

Cedar County
Public Health Department

Quality Assurance Coordinator

The Quality Assurance Coordinator is responsible for departmental development, implementation, and evaluation of the department's overall quality improvement (QI) program, and departmental compliance of external and internal standards.

Skills necessary include:

- Knowledge of quality standards
- Organization
- Multitasking
- Written and verbal communication
- Attention to detail
- Time management
- Problem solving
- Ability to work as part of a team
- Utilization of computers and programs

Qualifications include a bachelor's degree in a health-related field. Two years' experience in quality improvement activities and knowledge and application of quality improvement concepts.

Applications and detailed position description available at <https://cedarcounty.iowa.gov/>

Send completed application and resume to Cedar County Public Health, Attn: Colleen Boyer-Kauffman, Office Manager at 400 Cedar Street, Tipton, IA 52772 or cboyer-kauffman@cedarcounty.org

Cedar County is an equal opportunity employer, committed to equity and diversity in its services and employment practices. The County does not discriminate on the basis of sex; race; age; color; creed; national origin; religion; disability; sexual orientation gender identity; or genetic information in its employment practices. Veteran status is also included to the extent covered by law. Any person alleging a violation of equity regulations shall have the right to file a formal complaint.

Inquiries concerning application of this statement should be addressed to: Cedar County Public Health Interim Director, Jane Caes, 400 Cedar Street, Tipton, IA 52772 or jcaes@cedarcounty.org

If any applicant is in need of a reasonable accommodation in completing the application process, please notify the County Auditor.