

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 2, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Alex Hamer, MWII Notice of Voluntary Resignation effective January 10, 2020

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.
Ayes: All

Sup. Smith turned the meeting over to Auditor Dauber. Auditor Dauber called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Dauber determined Sup. Agne is the Chairperson for 2020. Auditor Dauber asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Dauber determined Sup. Kaufmann is the Chairperson Pro Tem for 2020.

Moved by Sup. Kaufmann seconded by Sup. Smith to hold 2020 Board meetings on Tuesdays.
Ayes: All

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Payroll Disbursements #180077-180225 for the period ending 12/28/2019 and to be paid on 1/3/2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following Board Committee appointments for 2020, which includes adding Heritage Area Agency on Aging:

BOARD COMMITTEE APPOINTMENTS FOR 2020

Board of Health	Gaul	Agne
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Smith	Agne
Consortium	Agne	Smith
Crimestoppers	Bell	Agne
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Emergency Management	Bell	Agne
E911 Service Board	Bell	Agne
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Evaluation Committee	Smith	Kaufmann
Fair Board	Gaul	Agne
Heritage Area Agency on Aging	Agne	
Highway 30 Coalition	Kaufmann	Smith
Heartland Insurance Risk Pool	Agne	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Smith	Bell
Lower Cedar Watershed	Bell	Agne
CEO/Workforce Development	Bell	Smith
MEIMHC Board	Agne	Gaul
MH Institute Adv.	Agne	Kaufmann

MH Advisory Board for the County Management Plan	Agne	Bell
MH/DS Regions Governing Board	Smith	Agne
R.E.A.P. Comm.	Smith	Kaufmann
R.C. & D.	Bell	Smith
River Bend Transit	Smith	Agne
Safety	Smith	Kaufmann
Seventh Judicial	Smith	Agne
Solid Waste Disposal	Kaufmann	Bell
Systems Unlimited	Bell	Gaul
Wilton Development Corp.	Agne	Kaufmann

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith for the following 2020 Board Committee designations and representative appointments:

Seventh Judicial District Board – Smith/Agne
River Bend Transit Board – Smith/Agne
Solid Waste Executive Board – Kaufmann/Bell
Heartland Insurance Board of Trustees – Agne/Kaufmann
Highway 30 Coalition – Kaufmann/Smith
MH/DS Regions Governing Board – Smith/Agne

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to reappoint Julie Tischuk to the Region 10 Passenger Transportation Advisory Committee (PTAC) for a term of two years.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to reappoint Rob Fangmann to the Region 10 Regional Trails Advisory Committee (RTAC) for a term of two years.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to reappoint Rob Fangmann, Kaufmann, Agne and Smith to the Region 10 Transportation Policy Committee for a term of two years.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to reappoint Rob Fangmann to the Region 10 Transportation Technical Advisory Committee (TTAC) for a term of three years.

Ayes: All

Discussion was held on Boards and Commission appointments for 2020. All vacancies have been filled by reappointment except the Veteran Affairs. Veteran Affairs position was filled by a recommendation from the Veteran Affairs Commission. Bell asked about gender balance. Veteran Affairs Service Officer Hamann was called to Boardroom. Hamann explained this was an emergency situation and it didn't change the current dynamic. When the Commission goes out for applications for the June deadline gender balance will be requested. Discussion was held. The following appointees had terms expiring 12/31/19 and submitted an application to be reappointed:

Board of Health – Dr. Alan Beyer
Conservation Board – Teresa Wendt
Zoning Board of Adjustment – Claudia Beyer
Planning and Zoning – Joel Brown, Jody Yutesler and Laura Twing
Pioneer Cemetery Commission – Jeff Kaufmann, Sandy Harmel and Mike Boyle
Veterans Affairs – Steven Wheeler-to fill a vacancy

Moved by Sup. Smith seconded by Sup. Gaul to approve the following appointments for 2020:

2020 BOARDS & COMMISSIONS

<u>AIRPORT ZONING BOARD</u>	<u>6YR</u>	<u>Term Exp Date</u>
Rick Sawyer		12/31/2024
James Rohlf		12/31/2024

MAGISTRATES' COMMISSION 6YR

Wayne Brown (Supervisors' Appt.)	12/31/2020
Keith Whitlatch (Supervisors' Appt.)	12/31/2020
Phyllis Lenschow (Supervisors' Appt.)	12/31/2020
Alan Bohanan (Bar Association Appt.)	
Lee Beine (Bar Association Appt.)	

BOARD OF HEALTH 3YR

Dr. Alan Beyer	12/31/2022
Dr. Clayton Schuett	12/31/2020
Brad Gaul	12/31/2020
Jeanne Hein	12/31/2020
Patricia Lilienthal	12/31/2021

BOARD OF REVIEW --- ASSESSOR 6 YR

Ken Paper-Durant	12/31/2024
John Dornfeld-Tipton	12/31/2020
Sue Hall-Tipton	12/31/2022
Gail Kettenbrink, Secretary	

VETERAN AFFAIRS 3YR

Frank (Bill) VanWaes	6/30/2020
Gregery Bell	6/30/2021
Robin Housley	6/30/2022
Steven Wheeler	6/30/2020
Michael Male	6/30/2022
Patty Hamann, Sec.	

CIVIL SERVICE COMMISSION 6YR

Lee Beine (County Attorney Appt.)	8/15/2025
Julianne Jensen (Supervisors' Appt.)	8/15/2021
Kevin Slutts (Supervisors' Appt.)	8/15/2023

CONSERVATION BOARD 5YR

Leon Steinhagen	12/31/2022
Dick Maske	12/31/2023
Teresa Wendt	12/31/2024
Jean Driscoll	12/31/2020
Craig Jackson	12/31/2021
Mike Dauber, Executive Director	

ZONING BOARD OF ADJUSTMENT 5YR

Term Exp Date

Laura Twing	12/31/2022
Chuck Hoy	12/31/2022
Bill Lenker	12/31/2023
Claudia Beyer	12/31/2024
Tammi Goerd	12/31/2020

PLANNING & ZONING COMMISSION 3YR

Joel Brown	12/31/2022
Dave Schuett	12/31/2020
Douglas Klein	12/31/2021
Jody Yutesler	12/31/2022
John Dornfeld	12/31/2020
Brett Eggert	12/31/2020

Laura Twing 12/31/2022

COMPENSATION BOARD 4YR

Christopher Surls	(County Attorney's Rep.)	6/30/2023
Joleen Carpenter	(Auditor's Rep.)	6/30/2021
Kent Stuart	(Supervisors' Rep.)	6/30/2021
Mark Hunt	(Sheriff's Rep.)	6/30/2023
Doug Schroeder	(Supervisors' Rep.)	6/30/2021
Paula Shelton Werling	(Recorder's Rep.)	6/30/2021
James Reeve	(Treasurer's Rep.)	6/30/2023

MEDICAL EXAMINER TEAM

Joshua Pruitt, MD-Chief Medical Examiner
Connie Knutsen, MEI-Dir. ME Investigations
Michael Dauber, MEI-ME Investigator
Henry Bentley, MEI-ME Investigator
Jennifer Hubler, MEI-ME Investigator Trainee

EASTERN IOWA REGIONAL

HOUSING AUTHORITY 2YR

Roger Laughlin	6/1/2020
Laura Twing	6/1/2020

EASTERN IOWA REGIONAL

UTILITY SERVICE SYSTEMS 3YR

Brad Gaul	12/31/2020
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MENTAL HEALTH ADVISORY BOARD

Joyce Hamiel Dennis Byrnes Don Griffith
Shari Hebl Pat Ciha Peggy Driscoll
Sue Hall Steve Agne Jon Bell
Bill Driscoll Michele Becker

DECATEGORIZATION SERVICE

AREA ADVISORY BOARD

Brad Gaul
Scott Hobart

PIONEER CEMETERY COMMISSION 3YR

Term Exp Date

Marcia Driscoll	12/31/2020
Daisy Wingert	12/31/2020
Sherry Hall	12/31/2020
Josh O'Rourke	12/31/2021
Bill Muhs	12/31/2021
Peter Endris	12/31/2021
Jeff Kaufmann	12/31/2022
Sandy Harmel	12/31/2022
Mike Boyle	12/31/2022

"COMMISSION TO ASSESS DAMAGES"

(EMINENT DOMAIN COMMISSION)

Owners of Town Property:

Phyllis Sondergard-West Branch
Greg Wagner-Stanwood
Gene Schroeder-Bennett

Brett Eggert-Tipton
Karen Dennis-Clarence
David Furry-Mechanicsville
Wayne Ralfs-Bennett

Bankers, etc.:

Bob Steen-Mechanicsville
Dave Sweeny - Tipton
Jeff Carnes-Durant
Steve Pruess-Clarence
Ann Canfield-Mechanicsville
Lynne Pinegar-Tipton
Rena Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton
John Schott-Tipton
Dennis Hulse-Clarence
Roscoe Millett-West Branch
Steve Weets-Mechanicsville
Roger Wiese-Bennett
Bev Brown-West Branch

Real Estate:

Duane Lasack-Lowden
Merlin Conrad-Lowden
Emilie Blindt-West Branch
Ken Paper-Durant
Jeffrey A. Graves-Durant
Jeff Wallick-Tipton
Ken Crock-Tipton
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to name the following as the official designated newspapers for Cedar County for 2020:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following rate structure for 2020 for Medical Examiner services in Cedar County:

Chief Medical Examiner Services: \$200/case
On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)
Investigative casework (post-scene time): \$40.00/hour
Director fees: \$20.00/hour
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adopt and authorize Chairperson Agne to sign the following Construction Evaluation Resolution:

**RESOLUTION
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to adopt and authorize Chairperson Agne to sign the following Resolution:

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2020

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2 day of **January, 2020**, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to adopt and authorize Chairperson Agne to sign the following Resolution Designating Engineer to Execute Certification Specifications In Connection with Farm to Market Construction Projects for 2020:

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 2 day of January, 2020.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to authorize Chairperson Agne to sign the Update Authorized Representative for USDOT Standard Title VI – Non Discrimination Assurances.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; County Attorney Renander, Auditor Dauber, GIS Teut, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Engineer Fangmann, CPC Director Tischuk, Treasurer Delaney, EMA Office Manager Freet, EMA Director Malott, Sheriff Wethington and Conservation Director Dauber. Discussion was held.

Discussion was held on the lease of the Cedar County Farm. The current tenant submitted a Notice of Termination of Farm Tenancy. Discussion of hunting on this property was discussed and a Board member will talk to the Cedar County Attorney. Consensus of the Board was to publish in the paper for sealed bids to be opened at 9:00 a.m. on January 28, 2020.

Engineer Fangmann met with the Board to discuss quotes on two bottom dump trailers. Two quotes were submit as follows:

	New Cost(2)	Trade-ins	Final Cost
Jim Hawk Truck Trailers of Davenport	\$69,400	\$10,000	\$59,400
Altorfer	\$89,080	\$7,000	\$82,080

Moved by Sup. Gaul seconded by Sup. Bell to award the bid to Jim Hawk Truck Trailers of Davenport for the purchase of two bottom dump trailers in the amount of \$59,400.

Ayes: All

Engineer Fangmann gave staff updates.

The Board recessed for five minutes.

Recorder Bahnsen met with the Board to present the FY20/21 Recorder budget. Discussion was held. The Board requested Bahnsen to change two revenue line items. No decisions were made.

County Attorney Renander and Legal Assistant Cady met with the Board for a FY20/21 budget review. Discussion was held. The Board requested Renander to change two revenue line items and an expense line. No decisions were made.

G.I.S. Teut met with the Board to present the FY20/21 G.I.S. budget. Discussion was held. Gaul mentioned once all budgets have been presented the Board will then make a decision on hiring a part-time employee. Agne asked if hiring an IT employee would help and not have the need for a part-time employee. Teut said hiring an IT employee would be great but in his experience, IT won't work on GIS software. The Board requested Teut to change an expense line item. No decisions were made.

Treasurer Delaney met with the Board to present the FY20/21 Treasurer budget. Discussion was held. The Board requested Delaney to inquire an expense line item. No decisions were made.

Moved by Sup. Smith seconded by Sup. Bell to adjourn at 12:21 p.m., to January 7, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 7, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber for Fees collected for the quarter ending December 31, 2019.
Veterans Affairs Service Officer for approved December reports and approved November minutes.

Manure Management Annual Updates submitted by:
South Cedar Pork LLC for a site at 1751 Rose Avenue, Tipton.
Samuelson & Son for a site at 1693 270th Street, Tipton.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of December 31, 2019 and January 2, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve the following Proclamation:

Cedar County

19th Amendment Centennial Commemoration
- Proclamation -

Whereas, in 1848 people gathered together in Seneca Falls, New York and cited the unfairness of depriving women of the right to vote; and

Whereas, the fight for women's suffrage, from the first women's rights convention to enfranchisement, lasted more than 72 years, with women from all walks of life, political views and demographic backgrounds asking for the right to voice their opinions at the polls; and

Whereas, Iowa women by the thousands advocated for the right to vote and suffragists nationwide turned to public education and persuasion. They held conferences; campaigned; lobbied; marched; pleaded; petitioned; and suffered public disdain, violent opposition, and prison; and

Whereas, suffragists pushed for a single constitutional amendment, granting female suffrage on the federal level, dubbed the Susan B. Anthony Amendment; and

Whereas, Carrie Chapman Catt led the national movement, meeting with President Woodrow Wilson to secure his support for suffrage in light of women's contributions during World War I; and

Whereas, it took male allies to support women in their endeavor to vote, for it was sons, husbands and fathers who ultimately heard the calls of women and the House of Representatives took a historic vote on May 21, 1919 followed by the Senate on June 4, 1919, and three-fourths of the states needed to ratify the 19th Amendment; and

Whereas, Iowa was the 10th state to ratify the 19th Amendment on July 2, 1919 and Tennessee was the 36th state to ratify the 19th Amendment, making it the law of the land on August 26, 1920 whereby millions of women were enfranchised; and

Whereas, the introduction, passage and ultimate ratification of the 19th Amendment were the culmination of decades of work and struggle by advocates for the rights of women across the United States; and

Whereas, the ratification of the 19th Amendment ensured women could more fully participate in our democracy and fundamentally changed the role of women in the civic life of our Nation; and

Whereas, most of the women who began asking for the right to vote never lived to see the enfranchisement of women; and

Whereas, the daughters, granddaughters and great granddaughters of the women who fought so hard to vote have been making their voices heard at the polls for nearly 100 years; and

Whereas, women are running for office in unprecedented numbers, many current politicians, both

male and female, remember that they follow in the footsteps of these great suffragists; and

Whereas, the centennial anniversary of the ratification of the 19th Amendment represents a historical milestone to be lauded and celebrated: Now, therefore, be it . . .

Resolved, the Cedar County:

- 1) commemorates the 100th anniversary of the passage and ratification of the 19th Amendment, providing for women's suffrage, to the Constitution of the United States;
- 2) honors the role of the ratification of the 19th Amendment in further promoting the core values of our democracy as promised by the Constitution of the United States;
- 3) reaffirms the opportunity for people in the United States to learn about and commemorate the efforts of the women's suffrage movement and the role of women in our democracy; and
- 4) reaffirms the desire of Cedar County citizens to continue strengthening democratic participation and to inspire future generations to cherish and preserve the historic precedent established under the 19th Amendment.

Therefore, citizens of Cedar County shall enjoy the freedom of voter participation, continue to fight for voting rights for all citizens celebrates this important milestone by proclaiming the calendar year 2020 to be the: **19th Amendment Centennial Commemoration**.

Ayes: All

The Board recessed until 8:45 a.m.

Dave Shinker, Sarah Anderson, Lynn Chapman and Dean Doerscher representing the Fair Board met with the Board for a FY20/21 funding review. Shinker distributed and reviewed October 1, 2018 – September 30, 2019 income and expenses reports. Discussion was held. Current County funding for the Fair Association is \$35,000. The Fair Board is requesting a \$5,000 increase in funding. No decisions were made.

Engineer Fangmann provided a handout of the updated Table of Organization and mentioned he provided a copy to HR Consultant Michael Galloway.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution:

RESOLUTION

Moved by Kaufmann and seconded by Bell that the following policy be established for purchase of right-of-way easements for 2020.

1. Bare land purchased at 5.0 times the assessed value.
2. Cedar County to replace existing fence.
3. Damages and other items to be considered on an individual basis.

Approved this 7th day of January, 2020.

Ayes: All

Engineer Fangmann reviewed Right-of-Way Contract for Project L-202004—73-16 in Center Township.

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the contract between Cedar County and City of Tipton for permanent (.07) and temporary (.11) easement.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the contract between Cedar County and Jeffery & Ruth Salsbery for permanent (.11) and temporary (.12) easement totaling \$1,351.41.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the contract between Cedar County and Bruce W. & Barbara L. Cary, Cay Vest for permanent (.25) and temporary (.09) easement totaling \$2,920.00.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve and authorize Chairperson Agne to sign the contract between Cedar County and Donald C. Lamp for permanent (.02) easement totaling \$171.07.

Ayes: All

Sheriff Wethington, Chief Deputy Knoche and Chief Deputy Koranda met with the Board for a FY20/21 budget review. Discussion was held. No decisions were made.

Case Management, Mental Health & General Assistance FY20/21 budget review was rescheduled.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 10:36 a.m., to January 14, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

TIPTON, IOWA

January 14, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 14, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Manure Management Annual Updates submitted by:
Del DeWulf for a site at 1540 Washington Avenue, Bennett.
Notice of Retirement from Tim Malott effective March 31, 2020.
County Assessor Marx submitted a letter regarding completion of six month probation period for Marilyn Carney.

It was noted the following Handwritten Disbursement was issued on 1/10/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422199 for \$6,113.67-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments, there were none

Chairperson Agne presented Russell Deerberg with a 25 year service award.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of January 7, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the work request order submitted by Recorder Bahnsen.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a handwritten warrant # 422200 submitted by Assistant County Attorney Blank in the amount of \$12.00.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #422042-422198 paid on 1/9/2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Smith to approve a step wage increase for George Morrell, Eng. Tech I from \$20.13/hour to \$22.64 effective January 22, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a step wage increase for David Lissau, Eng. Tech I from \$20.13/hour to \$22.64 effective January 22, 2020.
Ayes: All

Discussion was held on Law Enforcement Investigation.

Moved by Sup. Bell seconded by Sup. Kaufmann to go into closed session pursuant to Iowa Code Section 21.5(1)(g) at 8:50 a.m.
Roll call: Smith, Gaul, Bell, Kaufmann, Agne

Moved by Sup. Kaufmann seconded by Sup. Smith to go into regular session at 9:19 a.m.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to enter into an agreement with McDonald Hopkins and Charles River Association recommended by our Heartland Insurance Company

with approval from the Assistant County Attorney Blank after reviewing documents for a data situation investigation and to allow the chair to sign.

Ayes: All

Board recessed for ten minutes.

Veteran Affairs Service Officer Hamann met with the Board to present the FY20/21 Veteran Affairs budget. Commissioners Bill VanWaes and Mike Male were in attendance. No decisions were made.

Bonnie Butler, Interim Public Health Director met with the Board to present the FY20/21 Public Health budget. No decisions were made.

Environmental and Zoning Director LaRue met with the Board to present the FY20/21 E & Z budget. No decisions were made.

Board recessed for five minutes.

Conservation Director Dauber met with the Board to present the FY20/21 Conservation and REAP budget. No decisions were made.

Engineer Fangmann met with the Board to present the FY20/21 Secondary Roads budget. Sup. Kaufmann left the Board Room to attending a meeting. No decisions were made.

Engineer Fangmann requested approval to fill motorgrader vacancies in his department. Engineer Fangmann informed the Board he has qualified applicants from prior posting for District 8 he would like permission to interview from the pool. The Board agreed. Engineer Fangmann informed the Board he will advertise for the District 1 opening. The Board agreed. Engineer Fangmann discussed the option to hire part time help as needed during weather situations. Discussion was held. Moved by Sup. Bell seconded by Sup. Smith to allow the Engineer to hire part-time WWII employees at an hourly rate of \$22.65 with overtime rules apply per the Secondary Road Policy Manual. These positions will not be offered any benefit package.

Ayes: All

Absent: Kaufmann

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to present the FY20/21 General Assistance, Case Management and Mental Health budgets. Sup. Kaufmann returned to the Board Room and Sup. Agne left the Board Room to attend a meeting. Discussion was held. No decisions were made.

Auditor Dauber met with the Board to present the FY20/21 Auditor, Courthouse, Data Processing, Substance Abuse, District Court, County 911 Coordinator, Human Resource and Non Departmental budgets. There was discussion regarding the Courthouse budget for the capital improvement line item. Auditor Dauber will contact TMI to schedule a time to meet with the Board. No decisions were made.

Auditor Dauber presented to the Board FY20/21 preliminary fund balances. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 2:00 p.m., to January 21, 2020.

Ayes: All

Absent: Agne

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 21, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Jon Bell, Chairman Emergency Management Commission regarding hiring Jodi Freet as EMA Coordinator effective 2/1/2020.
Cedar County Recorder for fees collected ending 12/31/2019.

It was noted the following Handwritten Disbursement was issued on 1/17/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422201 for \$6,815.75-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of January 14, 2020.
Ayes: All
Abstain: Agne

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #180226-180381 for the period ending 1/11/2020 and to be paid on 1/17/2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board recessed until 8:45 a.m.

Terry Bloomfield and Mike Hofer representatives of TMI, Inc. gave a presentation on upgrading the control panel of the heating and cooling equipment for the Courthouse. The upgrade would be going from pneumatics to direct digital control (DDC). General discussion was held. No decisions were made.

The Board recessed for 10 minutes.

Auditor Dauber met with the Board for discussion on FY20/21 budget. Ending Fund Balances were reviewed. Assessor Marx was called into the Boardroom. Sup. Kaufmann asked if Marx had any projections of values or any indication of a drop. Marx didn't think so but will check with the Department of Revenue. The Board reviewed FY20/21 funding requests. The following funding decisions were made:

Moved by Sup. Kaufmann seconded by Sup. Smith to increase the funding to Cedar County Fair Association by \$5,000, which would set their FY20/21 funding at \$40,000. Sup. Bell mentioned the Fair Board has done a great job.
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to leave the funding the same for the Historical Society, which would set their FY 20/21 funding at \$4,000.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to increase the funding to Senior Center by \$500, which would set their FY 20/21 funding at \$18,500.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to increase funding to Volunteer Services by \$500, which would set their FY 20/21 funding at \$25,500.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to leave the funding the same for River Bend Transit, which would set their FY 20/21 funding at \$16,965.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to increase funding to Domestic Violence Intervention by \$800, which would set their FY 20/21 funding at \$4,800.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to leave the funding the same for Wilton Development Corp which would set their FY 20/21 funding at \$500.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to increase the funding to Limestone Bluffs R.C. & D. by \$1,000, which would set their FY 20/21 funding at \$7,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to increase funding for Community Foundation of Cedar County by \$1,000, which would set their FY 20/21 funding at \$3,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to leave the funding the same for The Workplace Learning connection, which would set their FY 20/21 funding at \$1,834.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase funding to the Lower Cedar Watershed by \$500, which would set their FY 20/21 funding at \$1,000.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to leave the funding the same for C.C.E.D.C.O., which would set their FY 20/21 funding at \$80,634. Discussion was held on job duties of C.C.E.D.C.O. Director. Sup. Agne asked what the Director has done? Sup. Bell said he has helped with tourism and community development. Sup. Smith said she has concerns due to other cities having people help with development and she isn't seeing enough done for the amount of money given. Sup. Kaufmann said this issue needs to be revisited again before FY21/22 budget time, actually this summer.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase the funding to the County Libraries by \$7,500, which would set their FY 20/21 funding at \$130,500.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to set the COLA at 2% for all non-elected employees. Sup. Kaufmann mentioned the actual COLA was 1.41% but it was rounded up in employees favor.

Ayes: All

Discussion was held on the Solid Waste mural being done. Cedar County will be in charge of prepping the building for the mural to be painted. Consensus was to include \$5,000 in the budget for this project.

Discussion was held on the recommendations for the Elected Officials salaries by the Compensation Board. Auditor Dauber left to go run figures requested by the Board as is, 50% of recommendations and 80% of recommendations.

Engineer Fangmann was called into the Boardroom. Sup. Bell reviewed information he requested on a piece of equipment.

Legal Secretary Lilienthal and Legal Assistant Cady met with the Board to discuss review of compensation. Assistant Attorney Blank was present. Lilienthal asked the Board where HR is at with reviewing the updated job descriptions submitted. Lilienthal said she read in the paper that HR is reviewing the Sheriff's Office. Sup. Agne informed her that HR is doing union negotiations not reviewing job descriptions. Blank clarified that Lilienthal and Cady are asking when the job descriptions would be reviewed, as they have to notify the State if they are going to continue doing collections by April or May. Sup. Kaufmann said if Attorney Renander is making decisions on continuing with collections based on the outcome of the review of job descriptions he shouldn't tie wage compensation and collection of fines together. Sup. Bell said that HR would be concentrating on unions first. Consensus of the Board was to discuss this issue with HR once union negotiations are completed.

Auditor Dauber met with the Board to review figures as requested. Dauber presented a handout showing the figures. Sup. Bell said the Compensation Board members put a lot of time and effort in the recommend figures submitted. Sup. Kaufmann said this system ties the hands of the Supervisors and the system is flawed.

The Board recessed for ten minutes.

Moved by Sup. Gaul seconded by Sup. Kaufmann to decrease the recommendation by 50% for the elected official's salaries with the exception of the Supervisors. Sup. Bell said they gave a task to the Compensation Board member to not give numbers too high that the Supervisors will cut them. Sup. Gaul said the Recorder, Treasurer and Auditor were good but the Sheriff and Attorney are too high.

Ayes: Gaul, Smith

Nays: Bell, Kaufmann, Agne

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the recommendation at 100% with the exception of the Supervisors.

Ayes: none

Nays: All

Moved by Sup. Gaul to decrease the recommendation by 40% for the elected official's salaries with the exception of the Supervisors.

Ayes: Gaul, Smith, Kaufmann, Agne

Nays: Bell

Moved by Sup. Gaul to decrease the recommendation by 80% for the Supervisors.

Motion died for lack of a second.

Moved by Sup. Kaufmann seconded by Sup. Gaul to decrease the recommendation by 90% for the Supervisors.

Ayes: Kaufmann, Smith, Gaul, Agne

Nay: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 12:15 p.m., to January 28, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 28, 2020 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Chief Deputy Koranda regarding Kenneth Coffey, Correctional Officer one year anniversary rate change from \$17.37/hour to \$17.84/hour effective January 23, 2020.
Felicia Toppert regarding Region updates with Muscatine County joining SEIL.

Manure Management Annual Updates submitted by:
Keppy Farm for a site at 21641 1st Avenue, Durant.

It was noted the following Handwritten Disbursement was issued on 1/24/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422327 for \$1,036.07-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Absent: Bell

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of January 21, 2020.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Claim Disbursements #422202 - #422326 paid on 1/23/2020.

Ayes: All

Absent: Bell

Administrative Assistant Hamdorf asked the Board what day they want to meet with Mike Galloway, HR for closed session on Union negotiations for the Sheriff Deputies. Galloway is available February 3rd at 3:30 p.m. or February 18th at 1:30 p.m. Consensus of the Board was to meet on February 18th at 1:30 p.m.

The Board reported on Outreach/Committee Meetings they attended.

The Board recessed until 9:00 a.m.

At 9:00 a.m. the Board opened sealed bids for the rental of Cedar County Care Facility Farm Land. Aaron Moes, Chuck Urmie, Sheriff Wethington, Clinton Hampton and Chaisen Hampton were present. Chairperson Agne read the legal notice. There were three bids submitted. The bids were opened and read as follows:

<u>Bidder</u>	<u>Total Bid per acre</u>
Clinton Hampton	\$250.00-letter of credit not submitted, invalid
Chuck Urmie	\$220.00-letter of credit submitted
Aaron Moes	\$265.00-letter of credit submitted

Voice bidding was held, Chuck Urmie passed.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the bid of \$265.00 per acre by Aaron Moes for the rental of Cedar County Care Facility Farm Land.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve hiring Joel Hocke, Maintenance Worker II for \$18.12 effective 1/29/2020.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve hiring Isaac Brennan, Maintenance Worker II for \$18.12 effective 2/3/2020.

Ayes: All

Absent: Bell

Engineer Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Smith to thank the Secondary Roads department for their services under the extenuating circumstances.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Agne to adjourn at 9:23 a.m., to February 4, 2020.

Ayes: All

Absent: Bell

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 4, 2020 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber regarding hiring Stephanie Wiese, Clerk starting wage \$16.48 effective February 3, 2020.
Clerk of Court for fees collected in the month of December 2019.
Chief Deputy Koranda regarding Josh Grothe, Correctional Officer two year anniversary wage from \$17.84 to \$18.75 effective January 15, 2020.
Treasurer Delaney regarding unclaimed fees.
Treasurer Delaney Public Funds Rates and Register of Investments.
Laura Twing email on "What comes next?"

It was noted the following Handwritten Disbursement was issued on 1/31/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422328 for \$5,025.99-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All
Absent: Kaufmann

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of January 28, 2020.
Ayes: All
Abstain: Bell
Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #180382-180530 for the period ending 1/25/2020 and to be paid on 1/31/2020.
Ayes: All
Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Smith to approve a new 5 day liquor license for Cedar Wapsi Pheasants Forever including Class B Native Wine Permit and Class B Beer including wine coolers effective 3/25/2020.
Ayes: All
Absent: Kaufmann

The Board reviewed the updated Farm Lease.

The Board reported on Outreach/Committee Meetings they attended. Kaufmann entered Boardroom at 8:44 a.m.

Auditor Dauber met with the Board to set public hearing date for FY20/21 Proposed Property Tax Levy.

Moved by Sup. Smith seconded by Sup. Bell to set the public hearing date for the FY20/21 Proposed Property Tax Levy at 9:00 a.m. on February 25, 2020.
Ayes: All

Discussion was held on the Board signing the Resolution to approve the Brownsfield Coalition Memorandum of Agreement.

Moved by Sup. Bell seconded by Sup. Gaul to approve Chairperson Agne to sign the following Resolution:

RESOLUTION: TO APPROVE THE CEDAR COUNTY BOARD OF SUPERVISORS SIGNING THE BROWNFIELDS COALITION MEMORANDUM OF AGREEMENT

WHEREAS, the East Central Intergovernmental Association has been awarded a U.S. EPA Brownfields Coalition Revolving Loan Fund Grant; and

WHEREAS, the U.S. EPA Brownfields Coalition Revolving Loan Fund requires the establishment of a Brownfields Coalition; and

WHEREAS, the U.S. EPA Brownfields Coalition Revolving Loan Fund states that funds can only assist Coalition Members;

THEREFORE, BE IT RESOLVED BY THE CEDAR COUNTY BOARD OF SUPERVISORS authorizes the Chairperson to sign the Brownfield Coalition Memorandum of Agreement and enter into the Brownfield Coalition.

PASSED, APPROVED AND ADOPTED this 4th day of February, 2020 by the Cedar County Board of Supervisors.
Ayes: All

Discussion was held on the Cedar County Veteran Graves Project 2020.

Moved by Sup. Bell seconded by Sup. Smith to approve funding for the following Cedar County Veteran Graves Project:

Masonic	\$1,250
Mt. Zion	\$1,650
Rose Hill	\$1,200
Stanwood	<u>\$500</u>
	\$4,600

Ayes: All

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; Veteran Affairs Service Officer Hamann, Recorder Bahnsen, GIS Teut, CPC Director Tischuk, Treasurer Delaney, Engineer Fangmann, Assessor Marx, Environmental & Zoning Director LaRue, EMA Director Freet, County Attorney Renander, Sheriff Wethington and Auditor Dauber. Discussion was held.

Discussion was held on the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer. Treasurer Delaney was in attendance.

Moved by Sup. Bell seconded by Sup. Smith to approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.

Ayes: All

ICIT Tech Team met with the Board to give the final report. Those in attendance were; Bill Horning-ICIT, Ben Turnis-ICIT, Andrew DeHaan-ICIT, Veteran Affairs Service Officer Hamann, Recorder Bahnsen, GIS Teut, Auditor Dauber, Treasurer Delaney, Chief Deputy Knoche, Sheriff Wethington, Office Manager Johnson, Chief Clerk Powers, County Attorney Renander and Engineer Fangmann.

Moved by Sup. Smith seconded by Sup. Kaufmann to go into Closed Session pursuant to Iowa Code § 22.7(50) regarding the ICIT Tech Team final report.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to go back into regular session with no decisions made.

Ayes: All

At 10:50 a.m., the Board reviewed a minor subdivision for Crooked Creek Estates. Environmental & Zoning Director LaRue, Engineer Fangmann, Lee Beine and Eric Siech were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Crooked Creek Estates, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Crooked Creek Estates, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 4th day of February, A.D., 2020.

Ayes: All

The Board recessed for five minutes.

CPC Director Tischuk met with the Board to discuss the Mental Health Region budget and Community Services budget. The State reviewed expenses in Department 47-Service Area 4 and questioned a few line items and feel they should be in Fund 10. Tischuk worked with Auditor Dauber and will move the line items in question to Department 48-Service Area 3 beginning FY20/21.

CPC Director Tischuk met with the Board to discuss the Mental Health levy rate. The Board questioned what Jackson County was doing. Tischuk said they are levying at 100%. Sup. Bell has no problem levying at 100% as long as every County does the same. Discussion was held on Muscatine County joining SEIL. Sup. Bell mentioned to set the levy and if Muscatine County doesn't come to the table with dollars we won't contribute our full amount.

Moved by Sup. Bell seconded by Sup. Gaul to set Mental Health levy rate at 100% and if the Mental Health Region doesn't get full participation by all Counties we will withhold money.

Ayes: All

Sup. Kaufmann asked that the Region CEO Lori Elam write the letter the Board has asked for explaining the miscommunication from Muscatine County.

Engineer Fangmann reviewed Right-of-Way Contract for Project BRS-SWAP-C016(109)—FF-16 in Springdale Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the contract between Cedar County and Steven & Edith Burnett for permanent (.55) and temporary (.07) easement totaling \$3,584.15.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the contract between Cedar County and Hilhurst Farms Inc. for permanent (.56) and temporary (.07) easement totaling \$4,135.92.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve filling Maintenance Worker I position on Excavator Crew 3.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following Resolution:

2020 County Five Year Program Resolution 0.2

Cedar County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Cedar County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modifications	Total
BRS-CHBP-C016(109)--GB- 16 390 290th St - 202002 34821	On F44, Over WAPSINONOC CREEK, along NLINE S10 T79 R04 Bridge Bundling Federal Grant with Scott Co. and City of Bettendorf	980 0.000 miles 18450	2021 Bridge Replacement FA	added 97,730 FM dollars to 2020 added 112,270 FA dollars to 2020	\$850,000

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$3,875,000	\$3,875,000	\$0
Farm-to-Market	\$5,468,000	\$5,565,730	\$97,730
Special	\$0	\$0	\$0
SWAP	\$5,220,000	\$5,220,000	\$0
Federal Aid	\$352,000	\$464,270	\$112,270
Totals	\$14,915,000	\$15,125,000	\$210,000

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 11:38 a.m., to February 11, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 11, 2020 with the following members present: Smith, Bell, Kaufmann, and Chairperson Agne. Sup. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Chief Deputy Koranda regarding Charles McVay completed the six month orientation period as a Correctional Officer.

Clerk of Court for fees collected in the office for the month of January 2020.

Veteran Affairs Service Officer Hamann submitted the approved January reports and December minutes.

CPC Director Tischuk submitted cash report through January 2020 and projected fund balances as of 6/30/20.

Public Health Director Butler regarding Renee Mueller completed the six month orientation period.

It was noted the following Handwritten Disbursement was issued on 2/7/20 to the Cedar County Treasurer for Benefits, Inc. for self-funded medical claims #422329 in the amount of \$9,238.11.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Gaul

Chairperson Agne addressed the public for comments. Mark Hunt, representative for the Sheriff on the Cedar County Compensation Board addressed the Board on the process that was completed of his duty on this board. He read in the paper that the recommendation was reduced. Mr. Hunt felt like he didn't do his job therefore, he asked the Board how they determined the decision of reducing the recommendation by 40%. Sup. Kaufmann stated he did do his job although the determination of the Board was based on constituents, opinions, data driven and property tax dollars and the recommendation should not be assumed to be adopted by the Board. Mr. Hunt agreed to the statement although he is trying to get the compensation for the positions more in-line. The Board thanked him for coming in.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Board Minutes of February 4, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #422330 - #422505 paid on 2/6/20.

Ayes: All

Absent: Gaul

Sup. Bell requested more detailed expense report on the invoice the Board received from ICIT due to the cost exceeded the amount the Board agreed upon. Auditor Dauber informed the Board this is the second revision of the invoice due to the first invoice only stated the amount due. Auditor Dauber will contact the Accounts Payable for the ICIT Committee for this information.

The Board reported on Outreach/Committee Meetings they attended.

Engineer Fangmann presented a utility permit for Windstream Iowa Communications, LLC for work to be performed at the location of 925 130th Street and Jackson Avenue. The \$100.00 fee applies.

Moved by Sup. Bell seconded by Sup. Smith to approve the utility permit for Windstream Iowa Communications, LLC.

Ayes: All

Absent: Gaul

Rob Ness informed the Board that Senator Grassley will be at the Tipton Fire Station on Friday, February 14 at 10:30 a.m.

Discussion was held regarding setting up a meeting to request guidance from the Mayors of Mechanicsville, Stanwood, Clarence and Lowden, business owners, farmers and citizens regarding the expansion on the Highway 30 project. The consensus of the Board was to contact the North Cedar School to see if the school in Stanwood would be available to hold the meeting. The tentative meeting date would be March 5th at 6:30 p.m. The Board suggested the notice of the meeting be placed in the newspapers, county website and rely on the communities to pass the information on to the citizens.

Sup. Kaufmann mentioned to the Board that he and Daisy Wingert are planning on getting on the City of Tipton's agenda for February 17th to discuss the Masonic Cemetery.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 9:15 a.m., to February 18, 2020.

Ayes: All

Absent: Gaul

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 18, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Jodi Freet, EMA Director regarding Sever Weather Awareness Week March 23-27, 2020.
Felicia Toppert, Muscatine Community Services regarding SEIL Region not accepting them.
Joel Rohne, ICIT explanation of expenses on invoice.

Manure Management Annual Updates submitted by:
PJ Farms Inc., Site 2 for a site at 1982 250th Street, Bennett.

It was noted the following Handwritten Disbursement was issued on 2/14/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422506 for \$2,126.38-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.
Ayes: All
Absent: Smith

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of February 11, 2020.
Ayes: All
Abstain: Gaul
Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #180531-180679 for the period ending 2/8/2020 and to be paid on 2/14/2020.
Ayes: All
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed signing the County Farm up for government programs. The contract says the Board must approve the programs.

