

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 3, 2023 with the following members present: Bixler, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
 Cedar County Farm Bureau inviting the Board to attend Board of Directors meeting February 6, 2023.
 Cedar County Compensation Board Meeting minutes.

Manure Management Annual Updates submitted by:
 Samuelson & Son #59702 for a site at 1693 270th St.
 South Cedar Pork, LLC #58025 for a site at 1751 Rose Ave.

It was noted the following Handwritten Disbursement was issued 12/16/2022 on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #433618 for \$1,307.20-self funded medical claims.

Sup. Agne announced his resignation as a Cedar County Board of Supervisor effective after today's meeting.

Sup. Agne turned the meeting over to Auditor Wiese. Auditor Wiese called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Wiese determined Sup. Bell is the Chairperson for 2023. Auditor Wiese asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Wiese determined Sup. Kaufmann is the Chairperson Pro Tem for 2023.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.
 Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to hold 2023 Board meetings on every Tuesday.
 Ayes: All

Chairperson Bell addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bixler to approve the Board Minutes of December 27, 2022.
 Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Payroll Disbursements #192055-192198 for the period ending 12/24/2022 and to be paid on 12/30/2022.
 Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following Board Committee appointments for 2023 and place back on the agenda once a new Board member has been elected/appointed:

Board of Health	Gaul	
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Bixler	
Consortium		Bixler
Courthouse	Bell	Gaul
Crimestoppers	Bell	
CCEDCO (2 votes)	Bell	Kaufmann

Drainage District	Kaufmann	Bell
Early Childhood of Iowa	Bixler	Gaul
Emergency Management	Bell	
E911 Service Board	Bell	
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Fair Board	Gaul	
Heritage Area Agency on Aging		
Highway 30 Coalition	Bixler	Kaufmann
Heartland Insurance Risk Pool		Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Bixler	Bell
Lower Cedar Watershed	Bell	
CEO/Workforce Development	Bell	Bixler
MEIMHC Board		Gaul
MH Institute Adv.		Kaufmann
MH Advisory Board for the County Management Plan		Bell
MH/DS Regions Governing Board	Bixler	
R.E.A.P. Comm.	Bixler	Kaufmann
R.C. & D.	Bell	Bixler
River Bend Transit	Bixler	
Safety	Bixler	Kaufmann
Seventh Judicial	Bixler	
Solid Waste Disposal	Kaufmann	Bell
Wilton Development Corp./38 Corridor Development		Kaufmann

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following appointments for 2023.

<u>AIRPORT ZONING BOARD</u> <u>6YR</u>	<u>Term Exp Date</u>
Rick Sawyer	12/31/2024
James Rohlf	12/31/2024
<u>MAGISTRATES' COMMISSION</u> <u>6YR</u>	
Wayne Brown (Supervisors' Appt.)	12/31/2026
Keith Whitlatch (Supervisors' Appt.)	12/31/2026
Pam Wilkerson (Supervisors' Appt.)	12/31/2026
Andrea Glasgow (Bar Association Appt.)	
Andrew Hosmanek (Bar Association Appt.)	
<u>BOARD OF HEALTH</u> <u>3YR</u>	
Dr. Alan Beyer	12/31/2025
Dr. Leslie George-Paulsen	12/31/2023
Brad Gaul	12/31/2024
Jeanne Hein	12/31/2023
Patricia Lilienthal	12/31/2024
<u>BOARD OF REVIEW --- ASSESSOR</u> <u>6 YR</u>	
Sheila Budelier	12/31/2024
John Dornfeld-Tipton	12/31/2026
<u>VACANT</u>	12/31/2028
Gail Kettenbrink, Secretary	
<u>VETERAN AFFAIRS</u> <u>3YR</u>	
Frank (Bill) VanWaes	6/30/2023
Gregery Bell	6/30/2024
Robin Housley	6/30/2025
Stephen Wheeler	6/30/2023
Michael Male	6/30/2025

Patty Hamann, Sec.

