-current debt for a loan from the Secondary Road Fund to the Tax Increment Finance Fund.

Ayes: All

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of October 31, 2011.

Ayes: All

Sup. Bell gave a report on the Cedar County Economic Development Commission meeting he attended on November 1<sup>st</sup>. They started work on strategic planning goals. The next meeting will be on December 9<sup>th</sup> at 7 p.m.

The Board met with department heads and/or their representatives. Those in attendance were: Phil La Rue, Rob Fangmann, Amy Wehde, Carolyn Wood, Mike Dauber, Jeff Renander, Gary Jedlicka, Dan Lett, Warren Wethington, Tim Malott, Cari Gritton, Patty Hamann and Melissa Helmold. Chairperson Deerberg said Paul Greufe would be meeting with the Board on November 14<sup>th</sup> at 9:30 a.m. to explain his job as the County's Human Resources Consultant. Everyone in attendance was given an opportunity to relay items concerning their departments. Phil La Rue said the Environmental & Zoning Department has been busy with septic system work and the food inspection program. Engineer Fangmann gave project updates. Chairperson Deerberg noted Representative Jeff Kaufmann wants "Rochester" on a road sign off I80 at Atalissa Road. Kaufmann will be meeting with Supervisors and the Engineer to discuss this matter. Amy Wehde, Deputy Director said the Director has been attending various training sessions. She noted the Public Health Department has been conducting school immunization audits and they also offered flu shots. They will be doing audits at day care centers and preschools soon, as well as screening for lead. Mike Dauber said the water has been shut off at the Conservation parks. They have been cutting dead trees and doing trail work. County Attorney Renander said his office has been busier than ever with various cases. Assistant County Attorney Tamra Roberts will be attending a four day conference in Cedar Rapids. Chairperson Deerberg asked him about a policy change concerning weapons in the Courthouse. Renander noted the work on the door in second floor hallway is not yet complete. He will talk to the Judge about this matter. Sup. Bell noted Atty. Roberts did a fantastic job with the research and the work requested by the Board for the Stanwood Drainage District. Assessor Lett reported that a second mailing of postcards was sent out

requesting information on any changes and since that mailing the total response has been over 85.5%. The department has been doing annual service and will be attending continuing education. Sheriff Wethington said the Sheriff's Department has been busy. They are working on a job description for the Cook position. Tim Malott, Emergency Management Director gave everyone a copy of "All-Hazards Preparedness For Rural Communities". He noted if an individual puts together an emergency response plan, he will give them a free weather radio until the supply runs out. Malott purchased 100 sets of linens for shelters throughout the county. He will be attending a 911 conference next week. There is talk of consolidating P.S.A.P.'s (dispatch centers) and Cedar County could possibly lose their center. Malott gave updates concerning projects, grants and exercises. Auditor Gritton said FY12-13 budget information will be sent out during the week of November 7<sup>th</sup> or sooner. The City Elections will be held on November 8<sup>th</sup>. Gritton noted the Iowa Secretary of State would be visiting her at 10:00 a.m. Patty Hamann, Veteran Affairs Administrator & General Assistance Director reported that the last of Iowa's deployed units will be home sometime this month. She will be taking applications for food certificates between November 14<sup>th</sup> and December 16<sup>th</sup>. General assistance requests have increased. Hamann will be giving informational packets to nursing homes to be given out when a Veteran or their spouse is admitted so that they know what services or benefits are available to them. Recorder Helmold gave a deer license update, and she noted the Recorders are working on the Declaration of Value process.

At 9:30 a.m. a public hearing was held to review/consider the following petition: Cass Durgin, 301 Novak Road, Lisbon, IA (Contract Buyer) and Barbara Wallick Revocable Trust, 1201 Plum Street, Tipton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SE ¼, of the NW ¼, Section 28, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.00 acre of a 7.75 acre tract.

Chairperson Deerberg read the legal notice. Zoning Director Phil La Rue was in attendance. Others in attendance were: Cass Durgin, Ashley Halicek, Chris Mottinger, Claudia Wallick, Chris Weber, Dave Ferguson, Jamie Nabb, Nancy Haesemeyer, Jacquelyn Puffer, Brandy Jennett, Marty Moylan, Kay Wallick, Kermit Wallick, Barbara O. Wallick and Engineer Fangmann. Phil La Rue noted there were no additional verbal or written objections received since the Planning & Zoning Commission meeting on October 19<sup>th</sup>. The Mechanicsville Fire Department has indicated they would be able to provide emergency services. The County Engineer has approved an access. The proposed access was to be off of Charles Avenue, but La Rue indicated that may have changed. Soil evaluations have indicated moderate limitations for building and severe limitations for a septic system. The Corn Suitability Ratings are from 85 to slightly above 70. Engineer Fangmann noted the road is not paved, as was indicated in documentation. A driveway approved off of Charles Avenue would have adequate sight distance. The owner would like a driveway off of 143<sup>rd</sup> Street. Fangmann said if this petition is approved, a bank would need to be taken back for adequate sight distance prior to the issuance of a building permit, and then the Engineer would allow access off of 143<sup>rd</sup>. The property owner would have to pay for that work. Chris Mottinger, representing the prospective buyer, addressed the Board. He noted the C.S.R.'s of the surrounding property. The buyer wants to live in the country and has a background of that lifestyle. He noted there were more people opposed to the rezoning at the Planning & Zoning Commission meeting, than were for the petition. Mr. Mottinger requested that the Supervisors look at the petition in light of it being surrounded by pockets of other residential properties. He felt one additional house would not impact the traffic. Mottinger hoped the Board would look at the positive merits. He noted the ground has set fallow for three years. Mottinger felt a farmer would be hesitant to spray in this area since there are homes on both sides of this parcel. He thought it would fit in with the residential area, and he noted the owner would like to have a small "hobby" farm. Mottinger referenced a development nearby and that not one lot has sold there, which he indicated to him means that the features may not be balanced with the price. Brandy Jennett, who lives adjacent to this parcel, noted she and her husband were interested in purchasing the property at \$54,000 as listed in the beginning, and she indicated someone else would split it with them and that individual would hay it and it would stay in agriculture. She indicated the price rose \$30,000. Mrs. Jennett noted this petition

would allow a house right next to hers, and she felt it is all about money. Jennett referenced property taxes, and she indicated \$5,883/child goes to the Mt. Vernon School. Barbara Wallick indicated the parcel was appraised and that is why the price went up. Brandy Jennett noted the realtor indicated the price went up because of the rezoning. Kermit Wallick felt the ground is not enough to farm. Discussion continued between those in attendance about the parcel. Jamie Nabb with Hertz Farm Management said an opinion of the market value was done for the family. He indicated the property was listed between \$78,000 and \$79,500. Mr. Nabb said at no time did Hertz list the property for \$54,000. They knew the property would have to be rezoned. At the time they had it listed, Nabb said two offers were received. One was from the folks here today and the other was from someone that is not the neighbors to the north who have an interest in purchasing the property now. Marty Moylan noted he is a Planning & Zoning Commission member. He refrained from making a motion at the P & Z meeting, but the Chair agreed he could vote. His real estate license is hanging with the Mottinger group. During a call from Chris Mottinger about this purchase, Moylan referred him to Phil La Rue to discuss procedures, so he's never known anything about this issue until the P & Z meeting. Speaking as an appraiser, Moylan felt that due to high gas prices the county has lost commuter buyers and parents with busy children are not moving to the country. Moylan felt that if someone is interested in moving to the country, the Board should consider it. He said he bought land where he could have horses, and you can't do some things in a development. Mrs. Jennett indicated most of the neighbors are opposed to having this parcel rezoned. She referenced lots to the west and rezoning something that's not in the Comprehensive Plan. Moylan said the Comprehensive Plan is a goal and guideline. He felt the growth is toward Cedar Rapids and Iowa City. Sup. Bell reminded everyone that the Board denied a petition west of Tipton where there is a subdivision fairly close that wasn't fully utilized, and the ground didn't have a C.S.R. close to this parcel. Bell felt Moylan's home is in a cluster, and he thinks this parcel appears to be the start of clustering. Jacquelyn Puffer felt the Supervisors should back the Planning & Zoning Commission vote, which was three to two to deny the petition. Claudia Wallick asked why the petition was denied. Phil La Rue thought it was because there was enough opposition. Chairperson Deerberg felt it was due to the C.S.R. also. La Rue agreed. Chris Mottinger felt it was odd for the P & Z Commission's motion to pass based on the amount of opposition. He asked the Board to look at other properties in the area where houses could be built, and he felt this area could be considered a cluster. He didn't know what the negative impact of this petition would be. Dave Ferguson asked how many members are on the P & Z Commission. La Rue said 7, but only 5 were at the October 19<sup>th</sup> meeting. Phil La Rue reminded the Board about the Swart rezoning request that was in the area proposed for future development, and the power of opposition of the neighbors. Sup. Boedeker noted the Swart ground was being farmed and this ground has not been farmed for years. He said he is a farmer and doesn't want farm ground to disappear, but he sees what these people are saying and that they should have bought the ground when they had the chance to do so.

Moved by Boedeker seconded by Ellerhoff to approve the petition by Cass Durgin (Contract Buyer) and the Barbara Wallick Revocable Trust (Owner) to rezone to R-1 Suburban Residential, with the Engineer's rider concerning the driveway, and to waive the second hearing scheduled for 11-7-11.

Ayes: Ellerhoff, Gaul, Boedeker

Nays: Bell, Deerberg

The hearing concluded at 9:57 a.m.

General discussion was held.

Engineer Fangmann met with the Board to review plans for bridge replacement project #BRS-C016(82)—60-16 on Baker Avenue in Section 5 T90N R4W. After discussion with the Corps of Engineers concerning wetlands, the Corps issued a permit. The letting for the project will be on February 21, 2012. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the plans for project BRS-C016(82)—60-16.

Ayes: All

The Board completed a memo to department heads concerning preparation of their FY2012-2013 budget.

Chairperson Deerberg reported the generator for the Courthouse had a high temperature water leak. It is not putting out enough volts and needs new brushes.

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #146863 - #147017 for the period ending 10-29-11 and to be paid on 11-4-11.