Moved by Sup. Kaufmann seconded by Sup. Gaul to allow the County Farm to enroll in government programs.
Ayes: All
Absent: Smith

Environmental & Zoning Director LaRue was called into the Boardroom to discuss a rezoning issue. Sup. Kaufmann and Sup. Bell received a phone call from Jerry Grings regarding rezoning of property. LaRue will contact Grings regarding the situation and explain his options.

Engineer Fangmann met with the Board for a Utility Permit for REC to do work on 273rd Street and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve Utility Permit for REC and the \$100 fee applies.
Ayes: All
Absent: Smith

The Board recessed until 1:30 p.m.

At 1:30 p.m. Mike Galloway, Ahlers & Cooney met with the Board for Collective Bargaining Strategy Session. Sheriff Wethington, Chief Deputy Knoche, Chief Deputy Koranda and Engineer Fangmann were present.

Moved by Sup. Kaufmann seconded by Sup. Gaul to go into Closed Session pursuant to Iowa Code 20.17(3) – Collective Bargaining Strategy Session.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Bell to return to regular session.

Ayes: All

Absent: Smith

Assessor Marx and Deputy Assessor Lemburg were called into the Boardroom.

Sup. Bell clarified that if someone needs to talk to Galloway they can call his cell phone or the office phone and speak with himself or his partner.

Sup. Kaufmann asked Galloway what his recommendation is for compensation for the Deputy Assessor. Galloway feels that the Deputy Assessor position should be on pay band 15 along with the other Deputies within the Courthouse.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 2:35 p.m., to February 25, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 25, 2020 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Carolyn Pace, Home Health Aide Notice of Voluntary Resignation effective February 18, 2020.
Chief Deputy Koranda regarding hiring Robin Furchtenicht, Correctional Officer effective February 24, 2020 at \$16.73 starting wage.

Chief Deputy Knoche regarding Kim Smith, Dispatcher discharged effective February 20, 2020.
Sheriff Wethington regarding Brenda Johnson, Officer Manager to be paid all hours worked and time and a half for hours worked over 80 hours in a two week period.

Diane Wehde, Fiscal Manager Notice of Voluntary Resignation effective February 21, 2020.

Teresa Russell, Nurse Notice of Voluntary Resignation effective February 24, 2020.

USDA Office regarding updating farm #6451 to show Aaron Moes as operator in general control.

JT Center Pork 4+, LLC for a County Verification receipt of DNR Construction Permit Application.

HIPAA Security Officer Tischuk regarding Confidentiality Statement on emails.

Cedar County Sheriff's Deputies issuing a vote of no confidence against Cedar County Attorney Renander.

Solid Waste Commission Director Crock regarding hiring Scott Moffit, Operator as a part-time employee effective February 25, 2020.

Manure Management Annual Updates submitted by:

LuJen Farms, Inc. for a site at 756 Garfield Road, West Branch.

It was noted the following Handwritten Disbursement was issued on 2/21/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422622 for \$4,338.79-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Bell

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of February 18, 2020.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve Claim Disbursements #422507 - #422621 paid on 2/20/2020.

Ayes: All

Absent: Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to approve a new 8 month Liquor License for Cedar County Fair for a Class C Liquor License with Outdoor Service and Sunday Sales.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sup. Gaul, Interim Public Health Director Butler, Pat Lilienthal and Allen Byers representatives for the Board of Health met with the Board to discuss a conversation held last week with Mike Galloway, Ahlers & Cooney, P.C. A phone call was placed to Galloway. Galloway explained the different levels of nursing care provided by County Public Health Offices and Cedar County provides a higher level of nursing. Galloway explained our wage scale is a living and breathing document that will need to be continuously updated. Galloway recommends the Board of Health

increase Public Health Nurses from pay band 15 to pay band 18 with a minimum increase to pay band 17 as soon as possible. Discussion was held on the unique situation Cedar County has geographically. Butler thinks her budget will allow these increases to happen without a budget amendment but will work with Auditor Dauber.

At 9:00 a.m. Auditor Dauber met with the Board for a Public Hearing on the Proposed Property Tax Levy for FY20/21. Sheriff Wethington, Chief Deputy Knoche and Larry Hodgden were present. Dauber reviewed the Proposed Property Tax Levy. Larry Hodgden requested clarification on expenses paid out of Rural Services and General Services.

Maximum Property Tax Dollars Resolution
Approval of FY2021 Maximum Property Tax Dollars

WHEREAS, the Cedar County Board of Supervisors have considered the proposed FY2021 county maximum property tax dollars for both General County Services and Rural County Services, and
WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable,
WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on February 25, 2020,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County that the maximum property tax dollars for General County Services and Rural County Services for FY2021 shall not exceed the following:

General County Services- \$6,607,263

Rural County Services- \$2,897,553

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY2021 represents an increase of 102% from the Maximum Property Tax dollars requested for FY 2021.

Roll Call Vote:

Smith - Aye

Gaul - Aye

Bell - Absent

Kaufmann - Aye

Agne - Aye

Moved by Sup. Smith seconded by Sup. Kaufmann to set the Public Hearing for FY20/21 County Budget to March 17, 2020 at 9:00 a.m.

Ayes: All

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

The public hearing was opened at 9:30 a.m. for a Construction Permit Application filed by Hinkhouse Customs LP for two new 2,480 head deep pit swine finisher confinement buildings for a new swine confinement facility. Environmental and Zoning Director LaRue, John Hinkhouse, Chris Schmit and Rachel Rinner were present. The location of the operation is in Section 11 of Springdale Township. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing Master Matrix score of 455.

Moved by Sup. Smith seconded by Sup. Bell to approve the Construction Permit Application for LNS Acres-Springdale Site.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a work request for the Clerk of Court to remove coat hangers to make a conference room.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve a work request for the Auditor's Office to hang a bulletin board.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to discuss the State of Iowa Section 130 Crossing Safety Improvements Agreement for the upgrading of signals on X30 at Downey with the Iowa Interstate Railroad. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the State of Iowa Section 130 Crossing Safety Improvements Agreement for the upgrading of signals on X30 at Downey with the Iowa Interstate Railroad.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to discuss awarding contract for bridge project BROS-SWAP-C016(108)—FE-16.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the following resolution:

RESOLUTION

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the BROS-SWAP-C016(108)--FE-16, hereafter referred to as “the project” is in the best interest of Cedar County, Iowa, and the residents thereof. The project is defined as a bridge replacement near 480 310th St. over a branch of the Wapsinonoc Creek in Sections 14 & 23 of Springdale Township ; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cedar County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Taylor Construction, Inc. in the amount of \$487,980.01 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Cedar County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Robert D. Fangmann, the County Engineer for Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Cedar County, Iowa, this 25th day of February, 2020.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve hiring Derek Meyer, MWII with an \$18.12 starting wage effective March 9, 2020.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a Utility Permit for Clarence Telephone Company on Monroe Avenue and the \$100 fee applies.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a Utility Permit for Clarence Telephone Company on Red Star Road and the \$100 fee applies.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a Utility Permit for Clarence Telephone Company on 240th Street and the \$100 fee applies.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:21 a.m., to March 3, 2020.

Ayes: All

Absent: Bell

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 3, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Kristina Johnston, Dispatcher Notice of Voluntary Resignation effective March 11, 2020.

Manure Management Annual Updates submitted by:
Pasvogel & Sons for a site at 1813 Rose Avenue, Tipton.
Pasvogel & Sons 2 for a site at 1730 Rose Avenue, Tipton.
Valley View Farms Inc. for a site at 642 280th Street, West Branch.
Lujen Farms Inc. Site 2 for a site at 1830 Hays Avenue, West Branch.
John Sander – Taylor Site for a site at 724 Taylor Avenue, Lowden.
Hermiston Farms Inc. for a site at 1522 Yankee Avenue, New Liberty.
Fletcher Farm for a site at 852 Green Road, Tipton.
John Sander Berry Site for a site at 761 Union Avenue, Lowden.
Hermiston Farms Inc. – Site 2 for a site at 2361 250th Avenue, New Liberty.
Brus Finisher Farm for a site at 160th street, Stanwood.
Edward Pelzer for a site at 1511 250th Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 2/28/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422623 for \$943.81-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.
Ayes: All
Absent: Smith

Chairperson Agne addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of February 25, 2020.
Ayes: All
Absent: Smith
Abstain: Bell

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #180680-180836 for the period ending 2/22/2020 and to be paid on 2/28/2020 including a payout for Carolyn Pace.
Ayes: All
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed responding to media inquiries. Sup. Agne asked Heartland Attorney Salmons for direction. Salmons response was to give no comment due to the pending investigation. Sup. Bell felt that if they don't comment it's perceived that they are not concerned therefore he said he personally doesn't condone the accusations mentioned in the investigation. Bell also referred to a monthly department head meeting in which inappropriate comments were made by Renander about a female defendant. He and Supervisor Agne went up separately to Renander's office at the conclusion of that meeting and confronted him on his actions.

The Board discussed Iowa Workforce Development Regions reorganization. Sup. Bell explained Regions are joining together as a reorganization process. Discussion was held on the different Regions. Further discussion will be held.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were; Engineer Fangmann, CPC Director Tischuk, GIS

Teut, Assessor Marx, Interim Public Health Director Butler, Sheriff Wethington, Veteran Affairs Service Officer Hamann, Conservation Director Dauber, Environmental & Zoning Director LaRue, County Attorney Renander, Recorder Bahnsen, EMA Director Freet, EMA Director Malott, Auditor Dauber and Treasurer Delaney. Discussion was held.

The Board recessed until 10:00 a.m.

At 10:00 a.m., Mike Crago and Jason Roblin with MCM Consulting gave a presentation on the findings of the 911 network study. Jacob Koch-Mechanicsville Fire, Sheriff Office Manager Johnson, Chief Deputy Knoche, Kevin Rasdon-Bennett Fire, Chad Hermsen-Bennett Fire, Roger Laughlin-West Branch Mayor, Irene Wood, Orville Randolph-City of Durant, Deann Cavin-City of Durant, Laura Twing, Jared Semses, Sheriff Wethington, David Berghold, Derrick Lange-Lowden Fire, Whitney LaMaack-Lowden EMS, Chief Deputy Koranda, Linda Coppess-City of Mechanicsville, Sean Paustian-Tipton Fire, Mike Horihan-West Branch Police Department, and Kevin Stoolman-West Branch Fire were present. Roblin reviewed the results of the current VHF system, which is average to below average and needs upgraded. Roblin proposed a plan to upgrade the system by immediate, intermediate and long-term plans with a budget of over \$6,000,000. No decisions were made.

Discussion continued on Iowa Workforce Development Region reorganizations. Sup. Bell has a meeting Thursday and is looking for the Board's guidance. Sup. Kaufmann said if the numbers provided are correct, we should stay in Region 10. Sup. Bell mentioned that down the road if we needed to switch to Area 5 Region we could ask to join. Consensus of the Board was to stay in Region 10.

Discussion was held on offering voluntary Life Insurance for employees. Auditor Dauber was present. Dauber explained that Benefits Inc. offers Life Insurance that is the sole responsibility of the employee. Wanioerek will hold meetings to explain this to interested employees after the mandatory Health insurance meetings.

Moved by Sup. Bell seconded by Sup. Kaufmann to allow Benefits Inc. to offer Life Insurance to employees without payment or funding from the County.

Ayes: All

Absent: Smith

Engineer Fangmann presented the Board with the 2020 Maintenance Policy for Application of Dust Control. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Bell to approve the following policy:

2020 MAINTENANCE POLICY FOR APPLICATION OF DUST CONTROL

STATEMENT OF POLICY

It shall be the policy of Cedar County to permit the application of dust palliative agents for the control of fugitive dust on county rock roads, all pursuant to the provisions of Chapter 318 of the Code of Iowa (Obstructions in Highways).

IMPLEMENTATION OF POLICY

Persons desiring to apply dust control agents to their roads must first obtain a permit from the Cedar County Engineer's Office. Dust control application may not begin prior to May 16th unless unusual spring conditions warrant earlier applications and approval by the County Engineer. All applicators must notify the county 5 working days before applying the second treatment of dust control. Deadline dates for permits are as follows:

Permit Deadline for Residents	Applicator's List To Cedar County	Apply Dust Control Start Date	Apply Dust Control End Date
May 1	May 7	May 16	May 22
May 29	June 4	June 13	June 19

Permit applicants who apply after the listed deadline dates may not have palliative placed until the following application date. This schedule is designed to allow secondary road crews adequate time between applications to prepare the roadbed by adding rock and blading the road to proper crown and grade if necessary. Residents having the second application of palliative should be aware that the area will be bladed if deemed necessary by the patrol operator. **DUST CONTROL APPLICATORS ARE TO NOTIFY THE ENGINEER'S OFFICE 5 WORKING DAYS PRIOR TO THE SECOND TREATMENT OF DUST CONTROL.**

Following application of palliative, grader operators will be instructed to avoid blading the roads until October 15th, unless potholes over 1" in depth develop. Early blading of the road should not be necessary if the residents fill any depressions in their dust control area with loose rock from the side of the road. If a dust control section should become rough, the county may do corrective blading to repair the rough areas without compensation to the resident for damage to the treated surface. If the road has deteriorated to emergency conditions in the judgment of the patrol operator, it may be bladed. After October 15, the county reserves the right to scarify any treated portions of the road and maintain them as rock roads.

Cedar County will not be liable for blading through un-permitted or unmarked dust control sites. Residents should flag their treated areas at the beginning and end of the treated road segment. Residents will be responsible for maintaining the flags marking their treated areas. Flags will be provided at the County Engineer's Office and replacements for lost or damaged flags may be picked up there.

APPROVED MATERIALS

The following materials are approved for use as dust control palliative: 1. Calcium Chloride 2. Lignun Sulfonate (Tree Sap) 3. Asphalt Cement or Asphalt Emulsion 4. Magnesium Chloride 5. Glycerine. Soybean oil also known as "Black Oil" shall not be permitted. A list of certified applicators may be obtained at the Cedar County Engineer's Office. Applicators of dust control palliative must provide material certification to the County Engineer's Office for application on county roads. WASTE OIL IS NOT PERMITTED AS A DUST CONTROL PALLIATIVE! The Iowa Department of Natural Resources will be contacted if use of waste oil is discovered. When using asphalt cement or emulsion, the road surface must be immediately blotted following application with sand or dirty chips. Prior to application of an asphalt product, the applicator shall provide and place a "fresh oil" sign (W21-2) at the intersection nearest the beginning of the treated area (both directions). These signs shall remain in place until oil is no longer being picked up by vehicle tires. Federal regulations prohibit the use of bituminous materials mixed with petroleum distillates such as gasoline, kerosene, naphtha, etc. Federal regulations also prohibit the use of waste oils containing any detectable concentration of PCBs or Dioxin. These regulations assume all waste oils contain PCBs and users of waste oils are required to show otherwise by presenting certified laboratory analysis.

Application of dust control palliative shall not be made between sunset and sunrise. Applications are to be a minimum of 400' long and 20' wide.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to discuss hiring a temporary full time seasonal position. Fangmann explained this position would be for mowing road ditches.

Moved by Sup. Bell seconded by Sup. Agne to allow the hiring of a temporary full time seasonal position.

Ayes: All

Absent: Smith

Engineer Fangmann met with the Board to discuss the Iowa DOT Federal-aid Agreement for a Competitive Highway Bridge Program (CHBP) Project BRS-CHBP-C016(109)—GB-16. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Iowa DOT Federal-aid Agreement for a Competitive Highway Bridge Program (CHBP) Project BRS-CHBP-C016(109)—GB-16.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Thomas Noel, Mechanic I step wage increase from \$17.97 to \$19.09 effective March 9, 2020.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to approve a Utility Permit for Windstream on 240th and Old Muscatine Rd and the \$100 fee applies.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to adjourn at 12:00 p.m., to March 5, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:30 p.m. March 5, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Smith was absent.

The following members of the public were present: Barb Weets, Ben Weets, Wendell Wanek, Brent Montz, Jon Lutz-I.I.W, P.C., John Berk-I.I.W, P.C., Jennifer & LeRoy Beaman, Larry Hodgden, Erik Tucker, Bob Pruess, Rod Port, Rhonda Grimm, Rod Ness, Matt Weber, John Donohoe, Noah Coppess, Tom Weiland, Lee Kurtenbach, Dan Kohl, Laurie & Randall Millam, Joe Goodlove, Kim Eaker, April Wiggins, Karolyn Rouse, Phil & Sue Hall, Jerry Droll, Don & Karen Johnson, Bob Butterbrodt, David Fury, Bill Elijah, Larry Elijah, Dean Anderson, Sue Robinson, Irene Wood, Darin Axline, Gary Deerberg, Brent Krinbring, Alvin Licht, Frank Henriksen, Jill Cinkovich and Janis Sauer.

The Board acknowledged receipt of the following correspondence:
Carroll Last submitted a letter and maps in favor of US 30 becoming a four-lane highway.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Smith

Chairperson Agne addressed the public for comments. There were none.

Chairperson Agne explained to the public the Board is looking for direction on whether Highway 30 should be a four-lane, super two or no change to advocate to the D.O.T. The Board listened to the public's input regarding the pros and cons of the super two vs. four lane option.

Sup. Bell read the 2018 average daily traffic count as follows:

Adams Ave to Mechanicsville	6,000
Mechanicsville to Stanwood	5,000
Stanwood to Highway 38	5,200
Highway 38 to Clarence	4,150
Clarence to Lowden	2,920
Lowden to county line	2,750

Kaufmann asked by a show of hands how many people are in favor of a super two. The majority are in favor and less than five were in favor of a four-lane. Agne stated there are three main issues; overall safety including railroad crossings, the effect to the local businesses and losing farm ground. Kaufmann suggested setting a public meeting with the D.O.T representatives to answer questions from the public regarding the super two option. Consensus of the public agreed. The Board thanked everyone for coming and will notify the public of the date of the meeting with the D.O.T.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 8:01 p.m., to March 10, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 10, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
EMA Director Freet regarding hiring Kate Ehlers, Assistant EMA Office Coordinator with a starting wage of \$15.23.
CPC Director Tischuk Cash Report through February 2020 and projected fund balances as of 6/30/2020.
Iowa Dept. of Natural Resources authorization to use Lafrenz Farm Site.
Cedar County Clerk of Court for fees collected for the month of February 2020.

Manure Management Annual Updates submitted by:
Tim Kahl for a site at 2109 Hoover Highway, Lowden.

It was noted the following Handwritten Disbursement was issued on 3/6/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422808 for \$9,781.24-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments. Interim Public Health Director Butler gave the following update to the Board on COVID19:

- Five new presumed cases in Iowa but none have been hospitalized
- Isolation and/or quarantine orders come from the State level not local
- It is recommended employers don't penalize for employee illness
- Cedar County Public Health has suspended loan closet

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 3, 2020.

Ayes: All
Abstain: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 5, 2020.

Ayes: All
Abstain: Smith

Moved by Sup. Smith seconded by Sup. Kaufmann to approve a 12-month renewal Class C Liquor License with Outdoor Service and Sunday Sales for Wahkonsa County Club.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #422624 - #422807 paid on 3/5/2020. Sup. Bell asked about the ICIT claim. Bell stated if they do any other work for Cedar County, they need to provide a detailed invoice. Bell also feels that if they have nothing to hide they would show us a more detailed invoice. Sup. Agne said that we don't know what it is we paid for without a detailed invoice. Sup. Bell questioned two reimbursements from the Drug Forfeiture fund. County Attorney Renander was called into Boardroom. Renander couldn't explain and left to get Legal Assistant Cady. Cady explained that it was money seized and charges were never filed so it's required to return the funds.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the West Liberty Community School District Special Election held on March 3, 2020. Auditor Dauber was in attendance. Thereupon results from the precinct were opened and examined with

the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

Public Measure A: Summary: To adopt a Revenue Purpose Statement specifying the use of revenues the West Liberty Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund.

In the West Liberty Community School District, the following Revenue Purpose Statement which specifies the use of revenues the West Liberty Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund shall be adopted.

To provide funds to acquire or install information technology infrastructure (including improving buildings or sites for the purpose of accessing broadband digital telecommunications) and school safety and security infrastructure.

To provide funds to build and furnish a new school building or buildings; to build and furnish addition(s) to school buildings in the District; to remodel, reconstruct, repair, expand, and improve the school buildings in the District; to purchase and improve grounds; for demolition work; to furnish and equip district facilities.

To provide funds for the purchase, lease or lease-purchase of buildings, equipment (including transportation and recreation equipment), or technology and to repair transportation equipment for transporting students as authorized by law, to implement energy conservation measures, sharing or rental of facilities including a joint infrastructure project for the purposes of offering classes under a district-to-community college as authorized in Iowa Code Section 423F.3(3)(c), procuring or acquisition of libraries, or opening roads to schoolhouses or buildings.

To provide funds to purchase land as part of start-up costs for new student construction program or if the sale of the previous student construction was insufficient to purchase land, and to purchase construction materials and supplies for a student-constructed building or shed intended to be retained by and used by the District.

To provide funds to make payments to a municipality or other entity as required under Iowa Code Section 403.19(2).

To provide funds for demolition, cleanup, and other costs if such costs are necessitated by, and incurred within two years of, a disaster.

To provide funds to establish and maintain public recreation places and playgrounds; provide for supervision and instruction for recreational activities; or for community education purposes.

To provide funds for the payment of principal and interest or retirement of general obligation bonds issued for school infrastructure purposes, energy improvement loans, loan agreements authorized by Iowa Code Section 297.36, sales, service and use tax revenue bonds issued under Iowa Code Section 423E.5 or Iowa Code Section 423F.4.

To provide funds for property tax relief; and

To provide funds for other authorized expenditures and purposes as now or hereafter permitted by law and designated by the West Liberty Community School District.

It being understood that if this proposition should fail to be approved by the voters, such failure shall not be construed to terminate or restrict authority previously granted by the voters to expend receipts from the Secure an Advanced Vision for Education Fund.

If approved, this Revenue Purpose Statement shall remain in effect until replaced or amended by the West Liberty Community School District.

For the question, there were: Two (2) votes

Against the question, there were: Zero (0) votes

Moved by Sup. Smith seconded by Sup. Gaul to approve a step wage increase for Gary Chapman, MWII from \$19.25/hour to \$20.39/hour effective March 18, 2020.

Ayes: All

Discussion was held on the Highway 38 corridor study from Wilton to Interstate 80 and surrounding areas. Sup. Agne said to hold off on money until we see what other entities decide to do. Sup. Bell expressed concerns with the proposal and annexation. Sup. Kaufmann asked if landowners have been notified. Sup. Agne said the study has been mentioned to landowners. Consensus of the Board was to channel this through C.C.E.D.C.O.

Treasurer Delaney met with the Board to discuss abatement of taxes. Delaney passed around a delinquent tax list of mobile homes.

Moved by Sup. Bell seconded by Sup. Kaufmann to abate the taxes, penalty and interest and adopt the following resolution:

RESOLUTION

Be it resolved this 10th day of March, 2020, pursuant to the Code of Iowa, Chapter 445.16, that the Cedar County Board of Supervisors have directed the Cedar County Treasurer to

abate taxes, penalties and interest on the following:

<u>NAME</u>	<u>YEARS</u>	<u>TAXES</u>
Schneider, Daniel	2016/2017 – 2019/2020	\$182.00
Sanders, Deana	2005/2006 – 2012/2013	\$88.00
	Total:	\$270.00

Approved and adopted this 10th day of March, 2020.

Ayes: All

Sup. Bell updated the Board on his Workforce Innovation and Opportunity Act (WIOA) meeting. Bell explained to form a new 11 County Region each County Board of Supervisors will have to formally accept and approve the new Region. Sup. Bell recommends we accept and merge Region 10 & 6 to form the new 11 County Region.

Moved by Sup. Smith seconded by Sup. Kaufmann to accept and merge Region 10 & 6 to form the new 11 County Region.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 9:42 a.m., to March 17, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 17, 2020 with the following members present: Smith, Bell, Gaul and Kaufmann. Agne was present via phone. Members of the public were also present. The meeting was moved to the large meeting room in the basement due to the number of people in the board room.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Proclamation of Disaster Emergency from Governor Kimberly Reynolds.
Chief Deputy Koranda regarding Joyce Lenart, Correctional Officer three year employment increase from \$18.75/hour to \$19.62/hour.

Manure Management Annual Updates submitted by:
Rose Avenue Pork for a site at 711 Rose Avenue, Clarence.

It was noted the following Handwritten Disbursement was issued on 3/13/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422810 for \$6,137.32-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Gaul to approve the agenda.
Ayes: All

Pro-Tem Chairperson Kaufmann addressed the public for comments: Bonnie Butler, Interim Public Health Director and Jodi Freet, EMA Director shared information regarding the COVID-19. Public Health Director Butler informed the board that Senior Dining is closed for dining inside and discussed she is working to find out whether more volunteers are needed to deliver meals for to the elderly and having meals for school aged children while the schools are closed. EMA Director Freet submitted a Cedar County Emergency Declaration, informed the board a new website was created for COVID-19, which is cedarcountycovid19.org. This website will have information as it becomes available for the public. Sup. Kaufmann informed Director Freet the proclamation will be address later in the meeting when the COVID-19 is discussed.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of March 10, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #180837-180981 for the period ending 3/7/2020 and to be paid on 3/13/2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a Handwritten Warrant #422809 for MAD Trailer Leasing, LLC in the amount of \$3,000.00.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Larry Hodgden and Mike Herring updated the Board on the Freedom Rock. Mr. Herring displayed the sign that will be displayed between the entrance to the rock and the courthouse sidewalk. The committee was planning on pouring concrete for the pad, although they decided that would not do it justice, therefore they will have Rod Von Muenster lay pavers that they had extra. Mr. Hodgden commended Alicia Gritton for clearing the pavers during the winter weather conditions. Mr. Herring mentioned they will be flying the service flags more often. Mr. Hodgden commented he will work with Alicia on the removal of flags during the mowing season. The Board expressed that the display looks very nice.

Moved by Sup. Gaul seconded by Sup. Bell to approve the step wage increase for Joshua Kessler. His hourly wage will be \$19.25 which is 85% of the Maintenance Worker II, effective March 23, 2020.
Ayes: All

At 8:45 a.m., the Board reviewed a minor subdivision for Juchter's First Addition. Environmental & Zoning Director LaRue, Lee Beine and the petitioner were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Juchter's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Juchter's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 17th day of March, A.D., 2020.

Ayes: All

At 9:00 a.m. the public hearing for the FY20-21 County Budget was held. Sup. Kaufmann addressed the public if there were any questions or comments. Mary Swan objected to Warren Wethington's salary.

Moved by Sup. Smith seconded by Sup. Bell to approve the Resolution #2020-01 FY20-21 County Budget and Certificate of Taxes.

Roll call vote: Smith, Gaul, Bell, Kaufmann, Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Resolution #2020-02 Elected Official Salaries.

Roll call vote: Gaul, Smith, Bell, Kaufmann, Agne

Lori Johnson addressed the Board requesting a firework permit. Assistant Attorney Blank was present. Ms. Johnson told the Board it is for her father's 100th birthday, although it will be delayed now. Attorney Blank explained to Ms. Johnson how and where the form needs to be signed.

Moved by Sup. Bell seconded by Sup. Smith to approve the permit with the appropriate signatures of the competent operator and applicant.

Ayes: All

Rod Ness, Director CCEDCO met with the board regarding a Home Base Iowa Resolution of Support. Moved by Sup. Smith to approve the resolution but motion died due to lack of second. Mr. Ness did not have a resolution prepared for the Board to sign. He will email the resolution to Auditor Dauber.

The Board had a discussion regarding the concerns regarding COVID-19, the following department heads and employee's being present: Auditor Dauber, CPC Director Tischuk, Public Health Director Butler, Veteran Affairs Director Hamann, Recorder Bahnsen, Conservation Director Dauber, Chief Deputy Koranda, Chief Deputy Knoche, Sheriff Wethington, E & Z Director LaRue, Treasurer Delaney, GIS Coordinator Teut, Attorney Renander, Attorney Secretary Rachael Lilienthal, EMA Director Malott and Freet, and EMA Coordinator Ehlers. Sup. Kaufmann asked the department heads concerns, questions or policies regarding the COVID-19 they want to address to the Board. Public Health Director Butler explained social distancing only works if everyone does it. Her recommendation is limiting the staff in the offices needed to get the work done or close your office, if you can. Treasurer Delaney stated the public is not obeying the social distancing in the hallway and the Driver License station. Conservation Director Dauber stated the Hunter Safety classes will be cancelled, public programs are cancelled and they will not accept shelter reservations for the parks. VA Director Hamann stated she will be closed, by appointment only, although a concern was the other

citizens in the hallway. CPC Director Tischuk stated due to the food boxes, possible relief needed she does not plan to close her office. Although, she will try to assist public via phone. Auditor Dauber expressed she has to allow candidates access into the courthouse for nomination filing for the Primary Election. Public Health Director Butler expressed department heads need to evaluate their needs in the office and operate with the least amount of staff. GIS Teut inquired leave time available to use if needed to be home for child care. Sup. Kaufmann stated we will discuss that topic next. Attorney Renander stated his office has to coordinate with the State, which remains open therefore, the courthouse stays open. Rachel Lilienthal stated it will get quiet if things change with the court system. Chief Deputy Koranda reported no inmates will be transported to the courthouse, they will utilize video court. CPC Tischuk reiterated the importance of secure emails being sent during this pandemic. Several department heads stated they would be closed to the public, and if an essential service was needed, it would be by appointment only. Consensus of the group was to have the handicap door being the only entrance door. Sheriff Wethington stated there is no visitation at the jail, Chief Deputy Koranda is checking temperatures on incoming inmates.

Moved by Sup. Smith seconded by Sup. Bell to close the courthouse to the public, including Board meetings, with the exception of some offices being open and Auditor Dauber is responsible for creating this policy and posting to the public contact numbers, what services are being suspended and available by appointment only.

Roll call: Smith, Gaul, Bell, Kaufmann, Agne.

EMA Director Freet recommending proclamation stating Cedar County emergency declaration for funding reasons and the ability to change administrative rules.

Moved by Sup. Gaul seconded by Sup. Bell to declare an Emergency Declaration for Cedar County, effective immediately, as stated below.

WHEREAS; Because of the potential health, economic, and social risks associated with the COVID-19 pandemic, the State of Iowa declared a disaster on March 9, 2020. The Cedar County Board of Supervisors, under the recommendation of the Cedar County Emergency Management agency, has declared a State of Emergency in an effort to proactively reduce the effects of the pandemic in Cedar County, Iowa; and,

WHEREAS; The potential effect of an outbreak in Cedar County is overwhelming. Local school districts are announcing closures for a period of time; local businesses, social groups and charitable organizations may see economic losses; residents may face restricted access to public services. In addition, with through this declaration, we wish to minimize potential community exposure and spread of COVID-19 by limiting social contact and movement in an effort to reduce the physical load on the public health care system and reduce the risk to the public; and,

WHEREAS; the community spread of the COVID-19 virus will result in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of Cedar County; and,

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate recovery, and meet restoration requirements;

NOW, THEREFORE; I, by virtue of the authority provided by Cedar County and by the Iowa Civil Emergency Preparedness Act (NMSA 1978, 12-10-01 to 12-10-11) do hereby declare Cedar County to be in a State of Emergency for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

DONE at the Office of the Cedar County Board of Supervisors, this 17th day of March, 2020

Roll call: Smith, Gaul, Kaufmann, Bell, Agne

Discussion was held on the process for holding electronic meetings, agenda and conference line phone. EMA Director Malott has the resources. Sup. Bell suggested a check in point for the public entering the courthouse. Auditor Dauber and Sheriff Wethington will discuss and implement.

Sup. Kaufmann addressed the concern GIS Teut had mentioned and asked him to elaborate on his situation. Mr. Teut explained his wife works from home, although since there is no school, he needs to be home to watch the kids so she can work. He asked the Board if he could use sick time. Sup. Bell stated employees identified in the high categories, or an employee that has symptoms being able to work remotely. He suggests it may differ, therefore it should be up to the department head's discretion. Sup. Agne reiterated we are in a national emergency and we should not be afraid of treating employees different. The consensus of the board was to place a call to Attorney Mike Galloway for guidance.

The Board moved back to the boardroom to place a call to Attorney Mike Galloway, representing Ahlers Cooney. Mr. Galloway was out of the office; therefore discussion was held with Attorney Aaron Hilligas. Sup. Kaufmann explained the measures that were taken this morning. The board relayed the concerns and questions on the leave policy and compensation. Mr. Hilligas stated he worked with the school districts last week and counties this week, pertaining to the COVID-19. Topics discussed, but not limited to, were essential and non-essential jobs, unemployment and furlough for employees and leave time. Sup. Kaufmann left the meeting to attend a conference call. Discussion continued. The call concluded. Sup. Kaufmann returned. The Board met with all department heads and explained essential vs. non-essential employees, staffing the offices, furlough and leave time. All employees will continue to follow the handbook, including the sick leave policy, with the exception of requiring a return to work document after being absent for three or more days. Information was made available to department heads to distribute to employees regarding furlough and unemployment. If an employee decides to furlough, the health benefits will remain in effect and the board will be flexible with employees on the repayment of the employee share of the health insurance when they return to work.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 1:45 p.m., to March 24, 2020.
Ayes: All

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro-Tem Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on March 24, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence (via email) from various agencies.

The Board acknowledged (via email) receipt of the following correspondence from: Public Health Interim Director regarding a hourly pay change for Angela Knox, Home Health Manager from \$29.04 to \$32.17, Renee Mueller, Public Health Program Coordinator from \$25.46 to \$28.44, and Deana Drumbarger, Home Health RN from \$27.46 to \$29.15, effective March 9, 2020.

Chief Deputy Koranda regarding Notice of Transfer for Elisabeth Gardner transferring from Corrections to Dispatch, effective March 18, 2020.

Conservation Director Dauber regarding Notice of Voluntary Resignation from Kristopher Slutts, Park Technician, effective March 20, 2020.

Manure Management Annual Updates submitted by:
PJ Farms Inc. #68054, 1119 Vermont Avenue, Bennett
JT Pork, LLC, 342 320th Street, West Branch

It was noted the following Handwritten Disbursement was issued on 3/19/20 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #422964 for \$1,495.86-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Deb Schwitzer is involved today due to the public hearing and wanted to make sure the board received the email she sent. She stated the board does have the authority to require the applicant to change the plans. Mary Swan agreed, although does not think the board can do anything. Public Health Interim Director Butler informed the board on the updates provided by the Governor the last two days. She is working with Jodi Freet and Tim Malott on securing additional PPE. Sup. Bell commended Bonnie and her staff on all their effort. Butler stated when there is a case in Cedar County everyone will be made aware of it at the same time. The State has a procedure for this process.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 17, 2020.
Ayes: All

Sup. Bell requested more information on the Visa claim for the County Attorney in the amount of \$1,688.12. The County Attorney was not on the call, although the Attorney Secretary, Rachel Lilenthal was present on the call. Ms. Lilenthal explained the expense was for a witness travel from Texas for a jury trial. Sup. Bell mentioned it was for two individuals. Ms. Lilenthal stated it was for the witness and minor child. Sup. Bell is requesting further explanation from the County Attorney. Sup. Smith stated she agrees, although we need to approve the claim so we do not receive past due charges.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Claim Disbursements #422811 - #422963 paid on March 19, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith approve the following resolution:

RESOLUTION
A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and

WHEREAS, Governor Reynolds is requesting Iowa businesses and communities promote and support the Home Base Iowa initiative and one of the requirements for Cedar County to be a Home Base Community is that the County Board of Supervisors adopt a resolution of support; and

WHEREAS, the Cedar County Board of Supervisors finds that it is in the best interests of Cedar County and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, it is resolved by the Cedar County Iowa Board of Supervisors, as follows:

Section 1. The Cedar County Board of Supervisors hereby proclaims its support for the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Cedar County to become and continue to be a Home Base Iowa Community.

Section 2. The Board of Supervisors also encourages Cedar County businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Section 3. Cedar County Economic Development Commission Director and the Cedar County Department of Veterans Affairs Director are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. All resolutions, orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Ayes: All

The public hearing was opened at 9:00 a.m. for a Construction Permit Application filed by JT Center Pork 4+, LLC located in Center Township Section 26 for two new 2,400 head deep pit swine finisher confinement buildings for a new swine confinement facility. Environmental and Zoning Director LaRue, Bill and Deb Schwitzer, Carrie Keppy, Tom Dittmer, Tim Malott, Kate Ehlers, Mary Swan and Larry Hodgden were present on the call. LaRue reviewed the Master Matrix passing score of 450 and stated the location of the operation is at 1696 260th Street, Tipton. The board received written correspondence from Deb Schwitzer. The Board requested Ms. Schwitzer to address her concerns. Mr. Dittmer addressed the odor and fly concerns, explained that the polymer which reduces 50-70% of the ammonia and sulfite, and explained the benefits of tunnel barns. Ms. Schwitzer questioned the distance between the site and the cemetery. Ms. Keppy stated that cemetery is known as a Pioneer Cemetery and the DNR has a distinction from a regular use cemetery vs. a pioneer cemetery. Mr. Schwitzer asked the Board to vote no, due to the concern of the project and so development does not continue. Sup. Kaufmann asked Mr. LaRue to explain the air matrix and the minimum standards regulated. Ms. Schwitzer requested Mr. Dittmer to plant three rows of trees and shrubs to appease the neighbors. Mr. Dittmer stated he has done this at other locations and would consider the request. Sup. Kaufmann asked Mr. Dittmer, "Why build in Cedar County when you are a resident in Scott County?" Mr. Dittmer replied he was offered the opportunity to purchase the land and he has ties with other Cedar County farmers and also the economic activity he has brought to Cedar County, for example tax basis, labor and Custom Builders. He is a third generation owned and operated by family. He stated he has a 12,000 sow facility on his home farm by Eldridge and they entertain. They are expanding into Cedar County and it is close enough to manage the barns themselves. Sup. Bell noted there was a situation last winter with feed trucks, that did not obey the embargo roads and the county needs support from the owners. Mr. Dittmer stated, "The buck stops here, you need to get ahold of me if there is an issue. He respects the embargos and we need to work together. Mr. Dittmer will provide his information. Sup. Kaufmann stated, "The bottom line is the DNR will grant you the building permit." Mr. Dittmer respects the

Schwitzers and other neighbors and will minimize the impact of the hog farms. Sup. Bell agrees with Sup. Kaufmann through the public hearing process Mr. Dittmer owns the property, is being neighborly and the Board members hands are tied. The process is crazy since the Board has no authority. Sup. Agne agreed with Sup. Bell.

Moved by Sup. Smith to approve the Construction Permit Application for JT Center Pork 4+, LLC based on the discussion and the limited control of the Board and being a good neighbor. The motion died due to lack of second. Further discussion was held.

Moved by Sup. Gaul to disapprove the Construction Permit Application for JT Center Pork 4+, LLC. The motion died due to lack of second.