CIVIL SERVICE COMMISSION 6YR

Lee Beine (County Attorney Appt.)	8/15/2025
Julianne Jensen (Supervisors' Appt.)	8/15/2027
Kevin Slutts (Supervisors' Appt.)	8/15/2023

CONSERVATION BOARD 5YR

Leon Steinhagen	12/31/2027
Dick Maske	12/31/2023
Teresa Wendt	12/31/2024
Jean Driscoll	12/31/2025
Rick Rouse	12/31/2026
Mike Dauber, Executive Director	

ZONING BOARD OF ADJUSTMENT 5YR

Term Exp Date

Laura Twing	12/31/2027
Chuck Hoy	12/31/2027
Bill Lenker	12/31/2023
Sheila Budelier	12/31/2024
Bruce Barnhart	12/31/2025

PLANNING & ZONING COMMISSION 3YR

Bobbie Lieser	12/31/2024
Jody Yutesler	12/31/2025
Joel Brown	12/31/2025
VACANT	12/31/2025
John Dornfeld	12/31/2023
Josh Crist	12/31/2023
Laurie Brandenburg	12/31/2023

COMPENSATION BOARD 4YR

Christopher Surls (County Attorney's Rep.)	6/30/2023
Joleen Carpenter (Auditor's Rep.)	6/30/2025
Kent Stuart (Supervisors' Rep.)	6/30/2025
Mark Hunt (Sheriff's Rep.)	6/30/2023
Doug Schroeder (Supervisors' Rep.)	6/30/2025
Paula Shelton Werling (Recorder's Rep.)	6/30/2025
Linda Beck (Treasurer's Rep.)	6/30/2023

MEDICAL EXAMINER TEAM

Joshua Pruitt, MD-Chief Medical Examiner
Michael Dauber, Director MEI-ME Investigator
Henry Bentley, MEI-ME Investigator
Jennifer Hubler, MEI-ME Investigator
Connie Knutsen, Administrative Support

EASTERN IOWA REGIONAL

HOUSING AUTHORITY 2YR

Jason Paustian	6/1/2024
Heather Jones (563-505-1772)	6/1/2024

EASTERN IOWA REGIONAL

UTILITY SERVICE SYSTEMS 3YR

Brad Gaul	12/31/2023
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EASTERN IOWA TOURISM

Heather Jones, Director
Rod Ness, Alternate

MENTAL HEALTH ADVISORY BOARD

Joyce Hamiel	Don Griffith	
Shari Hebl	Pat Ciha	Peggy Driscoll
Sue Hall	Steve Agne	Jon Bell
Bill Driscoll	Michele Becker	

DECATEGORIZATION SERVICE

AREA ADVISORY BOARD

Brad Gaul
Scott Hobart

PIONEER CEMETERY COMMISSION 3YR

Term Exp Date

Marcia Driscoll	12/31/2023
Daisy Wingert	12/31/2023
Sherry Hall	12/31/2023
Josh O'Rourke	12/31/2024
Bill Muhs	12/31/2024
Peter Endris	12/31/2024
Jeff Kaufmann	12/31/2025
Sandy Harmel, Chair	12/31/2025
Mike Boyle	12/31/2025

"COMMISSION TO ASSESS DAMAGES"

(EMINENT DOMAIN COMMISSION)

Owners of Town Property:

Wayne Frauenholtz - West Branch
Greg Wagner-Stanwood
Gene Schroeder-Bennett
Brett Eggert-Tipton
Karen Dennis-Clarence
David Furry-Mechanicsville
Wayne Ralfs-Bennett

Farmers: (Owners & Operators)

David Walton -Wilton
John Schott-Tipton
Dennis Hulse-Clarence
Dean Wilkerson-West Branch
Steve Weets-Mechanicsville
Robert Wilkins Jr.-Bennett
Bev Brown-West Branch

Bankers, etc.:

Bob Steen-Mechanicsville
Dave Sweeney - Tipton
Jeff Carnes-Durant
Steve Pruess-Clarence
Ann Canfield-Mechanicsville
Lynne Pinegar-Tipton
Rena Edler-Clarence

Real Estate:

Merlin Conrad-Lowden
Emilie Blindt-West Branch
Sheila Budelier-Durant
Jeffrey A. Graves-Durant
Jeff Wallick-Tipton
Ken Crock-Tipton

Moved by Sup. Gaul seconded by Sup. Kaufmann to name the following as the official designated newspapers for Cedar County for 2023:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Bixler seconded by Sup. Kaufmann to approve the following rate structure for 2023 for Medical Examiner services in Cedar County:

Chief Medical Examiner Services: \$200/case
On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)
Investigative casework (post-scene time): \$40.00/hour
Director duties: \$300.00/month
Administrative Support: \$150.00/month

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bixler to approve the following appointments of Deputies by County Recorder: Jody Galloway, Deputy Recorder

Attorney: Derek Jones, Assistant County Attorney
Treasurer: Angie Brennan-Deputy Treasurer, Ashli Conrad-Deputy Treasurer, Ronda Gottschalk-Deputy Treasurer.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to adopt and authorize Chairperson Bell to sign the following Construction Evaluation Resolution:

**RESOLUTION
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bixler to reappoint the appointees to the East Central Iowa Council of Governments (E.C.I.C.O.G) and change Brian Meinsma to Alex Anderson.