Ayes: All

On motion, the Board adjourned at 10:23 a.m., to November 7, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 7, 2011 with the following members present: Ellerhoff, Gaul and Chairperson Pro Tem Bell. Chairperson Deerberg and Sup. Boedeker were absent.

The Board viewed minutes of the October 12, 2011 meeting of the Cedar County Fair Board.

The Board acknowledged receipt of correspondence from Phil La Rue, Environmental & Zoning Director regarding the 8<sup>th</sup> Annual Governor's Homeland Security Conference and a floodplain mapping presentation.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding an exercise on November 9, 2011 at the Linn County E.O.C. and a Training & Exercise Planning Workshop 2011 Region 6 report.

Rodney Ohrt, Courthouse Security Guard met with the Board to discuss emergency procedures. Auditor Gritton was in attendance. Rodney Ohrt suggested that an office that may have an emergency situation should call the Auditor's Office first and the Auditor's Office can make the determination of whether or not to call 911 or to contact the Security Guard. Bell felt the emergencies should be tiered, for example, if someone has a weapon the office should call 911 immediately. Ohrt agreed. Possible emergency procedures were discussed. It was agreed the Security Guard should make the assessment of the situation. Discussion continued. The Board also agreed there should be a policy written, training and drills. After reviewing a policy with the County Attorney, Ohrt will review it with the Board. Ohrt also suggested that the Treasurer's walk-in doors be closed at all times due to situations he has observed at that office. Auditor Gritton asked Ohrt if he has suggested this to the Treasurer. Ohrt said no, but that he could talk to the Treasurer. Further discussion was held.

Auditor Gritton gave a report on her visit with representatives of Acciona concerning turbines and an underground substation to be placed in Cedar County. It is an approximate \$19.9 million project. Taxation was discussed. The County will have to break out the utilities. Discussion was held. Gritton told the Board it will cost between \$1,500 and \$1,800 to repair the generator in the Courthouse.

Engineer Fangmann met with the Board to present Utility Permit Applications.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Pro Tem Bell to sign a Utility Permit Application for Eastern Iowa Light & Power to place four new poles for service to a new residence off Green Road.

Ayes: All

Absent: Boedeker, Deerberg

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Pro Tem Bell to sign a Utility Permit Application for Linn Co. REC to place two poles to run power from one line to hook up electricity to a gas valve along Echo Avenue.

Ayes: All

Absent: Deerberg, Boedeker

In other business, Engineer Fangmann wondered what the Board felt about advertising the D7 dozer in a truck and tractor magazine for an amount of \$145. Phil La Rue entered the room. Discussion was held. The Board agreed to wait to see what the response is from the current advertising. Fangmann told the Board he has been contacted by someone asking if the County is interested in purchasing property near the Tipton County Shop. Discussion was held. The Board is not interested at this time.

General discussion was held with Phil La Rue, Environmental & Zoning Director.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of November 3, 2011.

Ayes: All

Absent: Deerberg, Boedeker

General discussion was held.

It was noted the following Handwritten Disbursements were issued on 11-4-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384128 for \$508.38-flex claims and #384129 for \$5,494.59-self funded medical claims.

On motion, the Board adjourned at 10:05 a.m., to November 10, 2011.

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Cari Gritton, Auditor

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Jon E. Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 10, 2011 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Boedeker was absent.

The Board viewed a report of fees collected for October 2011, submitted by the Clerk of the District Court.

The Board viewed correspondence between Auditor Gritton and Erin Hazen of Acciona regarding an ordinance concerning the special valuation of wind energy conversion property.

The Board acknowledged receipt of a "Supervisory Order: Firearms Prohibition in State Court Areas", submitted by Bobbi Alpers, Chief Judge of the Seventh Judicial District.

The Board acknowledged receipt of correspondence from Tom Schwarz notifying them he now lives in Scott County therefore he would no longer be able to serve on the Eminent Domain Commission.

Sup. Bell gave a report on situational emergency management exercises he participated in at the Linn County Emergency Operations Center on November 9, 2011. Tim Malott, Emergency Management Director was present. Malott also participated in the exercises. Items to consider are: understanding reliable sources, putting information out to the public and not panicking. Discussion was held.

Engineer Fangmann met with the Board to review a Utility Permit Application.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for work at Franklin Avenue and the Muscatine County Road.

Ayes: All

Absent: Boedeker

Supervisors Bell, Ellerhoff and Chairperson Deerberg gave a report on the Cedar County Economic Development Commission meeting they attended on November 9<sup>th</sup>. Work has been done concerning the Director position. Accomplishments, challenges and five-year goals were discussed at the meeting. Information will be relayed to the I.S.U. Extension Council. Discussion was held.

Sup. Gaul gave a report on the Fair Board meeting he attended on November 9<sup>th</sup>. The Saddle Club made some requests that were agreed to by the Fair Board. They held their regular business meeting. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of November 7, 2011.

Ayes: All

Absent: Boedeker

The Board prepared their FY12-13 budget. Auditor Gritton was present.

General discussion was held.

Recorder Helmold met with the Board, as requested, to discuss a fundraiser notice for Bob Klemme that was published in The Tipton Conservative. Chairperson Deerberg asked if the ad was paid for by Helmold. Recorder Helmold indicated the newspaper may donate the space, otherwise it would be paid for by herself. Deerberg noted a question was brought up about using the Recorder's Office as indicated in the notice. He indicated the County Attorney has advised that a retraction be printed in the paper. Sup. Bell added that the retraction should include an apology for using the County as a reference point. He noted a personal phone number should be used for this matter. Deerberg told Helmold not to use the Recorder's Office or the Courthouse for this matter.

Bell indicated the Board has been hearing feedback about this. Members told Helmold they know the intent is good.

Moved by Ellerhoff seconded by Bell to approve Claim Checks #384130 - #384324.

Ayes: All

Absent: Boedeker

The Board noted Handwritten Check #384325 dated 11-10-11 in the amount of \$130.00 was issued to I.S.A.C. for an administrative correction.

On motion, the Board adjourned at 9:55 a.m., to November 14, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 14, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent

The Board acknowledged receipt of correspondence from the Limestone Bluffs Resource Conservation & Development Area, Inc. inviting them to a meeting on December 7, 2011 at 1:00 p.m. to discuss the future of the organization.

The Board acknowledged receipt of the minutes of the October 6, 2011 meeting of the County Safety Committee.

The Board acknowledged receipt of an amendment notification for the State of Iowa Plan for Disaster Recovery concerning Amendment #7 to Plan #1 and Amendment #13 to Plan #2, submitted by the Iowa Department of Economic Development.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "How To Really Start Your Business" seminar.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding a joint Council and Business Growth meeting on 11-17-11.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a meeting on November 16, 2011 concerning the Secondary Road Fund Distribution Committee.

Moved by Bell seconded by Gaul to approve the Board Minutes of November 10, 2011.  
Ayes: All  
Absent: Ellerhoff

Chairperson Deerberg gave a report on the meeting that was held with State Representative Jeff Kaufmann and Engineer Fangmann concerning signs near Interstate 80 that will designate where the unincorporated town of Rochester is located.

At 9:00 a.m., Julie Tischuk, Mental Health Central Point Coordinator/Director of the Community Services & Case Management Department met with the Board for an annual performance review. Tischuk requested a closed session.

Moved by Bell seconded by Gaul to go into closed session as allowed under Section 21.5.1(i) Code of Iowa.  
Ayes: Gaul, Bell, Boedeker, Deerberg  
Absent: Ellerhoff

Moved by Bell seconded by Gaul to return to regular session.  
The time of 9:34 a.m. was noted.

Paul Greufe, Human Resources Consultant met with the Board and department heads and/or their representatives to discuss his role as the County's Human Resources Consultant. Those in attendance were: Cari Gritton, Gary Jedlicka, Rob Fangmann, Carolyn Wood, Lynn Winters, Amy Wehde, Melissa Helmold, Patty Hamann, Tim Malott, Warren Wethington, Julie Tischuk, Bobbi Conrad, Phil La Rue and Jeff Renander. Mr. Greufe referenced the County's exposure to liability and urged department heads to contact him as soon as possible, before a decision is made, if they would like his advice or would like him to do research. He noted it is ultimately the department head's decision. Greufe felt the monthly meetings he holds with department heads are to plan or to give ideas to present to governing boards. Chairperson Deerberg asked if Greufe would assist with a wage step plan for a position. Greufe said yes and anything else in the realm of human resources, but any decisions would go to the governing board for approval. Deerberg wondered if a teamwork concept would help. Greufe said yes. When asked if Greufe would assist with hiring for a position, he said

yes, but noted it depends on the department head's comfort level. Some other items Greufe can assist with are: corrective actions, discipline, handbook interpretations, job evaluations and team building. Discussion continued. Greufe felt that if team building is pursued, all department heads should participate. Deerberg asked Greufe how complaints against an employer would be handled and would the matter be kept confidential. Greufe said it depends on what the employee tells him. He felt the issue can't be fixed unless an employee is willing to talk to their boss. Greufe said his role is to serve everyone. He felt the goal for everyone is to serve the citizens of the County. Patty Hamann asked since the Compensation Study was not approved, when other governing boards decide to do something different, should they come to Greufe with that matter? She felt it is confusing when a department head is directed by another board. Greufe felt it depends on the issue and what role the board plays. If it is a financial issue, he felt the Board of Supervisors has a part due to the budget. Greufe said he could assist with research. Hamann indicated last year Greufe said he couldn't support an idea because it would be a county-wide decision and it creates ill-will. She asked where he stood now knowing they are not moving forward with a Compensation Study. Greufe felt matters would be dealt with on a case by case basis. Sup. Boedeker felt Greufe could point department heads in the right direction per the law and show you your rights under the law. Greufe also advised talking to the County Attorney, but felt they should consider what may happen "down the road". It was noted both department heads and employees can call or email Paul Greufe, and a suggestion was made that Greufe's phone number and email address should be posted in all offices. Amy Wehde felt Paul Greufe has done an outstanding job and that he is very knowledgeable. Gary Jedlicka and Julie Tischuk agreed. Chairperson Deerberg encouraged everyone to use Mr. Greufe's services.

The Board held general discussion with Paul Greufe.