Moved by Sup. Smith as previously stated, being a good neighbor, pro-ag, effort on everyone's part, roads included to approve the Construction Permit Application for JT Center Pork 4+, LLC seconded by Sup. Kaufmann.

Sup. Bell stated Mr. Dittmer is willing to meet with the Schwitzers, so he requested a response from the Schwitzers. Mr. Schwitzer appreciates Mr. Dittmer's offer but is disappointed that he has five buildings over a mile away before he made this offer. Mr. Schwitzer stated he looks forward to meeting Mr. and Mrs. Dittmer and appreciated the offer. Ms. Schwitzer requested that three layers of trees be in the motion to show a good neighbor effort. Mr. Dittmer responded and stated he will place three layers of trees on the west and south side.

Roll call vote: Smith, Gaul, Bell, Kaufmann, Agne – Nay

Moved by Sup. Smith to approve the Construction Permit Application for JT Center Pork 4+, LLC with the addition of the three layers of trees, concur to be a good neighbor and help with the roads in inclement weather seconded by Sup. Kaufmann.

Sup. Gaul asked Ms. Schwitzer if she was okay with this, she stated as well as I can be.

Roll call vote: Smith, Gaul, Bell, Kaufmann, Agne – Aye

Mr. Dittmer stated he will meet with Ms. Schwitzer to go over landscaping plans to make the site look more like a farm not just two building placed there.

Engineer Fangmann teleconferenced the Board requesting approval of a grant request for the Sign Replacement Program for Cities & Counties.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize Chairperson Agne to sign the following Resolution:

IOWA DEPARTMENT OF TRANSPORTATION
AGREEMENT / RESOLUTION
Sign Replacement Program for Cities & Counties
(SRPFCC)
ver 02.05.18

WHEREAS the City/County of CEDAR, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of CEDAR or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of CEDAR, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF

CEDAR, THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

A) All signing materials must be ordered within 90 days of application approval.

B) All signing materials will be installed by the City/County of CEDAR, within 180 days after the sign materials are furnished, and,

C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,

D) The City/County of CEDAR, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.

E) The City/County of CEDAR, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.

F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.

G) Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.
Ayes: All

Engineer Fangmann discussed with the board the current staffing opening and action on hiring Kevin Morris for a Maintenance Worker I position.

Moved by Sup. Gaul seconded by Sup. Smith to approve hiring Kevin Morris, Maintenance Worker I with a starting wage of \$17.86 per hour effective 3/31/2020.
Ayes: All

Engineer Fangmann requested the Board to request approval for a utility permit for Eastern Iowa Light & Power REC for a project located at 81N 3W Sec.20&21, location 195th west of Jackson Avenue to Hayes Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for Eastern Iowa Light & Power REC and the \$100 fee applies.
Ayes: All

Engineer Fangmann discussed the proposed Secondary Roads five-year construction program and I.D.O.T. 2021 budget. Fangmann reviewed 2021-2025 Cedar County Five Year Construction Program maps. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Cedar County Secondary Roads Five Year Construction Program and I.D.O.T. 2021 budget.
Ayes: All

Engineer Fangmann discussed the Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Project between the City of Bettendorf, Iowa, Scott County, Iowa and Cedar County, Iowa. Discussion was held. Scott County will be the administrator/lead of the grant.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Project between the City of Bettendorf, Iowa, Scott County, Iowa and Cedar County, Iowa.

Ayes: All

Engineer Fangmann informed the Board his department is working under the protocol by the President, Governor and Board of Supervisors on the safe distance.

Sup Bell mentioned the resolution that Auditor Dauber emailed board members. Auditor Dauber informed the board that the resolution was prepared by the Assistant County Attorney Blank on Saturday. Discussion was held regarding a resolution recognizing the COVID-19 pandemic and adhering to the laws.

Moved by Sup. Bell seconded by Sup. Smith to approve the resolution as prepared. Auditor Dauber asked if the Board would consider adding the following language to the end of the fifth paragraph resolution: *and employees deemed "high-risk" or "at-risk" can utilize sick time, and.* The Boards consensus was to include that language in the resolution.

Ayes: none

Nays: All

Moved by Sup. Bell seconded by Sup. Smith to accept the terminology in the resolution as stated below.

RESOLUTION

WHEREAS the Cedar County Board of Supervisors recognizes the COVID19 pandemic as a national, state, and local public health emergency, and

WHEREAS the Cedar County Board of Supervisors desires to limit the risk of exposure to the general public and all Cedar County employees, especially those deemed "high-risk" or "at-risk" by public health officials, and

WHEREAS new recommendations from the federal government, the Iowa Governor's Office, the Iowa Department of Public Health, and the Cedar County Department of Public Health are being issued on a frequent, sometimes daily, basis, and

WHEREAS, the federal government has now passed the Families First Coronavirus Response Act on March 18, 2020, expanding the Family Medical Leave Act.

NOW, THEREFORE, BE IT AGREED AND RESOLVED BY THE CEDAR COUNTY BOARD OF SUPERVISORS THAT, DURING THE COVID19 PUBLIC HEALTH EMERGENCY:

Any Cedar County employees with the capability to work remotely from home shall be encouraged and freely permitted to do so, and employees deemed "high-risk" or "at-risk" can utilize sick time, and

Going forward, all orders related to employment from any federal, state, or county public health agency as it/they pertain to any Cedar County employee shall be adopted and followed without the requirement of a prior vote or authorization of the Cedar County Board of Supervisors, and

All recommendations related to employment from any federal, state, or county public health agency as it/they pertain to any Cedar County employee shall be adopted and followed, to the extent reasonably practical, without the requirement of a prior vote or authorization of the Cedar County Board of Supervisors.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:45 a.m., to March 31, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on March 31, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Attorney Renander explaining the claim payable to Visa.

Manure Management Annual Updates submitted by:
Lance Schiele #66328 located at 2092 Delta Avenue, West Branch.

It was noted the following Handwritten Disbursement was issued on 3/26/20 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #122723 for \$6,388.43-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Larry Hodgden requested the Board of Supervisors work with Auditor Dauber regarding absentee voting.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 24, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #180982 – 181137 for the period ending March 21, 2020 and to be paid on March 27, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the Business Associate Agreement with Heartland Shredding and Kim Mente.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Interim Director Butler released the following data: 424 confirmed State wide cases, 6,162 negative tests, 6 State wide deaths, and 8 cases in Cedar County. She is working on obtaining more PPE.

Engineer Fangmann discussed with the Board regarding the 2020 Rock Resurfacing Program request for quotes. Fangmann is proposing 12,000 ton per district, average of 400 ton of rock a mile and approximately 40% of the granular roads will be resurfaced. Deadline for bids to be returned is May 16th and the Board will take formal action on April 21th. Fangmann reviewed a map of the Rock Resurfacing Program. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve Engineer Fangmann to request quotes for the 2020 Rock Resurfacing Program and modify the map.
Ayes: All

Engineer Fangmann held a discussion regarding applying to support the National Scenic Byway. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve supporting the National Scenic Byway with the following language added to the designation form, support for this application is contingent upon no financial obligations required of Cedar County.
Ayes: All

Engineer Fangmann discussed with the Board the permit and agreement to work within Cedar County right of way for the placement of a sensor on the Cedar River Rochester Bridge.

Discussion was held. The consensus of the Board was these sensors have been a very resourceful tool and agrees we should add a sensor on the Rochester bridge.

Moved by Sup. Smith seconded by Sup. Bell to approve the permit and agreement to perform work within Cedar County right of way for the placement of a sensor on the Cedar River Rochester Bridge.

Ayes: All

Sup. Kaufmann shared with the Board that Community Action is requesting a general support document from Cedar County in reference to grants available due to COVID-19. ECIA will take the lead. Sup. Smith asked if there is a fee for the services provided by ECIA. Sup. Kaufmann stated he did not know. Sup. Bell stated in previous grants the administration fee is included in the grant or ECIA can waive the fee. Sup. Smith will initiate a call to confirm.

Moved by Sup. Bell seconded by Sup. Smith to approve Cedar County to provide a letter of support and/or application for a CDBG Grant to combat COVID-19.

Ayes: All

Sup. Agne addressed the Board on the document Auditor Dauber emailed the Board. Discussion was held on the template, Cedar County Infectious Disease Action Plan COVID-19 Pandemic, provided by Ahlers & Cooney. The consensus of the Board was the county needs to implement the plan and stated the document is a working document that can be revised at any time.

Moved by Sup. Bell seconded by Sup. Agne to approve the Infectious Disease Action Plan COVID-19 Pandemic.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to allow employees to use their sick time to supplement their pay in regards to the COVID-19 Paid Leave Guide for Employees, a Federal mandated policy.

Auditor Dauber informed the Board that she is awaiting further information from the IRS and our independent auditing firm for guidance on the tax relief for employers regarding payroll tax savings before implementation.

Sup. Bell stated he publicly thanked the Public Health Department last week, although he left out the EMA Department, which consists of Tim Malott, Jodi Freet and Kate Ehlers on the assistance they provided to the Public Health Department. Sup. Bell reminded the Board today is Tim Malott's last day at Cedar County due to his retirement.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 9:41 a.m., to April 7, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on April 7, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber, Report of Fees Collected for quarter ending 03/31/20.
DNR, construction permit for Hinkhouse Customs Site.
CPC Director Tischuk, Cash Report as of 3/31/2020 with projections.
Recorder Bahnsen, Report of Fees Collected for the period of 1/1/2020 to 3/31/2020.

Manure Management Annual Updates submitted by:
BC Pork, 1483 Monroe Avenue, Tipton, IA

It was noted the following Handwritten Disbursement was issued on April 7, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423097 for \$973.81-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan commended the Board on the job they are doing via teleconference. She stated there was background noise last week and assumes it was from the Auditor's Office.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 31, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #422966 - #923096 paid on April 2, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve the FY19 Cost Allocation Plan.
Ayes: All

Engineer Fangmann requested approval for VPN access for the three county laptops for the Engineer, Office Manager and the Road Maintenance Superintendent Armstrong in case of needing access during a mandatory shutdown.

Moved by Sup. Bell seconded by Sup. Smith to approve VPN access for the County Engineer and Office Manager.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the 2020 Noxious Weeds Resolution.

2020 RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 7th day of April, 2020, That pursuant to the provisions of Chapter 317, 2016, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe

for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2020, for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2020, for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle and Marijuana.

Group 3, July 1-15, 2020, for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2020, for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.
3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.
4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve the Cedar County Farm to Market Review Board Application Resolution.

CEDAR COUNTY FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

WHEREAS, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

WHEREAS, Cedar County's farm to market system was reviewed as a whole in 2003 and was adjusted with the assistance of the Farm to Market Review Board, and

WHEREAS, the Board of Supervisors of Cedar County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

WHEREAS, the Iowa Department of Transportation's construction of the Mt. Vernon/Lisbon Highway 30 bypass has altered the road system in the area, and

WHEREAS, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF Cedar County that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for addition to the farm to market system:

Lisbon Blvd (0.29 mil es) from the Linn /Cedar County line to Adams Ave.
Old Lincoln Hwy (Business 30) (0.22 miles) from the Linn/Cedar County line to Adams Ave. Adams Ave. (1.80 miles) from Old Lincoln Highway (Business 30) to 138th St.
138th St. (0.26 mil es) from Adams Ave to the Linn/Cedar County line

Total Mileage added to the Farm to Market System: 2.57 miles

The board of supervisors of Cedar County, in lawful session this 7th day of April, 2020 hereby adopts this farm to market modification resolution.

Ayes: All

At 9:00 a.m. the Department Head meeting was held with the following department heads in attendance: CPC Director Tischuk, Public Health Interim Director Butler, Auditor Dauber, Veteran Affairs Director Hamann, Engineer Fangmann, E&Z Director LaRue, Assessor Marx, Recorder Bahnsen, GIS Teut, Treasurer Delaney, and Attorney Renander. Departments reported on the status of their office.

Chairman Agne commended the Department Heads and employees on keeping the courthouse safe and COVID-19 out of the courthouse.

Public Health Interim Director Butler stated the next two to three weeks they anticipate the virus to hit the peak. She recommended the Department Heads to rotate employees to keep not only the employees but the citizens safe.

Engineer Fangmann requested approval for a utility permit for Windstream Iowa Communications, LLC at the location of 1072 310th Street, Atalissa, the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the utility permit for Windstream Iowa Communications LLC.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:45 a.m., to April 14, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on April 14, 2020 with the following members on the call: Smith, Bell, Gaul, and Chairperson Agne. Kaufmann will be five minutes late. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Cedar County Clerk of Court, Fees collected in the office for the month of March 2020.
DNR, Notice of Intent to Issue a Permit for JT Cleona Pork 4+, LLC site.
Chief Deputy Koranda, Robin Furchtenicht terminated as a Correctional Officer effective April 1, 2020.

Manure Management Annual Updates submitted by:
KJ Farms Inc. South Site #58680.
Richard F. Shumaker site located at NW1/4 NW1/4 of Sec. 14 T80N R2W.
Richard L. Shumaker site located at 1329 210th Street, Tipton.

It was noted the following Handwritten Disbursement was issued on April 10, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423098 for \$3,243.62-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All
Absent: Kaufmann

Chairperson Agne addressed the public for comments: Mary Swan wondered if all Department Heads are required to report once a month to the Board. Chairperson Agne replied it is not a requirement. Sup. Bell stated in the past the board secretary would call department heads that were not present. Mary Swan stated she wondered why the Sheriff chose not to make a report. Sup. Gaul stated he is probably busy and Chairperson Agne stated he probably has other things going on.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of April 7, 2020.
Ayes: All
Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #181138 – 181284 for the period ending April 4, 2020 and to be paid on April 10, 2020.
Ayes: All
Absent: Kaufmann

Sup. Kaufmann entered the room at 8:35 a.m.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Eastern Iowa REC utility permit for work on Cedar Valley Road and King Avenue, \$100 permit fee applies.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the Gronewold Tiling for the amount of \$178.00.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Interim Director Butler reported they are continuing to follow up on all the COVID-19 cases. There are 21 in the county. Tyson Plant in Louisa County had a major outbreak and Cedar County Public Health is assisting in the follow up. They are testing all their employees. They had 73 new cases for a total of 152 total cases in Louisa County. The population of Louisa County is approximately 11,000 people. This is why belonging to the

regional coalition is beneficial due to the ability to assist each county for follow up services. Cedar County Public Health are currently assisting Louisa County by following up on 10 cases. Public Health Interim Director Butler said all department heads are doing great by contacting Public Health Office asking if they need assistance or calling to ask questions. Mike Dauber is helping on PPE deliveries, the Sheriff's Office is assisting on delivering supplies and Auditor Dauber has been fantastic. Sup. Kaufmann asked the demographics with the positive test. Butler said it is all over the board. Sup. Kaufmann stated that Cedar County is doing a great job compared to other counties, state and on the national level. Sup. Bell agreed and stated we have a lot less resources and money as other entities and our citizens are willing to help and think outside the box.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Actuarial Services Agreement between Silverstone Group, LLC and Cedar County.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the final voucher for project BRS-SWAP-C016(107)—FF-16 in the amount of \$717,279.79.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to adjourn at 9:14 a.m., to April 21, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on April 21, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Brenda Johnson, Office Manager/Dispatch Supervisor, hired Shelby Czarnetzki, Barbie Griswold, and Maliree Gephart for the position of Dispatcher, effective April 20, 2020.

Manure Management Annual Updates submitted by:
Tim Kahl Site 2 #69334 located at 1949 167th Street, Lowden.
Lujen Farms Inc. Site 2 #67849 located at 1830 Hays Avenue, West Branch.

It was noted the following Handwritten Disbursement was issued on April 17, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423264 for \$3,038.31-self funded medical claims.

Chairperson Agne addressed the public for comments: Mary Swan informed the Board there was a great article in the Des Moines Register on confinements and earth day.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of April 14, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #423099 - #423263 paid on April 16, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Environmental and Zoning Director LaRue requested to set public hearing dates to consider the following petition: Rob and Andrea Schmidt, 1944 Spicer Avenue, Wilton, IA (Owners) requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single-family dwelling on property located in Parcel H, in the SW1/4, NW1/4, Section 7, T-79N, R-1W, in Farmington Township, consisting of 1.78 acres more or less. General discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to set public hearing dates as May 12, 2020 and May 19, 2020 at 8:45 a.m. for review/consideration/action.
Ayes: All

Sup. Kaufmann informed the Board due to the questions and public complaints regarding the Transfer Station closure there was discussion on opening the Transfer Station, although he received a very clear response from the Public Health Department not to open at this time. Gary Crock, Transfer Station Director, contacted Ron Challis and came up with a temporary solution. For rural residence only there will be large container placed at the entrance of the Transfer Station on Tuesdays and Thursdays from 8 a.m. to noon. This service is only for the rural residence for household waste only, no appliances are allowed. Sup. Kaufmann stated that contractors that have an account set up are allowed to enter the Transfer Station.

Moved by Sup. Bell seconded by Sup. Kaufmann to provide this service to the rural citizens and allow Gary Crock the flexibility on the days and time they are open.
Ayes: All

Engineer Fangmann met with the Board to discuss 2020 Rock Resurfacing quotes. Fangmann discussed the bids per ton and delivered. The quotes are a price increase of \$61,800 from last year. The quotes submitted as follows:

	As Quoted in Cost/Ton Hauled			
	Wendling Quarries DeWitt	Weber Stone Anamosa	Moyna Materials Cedar Rapids	River Products Iowa City
Delivered Price per District:				
District 1	\$13.45	\$14.75	\$14.00	
District 2	\$13.45	\$13.40	\$14.75	
District 3	\$13.60	\$13.00	\$15.50	
District 4	\$13.60	\$13.00	\$16.25	
District 5	\$12.35	\$16.75		
District 6	\$12.35	\$15.75		
District 7	\$12.35	\$15.75		
District 8	\$10.45			\$10.77
District 9	\$10.85			\$11.35
District 10	\$12.85			

The total cost for acceptance of the bids as he recommends would be \$1,363,200. Engineer Fangmann stated the Secondary Roads staff will haul in District 8 for a saving of approximately \$12,000.

Moved by Sup. Smith seconded by Sup. Gaul to go with Engineer Fangmann's recommendation and award the rock quotes, except District 8, as follows:

District 1, 5, 6, 7, 9, 10	Wendling Quarries
District 2, 3, 4	Weber Stone

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to authorize Engineer Fangmann to sign all Rock Surfacing Program documents.

Ayes: All

Engineer Fangmann notified the Board he will place the dust control flags inside a PVC tube on the gate located outside the courthouse for pick up due to the courthouse being closed.

Bonnie Butler, Public Health Interim Director reported she is working with businesses, daycares and schools on a long-term plan. The long-term care facilities are doing a good job keeping their residents safe.

Engineer Fangmann asked all board members that if they have any influence at the federal level to contact them regarding the next stimulus package to include backfill for the loss of fuel tax, approximately \$1 million and approximately \$800,000 loss on the farm to market road.

Sup. Bell stated the phone connection from the courthouse is bad. Auditor Dauber stated that from the courthouse there is a lot of background noise. Sup. Bell said we may need to make a phone call to check on why we had the bad connection.

Mary Swan asked Chairperson Agne if she could speak, Sup. Kaufmann stated that we should not allow that due to the rule of three minutes at the beginning of the board meeting. Sup. Agne agreed with Sup. Kaufmann and informed Mary she will have to wait until next week.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:05 a.m., to April 28, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on April 28, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Chief Deputy Koranda regarding Cole Stineman, Correctional Officer completed his orientation period and Jennifer Shook, Correctional Officer pay change for two years employment.
City of Tipton requesting a letter of support for a BUILD Grant.
Engineer Fangmann regarding temporary part time employment with Jeff Berge has been complete as of 4/23/2020.

Manure Management Annual Updates submitted by:
Sun Valley Family Farms 2 #68971, 260th Street, Tipton
Michael Lilenthal, 2323 290th Street, New Liberty.
LNS Acres 2nd Supplement to Construction Permit CP-A2019-131 Facility #71362

It was noted the following Handwritten Disbursement was issued on April 24, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423265 for \$717.63-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan stated the Cedar County Sheriff transferred charges into her name. She talked with law officers outside the county and they stated this is totally wrong. She stated that the Sheriff is totally out of control. Just drive by my house and you will see a 4' x 6' bulletin and she stated that she hoped the Sheriff is not using county funds for his campaign because that sign is not cheap. She reiterated that everyone needs to keep their phone on mute when not talking and she is not able to due to her phone being an old wall mount. Warren Wethington stated the charges were not transferred, she pled not guilty to the criminal charge and lost the hearing therefore she is responsible for the court costs. Wethington stated the sign is 4' x 8'.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of April 21, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #181285-181434 for the period ending April 18, 2020 and to be paid on April 24, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Interim Director Butler informed the board there are 29 COVID-19 cases in Cedar County. The state has a team of disease investigators to follow up on the COVID-19 cases. Although, because the case load is manageable and we continue to have control of the situation, the Cedar County Public Health will continue to locally monitor and perform the investigations. Sup. Smith asked how to enforce the citizens not following procedures. Butler stated a lot of guidance and it depends on the situation. The Sheriff's Office has been fantastic to work with on situations and to check on businesses. Butler recommended concerns be forwarded to the Public Health Department. Sup. Kaufmann asked Butler whether barber and beauty shops and museums are open. Butler stated no. Sup Kaufmann asked Butler if the Governor's Office and other State departments are helpful and receptive to listen. Butler said they have been great. They hold informative conference calls and assisted in press releases and FAQ's. EMA Director Freet shared the county will continue to receive the weekly PPE supplies. Sup. Kaufmann updated the

board regarding the Transfer Station. He stated there are more rural citizens utilizing the dumpster today due to the word getting out.

Auditor Dauber reviewed the proposed budget amendments from departments. Discussion was held.

Moved by Sup. Bell seconded by Sup. Smith to hold the public hearing on May 19, 2020 at 9:00 a.m.

Ayes: All

Engineer Fangmann reviewed Right-of-Way Contracts for Project BRS-CHBP-CO16(109)—GB-16 in Springdale Township.

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the contract between Cedar County and Kent & Markay Stuart for permanent (.07) and temporary (.16) easement totally \$691.11.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the contract between Cedar County and Allan Phillips for permanent (.04) and temporary (.13) easement totaling \$389.37.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Windstream Iowa Communications, LLC utility permit for work located 2088 Atalissa Road, \$100 permit fee applies.

Ayes: All

Sup. Bell asked that the letter of support for the City of Tipton be placed on the agenda. He then proposed that next Tuesday at the Department Head meeting department heads propose a plan for reopening. The board will use that information to make decisions. The board requested Auditor Dauber email department heads of this request. Sup. Bell mentioned the board will need to consider the action to take regarding the board meetings.

Sup. Agne mentioned that he is sitting in the board room and Auditor Dauber is in her office and there is still background noise and echoing during the meeting. Sup. Bell stated it must be the conference call carrier.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 9:32 a.m., to May 5, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on May 5, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Kaitlin Rasdon, Darkside Race and Brenda Kay, K Promotions regarding races held at the Cedar County Fairgrounds.

Patty Hamann, Veteran Affairs Service Officer submitted approved April reports and January 29, 2020 minutes.

It was noted the following Handwritten Disbursement was issued on May 1, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423375 for \$620.00-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan said your county sheriff does law enforcement by neighbor, which is not legal at all, he should probably choose someone that does not have 46 criminal charges in eleven different Iowa Counties. Can you imagine what is in the neighboring states. This includes theft, bad checks, OWI and many, many more. Several law officers have called her in the last couple weeks and asked why on earth are Deputy Sheriffs working in Tipton at all when they have their own police department. She stated probably too much staff and nothing to do. Swan suggested cutting the budget. She informed the Board in July of last year, Deputy McNeil wasted at least five and a half hours on county wages and time following her around town. "I was issued tickets for driving on the wrong side of the road while picking up my mail. This is just appalling. I feel that we desperately need a new sheriff in Cedar County and there is a great person running named Matt Bowers." Sup. Agne mentioned to Mary to keep the politics out of the public comments.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of April 28, 2020.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #423226 - #423374 paid on April 30, 2020.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sup. Agne read the following proclamation:

Child Care Provider Appreciation Day

WHEREAS, Early Childhood Iowa, Child Care Resource & Referral, Cedar County Extension, Hawkeye Area Community Action Program (HACAP) and other organizations statewide are recognizing child care providers on this day; and

WHEREAS, of the 2100 children under age 10 in Cedar County, nearly 1200 are in some form of child care setting; and

WHEREAS, by calling attention to the importance of high-quality child care services for all children and families within our state/community, these groups hope to improve the quality and availability of such services; and

WHEREAS, our future depends on the quality of the early childhood experiences provided to young children today; high quality early childcare services represent a worthy commitment to our children's future.

Now, therefore, the Cedar County Board of Supervisors in Cedar County, Iowa hereby proclaim May 8th, 2020, as Provider Appreciation Day in Cedar County, Iowa and urge all citizens to recognize child care providers for their important work.

Sherri Hunt, Early Childhood presented the Board with some facts on childcare. Child care is an essential service based on the healthy development of our children, particularly getting them ready for school especially in low income children. 15.5 % of the children under 5, live in

poverty, in Cedar County 7.5% of our children live in poverty. Iowa leads the nation in having both parents work outside the home. In Cedar County 85% of our families have children under the age of 6 that have both parents working outside the home. Therefore, a large percentage of our children are spending their day in quality childcare. Cedar County has fifteen registered licensed day care and eleven licensed day care providers.

Moved by Sup. Bell seconded by Sup. Smith to approve the proclamation.
Ayes: All

At 9:00 a.m. the Department Head meeting was held with the following department heads in attendance: CPC Director Tischuk, GIS Teut, Conservation Director Dauber, E&Z Zoning Director LaRue, Recorder Bahnsen, Veteran Affairs Director Hamann, Assessor Marx, Treasurer Delaney, Auditor Dauber, Engineer Fangmann, Sheriff Wethington, Chief Deputy Koranda, Chief Deputy Knoche, Attorney Renander, Public Health Interim Director Butler and Courthouse Maintenance Alicia Gritton. Treasurer Delaney updated the Board that property tax and license extensions and delinquent notices cannot be mailed out. Sup. Bell asked Treasurer Delaney the status of collecting real estate taxes. She stated that there is \$920,350 in real estate tax currently due. She stated she believes the public is holding off payment due to the extensions the Governor has implemented. Her plan is encouraging the public to pay online, use the drop box and mail in payments. For the people that require in person assistance she will require appointments at the intervals of 30 minutes to allow cleaning after each appointment, there will be a limit of two title transactions per customer, one person per appointment unless a minor requires a parent to complete the transaction and the Driver's License department will be based on the type of service needed. She would like the 6' markings on the floor. She is not sure with the 28E agreement if she can do this, but she wants to focus on serving the Cedar County citizens first. She is concerned with Scott, Muscatine, Johnson and Linn Counties having increased cases and restrictions in place. Public Health Interim Butler updated the Board we have 37 cases in the county. We are expecting an increase due to neighboring counties doing testing of citizens who work in other counties and live in Cedar County. Her concern is the age range of the positives and the number hospitalized. IDPH updated their guidance from 7 days to 10 days if tested positive. We also had an issue regarding a potential race being held at the fairgrounds over the weekend. It was on Facebook. As far as I understand it was a last-minute addition to the schedule. Per the Governor's recommendation the races could be held. Although the Board of Health recommended to the fair board that they postpone the event. She explained there could be approximately 1,000 people all in one spot. The Board of Health felt this would jeopardize our ability to remain one of the counties that are partially opened. Sup. Gaul mentioned he had a conversation with Dave Shinker and there are no hard feelings between the fair board and the Board of Health. Sup. Kaufmann confirmed with Butler that the Board of Supervisors had nothing to do with this decision and it was the Fair Board's decision. Butler agreed. Her opinion on opening the courthouse is to wait due to surrounding counties still under more restrictions. They have suspended the loan closet and, in an emergency, they take the equipment out to the car and they are not accepting returned equipment at this time. They are administering vaccines in the cars and they are trying to purchase more thermometers, which are limited. Veteran Affairs Director Hamann updated the board that the National Organization waived the CEU requirement to keep our accreditation as long as our membership is current. She is requesting a 1/2 door, cleaning supplies, mask, temperature checks and will require appointments with no walk-ins for Cedar County residents. Auditor Dauber reported she added two additional temporary staff members for the satellite station. They have mailed 1,218 absentee ballot requests in the last four days. She is requesting plexiglass and appointments for a while. Recorder Bahnsen reported she has been updated by passport services as of May 1st unless you have a life or death emergency please wait to apply for or renew your passport or you will experience significant delays of several months to receive your passport and citizenship evidence documents. They have kept a list of customers to contact once the office is open. She is requesting plexiglass for a permanent solution; cleaning wipes and she would like to take appointment only. There has not been a customer she has not been able to assist. She said the screenings are important and relies on Public Health for the public and employee's safety. She will have reduced staff due to FFCRA through May. Assessor Marx reported the Board of Review set dates in June to meet. Her office has been conducting business through emails and the mail. She is requesting requiring appointments and have a barrier in her window so she could keep her door shut. Sup. Kaufmann requested Chair Agne to have someone from the County Attorney Office present on the call. E&Z LaRue is willing to support any of these ideas. He has been social distancing and meeting public in the parking lot. CPC Tischuk updated the Board on the pallet of food she has received

in the county that is available throughout the county. She stated her office has stayed open by appointment and sanitize the office. Regarding HIPAA she is seeing a huge amount of spam and advised the Department Heads to contact Solutions immediately. As a reminder, all confidential information needs to be encrypted before sending via email. Sup. Agne reiterated to all Department Heads to pay attention with encryption and call Solutions with any issue.

Conservation Director Dauber reported the parks are closed except for day use until May 15th. Cedar Valley Campground expansion project has been completed. They added eight more spots and one water hydrant. The concrete surrounding Bennett Shelter #1 has been replaced due to insurance concern on tripping hazards. Replaced boundary fences and signs at River Valley Wetland. He was called this weekend regarding campers at Cedar Bluff Access that were from Linn County. He also has had three calls regarding waste, drywall and countertops that has been dumped in the wildlife areas and parks. The Park Tech job closed on Friday at noon and has received two qualified applicants. EMA Director Freet has been receiving PPE. Sheriff Wethington reported Deputy Jackson has been assigned as the agent in charge for a federal case that came from the State Patrol. He is waiting for the City of Bennett to sign the contracts. Sheriff Wethington and Chief Deputy Knoche went to the Lowden council meeting last night. They had some questions on the verbiage regarding the insurance benefits and since we are getting down to the wire this year we are going to wait and discuss this later in the year and advised the Board they will be involved in the discussion. They are taking prisoners with violent crimes. The Sheriff and Chief Deputies are doing fingerprints for the essential workers. The Sheriff has been asked by the ISSDA to rejoin and be a member of the legislative committee. He was willing to go back to ISSDA because they have moved away from the large counties mentality and distanced themselves from ISAC. The cost of membership was \$25.00 which he personally paid. Sheriff Wethington wants to give a heartfelt thanks to Mary Swan for supporting Matt Bowers. He could of never have pulled this off by myself and he feels like he should donate gas money so she could take her show on the road. Sup. Kaufmann asked Chief Deputy Koranda, whether it is common for the Sheriff Office to assist other agencies on calls? Chief Deputy Koranda replied yes, per the code we are state certified officers so we can do the same job anywhere in the state. GIS Teut informed the Board he completed the census bureau report. Regarding the opening he has a small office so he could not stay the 6' social distancing from the public, so he would assist them at the counter. He stated he has no intention to come back into the courthouse for a while as working from home works out very well for him and he has a sweet set up at home. His job is very different, he can do almost anything digital from his office and has it set up on his home computer that he can have access without the VPN. The concept of opening 77 counties he stated is that they are cherry picking who opens and or does not. He continued to discuss all the statistics he looks at every day and his personal experiences regarding COVID-19 in his family. Auditor Dauber asked GIS Teut if he received approval from the Board on changing the setup? Teut responded on what? Auditor Dauber explained you are not authorized to make changes to your system and questioned who set him up with this system? Teut replied instead of chastising me in open meeting can we talk about this later? Auditor Dauber stated, no the Board is on the call and she wanted to know who approved? CPC Tischuk has HIPAA concerns due to county documents not being on the county system and we may need to discuss this later. Teut understands, he stated he received approval on the VPN. CPC Director Tischuk replied she does have that document, although she assumed he was using that at home. He still needs to use the VPN to utilize the recorders documents, and said, "I guess I made it seem like I used my home computer more than I do". He has GIS software on his home computer which is all secure with open internet. CPC Tischuk stated she still has questions but will give him a call. Sup. Kaufmann asked if Auditor Dauber got her question answered. Auditor Dauber stated yes and explained this is what she was worried about with employees working with VPN access. She will follow up with Teut and the Board will be cc'd in the email. Teut then stated it would be good advantage to have our IT director in house. Auditor Dauber remarked it would be good if you would actually discuss things before you take it upon yourself and approve things that you have no authority to do so. Sup. Kaufmann stated to Auditor Dauber this is appropriate to talk about in front of the board and requested the Board be included in the correspondence to make sure this issue is resolved. Engineer Fangmann updated the Board on projects they are currently working on out in the field and in office. Three staff members are rotating every other day from working from home to the office. The maintenance staff started the four ten-hour days. The crews are stationed apart from one another. They have very few appointments out in the field and when they do they keep the social distance. In regards to the potential plan of opening he would recommend promoting minimum direct interaction. When the courthouse is open, which he recommends putting off, since they are able to handle daily operations and the out sheds would not open. He is requesting plexiglass in the windows, staging

areas in the hallway, cleaning supplies, continue the screening process and possibly limited the number of the public in the courthouse. Alicia Gritton, Courthouse Maintenance updated the Board that she contacted and met with Kevin Kofron to discuss options on enclosing the counter windows and his availability to complete the project. She asked the Board if they wanted to go temporary or permanent. Kofron suggested plexiglass, which there is a shortage, and polycarbonate. She explained her concerns with possible scratches and cleaning concerns on the projects. Regarding the opening of the courthouse she is concerned due to the shortage of supplies. Sup. Bell asked if she has any pricing on the options. He continued that with the security concerns maybe it's a good idea and agreed to make it look good. Sup. Agne asked if anyone from the County Attorney's was on the call, with no response. Alicia said no she has not, since she didn't know if the board wanted permanent or temporary. Sup. Smith stated polycarbonate is expensive and could possibly go with the bullet proof material since we are spending half the money we should spend all the money for a permanent fix. Sup. Bell doesn't know if bullet proof glass is necessary but at least good heavy polycarbonate would last and we wouldn't have to worry about the scratches. Alicia agreed and replied that was her concern. Sup. Agne suggested Alicia contact Kevin Kofron to call in and be placed on the agenda next week to discuss the options and present prices. Sup. Agne asked Auditor Dauber the threshold for competitive bids. Auditor Dauber will double check the code and relay to the Board. Sup. Agne stated in discussion of the reopening of the courthouse due to the lack of PPE supplies, upgrades that needs to be completed inside the courthouse and all essential services are being provided to the constituents, he would like to do nothing more until May 15th and see where we are at. Sup. Bell is disappointed no one from the County Attorney's Office is present so we could ask him the question on the masks and he will follow up with them later. He agrees with Steve this will not happen quickly, and suggested we get quotes and emails from Alicia this week for the plan on every office. He was encouraged by the Department Heads on how they are going to staff their departments if they would reopen. Those that did not include that in their plan should do so. He doesn't think we are ready, although does not want to keep delaying the opening, we have to show progress and wants to be the first one when opening up. County Attorney Renander interrupted and told the Board he has been on the call since 8:55 a.m. Sup. Agne stated he did not know he was on and he has asked several times if he was on the call. Sup. Bell asked County Attorney Renander his opinion on the masks. Renander replied that is a good question, although he does not have an answer. Sup. Kaufmann agreed with all the requests from the department heads except for the masks due to installing the plexiglass and enforcing social distancing and requiring appointments. He also mentioned the State and Federal Governments are not mandating the public to wear them. Recommendation came from the Iowa Department of Public Health and unlike what someone said, everyone of the decisions that are made are based on statistics and science, which is the same as what Bonnie is doing. He is in favor of all of this except of the mandating the masks. He concurred with Bonnie. She understands and we can encourage them to wear it as an added layer of protection. The cloth mask does not protect the person wearing the mask but protects the others. It is still best practice to wear one but it is not a requirement or the law. She requested an answer from the County Attorney Renander. Renander suggested when people come in the courthouse they are tracked by name and time and checked in and out. Sup. Agne informed Renander that we are currently doing this process. Renander was not aware. Sup. Agne stated that the consensus he is hearing is to work toward making the courthouse safer by installing plexiglass and based on the availability of purchasing additional thermometers and work that needs to be completed, he would entertain a motion to keep everything as is until May 15th.

Moved by Sup. Kaufmann seconded by Sup. Smith to continuing operating as we currently are and to revisit it on May 15th. Sup. Bell noted he does not like having a date on the motion since we do not know quickly we can progress. Sup. Agne stated it is a moving target and we will revisit this topic every week and it could go longer. Sup. Kaufmann stated it will be revisited every week. This is one big continuing agenda item that was his intent. Sup. Smith agreed. Sup. Smith stated it needs to be added to the agenda. VA Director Hamann informed the Board that she has concerns with the resident page of Cedar County that posts comments on inaccurate information. Sup. Bell stated the courthouse will be closed until the 15th and extended beyond that depending on when the preventive measures are in place. Sup. Agne agreed and added that should be in the press and it will be on the COVID-19 page. Recorder Bahnsen mentioned her only other concern is it a wide-open opening or are we telling them the plans on the 15th with appointments and she wants the public to be aware. Sup. Agne stated this is our plan and it will be a gradual opening until it is deemed safe. Sup. Kaufmann stated for clarification, if this motion passed what we are saying is nothing changes until May 15 and at that point we will

revisit and possibly open or possibly not. We will take a look at everything. Sup. Bell requested this information be put in the newsletter.

Ayes: Gaul, Bell, Smith, Kaufmann, Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve the letter of support to the City of Tipton Build Grant Application.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve a utility permit for Windstream Iowa Communications, LLC for work located on 290th Street and the \$100 fee applies.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve a utility permit for Eastern Iowa REC for work located on 260th Street and the \$100 fee applies.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 10:35 a.m., to May 12, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on May 12, 2020 with the following members on the call: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber on hiring temporary election officials.
Cindy Garza, DNR Environmental Engineer regarding Nick Sanders authorization to use confinement.
E&Z Director LaRue submitted minutes from April 15th Planning and Zoning meeting.
Cedar County Clerk submitted fees collected for the month of April.

