



**Public Health**  
Prevent. Promote. Protect.

---

The Cedar County Board of Health is seeking a Director to provide leadership, direction, and management of operations, compliance and finances for the Cedar County Public Health Department, which includes public health programs and a Medicare-certified home health agency.

Duties and responsibilities of the Director include: develop and maintain an effective relationship with the Board of Health; lead development of short and long term strategic plans, implement Board policies, ensure compliance with department policies and state and federal code; secure financial support for programs and services through local, state and federal funding sources; ensure the financial well-being of the department through oversight and management of the annual budget; establish and maintain administrative, fiscal, and operational systems; oversee the marketing, promotion, delivery and quality of programs and services; ensure compliance with all federal, state and local requirements; attract, retain, manage and develop a high quality staff.

Bachelor's degree in a health-related profession required, BSN preferred. Master's degree in public health or nursing encouraged. Five years of home health and/or public health management required. Strong management skills, including program planning, budgeting, grant administration, and human resource management. Exceptional communication and presentation skills, decision making, problem solving, time management and organization.

Applications and detailed position description available at <https://cedarcountry.iowa.gov/>

Direct completed applications and resume to Cedar  
County Public Health, Attn: Colleen Boyer-Kauffman, Office Manager at 400  
Cedar Street Tipton, IA 52772  
[cboyer-kauffman@cedarcountry.org](mailto:cboyer-kauffman@cedarcountry.org)

Cedar County is an equal opportunity employer, committed to equity and diversity in its services and employment practices. The County does not discriminate on the basis of sex; race; age; color; creed; national origin; religion; disability; sexual orientation; gender identity; or genetic information in its employment practices. Veteran status is also included to the extent covered by law. Any person alleging a violation of equity regulations shall have the right to file a formal complaint.

Inquiries concerning application of this statement should be addressed to:

Cedar County Public Health Director, Jamie Walker  
400 Cedar Street  
Tipton, Iowa 52772

If any applicant is in need of a reasonable accommodation in completing the application process, please notify the County Auditor.