It was noted the following Handwritten Disbursements were issued on 11-11-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384326 for \$1,316.983-flex claims and #384327 for \$1,632.23-self funded medical claims.

At 10:15 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City Elections of November 8, 2011. Auditor Gritton and Tarah Gates, Election Deputy met with the Board. Present were Supervisors Deerberg, Boedeker, Gaul and Bell. Sup. Ellerhoff was absent. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

City of Bennett

Orville Randolph----Mayor

Kody Klahn and Terry L. Yutesler----Councilpersons At Large

City of Clarence

Pat Hasenbank and Douglas Meyer----Councilpersons At Large

City of Durant

Dawn R. Smith----Mayor

Douglas Beland and Brian C. Utter----Councilpersons At Large

City of Lowden

Barry Hoffmeier---Mayor

Dean Behrens, Allen Helmold and Rex McCreight----Councilpersons At Large

City of Mechanicsville

Pam Cavey, Robert E. Davis and Pamela Logue----Councilpersons At Large

City of Stanwood

Greg Wagner----Mayor

Dustin McAtee and Todd A. Sawyer----Councilpersons At Large

Nancy Christiansen----Park Commissioner

City of Tipton

Shirley Kepford----Mayor

Pamella S. Spear----Councilperson At Large

Leanne K. Zearley----Councilperson-Ward 1

Dawn M. Siech----Councilperson-Ward 3

City of West Branch

Jordan M. Ellyson, Colton Miller and Mark A. Worrell----Councilpersons At Large

On motion, the Board adjourned at 10:30 a.m., to November 17, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 17, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Sheriff Wethington regarding Henry Martin moving from the position of Correctional Officer to Food Service Director/Cook effective 12-1-2011.

The Board viewed correspondence from Patricia Hamann regarding the Veteran Affairs Commission budget meeting on November 30<sup>th</sup> at 5:30 p.m.

The Board acknowledged receipt of the Compensation Board's recommendation for the FY12-13 salaries of elected officials.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding a debris management course on December 15<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa Gaming Association regarding benefits the gaming industry provides.

The Board acknowledged receipt of correspondence from Limestone Bluffs Resource Conservation & Development regarding a Biomass event in Maquoketa on 11-18-11.

Moved by Gaul seconded by Bell to approve the Board Minutes of November 14, 2011.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve Handwritten Checks as follows:  
#384328 to E.C.I.A. dated 11-15-11 in the amount of \$3,463.83 for FEMA buyout administration and #384329 to Fremont County Sheriff dated 11-15-11 in the amount of \$48.32 for service of forfeiture documents.  
Ayes: All

Brief discussion was held regarding Paul Greufe's Human Resources presentation on 11-14-11 and the Compensation Board meeting that was held on 11-15-11.

Members of the Board went to the second floor to view the door that was installed in the hallway.

The Board reviewed a draft of a Weapons and Firearms Policy submitted by the County Attorney, as requested.

Moved by Bell seconded by Gaul to approve the following policy and to change the language in the Employee Handbook to match current law and this policy:

#### WEAPONS AND FIREARMS POLICY

Possession of all weapons and firearms is prohibited in the Courtrooms, Judges' Chambers, Court Reporter Offices, Jury Rooms, Clerk's Offices, Juvenile Court Offices and adjacent hallways outside the Courtrooms and Clerk's Offices of the Cedar County Courthouse, unless possessed by an on-duty peace officer as defined by Iowa Code Section 801.4(11) or an on-duty Courthouse Security Officer.

Ayes: All

Absent: Ellerhoff (Out of the room.)

Sup. Ellerhoff returned to the Board Room.

Chairperson Deerberg reported that Nicole Turpin of the East Central Intergovernmental Association told him the historical paperwork for the flood-damaged property purchased from Robert & Amy Glick is finished. She will be sending documentation to the Board on Monday.

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #147018 - #147190 for the period ending 11-12-11 for the regular payroll and vacation buybacks for four Secondary Road employees, to be paid on 11-18-11.

Ayes: All

Sup. Bell left the meeting at 9:10 a.m.

On motion, the Board adjourned at 9:14 a.m., to November 21, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 21, 2011 with the following members present: Boedeker, Bell, Gaul and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board viewed a "County Recorder's Report of Fees Collected" for the quarter ending 9/30/11.

Nicole Turpin of the East Central Intergovernmental Association telephoned the Board for a conference call concerning the following documentation: Requests for Bid For Asbestos Survey & Monitoring of Abatement and Cedar County Asbestos Inspection & Monitoring Agreement. These documents pertain to flood damaged property purchased by the County which is located at 241 210<sup>th</sup> Avenue. Discussion was held.

Moved by Bell seconded by Gaul to approve the documents presented and to set December 8, 2011 at 9:15 a.m. as the time to open bids for the asbestos survey and monitoring of abatement.

Ayes: All  
Absent: Ellerhoff

Action will be taken on the bids on December 12, 2011 at 9:00 a.m. Sup. Bell asked Nicole Turpin if someone could meet with the Board on December 8<sup>th</sup> to discuss what the guidelines are as to what can be done with the properties purchased by the County after the 2008 flood. Discussion was held. Turpin said she would again contact someone at the State level about this matter.

Moved by Gaul seconded by Bell to approve the Board Minutes of November 17, 2011.

Ayes: All  
Absent: Ellerhoff

Engineer Fangmann met with the Board to review a Final Voucher for Jim Schroeder Construction for Box Culvert Project #BROS-C016(76)—5F-16 on Ocean Avenue in Sec. 16 T81N R2W in Fairfield Township and to review 2012 truck chassis bids. Fangmann reviewed the Final Voucher and discussion was held. Tim Malott entered the room while discussion was in progress.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Final Voucher for payment to Jim Schroeder Construction for box culvert project #BROS-C016(76)—5F-16.

Ayes: All  
Absent: Ellerhoff

The Engineer presented 2012 truck chassis bids. They were as follows:

Bidder	Make/Model	Bid
Truck Country of Iowa	Western Star 4962 SA (With trade-in)	\$110,628.00
Quad City Peterbilt Inc.	Peterbilt 367 SBFA (No Trade-in) w/Cummins diesel engine	\$121,038.00
Quad City Peterbilt Inc.	Peterbilt 367 SBFA (No Trade-in) w/Pacar engine	\$124,735.00

Discussion was held. Fangmann noted the box quotes from Eddy-Walker Equipment were as follows: American \$28,589.00  
Everest \$28,239.00 (\$500 less if ordered prior to Thanksgiving)

The Engineer recommended purchasing the Western Star with an automatic transmission and the Everest box.

Moved by Gaul seconded by Bell to accept the bid by Truck Country of Iowa for the purchase of a Western Star 4962 SA with trade-in for an amount of \$110,628.00 and to purchase the Everest box from Eddy-Walker Equipment for an amount of \$27,739.00.

Ayes: All  
Absent: Ellerhoff

Sup. Boedeker left the meeting.

The Engineer and Board reviewed a letter dated 11-14-11 from the Corps of Engineers regarding an update on the financial status of the 290<sup>th</sup> Street Bridge Section 14 Emergency Streambank Protection project. The letter indicated as of October 1, 2011, all of the remaining Federal funding for Section 14 projects in the Rock Island District has been rescinded. The Corps would be able to spend only \$87,420.01 of non-Federal funds to continue on the project. If no additional Federal allocations are made, the County's excess funding would be \$51,447.19. The Corps of Engineers has requested in writing a response as to whether the Board would like the funds disbursed back to the County. Engineer Fangmann felt the problem with stopping now is that he would like to proceed to get the project to a "ready" state, and the other problem is that included in the approximately \$150,000 the County has invested in this project is a Community Development Block Grant in the amount of \$100,000. Therefore Fangmann noted they can't receive back the funds. At the Board's next meeting, a letter will be reviewed in response to the Corps of Engineers correspondence concerning the funds.

At 9:30 a.m. the following sealed bids were opened by Engineer Fangmann and read aloud for the sale of a 1957 CAT D7 dozer w/cable scraper:

Larry Slocum	\$15,000.00
Andy Murray	\$ 5,113.00
David Rottman	\$ 6,500.00
Tulup Contracting LLC	\$ 6,600.00
Dunbar Enterprises	\$ 5,277.00
Troy Stutzel	\$ 3,600.00
Lynch Excavating	\$14,000.00
Mark Breitsprecher	\$ 2,000.00

There were ten individuals in attendance at the start of the bid opening, which included some of the bidders. The bidders in attendance were given the opportunity to begin voice bidding from the highest bid. At the conclusion of the voice bidding, Larry Slocum was the high bidder at \$18,000.00.

Moved by Bell seconded by Gaul to accept the bid by Larry Slocum in the amount of \$18,000.00 for the CAT D7 dozer w/cable scraper.

Ayes: All

Absent: Ellerhoff, Boedeker

Tim Malott, Emergency Management Director met with the Board to discuss drafting a Memorandum of Understanding with the Bennett Community School concerning the County's use of their facilities in the event of a disaster at the Courthouse. Malott said he needs a Board member to assist him with this M.O.U. due to the workload he already has. He didn't feel that he needed to be the middle man, and he noted the County Attorney's assistance would be needed. Discussion was held. Sup. Gaul agreed to work on the M.O.U. Sheriff Wethington entered the room.

In other business, Malott noted he has received word from Century Link and Windstream that some data points are not correct. Malott will be doing research on this matter, but he noted there was an indication that back fees may be requested. Tim Malott said there is a group that collects 911 surcharges for providers that have filed bankruptcy. He is researching that also. Malott noted a fiber optic line will be run to the Dispatch Center which will allow the setup for "Next Generation" which is voice and data (new generation of communications). He feels strongly that the P.S.A.P. (Dispatch Center) needs to stay in Cedar County and under the control of the Sheriff. Cedar County's Dispatch Center received a high score of 92. GeoComm is conducting a survey of the Dispatch Centers. Malott noted in Cedar County the Dispatchers are employed by the Sheriff and the 911 equipment belongs to the Sheriff's Department. In addition to their 911 duties, they also help the officers put together reports and they do research. Fire departments and other law enforcement agencies do not pay any fees to the Dispatch Center. Malott noted there is no revenue for the Center outside of the phone surcharge.