It was noted the following Handwritten Disbursement was issued on May 8, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423376 for \$313.58-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan stated she was overwhelmed by the Sheriff's generous offer last week for gas money for me to go around the county campaigning for Mr. Bowers. Sup. Agne interrupted and said this is politics and to stay away from that. Swan asked I just want to respond to his offer that was made in the meeting, "Can I not do that?" Sup. Agne replied, this is politics and I say the same thing to the Sheriff when he starts. Sup. Kaufmann stated, Steve I think she can respond it is the Supervisors prerogative whether they listen or not. Sup. Agne allowed Mary to respond. Mary stated she has given it a lot of thought and pushed a pencil for several days and she came up with a figure she will need which comes to exactly \$471.00. She said I hope to have a check in my mailbox in a few days or I will come back and report it was just another lie.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of May 5, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #181435-181580 for the period ending 05/02/2020 and to be paid on 05/08/2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a liquor license for The Barn at Bunker Hill for a Class C liquor license, Class B wine permit, outdoor sales, Sunday sales and living quarters for 8 months.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to approve a 12-month renewal liquor license for Buchanan House Winery for Class C native wine, outdoor service and Sunday sales.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Chairperson Agne opened the following public hearing at 8:45 a.m. for review/consideration/action on the following petition: Rob and Andrea Schmidt, 1944 Spicer Avenue, Wilton, IA (Owners) requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single-family dwelling on property located in Parcel H, in the SW1/4, NW1/4, Section 7, T-79N, R-1W, in Farmington Township, consisting of 1.78 acres more or less. Environmental and Zoning Director LaRue, Rob Schmidt and Erik Grunder were in attendance on the call. There were no written or verbal objections on file. Review and discussion was held. Mr. Schmidt stated his daughter and son-in-law wanted to build nearby them.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the petition as defined above.

Ayes: All

Abstain: Bell

Mike Galloway, Ahlers & Cooney, PC was on the call to discuss the three collective bargaining agreements and recommend the Board to approve the contracts. All three contracts are for three years with annual raises of 2%, 3% and 3%. These raises are consistent with other counties. Sup. Bell asked about the Secondary Road contract regarding market adjustment. Galloway stated the adjustment was just to determine the first year of the three years. Sup. Kaufmann confirmed with Galloway that nothing was being taken away from the employees, referring to benefits or privileges and with no negative employee affect. Galloway stated the unions were very complimentary to the board.

Moved by Sup. Bell seconded by Sup. Agne to direct the chair to execute and sign the final drafts when they are presented from the unions.

Ayes: All

The Board asked Galloway questions regarding opening the courthouse back up. Galloway said every county is having discussions on the stages of reopening. Galloway stated the policy was approved by the board and when the board decides to have employee's report to work, those that directly report to the board, it will be at the boards discretion whether teleworking will be permitted. Other topics in the discussion was whether it was legal to require the public to wear masks upon entering the courthouse. Galloway responded yes, you can require the public to wear a mask in a public facility although you will have to make masks available to the public. Sup. Bell informed Galloway that the Board would like to attend the meeting at the courthouse and restrict the public at this time due to the courthouse being closed. Galloway stated that is fine just as long as you post the meeting is being held electronically due to the COVID-19 pandemic and allow the public access to the meeting electronically as we are now doing.

Auditor Dauber asked the Board if they want to send the yearly lease letter to the tenants of the flood buyout properties, as they have in the past. Conservation Director Dauber informed the board that there was confusion on some lots regarding the mowing. Discussion was held.

Moved by Sup. Bell seconded by Sup. Smith to mail the letter regarding the yearly lease as they currently stand. Discussion was held. The consensus of the board was to have Auditor Dauber revise a letter from the Board stating the Board and Conservation have control of the lots and they are not for lease.

Ayes: All

Kevin Kofron participated in the call to discuss with the board the improvements needed at the courthouse due to COVID-19. Kofron talked about a type of material, Lexan a tough polycarbonate to use for the counter windows, although that material is not available until the end of June. Sup. Bell remarked he thought Kofron was given clear instructions of what the board requested. Discussion was held. The consensus of the board was to have Kofron return next Tuesday with quotes on the cost of permanent barriers for the counters.

Discussion was held regarding the Cedar County Infectious Disease Action Plan. Auditor Dauber stated on page 5, referencing the 7 days to be changed to 10 days, per the CDC guidelines. Dauber also asked the Board to consider revising the travel section of the plan. Sup. Bell suggested the county follow the Governor's recommendation and that we should not be more restrictive. Public Health Interim Director Butler informed the board that the CDC advises no travel outside the country. Auditor Dauber asked how the board would like to revise the plan. Butler suggested to state in the plan to refer to CDC guidelines, that way the county would not have to revise the plan every time there was a change. Auditor Dauber stated she would rely on Butler to inform the Board of the CDC changes. Butler stated she would try although there is a delay in the website reflecting changes. Butler also informed the Board that the CNA will be scheduled back to the normal hours in the near future, therefore she does not know whether she will have one available for checking temperatures when entering the courthouse. EMA Director Freet informed the Board that under the disaster proclamation, category B, they could gain 75% reimbursement to hire a temporary employee for temperature checks. She will contact Homeland Security and report back to the board with the findings.

Moved by Sup. Bell seconded by Sup. Agne to revise the plan to reflect the 7 days to 10 days and remove the language for the travel section to state per the CDC guidelines.

Ayes: All

Discussion was held regarding Tuesday board meetings having all supervisors present at the courthouse. Public Health Director Butler stated she would not recommend all five supervisors in the room together due to if one would be infected that would result in all five members being gone. Sup. Bell stated what is the difference of what we are doing now. Butler replied if all of the board members are in the hospital you will not be able to conduct business. The Board's consensus was to start attending the meetings at the courthouse, unless a supervisor chose not to do so due to a health concern, to show progress and they should be present at the courthouse if they expect employees to return. Sup. Kaufmann wanted to clarify that next Tuesday only the board members, that choose to come to the courthouse, Sue Hall and Auditor Dauber will be in the Board room. The teleconferencing will proceed as normal.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:05 a.m., to May 19, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on May 19, 2020 with the following members present in the board room: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Risk Management Solutions of Iowa, minutes from the May 7, 2020 meeting.
Email from Brooke Beckmann

Manure Management Annual Updates submitted by:
Fohne Inc, 878 160th Street, Mechanicsville.

It was noted the following Handwritten Disbursement was issued on May 15, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423531 for \$944.04-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda with the agenda topic of discussion/action on improvements at the Courthouse due to COVID-19 be discussed after the action on corporation line agreement with the City of Tipton.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan reported she has not received any money in her mailbox so it was just another lie. Sup. Kaufmann responded to the chairman by stating, "Mr. Chairman, given all the details and all the things we have to do to here in opening the courthouse back up, I would rank these as pranks and I don't quite frankly find them particularly funny." Chris Doherty called to inquire why the transfer station will not accept recycling and found out only the commercial and contractors with accounts were allowed. He expressed his concern with no call backs from Gary Crock and why we are not open when surrounding counties are open and Scott County is accepting waste. Sup. Kaufmann responded and thanked him for his call. Sup. Kaufmann asked Chris what kind of trash. Chris has construction projects he needs to complete. Sup. Kaufmann explained all the discussion and decisions that have been made are based on recommendation by Public Health on opening. He stated the board will discuss and address this today on reopening and the procedures. Sup. Kaufmann informed Chris that he can call the Transfer Station or him later today to find out the discussion of today's meeting.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 12, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #423377 - #423530 paid on May 14, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a work request from the Clerk of Court Office to anchor a metal shelf unit to the outside wall.
Ayes: All

Auditor Dauber update the board on the leased FEMA lots regarding the maintenance of the lots. She presented a colored coded map with details on the lessees. She stated the lease for Lot 9 was the only lot the County terminated the lease and has the Conservation Department maintaining. Conservation Director Dauber was on the call and he assumed they were taking care of all the properties so he misunderstood.

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., the Board held the public hearing on the proposed FY19/20 County Budget Amendment. There were no public comments.

Moved by Sup. Smith seconded by Sup. Bell to approve and adopt the proposed FY19/20 County Budget amendment and appropriation resolution, as presented, and authorize Chairperson Agne to sign documentation.

APPROPRIATIONS RESOLUTION

BE IT RESOLVED this 19th day of May 2020, to change the Appropriation made July 1, 2019 for the following department for Fiscal year 2019-2020.

County Sheriff – From \$3,794,185 to \$3,809,885
(2,402,999 Fund 01000; 715,751 Fund 02000; 691,135 Fund 11000)

County Attorney – From \$391,011 to \$396,011
(293,311 Fund 01000; 97,700 Fund 02000; 5,000 Fund 07000)

Medical Examiner – From \$45,000 to \$55,000
(Fund 01000)

Human Resources – From \$25,500 to \$31,500
(Fund 01000)

Courthouse – From \$219,251 to \$225,109
(184,016 Fund 01000; 41,093 Fund 02000)

Relief – From \$33,925 to \$38,995
(38,925 Fund 01000; 70 Fund 02000)

Secondary Roads – From \$7,993,500 to \$9,499,500
(Fund 20000)

Pioneer Cemetery – From \$20,000 to \$29,500
(Fund 06000)

Solid Waste – From \$745,500 to \$965,706
(Fund 23000)

Non-departmental – From \$3,260,489 to \$3,369,889
(412,107 Fund 01000; 226,235 Fund 02000; 2,681,547 Fund 11000; 50,000 Fund 28000)

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the IDOT amendment.

Ayes: All

Engineer Fangmann gave road updates to the Board.

Judy Funk, Consultant to Heartland Insurance Risk Pool met with the Board and presented the projected FY20/21 renewal rates. Discussion and explanation was held. The mod factor for FY20/21 will be .71. Recognition was given to all the department heads. The cyber coverage deductible for the county portion increased to \$10,000 from \$5,000.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairman Agne to sign the FY20/21 renewal and authorization to bind forms.

Ayes: All

Engineer Fangmann explained the Corporation Line Agreement with the City of Tipton. The agreement is a formal document that explains the current practice being performed by the county and city regarding the shared roads.

CORPORATION LINE AGREEMENT

THIS AGREEMENT made and entered into by and between the City of Tipton, Iowa, herein after called CITY, and Cedar County, Iowa, herein after called COUNTY. The purpose of this AGREEMENT shall be to define the duties and responsibilities of the CITY and the COUNTY on roads and streets located along the corporate line of the CITY with regard to construction and maintenance of those roads of shared jurisdiction. Also, the duties and responsibilities being assumed by one party for roads or streets lying wholly within the jurisdiction of the other, as agreed to herein.

1) The COUNTY and the CITY mutually desire to reach an equitable decision as to the functions to be performed and the financial responsibility of each, as to construction and maintenance of roads and streets having concurrent jurisdiction. Further, where it is more expedient and practical, the parties wish to assign certain functions and responsibilities on certain other roads and streets lying wholly within the jurisdiction of one party to the responsibility of the other party.

2) All snow removal done by Cedar County will be completed in compliance with Cedar County Ordinance No.6, "An Ordinance to Establish the Policy and Level of Service in Respect to Clearance of Snow and Ice and Maintenance of This County's Roads during the Winter Months".

3) Construction projects on shared roads shall be considered on an individual project by project basis and shall be agreed to by separate agreement, and be budgeted and programmed in the same year by both the CITY and COUNTY. That separate agreement shall set forth the split of actual construction costs as agreed between the CITY and the COUNTY prior to construction.

4) Routine maintenance of roads shall include surface maintenance, road bed repairs, maintenance of clear drainage to and through drainage structures (except storm sewers), placement and maintenance of traffic control devices including signs, minor repair of bridges and culverts, spot patching of granular surfaced roadways, minor pavement repair, shoulder and pavement edge rut repair, pavement marking, and other maintenance usually performed on secondary roads. The COUNTY shall be responsible for routine maintenance and will be reimbursed for 50% of the itemized cost of this maintenance to be billed after the work is completed except:

A) The COUNTY shall provide routine surface maintenance (blading) of the granular surfacing on Old Muscatine Road from 230th St. northwest to the pavement. In return, the CITY shall pay for resurfacing rock when requested by the COUNTY for said stretch of road.

B) The COUNTY shall provide routine surface maintenance (blading) of the granular surfacing on Moscow Road (Spruce St.) from the southern point of shared jurisdiction north to the pavement/sealcoat section. In return, the CITY shall pay for resurfacing rock when requested by the COUNTY for said stretch of road.

C) The COUNTY shall provide routine surface maintenance (blading) of the granular surfacing on Red Star Road (Inland Rd.) from the eastern point of shared jurisdiction west to the pavement/sealcoat section. In return, the CITY shall pay for resurfacing rock when requested by the COUNTY for said stretch of road.

D) The COUNTY shall provide routine surface maintenance (blading) of the granular surfacing on Monroe Avenue (Plum St.) from the northern point of shared jurisdiction south to the pavement/sealcoat section. In return, the CITY shall pay for resurfacing rock when requested by the COUNTY for said stretch of road.

E) The COUNTY shall provide routine maintenance on the portion of county highway F36 (Cedar Valley Road) shared by the CITY and COUNTY from the point of shared jurisdiction east of 230th Street northeast to the full corporate limit.

5) Major maintenance shall include pavement patching, shoulder and pavement edge rut repair in which material costs exceed \$1000.00 per mile, bridge and culvert repair in which material costs exceed \$1000.00, new tile line crossings and tile line repairs, and required dust control. The COUNTY shall be responsible for major maintenance decisions and performance and 50% of the cost of the work except as outlined in section 4. The COUNTY shall inform the Administrator of the City of the need for repairs prior to undertaking the work and shall be reimbursed upon proper itemized billing by the CITY for 50% of the entire project costs excluding planning, surveying, engineering, contracting and inspection costs. Applicable costs shall include but not be limited to materials, equipment rental, labor and third party contracts and shall be billed after the work is completed.

6) NOT INCLUDED in this AGREEMENT are loading and hauling of snow, sprinkling or sweeping of streets and gutters, maintenance or repair of any sewers or subsurface utilities, and control or growth of vegetation and trees.

7) All maintenance practices and procedures utilized on roads within the scope of this AGREEMENT shall be in accordance with the established policy of the COUNTY.

8) Both the CITY and the COUNTY shall acquire without reimbursement any right of way necessary for construction or maintenance that lies in their respective jurisdiction. Right of way acquisition shall be made in a timely manner.

9) Approval and installation procedures for new driveways and entrances shall be the responsibility of the respective jurisdiction. Driveways on either CITY or COUNTY sections of right of way shall meet COUNTY standards for sight distance, drainage structure size, construction and driveway slopes.

10) All traffic control devices on roads included within the context of this AGREEMENT shall comply with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" referenced under Administrative Rule 761--Chapter 130. Regulatory signs or devices shall be established by resolution of the COUNTY or the CITY in which the sign or device is located.

11) Nothing within the context of this AGREEMENT shall be construed to transfer any liability from one jurisdiction to the other, except as herein specified.

12) It is agreed that the COUNTY and CITY shall share responsibility for the public right of way including third party liability claims except for reimbursement of construction and major maintenance costs pursuant to this AGREEMENT.

13) This AGREEMENT may be terminated by either party upon written notification on or before July 1st, each year, and upon settlement of all unpaid costs. If such written notice is not received by either party, this AGREEMENT shall continue for the succeeding year.

14) The County Engineer shall be the administrator for this AGREEMENT. In doing so, he will consult with the Board of Supervisors and the City Mayor on matters related to this AGREEMENT. No real or personal property will be acquired by either party under provisions of this AGREEMENT.

15) Nothing in this AGREEMENT shall be construed as to prohibit the Administrator from hiring a third party to perform any work associated with this AGREEMENT.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Corporation Line Agreement with the City of Tipton.

Ayes: All

Sup. Agne asked Engineer Fangmann if the county has the same agreement with the City of Wilton. He stated he is working on that agreement and the annexation.

Discussion was held on the courthouse improvements. Auditor Dauber informed the board she inquired purchasing plexiglass shields for the counters from one of the office supply companies and provided estimates for 8' plexiglass due to the supplier does not ship any larger. The board left the board room with the press to actually see the counter windows with the sample plexiglass and discussion was held on safety factors and options of installation inside or on the outside of the counter windows. The board returned to the board room. Due to multiple factors in the decision making the board recommended that two members of the board assist in the project in order to open the courthouse.

Moved by Sup. Smith seconded by Sup. Kaufmann to elect Sup. Bell and Sup. Agne to be the representatives on the plexiglass safety issue and authorize them to order. General consensus of the board was to install permanent fixture unless they could not obtain the materials, then it would be temporary, in order to get the courthouse opened.

Ayes: All

Auditor Dauber informed the board that she will have one polling place on June 2nd in the courthouse for the Primary Election. All voters that enter the courthouse will have their temperature checked and then proceed down the south stairwell to the south door of the large meeting room to vote then exit out the north door of the large meeting room to the north stairwell and exit out the north east doors of the courthouse, with the exception of wheelchairs. They will use the elevator and will enter and exit out the southeast door of the courthouse. There will be arrows on the floor directing the voter. The other three polling sites will not have the temperature check station, it is only required at the courthouse. Auditor Dauber confirmed with the Secretary of State Attorney for any legal issues and there were none.

Discussion was held regarding opening the courthouse after the election. Sup. Bell stated that we are probably two weeks out for the sneeze guards but we have a plan in place. As soon as they are installed, we will probably start to phase in the opening of the courthouse. He thinks that it helps for the public to have an idea of what the Board is doing. Sup. Agne does not want the public thinking they are kicking the can down the road, although we have to watch the numbers and ease into it. He mentioned surrounding counties are opening around the same time. Sup. Kaufmann stated this could be a goal of theirs that after the protection devices are in place our goal is to open the courthouse. The consensus of the board was not having an actual date of opening the courthouse due to the circumstances involving outside contractor's availability and the product delivery date. Sup. Smith stated we are still providing the services by appointment. Sup. Kaufmann stated a citizen is not receiving services due to the DOT not accommodating for driving tests. Treasurer Delaney stated the six-foot distancing is the problem for driving test. She stated there is talk at the state level regarding virtual drive test. The DOT is working on this issue.

Moved by Sup. Bell seconded by Sup. Kaufmann that our goal is to open the courthouse at some capacity, more than it is now, as soon as possible but in all probability it wouldn't be until the second week of June, although it would depend on the barriers being placed on the counters and outside contractor's availability.

Sup. Bell stated it was unfortunate that the contractor did not provide this information so we could have sped this up by a week.

Chief Deputy Knoche informed the board they have a guard up in their lobby window, therefore they will be opening up. The board consensus was fine with this decision. Chief Deputy Knoche also stated their plan on how to segregate the prisoners to mitigate the COVID-19 and they take temperature checks. The Correctional Officers are wearing a N-95 mask when they are with the prisoners. Public Health Interim Director stated taking temperatures is better than nothing. She wishes they had rapid testing available. Sup. Bell stated it is our responsibility to do what we can and protect the people from getting it although that is not realistic and not common sense. We do the best we can to protect the most people we can. Chief Deputy Knoche asked the board if they wish for them to do something different to let them know. He also offered additional assistance on election day to the Auditor.

Auditor Dauber presented the board with the revised form that was provided by Ahlers & Cooney regarding the additional 10 week's provided for child care per the FFCRA and discussed the provisions of no telework and leave has to be taken consecutively.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the form and be adopted on June 1st.

General discussion was held on the process to have employees return to work, employees working from home, the date to return and high-risk health employees being able to work from home. Engineer Fangmann mentioned his office is staggering days working from home and asked the board if he can continue. Sup. Bell understands his theory, although the reason the board is having employee's return is that they are on the downhill side of this and they need to get things reopened and his request would complicate the matter. Sup. Agne stated we are taking temperatures every day and we are socially distancing. Sup. Smith asked Butler the circumstances if an outbreak would happen in an office. Butler stated she would need to talk to the regional epidemiologist. She said if an employee tests positive the rest of the staff would be isolated for fourteen days. Sup. Gaul stated we really need to get people back to work. Butler agreed, although she too is alternating schedules in the Public Health Department and staff are working from home. Auditor Dauber stated the public health has one of the ultimate offices with the separate offices and having the doors shut. Butler responded the only draw-back is they need ventilation and sunlight although does agree the doors work great. There hasn't been a downside for their office. Sup. Kaufmann asked Butler if she has an opinion on who and how to call employees back. She stated the slower the better, the fewer people becoming face to face is better and the governor has said work from home. I don't think anyone has said everyone needs to get back into the office 100% like they did before. Sup. Bell mentioned it seems as though we have to pick and choose. Sup. Gaul mentioned we are just going to have to bring them back except for the high-risk employees. Sup. Bell is more in favor of sticking to a date and having the employees return if there is no change in numbers. Sup. Agne said if the soft opening of the courthouse is June 8th, he mentioned having all employees return on June 3rd, if the shield are installed. Sup. Bell stated the board will recommend all employees to return to work on June 3rd. Sup. Smith mentioned the form is effective on June 1st. Sup. Smith suggested on election day the second-floor restrooms be for employee's only. Sup. Bell stated for consistency they would be looking at having employee's return on the 1st unless they have news that come between now and then that will change that decisions. Emails will be sent to department heads if a change occurs.

Moved by Sup. Gaul seconded by Sup. Kaufmann to have a soft opening for the employees to return on June 1st, with the exception of high-risk employee's with doctor's letter and employee's eligible for COVID-19 due to daycare closures.

Auditor Dauber advised the board of the revisions to the Cedar County Infectious Disease Action Plan to reflect the motions the board passed. The revisions would be to remove the seven paragraphs on page two and on page 4, under the Emergency Expanded FMLA to remove "(or

telework)” from the first paragraph. Attorney Galloway has reviewed all the changes with approval.

Moved by Sup. Bell seconded by Sup. Agne to revise the policy effective on June 1, 2020.

Ayes: All

Sup. Kaufmann stated he received an email from Gary Crock, Transfer Station Director, stating he contacted Bonnie Butler regarding the proposed procedures for opening the Transfer Station. The proposed procedures are the office will remain closed and they will take payments through a window. So slight modifications will be needed but they can handle that internally. They may limit the customers they serve at one time and will try to keep them in their vehicles as much as possible. Once we implement these steps we are prepared to open at any time the board decides. Additionally, we may consider expanding our operating hours temporarily to spread out the surge we are going to get when we open. Possibly a couple weeks of expanded hours depending on the volume when we are open. The dumpster located at the entrance of the Transfer Station will be removed when the station is opened. The consensus of the board was to proceed with Gary’s recommendation. The Solid Waste Executive Committee will meet to discuss and will implement as soon as they can.

Sup. Smith asked about the procedure regarding entering the courthouse. Sup. Bell stated that we should wait to make that decision on the procedure until we are ready to open the courthouse to see what the numbers are doing.

Sup. Agne asked EMA Director Freet about the temporary worker for checking temperatures at the entrance of the courthouse. She stated to receive the 75% reimbursement under category B this has to be a temporary employee. This can not be a current employee. This position would not be offered benefits.

Veteran Affairs Director Hamann informed the board her commission is on board for the plan of returning to work. John Barnum is in the process of completing her ½ door in her office.

Sup. Kaufmann has a request for next week’s agenda to have Attorney Galloway give an opinion on paper, any changes on the wage schedule for the employee’s in the County Attorney’s so the board can give approval or not.

Sup. Bell stated in regards to the Veteran Board and the other boards in Cedar County are usually very cooperative with the board’s decision. Although, if the other boards decide otherwise this board does not have control over them.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 11:22 a.m., to May 26, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors regular meeting was held by electronic telephone conference with the call originating from the Cedar County Courthouse with no public access in an effort to mitigate the spread of COVID-19 at 8:30 a.m. on May 26, 2020 with the following members present in the board room: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present on the call.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Bonnie Butler, Interim Public Health Director regarding hiring Mary Dorris, PRN Home Health Nurse with a starting wage of \$29.88/hour effective June 1, 2020.
Pandemic Disease Response Plan from ECIA.
Conservation Director Dauber regarding hiring Gabriel Knoche and Corey Wallick as seasonal park maintenance effective on May 26th, with starting pay \$11.00 per hour.

Manure Management Annual Updates submitted by:
John Wiese for a site at SW ¼ NW ¼ of Sec. 10 T80N R1W.

It was noted the following Handwritten Disbursement was issued on May 22, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423531 for \$944.04-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan voiced her frustration on the process of dialing into the meeting and the muting of the meeting.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of May 19, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #181581-#181737 for the period ending May 16, 2020 and to be paid on May 22, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended. The board requested Julie Tischuk meet with the board to discuss the Mental Health Region next Tuesday.

Moved by Sup. Gaul seconded by Sup. Smith to approve renewal cigarette permits for FY20/21 for the following:
Kum & Go #267
Pilot Travel Center #496
Sharda LLC
TJ's Gas & Grub
Ayes: All

Discussion was held regarding the request for additional compensation for the Legal Secretary and Legal Assistant. The board received an opinion from Mike Galloway stating the additional duties does not warrant an increase in pay grade. Legal Secretary Cady addressed the board on the income they have received for the program. She does not agree with Galloway statement due to they have not done collections before. She also informed the board she received overtime this past week. Sup. Gaul stated we have followed Galloway's advice before. Sup. Kaufmann asked the email be forwarded to Attorney Renander and staff. Sup. Smith stated they have no problem with the overtime. Sup. Agne stated the Attorney was told he can hire an additional person for the collections.

Moved by Sup. Bell seconded by Sup. Smith to approve the River Bend Transit contract for FY20/21.
Ayes: All

Sup. Bell updated the board on the findings from his research on the windows regarding the availability of the products and to steer away from plastic for a long term solution. All Season Glass provided a quote for installation of tempered glass in the windows with aluminum casing. The large windows will be \$1,658.56 per window installed with additional cost of \$135.00 for the speak holes with covers. The small windows will be \$1,098.48 per window installed with the additional cost for the speak holes with covers. This would be a permanent fixture. EMA Freet researched FEMA for reimbursement for the installation of the glass in the windows. This is a gray area. The board consensus was to pursue the reimbursement. There are five large windows and two small openings. Sup. Bell stated he would like the opinion from the Treasurer, Recorder, Assessor, Assistant Co. Attorney, Engineer and Auditor. The board requested Custodian Gritton to come to the boardroom. There were no concerns from the department heads. The turnaround could possibly be three weeks for installation. Sup. Bell stated there is an option to utilize the plexiglass that the Auditor is using for elections. Therefore, we would not be holding the opening of the courthouse hostage for the installation to be completed.

Moved by Sup. Kaufmann seconded by Sup. Smith to act upon the recommendation of Sup. Bell and his committee and to not exceed \$15,000 for the cost of the project.

Ayes: All

Sup. Bell would like to have a solid date to open the courthouse. Discussion was held on when the temporary plexiglass could be placed in the windows. General consensus was June 8th to open the courthouse to the public and the employees will return on June 1st. Sup. Bell wanted to save the taxpayers money therefore, we would use the plexiglass until the permanent tempered glass be installed. Auditor Dauber discussed the PPE status for the courthouse and the proper cleaning of the offices so the supplies were not used excessively. Public Health Interim Director Butler discussed the cleaning. She stated the transmission is by breathing in the droplets. Auditor Dauber asked the board about notification to the public regarding the courthouse opening to be placed in the newspapers. She also informed the board that the social distancing circles will be placed on the floors. E&Z Director LaRue would like a shield or a half door for their office.

Moved by Sup. Kaufmann seconded by Sup. Bell to open the courthouse on June 8, 2020 for the public. Sup. Agne stated this is based on the current information so if needed, the board will revisit.

Ayes: All

Sup. Bell asked if Auditor Dauber will work with Public Health Interim Director Butler and EMA Director Freet on the documentation that needs to be placed in the paper to notify the public on the opening of the courthouse and the process, for example taking temperatures of the public.

General discussion was held with Custodian Gritton regarding the cleaning, sanitizing and supplies for the courthouse.

The board asked for a COVID-19 update from Public Health Interim Director Butler. She reported there are 46 cases in the county. She has been working with the Fair Board and School Superintendents. EMA Director Freet reported she will receive more PPE from the National Guard this week. She also informed the board that she has distributed more than 3,000 – 3,500 newsletters. Sup. Kaufmann asked Butler if the new cases are related to one event/exposure. She replied, “No.” Sup. Bell asked Butler how many have recovered. She stated 40 have recovered and one death.

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 9:42 a.m., to June 2, 2020.

Ayes: All

Nay: Kaufmann

Cari A. Dauber, Auditor

Steve Agne, Chairperson

TIPTON, IOWA

June 2, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 2, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were able to call into the meeting in an effort to mitigate the spread of COVID-19.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Veterans Affairs Service Officer Hamann submitted the May reports and April minutes.

Manure Management Annual Updates submitted by:
JT Center Pork 3 LLC facility located at 260th Street, Tipton
JT Farmington Pork LLC facility located at 1832 290th Street, Wilton

It was noted the following Handwritten Disbursement was issued on May 29, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423658 for \$1,991.67-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan asked whether the meeting would be open to the public next week and if everyone would be in that small room. Sup. Agne replied, "Yes it will be open and if there are too many people, the meeting will be moved to the large meeting room in the basement of the courthouse". Mary Swan commented to Sup. Kaufmann that during public comment time that is not the time for Supervisors to make nasty sarcastic comments and she does not appreciate it. Sup. Kaufmann said there was no nasty sarcastic comment made and if the board cares to comment they can do so, that is what elections are about.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of May 26, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #423533 - #423657 paid on May 28, 2020.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Kum & Go 12-month renewal for Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve the utility permit for Alliant Energy to span overhead a secondary line on F44 for service to be provided at 789 290th Street, West Branch. The \$100.00 fee applies.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Smith to approve the step-wage increase for Todd Duckett effective June 10, 2020 increasing his hourly wage from \$20.10 to \$21.21.
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the step-wage increase for Jamie Martin effective June 3, 2020 increasing his hourly wage from \$20.10 to \$21.21.
Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to allow the chair to sign the Cincinnati Life Insurance Employer Service Agreement.
Ayes: All

At 8:45 a.m., the Board reviewed a minor subdivision for Keegan First Addition. Environmental & Zoning Director LaRue was in attendance and Troy Wagie, was on the phone. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Keegan First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Keegan First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 2nd day of June, A.D., 2020.

Ayes: All

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance via phone and providing an update on their department were; Veteran Affairs Service Officer Hamann, Recorder Bahnsen, Treasurer Delaney, Engineer Fangmann, Assessor Marx, EMA Director Freet, County Attorney Renander, Public Health Interim Director Butler, Sheriff Wethington, Chief Deputy Knoche, GIS Teut, CPC Director Tischuk and Conservation Director Dauber. Discussion was held.

CPC Director Tischuk met with the Board for discussion on the 28E Agreement for the mental health Region. It was the boards consensus that a resolution be created and brought back to the board for approval.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the River Bend Transit MOU.

Ayes: All

HIPAA Security Officer Tischuk discussed with the Board the VPN status. Currently there are 2 temporary and 16 active VPN access. She recommended to review the policies due to HIPAA and COVID-19 situation. She mentioned the work from home policy needs to be reviewed and there needs to be one policy for the county and all employee's need to follow. Sup. Bell mentioned when the boards and commissions approve the County handbook and HIPAA manual that in turn means they will follow the policies.

Judge Roberts met with the Board to discuss the re-opening of the court system and updated the Board on the status of the court work schedule. On July 13th the District Court Judges will be returning. September 14th is the first day to conduct jury trials. In Cedar County we probably won't have a jury trial until January. Judge Roberts reported per Judge Greve, she is requesting the installation of glass be placed in the court's window. She would appreciate that she is kept updated on any changes pertaining to the courthouse and if the county has any input regarding the court, please contact Judge Roberts. Sup. Bell mentioned he did not forget the court he just did not know the status of the courts system. There will be funds available per the motion made, he will need to know who will be making the decision on the openings and then he will have Mike stop down for measurements and the window will be ordered. Judge Roberts will make the decision. Sup. Bell mentioned our windows should be installed in three weeks.

Discussion was held regarding the soft opening, continuing the newsletter and tracking public on the visitor log. The departments will be responsible to notify the person checking in the public of how many people they want at their office. In regards to public hearings and attendance to our meetings we will continue the option of the public calling into the board meetings. In the board room chairs will be removed for social distancing and the total amount of people in the meeting will be limited to ten. If there are more than ten people the meeting will be moved to the large meeting room. They requested the Auditor to reserve the large meeting room every Tuesday

morning. They also mentioned there will be no outside meetings being held in the courthouse meeting rooms.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:27 a.m., to June 9, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 9, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Sup. Smith called into the meeting. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Cedar County Clerk regarding fees collected in the office for the month of May 2020.

Manure Management Annual Updates submitted by:
JT Center Pork 3 located at NW¼ NW ¼ of Sec 26 T80N R2W.
JT Farmington Pork located at NE ¼ NW ¼ Sec 7 T79N R1W.

It was noted the following Handwritten Disbursement was issued on June 5, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423659 for \$5,053.75-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of June 2, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #181738- 181892 for the period ending May 30, 2020 and to be paid on June 5, 2020.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the renewal for Ganesh Travel Plaza for a 12 month Class C Beer Permit, Class B Wine Permit and Sunday Sales.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended. Sup. Bell updated the board that the glass is scheduled to be delivered June 24, 2020. He will measure and order the window for the Clerk's Office.

Engineer Fangmann met with the Board for approval on the plans for the bridge bundling grant project in joint effort with Scott County and the City of Bettendorf. The estimate of the project is \$761,000. The grant will be pay \$464,270 and the remaining balance will be paid with farm to market funds.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the final plans for the bridge replacement project BRS-CHBP-C016(109)—GB-16.
Ayes: All

E&Z Director LaRue met with the board to discuss HF2512 regarding county zoning procedures. This house file only permits citizens living in the country to be members on his board. Discussion was held. The board members will assist LaRue in obtaining rural citizens.

At 9:00 a.m., the Board of Supervisors met as a Canvassing Board to canvass the votes cast in the Primary Election of June 2, 2020. Present were Supervisors Bell, Kaufmann, Smith, Gaul and Agne. Auditor Dauber was also in attendance.

The following candidates were declared as the nominee to the respective listed office and will appear on the GENERAL ELECTION BALLOT on November 3, 2020:

COUNTY BOARD OF SUPERVISORS:

Steve Agne, Jon Bell and Jeff Kaufmann, Republicans
Larry Hodgden, Democrats

COUNTY AUDITOR:

Cari Dauber, Republican

No candidate received enough votes to win the Democrat nomination.

COUNTY SHERIFF:

Warren Wethington, Republican

No candidate received enough votes to win the Democrat nomination.

Thereupon the minutes of this session were reviewed and approved and the Canvassing Board reconvened into regular session.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Cost Advisory Services, Inc. for cost allocation plan services for FY2020, 2021 and 2022.

Ayes: All

Discussion was held regarding the reappointments for the Eastern Iowa Regional Housing Authority. The boards consensus was to contact the current members and ask if they would continue to serve.

Public Health Interim Director Butler updated the board that Cedar County has a total of 53 COVID-19 cases. Discussion was held regarding the request from the Public Health Department for a ½ door for their office. HIPAA Compliance Officer Tischuk updated the board she had contacted Carosh and they stated conducting business in the hallway is not recommended due to confidentiality and they would be in a traffic area. Sup. Bell stated he discussed this with Butler on Monday and suggested they arrange the front desk. Discussion was held regarding a barrier between the public and receptionist. The board recessed for five minutes to view the barrier that Recorder Bahnsen purchased for the passport office. The board returned to the boardroom. Sup. Smith left the meeting at 9:40 a.m. via phone. The consensus of the board was to have Custodian Gritton work with the Public Health Department and purchase a barrier for the desk. Discussion was held regarding the E&Z Office. Sup. Bell and Custodian Gritton are going to meet with Director LaRue on a possible solution. Auditor Dauber brought to the board's attention that she received an email regarding employee coverage for the entrance door for two weeks in July. EMA Director Freet reiterated the salary for a temporary employee will qualify for 75% reimbursement under the FEMA Category B Public Assistance.

Moved by Sup. Kaufmann seconded by Sup. Bell to have EMA Director Freet proceed with hiring a temp agency for this position.

Ayes: All

Absent: Smith

EMA Freet will notify the board of the temp agency she selects. The board asked Freet to notify the department heads of this information so if they would know of anyone interested in this position the individual could contact the temp agency.

HIPAA Compliance Officer Tischuk informed the board she followed up with CAROSH regarding the potential of department heads requesting the public to submit information prior to their appointment. She stated it is okay to do this, although there is a notice that needs to be given to the public stating the risks of doing this. Once Cedar County receives this information it becomes our data and it needs to be securely locked up. Tischuk will email the notice to all department heads.

Auditor Dauber informed the board she received a call from Phil Waniorek, Benefits, Inc. regarding a IRS notice pertaining to the cafeteria plans and flex benefit accounts due to COVID-19. This change would amend the current plan to extend the current plan benefit year by six months for the usage of the dollars set aside by employees. If the board is interested, Dauber will contact Waniorek and will schedule a time on the agenda, for him to present this amendment to the plan to the board. The board agreed and asked Dauber to schedule Waniorek to meet with the board.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:03 a.m., to June 16, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 16, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Notice of Voluntary Resignation from Renee Mueller, Public Health Nurse, effective June 5, 2020.

Notice of Voluntary Resignation from Jerod Timmerman, Secondary Roads Maintenance Worker II, effective June 19, 2020.

Iowa Utilities Board regarding Hazardous Liquid Pipelines and Underground Storage requesting Stakeholder Comment on Draft Notice of Intended Action.

Notice of hiring Kim Mente, Temporary part-time employee effective May 24, 2020 at an hourly rate of \$29.15, Public Health Program Coordinator.

Elizabeth Gardner, Dispatcher employed three years, effective June 12, 2020 hourly wage increases to \$19.62.

Manure Management Annual Updates submitted by:

Ray Slach – Site 6 #67289.

Anderson Farms #59433.

Jeff Salsbery, facility site: 1134 Old Muscatine Rd., Tipton.

It was noted the following Handwritten Disbursement was issued on June 12, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423852 for \$6,122.07-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Smith

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of June 9, 2020.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #423660 - #423851 paid on June 11, 2020.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the allow/disallow BPT applications as presented.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Gaul to approve the Solutions, Inc. Support Agreement.

Ayes: All

Absent: Smith

Sup. Agne requested Auditor Dauber to send an email to all departments notifying them to assess the usage of the computers in each department due to the cost the county is being charged for each desktop and laptop.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Solutions, Inc. Statement of Work Agreement.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to reappoint Laura Twing and Roger Laughlin to the Eastern Iowa Regional Housing Authority for a two-year term.

Ayes: All

Absent: Smith

Auditor Dauber informed the Board that the County is responsible for conducting public hearings and adopting policies regarding the CDBG COVID-19 Grant that was awarded for equipment purchase for the City of Tipton and the City of Mechanicsville. Discussion was held. Sup. Kaufmann will call Roger at Community Action to discuss. Sup. Agne requested a week to review all the materials. The consensus of the board was to forward the documents to the Assistant County Attorney Blank to review.

Engineer Fangmann presented a utility permit for Liberty Communications to expand the fiber line in the SW corner of the county from I-80 S to the county line and the \$100.00 fee applies.

Moved by Sup. Gaul seconded by Sup. Agne to approve the utility permit for Liberty Communications.