Transportation Policy Committee (2 year)	<u>Term Expires</u>
<u>Members</u>	
Brad Gaul	12/31/2024
Rob Fangmann	12/31/2023
<u>Alternates</u>	
Mike Bixler, Jeff Kaufmann, Jon Bell	
Transportation Trails Advisory Committee (2 year)	
<u>Members</u>	
Mike Dauber	12/31/2024
Rob Fangmann	12/31/2023
Passenger Transportation Advisory Committee (2 year)	
<u>Members</u>	
Jon Bell	12/31/2024
Julie Tischuk	12/31/2023
Transportation Technical Advisory Committee (3 year)	
<u>Members</u>	
Steve Nash	12/31/2023
Rob Fangmann	12/31/2025
Alex Anderson	12/31/2024
<u>Alternate</u>	
Adam Kofoed	12/31/2024

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bixler to adopt and authorize Chairperson Bell to sign the following Resolution:

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2023

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this **3rd** day of **January, 2023**, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Bixler seconded by Sup. Gaul to adopt and authorize Chairperson Bell to sign the following Resolution Designating Engineer to Execute Certification Specifications in Connection with Farm to Market Construction Projects for 2023:

RESOLUTION 2023

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 3rd day of January, 2023.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to authorize Chairperson to sign the 2023 County Weed Commissioner Certification Form and to appoint Michel Foulks as Cedar County's Weed Commissioner for 2023.

Ayes: All

Moved by Sup. Bixler seconded by Sup. Kaufmann to authorize Chairperson to sign the Update Authorized Representative for USDOT Standard Title VI – Non Discrimination Assurances.

Ayes: All

Discussion was held on NACo membership for 2023. Deputy Auditor Hamdorf read emails from department heads. Membership is \$450 with only a few department heads utilizing it for webinars or a resource tool. No motion was made.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were CPC Director Tischuk, Veteran Affairs Service Officer Hamann, Recorder Bahnsen, Treasurer Delaney, Sheriff Wethington, Engineer Fangmann, Environmental & Zoning Director LaRue, Conservation Director Dauber, EMA Director Freet, Assessor Griggs, Public Health Director Wagaman and Auditor Wiese. Discussion was held.

Treasurer Delaney met with the Board to present the FY23/24 Treasurer budget. Delaney is working with Mike Galloway on job descriptions for her clerk positions. Discussion was held on appointments needed for Driver License. No decisions were made.

County Attorney Blank with the Board for a FY23/24 budget review. Discussion was held. Consensus of the Board is to have Blank readjust postage and phone amounts and resubmit. No other decisions were made.

County Attorney Blank informed the Board he has been working with Mike Galloway regarding Racheal Lilienthal, Legal Secretary wage. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the pay band increase to 13 with a hourly wage of \$21.27 for Racheal Lilienthal, Legal Secretary.

Ayes: All

Recorder Bahnsen met with the Board to present the FY23/24 Recorder budget. Discussion was held. No decisions were made.

CPC Director Tischuk met with the Board for a FY23/24 budget review for Case Management, General Assistance, and Mental Health budgets. No decisions were made. Tischuk requested a closed session regarding her employee evaluation.

Moved by Sup. Kaufmann seconded by Sup. Gaul pursuant to Code 21.5(1)(i) to go into closed session at 11:06 a.m.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to go back into regular session at 11:22 a.m.
Ayes: All


Moved by Sup. Kaufmann seconded by Sup. Agne to authorize Chairperson Bell to sign the
Resolution awarding bridge replacement project BROS-C016(113)—FE-16.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul pursuant to Code 21.5(1)(i) to go into closed
session at 11:39 a.m.
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bixler to go back into regular session at 11:53 a.m.
Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 11:58 a.m., to January 10, 2023.
Ayes: All


Stephanie Wiese, Auditor


Jon Bell, Chairperson