He suggested that a hub may be put in Cedar County. The hub is like a server. It would serve Cedar County but it would be large enough to include another county. Discussion continued.

General discussion was held.

The Board held brief discussion with Denny Carney, Courthouse Custodian concerning replacement of the side glass by the door in the second floor hallway. Carney will contact the salesman again.

It was noted the following Handwritten Disbursements were issued on 11-18-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384330 for \$154.55-flex claims and #384331 for \$5,288.32-self funded medical claims.

It was noted the Board would not be meeting on Thursday, November 24<sup>th</sup> due to observance of the Thanksgiving holiday.

On motion, the Board adjourned at 10:24 a.m., to November 28, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 28, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence and flood plain maps from FEMA.

The Board of Supervisors acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the availability of education grant opportunities.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding an Eastern Iowa Regional Utility Service Systems Board meeting on November 30, 2011.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding a Chief Elected Officials/Regional Workforce Investment Board meeting on December 1, 2011.

The Board reviewed a Contractor's Application For Payment from Mid American Glazing Systems concerning the placement of a door and frame in the second floor hallway of the Courthouse. The project is not yet complete since the side glass has not yet been installed. The consensus of the Board is to make payment after the project is complete. Mid American Glazing will be contacted about this matter.

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review a Final Plat of Secluded Ridge First Addition Subdivision. Brief discussion was held.

Moved by Ellerhoff seconded by Gaul to set December 8 & 12, 2011 at 8:30 a.m. as the time for a public hearing to review/consider the following:

Paustian Construction, 118 Parkview Court, Tipton (Owner)-Requesting approval of a Final Plat of Survey for a eight (8) lot subdivision, Secluded Ridge First Addition, located in the SE ¼, NE ¼, Section 10, and the SW ¼, NW ¼, and the SW ¼, NW ¼, Section 11, T-80N, R-3W, in Center West Township consisting of 24.56 acres more or less. Said property is currently zoned R-1 Suburban Residential District.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of November 21, 2011.

Ayes: All

Engineer Fangmann met with the Board to discuss a response to Corps of Engineers correspondence dated 11-14-11 concerning the financial status of the Cedar River 290<sup>th</sup> Street Bridge Section 14 Emergency Streambank Protection project. Discussion was held. The Board agreed on the language in the letter and signed the same.

Chairperson Deerberg presented a plan for remodeling the Board Room and purchasing some new office furniture. The plan includes removing a wall between the Board's waiting room and their main room. He would like to budget \$3,000 in the FY12-13 budget for this plan. The Board reviewed his plan. Sup. Bell is not in favor of the plan because he doesn't want to make that many changes, and he doesn't want to spend that much. Sup. Boedeker is not in favor of the plan due to the cost. Sup. Ellerhoff would like to wait on the matter until the Board has reviewed all budgets and reports concerning available funds. Chairperson Deerberg said new carpeting for the room would cost approximately \$1,800, but that expense would come out of the Courthouse budget.

At 9:00 a.m. the Board held a public hearing to consider issuance of non-current debt for a loan for the purposes of rock expenditures and prior loan repayment. The form of debt is a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). The anticipated repayment is in FY2012-2013. Auditor Gritton was in attendance. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Discussion was held.

Moved by Ellerhoff seconded by Bell to certify Tax Increment Finance debt in the amount of \$30,000.00 for the Cedar County Urban Renewal Area-Dist. 041 (Cedar Valley Golf Course), Rochester Township Urban Renewal Area-Dist 300 001 in the amount of \$44,000.00 and Rochester Township Urban Renewal Area-Dist 300 002 in the amount of \$14,000.00, and authorize Chairperson Deerberg to sign the Certificate.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

The hearing closed at 9:03 a.m.

General discussion was held with Tim Malott, Emergency Management Director.

Discussion was held regarding a proposed resolution concerning an interfund operating transfer.

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

**RESOLUTION FOR INTERFUND OPERATING TRANSFER**

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Stanwood Drainage Fund during the 2011-2012 budget year, and

WHEREAS, said interfund loan transfer must be in accordance with Section 331.478(2), Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

The interfund loan transfer from the General Basic Fund to the Stanwood Drainage Fund in the amount of \$17,500.00, with anticipated repayment will be no later than the end of 2012-2013 fiscal year.

The Auditor is directed to correct her books when said loan transfers are made and to notify the Treasurer of the amount of the said transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on November 28, 2011, the vote thereon being as follows:

Ayes: Ellerhoff, Gaul, Boedeker, Bell, Deerberg

Brief discussion was held concerning Courthouse heating/cooling maintenance and lawn care. The Board will discuss these items with the Auditor and Head Custodian at their next meeting.

Moved by Ellerhoff seconded by Bell to approve Claim Disbursements #384332 - #384536.

Ayes: All

On motion, the Board adjourned at 9:48 a.m., to December 1, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:00 a.m., December 1, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed an Order from the Magistrate's Division concerning Albaugh PHC Inc. vs. Teri Whisenhunt dated 11-30-11, submitted by Phil La Rue, Environmental & Zoning Director.

The Board acknowledged receipt of a list of property holders that are under tax suspension, submitted by Treasurer's Office.

Liz Gardner entered the room to observe during the meeting.

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: All

Moved by Bell seconded by Gaul to approve the Board Minutes of November 21, 2011.

Ayes: All

The Board agreed to pay the Mid American Glazing invoice in the amount of \$3,402.00 for the work done to date on the installation of a door with frame in the second floor Courthouse hallway.

Chairperson Deerberg told the Board the State Historical Society will be at the Cedar County Historical Museum on December 2<sup>nd</sup> at 1:30 p.m. to discuss the underground railroad and the possibility that slaves may have been buried in a cemetery northeast of Springdale.

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development meeting he attended this week. He gave updates on loans, by-laws, grant funds for a new brochure, and the upcoming informational meeting on December 7<sup>th</sup> with County Supervisors.

Sup. Boedeker reported the funding is being shut off for the Eastern Iowa Rural Utility Service Systems. A joint County Supervisors meeting will be held on December 13<sup>th</sup> at 2:00 p.m. to discuss this matter.

Auditor Gritton and Custodian Bob Klemme met with the Board to discuss the Courthouse heating & cooling maintenance and lawn care. Chairperson Deerberg said the Board is contemplating requesting proposals in January for the heating & cooling maintenance. Tim Malott entered the room. Bob Klemme felt Dave with Total Maintenance Inc. knows the building better than he does. Auditor Gritton noted last time proposals were requested, the Board decided to stay with T.M.I. She agreed with Klemme. Ellerhoff asked why go through the process if they would stay with T.M.I., or is this a serious effort? Deerberg felt it is only fair to request proposals. Northwest Mechanical has expressed interest in providing the maintenance. Ellerhoff felt they should request references. Bell suggested that if they send out RFP's, that they request a presentation. Boedeker felt they should send out Requests for a Proposal. The Board agreed. Discussion continued.

Moved by Ellerhoff seconded by Gaul to set 9:00 a.m. on January 16, 2012 as the deadline to submit sealed proposals for the heating & cooling maintenance, to open the proposals at 9:05 a.m. and to allow presentations to be given after that time.

Ayes: All

Discussion was held regarding lawn care. Bob Klemme is satisfied with the individual that provided the weed treatment and fertilizer this year. Supervisors Gaul and Ellerhoff were okay with Challis Lawn Care providing the service. Sup. Bell suggested leaving the decision up to Klemme. Sup. Boedeker felt they should go out for bids. Auditor Gritton agreed with Boedeker, since there are companies in the county that provide this service.

Moved by Boedeker seconded by Ellerhoff to request bids for 2012 Courthouse lawn care with the bids being due at 9:00 a.m. on January 16<sup>th</sup> and to be opened at 10:00 a.m. on that date.

Ayes: All

Bob Klemme asked if the Board had any objections to a box being placed in the first floor hallway for the donation of blankets. The Board had no objection.

The Board met with department heads and/or their representatives to discuss any problems or concerns they might have. Those in attendance were Julie Tischuk, Bobbi Conrad, Phil La Rue, Carolyn Wood, Amy Wehde, Deb Helmold, Melissa Helmold, Jeff Renander, Cari Gritton, Patty Hamann, Tim Malott, Warren Wethington, Rob Fangmann and Lynn Winters. They were given an opportunity to give updates concerning their departments. Julie Tischuk, CPC, Director of the Community Services & Case Management Department noted at I.S.A.C. the Supervisors' Affiliate voted not to go along with the State on the Mental Health Regionalization. Phil La Rue said there will be a meeting on December 20<sup>th</sup> at 10:30 a.m. with the Department of Natural Resources and FEMA for a presentation on the new flood maps. Amy Wehde said the Public Health Department completed an Iowa Department of Public Health survey on modernization and regionalization. Recorder Helmold noted December 30<sup>th</sup> is the last day to renew ATV and snowmobile licenses without penalty. She gave an antlerless deer license update, and she noted the Recorders' Declaration of Value project hopefully will start in March of 2012. County Attorney Renander noted last year the office handled 231 adult indictable cases and this year so far they have handled 290. Auditor Gritton is working on valuations, but utilities could change yet. She has received the Tax Increment Finance certifications from the cities. The annual employee motor vehicle checks are being done. There will be flex benefit meetings on December 8<sup>th</sup>. The Auditor's Office is preparing for 1099 and W-2 processing. Patty Hamann, Veteran Affairs Administrator and General Assistance Director will be attending an educational meeting and a quarterly meeting with the Director at the V.A. Hospital. She noted 65 families have signed up for food certificates. Tim Malott, Emergency Management Director reported there will be a functional exercise on February 29<sup>th</sup> at Delaware County. Work is being done on a continuance operation plan agreement with the Bennett School. There will be an audit of the 911 address number signs. Sheriff Wethington noted there was an attempted suicide at the Jail. He has been going out early in the morning and in the evening to monitor the third shift. Engineer Fangmann gave project updates, and he is working on the FY13 budget and funding. He will be attending a conference next week. Assessor Lett is doing annual service. Lynn Winters, Public Health Director said the Department of Inspection & Appeals was here in November for a survey. She thought it went well and is waiting to receive written documentation. Winters noted there were a couple confirmed Pertussis cases at the Tipton School. Chairperson Deerberg asked if there were any Iowa State Association of Counties Fall School reports. Engineer Fangmann said there was discussion regarding the gas tax and alternative methods to increase funding.