Ayes: All

Absent: Smith

Interim Public Health Director Butler updated the board, as of today there are 53 COVID-19 cases. Sup. Agne asked how many are cured, Butler did not have that information. Sup. Kaufmann asked if swimming pools are open. Butler stated the City of Tipton is working on opening the pool, but will not open the lazy river due to the cleaning of the innertubes. EMA Director Freet updated the Board that she received information on the temporary employee for checking temperatures of the public at the entrance of the courthouse. Robert Half Office Team would pay the temp. employee \$12.00 per hour and the county would be charged \$20.69 per hour from Robert Half Office Team. The hours would be 7:45 a.m. to 4:00 p.m. Monday through Friday. Freet has left a message to Homeland Security asking them if they would approve the 75% reimbursement on the \$20.69 per hour. She has not received an answer. The worst-case scenario is the county would be reimbursed for the \$12.00 per hour at 75% which would cost approximately \$2,264 for the total of five weeks. Discussion continued.

Moved by Sup. Kaufmann seconded by Sup. Bell to fund the worst-case scenario.

Ayes: All

Absent: Smith

Sup. Agne informed the board that when he was in the courthouse last week a couple citizens expressed they were happy with the operation of the courthouse. Sup. Kaufmann received calls regarding operation of the Recorder's Office being accommodating and providing great customer service and the Sheriff's Office, a Deputy dealing with a situation fairly and being calm. The Deputy followed up the next day to check in on the citizen. Sup. Bell updated the board that the additional window for the Clerk of Court's Office increased the quote to a total of \$14,038.32 and he contacted two individuals regarding interest to serve on the Planning and Zoning Board due to the new requirement of living outside the city limits. The Board's consensus was to have Auditor Dauber place an ad in the newspaper for the vacancies. Sup. Bell is still researching a permanent outside drop box for the courthouse. Sup. Bell received a call from a concerned citizen on the rioting taking place in Johnson County. Sheriff Wethington updated the Board that an ambulance was stopped in traffic last week when the interstate was closed due to the rioting. General discussion was held regarding how dependent our county is to travel to Iowa City for life saving procedures. Board members asked the Sheriff how he would handle citizens blocking the interstate in Cedar County. The Sheriff replied, "We would ask you to get off the interstate and if they did not, they would go to jail." He stated he understands and has no problem with protesting although his job is to protect Cedar County citizens and the citizens that pass through the county.

Moved by Sup. seconded by Sup. to adjourn at 9:36 a.m., to June 23, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 23, 2020 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Supervisor Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Dispatch Supervisor Brenda Johnson regarding Barbie Griswold, Dispatcher relieved of her duties her last day was June 18, 2020.

USDA Farm Service Agency regarding Notification of Base Acres, PLC Yields, Elections, HIP and CRP Reductions.

Manure Management Annual Updates submitted by:
Jeff Salsbery #62843.

It was noted the following Handwritten Disbursement was issued on June 19, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423853 for \$3,194.21-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Agne addressed the public for comments. EMA Director Freet shared the flood outlook with the Board. It appears the Cedar River will crest in Cedar County on Thursday or Friday morning.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of June 16, 2020.

Ayes: All

Abstain: Smith

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Smith to approve Payroll Disbursements #181893-182055 for the period ending June 13, 2020 and to be paid on June 19, 2020. Solid Waste and Conservation Comp time payout disbursements #182056-182067 to be paid on June 19, 2020.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Agne mentioned the Governor's visit and the partnership between the EMA and Public Health Departments.

Moved by Sup. Bell seconded by Sup. Gaul to approve the FY20/21 Salary letters.

Ayes: All

Absent: Kaufmann

Discussion was held regarding the tax collection still due. Auditor Dauber mentioned the transfer to Secondary Roads will be short due to the tax collection and sale will not be completed in this fiscal year. She requested after the tax sale a resolution be prepared to transfer the remaining monies to the Secondary Road Fund. The board requested the Treasurer Delaney to come into the board room. Sup. Bell asked how much tax dollars are still due. Treasurer Delaney did not have that information. Further discussion was held. Treasurer Delaney left the board room to obtain the requested information.

The agenda items regarding the COVID-19 Grant will be discussed next week due to further information was not available.

Auditor Dauber met with the Board to discuss the proposed job description for the IT Director. Sup. Bell mentioned a couple revisions to be made by the Auditor. Auditor Dauber emailed the proposed job description to other IT Directors and Mike Galloway for review. Auditor Dauber will post the job on the IT website, post on the bulletin board and in the newspapers.

Moved by Sup. Smith seconded by Sup. Agne to approve the IT Director job description.

Ayes: All

Absent: Kaufmann

Engineer Fangmann met with the Board to review the 2020 Bridge Embargo Resolution. Engineer Fangmann informed the board that HF 2502 relates to construction vehicles that would have to get permission from the County Engineer to run certain county roads. That part of the law was taken out therefore it opened it up all the bridges to the primary table rating. SF 356 was a compromise to only allow travel on the paved road system, which failed. Engineer has to analyze the bridges to the primary table rating. The max loads posting changed from 28-40-40 to 38-48-48. Engineer Fangmann tried to have the least impact on the county, he had Calhoun - Burns rate all the bridges. There are a total of 28 bridges impacted by the law change and of them, 21 have bridge postings. The citizens have the responsibility to abide by the law for the limit of the load to haul. The estimated cost to the county for the labor and signs will be \$25,000.

Moved by Sup. Smith seconded by Sup. Gaul to approve the 2020 Bridge Embargo Resolution. Sup. Bell does not agree with the law.

BRIDGE EMBARGO

RESOLUTION

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 101501 on 300th Street in Section 15, T79N, R1W of Farmington Township be limited as follows: 29-48-45 Tons

Bridge number 101540 on 310th Street in Section 19, T79N, R1W of Farmington Township be limited as follows: 31-48-47 Tons

Bridge number 101591 on 325th Street in Section 26, T79N, R1W of Farmington Township be limited as follows: 37-48-48 Tons

Bridge number 101602 on Union Avenue in Section 28, T79N, R1W of Farmington Township be limited as follows: 32-48-48 Tons

Bridge number 101701 on Newton Avenue in Section 5, T79N, R2W of Rochester Township be limited as follows: One Lane

Bridge number 101811 on 330th Street in Section 36, T79N, R2W of Sugar Creek Township be limited as follows: One Lane

Bridge number 101830 on Cemetary Road in Section 12, T79N, R3W of Rochester Township be limited as follows: 29-48-44 Tons and One Lane

Bridge number 102240 on 320th Street in Section 26, T79N, R4W of Springdale Township be limited as follows: 33-48-48 Tons and One Lane

Bridge number 102260 on 320th Street in Section 27, T79N, R4W of Springdale Township be limited as follows: 29-48-45 Tons

Bridge number 102301 on Buckeye Road in Section 29, T79N, R4W of Springdale Township be limited as follows: One Lane

Bridge number 102311 on Buckeye Road in Section 29, T79N, R4W of Springdale Township be limited as follows: 37-48-48 Tons

Bridge number 102320 on Adams Avenue in Section 30, T79N, R4W of Springdale Township be limited as follows: 32-48-48 Tons and One Lane

Bridge number 102360 on 330th Street in Section 35, T79N, R4W of Springdale Township be limited as follows: 26-48-46 Tons and One Lane

Bridge number 102470 on 230th Street in Section 12, T80N, R1W of Inland Township be limited as follows: 31-48-47 Tons

Bridge number 103231 on Charles Avenue in Section 16, T80N, R4W of Gower Township be limited as follows: 37-48-48 Tons

Bridge number 103240 on 240th Street in Section 18, T80N, R4W of Gower Township be limited as follows: 32-48-48 Tons and One Lane

Bridge number 103280 on Baker Avenue in Section 20, T80N, R4W of Gower Township be limited as follows: 34-48-48 Tons

Bridge number 103550 on 205th Street in Section 29, T81N, R1W of Springfield Township be limited as follows: One Lane

Bridge number 103791 on Jackson Avenue in Section 3, T81N, R3W of Red Oak Township be limited as follows: One Lane

Bridge number 103890 on King Avenue in Section 11, T81N, R3W of Red Oak Township be limited as follows: 32-48-48 Tons and One Lane

Bridge number 104170 on 185th Street in Section 14, T81N, R4W of Linn Township be limited as follows: 31-48-47 Tons

Bridge number 104241 on Delta Avenue in Section 22, T81N, R4W of Cass Township be limited as follows: 32-48-48 Tons

Bridge number 104331 on 120th Street in Section 14, T82N, R1W of Massillon Township be limited as follows: 29-48-45 Tons

Bridge number 104520 on Oxford Junction Road in Section 1, T82N, R2W of Dayton Township be limited as follows: One Truck Sign Series

Bridge number 104600 on Quincy Avenue in Section 11, T82N, R2W of Dayton Township be limited as follows: 34-48-48 Tons and One Lane

Bridge number 104610 on Oxford Junction Road in Section 12, T82N, R2W of Dayton Township be limited as follows: One Truck Sign Series

Bridge number 104690 on 130th Street in Section 22, T82N, R2W of Dayton Township be limited as follows: 38-48-48 Tons and One Lane

Bridge number 105010 on Delta Avenue in Section 22, T82N, R4W of Pioneer Township be limited as follows: 32-48-48 Tons and One Lane

Passed and approved this 23rd day of June, 2020.

Ayes: All

Absent: Kaufmann

Engineer Fangmann presented a utility permit for McCloud USA Telecommunication Services/Windstream for aerial work on X64. The \$100.00 fee applies.

Moved by Sup. Bell seconded by Sup. Smith to approve the McCloud USA Telecommunication Services/Windstream utility permit.

Ayes: All

Absent: Kaufmann

Engineer Fangmann discussed with the board regarding the certifications of the cranes. He does not want to spend any more money on the maintenance due to the minimum amount of use. The board's consensus was to allow the Engineer to sell them.

Treasurer Delaney updated the Board on the taxes due. As of today, \$340,228 is taxes still due. She informed the board that Mid-Water has not paid since 1985. General discussion was held regarding the process of certification of utilities. The board advised Treasurer Delaney to revisit with the County Attorney Renander for follow-up. Auditor Dauber advised Treasurer Delaney to contact the other taxing authorities and inform them of the amount of taxes due.

Chairperson Agne asked who the two callers were. Sup. Kaufmann stated he has been on the call since 9:05 a.m. and unable to talk. He will be in the meeting shortly. The other caller was Lori Elam.

Lori Elam, Eastern Iowa MH-DS CEO went over amendments that were added to the 28E Agreement. She plans on mailing the agreement to the State next week. Sup. Kaufmann joined the meeting at 9:36 a.m.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the amended 28E Agreement.
Ayes: All

Auditor Dauber met with the Board for approval on the FY2020/2021 Resolutions.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the issuance of weekly County checks for EFT self-funded health claims and adopt the following:

RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2020; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 23rd day of June 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Agne to approve Property Tax Credits/Exemptions to be funded at 100% for Homestead, Disabled Veteran's Homestead, Elderly and Military and adopt the following:

RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2020 through June 30, 2021, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2020 through June 30, 2021 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran's Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Passed and approved this 23rd day of June 2020.
Ayes: All

General discussion was held regarding the appropriations by departments, due to the unknown of tax collections and COVID-19. Sup. Bell stated the intent is not to appropriate, just at this time they do not know.

Moved by Sup. Gaul seconded by Sup. Bell to approve the FY20/21 Departmental Appropriations funding at 90%.

APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2020, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2020.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2020-2021 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2020-2021 budget year.

Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2021.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 23, 2020, the vote thereon being as follows:

Ayes: All

Auditor Dauber mentioned to the Board that at budget time she budgeted to operate her department at 100% appropriation. Sup. Kaufmann noted to revisit in September. Sup. Bell mentioned after the tax collections they will know more of where it stands.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Rural Services Transfer to the Solid Waste Department and adopt the following:

TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2020-2021, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2020.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2021.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 23, 2020, the vote thereon being as follows:

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Rural Services Transfer to the Secondary Road Department and adopt the following:

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2020-2021 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020 shall not exceed the sum of \$2,645,448.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 23, 2020, the vote thereon being as follows:

Ayes: All

Auditor Dauber called Gary Crock, Transfer Station Director for clarification of the transfer. Director Crock stated the money would be used to purchase an end loader. Sup. Kaufmann asked him how things were going at the Transfer Station. Crock informed the board that the office is still closed, they took possession of the new trailer and it is in use and overall they are in pretty good shape.

Moved by Sup. Bell seconded by Sup. Smith to approve the Interfund Operating Transfer to Solid Waste Department and adopt the following:

RESOLUTION FOR INTERFUND LOAN

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Solid Waste Fund during the 2020-2021 budget year, and

WHEREAS, said interfund loan transfer must be in accordance with Section 331.477(2), Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

The interfund loan transfer from the General Basic Fund to the Solid Waste Fund in the amount of \$175,000.00, with anticipated repayment will be no later than the end of 2023-2024 fiscal year, which will include two percent interest.

The Auditor is directed to correct her books when said loan transfers are made and to notify the Treasurer of the amount of the said transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 23, 2020, the vote thereon being as follows:

Ayes: All

CPC Director Tischuk met with the Board to discuss the resolution regarding amending the Eastern Iowa MHDS Region 28E Agreement to oppose pooling local tax revenues into one region fund and eliminating the funding for services at the individual county level.

Moved by Sup. Bell seconded by Sup. Agne to approve the following resolution.

RESOLUTION

WHEREAS, the Cedar County Board of Supervisors recognizes the changes made to the Eastern Iowa MHDS Region's Amended 28E Agreement, and

WHEREAS, the Cedar County Board of Supervisors recognize that in Section 2: PURPOSE AND GOALS of the 28E Agreement that the member counties entered into the 28E Agreement to create a mental health and disability service regional administrative entity as described in Iowa Code 331.338 et seq. to provide local access to mental health and disability services for adults and behavioral health services for children and to engage in any other related activity in with an Iowa 28E organization may lawfully be engaged.

WHEREAS, the Cedar County Board of Supervisors also recognizes that Section 7: REGION FINANCES, 7.0-Management & Expenditure of Funding outlines that the Governing Board through its budget adoption authorizes expenditures of funds at the county and regional level. The regional funds are used to fund crisis services, administrative services, new service programs, revenue shortfalls anticipated through the budget process by a member county and any other expenditure deemed appropriate by the Governing board. Each member county will prepare individual county budgets to determine their county's projected service, required fund balance and revenue levels.

NOW, THEREFORE, BE IT AGREED AND RESOLVED BY THE CEDAR COUNTY BOARD OF SUPERVISORS THAT:

The Cedar County Board of Supervisors favors continued use of a "hybrid method" of apportioning Region dollars that has a regionally managed account of pooled funds for region program development/region services while allowing individual counties to maintain funding and expenditures for services based on local tax revenues.

The Cedar County Board of Supervisors opposes pooling local tax revenues into one region fund and eliminating the funding for services at the individual county level.

PASSED AND APPROVED ON June 23, 2020

Ayes: All

CPC Director Tischuk asked the board for direction on the county vehicle her office utilizes. The board consensus was to email the Department Heads to see if anyone can use it. If not, it can be sold by sealed bid, Sharpless or Purple Wave. She can revisit with the board next week.

EMA Director Freet provided a COVID-19 update. The grant was approved for the temporary position, although she did not receive confirmation on what rate. She will follow up. Her office distributed approximately 2,400 newsletters.

Sup. Kaufmann informed the board that Engineer Fangmann did not give himself enough credit regarding the bill. He was really heavily involved in lobbying against the bill. Sup. Kaufmann stated the legislators did not hear from the Engineers statewide. This is not a good law.

Sup. Agne updated the board that an inspector is on the bridge north of Stanwood watching the drainage district.

Sup. Kaufmann asked the board if they would entertain a resolution being prepared to minimize the trees that will be removed between Lime City overpass and the Wilton interchange due to the Interstate 80 widening. The board members had no objection. Sup. Kaufmann will create a resolution.

Sup. Bell informed the board the delivery date of the glass has been changed to June 29th.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:20 a.m., to June 30, 2020.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 30, 2020 with the following members present: Smith, Bell and Chairperson Agne. Kaufmann phoned into the meeting. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Veteran Affairs Director Hamann requesting reappointment of Bill Van Waes and Stephen Wheeler to the Veteran Affairs Commission and she submitted the June reports and approved minutes of May 27, 2020.

Manure Management Annual Updates submitted by:

East 200 Finishers #63914

Dircks Farms Inc. #62247

Dale Vincent Nur-Finisher #63780

It was noted the following Handwritten Disbursement was issued on 6/26/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #423854 for \$405.44-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Gaul

Chairperson Agne addressed the public for comments. Mary Swan asked whether the meeting next week will be held in the large meeting room. Sup. Agne stated the department heads will call in due to the janitor is working on the large meeting room floor.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of June 23, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Smith seconded by Sup. Agne to approve Claim Disbursements #423855 - #424031 paid on June 29, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a handwritten warrant #424032, payable to O'Rourke Motors in the amount of \$19,300.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve the reappointment of Bill Van Waes and Stephen Wheeler to the Veteran Affairs Commission.

Conservation Director Dauber met with the board to discuss the year end transfer from the Conservation Department General Fund to the Conservation Land Acquisition Fund.

Moved by Sup. Smith seconded by Sup. Bell to approve the resolution

RESOLUTION

BE IT RESOLVED this 30th day of June 2020 that the following transfers are to be made in accordance with Section 331.432 of the Code of Iowa.

From General Basic (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - \$31,387.22

Total transfer to Conservation Land Acquisition Trust & Capital Improvement Fund - \$31,387.22

This transfer is authorized by a Resolution adopted by the Cedar County Board of Supervisors on December 15, 1995.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of these operating transfers.

Ayes: All
Absent: Gaul

Bonnie Butler, Interim Public Health Director updated the board that as of today there are 75 cases with all recovered except for 12. Just in the past 12 days there have been 21 new cases. She encourages social distancing, hand washing and wearing a mask. She stated, "What we do now will reflect later to what happens with the opening of schools and businesses." Sup. Bell updated the board that today the glass will be delivered and installation will begin. Sup. Kaufmann emailed the packet of information regarding the COVID-19 grant to Roger and has not received a return call or email on whose responsible for carryout and reporting of this grant. Sup. Kaufmann will follow up today.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 9:00 a.m., to July 7, 2020.
Ayes: All
Absent: Gaul

Cari A. Dauber, Auditor

Steve Agne, Chairperson

TIPTON, IOWA

July 7, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 7, 2020 with the following members present: Smith, Bell, Kaufmann, and Chairperson Agne called into the meeting. Sup. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber submitted the County Auditor's Report of Fees Collected for the quarter ending 06/30/2020.
Recorder Bahnsen submitted the County Recorder's Report of Fees Collected for the quarter ending 06/30/2020.
CPC Director Tischuk submitted a Cash Report through 06/30/2020.

Manure Management Annual Updates submitted by:
Broadview Acres/Ward Farm #63240
Alex Achenbach #67291
Dale Vincent #63780

It was noted the following Handwritten Disbursement was issued on July 2, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424033 for \$3,266.49-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Gaul

Pro Tem Chairperson Kaufmann addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of June 30, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Smith to approve Payroll Disbursements #182068-182228 for the period ending June 27, 2020 and to be paid on July 3, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Smith seconded by Sup. Bell to approve a utility permit for Windstream Iowa Communications, LLC at a location west of Hwy 38 and 300th Street. The \$100 fee applies.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a utility permit for Liberty Communications to install broadband in the rural West Branch area. The \$100.00 fee applies.

Ayes: All

Absent: Gaul

Pro Tem Chairperson Kaufmann presented the following employees with a Years of Service Award: Matt Jackson – 15 years, Bode Koranda – 10 years, Warren Wethington – 20 years and Phil LaRue – 30 years.

Moved by Sup. Bell seconded by Sup. Smith to approve a handwritten warrant #424034 payable to All Seasons Glass & Mirror in the amount of \$14,038.32. Sup. Kaufmann thanked Sup. Bell for all his work to complete this project. Sup. Bell stated he received a text from All Season Windows thanking all employees for their cooperation on the installation of the glass. Sup. Bell stated the departments need to close their doors and work through the windows.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Smith to approve a work request submitted by Tom Clasen, Adult Probation.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 Department Head meeting was held with the following department heads present in the board room or called into the meeting and provided a departmental update. Sheriff Wethington, EMA Director Freet, Engineer Fangmann, CPC Tischuk, Auditor Dauber, E&Z Director LaRue, Recorder Bahnsen, Conservation Director Dauber, Treasurer Delaney, Assessor Marx, GIS Teut, Attorney Renander, Interim Public Health Director Butler, and Veteran Affairs Officer Hamann.

Sup. Kaufmann updated the Board that he had a discussion with Roger Pavey regarding the COVID-19 Grant. Roger stated ECIA is the administrator of the grant. Auditor Dauber explained that is correct, although the State decided to remove the grant administrators so that money would be allocated towards the grant. General discussion continued. Sup. Bell suggested Sup. Gaul contact Kelley Deutmeyer to address these concerns. This item will be placed on the agenda for next week.

The board took a ten-minute recess at 9:47 a.m.

At 9:57 a.m. the board returned back into session. Phil Waniorek, Benefits, Inc. met with the board to discuss the amendment for the Flex Plan due to COVID-19. The IRS made rulings that allows the employees to make changes to their election but cannot go below the amount they have already spent and extend the carryover amount from \$500 to \$550. Discussion was held.

Moved by Sup. Bell seconded by Sup. Smith to approve the amendments for the Flex Plan for the current year.

Ayes: All

Absent: Gaul

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:36 a.m., to July 14, 2020.

Ayes: All

Absent: Gaul

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro Tem Chairperson

TIPTON, IOWA

July 13, 2020

The Cedar County Board of Supervisors met with the Cedar County Conservation Board on July 13, 2020 at 7:00 p.m. at the Cedar County Courthouse in the large meeting room with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was absent. The following Conservation Board members present: Steinhagen, Driscoll, and Jackson.

Chairperson Jackson called the meeting to order. Jackson informed the County Board of Supervisors the Conservation Board is suggesting to sell the Pioneer Park. The park is officially owned by Cedar County therefore, the Board of Supervisors would have to agree to this decision. Director Dauber provided the history of Pioneer Park. He also stated that following facts: the park is not in the 5-year Conservation Plan, the park does not have a standard shelter, it is 10 miles from the nearest mowing facility and it takes one hour to mow and one hour to weed eat for two employees. Bickford has expressed interest in the property on behalf of the church. Dauber has inquired to Assistant County Attorney Blank and he stated the county can not give the property to the church but they can sell the property. Blank also informed Dauber that the asbestos in the shelter will need to be removed and septic will need to be filled in before the transfer of property can be completed. Dauber informed the boards that the asbestos has been removed and he is waiting for a call back from Lynch on the septic. Sup. Kaufmann expressed his concern regarding selling the property, specifically the potential of an out of county resident purchasing it. Sup. Bell mentioned the process of the county selling the Old Jail. Further discussion was held. It was the general consensus of both boards that there are two options. Either the citizens of Downey could form a committee or the property would be sold by sealed bids. Auditor Dauber will research and will forward the information to the Conservation Board.

The board left the meeting at 7:20 p.m.

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro-Tem Chairperson

TIPTON, IOWA

July 14, 2020

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 14, 2020 with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was present on the call. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Clerk of Court for Fees collected for the month of June 2020.

Cindy Garza, DNR Environmental Engineer, authorization to use for JT Center Pork 4+ LLC Facility #71432.

Conservation Director Dauber hiring Chip Brown, Park Technician effective 6/22/2020, starting hourly wage \$20.57.

Lori Elam, CEO of the Eastern Iowa MHDS Region regarding CARES funds for the Eastern Iowa Region.

Manure Management Annual Updates submitted by:

David Meyer, Facility #63127 located at 1823 Yankee Avenue, New Liberty.

Ray Slach Site 4 #65379.

It was noted the following Handwritten Disbursement was issued on July 10, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424163 for \$789.24-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: All

Pro Tem Kaufmann addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of July 7, 2020.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #424035 - #424162 paid on July 10, 2020.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the work request form submitted by Judge Roberts.

Ayes: All

Pro Tem Kaufmann presented 15-year service award to Jennifer Boedeker and Bobbie Conrad.

The Board reported on Outreach/Committee Meetings they attended.

Julie Tischuk, HIPAA Compliance Officer met with the board regarding an incident she and Bobbie Conrad-Marion have been working on with McDonald Hopkins. Conrad-Marion was present in the boardroom. Tischuk requested the board to authorize a signor or signers for any additional documents that need action within a day of notice. Tischuk stated this is typically done by the chairperson or vice chair. Sup. Kaufmann stated he can do that.

Moved by Sup. Bell seconded by Sup. Smith to authorize the chair and vice chair of the Board to sign agreements.

Ayes: All

Tischuk presented a form letter for approval with the change of Cedar County, Iowa Board of Supervisors to Board of Supervisors, Cedar County, Iowa.

Moved by Sup. Bell seconded by Sup. Gaul to approve the form letter with the changes stated above and authorize Pro Tem Kaufmann to sign.

Ayes: All

Tischuk presented three agreements to the Board for approval. She stated these are standard forms they have been approved by privacy counsel.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Norton Life Lock Master Services Agreement.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Norton Life Lock Statement of Work No. 1.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the Norton Life Lock Statement of Work No. 2.

Ayes: All

Engineer Fangmann met with the Board regarding the completion of the 310th bridge project completion by Iowa Bridge and Culvert. The final project cost was \$348,351.63, approximately \$11,700 less than the contract amount.

Moved by Sup. Smith seconded by Sup. Bell to approve the final voucher for Project #BROS-C016(106)—SE-16.

Ayes: All

Fangmann presented to the Board a utility permit for Eastern Iowa REC at the location of 1946 Spicer they will be crossing the road within the county easement. The \$100.00 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Eastern Iowa REC utility permit and the \$100.00 fee applies.

Ayes: All

Fangmann updated the Board on current projects.

The Board called Kelley Deutmeyer, E.C.I.A. regarding the COVID-19 Grant the county received on behalf of the City of Tipton and City of Mechanicsville request. Sup. Kaufmann explained to Deutmeyer that the process of the grant has changed from who is the administrator from E.C.I.A. to the county. Deutmeyer verified the two cities and the grant they received for the power cots. She explained the State did remove the administration from the grant assuming the recipients could administer the grant. Deutmeyer has received several calls from other counties with similar questions and concerns. Auditor Dauber explained the numerous policies and public hearings that need to be held. She concurred. Deutmeyer offered to assist the county in the process of administering the grant and will do it for no charge. She requested Auditor Dauber email all the correspondence to her for review and she will follow up with a call to Auditor Dauber. The board members and Auditor Dauber thanked Deutmeyer for the assistance.

Auditor Dauber updated the board regarding the Single Audit Form regarding the COVID-19 grant. She discussed this form with Mike Podliska, the auditor with Anderson, Larkin & Co., P.C. Podliska recommended the board sign the form stating a single audit will be conducted and completed by 3/31/21, if the 750,000 threshold is met. Podliska will follow up with the State if the county does not have to have this completed.

Moved by Sup. Bell seconded by Sup. Smith to authorize Sup. Kaufmann to sign the 2020 Single Audit Form for the COVID-19 Award.

Ayes: All

Sup. Smith discussed the email from Judge Werling regarding the court system needing to find adequate space with technical requirements for jury selections. The email inquired the ability to utilize the large meeting room for conducting jury selections. Smith informed the board in the email it stated “may furnish, not mandated”. General discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to allow the court system to use the large meeting room for jury selection although they will need to pre-schedule with the Auditor and the county will not pay for any additional expense; the county is providing the room for the court system.

Sup. Kaufmann agreed stating they will need to schedule and need to realize in November the elections take place in that room.

Ayes: All

Sup. Smith stated Judge Roberts and Judge Werling have not pushed any cost to the county that should be picked up by the courts.

Sup. Bell discussed the East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement with the other board members. Bell stated at the CEO board meeting he attended the agreement was approved to move forward with the following changes in the agreement. The paragraph containing the misspent funds changed the calculation of equal to the division of population and the insurance was agreed to be purchased by E.C.I.A. to protect all the counties and boards involved. Bell explained all the county boards will need to approve the agreement unanimously.

Moved by Sup. Smith seconded by Sup. Gaul to approve the East Central Iowa Local Workforce Development Area Chief Elected Officials Shared Liability Agreement and resolution.

RESOLUTION

A RESOLUTION PROVIDING FOR COOPERATION WITH OTHER GOVERNMENTAL UNITS IN THE CREATION AND OPERATION OF THE SERVICE DELIVERY OF EAST CENTRAL IOWA LOCAL WORKFORCE DEVELOPMENT AREA CONSORTIUMS

WHEREAS, the Governor of Iowa determined that the counties of Benton, Cedar, Iowa, Johnson, Jones, Linn and Washington shall comprise the East Central Iowa Local Workforce Development Area pursuant to the WIOA of 2014, and

WHEREAS, the WIOA of 2014 requires, and Chapter 28E, Code of Iowa (2019) allow, units of local government to indicate their joint participation in the WIOA, by executing a joint exercise of powers agreement in accordance with those laws and regulations, and

WHEREAS, the heretofore-named counties desire to participate in, and be a member of the East Central Iowa Local Workforce Development Area as designated by the Governor:

NOW, THEREFORE, BE IT RESOLVED BY the county of Cedar, Iowa that it does hereby pledge its cooperation with the governing bodies of other cooperating governmental units in the creation and operation of the Chief Elected Official Board of the East Central Iowa Workforce Development Area by adopting the Articles of Agreement of such Board which is attached hereto and by this reference made a part hereof.

Ayes: All

The Board discussed the temperature scanner temporary position. Auditor Dauber informed the board she emailed all department heads to provide their input whether the position should be continued. Dauber presented the email correspondence to the board for review. The consensus of the board was to continue for an additional 30 days due to the increase in cases and will re-evaluate next month. Sup. Bell asked Auditor Dauber if she knew if this expense was approved under the grant at 75%. Dauber informed the Board that she contacted EMA Director Freet previously and Freet stated she will not know until she submits the expense. Freet was submitting the claim this week.

Moved by Sup. Smith seconded by Sup. Agne to continue the temperature scanner temporary position until August 31, 2020 and the board will re-evaluate at that time.

Ayes: All

Auditor Dauber informed the Board the county received a credit on the Delta Dental invoice last month due to COVID-19. Dauber explained Payroll Clerk Driscoll has worked several hours on the distribution of the credit to participating employees and the county share. This credit will be applied to the eligible employees on the July 17th paycheck. She explained that the employee's affected will either have a reduced dollar amount or no deduction for Delta Dental out of their paycheck for this payroll. Dauber also noted this paycheck will be a split salary due to the two work days at the old pay rate and eight days at the new pay rate.

A COVID-19 update was provided to the board by Interim Director Butler. As of today, there are 97 cases, of which 44 of those are in the last 27 days and there are currently no cases hospitalized. Butler reiterated staying 6' apart, keeping interaction to 15 minutes or less, use face covering and do as much you can outdoors. The Public Health Department will be providing additional immunization clinics. Sup. Bell asked Butler the process of tracing people and who contacts the people. Butler stated the Public Health Office contacts the people who were in contact with a positive case of COVID-19. She also stated this information is based on the honesty and memory of the person providing the information. Sup. Gaul inquired about traveling and if the school has decided what to do. Butler stated at this time there are no restrictions in Iowa for traveling and the school system is continuing to work on the process and probably will not have that information until a couple weeks prior to the start of school. Sup. Kaufmann asked Butler if she has heard that 30% of the tests are not accurate. She replied she has not. General discussion was held.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:00 a.m., to July 21, 2020.
Ayes: All

Cari A. Dauber, Auditor

Jeff Kaufmann, Pro Tem Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 21, 2020 with the following members present: Smith, Bell, Gaul, and Kaufmann. Chairperson Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

Manure Management Annual Updates submitted by:
David Meyer #63127, 1823 Yankee Avenue, New Liberty.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424164 for \$1,504.68-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne

Pro Tem Chairperson Kaufmann addressed the public for comments: Sheriff Wethington updated the board on the stabbing that happened over the weekend that lost a life and a man in jail. The Sheriff voiced his concern with the County Attorney prosecuting this murder case and insisted that the Attorney General's Office needs to be called to take the case over. He explained this is the routine for the smaller counties to call the Attorney General's Office to assist in the case. The call needs to be placed as soon as possible so the Attorney General can be involved in the beginning of the case; and this has not happened. The Sheriff stated in the early morning hour they called the County Attorney; although he did not answer his phone. The Assistant County Attorney Blank did answer when a phone call was placed to him. Sup. Bell asked if the Sheriff would like the board to call and talk to Attorney Renander. The Sheriff would appreciate the board to do so. Sheriff Wethington stated there are two families involved and they deserve the best representation they can have. Wethington further stated they have no confidence in the County Attorney Renander and they have all the confidence in Assistant County Attorney Blank. Pro Tem Chairperson Kaufmann requested Auditor Dauber to place a call to County Attorney Renander and request him to come to the boardroom. The call was placed.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of July 13, 2020.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of July 14, 2020.

Ayes: All

Absent: Agne

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #182229-182383 for the period ending July 11, 2020 and to be paid on July 17, 2020.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul updated the board that Jamie Walker has been hired for the Public Health Director and she is starting on August 10th.

County Attorney entered the board room. Pro-Tem Chair Kaufmann asked County Attorney the status of the case regarding the tragedy that happened over the weekend and obviously the Board does not have jurisdiction, although due to the high-profile case they need to know if the Attorney General Office has been contacted. Attorney Renander reported to the board he has contacted Scott Brown, Assistant Attorney General to take over the case. Renander will file a motion to have special prosecutor to take over the case. He stated interviewing is ongoing and they are doing a phenomenal job. The Clerk's Office has the general information on the name and bond information for the person. This is an ongoing criminal investigation and how people talk could change the venue. Pro-Tem Kaufmann thanked Renander for the update.

Moved by Sup. Bell seconded by Sup. Smith to approve the Utility Permit for Liberty Communications to expand the broadband north of West Branch. The \$100.00 fee applies.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Smith to approve the step increase for David Lissau, Engineer Technician I from \$25.35 per hour to \$26.68 per hour effective on July 22, 2020.

Moved by Sup. Bell seconded by Sup. Gaul to approve the step increase for George Morrell, Engineer Technician I from \$25.35 per hour to \$26.68 per hour effective on July 22, 2020.

Moved by Sup. Smith seconded by Sup. Bell to approve the step increase for Joel Hocke, Maintenance Worker II from \$21.71 per hour to \$22.91 per hour effective on July 29, 2020.

Moved by Sup. Bell seconded by Sup. Gaul to approve the step increase for Isaac Brennan, Maintenance Worker II from \$21.71 per hour to \$22.91 per hour effective on August 3, 2020.

Engineer Fangmann informed the board he has received several calls regarding Adams Avenue and the Highway 30 bypass project. Fangmann explained there are several different things going on in regard to the project. The Iowa Department of Transportation will be patching Adams Avenue as part of a settlement for damages of it being designated a haul road. There will also be a monetary payment to the county for other damages incurred during the project that will be applied to a larger county project that involves repaving Adams Avenue and Valley Forge Drive/Bunker Hill Rd by the county. The county will be conducting a joint project with Linn County to repave Old Highway 30. It will include paving the shoulder up to Adams Avenue and simply overlaying the remainder of the road to the east end as part of a settlement for the transfer of jurisdiction from the state. Engineer reiterated that Cedar County did not pay for the paving on Old Lincoln Highway from Adams Avenue to Charles Avenue except for a short stretch in the middle. Due to projected traffic counts, it was required to be paved as part of the Highway 30 bypass project. Discussion was held on the history of the project development of the Highway 30 bypass and the collaboration with the City of Lisbon to provide an east entrance to the city.

Moved by Sup. Smith seconded by Sup. Bell to approve the utility permit for Alliant Energy to expand a line to update service for 2306 Baker Avenue. The \$100.00 fee applies.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution.

RESOLUTION

RESOLUTION: ESTABLISH A PUBLIC HEARING FOR 2020 COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19 CDBG RESPONSE APPLICATION

WHEREAS, Cedar County submitted a CDBG application to provide assistance to the County to acquire two (2) power cots in response to COVID-19; and

WHEREAS, the CDBG regulations require applicants for CDBG funding to hold a public hearing to solicit public comments on the proposed application.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS, CEDAR COUNTY, IOWA that a public hearing on the proposed Community Development Block Grant application be conducted on Tuesday, August 4, 2020 at 8:45 a.m. before the Board of Supervisors in the Courthouse, 400 Cedar Street, Tipton, Iowa; and

BE IT FURTHER RESOLVED that notice of this hearing shall be published in accordance with the law.

Ayes: All

Absent: Agne

Auditor Dauber met with the board on allowances and disallowances for Homestead and Disabled Veterans Credit, Military exemption and Business Property Tax Credit. The board reviewed the books.

Moved by Sup. Bell seconded by Sup. Smith to approve the allowances and disallowances for Homestead and Disabled Veterans Credit, Military exemption and Business Property Tax Credit.

Ayes: All

Absent: Agne

E&Z Director LaRue met with the board to set public hearing dates for Jerry Rogers, 1319 240th St., Tipton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single-family dwelling on property located in Lot 3, in the E ½ SW ¼ Section 8, T-80N, R-2W, in Center West Township. Said petition is to rezone 1.93 acres of a 21.59 acre tract and Matt Moore, 1343 Baker Ave., West Branch, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing construction of a single-family dwelling on property described as Lot 1, Turkey Hollow First Addition, located in the NW ¼ NE ¼ Section 7, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.45 acres of a 9.11 acre tract.

Moved by Sup. Bell seconded by Sup. Gaul to set the public hearing dates for the rezoning of both of these properties on August 4 and 11th at 9:30 a.m.

Ayes: All

Absent: Agne

Sup. Bell informed the board that the new owners, Nate and Susan Orvis, of the property located at 1465 265th Street, as formally known as the Cedar Valley Badlands Golf Course, is requested the zoning be changed back to A-1 Agricultural District. Assistant County Attorney Blank is preparing a resolution and will be presented to the board at next week's meeting. Sup. Bell updated the board that he asked Engineer Fangmann to follow up to receive the golf rounds since 2017.

Interim Public Health Director Butler updated the board that as of today there are 103 cases. The testing is backlogged and the CDC changed the fever free condition from 72 hours to 24 hours. Butler is assisting the schools with plans. Discussion was held. EMA Freet updated the board that she submitted the glass windows to FEMA for 75% reimbursement on July 20, 2020. Freet informed the board that she had a conversation with Treasurer Delaney regarding assisting the public through the exterior windows can not be continued due to jeopardizing the grant funding. Freet stated she will submit the PPE cleaning supplies for the courthouse and the temporary person wage in September. Auditor Dauber asked Freet if she could submit as soon as possible due to the board having to make decisions on the temporary position is contingent upon the funds they receive from FEMA. Freet stated she has to have \$3,300 in expenses met before she can submit. She will submit once she hits that limit. Freet asked the board if she could change the distribution of the newsletter from every two weeks to monthly. That was approved by the consensus of the board.