Jon Sweeney met with the Board to discuss a notice to a neighbor to clean up land. David Wallace, Deb Stout, Tim Malott, Warren Wethington and Liz Gardner were in attendance. Mr. Sweeney said there is a problem next to him. He indicated the neighbor, Mike Wallace, wants to do what he wants with his property as far as junk and trash. Sweeney noted he and his wife built a new home and were under the impression from Phil La Rue that they would have nothing to worry about. He noted La Rue informed them that Mr. Wallace was not allowed to live there, but Sweeney indicated he is living there. According to Sweeney, on October 16, 2011 La Rue gave a verbal 30 day notice to Wallace to clean up his property. In Sweeney's eyes, nothing has been done. He feels it is an eyesore, there is junk, and he needs get something resolved on this matter. Sweeney said there are people coming up the driveway looking for Wallace. He indicated he and his wife can't go along with that. Sweeney noted there is a 30-day easement for the

driveway access, and he indicated the easement doesn't pass down from seller to seller. He has given Wallace 30 days to make his own entrance. Sweeney said he is not land locking him, and a gate is going up on December 26<sup>th</sup>. Chairperson Deerberg asked if Wallace was okay with that. Sweeney said Wallace indicated to go ahead. Phil La Rue thought the easement was perpetual with the ownership. Deb Stout, sister of Mike Wallace, thought the driveway was an abandoned road that is an access for both properties. Sweeney felt Dean Hamer got that provision totally taken out. La Rue said he has recommended to Mike Wallace that he get legal counsel. Dave Wallace said Mike Wallace doesn't live there. Sup. Gaul asked if the intention is to get the property cleaned up. Dave Wallace said yes. La Rue felt they are slowly making progress. He noted wood has been cleaned up, but more could be done. La Rue said the manufactured home needs to be moved. There are also small buildings to be removed. Wallace indicated on Saturday or perhaps today they could remove some things or cover them. La Rue noted the Wallace property is zoned agricultural so a building permit would be needed for any construction. Deb Stout said they have been harassed by Mr. Sweeney, and he has used foul language. Discussion continued. Stout noted Mike Wallace has a weight and lifting restriction for work. Gaul wondered what a timeframe would be that everyone could live with. Phil La Rue said he could write a letter which would give Mike Wallace 30 days to take care of this. Per La Rue, there are no rules that a camper can't be used on a weekend basis as long as they are not dumping sewage. The use of an outhouse was stopped by La Rue. Gaul asked when the cleanup could be done. Stout said mid-summer. Jon Sweeney indicated he wondered if anything would be done and if he would be back before this Board in the summer. He would like something done so he doesn't have to worry about sleeping at night. Sweeney indicated he may install security cameras. Chairperson Deerberg asked if the parties could agree to a cleanup by mid-summer. Stout again noted her brother has a weight and lifting restriction for work, and she indicated their family intends to help him this Spring. Dave Wallace noted Mike Wallace has limited resources. Deerberg asked if more stuff has been brought onto the property. Stout said no. She indicated a trailer court closed, so her brother had to put his trailer and items somewhere. Sweeney indicated Phil La Rue told Mike Wallace not to move things there. Discussion continued. Mr. Sweeney presented photos which were viewed by the Board. Boedeker asked La Rue what the property owner is in violation of. La Rue indicated one public health ordinance with regard to accumulation of debris and one zoning violation is that it could be considered salvage or construction. He again said the manufactured home needs to go. La Rue noted if the property owner is given a deadline in writing and then significant progress is not made, the County could use County Infractions in Court. Further discussion was held. Sweeney again stated the owner is living on the property. Stout said her brother lives at her house. Sheriff Wethington thought that at one time Deputy Johnson was at the property, but he felt this matter is a zoning and environmental issue. He noted if there is an issue about yelling, either person needs to call the Sheriff's Office. Bell felt that any deadline would need to be firm and enforceable. Ellerhoff said it sounds like there are always excuses. Discussion continued. Wethington noted if the access is cut off, another driveway would need to be built and that would take time. Sweeney indicated if there is a guarantee the stuff would be out of there, he wouldn't put up the gate. Stout didn't think they could do that by the end of the month. Boedeker indicated if there is a violation, they should be served and given notice. Bell noted La Rue would then need to follow up on it and follow the ordinances. Gaul suggested getting aggressive with removing the trailer. Ellerhoff felt this matter has to be taken care of and La Rue should give a notice. The Board agreed Phil La Rue should give notice to Mike Wallace to clean up the property by the end of the month, and if significant progress is not made, the matter should be taken to Court. Brief discussion continued.

General discussion was held with Phil La Rue. Sup. Boedeker was out of the room.

Paul Greufe, Human Resources Consultant met with the Board for Secondary Road Union negotiations. Engineer Fangmann was in attendance. Greufe requested a closed session.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Gaul, Bell, Boedeker, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.

The Board went out of closed session at 10:42 a.m.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Nay: Boedeker

The Board acknowledged no decision was made with regard to the prior closed session.

Julie Tischuk, Director/CPC Administrator of the Community Services & Case Management Department met with the Board to give an update on the progress of Kellee Oxley's class work and to discuss hiring a Case Manager. Kellee Oxley has completed her class work and has done very well. She is now qualified to work as a Targeted Case Manager. Tischuk would now like to hire for a County Social Worker position. The Board had no objection. Tischuk discussed various reports that were completed. She noted they are in compliance with the State.

Moved by Bell seconded by Gaul to waive agenda requirements to allow Julie Tischuk to give a consumer update.

Ayes: All

Moved by Bell seconded by Boedeker to go into closed session as allowed under Section 21.5.1(a), Code of Iowa.

Ayes: Ellerhoff, Boedeker, Gaul, Bell, Deerberg

Moved by Gaul seconded by Ellerhoff to return to regular session.

The Board went out of closed session at 10:53 a.m.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Nay: Boedeker

The prior closed session pertained to project #Y73 and the Board acknowledged no decision was made.

General discussion was held with Julie Tischuk regarding the Mental Health Redesign.

Discussion was held between Chairperson Deerberg and Sup. Boedeker regarding the procedure for voting when going out of closed session. They will consult the County Attorney.

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #147191 - #147345 for the period ending 11-26-11 and to be paid on 12-2-11.

Ayes: All

On motion, the Board adjourned at 11:00 a.m., to December 5, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 5, 2011 with the following members present: Boedeker, Bell, Ellerhoff, and Chairperson Deerberg. Sup. Gaul was absent.

The Board acknowledged receipt of correspondence from the Iowa Communications Network regarding a Federal grant to upgrade communications circuits between the State of Iowa Departments and County Offices.

The Board acknowledged receipt of correspondence to Mike Wallace, from Phil La Rue, Environmental Health & Zoning Administrator regarding a thirty-day notice to remove items on his property.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a resolution passed by the Supervisors' affiliate to the Mental Health and Disability Services Study Committee.

Ruby Gast met with the Board to discuss documentation concerning reduction of property taxes and the Treasurer's Office. Wayne Sissel and Deputy Treasurer Deb Helmold were in attendance. Ruby Gast reviewed personal issues. She told the Board Community Action of Eastern Iowa gave her paperwork to send to the Treasurer's Office to file for a property tax reduction. Gast said she filled out the papers and sent them with doctors' documentation to the Treasurer's Office, but she indicated when talking to an employee of the Treasurer's Office, the employee indicated she may have thrown it away if it didn't have the proper documentation. Gast has received notice that her property has been sold. She told the Board she asked for another form to be sent to her by the Treasurer's Office, but nothing was sent. Gast noted she is not able to access forms on-line. She told the Board she has had communications with the Treasurer's Office, the State Department of Revenue and her attorney regarding this matter. Deputy Helmold said the Treasurer's Office didn't receive the documentation and they don't throw those documents away. Discussion was held. Helmold noted an elderly credit can be approved if the owner is totally disabled and there is a doctor's proof of that disability. There are income guidelines and a percentage of property tax savings, depending on the value of the home. The application for the credit must be submitted by the owner each year. Helmold said the property owner would have received delinquent notices and tax statements and no one in the Treasurer's Office has heard anything until now. Gast told the Board she did not receive any delinquent notices by regular mail. The State sends out the paperwork to the Treasurer's Office for the elderly credits. Chairperson Deerberg asked where they can go from here. Helmold noted the property has gone to tax sale, so there's nothing the Treasurer's Office can do. Wayne Sissel said there was no notice of the tax sale. Helmold noted there are delinquent notices sent and the delinquent list is published in the newspaper. Further discussion was held. Auditor Gritton entered the room while discussion was in progress. Ruby Gast told the Board she talked to the Assessor's Office about a floating deck which has been taxed, and they indicated they would correct the records by removing the deck from the taxable property. Chairperson Deerberg asked Ruby Gast to give the Board the name and phone number of the individual (Scott) that she talked to at the Department of Revenue, and the Board will contact him. Discussion continued. Ruby Gast indicated she did not like how she was treated at the Treasurer's Office. It was noted that tax records are public record. Sup. Bell told Gast that the Board of Supervisors doesn't have total control over the Treasurer's Office, and since the Treasurer is an elected official, they can't tell him what to do. He felt it was okay for her to discuss the matter with the Board of Supervisors. Ruby Gast will telephone the Board to relay the name and phone number of the person she talked to at the Department of Revenue.

Erin Hazen, Project Development Manager and Steven Cislak, Director of Finance of Acciona met with the Board to discuss a wind turbine tax valuation ordinance and any other matters concerning erection of a wind turbine in Cedar County. Auditor Gritton was in attendance. Hazen presented documentation concerning 427B.26-Special valuation of wind energy conversion property. She noted the State has outlined a program for valuation. The net acquisition cost would be used. Sup. Bell wondered if an

ordinance is enacted, how would that be different than how the Assessor might calculate the valuation. Hazen didn't know. Deputy Assessor Ali Manson met with the Board. Bell asked Manson how the property would be assessed. Manson indicated they would use the acquisition cost to start the assessment, and they would assess per the State manual. They would do the assessment when the turbine completely goes on line. Manson said they would go off of Code Section 427B.26. Tim Malott entered the room while discussion was in progress. Hazen suggested the Board may want to do an ordinance to attract future developers. Manson said she would obtain a copy of Buena Vista County's ordinance. Bell felt Hazen now has certainty on how the turbine will be assessed at the County level, and the Board may consider an ordinance. Hazen asked Manson to confirm to her that what was discussed today is the manner of how the assessment will be done. Brief discussion continued. Hazen said they hope the turbine will be operational by the end of September. The project will likely start in May. A meeting will be held with the County Engineer next week concerning use of the roads.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of December 1, 2011.

Ayes: All

Absent: Gaul

County Attorney Renander met with the Board, as requested, to discuss the possibility of going into closed session for grievance updates by Paul Greufe, Human Resources Consultant. Auditor Gritton, Megan Hamdorf, Mike Dauber and Tim Malott were in attendance. Renander reviewed Code Sections 20.17(3) and 20.18. Section 20.18 pertains to grievances, and it doesn't say it is not subject to the open meetings law. Paul Greufe telephoned the Board. The call was transferred to the conference phone. Deerberg told him the Board doesn't have a definite answer on whether they can go into closed session for the updates. Greufe felt for the information he has, they can stay in open session. Paul Greufe gave an update on a grievance regarding use of the County credit cards. He thinks there is some confusion when employees travel in a single day. He noted the I.R.S. regulations state that it is considered a taxable benefit, so meal reimbursement should be submitted through the payroll process. If it is an overnight stay, Greufe indicated the meal reimbursement would go through claims processing. Greufe thought the employee was expecting a claims check for a day trip. He will be meeting with the Union next week to discuss this matter. Greufe is freezing his right to claim a timeliness exemption since they can't meet with him until next week. Greufe said a second issue deals with how the determination of overtime is calculated. He thinks there is confusion because an employee worked on two Thanksgiving holidays. Greufe explained how the time should be calculated and how it was calculated by the Sheriff's Department. Greufe indicated how the time was calculated by the Sheriff's Department is what he called the practice of pyramiding of overtime. Rather than paying for 32 hours of overtime, the employee should be paid for 20 hours of overtime. Auditor Gritton distributed documentation on how the time was calculated for this employee. She understands the thought process of the Sheriff's Department, but she noted the Auditors may question the calculation if not done correctly. This matter has not yet been formally grieved, but Greufe said it could turn into a grievance. He will be meeting with the Union and the respective parties next week. It was noted overtime has never been calculated as it was calculated by the Sheriff's Department for this employee. Further discussion was held regarding meal reimbursements. Sup. Bell noted the Board has no directive on who the Sheriff allows to use the credit cards. Greufe noted the language in the Union contract indicates "in accordance with County policy". Bell wondered if the employee didn't want the meal taxed. Greufe thought so, but wasn't sure. Bell felt typically they have the opposite happen, that being that the employee wants to get the benefit of that for retirement. Greufe agreed. The call concluded.

Chairperson Deerberg gave a Heartland Insurance Risk Pool meeting report. The property premium rates will be going up 5%. They will be charging \$100 per emergency vehicle to cover the replacement value of lights, etc.

Mike Dauber, Conservation Director said he received complaints about people hunting at the former saw mill property and at the West Rochester area. The Board will have more

information on December 8<sup>th</sup> as to whether hunting on the property purchased by the County can be allowed.

The meal reimbursement policy was discussed. Auditor Gritton said the policy has always been per I.R.S. regulations. If the current policy is “more black and white”, it may be more understandable. Sup. Boedeker noted per the handbook, an employee can’t use the County credit cards for personal purchases. He felt their meal would be a personal purchase. Other members agreed. Discussion continued. Members felt this updated policy just clarifies what the County has been doing.

Moved by Bell seconded by Boedeker to approve and adopt the following resolution:

RESOLUTION

MEAL REIMBURSEMENTS

WHEREAS the Board of Supervisors desires to formalize and reduce to writing the policy concerning employee reimbursement for meals and travel expense, the following resolution is hereby adopted:

RESOLVED that Cedar County will reimburse employees for business related meals and travel expense upon the following terms and conditions only:

1. The maximum reimbursement for meals shall not exceed \$35.00 per day.
2. Only meal and travel expenses incurred in the performance of official duties as a county employee or official (including meal expenses incurred as a result of attending a meeting in an official capacity) shall be eligible for reimbursement. (Excluding alcohol and tips.)
3. Only actual expense already incurred, as evidenced by receipts submitted with any claim for reimbursement, are eligible for reimbursement under this policy.
4. Any claim for reimbursement of meal or travel expense shall be submitted on a form furnished by the County Auditor and shall set forth the specific business meeting or purpose for which the expense incurred, the number of days involved, and the actual expenses incurred as evidence by receipts attached to such claim.
5. In the event the Board of Supervisors, upon review of any claim for reimbursement for meal or travel expenses, finds that the claim was not incurred for legitimate business purposes or that the amount incurred was excessive, such claim shall be denied and no reimbursement shall be paid.
6. Expenses for day meeting mileage and overnight stay from home, meals (itemized receipts) and mileage are submitted to the accounts payable department.
7. Expenses for day meeting meals (itemized receipts) and board session miles are submitted to the payroll department for reimbursement.

Ayes: Ellerhoff, Bell, Boedeker, Deerberg

Absent: Gaul

It was noted the following Handwritten Disbursements were issued on 12-2-11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384537 for \$755.36-flex claims and #384538 for \$3,677.82-self funded medical claims.

It was noted the Board would be convening as the Stanwood Drainage District Board on December 7, 2011 for a public hearing concerning a proposed annexation.

On motion, the Board adjourned at 10:35 a.m., to December 8, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 5, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed minutes of the September 20, 2011 Cedar County Public Health Advisory Committee meeting.

The Board acknowledged receipt of an agenda for the Eastern Iowa Regional Utility Service Systems meeting on December 8, 2011.

The Board acknowledged receipt of correspondence from Deputy Assessor Manson regarding the assessment of wind energy conversion property and the need for a special valuation ordinance.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding an Eastern Iowa Regional Utility Service Systems meeting on December 13, 2011 at 2:00 p.m. with other County Supervisors to discuss possible financial participation.

The Board acknowledged receipt of correspondence from the Department of the Army Corps of Engineers in response to the Board's letter of November 28, 2011 requesting additional information regarding rescission of funding from the Continuing Authorities Program including Section 14 and a Cedar River project.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a meeting of the Eastern Iowa Tourism Association on January 4, 2012.

The Board held a public hearing to review/consider the following petition: Paustian Construction, 118 Parkview Court, Tipton (Owner)-Requesting approval of a Final Plat of Survey for a eight (8) lot subdivision, Secluded Ridge First Addition, located in the SE ¼, NE ¼, Section 10, and the NW ¼, SW ¼, and the SW ¼, NW ¼, Section 11, T-80N, R-3W, in Center West Township consisting of 24.56 acres more or less. Said property is currently zoned R-1 Suburban Residential District.

Zoning Director Phil La Rue, Al Paustian and Richard Kordick were in attendance. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. La Rue noted there is a request for a variance with regard to the degree of slope of the road. Documentation was reviewed. Discussion was held. The wells have not yet been installed. La Rue indicated the Emergency Management Director would not issue 911 addresses until Dean Wood (former subdivision owner) had the street signs up. La Rue said 911 address numbers are needed for permits for Lots 17 & 44 for water supplies. Mr. Paustian indicated Tim Malott, Emergency Management Director told him he didn't have to have the addresses since it is a continuation of Pleasant View Drive. Paustian noted the wells are to go in within the next two weeks. There are improvement costs in the letter of commitment from the bank. Paustian has a house he would like to start building. He wondered why they haven't forced Dean Wood to put up the signs. Mr. Paustian asked why penalize him when there have been houses there for six years. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the petition as defined above with a variance allowed on the road as requested, and to waive the second hearing scheduled for December 12, 2011:

#### RESOLUTION APPROVING FINAL MAJOR PLAT

WHEREAS, a Final Plat of Secluded Ridge First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Department and approval granted for the Preliminary Plat by the Cedar County Planning and Zoning Commission, and said Final Plat referred to the Board of Supervisors of Cedar County, Iowa, and after consideration of the same, is found to be correct and in accordance with the provisions of

the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Secluded Ridge First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 8th day of December, A.D., 2011.

Ayes: Boedeker, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of November 21, 2011.

Ayes: All

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: All

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development Commission meeting that members of the Board attended on December 7<sup>th</sup> to discuss the future of the organization and possible support from the counties. They talked about the projects and the impact to the region. The Supervisors will talk to their entire Boards regarding the possibility of budgeting for the operation of the R.C.&D. Office.

Discussion was held with Tim Malott, Emergency Management Director regarding street signs in the Secluded Ridge First Addition. Malott noted fire department vehicles couldn't find two houses in the Pleasant View Subdivision, so the street signs need to be put up. It was noted there are funds in escrow to purchase the signs. Auditor Gritton, Nicole Turpin and Ryan Walter entered the room while discussion was in progress. Malott said it is the developer's responsibility to put up the signs. The Board directed Malott to have Al Paustian contact his attorney regarding this matter.

Nicole Turpin and Ryan Walter of the East Central Intergovernmental Association met with the Board to open bids for the asbestos surveying and monitoring of a flood damaged structure. Auditor Gritton was in attendance. The bids were opened and read as follows:

Hawkeye Environmental, Solon	\$ 760.50
Evans Construction Services, Monticello	\$ 520.00
Haasco, Dyersville	\$ 810.00
ATC Associates, Waterloo	\$1,160.00

Nicole Turpin will review the bids and send the Board her recommendation. Action will be taken at the Board's next meeting.