Sup. Kaufmann thanked Auditor Dauber for not mailing the entire county an absentee ballot request form due to the Secretary of State conducting the mailing to every registered voter. Auditor Dauber replied she encourages everyone to have the opportunity to vote, although she could not justify spending tax payer dollars due to all the duplicate mailings a voter receives for the General Election. Dauber informed the board that last week her staff mailed a survey to local businesses, City Offices and libraries in the county to offer the absentee request forms to be available at their offices and or businesses. They have already received a few surveys that were in favor of making the form available to the public.

Sheriff Wethington informed the board of another issue that happened yesterday that the FBI was called due to the case involved a 14-year old girl that was kidnapped from Minneapolis and was apprehended in Lowden. Sup. Kaufmann recapped by stating the past few days the Sheriff's Office has dealt with human and drug trafficking and a murder in the county.

Auditor Dauber asked the board if they have any issue if the automatic door would lock at 4:30 instead of 4:00 p.m. due to the Clerk's Office is open until 4:30 p.m. The consensus of the board was that is fine although their will be no temperature checks performed after 4:00 p.m. Auditor Dauber will contact the Clerk of Court, Heidi McDonough with this information.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:55 a.m., to July 28, 2020.

Ayes: All

Absent: Agne

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 28, 2020 with the following members present: Agne, Smith, Bell, Gaul, and Kaufmann. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Chief Deputy Koranda hiring Heather Warren, Correctional Officer effective July 21, 2020 at rate of \$18.08 per hour.

Dispatch Supervisor Johnson terminating Maliree Gephart, Dispatcher effective July 25, 2020.

A letter from Mary Swan dated July 20, 2020.

Scott County Engineer's Office regarding Review of Restoration of Agricultural Lands During and After Pipeline Construction Rules [199 IAC Chapter 9], Docket No. RMU-2016-0013.

Board of Health minutes of July 17, 2020 meeting.

Nate and Susan Orvis requesting rezoning classification change for the property located at 1465 265th Street, Tipton.

Manure Management Annual Updates submitted by:

Eiler Site #67475 located at 1242 190th Street, Tipton

T/J West #66831 located at 2378 310th Street, Durant.

Nick Sander #71146 located at 1969 110th Street, Clarence.

It was noted the following Handwritten Disbursement was issued on July 24, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424294 for \$526.87-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of July 21, 2020.

Ayes: All

Abstain: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #424165 - #424293 paid on July 23, 2020.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the 2017/2018 Auditor Outstanding Warrant List in the amount of \$431.70.

Ayes: All

Interim Director Butler updated the Board that as of today there are 109 cases. The testing process is experiencing difficulty in receiving the test results in a timely manner therefore, this is slowing down the contact process. She stated they are experiencing difficulty with people following the quarantine process. Butler stated the Board of Health has the authority to issue a mandatory isolation and to make it mandatory to wear a mask. At this time they have not made a decision.

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m. Sup. Bell discussed the possibility of Cedar County becoming a sponsor or co-sponsor on a grant application for the USDA-NRCS Watershed & Flood Prevention Operations Program. Mary Beth Stevenson was present on the call and Roger Laughlin, West Branch Mayor was present in the board room. Bell explained the sponsor has the ability to do eminent domain, and typically it is a temporary easement to have access to the watershed area for the project. Linn County and Cedar County are proposed to be co-sponsors. Stevenson explained the funding and the process of the grant application. Projects that could be included in the application is flood mitigation, stream and channel improvement and water quality projects.

Sup. Bell noted a stream would have to be smaller than the Cedar River and fit the criteria. Stevenson stated the portion of the water dumping into the Cedar River could be included. She is proposing the grant dollar amount at \$750,000 so the projects can be larger and more meaningful. Sup. Kaufmann is very concerned with the eminent domain due having seen the NRCS abuse their power in the past. Stevenson stated the LCWS is aware that there may be push back and nobody that is part of the LCWS wants to jeopardize that. Cedar County Board of Supervisors has the authority not to use eminent domain. Sup. Kaufmann is concerned that with Federal dollars they have the ability to condemn without using eminent domain. Stevenson replied they can state on the application that Cedar County will not use eminent domain authority in this project. Sup. Kaufmann asked if they could apply for the grant but remove the eminent domain authority. Mary Beth was not sure how this could be done. Sup. Kaufmann stated that is the only thing that bothers him, the goal of the project and the integrity of the boards are fine, it is just he has seen this happen multiple times in the State. Stevenson thought maybe she could craft language to be included in the narrative of the application. Laughlin explained to the board that his project involves two creeks that converge into one at the center of the town and caused back up and 4" to 6" of flooding in the Police Station and Fire Station. The model shows that widening the creek downstream which includes the majority of the landowners being in the City of West Branch except for some private properties would reduce the flooding. One owner does not want to cooperate and the council is frustrated on the lack of communication. The council would use eminent domain to gain access to widen the creek, as a construction easement, not to gain the ground from the land owner. Sup. Kaufmann stated the problem the City of West Branch is a legitimate cause of eminent domain. Stevenson will craft that language and research the Federal Code that authorizes the program and making sure with more and more federal money that eminent domain is not used with this funding. Sup. Bell requested Stevenson email the board with the language. Stevenson notified Sup. Bell that she will present to the Linn County Supervisors on next Monday at 11:00 a.m. and offered Bell to attend via conference call. Sup. Bell will check his calendar and requested this item remain on the agenda.

County Attorney Renander met with the board to discuss his request to issue keys to two staff members for access to the north stairwell due to the wearing a mask mandate from the courts. Renander is requesting this temporarily just for the convenience of his staff. Sup. Smith reiterated the closure of the north stairwell was for security on the second floor. After reviewing the email, Sup. Kaufmann and Sup. Bell interpreted the mandate to be in effect when walking in all the hallways. Sup. Bell suggested Renander get clarification with the court. The consensus of the board was not to approve the request.

Engineer Fangmann met with the board to discuss the 28E Agreement with Linn County regarding the paving project on Business 30 and Old Lincoln Highway. The board reviewed the agreement.

Moved by Sup. Gaul seconded by Sup. Bell to approve the 28E Agreement with Linn County regarding the paving project on Business 30 and Old Lincoln Highway.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the wage classification change for Kevin Morris, MWII from \$21.42 to \$21.71.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve the utility permit for Eastern Iowa Light & Power to install a new line along 280th Street from Rose Avenue west to Old Muscatine Road. \$100.00 fee applies.

Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the utility permit for Eastern Iowa Light & Power to install over and underground cable on the south side of 280th Street. \$100.00 fee applies.

Ayes: All

Engineer Fangmann updated the board on current projects. Sup. Bell informed the Engineer about the LCWS application and any projects he would like to include needs to be identified pretty quickly.

Sup. Gaul distributed an email from Alan Beyers, Board of Health member requesting input on additional compensation to Bonnie Butler and Ashley Hanson due to the actions they took above and beyond in response to the COVID-19 epidemic. Sup. Bell noted the EMA Commission would need to look at this also. He also stated he does not agree due to the fact he understood Butler was offered volunteers to assist her and she did not take advantage of the offer. Sup. Agne mentioned every department did a hell-of-a job keeping their offices open. Sup. Gaul stated this was brought up by a Board of Health member in their last meeting. Sup. Agne stated this needs to be fair for all employees just not a few. He also reiterated due to the tax payments being slow he really disagrees with the additional compensation, but did state they did a good job. Sup. Gaul said the Board of Health wants to have a good standing relationship with the Board of Supervisors. Sup. Kaufmann said we need to look at everyone and we can't do that. Sup. Bell also noted in the past during disasters the department head did not keep track of the hours put in to do the job. Sup. Gaul appreciated the Boards input and he stated he is not in favor of the request. Sup. Kaufmann stated he would like to show appreciation to all the employees by offering a lunch or some type of employee appreciation after this pandemic is over. Sup. Agne stated we all work for the taxpayer and we step up to do our job. The board asked Auditor Dauber to email a response to the Board of Health stating the reasons of why they do not approve of the additional compensation for the two employees.

Sup. Kaufmann asked the Auditor to email the department heads on their retention policy on the items each office is responsible for. The Cedar County Historical Society is taking inventory and needs to know the time retention on the items. The department heads can email the board with their information.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 10:03 a.m., to August 4, 2020.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 4, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Auditor Dauber regarding Stephanie Wiese, Clerk completing six-month probation effective August 3, 2020.

Veterans Affairs Service Officer Hamann approved July reports and minutes from June 24, 2020 meeting.

Iowa County Engineers Association regarding Review of Restoration of Agriculture Lands During and After Pipeline Construction, Docket No. RMU-2016-0013.

Lukas Gottschalk, Park Ranger Notice of Voluntary Resignation effective 7/24/2020.

Cedar County Planning & Zoning Commission minutes from July 15, 2020.

Manure Management Annual Updates submitted by:

Jeff Graves #66830 for a site at 2234 – 340th Street, Wilton.

Tom Whetstone #67457 for a site at 1633 300th Street, Wilton.

Nick Sander #71146 for a site at 1969 110th Street, Clarence.

It was noted the following Handwritten Disbursement was issued on 7/31/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424295 for \$1,865.02-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to amend the agenda to remove the Action on Determination of Level of Review Environmental Review Record and add a resolution Residential Anti-Displacement & Relocation Assistance Plan.

Ayes: All

Absent: Kaufmann

Chairperson Agne addressed the public for comments: Mary Swan mentioned she is frustrated that the City Offices are not open.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of July 28, 2020.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #182384 - #182539 for the period ending July 25, 2020 and to be paid on July 31, 2020.

Ayes: All

Absent: Kaufmann

Moved by Sup. Smith seconded by Sup. Agne to renew a 12-month Class C Beer Permit with Sunday Sales for Pilot Travel Center.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann entered the meeting at 8:39 a.m.

At 8:45 a.m. Chairperson Agne opened the public hearing to solicit comments on the County's application to the Community Development Block Grant COVID-19 infectious disease response to the Iowa Economic Development Authority. Brian Wagner, City Administrator for the City of Tipton was present. The Board discussed the need to respond to the needs of the County resulting from the COVID-19 pandemic. The application proposes that the County acquire two power cots for the City of Mechanicsville and the City of Tipton. The application was submitted on April 9, 2020. The proposed project will be in the amount of \$89,356 including all activities. The County requested \$105,456 in CDBG funds. The program will meet the Urgent Need HUD national objective by meeting the urgent need of the County that resulted from the COVID-19 pandemic

and the percent of the funds benefitting low-to-moderate income persons may not be determined. By design, no displacement will occur. If displacement is necessary, the City will comply fully with the Uniform Relocation Act and Section 104(d). Chairperson Agne, closed the public hearing at 8:55 a.m. with no objections on file.

Other Comments during the hearing or after by board members as appropriate.

Moved by Sup. Smith seconded by Sup. Gaul to approve the resolution endorsing the CDBG application and submission and authorizing the Chairperson to sign the CDBG contract and related documents.

RESOLUTION

WHEREAS, the Iowa Economic Development Authority (IEDA) has invited applications for Community Development Block Grant (CDBG) funding to assist communities with necessary public services to support citizens in response to the COVID-19 virus; and

WHEREAS, Cedar County has identified the need for the Power Cots to assist with EMS; and

WHEREAS, Cedar County desires to acquire the Power Cots; and

NOW THEREFORE BE IT RESOLVED that Cedar County Supervisors do hereby endorse and support the CDBG Application and its submission and authorizes the Chairperson to sign the CDBG Application, contract, and related documents.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign the Affirmative Fair Housing Policy.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the Code of Conduct Policy.

Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve and authorize Chairperson Agne to sign the Equal Opportunity Policy Statement.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the Policy Prohibiting the Use of Excessive Force Against Individuals Engaging in Non-Violent Civil Rights Demonstrations.

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the Procurement Policy.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the Residential Anti-Displacement and Relocation Assistance Plan.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following resolution:

RESOLUTION RESCINDING CONDITIONAL REZONING AGREEMENT

WHEREAS, a Conditional Rezoning Agreement and a change in zoning from A-1, Agricultural District to AR-1, Agricultural Recreational District for Dr. Gene V. Mueller and Elizabeth Mueller, and their assigns, heirs or successors in interest had been approved by the Cedar County Board of Supervisors in accordance with Chapter 18.2(3) of the Cedar County Zoning Ordinance, Number 10, and the Code of Iowa Chapter 335.7, on October 14, 1998, and

the Conditional Rezoning Agreement recorded in the office of the Cedar County Recorder, in Book 406, Pages 70-72, on October 16, 1998; and

WHEREAS, the parcels incorporated in the above-referenced Conditional Rezoning Agreement were sold by Dr. Gene V. Mueller to NOSO, LLC on July 9, 2020.

WHEREAS, Cedar County received written notice from Nate Orvis and Susan Orvis, members of NOSO, LLC on July 16, 2020, that the parcels are no longer utilized as a public golf course, thereby terminating the above-referenced Conditional Rezoning Agreement.

WHEREAS, the Conditional Rezoning should be rescinded, the property should re-zoned to A1 Agricultural District, and property should hereafter be used only in conformity with all the district regulations established by the Cedar County Zoning Ordinance, Number 10, for the district in which the property is located.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the Conditional Rezoning Agreement, for Dr. Gene V. Mueller and Elizabeth Mueller and their assigns, heirs or successors in interest, including NOSO, LLC, be rescinded on the part of Cedar County, Iowa, the property be rezoned to A1 Agricultural District, and the Official Zoning Map amended in accordance with Chapter 4.3, Ordinance Number 10, this 4th day of August, 2020.

Passed and approved this 4th day of August, 2020

Ayes: All

Abstain: Bell

Auditor Dauber informed the Board she will follow up with Attorney Bob Josten regarding the Urban Renewal Area and TIF District. Sup. Bell mentioned the possibility of revising the Urban Renewal Area. Dauber stated she will find out the details and report back to the Board.

At 9:00 a.m. the Department Head meeting was held with the following department heads present in the board room or called into the meeting and provided a departmental update. Chief Deputy Sheriff Koranda, Engineer Fangmann, CPC Tischuk, Auditor Dauber, E&Z Director LaRue, Recorder Bahnsen, Conservation Director Dauber, Treasurer Delaney, Attorney Renander, Interim Public Health Director Butler, and Veteran Affairs Officer Hamann. Discussion was held regarding retaining the visitor logs. Consensus of the board was to retain for 28 days and to have the log be kept at the check in desk instead of by each department.

At 9:30 a.m. a public hearing was held on the following petitions: Jerry Rogers, 1319 240th St., Tipton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single-family dwelling on property located in Lot 3, in the E ½ SW ¼ Section 8, T-80N, R-2W, in Center West Township. Said petition is to rezone 1.93 acres of a 21.59 acre tract. Environmental and Zoning Director LaRue and Jerry Rogers were in attendance. There were no written or verbal objections on file. Review and discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the petition as defined above.

Ayes: All

Matt Moore, 1343 Baker Ave., West Branch, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of allowing construction of a single-family dwelling on property described as Lot 1, Turkey Hollow First Addition, located in the NW ¼ NE ¼ Section 7, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.45 acres of a 9.11 acre tract. Environmental and Zoning Director LaRue and Matt Moore were in attendance. There were no written or verbal objections on file. Review and discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the petition as defined above.

Ayes: All

The board discussed the application for the Zoning Commission that was submitted to E & Z Director LaRue by James Knox. It was the consensus of the Board that action will not be taken at this time. The Board will continue to accept applications for these vacancies.

At 10:00 a.m. the Board took a five-minute recess. The Board reconvened at 10:05 a.m.

Auditor Dauber met with the Board to discuss applications for the IT Director.

Moved by Sup. Bell seconded by Sup. Smith to go into close session pursuant to the Code of Iowa 21.5(1i) to discuss IT Director positions.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to go out of close session at 10:40 a.m.

Ayes: All

No decisions were made.

Moved by Sup. Bell seconded by Sup. Gaul to adjourn at 10:45 a.m., to August 11, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 11, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Jennifer Shook, Correctional Officer Notice of Voluntary Resignation effective August 4, 2020.
Clerk of Court submitted Fees Collected for the month of July 2020.
Felicia S. Toppert, Muscatine County Community Services Director regarding FY21 Crossroads rate sheet.
Ashlee Hopkins, Development Coordinator for Domestic Violence Intervention Program submitted letter thanking Board for the monetary support.

Manure Management Annual Updates submitted by:
JT Rochester Pork #69557, located on Monroe Avenue, Tipton.
Hansen DB Ltd. #63292, 1946 Taylor Avenue, Clarence.

It was noted the following Handwritten Disbursement was issued on August 7, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424430 for \$5,845.02-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to amend the agenda to add the disaster resolution and approve the agenda.
Ayes: All

CPC Director Tischuk informed the Board the 9:00 agenda item with Lori Elam is cancelled due to no power at the Administration Building in Scott County.

Chairperson Agne addressed the public for comment and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of August 4, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Claim Disbursements #424296 - #424429 paid on August 6, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Gaul to approve Isaac Brennan, WWII classification change to MWI effective August 10, 2020 and a wage of \$22.61 per hour.
Ayes: All

EMA Director Freet updated the Board on the damage from Monday afternoon's derecho storm. The winds were reported to be 75+ miles per hour with gusts up to 101 miles per hour. She is currently assessing damages from crop loss to structure damage. Several communities and rural areas are without power. She presented the board with the following resolution to declare Cedar County a disaster.

Moved by Sup. Bell seconded by Sup. Smith to approve the following Resolution:

Resolution

WHEREAS; Cedar County, Iowa has suffered significant damage caused by the severe weather occurring on and about the 10th day of August, 2020, and,
WHEREAS; extensive damage was caused to public property, streets and city facilities and damage was also caused to private businesses, inventory facilities, homes, land, and,

WHEREAS; the damage is resulted in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of Cedar County, Iowa, and,

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate repairs and meet restoration requirements;

NOW, THEREFORE; I, by virtue of the authority provided by the Cedar County Board of Supervisors and the Iowa Civil Emergency Preparedness Act, do hereby declare Cedar County, Iowa to be a disaster area for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance and relief programs, and funds available from the State of Iowa.

Signed this day, the 11th of August, at the Cedar County Courthouse.

Ayes: All

Jamie Walker, Public Health Director met and introduced herself to the Board.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the document for Unclaimed Fee in the amount of \$93.00, submitted by Treasurer Delaney.

Auditor Dauber presented Subrecipient Agreements for the City of Tipton and the City of Mechanicsville regarding the COVID-19 Grant.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the chair to sign both of the Subrecipient Agreements.

Ayes: All

Discussion was held regarding the letter of support for the Watershed & Flood Prevention Operations Program grant application. Sup. Bell mentioned with the letter they can start the watershed study. Bell added this does not address the concern with eminent domain for this project.

Moved by Sup. Smith seconded by Sup. Gaul to approve the chair to sign the USDA-NRCS Watersheds & Flood Prevention Operations Program Letter of Support.

Ayes: All

Engineer Fangmann updated the Board on storm damage and clean up. He presented to the board a quote for a 2021 CAT150 motor grader. The quote was for \$307,173 less the trade in of unit #425 of \$43,000 for a balance due of \$264,173.00

Moved by Sup. Smith seconded by Sup. Gaul to approve the purchase of the 2021 CAT150 motor grader.

Ayes: All

Engineer Fangmann presented to the Board a map of the proposed embargo bridges. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Bell to approve the following resolution and authorize the chair to sign.

BRIDGE EMBARGO RESOLUTION

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321,236 Sub, (8), 321A71 to 321A73 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress,

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed,

Bridge number 101490 on Washington Avenue in Section 14, T79N, R1W of Farmington Township be limited as follows:

3 Tons

Bridge number 101981 on 320th Street in Section 29, T79N, R3W of Iowa Township be limited as follows:

One Lane

Bridge number 102060 on Franklin Avenue in Section 1, T79N, R4W of Springdale Township be limited as follows:

Closed

Bridge number 102291 on Charles Avenue in Section 29, T79N, R4W of Springdale Township be limited as follows:

10 Tons & One Lane

Bridge number 102880 on 270th Street in Section 32, T80N, R2W of Rochester Township be limited as follows

6 Tons

Bridge number 104401 on Yankee Avenue in Section 24, T82N, R1W of Massillon Township be limited as follows:

20-32-32 Tons

Passed and approved this 11th day of August, 2020.

Ayes: All

Sup. Agne presented Megan Hamdorf with a ten year service award.

Auditor Dauber informed the Board she followed up with Jamie Cashman, ISAC Government Relations Manager regarding the County CARES Act Funding and she received a response from Mr. Cashman. Dauber presented the Board with the following Resolution and requested approval.

Moved by Sup. Bell seconded by Sup. Smith to approve the following Resolution.

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by Cedar County to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year county budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, Cedar County requests reimbursement of \$236,153.26 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, Cedar County affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

HEREBY RESOLVED but the Board of Supervisors for Cedar County on this
11th day of August, 2020.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 9:07 a.m., to August 18, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 18, 2020 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Engineer Fangmann regarding returning to five, eight-hour days effective September 14, 2020.
Judy Suchomel requesting county face mask mandate.
Kelly Deutmeyer, ECIA storm damage funds available.
Treasurer Delaney regarding Public Funds Rates and Register of Investments.
Kristin Roberts, President of United Way regarding resources available.
Lisa Hurtig-Kilburg requesting a weather alert siren be placed in Springdale.
Wesley Clemens requesting the residents of Springdale an emergency siren.

Manure Management Annual Updates submitted by:
Urmie Site #68641 for a site on 240th St., Tipton.

It was noted the following Handwritten Disbursement was issued on August 14, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424431 for \$425.02-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of August 11, 2020.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #182540 - #182689 for the period ending August 8, 2020 and to be paid on August 14, 2020.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann entered the board room at 8:37 a.m. Sup. Gaul reported the Board of Health approved with a four to one vote, a monetary amount of \$3,000 and an extra week of vacation to be used before December 2021 for Bonnie Butler. Sup. Kaufmann reported that Jeric Armstrong, Clarence Mayor will be meeting with President Trump today in Cedar Rapids.

Moved by Sup. Bell seconded by Sup. Smith to approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.

Ayes: All

Engineer Fangmann met with the Board to discuss filling a Maintenance Worker II position. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the hiring for a Maintenance Worker II position.

Ayes: All

Chairperson Agne addressed the Board regarding two emails they received requesting a siren for the community of Springdale. EMA Director Freet addressed the Board that each siren would cost approximately \$50,000. Sup. Kaufmann noted of all the other communities in the same situation. Freet stated the sirens were utilized twenty years ago and technology has changed. Currently citizens are utilizing Alert Iowa. The Board asked Freet to meet with them at a later date to discuss other options.

Chairperson Agne addressed the Board on an email they received regarding a county wide mask mandate. Public Health Director Walker informed the Board that this conversation was with Bonnie Butler. Walker recommends any type of mitigation to help with the spread. She noted the Public Health Department follows the CDC and Iowa Department of Public Health guidelines. Sup. Bell noted the county has installed glass barriers to protect the employees and the citizens. Walker expressed interest in mandating the mask in the Public Health Office, if it was authorized. Walker stated only the Governor has the authority to issue a mask mandate.

EMA Director Freet met with the Board to provide an update on DERECHO. Freet warned the public on the fraud issues that are happening in the county. She will be posting on social media. Freet has been working with Julie Tischuk and Bobbie Conrad – Marion to provide food supplies to the communities. She informed the Board that the Governor requested the President to declare a Presidential Declaration on Monday and the President did so on Tuesday. The declaration was for Public Assistance and HMPG. She was hoping that the President would include individual assistance too. Freet informed the Board the Buchanan County EMA will be flying a drone to access damages in the county today.

EMA Director Freet updated the Board on COVID-19. Freet received notification that the safety glass she submitted to Homeland Security has passed through the historical and environmental check and is pending review from the program manager. Freet has not received any updates on the temporary salary that was submitted for reimbursement.

Stephanie Lathrop, CAROSH Chief Operating Office, met with the Board to discuss the status of the HIPAA Compliance Program. Those present were Julie Tischuk, HIPAA Security Officer, Bobbie Conrad-Marion, HIPAA Privacy Officer, Public Health Director Walker, Engineer Fangmann and Sheriff Wethington. A presentation was provided by Lathrop. Sup. Kaufmann asked Lathrop that if a county employee posted medical information on social media or in the newspaper about themselves or family member and a citizen overheard other county employees talk about this situation whether that is a reportable incident. Lathrop explained that once the individual makes a situation public and the employees did not use any county information regarding the situation then it is not a reportable incident or violation of privacy. Lathrop informed the Board on the training modules and the percentage of completion. She stated it is important for all employees to complete the training modules to release the county from any liability if a violation would occur. Sup. Bell wondered if a note could be attached to the employee's paystub. Tischuk thought that was a great idea. The annual renewal amount is \$10,765.00 and the allowance for travel expenses will be credited in the amount of \$420.00. Tischuk recommended approval of the renewal to the Board.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the renewal with CAROSH.
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 9:48 a.m., to August 25, 2020.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 25, 2020 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Cindy M. Garza, DNR Environmental Engineer submitted authorization for use for Facility ID #71362 – LNS Acres LLC.
Deanna Pedersen resident east of Springdale requesting an emergency siren be installed.
Judy Suchomel follow up correspondence on request for county wide face mask mandate.
Quad City Community Foundation thank you letter for the yearly funding.
Public Health Director Walker regarding a payroll change for Bonnie Butler's hourly wage from \$33.78 per hour to \$30.36 and documentation from the Board of Health meeting approving a \$3,000 bonus and one additional week of vacation leave to be used by the end of December 2021.

Manure Management Annual Updates submitted by:
Glenora Feed Yard for a site at 26618 20th Avenue, Stockton.
Wiese Allen for a site at 2217 220th Street, Bennett.
South Finisher for a site at 130th Street, Clarence.
Lowden Site for a site at 1862 180th Street, Lowden.
Del Dewulf – Site 3 for a site at 1596 Washington Avenue, Bennett.
Del Dewulf – Site 1 for a site at 1458 Washington Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on August 21, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424552 for \$2,529.86-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All
Absent: Kaufmann

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Board Minutes of August 18, 2020.
Ayes: All
Absent: Kaufmann

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #424432 - #424551 paid on August 20, 2020.
Ayes: All
Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Smith seconded by Sup. Gaul to approve a five day Class C liquor license; outdoor service, effective 9/30/2020 for Bev the Barbarian.
Ayes: All
Absent: Kaufmann

Public Health Director Walker and EMA Director Freet updated the board on COVID-19. Walker provided up to date statistics for the county. Freet informed the Board the PPE for the schools have been distributed. She noted they did not receive the amount they requested. Chairperson Agne brought up the temperature screener position. Walker recommended if we can keep the position and receive reimbursement to retain this position.

Moved by Sup. Smith seconded by Sup. Agne to extend the temperature screener position for one month and will reevaluate if the position can be performed by the Public Health Aides.

The Board requested any employees entering the building before the screener is stationed at the desk, that it is the Department Heads responsibility to check the employee's temperature. Chairperson Agne requested Auditor Dauber send an email to the Department Heads with this information.

Ayes: All

Absent: Kaufmann

At 8:45 a.m. E&Z Director LaRue met with the Board to and set public hearing dates for Barnhart Properties, LLC requesting approval of a Preliminary Plat of Survey for a proposed nine (9) lot subdivision located in the NW1/4, NW1/4, and the SW1/4, NW1/4, Section 9, T79N, R4W in Springdale Township. LaRue stated the Planning and Zoning Board reviewed and recommended approval of the plat. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to set the public hearing dates for Barnhart Properties, LLC on September 8 and September 15 at 9:00 a.m.

Sup. Bell asked Director LaRue who is notified of the P&Z meetings. LaRue stated he notifies property owners within 500 feet of the proposed area.

Ayes: All

Absent: Kaufmann

Auditor Dauber presented the Board two procurement policies for review. Engineer Fangmann was present. Dauber explained the County Procurement Policy strictly states we abide by the Code of Iowa. She also stated with FEMA funds a Procurement Policy is required.

Moved by Sup. Smith seconded by Sup. Bell to approve the County Procurement Policy.

Ayes: All

Absent: Kaufmann

Dauber presented the Procurement Policy for Federal Funds to the Board. Engineer Fangmann explained this policy is required due to receiving federal aid funds the county would receive, an example SWAP funds.

Moved by Sup. Bell seconded by Sup. Smith to approve the County Procurement Policy for Federal Funds.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve a utility permit for Eastern Iowa REC for electrical underground service at 828 330th Street. \$100.00 fee applies.

Ayes: All

Absent: Kaufmann

Moved by Sup. Smith seconded by Sup. Bell to approve a utility permit for Mechanicsville Telephone Company and Swick Cabling for optic fiber service on Hayes Avenue south of 210th. \$100.00 fee applies.

Ayes: All

Absent: Kaufmann

Sheriff Wethington presented the Board a 28E Drug Task Force Agreement with Louisa, Muscatine and Cedar Counties. Investigator Jackson was present. Wethington informed the Board that Mr. Salmons recommended that an agreement is prepared instead of a verbal agreement. Wethington stated it is beneficial to the county to belong to the joint county agreement because it provides additional help and equipment. Investigator Jackson appreciates the joint assistance and the agreement provides liability protection for all involved.

Moved by Sup. Smith seconded by Sup. Bell to approve the 28E Drug Task Force Agreement with Louisa, Muscatine and Cedar Counties.

Ayes: All

Absent: Kaufmann

At 9:00 Lori Elam, CEO and Greg Burnett, Regional Mental Health Advocate to discuss the amended 28E Agreement for the Mental Health Advocate. CPC Director Tischuk was present. Discussion was held.

Moved by Sup. Smith seconded by Sup. Bell to approve the 28E Agreement for the Mental Health Advocate.

Ayes: All

Absent: Kaufmann

CPC Director Tischuk provided an update to the Board regarding the Eastern Iowa Region Finance Committee. The committee consists of Tischuk, Jack Willey, Jackson County, Jim Irwin, Clinton County, Felicia Toppert, Muscatine County, Lori Elam, Scott County and David Farmer, Scott County. The finance committee has had conversations regarding pooling the money. Irwin stated in a conversation he had with DHS they had shared that we are the only region not pooling our money. Tischuk informed the board that pooling the money could potentially increase costs to do business. Sup. Bell mentioned to Tischuk to inform Irwin to provide a signed letter from DHS stating the region would receive more dollars by pooling the money. CPC Director Tischuk informed Chairperson Agne he is the alternate for the Mental Health Advocate Board and he will receive all correspondence via email. Discussion was held regarding the CARES funding.

Auditor Dauber met with the Board to recommended a change in the handbook regarding the Medical Treatment Procedure. Dauber consulted with Mike Galloway, Attorney for Ahlers & Cooney and CRS Representative for workers compensation regarding changing the provider for employee injuries at work. Galloway suggested to modify the policy to state employees go to the provider designated by the employer.

Moved by Sup. Bell seconded by Sup. Agne to revise the language in the handbook regarding medical treatment procedure to state, if the employee is not seriously injured, the employee should go to the provider designated by the employer.

Ayes: All

Absent: Kaufmann

Moved by Sup. Smith seconded by Sup. Agne to adjourn at 9:34 a.m., to September 1, 2020.

Ayes: All

Absent: Kaufmann

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 1, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Public Health Director Walker regarding Colleen Boyer-Kauffman, Office Manager accepted the full-time position.
Auditor Clerk Driscoll correspondence mailed to Margaret Strecker regarding lack of returning to employment after leave.
Veterans Affairs Service Officer Hamann submitted August reports and minutes from July 15, 2020 meeting.

Manure Management Annual Updates submitted by:
Pioneer W-F LLC for a site at 2201 Cedar-Scott Road, Durant.

It was noted the following Handwritten Disbursement was issued on August 28, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424553 for \$1,735.47-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of August 25, 2020.
Ayes: All
Abstain: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #182690 - #182849 for the period ending August 22, 2020 and to be paid on August 28, 2020 including a payout for Lukas Gottschalk.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve a handwritten warrant #424554, payable to MCH Kenworth in the amount of \$133,982.00 to be paid on September 1, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the step wage increase for Thomas Noel, Secondary Road Department, from \$22.73 to \$23.93 effective September 9, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the step wage increase for Derek Meyer, Secondary Road Department, from \$21.71 to \$22.91 effective September 9, 2020.
Ayes: All

Public Health Director Walker met with the Board to discuss employee flu shots. Walker stated in the past the Board approved paying for underinsured and noninsured employees. The employee clinic dates have not been confirmed.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the funding for the employees that are underinsured or noninsured.
Ayes: All

EMA Director Freet met with the Board to provide a Derecho update. A town hall meeting is scheduled for Wednesday, September 9th at the Peace Church in Bennett from 6:00 p.m. to 8:00 p.m. Several organizations will be available to assist those affected by the Derecho. Freet

informed the Board she has received donations from P&G. She also stated she is overwhelmed by the interdepartmental support during this event.

The Board recessed until 9:00 a.m. to meet in the large meeting room for the department head meeting.

At 9:00 a.m. the Department Head meeting was held with the following department heads present in the large meeting room and provided a departmental update. County Attorney Renander, Public Health Director Walker, Assessor Marx, Conservation Director Dauber, Sheriff Wethington, Veteran Affairs Officer Hamann, Recorder Bahnsen, CPC Director Tischuk, Auditor Dauber, GIS Teut, Engineer Fangmann, IT Director Cahoy, Treasurer Delaney and E&Z Director LaRue. Topics that were discussed are as follows: resources available due to the Derecho, CARES Act RFP, Community based outpatient clinic for the veterans in Cedar Rapids is relocating, be aware of the scamming that is occurring and contact the Sheriff's Office, renewing ATV and snowmobiles, passport update, debris cleanup in the campgrounds, Dubuque County volunteered a crew of six and equipment to assist in the parks, letters were sent to homeowners regarding the damage that occurred, driver license appointments are going well and it was reiterated the County Treasurer has the authority not the Board of Supervisors regarding the operation of the driver's license station, jury trials will start this month, offers have been made to two individuals for the RN positions in the Public Health Department, employee flu clinics will be determined, all polling sites will be open on election day, October 5th is the first day to vote in the office and absentee ballots will be mailed, and updates on road projects. Veteran Affairs Officer Hamann asked the Board if a decision was made about the 10% allocation to the departments budget. Sup. Bell inquired to the Auditor on the fund balances. Auditor Dauber replied they are okay, she recommended to the Board to wait until the Treasurer could provide an update after taxes are due. The consensus of the Board was to wait.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:33 a.m., to September 8, 2020.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 8, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Conservation Director Dauber regarding Corey Wallick, Seasonal Temp last day of employment August 12, 2020.
Conservation Director Dauber regarding Gabe Knoche, Seasonal Temp last day of employment August 14, 2020.
Public Health Director Walker regarding Kim Mente, Public Health Program Coordinator part-time employment an hourly wage of \$29.73 effective September 2, 2020.

Manure Management Annual Updates submitted by:
Larry & William Hansen #68640 for a site at 1453 Quincy Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on September 4, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424696 for \$1,397.49-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan wanted to make the public aware that last week Bob Smith rescued a trapped semi driver from a fire on the interstate. Swan admires Smith and said he is a hero. Larry Hodgden stated that the public deserves an explanation as to why the Treasurer's Office is closed, due to the appointments and would like to know how to reschedule. Chairperson Agne informed the public that the office calls are transferred to Treasurer Delaney's cell phone. Supervisor Kaufmann stated the Treasurer is an elected official and you need to call her.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of September 1, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Kaufmann to approve Claim Disbursements #424555 - #424695 paid on September 3, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve September 2020 as National Voter Registration Month and September 22, 2020 as National Voter Registration Day.
Ayes: All

Chairperson Agne presented Sarah Subbert, Conservation Naturalist, with a ten-year service award.

Engineer Fangmann met with the Board to present an agreement between Cedar County and the Iowa Department of Transportation for County Bridge Federal Aid SWAP Funding for Project BROS-SWAP-C016(110)-SE-16. Fangmann stated this project is on Red Star Road and it is locally funded but will be 100% reimbursed and estimated cost of this project is \$700,000.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the agreement between Cedar County and the Iowa Department of Transportation for County Bridge Federal Aid SWAP Funding for Project BROS-SWAP-C016(110)-SE-16.
Ayes: All

Engineer Fangmann presented an agreement to the Board between Cedar County and the Iowa Department of Transportation for a Surface Transportation Block Grant program Federal Aid SWAP Project STBG-SWAP-C016(111)-FG-16. Fangmann informed the Board this is the Y14 project and not to exceed \$1,645,000 with STB SWAP funds. Estimated start date for the project is next summer 2021.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agreement between Cedar County and the Iowa Department of Transportation for a Surface Transportation Block Grant program Federal Aid SWAP Project STBG-SWAP-C016(111)-FG-16.

Ayes: All

Engineer Fangmann met with the Board to discuss purchasing a new truck chassis. The dump truck would replace #324. Fangmann stated due to the road use tax stability he recommends to move forward with this purchase. Truck Country in Davenport will honor the price from a year ago.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the purchase of the new truck chassis from Truck Country with the recommended minor additions and extended warranty..

Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a utility permit for Alliant Energy for work to be performed at the location of 374 290th Street bridge project. The \$100.00 fee is waived.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to approve a utility permit for Eastern Iowa Power REC for work performed on Taylor Avenue and the \$100.00 applies.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the step wage increase for Joshua Kessler, Motor grader Operator from \$22.91 to \$24.12

Ayes: All

Public Health Director Walker provided the Board with a COVID update. Walker stated the numbers are ramping up. The cases increased by 20 from last week with a total of 180 as of today, so countywide it increased from 3.2% to 7.1% overall. She is working with community members on precaution measures that can be taken. The long-term care facilities in Cedar County are doing a great job. Due to the increase in percentages the LTC are mandated to test employees once a week. Walker informed the Board in the Public Health Office they are wearing masks in their office when they can not distance themselves within six foot. Discussion was held regarding the event at the fairgrounds this past weekend. Walker stated the organization was mandating wearing a mask.

Solid Waste Director Crock called into the meeting to provide an update to the Board. Crock stated the office is closed although receiving payments through the window, they are fully operational, have received the trailer and Kenworth semi and the end loader will be delivered this week or next week. The insurance adjuster and engineer have visited the work site to evaluate the building due to the fire and storm damage and have the following options. 1) Repair and clean the existing building, 2) Replace the entire building on the existing concrete structure, or 3) Build a new structure east of the existing damaged building. Crock mentioned the tipping floor needs repaired/replaced. A decision will be made based on the most cost-effective option by the insurance company. If the decision is option 3, Crock stated they can remain open for business. Crock stated they have seen an increase of 25% of waste compared to last year due to the storm damage. Crock is proceeding with construction of the small structure outside of the main construction. He stated if the facility is non-operable the contingent plan is that all the waste will be directed to Scott County.

At 9:00 the public hearing regarding the Preliminary Plat of Survey for a proposed nine (9) lot named Brookview Ridge Subdivision, located in the NW1/4 of Section 9, T79N, R4W in Springdale Township for Barnhart Properties, LLC was held in the Board Room with E&Z Director LaRue, Bruce Barnhart, Engineer Fangmann and Tom Anthony with Schumacher Engineering present. LaRue stated there are no written or verbal objections. Discussion was held

regarding flood plain, driveways, road agreement, home owner's association responsibilities, common wells and emergency vehicles.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Preliminary Plat of Survey for a proposed nine (9) lot subdivision located in the NW1/4, NW1/4, and the SW1/4, NW1/4, Section 9, T79N, R4W in Springdale Township for Barnhart Properties, LLC and waive the second hearing.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:37 a.m., to September 15, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 15, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Sup. Smith joined via telephone. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Notice of Retirement submitted by Fred Horstmann, Secondary Roads, effective September 24, 2020.

Notice of New Hire submitted by Chief Deputy Koranda regarding hiring Shelby Eicher, as a full time Correctional Officer, effective on 9/21/2020 at the rate of pay \$18.08/hour.

Notice of Temporary Hire submitted by Auditor Dauber regarding hiring Joleen Carpenter, as temporary full time Election Clerk, effective 09/21/2020 at the rate of pay \$12.00/hour with no benefits.

It was noted the following Handwritten Disbursement was issued on September 11, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424697 for \$512.24-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of September 8, 2020.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #182850-183001 for the period ending September 8, 2020 and to be paid on September 11, 2020.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker met with the Board to discuss their expectations from the Public Health Department during the pandemic. The Board would appreciate a brief weekly update at the Tuesday board meetings. Walker updated the Board on COVID-19 cases, as of today there are 204 positive cases and 139 recovered cases.

Engineer Fangmann met with the Board to request approval on the final pay voucher for the F44 Rochester paving project FM-C016(105)—55-16. The project was overrun due to concrete by \$116,095.51.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final pay voucher in the amount of \$2,861,967 for the F44 Rochester paving project FM-C016(105)—55-16.

Ayes: All

Engineer Fangmann discussed the proposed Low-Water Stream Crossing Resolution on Union Avenue in Sections 16 & 17 of Farmington Township just north of 310th Street. This project is in the five-year program. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne

RESOLUTION FOR LOW-WATER STREAM CROSSING

WHEREAS: The Board of Supervisors is empowered under the authority of Sections 321.236 and 321.255 of the Code of Iowa to regulate, warn or guide traffic on highways under their jurisdiction and to place and maintain traffic control devices, and

WHEREAS: The County Engineer has evaluated and determined there is a need for regulating traffic at the ford type low-water streamcrossings,

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that warning signs with the messages, "Flood Area Ahead" and "Impassible During High Water," and a regulatory sign with the message "Do Not Enter When Flooded" be erected for the safety and welfare of the traveling public at the approaches to the ford type low-water crossings at the following locations: Union Avenue near the southwest corner of Section 16, Township 79 North, Range 1 West in Farmington Township from 310th Street to 300th Street.

Ayes: All

Engineer Fangmann discussed a grant opportunity made available to the County Engineers Association. It is a Federal Built Grant for hard to fund bridge projects. Fangmann would like to move forward and submit a request for the Rochester Bridge. That bridge was built in the 1960's and the expectancy of bridges are 50 – 75 years. The Rochester Bridge would be a 7-million-dollar project. The funding would be 75% Federal and 25% Local. Fangmann explained a couple options for the local funding, Farm to Market or borrowing against the bridge funding program. Discussion was held regarding county bridges. It was the consensus of the Board to allow Engineer Fangmann to pursue this grant.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:04 a.m., to September 22, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 22, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Emergency Management Director Freet regarding Kate Ehlers, Office Coordinator successfully completed her six-month probationary period, effective September 16, 2020.
IA DNR authorizing use of Hinkhouse Customs Site #71416.
Cedar County Clerk for fees collected for the month of August 2020.
Notice of Retirement for Sharon Laucamp, last day of work on 11/20/2020, vacationing out until 12/20/2020.
Veterans Affairs Service Officer Hamann approved September reports and approved minutes of August 12, 2020.
Public Health Director Walker regarding Angela Keller, Home Health Aide successfully completed her six-month probationary period, effective September 16, 2020.
Chief Deputy Koranda regarding Hanna Townsend, Correctional Officer extending probation by three months for further training.

Manure Management Annual Updates submitted by:
LNS Acres LLC #71362, 714 280th Street, West Branch

It was noted the following Handwritten Disbursement was issued on September 18, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424836 for \$1662.00-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments there were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of September 15, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve Claim Disbursements #424698 - #424835 paid on September 17, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker met with the Board and provided a COVID-19 update. As of today, there are 224 confirmed positive cases in Cedar County and 146 have recovered. The department is providing guidance to business and school districts to assure the least amount of contacts as possible. Walker informed the Board of two new hires in the department. The Board discussed retaining the temperature screening position for the entrance of the courthouse. Auditor Dauber expressed concern regarding coverage when the Temp Agency employee is not here. The responsibility is more than often handed off to the Auditor's Office. Discussion continued with Public Health Director Walker being included in the conversation. Director Walker stated she had a conversation with the Auditor and expressed the willingness to assist although due to the increase in COVID cases and aides time she cannot commit a county employee for this position. Discussion continued. The consensus of the Board was to side on the error of caution and retain this position for a check point before entering the courthouse.

Moved by Sup. Kaufmann and seconded by Sup. Smith to retain the temperature screening position with the Public Health Director Walker in charge of this temp agency employee until November 6th and this position and the entire process be accessed in November.
Ayes: All

E & Z Director LaRue met with the Board to discuss filling the Administrative Assistant position in his office due to a retirement. LaRue mentioned the applicant needs to be familiar with Cedar County, water samples, septic systems and processing applications. LaRue stated the Auditor has assisted him by creating and advertising the position in the papers.

Moved by Sup. Bell seconded by Sup. Gaul to approve the hiring of the Administrative Assistant in the Environmental and Zoning Office.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the step-wage increase for Kevin Morris, Maintenance Worker II from \$21.71 to \$22.91 effective October 1, 2020.

Ayes: All

Engineer Fangmann met with the Board to discuss purchasing a new tracked loader. Fangmann has discussed the funding source with the Auditor and wishes to pursue the purchase. The consensus of the Board was to pursue. Fangmann presented two utility permits for REC to readjust several poles on 320th in Section 28 and on 330th Street in Section 35 & 36.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the two utility permits for REC and the \$100.00 fee applies.

Ayes: All

Auditor Dauber presented to the Board an amended FFCRA form for child care and school age children to allow employees to take time intermittently. Dauber had contacted Mike Galloway, Ahlers & Cooney Attorney for his guidance.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the change on the FFCRA-5 form.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:56 a.m., to September 29, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 29, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Public Health Director Walker regarding hiring Elizabeth Voss, Home Health RN, with an hourly rate of \$29.01, effective September 21, 2020.
Letter from Mark Meier on various county concerns.

Manure Management Annual Updates submitted by:
TSM Farms for a site at 1419 250th Street, Tipton.
Red Oak Site for a site at 665 King Avenue, Stanwood.

It was noted the following Handwritten Disbursement was issued on September 25, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424837 for \$509.12-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of September 22, 2020.
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #183002-183158 for the period ending September 19, 2020 and to be paid on September 25, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve a work request for the Public Health Department to hang four white boards.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker met with the Board to provide a COVID-19 update. As of today, there were 252 positive cases and 155 have recovered. This is an increase of 48 cases in two weeks. She informed the Board the Governor is releasing new contact tracing regulations today. Walker also shared that statistics have proven wearing face masks decrease the amount of positive cases in the school systems. Walker has been informed that Cedar County will have the COVID vaccine in a month.

Auditor Dauber met with the Board to discuss expenditures and revenue line items regarding the County Budget Amendment.

Moved by Sup. Smith seconded by Sup. Bell to set the public hearing for the amendment on October 20, 2020 at 9:00 a.m.
Ayes: All

Auditor Dauber presented to the Board a grant she has been awarded in the amount of \$5,630 from the Center for Tech and Civic Life COVID-19. Dauber explained this grant is being funded by a non-profit organization to assist in the additional expense to conduct the General Election.

Moved by Sup. Gaul seconded by Sup. Bell to approve the Center for Tech and Civic Life COVID-19 Grant.
Ayes: All

Engineer Fangmann met with the Board to discuss awarding the contract for the 290th bridge project BRS-CHBP-C016(109)—GB-16.

Moved by Sup. Bell seconded by Sup. Smith to approve the following resolution.

RESOLUTION

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the BRS-CHBP-C016(109)--GB-16, hereafter referred to as “the project” is in the best interest of Cedar County, Iowa, and the residents thereof. The project is defined as a bridge replacement on F44 over Wapsinonoc Creek along north line of Section 10, T79, R04 in Springdale Township; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cedar County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Jim Schroeder Construction, Inc. in the amount of \$818,168.13 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Cedar County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Angela K. Kersten, the County Engineer for Scott County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Cedar County, Iowa, this 29th day of September, 2020.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve a utility permit for Windstream for work performed on King Avenue and 260th Street and the \$100.00 fee applies.

Ayes: All

General discussion was held regarding employee’s retiring with more than 40 years of service at Cedar County providing a reception for them.

The board requested the Auditor to distribute the letter from Mark Meier to the County Sheriff and Phil LaRue for them to reply.

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 9:28 a.m., to October 6, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 6, 2020 with the following members present: Smith, Bell, Kaufmann, and Chairperson Agne. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Sheriff Wethington submitted a reply letter to Mark Meier.

Auditor Dauber submitted the County Auditor's Report of Fees Collected for the quarter ending September 30, 2020.

Recorder Bahnsen submitted the County Recorder's Report of Fees Collected for the quarter ending September 30, 2020.

Manure Management Annual Updates submitted by:

Crock & Sons #64129 site located at 1520 Ocean Avenue, Tipton

It was noted the following Handwritten Disbursement was issued on October 2, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424973 for \$138.00-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Absent: Gaul

Chairperson Agne addressed the public for comment and there were none.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of September 29, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Claim Disbursements #424838 - #424972 paid on October 1, 2020.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber met with the Board to discuss the annual Urban Renewal Report. Dauber presented the beginning and ending fund balances and expenditures for FY19/20. General discussion was held regarding continuing to certify debt for this district. Dauber consulted with Attorney Robert Josten and he stated the Urban Renewal Area is for 20 years and the county can still collect receipts up to that time. Dauber informed the Board the first year the county collected receipt was in 2003 therefore, if the Board wishes they can continue to certify debt and collect receipts until 2023. The consensus of the Board was to wait for public comment on this topic. Dauber stated she will present debt certification to the Board in the month of November and at that time they can decide whether they will continue collecting receipts from this Urban Renewal Area.

Moved by Sup. Smith seconded by Sup. Bell to approve the FY19/20 Urban Renewal Report.

Ayes: All

Absent: Gaul

Auditor Dauber presented ordinance #61 to repeal Ordinance #36, referring to the Cedar Valley Golf TIF District. Auditor Dauber reminded the Board they had passed and approved a Resolution Rescinding Conditional Rezoning Agreement on August 4th due to the sale of the property. Dauber informed the Board she consulted Attorney Robert Josten for guidance on the procedure to repeal Ordinance #36. Engineer Fangmann was involved in the process also.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve and adopt Ordinance #61.

Ayes: All
Absent: Gaul

Auditor Dauber presented an amended Federal Funds Procurement Policy to the Board. Dauber explained the original Procurement Policy that was approved in August was not accepted by Homeland Security due to the Federal Code sections were not listed. Dauber worked with Assistant Attorney Blank on the amendment. Blank wanted to reiterate that this amendment is only for Federal Funds and does not affect the County Procurement Policy.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the amended Federal Funds Procurement Policy as presented.

Ayes: All
Absent: Gaul

Auditor Dauber presented the Mandatory Disclosures of Violations of Federal Law Policy to be approved by the Board.

Moved by Sup. Bell seconded by Sup. Smith to approve the Mandatory Disclosures of Violations of Federal Law Policy as presented.

Ayes: All
Absent: Gaul

Auditor Dauber requested the Board to reschedule the November 3rd board meeting due to that being an election day. Dauber stated on election day the office is extremely busy and she and her staff needs to be available to respond to issues in the precincts on election day. General discussion was held. It was the consensus of the Board to table this topic and review the agenda at a later date to decide if a meeting is needed.

Auditor Dauber informed and presented to the Board current financial status of the county funds. Discussion was held and will continue in the department head meeting. The Board departed the Board Room at 8:53 a.m. to attend the department head meeting in the large meeting room to socially distance.

At 9:00 a.m. the Department Head meeting was held with the following department heads present in the large meeting room and provided a departmental update. Recorder Bahnsen was unable to attend but provided an update to Chairperson Agne. Bahnsen updated the Board on passports and renewals, notified the Board that the Recorder Office will be open on Saturday, October 31st from 9:00 a.m. to 1:00 p.m. for all services, except recording documents. Bahnsen suggested the public to call ahead for passport service. Bahnsen informed the Board that the proclamation was extended for another month allowing citizens to obtain a replaced registration and or title due to the DERECHO at no cost. Assessor Marx was not present at the meeting although provided an email update. Marx stated the Assessor's Office has been working on collecting storm damage information and answering calls regarding tax statements. Engineer Fangmann provided road updates. Attorney Renander informed the Board that the first jury trial will be held next month. Treasurer Delaney provided driver license statistics and informed the Board that they will offer drive test and knowledge test on November 1st. Chairperson Agne inquired about the tax sale. Delaney responded that the next tax sale will be in June 2021. Sheriff Wethington provided an update on various topics including evictions, virtual jail inspections, law enforcement coverage to the City of Mechanicsville and the City of Clarence, visitation at the jail, maintenance on the sprinkler system and the Sunbury matter is a civil issue. IT Director Cahoy has been working with Solutions on the changes in the process of IT and infrastructure security regarding emails. Public Health Director Walker informed the Board currently there are 283 positive cases, 2 deaths, 3 hospitalizations and 184 recovered. Walker received new guidance today that the respiratory droplets were a known way that COVID-19 spreads, but now they know it can sometimes be spread through airborne transmission. Walker recommends wearing masks. Walker has hired two new employees so they are almost fully staffed. GIS Teut is working on database design and is keeping busy with editing data. Veteran Affairs Director Hamann reported Commissioner Wheeler is working on a Facebook page for the Veterans. Hamann informed the Board she will have her office open on October 31st for outreach services. Hamann thanked the Board for hiring a full-time IT Director. Tyler has assisted her several times and she appreciates having an IT in the courthouse. Auditor Dauber provided statistics on voting, and informed the Board she is working on FEMA and financial report for the independent

auditing firm. Dauber reminded all departments that the independent auditors will be here next Tuesday and Wednesday. Chairperson Agne addressed all department heads regarding if the budgets are not fully appropriated what impacts that will be on their budgets. Wethington stated currently the Sheriff budget is 6% over the year budget due to the yearly expenses that were paid. Hamann stated if her budget is not fully appropriated it will be a huge impact of \$20,000 due to the allocation money. Engineer Fangmann explained to his four major categories he may need a budget amendment to adjust the categories for the DOT budget. Auditor Dauber reiterated to the Board that Secondary Roads is a stand-alone fund that only receives transfers from the Rural Services Fund, therefore, he is not considered the same as the other departments operating from the General and Rural Fund. Sup. Smith stated if the Board fully funds all budgets the departments need to conserve any money remaining in their budget. Sup. Bell stated in the past department do a good job by not spending all the allocated money in the departments budget. His concern is budgets exceeding the allocated amount will compound over in the next budget year. The consensus of the Board was there cannot be any budget amendments unless it is due to an unforeseen expense. Chairperson Agne informed all department heads this conversation will continue in the Board Room. The Board reconvened into the Board Room. Further discussion was held regarding the appropriation.

Moved by Sup. Bell seconded by Sup. Smith to fully appropriate all departments to the 100% with the understanding all departments need to stay within their budget and any additional expense, above the budgeted amount, needs to be presented to the Board prior to spending.

Ayes: All

Absent: Gaul

The Board requested Auditor Dauber to rely this information to all department heads and other board and commissions via email.

Engineer Fangmann met with the Board to request approval of hiring Mitchell Chapman at the rate of \$21.71 per hour.

Moved by Sup. Smith seconded by Sup. Bell to approve the hiring of Mitchell Chapman to Secondary Roads Department.

Ayes: All

Absent: Gaul

Auditor Dauber presented to the Board and asked for approval to purchase a drop box for the entire courthouse to utilize. Discussion was held. The consensus of the Board agreed the drop box would be an asset for the public. Auditor Dauber and Sup. Bell will work together on the purchase of the drop box with Sup. Bell taking the lead.

Auditor Dauber inquired to the Board on the status of the pre-meeting with the Compensation Board representatives. Sup. Bell mentioned that Mike Galloway had mentioned in the past that he would meet with all Compensation Board Representatives. The consensus of the Board was to have Auditor Dauber contact Galloway on this request.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:58 a.m., to October 13, 2020.

Ayes: All

Absent: Gaul

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 13, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Rebecca Krowl regarding concerns with the traffic, water supply and the county road due to location of 1030 310th Street, Atalissa.
Cedar County Clerk for fees collected for the month of September 2020.
Public Health Director Walker submitted Notice of Hiring of Whitney Randolph, RN PH Program Coordinator starting on 10/05/2020 at \$29.01 per hour.

It was noted the following Handwritten Disbursement was issued on October 9, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #424974 for \$2,895.67-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments. Mary Swan requested an update regarding Community Action due to the disarray and conversations she has had with others concerning the office not being open and possible closure of the office. Sup. Kaufmann stated he has not heard of any feedback. Currently, the office is in overdrive and providing services as needed. Kaufmann informed the board that anyone can call the main office for statistics.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 6, 2020.

Ayes: All
Abstain: Gaul

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #183159 - #183309 for the period ending October 3, 2020 and to be paid on October 9, 2020 including a payout for Fred Horstmann Jr.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Alta Medea-Peters, Director of Community Engagement attended the meeting, via conference call. Medea-Peters informed the Board that the service provided during March through May were lower due to COVID. The services have increased since May and they are receiving referrals. They have assisted 98 individuals in Cedar County compared to 57 last year. Medea-Peters appreciates the support from the community and Cedar County.

Moved by Sup. Bell seconded by Sup. Gaul to approve the following proclamation:

Proclamation
Domestic Violence Awareness Month
October 2020

Whereas, domestic violence, dating violence, and stalking affects women, children, and men of all racial, cultural, and economic backgrounds, causing long-term physical, psychological, and emotional harm; and

Whereas, one in three Americans has witnessed an incident of domestic violence; and

Whereas, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

Whereas, domestic violence in rural communities exists as a hidden, silent, and often unrecognized crime that is often underreported; and

Whereas, through the inspiration, courage, and persistence of victims of domestic violence, their children, and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

Whereas, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 40 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders, and private citizens; and

Whereas, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

Now, therefore, be it resolved that we, the Cedar County Board of Supervisors, do hereby proclaim the month of October 2020 to be:

Domestic Violence Awareness Month

in Cedar County, Iowa, and urge all people to work together to eliminate domestic violence, dating violence, and stalking from our community.

Ayes: All

Rod Ness met with the Board to propose a letter of support for the Cedar County Historical Society on an Iowa Great Places Grant. Chairperson Agne read the proposed letter to the Board.

Moved by Sup. Bell seconded by Sup. Agne to approve the Letter of Support for the Cedar County Historical Society on an Iowa Great Places Grant.

Ayes: All

Engineer Fangmann met with the Board to request approval on a promotion for Mike Gritton to Maintenance Foreman effective October 19, 2020.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the promotion of Mike Gritton to Maintenance Foreman at a rate of pay of \$26.54 per hour, effective October 19, 2020.

Ayes: All

HIPAA Compliance Officer Tischuk met with the Board and requested to go into close session.

Moved by Sup. Smith seconded by Sup. Gaul to go into closed session pursuant to Iowa Code Section 21.5 (1)(a) at 9:16 a.m.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to return to open session at 10:20 a.m.

Ayes: All

Chairperson Agne stated no decisions were made.

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:25 a.m., to October 20, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 20, 2020 with the following members present: Bell, Gaul, Kaufmann, Smith (via telephone) and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Katie Waters, State Public Assistance Officer regarding CARES funding.
Katie A. Johnson, Iowa Department of Transportation Condemnation Unit Coordinator submitted notice of a meeting being held on December 10, 2020 at the Sheriff's Office for property located in the City of West Branch located in Cedar County, Iowa.
Chief Deputy Koranda submitted annual pay rate change for Cole Stineman, Correctional Officer effective October 18, 2020 from \$18.74 to \$19.22 hourly.
EMA Director Freet reported that as of Friday, October 16th, FEMA has obligated/awarded funding for the tempered safety glass barriers, in the amount of \$10,528.74 and PPE, in the amount of \$3,075.12. The two additional projects, temperature screener and Public Health expenses are still pending.
Veterans Affairs Service Officer Hamann submitted October reports and approved minutes of the September 16, 2020 meeting.

It was noted the following Handwritten Disbursement was issued on October 16, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425136 for \$1,209.22-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Gaul to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments. Larry Hodgden inquired about a weekly COVID update due to the increasing cases and the outbreak at the Clarence Nursing Home. Hodgden informed the Board that he personally had known three of the individuals that have passed away due to COVID and currently has three relatives in the Clarence Nursing Home. He stated this is real and is requesting the Board to mandate wearing masks for all the employees and the poll workers.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 13, 2020.
Ayes: All

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #424975 - #425135 paid on October 15, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann asked Sheriff Wethington if a crime is committed in a city does the county have jurisdiction in the city? Wethington replied, "Yes". Wethington reminded the Board currently the county has contracts with several of the cities.

Auditor Dauber met with the Board to request a public hearing date be set pertaining to the CDBG grant for reimbursement for funds.

Moved by Sup. Bell seconded by Sup. Gaul to set the public hearing date for November 10, 2020 at 8:45 a.m.
Ayes: All

Auditor Dauber presented the FY21/22 budget schedule to the Board. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the FY21/22 budget schedule as presented.
Ayes: All

Attorney Renander met with the Board and requested a closed session for an update on the Opioid Litigation.

Moved by Sup. Kaufmann seconded by Sup. Gaul to go into closed session under Iowa Code 21.5(1)(c) at 8:50 a.m.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to return to open session at 9:00 a.m.

Ayes: All

Chairperson Agne stated it was informational purpose only and no action was taken.

At 9:00 a.m. the Board held a public hearing for FY20/21 County Budget amendment. There were no comments from the public. Chairperson Agne stated the budget amendment was for the unforeseen expenses due to the fire at the Transfer Station, COVID, election, and the CDBG grant.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the FY20/21 County Budget amendment.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following appropriation resolution.

APPROPRIATIONS RESOLUTION

BE IT RESOLVED this 20th day of October 2020, to change the Appropriation made July 1, 2020 for the following department for Fiscal year 2020-2021.

County Auditor – From \$429,256 to \$452,386
(196,280 Fund 01000; 256,106 Fund 02000)

Social Services – From \$550 to \$3,550
(3,550 Fund 01000)

Data Processing – From \$334,650 to \$342,650
(342,650 Fund 01000)

Transfer Station – From \$1,030,750 to \$1,263,750
(1,263,750 Fund 23000)

Non-departmental – From \$3,513,523 to \$3,616,740
(570,077 Fund 01000; 226,253 Fund 02000; 2,755,428 Fund 11000; 65,000 Fund 28000)

Ayes: All

General discussion was held regarding having a meeting with the Supervisors Compensation Board members. Sup. Bell stated he was approached by one representative. Sup. Kaufmann wondered about a meeting for all the representatives to meet with Mike Galloway. Auditor Dauber informed the Board that Galloway will be providing documentation to Auditor Dauber by the end of October, to be distributed to the compensation board members. The board consensus was to request the two representatives for the Supervisors to attend a meeting when they are available.

At 9:15 Phil Waniorek, Benefits Inc., joined the meeting via telephone, to present the FY2021 Delta Dental rates. Waniorek stated the renewal is 0% for FY2021. Waniorek was surprised due to the change in the plan for the maximum benefits increased from \$750 to \$1500, there was no increase in the renewal. Discussion was held. Waniorek ended the conference call.

Moved by Sup. Bell seconded by Sup. Gaul to approve the FY2021 Delta Dental rates at 0%.

Ayes: All

Engineer Fangmann met with the Board to present 2021 tracked loader quotes as listed below:

2021 Tracked Skid Loader Quotes for Cedar County							
Bidder	Address	Make/Model	New Cost	Optional Trade In	Total	Diff from Low Bidder	Notes
Cove Equipment	Tipton, IA	Kubota SVL95	\$69,580.00	\$39,500.00	\$30,080.00		Ext. Warranty to 3 years add \$1,200
Sinclair Tractor	Durant, IA	John Deere 331G	\$62,626.58	\$32,000.00	\$30,626.58	\$546.58	Does not meet min HP
P&K Midwest	Lowden, IA	John Deere 333G	\$69,073.34	\$29,000.00	\$40,073.34	\$9,993.34	
Altorfer	West Branch, IA	Cat 299D3 XPS	\$76,735.00	\$25,000.00	\$51,735.00	\$21,655.00	
***The bid was awarded to Cove Equipment. Thank you for participating.							

Engineer Fangmann stated the bid from Sinclair Tractor did not meet specifications, so that bid was not valid. Sup. Kaufmann asked Fangmann the justification of the \$20k difference from the low bid to the highest bid. Fangmann stated if you ask the dealer they will say it is a higher end construction machine. Fangmann requested the Board approve the lowest bid, Cove Equipment, with the trade in allowance in the amount of \$30,080 and approve the extended warranty to three years with the additional cost of \$1200.00.

Moved by Sup. Bell seconded by Sup. Kaufmann to accept Engineer Fangmann recommendation as stated above.

Ayes: All

Engineer Fangmann requested approval on the final voucher for the bridge replacement project L-202004--73-16 on Red Star Road. Fangmann informed the Board the final voucher total is \$259,724.57, which is over by \$10k due to additional expense in back fill and rip rap.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for the bridge replacement project L-202004--73-16 in the amount of \$259,724.57.

Ayes: All

Engineer Fangmann presented a utility permit for Eastern Iowa REC for boring work to be performed under X40 and 300th Street to the J.J. Nichting building. The \$100.00 fee applies.

Moved by Sup. Bell seconded by Sup. Gaul to approve the utility permit for Eastern Iowa REC.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 9:37 a.m., to October 27, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 27, 2020 with the following members present: Smith, Bell, Kaufmann, and Chairperson Agne. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Deputy Joseph McNeill submitted a notice of voluntary separation effective October 30, 2020.
Public Health Director Walker submitted an update via email on COVID-19.
EMA Director Freet submitted an update on DR4483 regarding the two projects that are being reimbursed with Federal dollars at this time.

Manure Management Annual Updates submitted by:
JT Center Pork 2+ located on 260th Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 10/23/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425137 for \$7,564.87-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Gaul

Chairperson Agne addressed the public for comments: Mary Swan was pleased to hear that one of the Sheriff Deputies is resigning.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 20, 2020.

Ayes: All

Absent: Gaul

Moved by Sup. Smith seconded by Sup. Bell to approve Payroll Disbursements #183310-183470 for the period ending 10/17/2020 and to be paid on 10/23/2020.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding the door screener position. Public Health Director Walker provided an email with a COVID update and a recommendation regarding the door screener. Walker stated after consulting with Dr. Clayton Schuett, Board of Health chair, they are both recommending a mask mandate in the courthouse and discontinue the door screener. Although temperature screening is one method to reduce the spread of COVID-19, it is not a replacement for the other protective measures such as wearing a mask and social distancing. Walker stated since she has taken over the supervision of the door screener they have not had to use the information gathered to conduct contact tracing. Discussion was held.

Moved by Sup. Smith seconded by Sup. Kaufmann to discontinue the door screener position effective on November 6, 2020 at 4:00 p.m. Department Heads will take and log temperatures on employee's daily and each department will log visitors in their office daily and strongly suggests the public and employee's wear masks in the public areas per the recommendation of the Public Health Director. Signs will be posted on the exterior doors with this statement.

Ayes: All

Absent: Gaul

Doug Schroeder and Kent Stuart, Compensation Board representatives for the Board of Supervisors, met with the Board, per the Board's request. Chairperson Agne stated we are in uncharted territories regarding the budgets due to current situations. Sup. Kaufmann stated he would propose and recommend all representatives meet with Mike Galloway, Human Resource representative for the county. Galloway will be providing "five up and five down" salaries based

on population to all compensation representatives. Discussion continued. Kaufmann stated all parties need to come together to fix this complex problem which entails not providing a straight percentage for all positions. He stated this is a flawed system. The Compensation Board will be meeting on November 12, 2020 at 6:30 p.m.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the classification and wage change for Cody Current, effective on October 26, 2020. Current has become the Sign Crew Leader and his salary is \$24.54 per hour.

Ayes: All

Absent: Gaul

HIPAA Security Officer Tischuk met with the Board to discuss upcoming programs regarding email security. IT Director Cahoy joined the meeting. Tischuk informed the Board she has been working with Cahoy on software programs available at little or no cost to the county. Tischuk will return at a later date with options for the Board to approve.

CPC Director Tischuk provided an update regarding the region. Topics discussed were the CARES Act application process and funding and Farmers mental health training.

General Assistance Director Tischuk informed the Board they will be providing holiday food vouchers. Tischuk will distribute the information on the food vouchers on the website and in the newspaper in the middle of November. Tischuk requested permission to provide the giving tree at the courthouse this year. She stated it was a huge success last year. The consensus of the Board was to proceed.

Moved by Sup. Smith seconded by Sup. Agne to postpone the November 3, 2020 Board meeting due to the General Election and no appointments on that day, except for the Department Head meeting. The monthly Department Head meeting will be held on November 10th.

Sup. Bell departed the meeting at 9:48 a.m.

Engineer Fangmann met with the Board for approval on a utility permit and provided updates on projects.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Liberty Communications utility permit for providing service to J.J. Nichting at 330th and Garfield.

Ayes: All

Absent: Gaul, Bell

Moved by Sup. Smith seconded by Sup. Kaufmann to adjourn at 10:08 a.m., to November 10, 2020.

Ayes: All

Absent: Gaul, Bell

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 10, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Sup. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Honorable Stuart P. Werling, District Court Judge, on behalf of the Court system, our staff, stake holders and users extend our gratitude to the Board of Supervisors for providing temperature screeners for the last several months. They appreciated the safety this extra expense has provided and appreciates all the other efforts by our Board to keep our courthouse open and all Iowans safe.

Notice of Voluntary Resignation submitted by Cindy Bailey, Public Health Department, effective November 16, 2020.

Chief Deputy Knoche submitted a letter regarding Shelby Czarnetzki completed her six-month orientation period and increase of wage to \$18.74 hourly on October 20, 2020.

Notice of New Hire submitted by Conservation Director Dauber hiring Michael Kempin, Maintenance Park Technician starting on November 2, 2020 at \$18.17 per hour.

Auditor Dauber submitted Post-Election Audit Report for Inland Precinct.

Manure Management Annual Updates submitted by:

Lafrenz Farms #69544 located at 1780 240th Street, Bennett

It was noted the following Handwritten Disbursement was issued on October 30, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425262 for \$1,5423.67-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Smith

Chairperson Agne addressed the public for comments. Mary Swan stated the Auditor's Office did a fantastic job with the election.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 27, 2020.

Ayes: All

Abstain: Gaul

Absent: Smith

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #425138 - #425260 paid on October 29, 2020.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #183471-183621 for the period ending 10/31/2020 and to be paid on 11/6/2020.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the 12-month renewal for Whitetails Saloon for a Class C liquor license and Sunday sales.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Auditor Dauber and I.T. Director Cahoy explained the request for the Memorandum of Understanding they received from the State of Iowa regarding enhanced security services they will provide at no cost due to a Homeland Security Grant. General discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the MOU for Enhanced Security Services between the State of Iowa and Cedar County.

Ayes: All

Absent: Smith

Auditor Dauber requested the Board to set a public hearing for the final TIF debt certification for the County Urban Renewal Area.

Moved by Sup. Bell seconded by Sup. Gaul to set the public hearing date for November 24, 2020 at 9:00 a.m.

Ayes: All

Absent: Smith

I.T. Director Cahoy informed the Board he was contacted by Dennis L. McCallum, Jr., Judicial Specialist III, regarding a full courtroom system package for the District Courtroom. The Board received the scope of work that details the equipment that will be provided and installed in the District Courtroom. The State of Iowa received CARES funds for the project. The county would be responsible for the expense of any electrical work that would need to be done.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Full Courtroom System Package provided by the State of Iowa.

Ayes: All

Absent: Smith

At 8:45 a.m. a public hearing was held on the Status of Funded Activities for the CDBG Grant. Auditor Dauber informed the Board that the purchase and installation of the power cots for the ambulance for the City of Tipton and City of Mechanicsville have been completed. The county has paid the vendors for the expenses that have occurred. The total cost for this project is \$87,846.86. Linda Coppess, Mechanicsville City Clerk informed Auditor Dauber, via email, that loading and unloading patients is much easier. There were no comments from the public.

Moved by Sup. Kaufmann seconded by Sup. Bell to close the public hearing at 8:55 a.m.

Ayes: All

Absent: Smith

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Emergency Management Director Freet, Recorder Bahnsen, Public Health Director Walker, Assessor Marx, Environmental and Zoning Director LaRue, County Attorney Renander, Treasurer Delaney, GIS Teut, I.T. Director Cahoy, Conservation Director Dauber, CPC Director Tischuk, Auditor Dauber and Engineer Fangmann. Discussion was held.

At 9:45 a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in the General Election held on November 3, 2020. Present were Supervisors Agne, Bell, Gaul and Kaufmann. Sup. Smith was absent. Auditor Dauber, Jared Hans, Velma Huebner, Larry Hodgden, Cindy Roehr, Janette Pettus, Daniel Nissen was present. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

Jon Bell-----Board of Supervisors
Steve Agne-----Board of Supervisors
Jeff Kaufmann-----Board of Supervisors
Cari Dauber-----County Auditor
Warren M. Wethington-----County Sheriff

Cass Township Trustee-----Larry Glick
Cass Township Trustee-----Steve Agne
Center Township Trustee-----Robert Langley
Center Township Trustee-----John A. Schott
Dayton Township Trustee-----Kris Plueger
Dayton Township Trustee-----Karen Bachman

Fairfield Township Trustee-----Gary Deerberg
Fairfield Township Trustee-----Kevin Wright
Farmington Township Trustee-----Robert Timmsen
Farmington Township Trustee-----Rob Bohnsack
Farmington Township Trustee to fill vacancy – John Kirkman
Fremont Township Trustee-----Rodney Von Muenster
Fremont Township Trustee-----Tony Wagner
Gower Township Trustee-----Gary D. Thomas
Gower Township Trustee-----Barry Anderson
Inland Township Trustee-----Paul R. Jones
Inland Township Trustee-----Dave Von Muenster
Iowa Township Trustee-----Cory Simpson
Iowa Township Trustee-----Brian Regennitter
Linn Township Trustee-----Cathy Doermann
Linn Township Trustee-----Tyler Schroeder
Massillon Township Trustee-----Robert C. Bunge
Massillon Township Trustee-----Brenda Hansen
Pioneer Township Trustee-----Jay Hartman
Pioneer Township Trustee-----Joel Brown
Pioneer Township Trustee to fill vacancy—Glen D. Weber
Red Oak Township Trustee-----Mike Moes
Red Oak Township Trustee-----Allan Haynes
Red Oak Township Trustee to fill vacancy-Paul Urmie
Rochester Township Trustee-----Josh Crist
Rochester Township Trustee-----Shelley Cromer
Springdale Township Trustee-----Richard Paulsen
Springdale Township Trustee-----Jeff Owen
Springfield Township Trustee-----Verle Kleppe
Springfield Township Trustee-----Pam Hartwig
Springfield Township Clerk to fill vacancy –Brent Kreinbring
Sugar Creek Township Trustee-----Mike Kaufmann
Sugar Creek Township Trustee-----Kory Urmie

Dean Eilers -----Soil and Water Conservation District Commissioner
Robert Glick-----Soil and Water Conservation District Commissioner
Alan Weets-----Soil and Water Conservation District Commissioner
Kent Stuart -----Soil and Water Conservation District Commissioner to fill vacancy
Tanner Marshall-Lodge-----Agricultural Extension Council Member
Brian Boedeker -----Agricultural Extension Council Member
Mike Boyle-----Agricultural Extension Council Member
Susan R. Schneider-Adams-----Agricultural Extension Council Member

Engineer Fangmann met with the Board to discuss the final plans for the bridge project BROS-SWAP-C016(110)—SE-16 on Red Star Road in Section 4 of Center Township.

Moved by Sup. Gaul seconded by Sup. Bell to approve the final plans for bridge project BROS-SWAP-C016(110)—SE-16 on Red Star Road in Section 4 of Center Township.

Ayes: All

Absent: Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the classification and wage change for Jamie Martin, Maintenance Worker II. Martin’s wage increase from \$23.80 to \$24.12 per hour, effective on November 2, 2020.

Ayes: All

Absent: Smith

Assessor Marx presented the Board with allowances/disallowances on Family Farm Tax Credit Applications. The Board reviewed the applications.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the allowances and disallowances on the Family Farm Tax Credit Applications.

Ayes: All

Absent: Smith

Auditor Dauber discussed a possible request for a recount in the District 2 race. She explained when she receives the request the Board would need to approve the request. General discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to amend the agenda and add the following to the agenda due to the emergency; Action on anticipated recount for the United States Representative District 2.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to allow the Auditor the ability to administer a recount by either candidate for United States Representative District 2 race.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 1:20 p.m., to November 17, 2020.

Ayes: All

Absent: Smith

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 17, 2020 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Agne. Sup. Smith was present via conference call. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Dauber regarding Election Recount Request by Rita Hart for the Congressional District 2 Race.

Manure Management Annual Updates submitted by:
RAD Farm located for a site at 1835 180th Street, Lowden.

It was noted the following Handwritten Disbursement was issued on 11/12/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425469 for \$4,774.01-self funded medical claims.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of November 10, 2020.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Claim Disbursements #425263 - #425468 paid on 11/12/2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Public Health Director Walker provided a COVID update. Walker informed the Board we currently have 872 positive cases of which 399 have recovered, 5 hospitalizations, and 13 deaths. The long-term facility has 74 cases of which 54 have recovered. Our fourteen-day positivity rate is at 18.7%. Walker reviewed the enhanced public measures that were placed by the Governor. General discussion was held. Walker encourages people to use their best judgment and discussed the repercussion of gatherings. Walker will present to the Board of Health a Disease Investigator and Contact Tracer job description for approval. She has received an additional \$17,000 in revenue from the CARES Act that will be used for temporary staffing.