Terry Brown of Iowa Homeland Security met with the Board to discuss guidelines for the use of flood-damaged properties purchased by the County. Nicole Turpin, Ryan Walter, Auditor Gritton and Tim Malott were in attendance. Chairperson Deerberg asked if the Board could lease the properties for \$1/yr to individuals that would keep them mowed. Mr. Brown said yes, and he noted the Board does not have to take bids. Sup. Boedeker asked if the lessee could have the say on who is on the property. Brown indicated yes, if a lease is in place. The lessee would have to agree to meet the deed restrictions, and the Board could put other restrictions in place. Prior to signing a lease, the lease would need to be sent to FEMA for approval. The lessee cannot lease a property and then rent it out, since it can't be profitable, and the property would be under the lessee's responsibility and liability. There cannot be sewer systems, bank stabilization, boat docks, steps down the bank, or fences or permanent structures that would impede the flow of water. Signs would be allowed such as "Private Property" or "No Trespassing". Public notification bulletin boards in the area would be allowed. Prairie grass would be okay, but the weeds would need to be kept down. A question was asked about using wetlands at the former sawmill property for bridge construction mitigation. Brown said that would be allowed, but that the Department of Natural Resources would have to agree on it. Sup. Bell suggested the Board meet with adjacent property owners to let them know what can be done with the properties, to present them with an example of the lease, and to see if

anyone is interested in leasing the properties. Discussion continued. Chairperson Deerberg asked Nicole Turpin if she would prepare a lease for the Board and the County Attorney to review.

Auditor Gritton met with the Board to review an authorization for the Chairperson to sign concerning an annual voting equipment certification for the State since HAVA funds were used for the original purchase. Phil Waniorek was in attendance.

Moved by Bell seconded by Ellerhoff to authorize Chairperson Deerberg to sign the voting equipment certification.

Ayes: All

Phil Waniorek of Administrative Solutions met with the Board to review the Wellmark health insurance proposed rate change. The rate change is 1.36%. Waniorek suggested using a 3% rate increase in order to cover claims and to build the health fund back up. Discussion was held. Waniorek will send a breakdown to the Board concerning percentage increases and estimated dollars the percentages would bring in to the Health Fund.

The Board placed a conference call to Scott Allen at the Department of Revenue to discuss the property taxes on property owned by Ruby Gast. Treasurer Jedlicka was in attendance. Chairperson Deerberg advised Mr. Allen that the property was sold on tax sale. Mr. Allen was not aware of that. Discussion was held. Members wondered if the tax sale matter could be cleaned up by a property tax credit refund from the State and by Gast paying the interest and penalty. Mr. Allen and Treasurer Jedlicka will work together on this matter to determine what the options might be concerning this matter.

Tim Malott, Emergency Management Director met with the Board to tell them he is working on an issue with paging the West Branch Fire Department. A card was purchased for the old Zetron System in the 911 Center, but the card did not correct the paging issue. The center currently uses a phone system to page Johnson County and West Branch. The other day there was a problem paging West Branch. Malott received a call from Kevin Stoolman telling him a new 911 system should be purchased. With the use of Phase 2 of a grant, the 911 Board will try to replace the system which would cost approximately \$357,000. Malott is working with Graybill and a phone vendor to correct the paging problem. He noted he has received direction from the 911 Board to maintain the current system. Malott wanted to make the Board aware of what is happening in case they receive any calls concerning this matter.

Discussion was held between the Supervisors concerning working together and participation.

Moved by Bell seconded by Ellerhoff to approve Claim Checks #384539- #384715.

Ayes: All

The Board noted Handwritten Check #384716 in the amount of \$241.20 was issued to the Clarence Telephone Co. for an administrative correction.

On motion, the Board adjourned at 11:22 a.m., to December 12, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 12, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed an update from the Zybell Library in Clarence.

The Board viewed a report of fees collected for November 2011, submitted by the Clerk of District Court.

The Board viewed correspondence from Lynn Winters, Director of the Cedar County Public Health Department regarding a payroll change for Stacy Campion, Public Health Program Coordinator, from \$15.94/hr to \$16.50/hr effective 12-13-11.

The Board viewed correspondence from Sheriff Wethington regarding the following payroll change:

Sheriff's Department

Tina Klein, Dispatcher, from \$13.56/hr to \$14.10/hr effective 12-26-11.

The Board acknowledged receipt of correspondence from Dean M. Ownby, Chief, Floodplain Management & Insurance Branch, FEMA, U.S. Department of Homeland Security, regarding a meeting to be held at 10:30 a.m. on December 20, 2011 to discuss the preliminary Cedar Countywide Digital Flood Insurance Rate Maps and Flood Insurance Study dated 11-22-11.

Deputy Assessor Manson met with the Board to discuss the valuation of wind energy conversion property and a possible ordinance pertaining to assessment of wind energy conversion property. Assessor Lett was in attendance. If the County doesn't adopt an ordinance, the property will be centrally assessed, and if it is centrally assessed, the County may not receive as many dollars. At this time, it is anticipated the property that is to be placed in Cedar County will be assessed at 5% in 2014 and up to a maximum of 30% by year seven. Discussion was held regarding a proposed ordinance. Deputy Manson will take sample ordinances to the County Attorney for review. Discussion continued. Chairperson Deerberg asked if anything is done with small wind towers. Assessor Lett said he has been unable to get any direction on those. Manson indicated they are considered personal property unless power is being sold to a power company. Sup. Boedeker wondered if they could find a level of watts put out or some guidelines. Manson said she would do some research.

Moved by Bell seconded by Gaul to approve the Board Minutes of December 8, 2011.  
Ayes: All

Sup. Boedeker reported on a Seventh Judicial Correctional Services meeting he attended. They are a quarter million dollars short for their operational budget, so if they don't get the funding they will close May 1<sup>st</sup>.

Treasurer Jedlicka met with the Board, at their request, for an update on his discussion with Scott Allen at the Department of Revenue concerning property taxes on property in the name of Ruby Gast. Jedlicka said he explained the property tax sale procedure to Mr. Allen. Treasurer Jedlicka told the board the tax sale buyer paid the property taxes that were due in September. Mr. Allen is going to talk to a tax sale expert at the Department of Revenue and then contact Treasurer Jedlicka. Jedlicka noted during discussion with Mr. Allen, he was made aware that Gast would not qualify to receive the full 100% tax credit. Brief discussion continued. Jedlicka will report back to the Board concerning this matter.

General discussion was held.

Assessor Lett met with the Board, as requested, to discuss a deck at the Ruby Gast property. Lett noted if the deck is set on pads, it would be considered "floating", but just because it may not be attached to the home, does not mean it would be considered a

“floating” deck. The Board asked him to view the deck and verify the valuation of the property.

General discussion was held with Tim Malott, Emergency Management Director.

The Board reviewed a recommendation from Nicole Turpin of the East Central Intergovernmental Association concerning the bids for asbestos inspection and monitoring of a flood damaged structures, which were opened on 12-8-11. Turpin’s recommendation was to accept the bid by Evan’s Inspection Services, Inc. in the amount of \$520.00. Discussion was held.

Moved by Bell seconded by Ellerhoff to award the bid for asbestos inspection and monitoring to Evan’s Inspection Services, Inc. for the amount of \$520.00 and to authorize Chairperson Deerberg to sign the Agreement.

Ayes: All

The Board agreed to send a news release to the official county newspapers concerning a meeting with FEMA on December 20<sup>th</sup> to review Flood Insurance Rate Maps and a Flood Insurance Study.

It was noted the following Handwritten Disbursements were issued on 12/9/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384717 for \$2,246.29-flex claims and #384718 for \$1,564.69-self funded medical claims.

On motion, the Board adjourned at 9:47 a.m., to December 15, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 22, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board acknowledged receipt of correspondence from The Gazette requesting notice of all governmental meetings.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding a change of date to January 11, 2012 for the Workshop on Emergency Operation Plan Development.

Lynda Hansen, Coordinator for Volunteer Services of Cedar County met with the Board for a FY2012-2013 funding review. She presented and reviewed documentation. Hansen said they are not requesting a funding increase, but would like the same amount of funding in the amount of \$20,000.00. Discussion was held. Tim Malott entered the room while discussion was in progress. Volunteer Services is trying to recruit drivers.

Moved by Bell seconded by Gaul to approve the Board Minutes of December 19, 2011.  
Ayes: All

Moved by Ellerhoff seconded by Bell to approve the following pay step scale increase:  
Case Management  
Jesse Henry, Case Manager, from \$16.07/hr to \$16.57/hr effective 12-19-11.  
Ayes: All

Tim Malott, Emergency Management Director gave a report on a Capabilities Self-Assessment meeting that was held on December 21<sup>st</sup>. The Assessment will give us feedback on our shortcomings and/or where we're doing well. Discussion was held. Patty Hamann, Virgil Kruckenberg and John Sauer entered the room while discussion was in progress. In other business, Malott noted the County has a seven digit 911 system. Several years ago some systems went to ten digits. They have been trying to set our system to work with ten digits. The State is pushing people to go to "next generation". Our vendor couldn't guarantee that they could do the change to ten digits without our system going down, so Malott made the decision not to try to make the change because if our current system goes down, it could take up to 90 days to get a new system installed. The County doesn't have \$100,000 budgeted for a new system. If the current system goes down, calls would have to be transferred to Jones County. Malott has been told that the Zetron vendor would charge \$700/hr to try to reprogram our system. Malott plans to replace our system in 2012. Discussion was held.

Patty Hamann met with the Board for FY2012-2013 General Assistance and Veteran Affairs budget reviews. Veteran Affairs Commissioners Virgil Kruckenberg and John Sauer were in attendance. Tim Malott was also present. Hamann reviewed budget documentation. Discussion was held.

Engineer Fangmann met with the Board to review a Cedar County Sign Maintenance Policy. The policy pertains to visual recognition. Tim Malott was present. Review and discussion were held.

Moved by Boedeker seconded by Ellerhoff to approve the Cedar County Sign Maintenance Policy as presented.  
Ayes: All

Moved by Boedeker seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for a line rebuild along 305<sup>th</sup> Street.  
Ayes: All

Mike Dauber, Conservation Board Director met with the Board, as requested, to discuss a claim he submitted.

Recorder Helmold met with the Board for a FY2012-2013 budget review. Review and discussion were held. Helmold told the Board she is looking into imaging microfilm. She would like to image everything from 1984 to the present in the event of a disaster.