The Board reviewed the 2021 Courthouse Closing Holiday schedule as follows:

<u>DATE</u>	<u>HOLIDAY OBSERVED</u>
Friday, January 1 st	New Year's Day
Monday, February 15 th	Presidents' Day
Monday, May 31 st	Memorial Day
Sunday, July 4 th	Independence Day
<i>Observe Monday, July 5th</i>	
Monday, September 6 th	Labor Day
Thursday, November 11 th	Veterans' Day
Thursday, November 25 th	Thanksgiving Day
Friday, November 26 th	Day after Thanksgiving Day
Friday, December 24 th	Christmas Eve Day
Saturday, December 25 th	Christmas Day
<i>Observe Monday, December 27th</i>	

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Courthouse Closing Holiday schedule.
Ayes: All

The Board reviewed the Flexible Benefit Plan Administration Fee Proposal from Benefits, Inc. The cost will remain the same at \$2,381 yearly.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Agne to sign Administrative Fee Proposal.

Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve the following resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to Iowa Code sections 554D.114 and 554D.119 the Board authorizes the County Auditor to create electronic records and convert written records to electronic records and retain those electronic records in accordance with law and best practices.

Passed and approved this 17th day of November, 2020.

Ayes: All

The Board acknowledged receipt of the Election Recount Request received from Rita Hart.

Engineer Fangmann met with the Board to discuss the vacancy on the Excavator Crew. There was no interest within for the Maintenance Worker I position. Engineer Fangmann requested permission to hire.

Moved by Sup. Kaufmann seconded by Sup. Bell to allow the Engineer to hire an applicant for the Maintenance Worker I position on the Excavator Crew.

Ayes: All

Engineer Fangmann presented the annual agreement between Cedar County and the Cedar County Winter Warriors to the Board. Engineer Fangmann has received the insurance and there are no changes to the agreement from last year.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agreement between the Cedar County Secondary Road Department and the Cedar County Winter Warriors.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a utility permit for Eastern Iowa Light and Power REC for a pole replacement on 255th Street. The \$100 fee applies.

Ayes: All

Sheriff Wethington met with the Board to discuss hiring a Deputy Sheriff to replace Deputy McNeill due to his resignation. Discussion was held regarding the Civil Service process and commission members.

Moved by Sup. Gaul seconded by Sup. Bell to allow the Sheriff to hire a Deputy Sheriff.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:45 a.m., to November 24, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 24, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Kent Stuart, Chair of the Cedar County Compensation Board submitted 2021-2022 salary recommendations for the Elected Officials.

Chief Deputy Koranda submitted a letter regarding Derrick Gray, Correctional Officer has been employed for two years and is eligible for a pay change from \$19.22 to \$20.15 per hour, effective on October 29, 2020.

Public Health Director Walker submitted Kim Mente's Notice of Voluntary Resignation effective November 16, 2020.

Clerk of Court submitted fees collected in their office for the month of September 2020.

It was noted the following Handwritten Disbursement was issued on 11/20/20 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425470 for \$10,284.98-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan voiced her concerns with four of the board members sitting at the table every week and not distancing six feet from each other and not wearing any masks. Swan stated the board members are putting everyone's life in danger, including Auditor Dauber and Sup. Smith. Agne stated they are six feet apart. Swan disagreed. Kaufmann asked Swan where her mask is, Swan replied she has doctors note stating she can not wear a mask.

Moved by Sup. Bell seconded by Sup. Smith to approve the Board Minutes of November 17, 2020.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to amend and approve the November 10th minutes regarding the CDBG grant. Bell noted the board is required by law to publish minutes and in the past, they have instructed the board secretary to shorten the minutes to save money. Chairperson Agne read the proposed amended minutes as below:

The program will meet the Urgent Need HUD national objective by meeting the urgent need of the County that resulted from the COVID-19 pandemic and the percent of the funds benefitting low-to-moderate income persons may not be determined. By design, no displacement will occur. If displacement is necessary, the Cities will comply fully with the Uniform Relocation Act and Section 104(d). With the purchase of the power cots it will assist the volunteer rescue squad in the City of Tipton and the City of Mechanicsville to respond to needs of their citizens providing for ease in transporting patients to the hospital through the purchase of power lifts/cots. There were no written or verbal comments from the public.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements # 183622-183776 for the period ending 11/14/2020 and to be paid on 11/20/2020. This includes vacation buy back for secondary roads #183777-183782.

Ayes: All

Kent Stuart, Compensation Board Representative for the Board of Supervisors met with the Board. Stuart explained they again tried to hold the line on the Board of Supervisors' salary although looking at the charts they decided to increase it a little and tried to be realistic. General discussion was held on each elected position and the process was taken seriously. Again, Stuart reiterated it's an odd situation raising salaries and not knowing the budget situation. Sup. Kaufmann asked Stuart if increasing these would place the elected officials in the middle of the overall salaries, with the exception of the Supervisors. Stuart stated he believe so and they used

Jones County salary for a comparison. Stuart explained part of the overall increase in percentage is the 1.5% cost of living increase. The salary recommendation presented to the Board from the Compensation Board were as follows: Supervisors – 3%, County Attorney – 4%, County Auditor and Recorder – 6%, County Sheriff – 8.45% and the County Treasurer – 5%. Sup. Kaufmann inquired why the differences in vote for the Recorder position. Stuart stated the motion was seconded and there was no explanation for further discussion. Chairperson Agne and the rest of the Board thanked Stuart for his efforts in this process.

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. a public hearing was held to consider issuance of non-current debt for a loan for the purposes of rock expenditures and prior loan payment for the Cedar County Urban Renewal Area. Auditor Dauber informed the Board that this is the final year for the Urban Renewal Area.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the certification of tax increment finance debt in the amount of \$35,000.

Ayes: All

Recorder Bahnsen met with the Board to discuss the potential changes to the ESS/ILR 28E Agreement. Bahnsen explained the State Auditor suggested to change the 28E agreement due to the unique situation. Bahnsen explained no other states' County Recorders own and operate a site like this, therefore they are recommending legislative changes to remove the County Recorder and replace with ESS. Bahnsen stated she had notified the association of the wording to be changed to reflect equally dividing the assets equally instead of all assets going to the State in the proposed agreement.

Engineer Fangmann met with the Board to discuss shop truck quotes. Fangmann presented the quotes of \$74,212 from Stellar and \$88,515.13 from IMT for the mechanic body and Quad City Peterbilt \$80,387 for the chassis truck for a total of \$154,619. The body would be drop shipped to the Quad City Peterbilt in April 2021 for assembly and another 8-12 weeks to be delivered to the county.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve purchasing the body from Stellar and the truck from Quad City Peterbilt for a total amount of \$154,619.

Ayes: All

Engineer Fangmann asked the Board to table the Discussion/Action on Iowa Department of Transportation Addendum to agreement No. 2019-C-022A for the Highway 30 bypass project.

HIPAA Security Officer Tischuk and I.T. Director Cahoy met with the Board to discuss a phishing program. Carosh is offering a beta testing on a phishing program. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to move forward with the beta testing of the phishing program under the supervision of the IT Director and HIPAA Security Officer.

Ayes: All

The Board of Supervisors reconvened the United States Representative District 2 race. Auditor Dauber explained the recount process. Over all the results were not changed for either candidate.

Auditor Dauber requested approval to remove three trees in the courthouse square and to trim two trees. This work will be performed by the Secondary Road Department. The Board's consensus was to remove the trees.

The Board reviewed a work request from the County Assessor regarding hanging a sign, "Employees Only" on the office door. Chairperson Agne requested the Assessor join the meeting for questions. A call was made and the Assessor was not in the office. Deputy Assessor Lemburg came into the meeting. Discussion was held. The consensus of the Board was to lock the door if it is a problem and no sign to be placed on the door.

Moved by Sup. Kaufmann seconded by Sup. Bell to reject the work order request for the Assessor's Office.

Ayes: All

The Board had a conversation regarding wearing a mask during the meeting and if Auditor Dauber and Sup. Smith had any issue with the Board members not wearing a mask. Neither Dauber or Smith had any objections. It was also noted that Sue Hall can sit wherever she wishes to in the Board room. The Board is following the Governor's mandate and they are six feet apart from each other. The Board also noted when more than fifteen people are in the boardroom they will wear a mask.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:18 a.m., to December 1, 2020.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 1, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Jamie Walker, Public Health Director regarding a pay grade and rate increase for Ashley Hansen from \$20.64 to \$22.32 effective 11/20/2020.

It was noted the following Handwritten Disbursement was issued on 11/27/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425580 for \$494.33-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the agenda.

Ayes: All

Chairperson Agne addressed the public for comments: Mary Swan expressed her sympathy for former Iowa State Senator Eugene Fraise who passed away.

Moved by Sup. Smith seconded by Sup. Bell to approve the Board Minutes of November 24, 2020.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Claim Disbursements #425471 - #425579 paid on November 25, 2020.

Ayes: All

Roger Pavey, Eastern Iowa Community Action met with the Board, via conference call. Representative Kaufmann and Senator Wahls were present on the call. Pavey discussed the FIP (Family Investment Program) and the FaDSS (Family Development and Self-Sufficiency Programs) and funding to the Board. The FaDDS change in funding will harming rural families in Cedar County. Discussion was held on possible changes to the program to reallocate money to the citizens of rural counties. Representative Kaufmann and Senator Wahls will contact Pavey for more information and discuss how they can address this challenge when they return to Des Moines. Pavey reiterated to the Board and all citizens that the Tipton Office will not be closing. The staff is working virtually due to COVID-19. Pavey provided his cell number for all Cedar County citizens on any questions. Pavey informed the Board that a metal newspaper rack will be provided for applications to be available to the citizens. Sup. Bell commended Pavey for his trust, goals and representation as a Director, not only for our area but for the entire State of Iowa. Sup. Kaufmann commended Pavey on his physical presence in Cedar County and his dedication.

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance virtually or in attendance were: Sheriff Wethington, Emergency Management Director Freet, Recorder Bahnsen, Public Health Director Walker, Assessor Marx, Environmental and Zoning Director LaRue, County Attorney Renander, Treasurer Delaney, GIS Teut, I.T. Director Cahoy, Auditor Dauber and Engineer Fangmann. Discussion was held.

Karen Lafrenz met with the Board for a FY21/22 funding review for the Senior Center. Lafrenz distributed FY20/21 Senior Center budget documents. Lafrenz explained they will not receive the \$10,000 in revenue as they expected due to the pandemic they have cancelled all fund raisers and special events. Lafrenz informed the Board due to the pandemic they are offering carry out or delivery only and the daily meals have increased from 100 a day to 120. The Senior Center received a \$25,000 grant from Meals on Wheels for the PPE cost. Lafrenz appreciates all the volunteers in Cedar County and financial support from the County. Currently the County funds the Senior Center at \$18,500. No decisions were made.

Dave Shinker, Sarah Anderson, and Brian Neuberger with the Cedar County Fair Association met with the Board for a FY21/22 funding review. Shinker informed the Board of the projects and the impact of the DERECHO on the grounds. Shinker appreciates the financial support from the County. Currently the County funds the Cedar County Fair Association at \$40,000 a year. No decisions were made.

Librarians Denise Smith of Tipton, Meredith Dehmer of Mechanicsville and Nick Shimmin of West Branch attended the Board meeting, via conference call, for the FY21/22 funding review of the County Libraries. Shimmin and Dehmer provided an update to the Board. Shimmin requested a \$10,000 increase in funding from the County. Currently the County funds the County Library Association at \$130,500. No decisions were made.

Mike Galloway, Ahlers & Cooney met with the Board, via conference call, regarding a study regarding the Assistant Engineer and Maintenance Superintendent positions. Engineer Fangmann was present. Galloway reviewed the two comparable documents, one being five larger and five smaller counties wage data and a combined that includes surrounding counties wage data with the Board. Galloway is a firm believer that the wage matrix needs to be maintained and continue to use for the employees. Galloway explained an adjustment can be made due to the unique recruitment of the position and education requirements. Galloway reiterated to keep in mind Cedar County is not trying to compensate at the top but to compensate people in our wage matrix for future recruitment and to retain our employees. Galloway presented the wage discrepancies of the two positions ranging from the average of the five smaller and five larger counties from \$3.28 an hour for the Assistant Engineer position and \$3.44 an hour for the Maintenance Road Superintendent. Engineer Fangmann wanted to reiterate that the Secondary Road Fund is totally separate funding from the General Basic. Fangmann agrees with Galloway on the disparity of wages for the two positions. Fangmann recommended the Assistant Engineer wage increase from \$32.16 to \$40.72 and the Maintenance Superintendent wage increase from \$28.18 to \$35.59 based on the comparability study of the combined larger, smaller and surrounding counties. Sup. Kaufmann asked Galloway how are they to deal with the Johnson and Linn counties? Galloway stated those counties have a different cost of living and lifestyle and cannot compete with the tax basis. Galloway stated you just have to be in the ballpark. The consensus of the Board requested Engineer Fangmann to provide his recommendation in writing for the Board to review at next week's meeting. Sup. Kaufmann requested Galloway to review the recommendation the Board received from the Compensation Board for elected officials. Auditor Dauber will email the information to Galloway. Further discussion was held. The consensus of the Board was to have Galloway review the Engineer position for wage compatibilities.

Maggie Burger, Speer Financial met with the Board, via conference call, to discuss the timeline for the General Obligation Bonds for the Transfer Station. Burger reviewed the handouts with the Board. Sheriff Wethington and EMA Director Freet were in attendance. Burger confirmed with bonding counsel that the Transfer Station is an essential county purpose therefore, no referendum is needed. Burger also informed the Board that the new radio system and infrastructure for EMS is an essential county purpose. Discussion was held regarding the timeline for a public hearing, interest rates, the sale of bonds, incorporating the EMS radios into one General Obligation Bond and if grants are available. Freet estimated the budgeted amount to be at \$8.3 million for the EMS project. Freet stated there are only a few vendors that provide this service. Sup. Kaufmann expressed his frustration due to the limited vendors and technology changing all the time it seems as though the vendors are price gouging. Sheriff Wethington explained situations that have occurred, poor reception and lack of communication between other entities. Wethington is estimating this project at \$2 to \$4 million. Wethington stated the EMA Commission will own all the radios. Discussion continued. Freet will forward the information to Auditor Dauber on December 31st. The consensus of the Board was to discuss in January when they receive new debt schedules that includes both projects from Burger.

Weed Commissioner Foulks met with the Board to discuss the 2020 Weed Report. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the 2020 Weed Report.
Ayes: All

Discussion was held on the memo to department heads concerning the figures to use for preparation of FY 21/22 budgets. The Board reviewed the memo for department heads and the

consensus of the Board was to use 1.5% for cost of living and the recommendation from the Compensation Board for the Elected Officials salaries for budgeting purposes.

Moved by Sup. Bell seconded by Sup. Smith to approve the proclamation as stated below.

**CEDAR COUNTY, IOWA PROCLAMATION DIABETES AWARENESS MONTH -
NOVEMBER 2020**

WHEREAS, diabetes is growing at an epidemic rate worldwide affecting more than 463 million people. The International Diabetes Federation (IDF) estimates by 2045 there will be more than 700 million people living with the disease. The United States ranks#3 out of the top 10 countries in diabetes diagnoses following India #2; China# 1; and

WHEREAS, diabetes is growing at an epidemic rate in the United States. According to the Centers for Disease Control and Prevention (CDC), nearly 34 million Americans have diabetes and face its devastating complications. What's true nationwide is also true in Iowa; and

WHEREAS, according to the American Diabetes Association, diabetes affects approximately 225,000 people in Iowa - 9.3% of the population, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

WHEREAS, according to the American Diabetes Association, approximately 70,000 people in Iowa have diabetes but do not know they have the disease and may experience damage to the heart, eyes, kidneys, and limbs greatly increasing their health risk; and

WHEREAS, according to the American Diabetes Association, another 820,000 people in Iowa, 34.1% of the adult population have prediabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

WHEREAS, diabetes has many faces, affecting everyone, young and old alike - Caucasians, African Americans, Latinos, Native Americans, Asian Americans, and Pacific Islanders, with minority populations in the United States having an increased risk for developing the disease; and

WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

NOW, THEREFORE, the Cedar County Board of Supervisors', do hereby proclaim November, 2020, as DIABETES AWARENESS MONTH in Cedar County, Iowa, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Ayes: All

Moved by Sup. Smith seconded by Sup. Gaul to adjourn at 12:29 p.m., to December 8, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 8, 2020 with the following members present: Smith, Bell, and Gaul. Sup. Kaufmann arrived at 8:37 a.m. Chairperson Agne was absent. Members of the public were also present. Pro-Tem Kaufmann appointed Sup. Bell to start and conduct the meeting until he arrives.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Notice of Voluntary Resignation from Sadie Pace, effective 12/25/2020.
Chief Deputy Koranda submitted a letter regarding Hanna Townsend is no longer employed effective 12/2/2020.

It was noted the following Handwritten Disbursement was issued on 12/3/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425581 for \$6,149.01-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Agne, Kaufmann

Pro-Tem Bell addressed the public for comments. EMA Director Freet informed the Board she has submitted the County Multi-Jurisdiction Plan to Homeland Security. Sheriff Wethington commended his jail staff for minimizing COVID-19 in the jail.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of December 1, 2020.

Ayes: All

Absent: Agne, Kaufmann

Moved by Sup. Smith seconded by Sup. Gaul to approve Payroll Disbursements #183783-183935 for the period ending 11/28/2020 and to be paid on 12/04/2020.

Ayes: All

Absent: Agne, Kaufmann

Moved by Sup. Smith seconded by Sup. Gaul to approve TJ's Gas & Grub 12-month Class C Beer Permit and Sunday Sales renewal, effective 1/15/2021.

Ayes: All

Absent: Agne, Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve the work request order for the E&Z Office submitted by Janelle Axline, Administrative Assistant.

Ayes: All

Absent: Agne, Kaufmann

HIPAA Security Officer Tischuk met with the Board for authorization for Beta Testing Cyber Security/Phishing Service provided by CAROSH. I.T. Director Cahoy was present. Tischuk reiterated this is just a formality of what the Board had previously approved. The process will start in the next couple weeks. Kaufmann entered the room.

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Pro-Tem Kaufmann to sign the authorization form for Beta Testing Cyber Security/Phishing Service.

Ayes: All

Abstain: Kaufmann

Absent: Agne

Sheriff Wethington met with the Board to discuss the history of the EMS radio systems. EMA Director Freet attended. Wethington informed the Board the history of the radio and tower system. Wethington stated the current towers will be utilized on the new system. Additional towers will be needed around the county. Wethington will have firm numbers at the end of December of the total cost of the project. Wethington understands this is a huge cost to the

county although it is essential for the safety of the public. The consensus of the Board was to have the EMS and Firefighters assist in educating the public of the need and to promote the project.

At 9:10 a.m., Laurie Worden, Director Workplace Learning Center met with the Board for FY21/22 funding review. Worden gave a power point presentation on statistics on Cedar County. Worden reported a majority of the services have gone virtual, gave examples of job shadows, internships, and industry lead tours. Sup. Kaufmann is concerned that the temptation of colleges and businesses to go virtual will continue even after the vaccine has become available and it is safer for everyone. Worden explained in the healthcare profession the virtual environment has been very beneficial, due to the students have seen areas in the hospital they never would have been able to in person. Worden informed the Board that 50% of the internships were not completed in the Spring 2020 due to COVID-19. Discussion was held. Current County funding for The Workplace Learning Connection is \$1,834.00. The Workplace Learning Connection is requesting funding of \$.10 per capita based off of the 2015 census for a total amount of \$1,834.00, which is no increase in funding. Worden appreciates the County's support. No decision were made.

At 9:30 a.m., Rod Ness of the Cedar County Economic Development Commission (C.C.E.D.C.O.) met with the Board for a FY21/22 funding review. Ness distributed a handout and discussed leveraging assets, FY21/22 opportunities and budget. Discussion was held on the Home Base Iowa Veteran Incentives. This topic will be discussed on December 29 at 9:00 a.m. The Board asked Ness to contact other counties for more information on the incentives. Current County funding for C.C.E.D.C.O. is \$80,634. C.C.E.D.C.O. is not requesting an increase in funding. No decision were made.

At 10:00 a.m., Becky Allgood of the Wilton Development Corporation met, via conference call, with the Board for a FY21/22 funding review. Allgood provided the 2020 Annual Report and 2021 Dues to the board members. Discussion was held. Current County funding for the Wilton Development Corporation is \$500.00. Wilton Development Corporation is requesting a \$500.00 increase. No decision were made.

At 10:15 a.m., Alta Medea Peters, Domestic Violence Intervention Program (D.V.I.P.) met, via conference, with the Board for a FY21/22 funding request. Medea Peters informed the Board they have provided services to 98 victim-survivors in Cedar County last year. D.V.I.P has seen an increase in hotline calls of 28% per month since May 2020. Discussion was held. D.V.I.P. did receive CARES act funding. Current County funding for the D.V.I.P is \$4,800. D.V.I.P is requesting no increase this year. Medea Peters greatly appreciates making Domestic Violence Intervention Program a priority. No decision were made.

At 10:20 a.m., Randy Zobrist, Director of River Bend Transit met with the Board for a FY21/22 funding review. Zobrist distributed River Bend Transit FY21/22 budget request which included a four-year service data of rides and service costs and explained how COVID-19 impacted all the services. Overall, River Bend Transit has experienced a reduction of approximately 50% ridership since March 2020. RBT did suspended all county services from mid-March through early June. RBT did receive CARES act funding which allowed them to fully compensate employees during this suspension. Discussion was held. Current County funding for River Bend Transit is \$16,965.00. River Bend Transit is not requesting an increase in funding. No decision were made.

The Board recessed for five minutes.

Public Health Director Walker updated the Board on COVID statistics, quarantine guidance, positivity rate and vaccine. Discussion continued.

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held regarding the NACO 2021 dues. The board requested Auditor Dauber to email all departments for the participation they have had in the past year with NACO. This will be on next week's agenda.

Discussion was held regarding the pay grade and pay rates for the Assistant Engineer, Road Maintenance Superintendent and County Engineer. The board reviewed three comparability studies submitted by Mike Galloway and the recommendation from Engineer Fangmann regarding the Assistant Engineer and Maintenance Superintendent positions. Discussion was held. The consensus of the board was to table the Engineer salary until next week.

Moved by Sup. Smith seconded by Sup. Gaul to approve the recommendation from Engineer Fangmann based on the information they received from Galloway regarding the pay from surrounding counties and this is based on overall money not pay grades, as Maintenance Superintendent at \$33.90 per hour and Assistant Engineer at \$39.62 per hour effective on July 1, 2021. Sup. Bell reiterated the money comes from a different source than the other departments.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board and provided an update regarding the Build Grant. Fangmann informed the Board they are in the final selection and explained the process. The consensus of the Board was to continue with the project. Further discussion was held on future projects.

General discussion was held regarding representation on the Eminent Domain Commission for farmers due to one member passed away and the other moved out of the area. The board members will contact prospects.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 12:24 p.m., to December 15, 2020.

Ayes: All

Absent: Agne

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 15, 2020 with the following members present: Smith, Gaul, Kaufmann, and Chairperson Agne. Sup. Bell attended via conference call. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Cedar County Public Health Director Walker regarding Mary Dorris completed her probationary period.
Cedar County Clerk submitted Fees Collected for the month of November.

It was noted the following Handwritten Disbursement was issued on December 11, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425721 for \$6,389.00-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of December 8, 2020.
Ayes: All
Abstain: Agne

Moved by Sup. Smith seconded by Sup. Gaul to approve Claim Disbursements #425582 - #425720 paid on December 10, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held whether to pay the NACO dues for 2021. The Board asked Public Health Director Walker about the status of the drug cards. Walker will investigate and report back to the Board. Discussion was held. This will be placed on the agenda for next week pending more information.

Discussion was held regarding increasing the compensation for the County Engineer position. The Board viewed the five up and five down salaries for County Engineers information they received from Galloway. The Board calculated the average salary for the five up and five down counties, excluding Poweshiek and Delaware Counties (shared counties). The current salary for the County Engineer is \$110,448 which would be approximately \$1k below the average. Discussion continued. Sup. Bell stated the Engineer came to the Board regarding the two positions and was not concerned with his salary therefore, Bell would feel more comfortable having a conversation with Galloway to find out whether he realized the comparables included shared engineers. General discussion was held whether to have Galloway provide the Board with compensation studies on other department heads. Auditor Dauber emailed Galloway to find out whether he had time to call the Board and he is on conference calls until the afternoon. Further discussion will be held next week.

At 9:00 a.m. Linda Hansen of Volunteer Services of Cedar County met with the Board for a FY21/22 funding review. Hansen distributed and reviewed Volunteer Services approved budget. Discussion was held. Hansen reviewed Volunteer Services functions and how COVID has affected them. The Board expressed their appreciation for Hansen's work. Current County funding for Volunteer Services of Cedar County is \$25,500 and they are not requesting an increase. No decision was made.

Public Health Director Walker met with the Board, via conference call, and provided an update on COVID. Walker informed the Board the 14-day positivity rate is at 15% and continues to decrease. Walker stated they should receive the Moderna vaccine next week and will distribute to the healthcare field and long term care facilities.

Public Health Director Walker met with the Board, via conference call, regarding adding a Resource Navigator position. Walker informed the Board this position, including benefits will be funded by a grant from DECAT and will continue only if grant funding is available. Walker explained this position will continue to provide more service opportunities for all ages and will be the “conduit” for the schools and communities. Discussion continued.

Moved by Sup. Smith seconded by Sup. Kaufmann to authorize Walker to proceed with adding the grant funded position, noting the county is not fiscally responsible and it is the understanding if the grant is not available the position will not continue.

Ayes: All

At 9:15 a.m. Maria Olsen, Executive Secretary for the Community Foundation of Cedar County met with the Board to request funding for FY21/22. The Community Foundation of Cedar County works with individuals, families, businesses and organizations to establish endowment funds. In 2020 they awarded \$123,817 to 42 non-profit organizations. Discussion was held. Current County funding for The Community Foundation of Cedar County is \$3,000. The Community Foundation of Cedar County is not requesting an increase in funding. No decision was made.

At 9:30 a.m. Lori Scovel, Executive Director of the Limestone Bluffs Resource Conservation & Development Commission met with the Board, via conference call, for a FY21/22 funding review. Scovel provided a power point document, reviewed the budget request for FY21/22 and updated the Board on current projects, programs and provided services. Discussion was held. Current County funding for Limestone Bluffs R.C. & D. is \$7,000. Limestone Bluffs R.C. & D. is requesting a \$500.00 increase in funding. No decision was made.

At 10:00 a.m. Mike Dauber, Medical Examiner Investigator met with the Board for a FY21/22 Medical Examiner budget review. Dauber updated the Board on the following items, stats from last calendar year, 2019 they had 32 total deaths, currently they have had 32 this year, all reporting is mandated to be completed online, and the addition of Jennifer Hubler has been a great addition to the team. Discussion was held. Current County funding for the Medical Examiner is \$45,000. Cedar County Medical Examiner is not requesting an increase in funding. No decision was made.

Engineer Fangmann met with the Board to discuss the Local Match Resolution for the Hazard Mitigation Assistance Program. Fangmann informed the Board he has applied for grant to purchase generators for the Sunbury, Mechanicsville, Springdale, and Clarence out sheds. The total cost is \$44,913, of which the County would be financially responsible for \$6,737 (15%).

Moved by Sup. Smith seconded by Sup. Kaufmann to approve the Local Match Resolution for the Hazard Mitigation Assistance Program.

Ayes: All

Engineer Fangmann met with the Board to discuss the Iowa Department of Transportation Addendum to Agreement No. 2019-C-022A for the Highway 30 bypass project. Fangmann explained the addendum is due to the culvert that was found on the project and it was added to the agreement.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Iowa Department of Transportation Addendum to Agreement No. 2019-C-022A for the Highway 30 bypass project.

Ayes: All

Engineer Fangmann met with the Board to discuss the Iowa Department of Transportation Agreement for Transfer of Public Road Jurisdiction. Fangmann informed the Board this is regarding .98 miles of Hwy. 30. Discussion was held. Cedar County will receive all the road use tax money on this portion.

Moved by Sup. Kaufmann seconded by Sup. Smith to approve the Iowa Department of Transportation Agreement for Transfer of Public Road Jurisdiction.

Ayes: All

Phil Waniorek, Benefits, Inc. met with the Board to discuss FY21/22 health plan, rates and administration. Waniorek informed the Board, the current trend for health insurance rate increases are 9%. Cedar County's Blue Cross Blue Shield renewal increase for FY21/22 is 1.07%. Waniorek informed the Board minor enhancements were made to the Blue Choice Plan. Those changes are skilled nursing services changed from 90 days per benefit period to no limit, dental treatment for accidental injury changed from initiated within 72 hours and completed within 30 days to initiated within 12 months and completed within 24 months and minor language changes to other services. Waniorek suggested the claims funding stay the same as last year and the administration cost increase by \$2.00 per plan. Discussion was held. Waniorek will provide a video to employees explaining the plan benefits. He plans on returning in person in the spring.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve and authorize Chairperson Agne to sign the Administrative Services Proposal and Blue Cross Blue Shield renewal.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:58 a.m., to December 22, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 22, 2020 with the following members present: Smith, Bell, Gaul, and Chairperson Agne. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Public Health Director Walker submitted a notice of hiring Robin Hetzler and Mackenzie Poppe for Home Health Aides starting on 12/14/2020 at \$15.53 an hour.
Notice of Public Hearing on the Proposed Amendment No.3 to the Amended and Restated West Branch Urban Renewal Plan.
Veterans Affairs Service Officer Hamann submitted approved November and December reports and approved minutes of October and November meetings.
Leanne K. Boots submitted minutes from the Safety Committee Meeting held on Tuesday, December 15, 2020.
Notice of Voluntary Resignation from Mackenzie Poppe, Home Health Aide, effective 12/17/2020.

It was noted the following Handwritten Disbursement was issued on 12/18/2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425722 for \$862.10-self funded medical claims.

Moved by Sup. Smith seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Gaul seconded by Sup. Smith to approve the Board Minutes of December 15, 2020.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve Payroll Disbursements #183936-184088 for the period ending 12/12/2020 and to be paid on 12/18/2020.

Ayes: All

Absent: Kaufmann

Moved by Sup. Smith seconded by Sup. Bell to approve the work request form submitted by Candace Dusenberry, Case Management to remove a bulletin board and install on another wall.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve the work request form submitted by Patricia Wirth, Assessor Office to hang a bulletin board located in the Assessor Office.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann arrived at 8:38 a.m.

Discussion was held regarding the NACO 2020 dues. The Board received information from Public Health Director Walker and CPC Director Tischuk regarding the prescription program Cedar County is participating in. Walker explained that the former director implemented this program. Tischuk informed the Board her office does explain to the consumers that if they have Medicare or Medicaid, she does not recommend them to apply for the prescription program due to it altering their insurance benefits, although Tischuk stated her office assists the underinsured therefore that is not a problem. Agne was concerned about the individuals that are receiving the prescription program without being explained the consequences. Smith noted that Linn County has been participating in this program for years. After further discussion, the consensus of the

Board was to have Tischuk follow up with Linn County General Assistance Director and return to the Board with her findings.

At 9:00 a.m. Mike Boyle, Sandy Harmel and Daisy Wingert representing the Pioneer Cemetery Commission met with the Board for FY21/22 funding review. Harmel reported on the Cemetery improvements for 2020 and reviewed the Pioneer Cemetery Commission FY21/22 budget and a listing of Cedar County Cemetery categories. Wingert provided pictures of the signage at the cemeteries. Bill Muhs spoke regarding the Fairview Cemetery. Current County funding for the Pioneer Cemetery Commission is \$20,000. The Pioneer Cemetery Commission is not requesting an increase in funding. No decision was made.

At 9:30 a.m. Mike Bixler and Mike Boyle, representing the Historical Society met with the Board to present the FY21/22 budget. Bixler gave project updates and provided the 2020 budget. Current County funding for the Historical Society is \$4,000. The Historical Society is requesting an increase of \$1,000 in funding. No decision was made.

Discussion was held regarding the compensation for the County Engineer. The Board evaluated the five up and down comparison from Mike Galloway. After discussion it was the consensus of the Board that they will conduct annual reviews with the following department heads: County Engineer, CPC/General Assistance Director, GIS Coordinator, and E & Z Director. They will also receive compensation analysis from Galloway on these positions and will look at the comparable of these positions. The Board requested Auditor Dauber to follow up with Galloway on the procedure for conducting the department head evaluations.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Designation of Applicant's Authorized Representative, as Robert Fangmann, Cedar County Engineer regarding the Homeland Security Grant and authorize Chairperson Agne to sign.

Ayes: All

Chairperson Agne informed the Board he was approached from an employee regarding employees working from home. Agne wondered why the county did not have a policy. Sup. Bell stated that this has been a long time "inferred policy" that all employees be present at work, this is how Cedar County has operated in the past years and will continue to do so. Agne informed the Board that he has received feedback from the public regarding the courthouse being open and their appreciation. Sup. Bell and Sup. Agne reiterated all employees work for the public, therefore all office staff needs to be present and operating inside the courthouse during normal working hours. Sup. Smith thought the Board made this pretty clear when they re-opened the courthouse that departments were to conduct business at the courthouse and not at home. The Board understands the exception of the Public Health Department due to the pandemic. The Board reiterated that all Department Heads that report directly to the Board of Supervisors will be present at the courthouse and perform their work duties inside the building during working hours. The Board requested Auditor Dauber to inform all Department Heads via email.

The Board left the room to visit Deputy Assessor Lemburg in the Assessor's Office to view interior walls she is requesting to be removed. The Board returned to the board room. Discussion was held regarding the cost of moving an electrical box and ethernet cable. Sup. Smith mentioned that the Assessor will pay for these costs from her budget.

Moved by Sup. Bell seconded by Sup. Smith to approve the work request order completed by Deputy Assessor Lemburg to remove the three interior walls in the Assessor's Office.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:54 a.m., to December 29, 2020.

Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 29, 2020 with the following members present: Smith, Bell, Gaul, Kaufmann, and Chairperson Agne. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Kevin Stoolman, West Branch Fire Chief supporting the implementation of the new radio system.
Conservation Director Dauber submitted correspondence regarding Chip Brown completed his six month probation.

Manure Management Annual Updates submitted by:
Lance Schiele located at NE1/4 NE1/4 of Sec 33 T79N R4W in Springdale Township.

It was noted the following Handwritten Disbursement was issued on December 25, 2020 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #425845 for \$3,348.11-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.
Ayes: All

Chairperson Agne addressed the public for comments and there were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of December 22, 2020.
Ayes: All

Moved by Sup. Smith seconded by Sup. Bell to approve Claim Disbursements #425723 - #425844 paid on December 23, 2020.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Smith to approve and authorize Chairperson Agne to sign the engagement letter with Speer Financial and Cedar County.
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Dorsey & Whitney LLP as bond council for Cedar County.
Ayes: All

The Board received an email from CPC Director Tischuk stating she has not received the information regarding the NACO prescription plan.

Auditor Dauber informed the Board the District Courtroom project will start on January 4th.

At 8:40 Judy Jenkins, Charline Thumm, Tabettha Bookout, Cassie Petersen, Ellen Elijah, Christina Nantz, Tim Lemburg, Andy Kapinski, Morgan Kapinski, Annette Flora, and Jennifer Comstock met with the Board regarding the need for a county animal shelter. Jenkins informed the Board of animals being dumped off or abandoned and the shelter is not meeting the needs of the county. The current building is operating as a non-profit organization, have had past issues with the inspections of the building and have had accountability problems. Jenkins stated if an animal shelter was operated by the county there would be accountability, consistency and all the financials would be operated out of the county budget. There would be a group to obtain grants, fundraisers which would be used for the unexpected expenses. Jenkins expressed they are operating the shelter on an entire volunteer program. Sup. Smith suggested they need to talk to all the communities regarding financial support. Jenkins agreed but first wanted to address the board. Jenkins stated something has to be done before the facility is closed permanently. The county needs a permanent facility, preferably located in the city for accessibility. Sup. Agne

asked about the cost to operate and who would manage the facility. Jenkins informed the board that annually the utilities are \$7,000. Jenkins stated the county would employ a Director to oversee the operations and all the volunteers. Sup. Kaufmann asked if there are other counties that are operating a facility as Jenkins has described. Jenkins said that Jasper County provides animal officers. Sup. Kaufmann asked if there is a statewide organization. Jenkins stated there is an organization, Animal Humane. Sup. Kaufmann realizes this is a public health problem and needs to formalize into an official board so there is oversight. Sup. Smith suggested it must be community driven is it will be a collaborated effort. Jenkins stated she will work on a business plan and a cost analysis needs to be completed. Jenkins appreciated the conversation with the Board and the ideas that were presented.

Rod Ness, Cedar County Economic Development Director met with the Board to discuss the Home Base Iowa Veteran Incentive program. Patty Hamann, Veteran Affairs Officer was present. Ness provided a handout to the board that details the incentives that Humboldt County Economic Development and Clinton County offers. Ness explained this if a residence-based program. Sup. Bell suggested having a two-tier system which provides a larger incentive for the veteran that is living and working inside Cedar County and a lower amount to the veteran that is living in Cedar County but working outside the county. Sup. Bell suggested \$1,500 for purchasing a home and working in the county. Hamann stated she agrees with Sup. Bell. Sup. Bell suggested the program be run through the Economic Development, and Bell and Rod Ness will visit the cities to promote incentives for each community. Sup. Smith suggested \$1,000 for purchasing a home in Cedar County and \$2,500 for purchasing and working in Cedar County. Sup. Bell suggested a cap of \$7,500 a year. Discussion was held regarding waiving building permits. The Board will make final decisions during the budget process.

Conservation Director Dauber met with the Board to provide an update on Bennett Park. Dauber explained to the Board they will be remodeling the Bennett campground to provide individual camping sites and updating all the electrical boxes. This project will start in the early Spring '21 and projected completion by the opening of camping season. Dauber will obtain the money for this project by transferring funds from the REAP, Mitzer and the Park Improvement Funds. Sup. Smith reiterated there will be no subsidizing the Conservation budget. Sup. Kaufmann asked Dauber if he could assist in burning site located at Fairview Cemetery. Dauber will assist.

Auditor Dauber reminded the Board the COVID leave act expires on December 31, 2020. Dauber consulted with Mike Galloway regarding Department Head employee evaluations and he provided an evaluation form for the Board. The Board requested Auditor Dauber to schedule the evaluations with the Department Heads and to have them completed in the month of January.

Sup. Bell left the meeting at 9:55 a.m.

Sup. Kaufmann updated the Board that he has received a survey estimates for the cemeteries in the amount of \$8,350. No decision was made.

Moved by Sup. Smith seconded by Sup. Agne to adjourn at 10:04 a.m., to January 4, 2021.
Ayes: All

Cari A. Dauber, Auditor

Steve Agne, Chairperson