Felicia Toppert and Carolyn Leute of the Department of Human Services met with the Board for a FY2012-2013 budget review. Toppert noted workers can now handle cases in any D.H.S. Office, so they no longer have county-specific income maintenance workers. They are working towards a paperless system. Toppert said in five years they should be able to get rid of all paper files except child protection files which cannot be purged until after ten years. She noted D.H.S. used to charge for two workers, but now they have no way of tracking where the cases are worked on. They are only charging for costs related to the Cedar County Office. The rental billing is between the Board of Supervisors and Muscatine County. Toppert and Leute noted individuals can still schedule time in the Tipton office, but it is not necessary because individuals can do phone interviews or apply on-line. Discussion was held.

Paul Greufe, Human Resources Consultant met with the Board to discuss the Employee Handbook weapons language, overtime pay and Secondary Road Union negotiations. Auditor Gritton was in attendance. Discussion was held regarding the weapons language. Sup. Bell would like the language to include that others that have the proper permit to carry are allowed to do so in the Courthouse. Greufe thought the absence of language says it is okay. Bell thought the language should say weapons are prohibited unless you have specific authority to carry. Brief discussion was held. Greufe will send another draft of the language.

Discussion was held regarding overtime pay. Paul Greufe reviewed a situation in the Sheriff's Department concerning a Dispatcher's overtime for the Thanksgiving week. Greufe considers the way the time was calculated as pyramiding of overtime. Per Greufe, the Union's opinion is that the employee should receive holiday pay for hours worked on Thursday and Friday plus hours worked over 40 hours. In Greufe's opinion, that is overtime on top of overtime, which he thinks is the definition of pyramiding. Greufe noted the Secondary Road Department does not pay their employees that way. The Union has requested documentation from past years as to how employees were paid. Possible arbitration was discussed. Greufe noted options as: 1) paying the overtime as submitted and if so, paying the Secondary Road employees that way also; 2) standing by principles that it is not right and the Board should fight this even though there would be added costs involved. Discussion continued. Auditor Gritton indicated records from 2008 forward were pulled to copy timesheets as requested by the Union. Greufe said he told the Union he'd talk to the Board about this matter. He's told the Union they would have one week to file a grievance after they are given the documentation. The consensus of the Board was to wait and see if the Union files a grievance.

Paul Greufe requested a closed session to discuss Secondary Road Union negotiations. Engineer Fangmann was in attendance.

Moved by Bell seconded by Boedeker to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)  
Ayes: Gaul, Ellerhoff, Bell, Boedeker, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.  
Ayes: Gaul Bell, Ellerhoff, Bell  
Abstain: Boedeker  
No decision was made with regard to the prior closed session.

Moved by Bell seconded by Ellerhoff to approve Claim Disbursements #384720 - #384924.  
Ayes: All

On motion, the Board adjourned at 11:10 a.m., to December 29, 2011.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 29, 2011 with the following members present: Boedeker, Bell, Ellerhoff, Gaul and Chairperson Deerberg.

The Board viewed correspondence from Mike Wentzien, Supervisors' Lobbyist regarding a press Conference on January 4<sup>th</sup> concerning a proposal to increase Iowa's gas tax.

The Board acknowledged receipt of correspondence regarding the January 4<sup>th</sup> Eastern Iowa Tourism Association General Membership meeting.

The Board acknowledged receipt of a Manure Management Plan Annual Update for South Cedar Pork, LLC submitted by Jeff Samuelson.

The Board acknowledged receipt of correspondence from Ingrid Wensel of The Heritage Area Agency on Aging regarding draft legislation to reauthorize the Older Americans Act.

The Board acknowledged receipt of correspondence from Phil La Rue, Environmental & Zoning Director to Larry Siders regarding a notice of a zoning and health violation.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding the schedule for conversion of law enforcement to narrow banding.

County Attorney Jeff Renander met with the Board for a FY2012-2013 budget review. Legal Assistant Shelley Cady was in attendance. Atty. Renander reviewed how they are now saving costs in their office and how their workload has increased. The proposed budget was reviewed. Discussion was held. The Board asked Renander to consider changing a line item for computer hardware, noting those dollars should be included in the Data Processing Budget. Sup. Bell asked if they have looked into a summertime intern. Atty. Renander said they looked into it when Atty. Benz was here. The primary reason to do it is to give someone in law school an opportunity to look at practicing as a prosecutor. Renander said the problem is there is no place to put an intern, since their office has no extra office space with a desk. If their office space ever expands, Renander thought they'd look at hiring an intern.

Moved by Gaul seconded by Bell to approve the Board Minutes of December 22, 2011.  
Ayes: All

Moved by Bell seconded by Gaul to approve Hazard Mitigation Grant Program Draw Request #14 and Community Development Block Grant Draw Request #10 concerning work pertaining to flood damaged properties and authorize Chairperson Deerberg to sign the same.

Ayes: All

Moved by Ellerhoff seconded by Boedeker to issue Handwritten Check #384932 dated 12/29/11 in the amount of \$75.00 to the Iowa Department of Revenue for Robin Vorwald to attend Basic Assessment School.

Ayes: All

Moved by Ellerhoff seconded by Gaul to issue Handwritten Check #384933 dated 12/29/11 in the amount of \$1,139.11 to Treat America for meals for Lukas Gottschalk while attending Iowa Law Enforcement Academy training.

Ayes: All

Treasurer Jedlicka met with the Board for a FY2012-2013 budget review. Review and discussion were held. In other business, the Treasurer reported that the property taxes and interest have been paid by the Department of Revenue and Ruby Gast on property in her name.

Sup. Bell gave a report on the joint Cedar County Economic Development Commission and I.S.U. Extension Service meeting that was held this week. Bell felt the discussion did not go well concerning the position of Trisha Gottschalk, currently employed by the Economic Development Commission. The Extension Service has indicated they would not give approval for the Assistant Marketing position. Brief discussion was held.

Mike Dauber, Director of the Conservation Department met with the Board for FY2012-2013 budget reviews for the Conservation Department and REAP. Review and discussion were held. The Board asked Dauber to consider changing a line item concerning the purchase of a truck and report back to the Board.

Sheriff Wethington met with the Board for FY2012-2013 budget reviews for the Sheriff's Department, Drug Forfeiture, Prisoner Room & Board, Adult Corrections-Commissary, and Reserves. Discussion was held. Dan Lett, Ali Manson and Jeff Kaufmann entered the room while discussion was in progress. Ali Manson left the room. The Board asked the Sheriff to review figures in a few line items and report back to them.

State Representative Jeff Kaufmann met with the Board to give an annual update. Dan Lett and Warren Wethington were in attendance. Representative Kaufmann told the Board he has checked with Campaign & Ethics and it is okay if he buys a meal for the Supervisors, but the Supervisors cannot buy his meal, so he invited the Supervisors to have lunch with him after the meeting. Kaufmann noted Senator Grassley's Aide will meet with the County Engineer and Supervisors sometime next week to look at the Cedar River bridge area near Rochester on 290<sup>th</sup> Street to discuss streambank protection. Jeff Kaufmann advised the Board to send a letter to the Department of Transportation concerning signs at Interstate 80 interchanges noting the location of Springdale and Rochester. Representative Kaufmann gave an update on Mental Health Redesign. Julie Tischuk, CPC Administrator was in attendance. He felt there is angst by some counties about the proposed reorganization and putting a smaller county in a group of larger counties. Kaufmann thinks the entire plan has the potential of collapsing. He noted there is an attempt by the House to add "one county one vote", but he doesn't see that some of the larger counties will allow that. He also referenced money from the State going to finance our one-third match or Medicaid dollars picked up by not eliminating the property tax levy, but he doesn't know if that will work. Discussion continued. Ali Manson returned to the room while discussion was in progress. Kaufmann asked Tischuk to contact him, at any time, reflecting the Board's opinion. He said the reorganization concerns him a lot. Sup. Boedeker noted a few counties to the north of Des Moines are already grouping together. Further discussion was held regarding this matter. Julie Tischuk left the room. Discussion was held regarding a possible fuel tax change. He felt the Governor may still be open a bit to a change. Kaufmann indicated he's heard some smaller counties are in favor of a change. Sup. Ellerhoff felt Legislators should make sure the fuel tax is spent on roads and bridges. Kaufmann asked Sup. Bell if he would ask him to vote for a fuel tax increase. Sup. Bell felt they have to because there are not enough funds to repair the roads and bridges. Chairperson Deerberg said he has always thought of the tax as a use tax. Representative Kaufmann felt there will be a property tax bill, and he indicated there will likely be a slight bump up in September. He said they have pared down the rollback of Commercial property, and he guessed there would be a phase in that favors lower end businesses. Kaufmann referenced discussion about buying down the school funding formula and a possible small reduction across the board of all classes of property. He anticipated some kind of "backfill" element (\$50 million), and he mentioned preventing pushing from one class to another. Further discussion was held concerning this matter. Warren Wethington left the room. Discussion was held regarding Tax Increment Finance Districts. Representative Kaufmann thinks there will be a change regarding these districts due to what's happening in the Coralville area. He noted Coralville wants another T.I.F. District which includes part of Interstate 80. Kaufmann felt the original intention of a T.I.F. District is being abused, and he thought they should bring back T.I.F. to its original intention. He noted there are some individuals that would like to do away with T.I.F.'s, but he noted the option of looking at sunset language. He doesn't think cities should be involved in brick and mortar building. Sup. Boedeker suggested they give the public a road we can use, referencing lanes of Interstate 80 that are not open in the Iowa City area. Kaufmann said there is an overall vision of six lanes from Coralville to the Mississippi River. Discussion continued

regarding this matter. Dan Lett and Ali Manson left the room. Sup. Bell asked about doing away with electrical licensing laws. Kaufmann noted the fees have been changed. He'd like to see a paring down of the bureaucracy.

Moved by Ellerhoff seconded by Boedeker to approve Payroll Disbursements #147510 - #147662 for the period ending 12-24-11 and to be paid on 12-30-11.

Ayes: All

The Board noted Handwritten Checks #384927 - #384929 in the amounts of \$2,086.75, \$3,027.00 and \$2,349.00 issued to the Cedar County Treasurer for administrative corrections.

It was noted the following Handwritten Disbursements were issued on 12/23/11 to the Cedar County Treasurer for Administrative Solutions electronic deposits: #384925 for \$851.36-flex claims and #384926 for \$4,347.59-self funded medical claims.

On motion, the Board adjourned at 11:52 a.m., to January 3, 2012.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson