

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 2, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Marlita Greve, Chief Judge 7<sup>th</sup> Judicial District regarding Iowa Supreme Court Supervisory Order.

Stuart Clark, Conservative Publishing Co. requesting The Tipton Conservative and Advertiser and Sun News Advertiser to be named official papers for Cedar County.

Connie Knutsen, MEI regarding annual approval for Chief Medical Examiner for Cedar County. Auditor Dauber for Fees Collected for the quarter ending December 31, 2017.

Joyce Pesarik regarding Garfield and 210<sup>th</sup> intersection.

Manure Management Annual Updates submitted by: Jeffrey Samuelson for a site in Center Township.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Steve Maurer met with the Board to discuss the bridge on 270<sup>th</sup> Street. Engineer Fangmann was also present. He presented pictures of other bridges in surrounding area. This bridge has been closed since 2014. Mr. Maurer wants the bridge removed and open up the area for water to flow to reduce flooding. Engineer Fangmann explained if we remove the bridge then we would lose all possibility of federal funding to replace in the future. After the bridge has been closed for 10 years no federal funding could be used to replace. Discussion was held. This bridge will be further reviewed when Engineer Fangmann does his five year plans.

Sup. Smith turned the meeting over to Auditor Dauber. Auditor Dauber called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Dauber determined Sup. Smith is the Chairperson for 2018. Auditor Dauber asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Dauber determined Sup. Bell is the Chairperson Pro Tem for 2018.

EMA Director Malott met with the Board to open bids for Asbestos Removal for properties requiring asbestos mitigation for buyout properties. The bids were as follows:

Mid Iowa Environment	\$4,200.00
Environmental Management Services	\$1,790.00

Moved by Sup. Bell seconded by Kaufmann to approve the bid from Environmental Management Services in the amount of \$1,790.00.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Agne to hold 2018 Board meetings on Tuesdays.

Ayes: All

Nay: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of December 26, 2017.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Claim Disbursements #413313 - #413415 paid on 12/28/17. Sup. Bell asked Sheriff Wethington why he had cancellation fees on a hotel room. Sheriff Wethington said he couldn't get out of the office to attend Winter School.

Ayes: All

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Recorder Bahnsen, EMA Director Malott, CPC Director Tischuk, Environmental and Zoning Director LaRue, Engineer Fangmann, Auditor Dauber, Deputy Assessor Lemburg, Treasurer Delaney, County Attorney Renander, Sheriff Wethington, Conservation Director Dauber, Public Health Director Christian and GIS Director Teut. Discussion was held.

Discussion was held regarding Board Committee designations for 2018.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the following Board Committee appointments for 2018:

BOARD COMMITTEE APPOINTMENTS FOR 2018		
Board of Health	Gaul	Agne
Co. Decategorization Policy Board	Gaul	Kaufmann
Community Action of Eastern Iowa	Kaufmann	Bell
County Shop	Smith	Agne
Consortium	Agne	Smith
Crimestoppers	Bell	Agne
CCEDCO (2 votes)	Bell	Kaufmann
Drainage District	Kaufmann	Bell
Emergency Management	Bell	Agne
E911 Service Board	Bell	Agne
Eastern Iowa Rural Utility Services	Gaul	Kaufmann
ECIA Board	Gaul	Kaufmann
Evaluation Committee	Smith	Kaufmann
Fair Board	Gaul	Agne
Hardacre Theatre	Gaul	
Highway 30 Coalition	Kaufmann	Smith
Heartland Insurance Risk Pool	Agne	Kaufmann
ISTEA/ECICOG	Gaul	Bell
Law Enforcement Center	Smith	Bell
CEO/Workforce Development	Bell	Smith
MEIMHC Board	Agne	Gaul
MH Institute Adv.	Agne	Kaufmann
MH Advisory Board for the County Management Plan	Agne	Bell
MH/DS Regions Governing Board	Smith	Agne
R.E.A.P. Comm.	Smith	Kaufmann
R.C. & D.	Bell	Smith
River Bend Transit	Smith	Agne
Safety	Smith	Kaufmann
Seventh Judicial	Smith	Agne
Solid Waste Disposal	Kaufmann	Bell
Systems Unlimited	Bell	Gaul
Wilton Development Corp.	Agne	Kaufmann

Ayes: All

Discussion was held on Boards and Commission appointments for 2018. Sup. Gaul said Kim Kreinbring would like to be replaced as Supervisors Representative on the Compensation Board. All vacancies have been filled by application except a position on the Planning and Zoning Board and a replacement for Kim Kreinbring. Discussion was held. The following appointees had terms expiring 12/31/17 and submitted an application to be appointed or reappointed:

Board of Health – Dr. Clayton Schuett, Brad Gaul and Jeanne Hein

Conservation Board – Leon Steinhagen

Zoning Board of Adjustment – Laura Twing and Chuck Hoy

Planning and Zoning – Dave Schuett

Pioneer Cemetery Commission – Marcia Driscoll, Daisy Wingert and Sherry Hall

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following appointments for 2018 and fill the remaining two spots when we have interested parties:

## 2018 BOARDS & COMMISSIONS

### AIRPORT ZONING BOARD 6YR

	<u>Term Exp</u> <u>Date</u>
Rick Sawyer	12/31/2018
James Rohlf	12/31/2018

### MAGISTRATES' COMMISSION 6YR

Wayne Brown (Supervisors' Appt.)	12/31/2020
Keith Whitlatch (Supervisors' Appt.)	12/31/2020
Phyllis Lenschow (Supervisors' Appt.)	12/31/2020
Alan Bohanan (Bar Association Appt.)	
Lee Beine (Bar Association Appt.)	

### BOARD OF HEALTH 3YR

Dr. Alan Beyer	12/31/2019
Dr. Clayton Schuett	12/31/2020
Brad Gaul	12/31/2020
Jeanne Hein	12/31/2020
Lin Hannes	12/31/2018

### BOARD OF REVIEW --- ASSESSOR

Ken Paper-Durant	12/31/2018
John Dornfeld-Tipton	12/31/2020
Sue Hall-Tipton	12/31/2022
Gail Kettenbrink, Secretary	

### VETERAN AFFAIRS 3YR

Frank (Bill) VanWaes	6/30/2020
Gregery Bell	6/30/2018
Robin Housley	6/30/2019
Marlin Hillyer	6/30/2020
Michael Male	6/30/2019
Patty Hamann, Sec.	

### CIVIL SERVICE COMMISSION 6YR

Lee Beine (County Attorney Appt.)	8/15/2019
Julianne Jensen (Supervisors' Appt.)	8/15/2021
William Bails (Supervisors' Appt.)	8/15/2023

### CONSERVATION BOARD 5YR

Leon Steinhagen	12/31/2022
Dick Maske	12/31/2018
Teresa Wendt	12/31/2019
Jean Driscoll	12/31/2020
Craig Jackson	12/31/2021
Mike Dauber, Executive Director	

### Term Exp Date

### ZONING BOARD OF ADJUSTMENT 5YR

Laura Twing	12/31/2022
Chuck Hoy	12/31/2022
Bill Lenker	12/31/2018
Claudia Beyer	12/31/2019
Tammi Goerd	12/31/2020

### PLANNING & ZONING COMMISSION 3YR

Joel Brown	12/31/2019
Dave Schuett	12/31/2020
Douglas Klein	12/31/2018
Jody Yutesler	12/31/2019
John Dornfeld	12/31/2020
VACENT	12/31/2020
Carl Kohrt	12/31/2019

**COMPENSATION BOARD 4YR**

Christopher Surls (County Attorney's Rep.)	6/30/2019
Roxanne Hubler (Auditor's Rep.)	6/30/2021
VACENT (Supervisors' Rep.)	6/30/2021
Randy Amosson (Sheriff's Rep.)	6/30/2019
Greg Wagner (Supervisors' Rep.)	6/30/2021
Paula Shelton Werling (Recorder's Rep.)	6/30/2021
James Reeve (Treasurer's Rep.)	6/30/2019

**MEDICAL EXAMINER TEAM 1YR**

Joshua Pruitt, MD-Chief Medical Examiner  
 Connie Knutsen, MEI-Dir. ME Investigations  
 Michael Dauber, MEI-ME Investigator  
 Henry Bentley, MEI-ME Investigator

**EASTERN IOWA REGIONAL HOUSING AUTHORITY 2YR**

Ken Muller	12/31/2018
Laura Twing	12/31/2018

**EASTERN IOWA REGIONAL UTILITY SERVICE SYSTEMS 3YR**

Brad Gaul	12/31/2020
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**MENTAL HEALTH ADVISORY BOARD**

Joyce Hamiel	Dennis Byrnes	Don Griffith
Shari Hebl	Pat Ciha	Peggy Driscoll
Sue Hall	Steve Agne	Jon Bell
Bill Driscoll	Chris Shotwell	

**DECATEGORIZATION SERVICE AREA ADVISORY BOARD**

Brad Gaul  
 Scott Hobart

**PIONEER CEMETERY COMMISSION 3YR**

Marcia Driscoll	12/31/2020
Daisy Wingert	12/31/2020
Sherry Hall	12/31/2020
Wayne Nebergall	12/31/2018
Bill Muhs	12/31/2018
Peter Endris	12/31/2018
Jeff Kaufmann	12/31/2019
Sandy Harmel	12/31/2019
Mike Boyle	12/31/2019

**"COMMISSION TO ASSESS DAMAGES" (EMINENT DOMAIN COMMISSION)**

Owners of Town Property:  
 Phyllis Sondergard-West Branch  
 Greg Wagner-Stanwood  
 Gene Schroeder-Bennett  
 Brett Eggert-Tipton  
 Karen Dennis-Clarence  
 David Furry-Mechanicsville  
 Wayne Ralfs-Bennett

Bankers, etc.:

Bob Steen-Mechanicsville  
Dave Sweeny - Tipton  
Jeff Carnes-Durant  
Steve Pruess-Clarence  
Ann Canfield-Mechanicsville  
Lynne Pinegar-Tipton  
Renae Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton  
John Schott-Tipton  
Dennis Hulse-Clarence  
Roscoe Millett-West Branch  
Steve Weets-Mechanicsville  
Roger Wiese-Bennett  
Bev Brown-West Branch

Real Estate:

Duane Lasack-Lowden  
Merlin Conrad-Lowden  
Emilie Blindt-West Branch  
Ken Paper-Durant  
Jeffrey A. Graves-Durant  
Jeff Wallick-Tipton

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the 2018 representative appointments as follows:

Seventh Judicial District Board – Smith/Agne  
River Bend Transit Board – Smith/Agne  
Solid Waste Executive Board – Kaufmann/Bell  
Heartland Insurance Board of Trustees – Agne/Kaufmann  
Highway 30 Coalition – Kaufmann/Smith  
MH/DS Regions Governing Board – Smith/Agne

Ayes: All

Discussion was held on E.C.I.C.O.G. Region 10 appointments. The Board will check with Steve Nash to verify he wants reappointed to Transportation Technical Advisory Committee.

Moved by Sup. Bell seconded by Sup. Gaul to name the following as the official designated newspapers for Cedar County for 2018:

1. The Tipton Conservative
2. The Sun News
3. West Branch Times

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following rate structure for 2018 for Medical Examiner services in Cedar County:

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director fees: \$20.00/hour (Hours consumed maintaining the inner workings of the Cedar County Medical Examiner's Office.)

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to destroy the following documents: Iowa Department of Transportation Farm-To-Market Road Fund Quarterly statements for the period of 1/1/2012—12/31/2012.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to appoint Michel Foulks as the Cedar County Weed Commissioner for 2018 and to approve and authorize Chairperson Smith to sign the 2018 County Weed Commissioner Certification Form.

Ayes: All

Laurie Worden representative from Workplace Learning Center met with the Board for FY18/19 funding review. The current funding to Workplace Learning Center is \$925.00 through the funding given to the Cedar County Economic Development Commission. Worden reported an increase in job shadow participation and an increase in internships within Cedar County. Discussion was held. The Workplace Learning Connection requests funding of \$.10 per capita based off of the 2015 census for a total amount of \$1834.00. Discussion was held.

Sandy Harmel, Daisy Wingert and Mike Boyle representing the Pioneer Cemetery Commission met with the Board for FY18/19 funding review. The current funding to Pioneer Cemetery Commission is \$15,000.00. Harmel reported on the Cemetery improvements for 2017. Discussion was held. Sup. Kaufmann distributed and reviewed the Pioneer Cemetery Commission FY18/19 budget and a listing of Cedar County Cemeteries categories. The Pioneer Cemetery Commission requests funding of \$20,000, which is a \$5,000.00 increase.

The Board recessed until 10:30.

Chris Mottinger met with the Board for an update regarding property located in Parcels "I" and "J" in the SW ¼, SE ¼, Section 19, T-81N R4 in Cass Township. Environmental and Zoning Director LaRue, Assistant County Attorney Blank, Conservation Director Dauber, and Conservation Board Member Craig Jackson were present. Mr. Mottinger distributed and reviewed a packet of his timeline of events. Conservation Director Dauber explained that the Conservation Board decided that they didn't want to get into a deal with private property and not obtaining the ground in the end. The Conservation Board also felt what Mr. Mottinger is doing is a good thing but at this time they are not in a position with their current work load to deal with monitoring or compliance issues with this Conservation Deed Restriction. Discussion was held. Assistant County Attorney advised the Conservation Board to approve the Conversation Deed Restriction with the revisions of removing the Cedar County Conservation Board.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Handwritten Warrant #413416 dated 1/2/2018 to Speed Connect in the amount of \$67.90, as submitted by EMA Director Malott.

Ayes: All

Public Health Director Christian met with the Board on hiring temporary Home Health Aide. Christian talked to Human Resource Consultant Greufe regarding keeping this position opened for an as needed basis. Greufe approved of this.

Moved by Sup. Agne seconded by Sup. Kaufmann to leave the temporary Home Health Aide open for as needed basis.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve the following E.C.I.C.O.G. Region 10 appointments:

<b>Transportation Policy Committee</b>	<u>Term Expires</u>
<u>Members</u>	
Brad Gaul	1-1-19
Rob Fangmann	1-1-20
<u>Alternates</u>	
Dawn Smith, Jeff Kaufmann, Steve Agne	1-1-20
Jon Bell	1-1-19
<b>Transportation Trails Advisory Committee</b>	
<u>Members</u>	
Mike Dauber	1-1-19
Rob Fangmann	1-1-20
<b>Passenger Transportation Advisory Committee</b>	
<u>Members</u>	
Jon Bell	1-1-19
Julie Tischuk	1-1-20

**Transportation Technical Advisory Committee**

Members

Steve Nash	1-1-20
Rob Fangmann	1-1-20
Alex Anderson	1-1-19

Alternate

Matt Muckler	1-1-19
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Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to adopt the following resolution:

**RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2018**

**WHEREAS**, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2<sup>nd</sup> day of January, 2018 to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adopt the following resolution:

**RESOLUTION 2018**

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 2<sup>nd</sup> day of January, 2018.

Ayes: All

Discussion was held regarding a Master Matrix Construction Evaluation Resolution. The resolution was read. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adopt and authorize Chairperson Smith to sign the following Construction Evaluation Resolution:

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: All

Auditor Dauber met with the Board to ask if any board member gave authorization for cars to be towed when the work was being done to the North Parking lot. The County received a bill from Kinion's. Dauber will contact the City of Tipton regarding the bill.

Moved by Sup. Kaufmann seconded by Sup. Bell to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to return to regular session.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 11:31 a.m., to January 9, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on January 9, 2018 with the following members present: Agne, Gaul, Kaufmann, and Bell. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cindy Garza, DNR Environmental Engineer regarding Construction Certification – for Confinements for BC Pork Farms—Christopher Timmerman.  
Cedar County Clerk for fees collected for the month of December 2017.  
Nicole Wethington, EMA Office Coordinator notice of voluntary resignation.  
Sheriff Wethington regarding Joseph McNeill completion of six month probation effective December 19, 2017.

Manure Management Annual Updates submitted by:  
Del DeWulf for a site at 1540 Washington Avenue, Bennett.  
Loren Keppy for a site at 21641 1<sup>st</sup> Avenue, Durant.  
South Cedar Pork L.L.C. for a site at 1751 Rose Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 01/05/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413417 for \$15,299.33-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Absent: Smith

Chairperson Pro-tem Bell addressed the public for comments. EMA Director said they are closing on the first buyout property in the next day or two.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of January 2, 2018.  
Ayes: All  
Absent: Smith

Moved by Sup. Agne seconded by Sup. Gaul to approve Payroll Disbursements #172258-172400 for the period ending 12/30/2017 and to be paid on 01/05/2018.  
Ayes: All  
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

CPC Director Tischuk met with the Board to give updates on General Assistance, Case Management and Regional. Tischuk also provided handouts. General Assistance is partnering with Community Action to work together and provide more for individuals. Case Management has ended but will continue to work with six individuals until the State places them.

Aaron Horman representing The Community Foundation of Cedar County met with the Board to request funding for FY18/19. The Community Foundation of Cedar County works with individuals, families, business and organizations to establish endowment funds. Discussion was held. Requested the funding amount of \$3,800. No decisions were made.

Recorder Bahnsen met with the Board to present the FY18/19 Recorder budget. Discussion was held on the use of a large scanner and phone bills. No decisions were made.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Brett Eggert to the Planning and Zoning Commission for the term of three years.  
Ayes: All  
Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a Handwritten Warrant # 413418 dated 1/9/2018 to Beine & Roberts Trust Account in the amount of \$168,710.00, as submitted by EMA Director Malott.

Ayes: All

Absent: Smith

Sheriff Wethington met with the Board for a FY18/19 budget review. Discussion was held on Union negation fees and phone bills. No decisions were made.

County Attorney Renander met with the Board for a FY18/19 budget review. Discussion was held on postage, meeting and mileage reimbursement and phone bills. No decisions were made.

Mike Bixler and Sandy Harmel, representing the Historical Society met with the Board to present the FY18/19 budget. Mr. Bixler gave project updates. Requested the funding amount stay the same at \$4,000. No decisions were made.

G.I.S. Specialist Teut met with the Board to present the FY18/19 G.I.S. budget. Discussion was held on the G.I.S. Software Proposal and a Compensation Proposal. No decisions were made.

Engineer Fangmann met with the Board to open sealed bids for 1987 CAT D4B. Aaron Moes and Allen Weets were present. Bids were as follows:

Aaron Moes \$8,000

Steven Weets \$3,800

Dealer trade allowance is \$13,000. Fangmann asked the two bidders if they would like to raise their bid over \$13,000. Both said no. They left the room.

Moved by Sup. Agne seconded by Sup. Kaufmann to have Engineer Fangmann proceed with the purchase of the new bulldozer with the trade in.

Ayes: All

Absent: Smith

Engineer Fangmann gave project updates.

Phil Waniorek, Benefits Inc. met with the Board and presented the renewal from Blue Cross and Blue Shield which is an 18.77% increase, our claim history and increasing prescription cost. He proposed two alternate Blue Cross and Blue Shield health insurance plans for FY18/19. Auditor Dauber was present. The alternate Plan 2 would increase the deductible only to the county's liability, out of pocket for the employee increase by \$500 for single and \$1,000 for family, increase in emergency room co-pay from \$50 to \$250 and included a deductible for prescription drug of \$100 single and \$200 family and co-pay for specialty drugs. Discussion was held. Mr. Waniorek will be conduction employee educational health insurance meetings in April or May for all employee's. General consensus of the Board was to have these meetings mandatory for all employees.

Moved by Sup. Kaufmann seconded by Sup. Gaul to accept the Alternate Plan 2 Wellmark renewal and setting the FY18/19 monthly health insurance rates as follows, which is no change in cost:

	Plan Cost	County	Employee
Single	\$ 556.72	\$ 473.21	\$ 83.51
Two-Person	\$ 1,043.70	\$ 887.15	\$ 156.56
Family	\$ 1,659.09	\$ 1,410.23	\$ 248.86

Ayes: All

Absent: Smith

Auditor Dauber met with the Board regarding cost of living increase for FY18/19. The cost of living increase is 1.68%. Discussion was held. No decision was made, it was the consensus of the Board to place this on next week's agenda.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 1:03 p.m., to January 16, 2018.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Jon Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on January 16, 2018 with the following members present: Agne, Bell, Gaul and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Recorder Bahnsen regarding County Recorder's Report of Fees Collected for the period 10/1/17 – 12/31/17.

Anthony and Jennifer Sotelo regarding leasing flood buyout properties.

Beine & Roberts Law Firm regarding Dennis C. Martin Property.

Manure Management Plans & Updates submitted by:  
Samuelson and Son for a site in Center Township.

It was noted the following Handwritten Disbursement was issued on 1/12/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413590 for \$8,849.21-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Smith

Chairperson Pro-tem Bell addressed the public for comments. EMA Director Malott gave an update on flood buyouts. One property has been closed and currently working on the others.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the Board Minutes of January 9, 2018.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to approve Claim Disbursements #413419 - #413589 paid on 1/11/2018.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve work request to mount a key box in the copier room B1 for Public Health.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve and authorize Chair Pro-Tem Bell to sign the Administrative Service Proposal for Benefits, Inc.

Ayes: All

Absent: Smith

Moved by Sup. Agne seconded by Sup. Gaul to approve and authorize Chair Pro-Tem Bell to sign the written request letter to Chief Judge Greve regarding the Iowa Supreme Court Supervisory Order.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to return to regular session.

Ayes: All  
Absent: Smith

The Board discussed the cost of living adjustment(COLA) that Auditor Dauber presented last week which is 1.68%. Sup. Gaul suggested to round that number up to 2%. Auditor Dauber was called into the meeting. Dauber explained how the Compensation Study works with the built in step increase and COLA. Last year non-elected employees received a 3.76% increase which included the step increase and COLA for those that qualified and elected officials received a 3% increase. Discussion was held. Consensus of the Board was to wait until all departments have presented their budgets and Auditor Dauber can input figures.

Treasurer Delaney met with the Board to present the FY18/19 Treasurer budget. Discussion was held. No decisions were made.

Board discussed their FY18/19 budget.

CPC Director Tischuk and Bobbie Conrad, Supervisor met with the Board to present the FY18/19 Relief and Case Management budget. Discussion was held on local fund balance and region fund balance which needs to be at 20% by 2020. In order to drop our fund balance the Board needs to decide on what to levy. Tischuk has a few scenarios to go over and will present those next week. No decisions were made.

Veterans Affairs Administrator Hamann met with the Board to present the FY18/19 Veteran Affairs budget. Commissioners Marlin Hillyer, Bill VanWaes, Greg Bell and Mike Male were in attendance. No decisions were made.

Conservation Director Dauber met with the Board to present the FY18/19 Conservation and REAP budget. Discussion was held on project updates. No decisions were made.

Kristie Doser, Domestic Violence Intervention Program(D.V.I.P.) met with the Board for a FY18/19 funding request. Chief Deputy Knoche was in attendance. Doser reported 20 cases of Domestic Violence have occurred within Cedar County since July. Over the past five years services in Cedar County have increased by 260%. The Domestic Violence Intervention Program is requesting funding in the amount of \$4,000 which is an increase of \$3,000. Discussion was held.

Engineer Fangmann meet with the Board to discuss road safety alternatives for X40/F28 intersection. Chief Deputy Knoche and Jim Dodds were present. Fangmann said there had been another accident at this intersection on January 9<sup>th</sup> where an individual ran the stop sign south bound. The next step will be to install a solar powered flashing beacon on the stop signs at a cost of \$2,600 for both. Fangmann said if the flashing beacons don't stop accidents from occurring other options are LED stop signs, a four way stop intersection or a roundabout. Sup. Agne stated something is distracting these drivers and wondered if these drivers will even see a flashing light. Discussion was held on the other options. Fangmann will order the flashing beacons when he returns to his office.

Auditor Dauber asked if a Board member could return at 3:30 to do an exit interview with Hunt Kain. Sup. Gaul will be back at 3:30.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 12:20 p.m., to January 23, 2018.  
Ayes: All  
Absent: Smith

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Cari A. Dauber, Auditor

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Jon Bell, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on January 23, 2018 with the following members present: Agne, Bell, Gaul and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Iowa State University Health Promotion Club on supporting conditions and personal attributes that promote the well-being of people.  
Chief Deputy Knoche regarding hiring Joshua Grothe, Correctional Officer to be effective January 15, 2018.  
Patty Hamann, Veterans Affairs Service Officer regarding approved December reports and approved November minutes.

It was noted the following Handwritten Disbursement was issued on 1/19/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413591 for \$4,082.82-self funded medical claims.

The Board noted Handwritten Warrant #413592 to Copy Systems, Inc. in the amount of \$42.29 that was issued as an administrative correction.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Smith

Chairperson Pro-tem Bell addressed the public for comments. Mary Swan would like to see the Board match the same amount of funds for the Pioneer Cemetery and Domestic Violence Intervention Program.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of January 16, 2018.  
Ayes: All  
Absent: Smith

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #172401-172552 for the period ending 1/13/2018 and to be paid on 1/19/2018.  
Ayes: All  
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Todd and Jennifer Walker, 609 Orange Street, West Branch, IA and Ray Slach, 23 326<sup>th</sup> Street, West Branch, IA, (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located at Lot 1, Albaugh Acres, in the SE ¼, SW ¼, Section 32, T-80N, R-4W, in Gower Township, consisting of 2.11 acres m/l.

Moved by Sup. Kaufmann seconded by Sup. Agne to set public hearing dates on February 6<sup>th</sup> and February 13<sup>th</sup> at 9:00 a.m.  
Ayes: All  
Absent: Smith

General discussion was held with Sheriff regarding City Contracts and I80 expansion.

Erica Christian, Public Health Director met with the Board to present the FY18/19 Public Health budget. Discussion was held on purchasing a new vehicle. No decisions were made.

Environmental and Zoning Director LaRue met with the Board to present the FY18/19 E & Z budget. Discussion was held on increasing revenue line items pertaining to permit costs. No decisions were made.

Engineer Fangmann met with the Board to present the FY18/19 Secondary Roads budget. No decisions were made.

Engineer Fangmann met with the Board to request approval for a utility permit for Eastern Iowa Light & Power for a location in Farmington Township, Section 29 the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the utility permit for Eastern Iowa Light & Power and the \$100 fee applies.

Ayes: All

Absent: Smith

EMA Director Malott met with the Board for flood buyout updates. Discussion was held regarding titles to the properties. The remaining properties have one or more problems with the title that must be fixed before the closing can take place.

CPC Director Tischuk met with the Board to discuss how to get the Mental Health Fund Balance down to 20% by year 2020 for our County and the Region. Discussion was held on what other counties are doing with levies and accountability. No other counties have made decisions. Consensus of the Board was to have Tischuk run a few different scenarios and come back to the Board next week with figures.

The Board recessed until 1:00 p.m.

Auditor Dauber met with the Board to present the FY18/19 Auditor, Data Processing, Substance Abuse, Courthouse, District Court, County 911 Coordinator, Human Resource, and Non Departmental budgets. No decisions were made. Preliminary fund balances were reviewed and discussion was held. Further discussion was held on the preliminary ending fund balance of Rural Services Fund. Currently the preliminary ending fund balance percentage is 14.91%. Different scenarios were discussed including levy rate increases.

The Board reviewed FY18/19 Funding requests. The following funding decisions were made:

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase the funding to Senior Center by \$1,000 which would set their FY18/19 funding at \$17,000.

Ayes: All

Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to leave the funding the same to the Fair Association which would set their FY18/19 funding at \$35,000.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to increase the funding to the County Libraries by \$5,000 which would set their FY18/19 funding at \$115,000.

Ayes: All

Absent: Smith

Discussion was held on Workplace Learning Connection requested to receive their funding directly rather than through C.C.E.D.C.O.

Moved by Sup. Kaufmann seconded by Sup. Gaul to decrease C.C.E.D.C.O. funding by \$917 which is the amount of Workplace Learning Connection. C.C.E.D.C.O. funding for FY18/19 would be set at \$80,634.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to increase the funding directly to The Workplace Learning Connection by \$909 which would set their FY18/19 funding at \$1,834.

Ayes: All  
Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to leave the funding the same for Wilton Development Corp which would set their FY18/19 funding at \$500.

Ayes: All  
Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to leave the funding the same for River Bend Transit which would set their FY18/19 funding at \$16,965.

Ayes: All  
Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to increase funding to Volunteer Services by \$500 which would set their FY18/19 funding at \$24,500.

Ayes: All  
Absent: Smith

Moved by Sup. Gaul seconded by Sup. Kaufmann to leave the funding the same for R.C. & D. which would set their FY18/19 funding at \$5,000.

Ayes: All  
Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to increase funding to Pioneer Cemetery by \$5,000 which would set their FY18/19 funding at \$20,000.

Ayes: All  
Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to increase funding to Domestic Violence Intervention by \$2,000 which would set their FY18/19 funding at \$3,000. Discussion was held. Sup. Kaufmann asked if we should increase it by \$2,500.

Ayes: None  
Nays: All  
Absent: Smith  
Motion failed.

Moved by Sup. Gaul seconded by Sup. Agne to increase funding to Domestic Violence Intervention by \$2,500 which would set their FY18/19 funding at \$3,500.

Ayes: All  
Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Gaul to approved funding for Community Foundation of Cedar County which would set their FY18/19 funding at \$1,500. Sup. Kaufmann questioned how members of the Foundation were selected. Discussion was held.

Ayes: All  
Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to leave the funding the same for the Cedar County Historical Society which would set their FY18/19 funding at \$4,000.

Ayes: All  
Absent: Smith

Discussion was held on cost of living adjustment (COLA). Sup. Kaufmann would like to match the current union employees but watching the ending fund balance of Rural Services this isn't possible.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a COLA of 2% for all non-elected employees. Sup. Kaufmann said we are going to do better then what we would have to by law for our employees in the union.

Ayes: All  
Absent: Smith



Discussion was held on the recommendation by Compensation Board for Elected Officials. The recommendation was 6%.

Moved by Sup. Kaufmann seconded by Sup. Agne to decrease the recommendation by 50% for the elected official's salaries with the exception of the Supervisors.

Ayes: All

Absent: Smith

Moved by Sup. Kaufmann seconded by Sup. Agne to decrease the recommendation by 65% for the Supervisors. Sup. Kaufmann said his intent is that the Supervisors raise is commensurate with the employees.

Ayes: All

Absent: Smith

The Board advised Auditor Dauber to revise budgets with the figures approved and discussed. Auditor Dauber will send an email to departments to request this information and will provide revised fund balances next week.

Sup. Bell ask to place Veterans Affairs Service Officer Hamann on the agenda next week to discuss the funding of increased hours.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 3:03 p.m., to January 30, 2018.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Jon Bell, Chair Pro Tem

TIPTON, IOWA

January 30, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on January 30, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Engineer Fangmann regarding Notice of Retirement for Donald Griffith, Crew Leader Secondary Roads effective 3/30/2018.  
EMA Director Malott regarding the hiring of Jodi Freet, Assistant EMA Office Coordinator effective January 29, 2018.  
Chief Deputy Koranda regarding the hiring of Virginia Youngs, Correctional Officer effective January 29, 2018.

Manure Management Annual Updates submitted by:  
Pasvogel & Sons for a site in Sugar Creek Township.  
Pasvogel & Sons 2 for a site in Center Township.

It was noted the following Handwritten Disbursement was issued on 01/26/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413718 for \$3,738.00-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of January 23, 2018.  
Ayes: All  
Abstain: Smith

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #413595 - #413717 paid on 1/25/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Gaul to approve David Doscher wage increase from \$20.39 to \$21.46 which is 100% of a Maintenance Worker I to be effective February 1, 2018.  
Ayes: All

The Board recessed until 8:45 a.m.

Veteran Affairs Service Officer Hamann met with the Board for discussion on FY18/19 funding for office hours. Recorder Bahnsen and Commission members Bill VanWaes and Mike Male were in attendance. Hamann currently works an additional 5 hours which is being paid 50/50 by allocation funding and county funding. Hamann said the allocation funding is being cut and not sure how much she will receive. Allocation money is also used for outreach, advertising and education. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to budget the total amount for the additional 5 hours and revisit this after the State decides how much allocation money will be given. Sup. Bell said if allocation funds were more \$5,000 those funds would go towards the additional wages. Commission members VanWaes and Male agreed.  
Ayes: All

Commissioner members thanked the Board for all they do for the Veterans.

Assistant Engineer Anderson met with the Board for approval of Right-of-way purchases for project no. LFM-201905—7X-16. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the contract between Cedar County and SJD Agne LLC for permanent (0.14 acres) and temporary (0.18 acres) easements totaling \$1,358.58.

Ayes: All

Abstain: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the contract between Cedar County and LaVern L. Cook and Geneva M. Cook Family Trust for permanent (0.15 acres) and temporary (0.02 acres) easements totaling \$1,453.67.

Ayes: All

Abstain: Agne

Assistant County Attorney Blank met with the Board to discuss hiring a summer legal intern. They would like to post the job at both University of Iowa and Drake University. University of Iowa is a paid intern and Drake University is unpaid and earned as a class credit. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the County Attorney Office hiring a summer legal intern as budgeted.

Ayes: All

The Board recessed until 9:15 a.m.

CPC Director Tischuk presented the Board with a few different scenarios regarding levy rates. Auditor Dauber was in attendance. Tischuk handed out different scenarios for the Region and the County. Discussion was held on different levy rates, budget issues if counties levy zero and options once Region Fund Balance is depleted.

Moved by Sup. Kaufmann seconded by Sup. Bell to set Mental Health levy rate at 0 for FY18/19. Sup. Kaufmann said knowing it will likely necessitate a levy increase in future years.

Ayes: All

Auditor Dauber met with the Board to review ending Fund Balances. General Basic Fund Ending Balance and General Supplemental Fund Ending Balance were reviewed after funding amounts and wage increases were set with no changes. Rural Services Basic Fund Ending Balance was reviewed after funding amounts, wage increases were set and a \$.05 increase in the levy. Auditor Dauber stated providing services to rural areas such as fuel cost and upkeep continues to increase the deficit. Sup. Bell doesn't think the \$.05 increase is enough after looking at the big picture. Sup. Kaufmann suggested a \$.10 increase. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to set levy rates as follows:

General Basic Fund	\$3.50 (no change)
General Supplemental Fund	\$1.44 (no change)
Rural Services Basic Fund	\$3.29 (\$.10 increase)
Mental Health	\$0.00 (\$.4727 decrease)

Ayes: All

Auditor Dauber will set Public Hearing dates next Tuesday for FY18/19 budget.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:52 a.m., to February 6, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on February 6, 2018 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
West Branch Public Library providing updates.

Manure Management Annual Updates submitted by:  
Hermiston Farms Inc. – Site 1 for a site in Inland Township.

It was noted the following Handwritten Disbursement was issued on 2/2/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413719 for \$2,337.29-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Absent: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott said Lansing Brothers Construction contacted him regarding moving a house from the buyout properties. Malott gave Chad Lansing a list of questions to be answered before the Board makes a decision next Tuesday.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a Handwritten Warrant #413720 dated 2/7/2018 to Beine & Roberts Trust Account in the amount of \$13,750, as submitted by EMA Director Malott.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Gaul to approve the Board Minutes of January 30, 2018 with corrections.

Ayes: All

Absent: Bell

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #172553-172694 for the period ending 1/27/2018 and to be paid on 2/2/2018.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve an 8 month Class C Liquor License with Outdoor Service and Sunday Sales for the Cedar County Fair Association effective 4/1/2018.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Agne to approve a 5 day Class B Beer Permit, including Wine Coolers for Cedar Wapsi Pheasants Forever effective 3/21/2018.

Ayes: All

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Agne seconded by Sup. Gaul to set FY18/19 County Budget public hearing for February 27<sup>th</sup> at 9:00 a.m.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to accept and approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Agne to open public hearing at 9:00 a.m. to review/consider the following petition: Todd and Jennifer Walker, 609 Orange Street, West Branch, IA and Ray Slach, 23 326th Street, West Branch, IA, (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located at Lot 1, Albaugh Acres, in the SE ¼, SW ¼, Section 32, T-80N, R-4W, in Gower Township, consisting of 2.11 acres m/l.

Ayes: All

Absent: Bell

Environmental and Zoning Director LaRue, Jennifer Walker and Engineer Fangmann were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the petition as defined above and waive the second hearing.

Ayes: All

Absent: Bell

Public hearing was closed at 9:05 a.m.

Moved by Sup. Gaul seconded by Sup. Agne to approve a work request to hang a picture in the Boardroom.

Ayes: All

Absent: Bell

At 9:15 a.m. the Board held their monthly department head meeting. Those in attendance were: EMA Director Malott, Sheriff Wethington, Chief Deputy Knoche, Deputy Assessor Lemburg, Environmental and Zoning Director LaRue, Engineer Fangmann, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Public Health Director Christian, Treasurer Delaney, Attorney Renander and GIS Director Teut. Discussion was held.

Environmental & Zoning Director LaRue met with the Board to discuss the Turkey Hollow First Addition Minor Subdivision. Engineer Fangmann, Gary Suchomel and Matt Moore were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the petition and adopt the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Turkey Hollow First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Turkey Hollow First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 6th day of February, A.D., 2018.

Ayes: All

Absent: Bell

Engineer Fangmann presented the Board final plans for bridge replacement project LFM-201905—7X-16 on Delta Avenue in Linn Township.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve final plans for bridge replacement project LFM-201905—7X-16.

Ayes: All

Abstain: Agne

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to set March 6<sup>th</sup> at 10:00 a.m. for letting of project LFM-20190—7X-16.

Ayes: All

Absent: Bell

Engineer Fangmann gave project updates.

Auditor Dauber was called to Boardroom. She reviewed the updated Ending Fund Balances.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:09 a.m., to February 13, 2018.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on February 13, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Sheriff Wethington regarding Lisa Olney, Dispatcher completing 2 years of service effective February 10, 2018. Cedar County Clerk for fees collected for the month of January 2018.

It was noted the following Handwritten Disbursement was issued on 2/9/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413721 for \$2,452.56-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott distributed to the Board a timeline from Lansing Brothers Construction regarding the moving of a house from buyout properties. Discussion was held. Sup. Bell asked if we have FEMA's approval on this. Malott said he has spoken to FEMA and moving the house can be done as long as it is within the timeframe given.

Moved by Sup. Agne seconded by Sup. Bell to allow Lansing Brothers Construction to move the house to its final destination or have it destroyed by March 19, 2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve the Board Minutes of February 6, 2018.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve a 12 month renewal Class C liquor license with Outdoor Service and Sunday Sales for Wahkonsa Country Club.

Ayes: All

A Handwritten Warrant to Parrott & Wood—Chapel of Memories Funeral Home & Crematory was reviewed. CPC/GA Supervisor Conrad was called to boardroom for explanation on why we are paying a Funeral Home in Strawberry Point, IA. Conrad explained that the individual declared legal settlement in Cedar County.

Moved by Sup. Bell seconded by Sup. Gaul to approve a Handwritten Warrant #413920 dated 2/13/2018 to Parrott & Wood—Chapel of Memories Funeral Home & Crematory in the amount of \$2,500, as submitted.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #413722 - #413918 paid on 2/8/2018.

Ayes: All

Engineer Fangmann recommended the Board to approve the step wage increase for Cody Kuehl, Maintenance Worker II. Kuehl will complete his orientation period of employment on February 15, 2018.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a step wage increase from \$17.42/hr. to \$18.50/hr. for Cody Kuehl, Maintenance Worker II, to be effective on February 15, 2018.

Ayes: All

Engineer Fangmann recommended the Board to approve the job classification change and wage change for Adam Dake effective February 12, 2018.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a job classification change Mechanic Crew Leader to Crew Leader—Parts Manager and wage decrease from \$22.47/hr. to \$22.17/hr. for Adam Dake to be effective on February 12, 2018.

Ayes: All

Chairperson Smith was contacted by HR Consultant Greufe regarding training for Cedar County Department Heads that supervise employees. He has been involved in a number of disciplinary/termination situations across the State and would like to provide training to avoid making the same mistakes. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Kaufmann to allow HR Consultant Greufe to provide training to all Cedar County Department Heads that supervise employees and make the training mandatory.

Ayes: All

Chairperson Smith read correspondence received from Chief Judge Greve regarding the weapons ban. Discussion was held on interpretation. The consensus of the Board was to keep things the way they are with the weapons ban on the 2<sup>nd</sup> floor. Further discussion and clarification will be held at the next safety meeting with Judge Werling.

Engineer Fangmann presented the Board with the 2018 Maintenance Policy for Application of Dust Control. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Agne to approve the following policy:

#### **2018 MAINTENANCE POLICY FOR APPLICATION OF DUST CONTROL**

##### STATEMENT OF POLICY

It shall be the policy of Cedar County to permit the application of dust palliative agents for the control of fugitive dust on county rock roads, all pursuant to the provisions of Chapter 318 of the Code of Iowa (Obstructions in Highways).

##### IMPLEMENTATION OF POLICY

Persons desiring to apply dust control agents to their roads must first obtain a permit from the Cedar County Engineer's Office. Dust control application may not begin prior to May 19th unless unusual spring conditions warrant earlier applications and approval by the County Engineer. All applicators must notify the county 5 working days before applying the second treatment of dust control. Deadline dates for permits are as follows:

Permit Deadline for Residents	Applicator's List To Cedar County	Apply Dust Control Start Date	Apply Dust Control End Date
May 4	May 10	May 19	May 25
June 1	June 7	June 16	June 22

Permit applicants who apply after the listed deadline dates may not have palliative placed until the following application date. This schedule is designed to allow secondary road crews adequate time between applications to prepare the roadbed by adding rock and blading the road to proper crown and grade if necessary. Residents having the second application of palliative should be aware that the area will be bladed if deemed necessary by the patrol operator. **DUST CONTROL APPLICATORS ARE TO NOTIFY THE ENGINEER'S OFFICE 5 WORKING DAYS PRIOR TO THE SECOND TREATMENT OF DUST CONTROL.**

Following application of palliative, grader operators will be instructed to avoid blading the roads until October 15th, unless potholes over 1" in depth develop. Early blading of the road should not be necessary if the residents fill any depressions in their dust control area with loose rock from the side of the road. If a dust control section should become rough, the county may do corrective blading to repair the rough areas without compensation to the resident for damage to the treated surface. If the road has deteriorated to emergency conditions in the judgment of the patrol operator, it may be bladed. After October 15, the county reserves the right to scarify any treated portions of the road and maintain them as rock roads.

Cedar County will not be liable for blading through un-permitted or unmarked dust control sites. Residents should flag their treated areas at the beginning and end of the treated road segment. Residents will be responsible for maintaining the flags marking their treated areas. Flags will be provided at the County Engineer's Office and replacements for lost or damaged flags may be picked up there.

##### APPROVED MATERIALS

The following materials are approved for use as dust control palliative: 1. Calcium Chloride 2. Lignun Sulfonate (Tree Sap) 3. Asphalt Cement or Asphalt Emulsion 4. Magnesium Chloride 5. Glycerine. Soybean oil also known as "Black Oil" shall not be permitted. A list of certified applicators may be obtained at the Cedar County Engineer's Office. Applicators of dust control palliative must provide material certification to the County Engineer's Office for application on county roads. **WASTE OIL IS NOT PERMITTED AS A DUST CONTROL PALLIATIVE!** The Iowa Department of Natural Resources will be contacted if use of waste oil is discovered. When using asphalt cement or emulsion, the road surface must be immediately blotted following application with sand or dirty chips. Prior to application of an asphalt product, the applicator shall provide and place a "fresh oil" sign (W21-2) at the intersection nearest the beginning of the treated area (both directions). These signs shall remain in place until oil is no longer being picked up by vehicle tires. Federal regulations prohibit the use of bituminous materials mixed with petroleum distillates such as gasoline, kerosene, naphtha, etc. Federal regulations also prohibit the use of



waste oils containing any detectable concentration of PCBs or Dioxin. These regulations assume all waste oils contain PCBs and users of waste oils are required to show otherwise by presenting certified laboratory analysis.

Application of dust control palliative shall not be made between sunset and sunrise. Applications are to be a minimum of 400' long and 20' wide.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Sup. Bell on the Lower Cedar Watershed Committee.

Motion was withdrawn due to it not being on the agenda and will be taken up next week.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:11 a.m., to February 20, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on February 20, 2018 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
 Cedar County Community Services regarding Burial assistance.  
 Sheriff Wethington regarding Joyce Lenart, Correctional Officer 1 year of employment effective February 14, 2018.  
 Sheriff Wethington regarding Mathew Vanbrogen, Correctional Officer 1 year of employment effective February 14, 2018.  
 Notice of Voluntary Resignation from Jill Fell effective February 25, 2018.

It was noted the following Handwritten Disbursement was issued on 02/16/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #413921 for \$3,210.61-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda with the following amendment: discussion/decision of Cedar County Veterans Grave Projects.

Ayes: All

Absent: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of February 13, 2018.

Ayes: All

Absent: Bell

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #172695-172848 for the period ending 2/10/2018 and to be paid on 2/16/2018.

Ayes: All

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Sup. Bell to the Lower Cedar Watershed Committee with Sup. Agne as an alternate.

Ayes: All

Absent: Bell

Engineer Fangmann recommended the Board to approve the classification change for Kevin Wells, Mechanic II to Mechanic Crew Leader effective February 19, 2018.

Moved by Sup. Gaul seconded by Sup. Agne to approve a classification change for Kevin Wells, Mechanic II to Mechanic Crew Leader

Ayes: All

Absent: Bell

Sup. Kaufmann presented the Cedar County Veterans Grave Project for FY18/19.

Moved by Sup. Agne seconded by Sup. Gaul to approve the Cedar County Veterans Grave Project as presented:

#### **Cedar County Veterans Graves Projects, 2018**

<b>Cemetery</b>	<b>(Request/Proposed Grant)</b>
Clarence	\$1,500/\$1,500
Clear Creek or Union	\$700/0

Rose Hill, Mechanicsville	\$3,800/\$1,750
Mt. Zion	\$1,650/0
St. John's, Clarence	\$900/\$900
Virginia Grove	\$160/\$160*
Wright or Sheldon	<u>\$500/\$450</u>
	\$9,200/\$4,600

\*Use \$160 from the amount not used at Fairview Cemetery (17-18)

Ayes: All  
Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:04 a.m., to February 27, 2018.

Ayes: All  
Absent: Bell

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on February 27, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
City of West Branch regarding new addresses within city limits.  
Patty Hamann, Veterans Affairs Service Officer regarding approved January reports and approved December minutes.  
Safety Committee update from February 6<sup>th</sup> meeting.

Manure Management Annual Updates submitted by:  
Hermiston Farms Inc. Site #3 for a site in Inland Township.  
Hermiston Farms Inc. Site #1 for a site at 1522 Yankee Ave, New Liberty.  
Greg Storjohann for a site at 1620 Vermont Ave, Bennett.

It was noted the following Handwritten Disbursement was issued on 2/23/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414064 for \$364.46-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of February 20, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #413922 - #414063 paid on 02/22/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to open the Public Hearing on proposed FY18/19 County Budget at 9:00 a.m.  
Ayes: All

Auditor Dauber, Recorder Bahnsen, CPC Director Tischuk, Veteran Affairs Service Officer Hamann, Engineer Fangmann and E&Z Director LaRue were in attendance. Auditor Dauber reviewed the levy rates. There were no written or verbal objections. Larry Hodgden asked a few questions regarding Intergovernmental revenue, Public Service budget and ending fund balances. Sup. Kaufmann stated we have no bonding or debt at Cedar County. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve FY18/19 County Budget Resolution as follows:

RESOLUTION #201801

WHEREAS, at the meeting of the Board of Supervisors of this County, held after the public hearing on February 27, 2018 as required by law the proposed budget for the fiscal year FY18/19 was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

		(P) UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	(L) VALUATION WITH GAS & ELEC UTILITIES	(R) LEVY RATE	(S) VALUATION WITHOUT GAS & ELEC UTILITIES	(T) PROPERTY TAXES LEVIED
<b>A. Countywide Levies:</b>	1		1,254,491,569		1,240,333,578	
General Basic	2	4,390,720		3.5		4,341,166
+ Cemetery (Pioneer - 331.424B)	3	20,009		0.01595		19,783
= Total for General Basic	4	4,410,729				4,360,951
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5	27,417		1.44		27,114
General Supplemental	6	1,806,468				1,786,080
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7					0
County MHDS Fund (from certification above)	8	0		0		0
Debt Service (from Form 703 col 1 Countywide total)	9	0	1,260,997,324	0	1,266,839,333	0
Voled Emergency Medical Services (Countywide)	10			0		0
Other (specify)	11			0		0
<b>Subtotal Countywide (A)</b>	12	6,217,197		4.95595		6,147,031
<b>B. All Rural Services Only Levies:</b>	13		829,683,592		820,144,859	
Rural Services Basic	14	2,729,659		3.29		2,698,277
Rural Services Supplemental	16			0		0
Unified Law Enforcement	17			0		0
Other (specify)	18			0		0
Other (specify)	19			0		0
<b>Subtotal All Rural Services Only (B)</b>	20	2,729,659		3.29		2,698,277
<b>Subtotal Countywide/All Rural Services (A + B)</b>	21	8,946,856		8.24595		8,845,308

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on February 27, 2018, the vote thereon being as follows:

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following Elected Official Compensation Resolution as follows:

RESOLUTION #201802

WHEREAS, the Cedar County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cedar County Compensation Board met on November 20, 2017, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$56,250	6%	\$59,625
County Attorney	\$87,059	6%	\$92,283
Recorder	\$56,048	6%	\$59,411
Sheriff	\$72,476	6%	\$76,825
Supervisors	\$25,811	6%	\$27,360
Treasurer	\$56,044	6%	\$59,407

THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$57,938	3%
County Attorney	\$89,670	3%
Recorder	\$57,730	3%
Sheriff	\$74,650	3%
Supervisors	\$26,327	2%

Treasurer                      \$57,725                      3%

Approved this 27<sup>th</sup> day of February, 2018.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to authorize Chairperson Smith to sign the FY18/19 Contract for Library Services for Cedar County.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to close the public hearing at 9:16 a.m.

Ayes: All

Engineer Fangmann recommended the Board to approve the step wage increase for Logan Howe, Maintenance Worker I. Howe will complete his orientation period of employment on February 27, 2018.

Moved by Sup. Gaul seconded by Sup. Agne to approve a step wage increase from \$20.39/hr. to \$21.46/hr. for Logan Howe, Maintenance Worker I, to be effective on February 27, 2018.

Ayes: All

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Gary and Rozan Benson, 501 Adams Avenue, Lisbon, IA, (Owners) - Requesting a change in zoning from A-1, Agricultural District to R-1, Suburban Residential District for the purpose of constructing two single family dwellings on a proposed three lot minor subdivision located in the NE ¼, NW ¼, Section 31, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.20 acres more or less of Lot 2 and Lot 3.

Moved by Sup. Kaufmann seconded by Sup. Agne to set public hearing dates on March 13<sup>th</sup> and March 20<sup>th</sup> at 9:00 a.m.

Ayes: All

Engineer Fangmann presented the Board a Resolution requesting approval of a grant request for the Sign Replacement Program for Cities & Counties. Cedar County has over 10,000 signs. The grant money replaces the actual sign not the post. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the following Resolution:



IOWA DEPARTMENT OF TRANSPORTATION  
**AGREEMENT / RESOLUTION**  
**Sign Replacement Program for Cities & Counties**  
**(SRPFCC)**

ver 02.05.18

Applying as (check one):

- City  
 County

RESOLUTION NO. \_\_\_\_\_

WHEREAS the City/County of Cedar, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of Cedar or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of Cedar, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "[Signs eligible for SRPFCC](#)".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF Cedar, THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of Cedar, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of Cedar, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The City/County of Cedar, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) **Application must be approved by Iowa DOT prior to ordering signs. Reimbursement, up to the program maximum, will be sent to the grantee AFTER the signs/posts have been installed, the DOT receives a copy of the sign-order invoice and the cancelled sign-order payment check.**

Ayes: All

Engineer Fangmann gave project updates.

CPC Director Tischuk met with the Board to give Region and Case Management updates. She gave handouts reviewing Senate Files 504 and 2351. General discussion was held. Consensus of the Board is that the funding mechanism needs to be figured out. Case Management will be closed out March 31<sup>st</sup>.

CPC Director Tischuk met with the Board to discuss retention of County Home Records. Once 50 years have passed since date of death the records are considered public record. Tischuk has

worked with CAROSH for HIPAA laws concerning these records. Once records are double checked a motion will be made for retention.

Auditor Dauber presented the Board the Actuarial Services Agreement between SilverStone Group, Incorporated and Cedar County concerning actuarial services for employee benefit plans. The requirement is every three years. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign an Actuarial Services Agreement between SilverStone Group, Incorporated and Cedar County concerning actuarial services for employee benefit plans.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to return to regular session.

Ayes: All

Sup. Kaufmann wanted to clarify that over all Cedar County residents have a tax decrease, we have taken the lead on Domestic Violence funding, we have increased the Libraries, Senior Center, Workplace Learning and Volunteer Services funding, we are working within the law on Mental Health in terms of the levies, the 2% wage increase given to employees is higher than we would be forced to give with the new law, our ending fund balances are responsible and we are one of the few counties without debt.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:22 a.m., to March 6, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on March 6, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington regarding Dekotah Clements, Correctional Officer employed for 3 years effective March 2, 2018.  
Highway 30 Coalition update.  
Shane Schneider, Wilton regarding 911 address change.

Manure Management Annual Updates submitted by:  
Tim Kahl – Site 2 for a site at 1949 167<sup>th</sup> Street, Lowden.  
Tim Kahl for a site at 2109 Hoover Highway, Lowden.  
Brus Finisher Farm for a site at 1180 160<sup>th</sup> Street, Stanwood.  
Fletcher Farm for a site at 852 Green Road, Tipton.  
Valley View Farms, Inc for a site in Iowa Township.  
PJ Farms Inc. – Site 2 for a site at 250<sup>th</sup> Street, Bennett.  
John Sander Taylor Site for a site at 724 Taylor Avenue, Lowden.  
LuJen Farms Inc. for a site at 756 Garfield Road, West Branch.  
John Sander Berry Site for a site at 761 Union Avenue, Lowden.

It was noted the following Handwritten Disbursement was issued on 3/2/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414065 for \$5,398.67-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. Roger Laughlin, West Branch Mayor mentioned a few projects and topics he is currently working on or has concerns about. I-80 signage for West Branch, a trail from West Branch to West Liberty on an old railroad bed, the possibility of paving the shoulders, Flood Mitigation, a meeting on Thursday for Ways to Grow West Branch, and discussion on RAGBRAI can someday come back through Cedar County.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of February 27, 2018.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #172849-172994 for the period ending 2/24/2018 and to be paid on 3/2/2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve The Barn at Bunker Hill for an eight month Class C Liquor License, Class B Native Wine Permit and Wine Permit with living quarters, Outdoor Service and Sunday Sales.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: EMA Director Malott, Sheriff Wethington, Auditor Dauber, Engineer Fangmann, Assessor Marx, Environmental and Zoning Director LaRue, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Public Health Director Christian, Attorney Renander and GIS Director Teut. Discussion was held.

Discussion was held on a vacancy on the Compensation Board for the Supervisors Representative. Sup. Smith will contact a few people and report back to the Board if an individual is interested.

Engineer Fangmann recommended the Board approve the step wage increase for Patrick Wood, Maintenance Worker II. Wood will complete his orientation period of employment on March 11, 2018.

Moved by Sup. Bell seconded by Sup. Gaul to approve a step wage increase from \$17.42/hr. to \$18.50/hr. for Patrick Wood, Maintenance Worker II, to be effective on March 11, 2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Ange to convene as the Stanwood Drainage District Board.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Gaul to return to regular session.  
Ayes: All

The Board recessed until 10:00 a.m.

Engineer Fangmann met with the Board to open two bids from project LFM-201905—7X-16. The bids were as follows:

Iowa Bridge & Culvert, L.C.	\$102,102.20
McCulley Culvert, Inc.	\$127,516.30

Engineer Fangmann left the Boardroom to review the bids.

Board recessed for five minutes.

Engineer Fangmann returned and presented a Resolution to award contract for project LFM-201905—7X-16.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the following Resolution:

**RESOLUTION**  
**Cedar County Board of Supervisors**

Award of Bid for Project: LFM-201905--7X-16  
DELTA AVE: 890 Delta Avenue T81N R4W S15&16,

**BE IT RESOLVED**, by the Cedar County Board of Supervisors, as follows:

Section 1: That the bid for LFM-201905--7X-16 be awarded to the low bidder, IOWA BRIDGE & CULVERT, L.C., WASHINGTON, IA for a total cost of \$102,102.20

Section 2: That the chair be authorized to sign the contract documents on behalf of the Board

Section 3: That this resolution shall take effect immediately.

Ayes: All

Discussion was held regarding Engineer Fangmann request to hire a Mechanic I to fill a vacancy.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Engineer Fangmann to hire a Mechanic I to fill a vacancy.  
Ayes: All

Engineer Fangmann gave project updates. Sup. Kaufmann received a phone call from Mike Lucassen regarding water issues in West Rochester. Fangmann will take a look and talk to Mr. Lucassen.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 10:24 a.m., to March 13, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on March 13, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
 Erica Christian, Public Health Director regarding Margaret Strecker completed her 6 month probation period as of March 11, 2018.  
 Eric Livingston, Part-time Solid Waste regarding Notice of Voluntary Resignation effective March 9, 2018.

Manure Management Annual Updates submitted by:  
 PJ Farms Inc. - Site 1 for a site at 119 Vermont Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 3/9/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414269 for \$1,703.38-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott told the Board they will be starting today to remove two houses on the flood buyout properties.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of March 6, 2018.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #414066 - #414268 paid on 3/8/2018.

Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Cedar Valley Golf for a 12 month renewal for a Class C Liquor License with Outdoor Service and Sunday Sales.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the 2018 Destruction of Noxious Weeds Resolution.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following resolution:

**2018 RESOLUTION FOR THE DESTRUCTION  
 OF NOXIOUS WEEDS**

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 13 day of March, 2018,

That pursuant to the provisions of Chapter 317, 2016, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2018, for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2018, for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle and Marijuana.

Group 3, July 1-15, 2018, for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2018, for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Ange to open following public hearing at 9:00 a.m. for review/consideration/action on the following petition: Gary and Rozan Benson, 501 Adams Avenue, Lisbon, IA, (Owners) - Requesting a change in zoning from A-1, Agricultural District to R-1, Suburban Residential District for the purpose of constructing two single family dwellings on a proposed three lot minor subdivision located in the NE ¼, NW ¼, Section 31, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.20 acres more or less of Lot 2 and Lot 3.  
Ayes: All

Environmental and Zoning Director LaRue and Wade Wamre, Shive-Hattery were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the petition as defined above and waive the second hearing.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to close the public hearing at 9:14 a.m.  
Ayes: All

Mindy Williams, Bennett Librarian met with the Board to give library updates. She reviewed programs and is currently working on a Strategic Plan with goals and objectives for the next 1, 3 and 5 years.

Moved by Sup. Gaul seconded by Sup. Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to return to regular session.  
Ayes: All

Auditor Dauber advised the Board that she met with the City Administrator and Linda Beck regarding a possible bike/walking trail for the City of Tipton. Dauber gave them permission to walk on the county property located across from the Secondary Roads shop.

Moved by Sup. Kaufmann seconded by Sup. Smith to adjourn at 10:05 a.m., to March 20, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on March 20, 2018 with the following members present: Agne, Bell, Gaul and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of February 2018.  
City of West Branch regarding new addresses in the City Limits.  
Hunt & Associates, P.C. regarding Independent Auditor's report ending June 30, 2017.

Manure Management Annual Updates submitted by:  
JF Pork, LLC – 4 Gates for a site at 320<sup>th</sup> Street, West Branch.

It was noted the following Handwritten Disbursement was issued on 3/16/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414270 for \$2,743.20-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Absent: Smith

Chairperson Pro-Tem Bell addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of March 13, 2018.

Ayes: All

Absent: Smith

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #172995-173144 for the period ending 3/10/2018 and to be paid on 3/16/2018.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Weed Commissioner Foulks met with the Board to discuss noxious weeds there are no major changes from last year. Discussion was held on a skid loader for mowing.

Assistant Engineer Anderson presented the Board a final voucher for bridge project BRS-C016(95)—60-16 on Y14.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the final voucher for bridge project BRS-C016(95)—60-16.

Ayes: All

Absent: Smith

Assistant Engineer Anderson presented the Board a final voucher for bridge project BRS-C016(96)—60-16 on F58.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the final voucher for bridge project BRS-C016(96)—60-16.

Ayes: All

Absent: Smith

Assistant Engineer Anderson gave project updates. Sup. Kaufmann asked about the County Road X-40 bridge closure. Anderson said the Iowa DOT closed this bridge with no warning to the County.

Leanne Boots, Safety Committee member met with the Board regarding the statewide tornado drill on March 28<sup>th</sup>. Discussion was held about shelter in place due to WIC using the large meeting room which is where we normally take shelter. Consensus of the Board was to allow each office to find shelter in place and write a summary of what they did for safety during the drill. Sup. Bell also encourages each office to incorporate the public in the drill.

Discussion was held on sending a letter to Dvorsky thanking him for his time due to retirement. Consensus was to draft a letter to be signed next week.

Sup. Kaufmann was contacted by Wes Moeller regarding memorializing Highway 130 to Vietnam Veteran Gary Hein. All cities, counties, townships and towns must send a letter of support before this could happen. Sup. Bell asked how the Veteran's name was picked. Discussion was held. The Board would like Wes Moeller to come to next meeting to answer questions.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:30 a.m., to March 27, 2018.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Jon Bell, Chairperson Pro-Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on March 27, 2018 with the following members present: Agne, Bell, Kaufmann, and Chairperson Smith. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Veterans Affairs Service Officer Hamann regarding approved February reports and approved January minutes.

Sheriff Wethington regarding Abby Weatherwax, Dispatcher employed for two years effective March 13, 2018.

Virginia Youngs, Jailer regarding the Notice of Voluntary Resignation effective March 22, 2018.

Iowa Department of Agriculture and Land Stewardship regarding Certification of Tax Levy 2017 Valuations Payable FY18/19 for Brucellosis and Tuberculosis Eradication Fund.

Manure Management Annual Updates submitted by:

Edward Pelzer for a site at 1511 250<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 3/23/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414417 for \$930.86-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Gaul

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 20, 2018.

Ayes: All

Abstain: Smith

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Claim Disbursements #414271 - #414416 paid on 3/22/2018.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed a letter to send to State Workforce Development Board regarding reducing the number of regions. Sup. Bell thinks we need to write that the Board is opposed to the State Committee going to two regions as that doesn't reflect our workforce. Discussion was held. Sup. Bell will prepare a draft letter for next week's meeting.

The Board discussed an editorial for the paper regarding the funding of the commercial and industrial backfill. Each member read the editorial. Consensus of the Board was to publish the editorial in each newspaper.

Discussion was held on the vacancy of a Supervisors Representative on the Elected Officials Compensation Board. Discussion was held. Consensus of the Board was to contact David Furry to fill this vacancy.

Discussion was held on the FY17 Independent Auditor's Report. Auditor Dauber was present. Discussion was held. Dauber noted compared from FY16 to FY17 audit the county revenues increased by 7.4% and the expenditures decreased by 1.2%.

Moved by Sup. Bell seconded by Sup. Agne to approve and accept the FY17 Independent Auditor's Report as presented.

Ayes: All  
Absent: Gaul

The Board recessed for five minutes.

Wes Moeller met with the Board to explain his efforts in memorializing Highway 130. Moeller and his classmates are looking to memorialize the highway after a classmate of theirs who was killed on December 6, 1969 in Vietnam, Gary L. Hein. He must receive approval letters from all towns, townships and counties that the highway runs through. He also mentioned this will not change the name of highway. Discussion was held and a sample sign was shown.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith to sign a letter of approval.

Ayes: All  
Absent: Gaul

Chairperson Smith contacted David Furry. He agreed to be the Supervisors Representative on the Elected Officials Compensation Board.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve David Furry of Mechanicsville as the Supervisors Compensation Board Representative.

Ayes: All  
Absent: Gaul

Discussion was held on the closure of the West Liberty overpass. Sup. Smith was absent last week and wanted to reiterate Cedar County wasn't aware of the closure. Members of the public and other Supervisors explained that Cedar County was not informed of this closure until a few days before.

Sup. Bell questioned when the Iowa DOT begins construction on I80 if the overpasses will be taken down and closed during construction or if the overpass will be offset to keep current overpass open during construction. Discussion was held.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:28 a.m., to April 3, 2018.

Ayes: All  
Absent: Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on April 3, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Auditor Dauber for Fees Collected for the quarter ending March 31, 2018.  
Department of Natural Resources regarding the authorization to use Facility ID #58027, Allen Wiese Site.  
Sheriff's Office regarding letter of participation in tornado drill.

Manure Management Annual Updates submitted by:  
Rose Avenue Pork for a site at 711 Rose Avenue, Clarence.  
PJ Farms, Inc. for a site at 1119 Vermont Avenue, Bennett.  
Scott Wolf for a site at 25279 1<sup>st</sup> Avenue, New Liberty.

It was noted the following Handwritten Disbursement was issued on 3/30/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414418 for \$904.42-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to amend and approve the agenda to include payroll.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of March 27, 2018.

Ayes: All

Abstain: Gaul

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #173145-173287 for the period ending 3/24/2018 and to be paid on 3/30/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Agne to approve payment of \$240 for eight flags at the Courthouse for the "Flags over Tipton" Lions Club project.

Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to return to regular session.

Ayes: All

Safety Committee member Leanne Boots was called into the Boardroom to discuss the outcome of the Tornado drill. She felt everyone was prepared but notification was a downfall. Auditor, Engineer and Treasurer Offices participated when weather radios sounded. Public Health participated at 10:30 and also included employees out in the field with a text message and response system. General discussion was held including the possibility of an "all call" within the Courthouse phone system for better notification if possible.

The Board recessed for ten minutes.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were:

Recorder Bahnsen, EMA Director Malott, Sheriff Wethington, CPC Director Tischuk, Engineer Fangmann, Conservation Director Dauber, GIS Director Teut, Public Health Preparedness Butler, Treasurer Delaney, Attorney Renander and Assessor Marx. Discussion was held.

Auditor Dauber updated the Board on the progress of the elevator updates which were budgeted.

Auditor Dauber met with the Board to discuss property values on county buildings. She distributed the updated summary of property values on county buildings submitted by Gallagher Bassett Services, Inc. Discussion was held. The Board would like Auditor Dauber to verify how much of an increase this will be and report back to the Board.

CPC Director Tischuk met with the Board to give updates on the Case Management and the Region. Case Management ended on April 1, 2018. General Assistance is working with Hawkeye Area Community Action Program, Inc. (HACAP) on the possibility of becoming a food drop location. The Region is working with the new Senate File 2456 which was recently signed. Tischuk asked if the Board would allow Care Coordinators to use a room within her office to assist Cedar County Case load individuals. Consensus of the Board was to allow them to use a room within the CPC office. Sup. Kaufmann asked when Lori Elam, Eastern Iowa MH/DS Region- Regional CEO is to receive a pay increase? Tischuk believes an evaluation will need to be done with the governing board around July. Sup. Kaufmann won't recommend anything over a 2% increase to be fair to our own employees.

Engineer Fangmann met with the Board to discuss the proposed Secondary Roads five year construction program and I.D.O.T. 2019 budget. Fangmann distributed and reviewed 2019-2023 Cedar County Five Year Construction Program maps. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Cedar County Secondary Roads Five Year Construction Program and I.D.O.T. 2019 budget.

Ayes: All

Discussion was held on Highway 30 expansion and farm-to-market roads. Once a traffic pattern has been established Engineer Fangmann will conduct a study.

Newman Abuissa, Iowa DOT emailed Engineer Fangmann regarding the I80 construction and looking for input. Fangmann responded with questions and will report back to the Board when he gets more information. Abuissa did say they will keep adjacent interchanges open during construction process. Discussion was held. Once Fangmann received answers the Board will invite Abuissa to a meeting for further discussions.

Discussion was held on the 2018 Rock Program. Engineer Fangmann distributed 2018 Rock program maps and the request for quotations. Each district is to receive an estimated 14,000 tons of rock. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Bell to approve the request for rock quotes.

Ayes: All

Engineer Fangmann met with the Board to discuss purchase of a new motorgrader. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to purchase a new motorgrader in the amount of \$253,745.00 with a trade.

Ayes: All

Engineer Fangmann met with the Board to discuss the one year Union contract with Secondary Roads and UE Local 893 Iowa United Professionals. The 2% wage increase will start July 1, 2018. Discussion was held.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Union contract with Secondary Roads UE Local 893 Iowa United Professionals as presented.

Ayes: All

Discussion was held on purchasing right-of-way easements for FY19. Engineer Fangmann distributed and reviewed Agricultural Sales from May 25, 2017 to February 25, 2018. Secondary Roads utilizes the appraisal waiver method to purchase right-of-way. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann that the following policy be established for purchase of right-of way easements for FY19.

1. Bare land purchased at four times the assessed value.
2. Cedar County to replace existing fence.
3. Damages and other items to be considered on an individual basis.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for the City of Tipton for a location on Pleasant View Drive the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for the City of Tipton and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Smith to adjourn at 11:18 a.m., to April 10, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on April 10, 2018 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of March 2018.  
Recorder Bahnsen regarding County Recorder's Report of Fees Collected for the period 1/01/18 – 3/31/18.  
Community Services Director Tischuk regarding an updated cash report.  
Engineer Fangmann regarding Secondary Roads Crew hours changing to four, ten hour days effective May 7, 2018.  
State of Iowa regarding Cedar County Jail Inspection on March 22, 2018.

Manure Management Annual Updates submitted by:  
BC Pork for a site at 1483 Monroe Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 4/6/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414587 for \$6,479.22-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Mike Herring told the Board the moving date for The Freedom Rock will be June 11<sup>th</sup> with a rain date of June 15<sup>th</sup>. Herring also gave a handout showing the retaining wall around The Freedom Rock will now be a seating wall. Larry Hodgden invited the Board and others to Tipton's Earth Day Celebration in the City Park on April 22<sup>nd</sup>.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of April 3, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #414419 - #414586 paid on 4/5/2018.

Ayes: All

Absent: Kaufmann

A handwritten warrant to Colorado Department of Revenue was reviewed. Assistant County Attorney Blank requested this handwritten for an upcoming trial.

Moved by Sup. Bell seconded by Sup. Gaul to approve a Handwritten Warrant #414588 to Colorado Department of Revenue in the amount of \$10.00, as submitted.

Ayes: All

Absent: Kaufmann

A work request form was submitted by Deputy Assessor Lemburg to hang a brochure holder and a bulletin board in the Assessor Office.

Moved by Sup. Agne seconded by Sup. Bell to approve the work request as submitted.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

A letter to State Workforce Development Board regarding the State Committee recommendation going to two regions was read by Sup. Smith. Discussion was held.

Moved by Sup. Agne seconded by Sup. Bell to approve Chairperson Smith to sign the letter from the Board and to have each Board member sign an individual letter to send.

Ayes: All

Absent: Kaufmann

Auditor Dauber met with the Board to review the updated summary of property values on county buildings submitted by Gallagher Bassett Services, Inc. The premium increase effective 7/1/18 will be \$2,642.00.

Moved by Sup. Bell seconded by Sup. Gaul to approve the updated summary of property values on county buildings as submitted.

Ayes: All

Absent: Kaufmann

Moved by Sup. Ange seconded by Sup. Gaul to adjourn at 9:22 a.m., to April 17, 2018.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on April 17, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Sheriff Wethington regarding Jennifer Shook, Correctional Officer hired on April 9, 2018.

Manure Management Annual Updates submitted by:  
 JT Center Pork 3 for a site at 260<sup>th</sup> Street, Tipton.  
 JT Farmington Pork LLC for a site at 290<sup>th</sup> Street, Tipton.  
 R&S Horman Farms Ltd for a site at 1023 262<sup>nd</sup> Street, Wheatland.  
 Micheal Lilienthal Farm for a site at 2323 290<sup>th</sup> Street, New Liberty.

It was noted the following Handwritten Disbursement was issued on 4/13/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414589 for \$6,619.00-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of April 10, 2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #173288-173430 for the period ending 4/7/2018 and to be paid on 4/13/2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a Liquor License premises update for The Barn at Bunker Hill for 5/4/18 – 5/6/18.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the current leased FEMA properties. Discussion was held. Consensus of the Board was to have Conservation Director Dauber meet with the Board next week for further discussion.

Engineer Fangmann recommended the Board approve the step wage increase for Kevin Wells, Mechanic Crew Leader. Wells will complete 18 months of employment on April 24, 2018.

Moved by Sup. Gaul seconded by Sup. Bell to approve a step wage increase from \$20.22/hr. to \$21.35/hr. for Kevin Wells, Mechanic Crew Leader, to be effective on April 24, 2018.

Ayes: All

Engineer Fangmann met with the Board on the 2018 Rock Resurfacing Program. He discussed the bids per ton and delivered. This is for 14,000 tons per district. The quotes submitted as follows:

	As Quoted in Cost/Ton Hauled			
	Wendling Quarries DeWitt	Weber Stone Anamosa	Moyna Materials Cedar Rapids	River Products Iowa City
Prices at Quarry /Producer	Peden/Others	Onion Grove	Cedar Rapids	Ernst
Class A stone	\$6.70/\$8.50	\$10.25	\$9.00	\$6.06/\$8.06
1" Roadstone	\$6.70/\$8.50	\$10.25	\$9.00	\$6.06/\$8.06
Modified subbase	\$6.70/\$8.50	\$10.25	\$9.00	\$6.06/\$8.06

Delivered Price per District:

District 1	\$9.45	\$14.50	\$13.50	
District 2	\$12.45	\$13.50	\$14.00	
District 3	\$12.35	\$12.50	\$14.70	
District 4	\$9.98	\$13.50	\$15.40	
District 5	\$10.75			
District 6	\$10.75			
District 7	\$10.47		\$15.98	
District 8	\$9.00		\$15.73	\$9.94
District 9	\$9.75			\$10.46
District 10	\$11.08			

The total cost for acceptance of the bids as he recommends would be \$1,484,420.00

Moved by Sup. Bell seconded by Sup. Kaufmann to award the rock quotes to Wendling Quarries for all districts as recommended by Engineer Fangmann.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to authorize Chairperson Smith to sign contracts for Wendling Quarries.

Ayes: All

Engineer Fangmann presented the Board final plans for paving project FM-C016(105)—55-16 from F44 from X40 to Highway 38.

Moved by Sup. Bell seconded by Sup. Gaul to approve final plans for paving project FM-C016(105)—55-16.

Ayes: All

Engineer Fangmann gave project updates.

Engineer Fangmann would like to extend the current lease for the farm ground located at 622 W South St., Tipton. The current lease ends on June 1<sup>st</sup>. The tenant put anhydrous in the field last fall so Fangmann will not do dirt work until fall or next year. Sup. Bell said to put a cut-off date when lease will end. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to allow the lease to be extended until October 15<sup>th</sup>.

Ayes: All

The Board took a five minute recess.

Moved by Sup. Bell seconded by Sup. Agne to go into closed session pursuant to Section 21.5.1(c) of the Code of Iowa.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to return to regular session.

Ayes: All

Sup. Bell said due to concerns with privacy and personal information breaches on the internet and social media and the cost of redacting each weeks taping I move to eliminate the taping and public posting of our weekly minutes to that medium.

Moved by Sup. Bell seconded by Sup. Agne to eliminate the taping and public posting of the weekly minutes of our weekly minutes to that medium.

Ayes: All

Marla Quinn, ECIA Grants Coordinator and Rod Ness, CCEDCO met with the Board to discuss Cedar County Great Places Designation. Discussion was held. Quinn drafted a support letter which was reviewed.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the letter of support and authorize Chairperson Smith to sign.

Ayes: All

Sup. Bell noticed some employees not wearing name badges. Consensus of the Board was to send an email reminding employees that they are to be wearing their name badges.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 11:00 a.m., to April 24, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on April 24, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Chief Deputy Knoche regarding Dustin Fritz graduated from ILEA on 4/18/2018 and has passed his six month probation period.

Manure Management Annual Updates submitted by:  
Jeff Salsbery for a site at 1334 Old Muscatine Road, Tipton.  
Lance Schiele for a site at 2092 Delta Avenue, West Branch.  
Kevin Anderson Farms for a site at 1288 190<sup>th</sup> Street, Tipton.  
Richard Shumaker for a site at 1329 210<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 4/20/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414590 for \$8,679.74-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of April 17, 2018.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #414591 - #414755 paid on 4/19/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed the FY18/19 leased FEMA properties. Conservation Director Dauber was present. Sup. Smith discussed the Comprehensive Plan which would like more recreation areas and trails. Dauber said they don't have enough consecutive lots for a trail but could use the lots for day use areas with picnic tables. Discussion was held. Sup. Bell asked about the lots within the private road and having them open to the public. Cedar County doesn't maintain the road into the home owners association. Further discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to renew the leases as are with the exception of Virgil Fountain which we will send him a termination notice.

Ayes: All

Legal Assistant Cady and Legal Secretary Lilienthal met with the Board regarding County Attorney Payment Program (CAPP). Currently unpaid fines get collected in Texas with a 3<sup>rd</sup> party debt collecting agency with minimal amounts coming back to the State of Iowa. If Cedar County would enroll in CAPP by July 1<sup>st</sup> the County could start collecting these unpaid fines. Discussion was held. The County would get 28% of fines collected and the State would get 72%.

Moved by Sup. Bell seconded by Sup. Agne to authorize the County Attorney's Office to enroll in the County Attorney Payment Program (CAPP).

Ayes: All

Environmental & Zoning Director LaRue met with the Board to discuss the Bailey's First Addition Minor Subdivision. Engineer Fangmann and Kevin Bailey were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the petition to include the fence variance and adopt the following resolution:

### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Bailey's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Bailey's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 24th day of April, A.D., 2018.

Ayes: All

Engineer Fangmann met with the Board regarding the hiring of Alex Hamer for a Mechanic I position.

Moved by Sup. Bell seconded by Sup. Gaul to approve the hiring of Alex Hamer for a Mechanic I position at \$17.27/hr. effective May 14, 2018.

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Bell seconded by Sup. Agne to go into closed session pursuant to Section 21.5.1(c) of the Code of Iowa.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to return to regular session.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:17 a.m., to May 1, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 1, 2018 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Veterans Affairs Service Officer Hamann regarding approved March reports and approved February minutes.

Chief Deputy Knoche regarding hiring Michele Daneen Lancaster, Dispatch effective on 4/23/2018.

Conservation Director Dauber regarding hiring Lyle Fitch, Seasonal effective 4/23/2018.

Conservation Director Dauber regarding hiring Macellen Humphreys, Seasonal effective 4/30/2018.

Manure Management Annual Updates submitted by:

Dircks Farms, Inc. - Eiler for a site in Dayton Township.

Sun Valley Family Farms 2 for a site in Center Township.

Curt Engler for a site at 2370 190<sup>th</sup> St, Wheatland.

Richard Shumaker Farm for a site at 1325 210<sup>th</sup> St, Tipton.

Dircks Farms, Inc. – Meyer for a site in Dayton Township.

It was noted the following Handwritten Disbursement was issued on 4/27/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414756 for \$4,277.94-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Absent: Agne

Chairperson Smith addressed the public for comments. Wesley Clemens asked for more information regarding the reason why the audio of the Board meetings will no longer be published. Chairperson Smith explained due to HIPAA it would take someone at least four staff hours to listen to the audio each week to redact any HIPAA information.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of April 24, 2017.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #173431-173581 for the period ending 4/21/2018 and to be paid on 4/27/2018.

Ayes: All

Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a Class C 5 day liquor license with outdoor service for Bev the Barbarian LLP for an event at Cedar County Fairgrounds.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: CPC Director Tischuk, Auditor Dauber, GIS Director Teut, Recorder Bahnsen, Veterans Affairs Service Officer Hamann, EMA Director Malott, Attorney Renander, Assessor Marx, Treasurer Delaney, Public Health Director Christian, Sheriff Wethington, Chief Deputy Knoche and Engineer Fangmann. Discussion was held.

Engineer Fangmann met with the Board to discuss a design alternative for exit 267 on Interstate 80. The Department of Transportation contacted Fangmann wanting the Board's input on the usage of roundabouts at this interchange. Fangmann drew an example. Discussion was held. Sup. Kaufmann drives this route often and he is not in favor of this nor does he think farmers would be. Sup. Bell would want to see a design first but prefers not to see this design happen. Consensus of the Board was to have this topic published in the paper and have citizens contact Secondary Roads department or the Supervisors directly for input.

Engineer Fangmann met with the Board to request approval for a utility permit for the Eastern Iowa Light and Power for a substation over by Wilton west of Highway 38 the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for the Eastern Iowa Light and Power the \$100 fee applies.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:48 a.m., to May 8, 2018.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

TIPTON, IOWA

May 8, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on May 8, 2018 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Clarence Library Director's Report April 2018.

Manure Management Annual Updates submitted by:  
Dircks Farms Inc.-Meyer Farmer for a site at 162 National Avenue, Clarence.  
Dircks Farms Inc.-Eilers Nursery & Finisher for a site at 125 National Avenue, Clarence.  
Sun Valley Family Farms 2 for a site at 260<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 5/4/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414915 for \$2,361.93-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 1, 2017.

Ayes: All

Absent: Kaufmann

Abstain: Agne

Moved by Sup. Bell seconded by Sup. Agne to approve Claim Disbursements #414757 - #414914 paid on 5/3/2018.

Ayes: All

Absent: Kaufmann

A work request form was submitted by Veterans Affairs Service Officer Hamann to hang a sign in the hallway above the office door.

Moved by Sup. Agne seconded by Sup. Gaul to approve the work request as submitted.

Ayes: All

Absent: Kaufmann

Engineer Fangmann submitted a request approval for a utility permit for Liberty Communications for a location along X30 and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the utility permit for Liberty Communications and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed a proposed Certification of Cost Allocation Plan based on the Fiscal Year ending 6-30-17 to establish cost allocations or billings for use in FY2019.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the Certification of Cost Allocation Plan.

Ayes: All

Absent: Kaufmann

HR Consultant Greufe met with the Board to review the proposed G.I.S job description. G.I.S Specialist Teut was present. Teut has recommended some changes to the current job description that would have an impact on the salary of the position. Greufe researched what was established originally for the G.I.S position. The requirements were education at an Associate's Degree or 2 years of course work and experience at 0-2 years, depending on education. Currently education required is Bachelor's Degree and experience required is less than 12 months. Discussion was held on education and experience. It was the consensus of the Board to require an Associate's Degree and 2 years' experience. Sup. Bell noticed the job description shows reports to the Board of Supervisors and Conference Board. This position should report to the Board of Supervisors only. Greufe will make the changes and this will go before the Board for approval next week.

At 9:15 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City of West Branch Special Election held on May 1, 2017. Auditor Dauber was in attendance. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

“Shall the City of West Branch, Iowa be authorized to impose by Ordinance a Local Hotel and Motel Tax at a rate of seven percent (7%), effective July 1, 2018, with at least fifty percent (50%) of the revenues derived from the Local Hotel and Motel Tax to be used for the promotion and encouragement of tourist and convention business in the City and surrounding areas; and the remaining revenues derived from the Local Hotel and Motel Tax to be used for all other purposes permitted pursuant to Chapter 423A of the Code of Iowa?”

For the question, there were: Forty-six (46) votes  
Against the question, there were: Thirteen (13) votes

We therefore declare the Public Measure "D" to be adopted.

Auditor Dauber met with the Board to review the proposed FY17/18 County Budget amendment and reviewed proposed departmental budget adjustments. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to set May 29, 2018 at 9:00 a.m. as the time for a public hearing on the proposed FY17/18 Budget amendment.

Ayes: All  
Absent: Kaufmann

The Board discussed the lease at 622 W South Street, Tipton. Assistant Attorney Blank wanted clarification on the amount of the lease with the termination date of October 15, 2018. Consensus of the Board was to leave the lease as is with the date change.

The Board recessed until 9:30 a.m.

The Compensation and Land Use Planning team from the University of Iowa gave a presentation on the current plan they have been working on.

Moved by Sup. Agne seconded by Sup. Gaul to convene as the Stanwood Drainage District Board.

Ayes: All  
Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to return to regular session.

Ayes: All  
Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 10:10 a.m., to May 15, 2018.

Ayes: All  
Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on May 15, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of April 2018.  
Doris Moore, Correctional Officer Notice of Voluntary Resignation effective on 5/8/2018.

Manure Management Annual Updates submitted by:  
Lu Jen Farms Inc. for a site at 756 Garfield Road, West Branch.  
Shumaker Farms for a site in Center Township.  
JT Rochester Pork LLC for a site in Rochester Township.  
JT Allens Grove Pork LLC for a site in Allens Grove Township in Scott County.

It was noted the following Handwritten Disbursement was issued on 5/11/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #414916 for \$11,237.26-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of May 8, 2017.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #173582-173727 for the period ending 5/5/2018 and to be paid on 5/11/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

CPC/General Relief Director Tischuk and CPC Supervisor Conrad met with the Board to discuss the updated Business Associate Agreement. This agreement was put together by CAROSH and reviewed by Assistant County Attorney Blank. This agreement will be signed by individuals doing business on behalf of Cedar County. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to allow Julie Tischuk or Bobbie Conrad to sign the Business Associate Agreement on behalf of Cedar County and then present to the Board for formal action.

Ayes: All

CPC/General Relief Director Tischuk and CPC Supervisor Conrad met with the Board to discuss a HACAP food drop location at Courthouse. This would be for nonperishable foods and for emergency base only. Discussion was held. Consensus of the Board was to allow Tischuk to continue moving forward with the HACAP program for a food drop at Courthouse for emergency base.

David Rose, Iowa Transportation Commissioner and Tom Determan, Clinton County Board of Supervisor met with the Board to discuss the progress of Highway 30 four lane project through Cedar County. Laura Twing, David Furry, Tim Malott, Jeric Armstrong, Rob Fangmann, Nathan Teut, Jen VanOort, Irene Wood, Carroll Last, Mary Swan, Velma Hubner, Stephanie VonBehren and Jodi Freet were in attendance. General discussion was held on progress, the study and funding of four lanes through Cedar County. Rose said traffic coming through towns is an economic development and that traffic counts has doubled after four lanes have been in place. Consensus of the Board was to have a meeting with mayors of the communities along Highway 30 and attend a June 12<sup>th</sup> Iowa Transportation Commissioner's Meeting in Des Moines showing high interest in the continuing of four lanes on Highway 30 through Cedar County.

Discussion was held on the design alternative for Exit 267 on Interstate 80. Engineer Fangmann was in attendance. Supervisors voiced opinions they received from the public with all opinions against the roundabout design.

Moved by Sup. Kaufmann seconded by Sup. Bell to not recommend roundabout design on Exit 267 on Interstate 80.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for the Eastern Iowa Light and Power for work to be done on 330<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for the Eastern Iowa Light and Power and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

G.I.S Coordinator Teut and Deputy Assessor Lemburg met with the Board regarding the proposed G.I.S job description. EMA Director Malott and EMA Assistant Freet were in attendance. Teut said the “reports to” section of the job description has been changed to remove the Conference Board. He feels that is going to be a problem financially. By taking away oversight of the Conference Board they will feel that the Assessors budget shouldn’t have to pay for this department. Currently 60% of the wages for the position is paid for by the Assessor’s budget governed by the Conference Board. Sup. Bell said going back to when the position was originally created the supervision/reports to of the position didn’t tie to who was financially supporting that position it was a day to day supervisory role. Sup. Smith feels that a special Conference Board meeting should be held for further discussion. Supervisors feel that if the Conference Board wants supervisory roles of this position they need to have monthly meetings. Teut also said the educational requirements have been lowered to an Associate’s degree and two years’ experience which he feels that means you can now hire a 22 year old kid as a department head employee. Sup. Smith said they lowered that to open it up for more flexibility for hiring. Teut feels that lowering the education is a mistake. Malott mentioned in the job description it shows that the position is the point of contact for 911 and EMA support. Malott said the official point of contact is Geocomm due to Teut stating at the November E-911 meeting that he did not want to be the point of contact because he didn’t want to do all the work. He does support the County and work with the EMA department. Teut feels that he shouldn’t be doing any of the work including address layers, road center lines, updates to the dispatch system due to Geocomm being hired as a third party. Teut offered to take the MSAG training to be able to do 911 portion of this and not hire a third party. Sup. Agne asked what has changed from the November E-911 meeting now that he is willing to take the MSAG training? Teut said willingness and to make time to make it work. Malott offered to pay for the training in June to have Geocomm come here to train Teut. Discussion was held. Malott told Teut to give him dates he will be available in June for the training. Chairperson Smith will call a Conference board meeting to discuss the GIS job description.

EMA Director Malott gave buyout updates. Once the final bills are submitted to the lawyer the closing will take place hopefully next week.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:51 a.m., to May 22, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on May 22, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Madelyn Siech, Home Health Aide Notice of Voluntary Resignation effective on 5/11/2018.  
Julie Tischuk, CPC Director regarding six month probation period ending for Candace Dusenberry, Office Manager.  
JT Rochester Pork, LLC for a Construction Permit Application.

It was noted the following Handwritten Disbursement was issued on 5/18/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415108 for \$6,410.09-self funded medical claims.

Sup. Bell requested to amend the agenda to include discussion on the extension of 255' on the Old Muscatine Road project with the City of Tipton. Moved by Sup. Gaul seconded by Sup. Agne to approve the amended agenda.  
Ayes: Kaufmann, Gaul, Agne, Smith  
Nay: Bell

Chairperson Smith addressed the public for comments: there were none, although Mike and Julie Stuefen introduced themselves to the Board and would appreciate the County to help on the road project by their business.

City Administrator Wagner met with the Board to discuss the Old Muscatine Road project with the Board. The following public were present: Engineer Fangmann, Tim McNeil, Ross Leeper, Pam Spear, Steve Nash, Julie and Mike Stuefen, Dean Anderson, Leanne Boots, Mary Swan, Larry Hodgden, and Laura Twing.

Wagner informed the Board that the road project is currently in progress. Although, Wagner is asking the Board if they have any objections to extending the paving 255 feet passed the City Limits. General discussion was held. The Board's consensus was to proceed with the understanding that the County would not have any financial responsibility for the paving project, the County would propose the City annex this area to the City of Tipton and maintenance agreements will be drafted and presented to the Board.

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Jeff and Linda Wilson, 6 115th Street, Lisbon, IA (Contract Buyers) and Ivor Lord, 13 115th Street, Lisbon, IA, (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located on Lot 2, in the NW ¼, SW ¼, Section 7, T-82N, R-4W, in Pioneer Township consisting of 2.18 acres m/l. General discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to set public hearing dates on June 19<sup>th</sup> and June 26<sup>th</sup> at 9:00 a.m.  
Ayes: All

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Carl and Carol Fobian, 3639 Oasis Road NE, West Branch, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing single family dwellings on a proposed three (3) lot subdivision located at 52 330th Street, West Branch, IA, in the NE ¼, NW ¼, and the NW ¼, NE ¼, Section 31, T-79N, R-4W, in Springdale Township consisting of 8.79 acres more or less. General discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to set public hearing dates on June 19<sup>th</sup> and June 26<sup>th</sup> at 9:00 a.m.  
Ayes: All

Lori Elam, CEO of Eastern Iowa MHDS Region met with the Board for an update on the region. Julie Tischuk was present. Topics covered were increased quality and services are being provided by the Robert Young Center, Crisis System Outcomes and the need for mental health services.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of May 15, 2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Claim Disbursements #414917 - #415107 paid on 5/17/2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a 12 month renewal Class C Native Wine, Outdoor Service and Sunday Sales for Buchanan House Winery.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Smith to approve a work request order submitted by Sue Henderson, Deputy Treasurer for installing mirrors in the Drivers' License Room.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Kaufmann seconded by Sup. Gaul to appoint Sup. Agne as an alternative for the Lower Cedar Watershed.  
Nay: Bell  
Ayes: Kaufmann, Gaul, Agne, Smith

Moved by Sup. Bell seconded by Sup. Kaufmann to sign the Cedar County Solid Waste Disposal 28E Agreement.  
Ayes: All

Engineer Fangmann reviewed Right-of-Way Contract for Project #FM-CO16(105)—55-16 in Section 6 of Iowa Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:  
Kenneth A. Mather Revocable Trust for permanent (.05) totaling \$579.64.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Eastern Iowa Light & Power utility permit located in Pioneer Township Section 7 & 8. \$100 permit applies.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:45 a.m., to May 29, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on May 29, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Knoche regarding Nick Frommelt one year employment effective 5/26/2018.

Manure Management Annual Updates submitted by:  
Slach Site #6 for a site at 241 310<sup>th</sup> Street, West Branch.  
Richard F. Shumaker Farms for a site at 1604 240<sup>th</sup> Street, Tipton.  
Fohne, Inc for a site at 866 160<sup>th</sup> Street, Mechanicsville.  
Lu Jen Farms Inc. for a site at 756 Garfield Road, West Branch.  
Snider Farms-Site #1 at 4315 Oasis Road SE, West Branch.

It was noted the following Handwritten Disbursement was issued on 5/25/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415109 for \$893.88-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of May 22, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #173728-173884 for the period ending 5/19/2018 and to be paid on 5/25/2018.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the FY18/19 new Cigarette Permit for Sharda L.L.C.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Agne seconded by Sup. Gaul to reappoint Gregery A. Bell to the Cedar County Veteran Affairs Commission for a term that expires 6-30-2021.  
Ayes: All

Environmental & Zoning Director met with the Board on hiring a temporary intern to finish the Land Use Plan.

Moved by Sup. Kaufmann seconded by Sup. Bell to allow LaRue to hire a temporary intern to finish up the Land Use Plan.  
Ayes: All

The Board recessed until 9:00 a.m.

Moved by Sup. Gaul seconded by Sup. Agne to open the public hearing at 9:00 a.m. on the proposed FY17/18 County Budget Amendment. Engineer Fangmann was present. Chairperson Smith read the legal notice. Auditor Dauber reviewed the proposed FY 17/18 budget amendment.

Moved by Sup. Bell seconded by Sup. Ange to approve and adopt the proposed FY17/18 County Budget amendment, as presented, and authorize Chairperson Smith to sign documentation pertaining to the amendment.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to close the public hearing at 9:02 a.m.

Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve the FY17/18 Appropriation Resolution, as presented, and authorize Chairperson Smith to sign documentation.

BE IT RESOLVED this 29th day of May 2018, to change the Appropriation made July 1, 2017 for the following department for Fiscal year 2017-2018.

Auditor – From \$433,795 to \$440,295  
(217,797 Fund 01000; 222,498 Fund 02000)

County Attorney – From \$351,148 to \$362,648  
(271,133 Fund 01000; 91,515 Fund 02000)

Courthouse – From \$325,750 to \$328,550  
(303,532 Fund 01000; 25,018 Fund 02000)

Veterans Affairs – From \$88,874 to \$95,132  
(84,424 Fund 01000; 9,208 Fund 02000; 1,500 Fund 29500)

Public Health – From \$466,174 to \$466,674  
(336,960 Fund 01000; 127,214 Fund 02000; 2,500 Fund 29000)

911 Coordinator – From \$35,450 to \$37,050  
(37,050 Fund 01000)

Solid Waste – From \$657,250 to \$737,250  
(737,250 Fund 23000)

Pioneer Cemetery – From \$15,000 to \$23,000  
(23,000 Fund 06000)

Non-departmental – From \$3,511,479 to \$3,513,279  
(301,408 Fund 01000; 221,556 Fund 02000; 2,455,315 Fund 11000; 35,000 Fund 28000; 500,000 Fund 34000)

Ayes: All

The Board recessed to wait for Mike Lucassen until 9:30 a.m.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 9:30 a.m., to June 5, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on June 5, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Knoche regarding Deputy McGlaughlin completion of one year employment effective June 2, 2018.  
Durant Library update.

Manure Management Annual Updates submitted by:  
John Wiese for a site at 1348 Vermont Avenue, Bennett.  
Kenny's Finisher for a site in Iowa Township.  
James Wilkins for a site at 2028 230<sup>th</sup> Street, Bennett.

It was noted the following Handwritten Disbursement was issued on 6/1/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415230 for \$1,239.69-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of May 29, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #415110 - #415229 paid on 05/31/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on June 12<sup>th</sup> Highway 30 meeting in Des Moines. Sup. Kaufmann and Smith are on the Highway 30 Committee and would like to attend the meeting. Discussion was held. Consensus was to keep regular Board meeting as scheduled and have Sup. Kaufmann and Smith attend the Highway 30 meeting.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to review a new HIPAA policy for Board members. The new Policy was reviewed and discussed. Sup. Bell would like the policy to reference code section that allows us to go into closed session. Changes will be made and brought back to the Board for approval.

CPC Director Tischuk met with the Board to discuss the Memorandum of Understanding for River Bend Transit. Discussion was held. Assistant Attorney Renander reviewed the agreement.

Moved by Sup. Bell seconded by Sup. Gaul to approve and allow Chairperson Smith to sign the new Memorandum of Understanding for River Bend Transit.  
Ayes: All

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Recorder Bahnsen, GIS Teut, Engineer Fangmann, Chief Deputy Knoche, Sheriff Wethington, Auditor Dauber, Health Director Christian, Attorney Renander, Conservation Director Dauber, Chief Deputy Koranda, EMA Director Malott, and CPC Director Tischuk. Discussion was held.

Public Health Director Christian met with the Board for approval on hiring a part time Home Health Aide.

Moved by Sup. Bell seconded by Sup. Gaul to approve Director Christian to hire a part time Home Health Aide.

Ayes: All

Judy Funk, Consultant to Heartland Insurance Risk Pool met with the Board and presented the projected FY18/19 renewal rates. Discussion and explanation was held. The mod factor for FY18/19 will be .91.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the FY18/19 renewal rates presented to the Board.

Ayes: All

Newman Abuissa, Iowa Department of Transportation and Destry Schildmeier, HR Green, Inc. met with the Board to discuss expansion on Interstate 80 through Cedar County. Expansion will mainly be to the North and South with design plans set by end of 2019. The Board expressed satisfaction in the Department of Transportation replacing all bridges. Schildmeier reviewed the bridge reconstruction detour routes handout. Bridge closure will take an average of one year to replace. Discussion was held.

Engineer Fangmann presented the Board final plans for X54 paved shoulder safety project FM-TSF-C016(103)—5B-16.

Moved by Sup. Bell seconded by Sup. Agne to approve final plans for X54 paved shoulder safety project FM-TSF-C016(103)—5B-16.

Ayes: All

Engineer Fangmann gave project updates.

Auditor Dauber, Chief Deputy Koranda, Sheriff Wethington and EMA Director Malott met with the Board to discuss communication via telephone system with Sheriff Office and EMA Office. Sheriff Office and EMA are without voicemail and capabilities of intercom. An option to fix this would be a “point to point” through Aureon to connect the buildings with a monthly cost of \$275. Another option is to have Sherriff Office have own phone service with voicemail and do away with intercom. Discussion was held. Auditor Dauber will check into options and report back.

Auditor Dauber also updated the Board with other maintenance going on in the Courthouse; elevator upgrades are complete and compliant with new laws, internet is through Aureon, custodians will be getting a new floor polisher, power washing will take place June 24<sup>th</sup> and 25<sup>th</sup>, Solutions will be here next week for refactoring and July 24<sup>th</sup> document locator will be installed.

Sup. Kaufmann left the meeting at 11:00 a.m.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 11:04 a.m., to June 12, 2018.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on June 12, 2018 with the following members present: Agne, Bell and Gaul. Sup. Kaufmann and Chairperson Smith were absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of May 2018.  
Conservation Director Dauber regarding hiring Corey Wallick, summer park maintenance effective 6/4/2018.

Manure Management Annual Updates submitted by:  
Anderson Farms for a site at 843 National Avenue, Tipton.  
Kenny's Finisher for a site at 937 305<sup>th</sup> Street, Atalissa.  
James Wilkins for a site at 2028 230<sup>th</sup> Street, Bennett.

It was noted the following Handwritten Disbursement was issued on 6/8/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415231 for \$3,239.29-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Absent: Smith, Kaufmann

Pro-Tem Chair Bell addressed the public for comments. Bob Pruess asked if dust control would be put on Old Muscatine Road. Sup. Bell explained the County and the City of Tipton are working together but with the amount of money spent to asphalt a portion of the road it is unlikely dust control will be used.

Moved by Sup. Agne seconded by Sup. Gaul to approve the Board Minutes of June 5, 2018.

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to approve Payroll Disbursements #173886-174036 for the period ending 6/2/2018 and to be paid on 6/8/2018.

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to approve the FY18/19 Renewal Cigarette Permit for:

Kum & Go #267

Pilot Travel Center #496

Sharda L.L.C.

TJ's Gas & Grub

Ayes: All

Absent: Smith, Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to renew a 12 month Class E Liquor License, Class B Wine Permit, Class C Beer Permit with Sunday Sales for Kum & Go #267.

Ayes: All

Absent: Smith, Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

The public hearing was opened at 9:00 a.m. for a Construction Permit Application filed by JT Rochester Pork, L.L.C. for one new 2,400 head deep pit swine finisher confinement building at an existing swine confinement facility. The location of the operation is Section 6 of Rochester Township. Environmental & Zoning Director La Rue, Carrie Keppy-Agriculture Resources, Angela and James Knox, Tom and Joni Dittmer, Addy Kieger, Rob Bohnsack and Randy Shumaker were present. There were no written or verbal objections on file. LaRue reviewed the

Master Matrix evaluation. The proposed site received a passing master matrix score of 465. James Knox asked if any points stand out and if any water testing or air quality is done once confinement is up and running. LaRue said points are all normal and questions need to be ask to the DNR. Wesley Clemens asked if the score of 465 is common. LaRue stated yes. General discussion was held.

Moved by Sup. Agne seconded by Sup. Gaul to approve the Construction Permit Application filed by JT Rochester Pork, L.L.C.

Ayes: All

Absent: Smith, Kaufmann

At 9:30 a.m., the Board of Supervisors met as a Canvassing Board to canvass the votes cast in the Primary Election of June 5, 2018. Present were Supervisors Bell, Gaul and Agne. Auditor Dauber and Deputy Auditor Ahrens were also in attendance.

The following candidates were declared as the nominee to the respective listed office and will appear on the GENERAL ELECTION BALLOT on November 6, 2018:

**COUNTY BOARD OF SUPERVISORS:**

Brad Gaul and Dawn Smith, Republicans

Craig Anderson and Wesley Clemens, Democrats

**COUNTY RECORDER:**

Melissa Bahnsen, Republican

No candidate received enough votes to win the Democrat nomination.

**COUNTY TREASURER:**

No candidate received enough votes to win the Republican nomination.

Sandy Delaney, Democrat

**COUNTY ATTORNEY:**

Jeffrey L. Renander, Republican

No candidate received enough votes to win the Democrat nomination.

Auditor Dauber received written request from Craig Anderson to withdraw his name from the General Election ballot.

Thereupon the minutes of this session were reviewed and approved and the Canvassing Board reconvened into regular session. An estimated cost for the County to conduct the Primary Election per vote cost was \$14.63.

General discussion was held on surveillance cameras for the front lawn of Courthouse.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:53 a.m., to June 19, 2018.

Ayes: All

Absent: Smith, Kaufmann

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Cari A. Dauber, Auditor

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Jon Bell, Pro-Tem Chair



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on June 19, 2018 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Marlita A. Greve, Chief Judge regarding Administrative Order No. 2015-05 Temporary Closure of the 7<sup>th</sup> Judicial District's Clerk's Offices for Training.

Treasurer Delaney regarding unclaimed fees.

Marlita A. Greve, Chief Judge regarding Administrative Order No. 2018-07 Closure of the Cedar County Clerk's Office from Noon to 1:00 P.M. daily.

Bode Koranda, Chief Deputy regarding Elisabeth Gardner has been employed one year effective 6/12/18.

Manure Management Annual Updates submitted by:  
David Meyer for a site in Farmington Township.

It was noted the following Handwritten Disbursement was issued on 6/15/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415492 for \$3,274.20-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Agne

Chairperson Smith addressed the public for comments. Mary Swan expressed concerns regarding the Sheriff Department over spending on postage. She received two certified letters from the Sheriff's Office she felt could have been handled by a phone call or regular mail.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of June 12, 2018.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #415232 - #415491 paid on 5/14/2018.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

CPC Director Tischuk and CPC Supervisor Conrad met with the Board regarding HIPAA training opportunity. Training will cost \$1,500.00 per person to attend but our overall CAROSH bill may be cut by two-thirds each year by attending this training. Discussion was held. Consensus of the Board was to have both Tischuk and Conrad attend the training in October if the budget allows. Tischuk will ask the Region to split the cost of the training for her to attend. Also discussed was quarterly CAROSH training for all County employees.

Moved by Sup. Bell seconded by Sup. Kaufmann to open the following public hearing at 9:08 a.m. for review/consideration/action on the following petition: Jeff and Linda Wilson, 6 115th Street, Lisbon, IA (Contract Buyers) and Ivor Lord, 13 115th Street, Lisbon, IA, (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located on Lot 2, in the NW ¼, SW ¼, Section 7, T-82N, R-4W, in Pioneer Township consisting of 2.18 acres m/l.

Ayes: All

Absent: Agne

Environmental and Zoning Director LaRue and Jeff Wilson were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Bell seconded by Sup. Gaul to approve the petition as defined above and waive the second hearing.

Ayes: All

Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Gaul to close the public hearing at 9:11 a.m.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to open the following public hearing at 9:11 a.m. for review/consideration/action on the following petition: Carl and Carol Fobian, 3639 Oasis Road NE, West Branch, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing single family dwellings on a proposed three (3) lot subdivision located at 52 330th Street, West Branch, IA, in the NE ¼, NW ¼, and the NW ¼, NE ¼, Section 31, T-79N, R-4W, in Springdale Township consisting of 8.79 acres more or less.

Ayes: All

Absent: Agne

Environmental and Zoning Director LaRue and Carl Fobian were in attendance. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the petition as defined above and waive the second hearing.

Ayes: All

Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Gaul to close the public hearing at 9:14 a.m.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board for a utility permit for Clarence Telephone Company to run fiber to Paustian's Addition. The \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve utility permit for Clarence Telephone Company to run fiber to Paustian's Addition. The \$100 fee applies.

Ayes: All

Absent: Agne

Engineer Fangmann gave project updates.

The Board received a letter from Carrie Keppy, Agriculture Resources Consultant asking to waive the 14 day waiting period for the County to request a hearing before the EPC for JT Rochester Pork LLC.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the waiving of the 14 day waiting period and authorize Chairperson Smith to sign the following Resolution:

## **RESOLUTION**

          Cedar           County Board of Supervisors  
(County Name)

          June 19, 2018          

DATE

**APPROVAL OF WAIVER OF           CEDAR           COUNTY'S RIGHT TO APPEAL ISSUANCE  
(County Name)  
OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL  
FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES.**

BE IT RESOLVED by the Cedar County Board of Supervisors as follows:  
(County Name)

Section 1 The Cedar County Board of Supervisors has received notice from the Iowa  
(County Name)

Department of Natural Resources (DNR) that JT Rochester Pork LLC  
(Name of Applicant)

has been issued a draft permit for the construction of a confined animal  
feeding operation building(s) at 1817 Monroe Ave., Tipton, IA 52772 in  
unincorporated Cedar County. (Address of Facility)  
(County Name)

Section 2 The Cedar County Board of Supervisors reviewed the construction permit  
(County Name)

application and the manure management plan and determined that both  
appeared to be in compliance with the requirements of the Master Matrix,  
Iowa Code Section 459 and Iowa DNR rules and recommended approval of  
said application on June 12, 2018.  
(Date)

Section 3 The Cedar County Board of Supervisors hereby waives its right to appeal  
the (County Name)  
issuance of the final permit within the fourteen (14) day limit from the time of  
receipt of notice of the issuance of the draft permit.

Section 4 The Cedar County Board of Supervisors encourages the Iowa DNR to issue  
(County Name)

the Final Permit immediately upon notification of this waiver.

Section 5 The Cedar County Board of Supervisors authorizes the Board Chairman to  
(County Name)

notify the Iowa DNR of this waiver.

Section 6 This resolution shall take effect immediately.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Gaul to approve the following Resolution:

**RESOLUTION APPOINTING COMMISSIONERS TO THE  
EASTERN IOWA REGIONAL HOUSING AUTHORITY  
FROM THE COUNTY OF CEDAR, IOWA**

WHEREAS, Cedar County, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the Board of Supervisors of Cedar County, Iowa hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Laura Twing

Term: 2 years

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the County Auditor and certified copies of such Resolution be forwarded by the County Auditor to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 19th day of June, 2018.

Ayes: All

Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 9:29 a.m., to June 26, 2018.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on June 26, 2018 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Michele Lancaster, Dispatcher regarding Notice of Voluntary Resignation effective 6/18/2018.

Manure Management Annual Updates submitted by:  
Dale Vincent for a site at 360 310<sup>th</sup> Street, West Branch.  
David Meyer for a site at 1830 Yankee Avenue, New Liberty.  
Cedar Hill Farm for a site in Cass Township.  
Urmie Site for a site at 240<sup>th</sup> Street, Tipton.  
T/J West for a site at 2378 310<sup>th</sup> Street, Durant.  
JT Rochester Pork for a site at Monroe Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 6/22/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415493 for \$1,868.31-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott informed the board the last disbursement for the buyout project has been completed. Mary Swan expressed concerns about junk piles on X40 and Highway 30.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of June 19, 2018.  
Ayes: All  
Absent: Bell

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #174037-174193 for the period ending 6/16/2018 and to be paid on 6/22/2018, including comp payouts.  
Ayes: All  
Absent: Bell

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Agne to approve a handwritten check for Beine & Roberts Law Firm Trust in the amount of \$95,810.  
Ayes: All  
Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the FY18/19 Salary letters.  
Ayes: All  
Absent: Bell

Moved by Sup. Gaul seconded by Sup. Smith to approve the following Resolution:

RESOLUTION APPOINTING COMMISSIONERS TO THE  
EASTERN IOWA REGIONAL HOUSING AUTHORITY  
FROM THE COUNTY OF CEDAR, IOWA

WHEREAS, Cedar County, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the Board of Supervisors of Cedar County, Iowa hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Roger Laughlin

Term: 2 years

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the County Auditor and certified copies of such Resolution be forwarded by the County Auditor to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 26th day of June, 2018.

Ayes: All

Absent: Bell

Sheriff Wethington met with the Board to discuss Mary Swan's concerns about the Sheriff budget on postage. Chief Deputy Knoche was in attendance. Wethington explained when an individual does not answer the phone or the door he mails the documents certified to have proof they received the information. Discussion was held.

Auditor Dauber met with the Board for approval on the FY2018/2019 Resolutions.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the issuance of weekly County checks for EFT self-funded health claims.

## RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2018; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 26<sup>th</sup> day of June 2018.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Property Tax Credits/Exemptions to be funded at 100% for Homestead, Disabled Veteran's Homestead, Elderly and Military.

## RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2018 through June 30, 2019, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2018 through June 30, 2019 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran's Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Passed and approved this 26<sup>th</sup> day of June 2018.

Ayes: All

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Departmental Appropriations for FY18/19 for all departments funded at 100%.

## APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2018, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2018.
- Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.
- Section 4. If at any time during the 2018-2019 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.
- Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount

of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2018-2019 budget year.

Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2019.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Smith, Gaul, Kaufmann, Agne

Absent: Bell

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Rural Services Transfer to the Solid Waste Department.

#### TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2018-2019, from Rural Services Basic Fund to Solid Waste Capitol Improvement Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2018.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2019.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

Moved by Sup. Agne seconded by Sup. Gaul to approve the Rural Services Transfer to the Secondary Road Department.

#### RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2018-2019 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum of \$2,492,162.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 26, 2018, the vote thereon being as follows:

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

CPC Director Tischuk met with the Board to review the Memorandum of Agreement for transportation services with River Bend Transit. This agreement will be effective July 1<sup>st</sup> through September 30<sup>th</sup>, 2018.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the Memorandum of Agreement with River Bend Transit.

Ayes: All

Absent: Bell

Engineer Fangmann met with the Board to discuss a Secondary Roads Supplemental Policy. Due to the recent union law changes, this supplemental policy addresses differences unique to his department from the Cedar County Handbook. Fangmann reviewed the policy.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Secondary Roads Supplemental Policy and continue to have discussions on annual basis with representatives for the employees.

Ayes: All

Absent: Bell

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 9:52 a.m., to July 3, 2018.

Ayes: All

Absent: Bell

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on July 3, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Sheriff Wethington regarding Joseph McNeill, Deputy completing one-year employment effective 6/19/2018.

Todd Evans mailed a letter regarding the Cedar River.

Iowa DNR regarding Construction Permit for JT Rochester Pork LLC.

Veterans Affairs Service Officer Hamann submitted approved May reports and April minutes.

Safety Committee minutes from June meeting.

Manure Management Annual Updates submitted by:

Lee Crock for a site at 1230 200<sup>th</sup> Avenue, Mechanicsville.

BC Pork Farms for a site at 1621 Washington Avenue, Bennett.

Alex Achenbach for a site at 254 190<sup>th</sup> Street, Lisbon.

East 200 Finishers for a site in Dayton Township.

Dircks Farms, Inc for a site in Dayton Township.

It was noted the following Handwritten Disbursement was issued on 6/29/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415684 for \$1,112.82-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Nay: Bell

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of June 26, 2018.

Ayes: All

Chairperson Smith addressed the public for comments. Mike Herring and Larry Hodgden met with the Board to discuss the Cedar County Freedom Rock. Discussion was held on the updated hardscaping project and paver sales. The area will be flagged with updated changes and placed on agenda for next week.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #415495 - #415683 paid on 6/28/2018.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve a handwritten check for Proesch Fencing in the amount of \$1,937.50 for fencing in Fairview Cemetery.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a work request from CPC Supervisor Conrad to hang magazine/brochure rack.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance were: E&Z Director LaRue, EMA Director Malott, Assistant Engineer Anderson, Recorder Bahnsen, Treasurer Delaney, Health Director Christian, Veteran Affairs Service Officer Hamann, GIS Teut, Assessor Marx, Auditor Dauber, CPC Director Tischuk, Attorney Renander, Sheriff Wethington and Conservation Director Dauber. Discussion was held.

Assistant Engineer Anderson reviewed Right-of-Way Contract for Project #LFM-201908—7X-16 in Section 14 of Fairfield Township.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:

Marylin Riedesel Trust for permanent acres (.04) totaling \$441.81.

Dorothy Dircks, Trustee of the Dorothy Dircks Revocable Trust for a permanent acres (.03) and temporary acres (.15) totaling \$432.37

Ayes: All

Assistant Engineer Anderson reviewed Right-of-Way Contract for Project #LFM-201909—7X-16 in Section 32 of Iowa Township.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:

McMichael Farms, Inc. for permanent acres (.30) and temporary acres (.06) totaling \$3,480.09.

Joe L. Simon and Mary E. Simon for permanent acres (.28) and temporary acres (.06) totaling \$3,135.60.

Ayes: All

Assistant Engineer Anderson met with the Board to request approval for a utility permit for ITC Midwest north of Stanwood and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for ITC Midwest and the \$100 fee applies.

Ayes: All

Auditor Dauber met with the Board for the repayment to the General Fund regarding the Interfund Operating Transfer for the Conservation Department. Conservation Director Dauber was in attendance. Auditor Dauber gave a handout showing the Conservation Department has paid in full the General Fund and is requesting to transfer the remaining \$6,757.00 from General Fund into the Conservation Land Acquisition Trust & Capital Improvement Fund.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the following Transfer Resolution from the General Basic to Conservation Land Acquisition Trust & Capital Improvement Fund:

#### RESOLUTION

BE IT RESOLVED this 3rd day of July 2018 that the following transfers are to be made in accordance with Section 331.432 of the Code of Iowa.

From General Basic (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - \$6,757.00

Total transfer to Conservation Land Acquisition Trust & Capital Improvement Fund - \$6,757.00

This transfer is authorized by a Resolution adopted by the Cedar County Board of Supervisors on December 15, 1995.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of these operating transfers.

Ayes: All

Discussion was held on the vacancy for Regional Cultural Council. Supervisors will contact individuals to find someone interested in serving on the Council and report back.

Discussion was held on the updated GIS job description done by Paul Greufe, HR Consultant.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the GIS job description.

Ayes: All

EMA Director Malott asked if GIS Teut would be doing the 911 Support. Discussion was held. This topic is on the agenda next week and GIS Teut will be present.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:55 a.m., to July 10, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

TIPTON, IOWA

July 10, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on July 10, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Auditor Dauber for Fees Collected for the quarter ending June 30, 2018.  
Public Health Director Christian regarding hiring Rhonda Gutwiler, Home Health Aide effective July 10, 2018.  
Jany DeWulf, Home Health Aide notice of voluntary resignation effective 7/13/2018.  
Mechanicsville Public Library update.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda with a change to postpone Freedom Rock until 7/17/2018.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of July 3, 2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #174197-174350 for the period ending 6/30/2018 and to be paid on 7/6/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the FY18/19 Support Agreement and Information Technology Services Agreement Statement of Work between "Solutions", Inc. and Cedar County and the FY18/19 Licensed Code Support Agreement between "Solutions", Inc. and Cedar County .

Ayes: All

Public Health Director Christian met with the Board to discuss hiring a Home Health Aide due to a Home Health Aide resigning.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Public Health Director Christian to hire a Home Health Aide.

Ayes: All

Discussion to review approved GIS job description and expectations was held with GIS Coordinator Teut. HR Consultant Greufe and EMA Director Malott were in attendance. Greufe explained that Teut would continue to follow the Cedar County Handbook and if 8 a.m. to 4 p.m. works best for the county he would follow those hours. EMA Director Malott explained his contract with GeoComm is due to renew in August and asked if Teut would be covering this area or if he should renew his contract. EMA/911 has a meeting on Thursday to discuss this topic. Teut said most likely yes but would need to talk about it further with Malott. Sup. Bell told Teut to think about it and come to the EMA/911 meeting Thursday night or email Malott with his answer. Sup. Agne referred to the GIS job description concerning EMA and 911 Support and asked what more needs to be added? Malott said what was in the job description is what needs to be done. Discussion was held on the GIS job description. Sup. Smith told Teut to review the approved job description, sign and return it and also let Malott know if he would be doing the EMA and 911 Support portion of the job.

Board recessed until 9:30.

The Board met in the large meeting room at 9:30 a.m. to discuss Cedar River Campground septic issues. In attendance were; Chris Bishop, John Schaaf, Cindy McNally, Pat McNally, Pam

Jones, James Colschun, Debbie Johnson, Randy Johnson, Jeremy Colschun, G.T. Jones, Laura Twing, Wesley Clemens, Mary Swan, Gloria Hunt, Katy Hunt, E & Z Director LaRue, Public Health Director Christian and Preparedness Division Manager Butler. Chris Bishop explained he met with LaRue and Sup. Gaul at the Cedar River Campground roughly a month ago regarding issues with the septic system and now feels he is getting a run around on the issue. Bishop said on 6/29/2018 LaRue accused him of a full septic tank but on 6/14/2018 the septic tank was pumped out. Bishop also intercepted an email from LaRue about a lid off of an over fill clean out which isn't the case, that pipe is broke off and is not a clean out but it is running down into the flood stage area of the river. Bishop also found a #7 septic that was never disclosed to him and that septic is dumping on the ground. LaRue explained that when he was at the campground reviewing what appeared to be raw sewage leaking on the ground he told Bishop an Engineering firm and a contractor was needed to find what's broken and what's needed to fix it. LaRue said that the Campground bathroom has a plug or brake in the line because that lateral is over 100' long and the gravel section of 80' is completely dry. There is a plug in that 36' section of SB2 and there was a cleanout that is required due to the code, and that cleanout is missing. It is in the works to get fixed. Jim's Septic Service looked at septic #7 and will need to bring back a camera to look into this. Mr. Hunt and Jim's Septic Service was unaware of septic #7. The solution to all of these issues is to have an Iowa Licensed Engineer come in and review the situation and give a report. Pat McNally doesn't think the water behind the bathrooms is coming from the bathrooms. Cindy McNally wants to know why this issue has been on going and not taken care of. LaRue was first asked to come out to Cedar River Campground on 5/17/2018. Gloria Hunt has been working with an Engineering firm since December to fix a #6 septic system which is why LaRue was asked to come out to inspect the work being done. Consensus of the Board was to give the Cedar River Campground 30 days to get an Iowa Licensed Engineering Firm to give a report of all the septic systems.

Engineer Fangmann presented to the Board final plans for bridge replacement project BROS-SWAP-C016(106)—SE-16 at 2210 310<sup>th</sup> St. in Farmington Township..

Moved by Sup. Bell seconded by Sup. Gaul to approve final plans for bridge replacement project BROS-SWAP-C016(106)—SE-16.

Ayes: All

Engineer Fangmann presented to the Board final plans for bridge replacement project BRS-SWAP-C016(107)—FF-16 at 2260 Baker Ave in Springdale Township..

Moved by Sup. Bell seconded by Sup. Agne to approve final plans for bridge replacement project BRS-SWAP-C016(107)—FF-16.

Ayes: All

Engineer Fangmann presented to the Board final plans for reinforced box culvert project LFM-201908—7X-16 at 1690 190<sup>th</sup> St. in Fairfield Township.

Moved by Sup. Agne seconded by Sup. Gaul to approve final plans for reinforced box culvert project LFM-201908—7X-16

Ayes: All

Engineer Fangmann presented to the Board final plans for bridge replacement project LFM-201909—7X-16 at 2320 Indian Ave. in Iowa Township.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve final plans for bridge replacement project LFM-201909—7X-16.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Bell to set August 7<sup>th</sup> at 10:00 a.m. for letting of project LFM-201908—7X-16 and LFM-201909—7X-16.

Ayes: All

Engineer Fangmann gave project updates.

Engineer Fangmann met with the Board to request approval for utility permit for Eastern Iowa Light & Power East of Delta Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve utility permit for Eastern Iowa Light & Power and the \$100 fee applies.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to return to regular session.

Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to adjourn at 10:58 a.m., to July 17, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on July 17, 2018 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Recorder Bahnsen regarding County Recorder's Report of Fees Collected for the period 4/01/18 – 6/30/18.  
Cedar County Clerk for fees collected for the month of June 2018.  
Bode Koranda, Chief Deputy regarding Jennifer Shook passed training effective 7/1/2018.  
Veterans Affairs Service Officer Hamann regarding approved June reports and May minutes.

It was noted the following Handwritten Disbursement was issued on 7/13/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415884 for \$6,173.26-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Dennis Martin asked about leasing a property from the recent buyout. Discussion was held and at this time the County not be leasing this property or any of the newly purchased buyout properties. If it goes up for lease we will contact him at that time.

Moved by Sup. Agne seconded by Sup. Bell to approve the Board Minutes of July 10, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #415687 - #415883 paid on 7/12/2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Agne to approve a Liquor License for Ganesh Travel Plaza for a new 12 month Class C Beer Permit, Class B Wine Permit and Sunday Sales.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Larry Hodgden and Mike Herring met with the Board to discuss the Cedar County Freedom Rock sign placement and hardscaping. Sup. Agne thinks the sidewalks at 10 feet each would be a better idea. Sup. Bell explained that the sign would not be in violation of our Free-Standing Display Policy since it will be attached to the Freedom Rock. The Freedom Rock is not a temporary display and is not subject to follow the policy.

Moved by Sup. Bell seconded by Sup. Agne to approve the sign placement and hardscaping for the Cedar County Freedom Rock.

Ayes: All

Absent: Kaufmann

Moved by Sup. Agne seconded by Sup. Gaul to convene as the Stanwood Drainage District Board.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to return to regular session.

Ayes: All

Absent: Kaufmann

Sup. Bell said he has heard great comments about the Cedar County Fair and the law enforcement and other entities were appreciative for having the EMA trailer at the fair.

Moved by Sup. Agne seconded by Sup. Bell to adjourn at 9:06 a.m., to July 24, 2018.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on July 24, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Deputy Koranda regarding Josh Grothe completion of 6-month probation effective 7/15/2018.

Manure Management Annual Updates submitted by:  
Ray Slach-Site #4 for a site at 23 326<sup>th</sup> Street, West Branch.  
South Cedar Pork, L.L.C. for a site in Center Township.

It was noted the following Handwritten Disbursement was issued on 7/20/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #415885 for \$3,369.09-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda. Sup. Bell is opposed to the agenda due to lack of times. This would be good for the public when topics are on the agenda they want to attend. Chairperson Smith respectfully disagrees with the times being posted on the agenda and has checked with an attorney.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. Clara Oleson would like the Board to welcome immigrants to Cedar County. She suggested a few ways to do this; a statement from the Board, educational training, publishing non-discrimination laws, one day seminar and/or free English language courses. Larry Hodgden wanted to thank the Board for being proactive on make Cedar County a Great Places designation and to check out the Gazette for an article.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the Board Minutes of July 17, 2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #174351-174506 for the period ending 7/14/2018 and to be paid on 7/20/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Environmental & Zoning Director LaRue gave the Board an update on the Cedar River Campground septic system as requested. Gloria Hunt, Preparedness Division Manager Butler, Public Health Director Christian, Sheriff Wethington, Pam Jones and Tracy Goetz were present. LaRue sent out the letter as requested. An Engineer and Jim's Septic have been in touch with LaRue in regards to the septic and things are moving forward. Mrs. Hunt said the Engineer was down at Campground yesterday morning and will do the work but not sure on the timeline. LaRue asked if there was a list of tenants on which lots. Mrs. Hunt does not have the list but Mr. Bishop may have it. Sheriff Wethington said a Deputy accompanied the Engineer and Mrs. Hunts agent and Mr. Bishop wanted Mrs. Hunt's agent removed which did not happen due to the contract allows this. Consensus of the Board was to have another update in two weeks.

Environmental & Zoning Director LaRue updated the Board on the status of the Comprehensive Plan. LaRue said he didn't get an intern to help get the Plan done. He is working with Dr. Fuller with the University of Iowa to get a group together to get the tool kit and Land Use component done as well as the goals. Discussion was held. Consensus of the Board is to have LaRue work with Dr. Fuller and report back to the Board in mid-August.

Discussion was held regarding an appointment to the Regional Cultural Council due to a vacancy.

Moved by Sup. Bell seconded by Sup. Agne to appoint Mary Barnum to the Regional Cultural Council.

Ayes: All

Discussion was held regarding an appointment to the Civil Service Commission. This will be placed on next week's agenda.

The Board reviewed outstanding warrants submitted by the Auditor's Office.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the cancellation of unclaimed fees in the amount of \$2,654.56 as submitted by the Auditor's Office.

Ayes: All

Bob Crawford and Matt Jackson met with the Board to discuss establishing a TIF agreement with the Tipton County Club. Auditor Dauber, Environmental & Zoning Director LaRue, Engineer Fangmann and Jenny Jackson were present. Crawford reviewed a handout. Three parcels are in City limits and one parcel is County. The proposed new Clubhouse will be on County property. LaRue said that rezoning would need to be done and recommended that they be annexed by the City of Tipton to avoid two different sets of zoning regulations and avoid going through the process twice. Sup. Bell said that City annexed the Clubhouse before when they rezoned it and why wouldn't they do that now. Sup. Agne said the Clubhouse is more of an asset to the City more than the County. Crawford's discussion with the City does not show a strong interest in annexing this new development so therefore their preferred method is to stay with the County. Sup. Smith said before any decisions are made we need to speak with our TIF Attorney Bob Josten. Discussion was held. Consensus of the Board was to set up a time for next meeting with Attorney Bob Josten to further discuss.

The Board recessed for ten minutes.

Attorney Renander requested a closed session pursuant to section 21.5.1(c) of the Code of Iowa.

Moved by Sup. Gaul seconded by Sup. Agne to go into closed session pursuant to section 21.5.1(c) of the Code of Iowa.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to go back into regular session.

Ayes: All

Engineer Fangmann reviewed the Iowa DOT Federal-aid Agreement for County Highway Bridge Program Project BROS-SWAP-C016(106)—SE-16 on 310<sup>th</sup> Street in Farmington Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for County Highway Bridge Program Project BROS-SWAP-C016(106)—SE-16 on 310<sup>th</sup> Street in Farmington Township.

Ayes: All

Engineer Fangmann reviewed the Iowa DOT Federal-aid Agreement for County Highway Bridge Program Project BRS-SWAP-C016(107)—FF-16 on Baker Avenue in Springdale Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for County Highway Bridge Program Project BRS-SWAP-C016(107)—FF-16 on Baker Avenue in Springdale Township.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Eastern Iowa Light & Power for a location in Inland Township on Taylor Ave., \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Bell to approve the utility permit for Eastern Iowa Light & Power and the \$100 fee applies.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for Windstream for a location in Inland Township on Yankee Ave., \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the utility permit for Windstream and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 10:15 a.m., to July 31, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on July 31, 2018 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Deputy Koranda regarding hiring Raini Hilmer, Correctional Officer effective July 24, 2018 at \$16.21 per hour.  
Rhonda Gutwiler, Home Health Aide Notice of Voluntary Resignation effective 7/30/2018.  
Heartland Insurance Risk Pool regarding motor vehicle record review 2018.

Manure Management Annual Updates submitted by:  
Lujen Farms Inc.-Site 2 for a site at 1830 Hayes Avenue, West Branch.  
Red Oak Site for a site in Red Oak Township.  
Lowden Site for a site in Springfield Township.  
Eiler Site for a site in Red Oak Township.

It was noted the following Handwritten Disbursement was issued on 7/27/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416022 for \$1,567.33-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Nay: Bell  
Absent: Agne

Chairperson Smith addressed the public for comments. Mike Herring and Larry Hodgden met with the Board to update them about the Freedom Rock. Landscaping will begin in September. They are looking into up lighting options but during the meantime, they want to experiment using solar lights. Consensus of the Board was to allow them to use solar lighting.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of July 24, 2018.  
Ayes: All  
Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #415887 - #416021 paid on 7/26/2018. Sup. Bell questioned a few unemployment claims. One claim was not filed with Cedar County but are backing up to us as past employment.  
Ayes: All  
Absent: Agne

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve a work request for the Assessor's Office to relocate a hanging map.  
Ayes: All  
Absent: Agne

Discussion was held on the August 14<sup>th</sup> Board of Supervisors meeting. A Highway 30 meeting will take place on this day and two Board members will attend. Consensus of the Board was as long as they had a quorum they will keep the original date and time.

The Board reported on Outreach/Committee Meetings they attended.

Sup. Smith informed the Board she is working with Sheriff Wethington to host Defensive Tactic Classes throughout the County. General discussion was held. Further discussion will be held with Deputy Koch, Defensive Tactic instructor in today's session.

Discussion was held on the vacancy on the Civil Service Commission. Sup. Smith reached out to Don McGlaughlin but he respectfully declined. Sup. Bell reached out to Kevin Slutts and he is interested in filling the vacancy.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Kevin Slutts to fill a vacancy on the Civil Service Commission.

Ayes: All

Absent: Agne

A phone call was made to Robert Josten at Dorey & Whitney L.L.P. for a discussion regarding the TIF laws and the possibility of establishing a TIF District or TIF abatement agreement with the Tipton County Club. Bob Crawford, Matt Jackson and Auditor Dauber were present. Mr. Josten explained we are looking at Urban Revitalization and Abatement or exemption of value. Once the building is built they would have the option to have the value exempted 100% for three years or on a sliding scale for 10 years that runs from 80% down to 20%. Sup. Smith wanted clarification that the Board would be making the decision on all taxing entities not just the County portion. Mr. Josten said that is correct. The other option is the Board could agree to rebate the County tax amount for a period of years. Sup. Kaufmann asked if Counties in the past have asked the School District or Townships in an official manner if they support these kinds of abatements before the loss of revenue. Mr. Josten explained they do not lose revenue but they do not gain anything from the new value. Josten also said it is not required but it is a good idea to work with all other entities. All that is required is a public hearing. Sup. Smith said this property is right on the edge of city limits and could be annexed in and wondered if there could be a development agreement or anything to make it stay within the County for a certain period of time. Mr. Josten said you could have a non-annexation agreement. This concluded the call with Mr. Josten. Further discussion was held. Mr. Crawford said construction would be a 2019 project. Tipton County Club Membership Board will vote on September 10<sup>th</sup> to approve the plans. Auditor Dauber will check with the Department of Revenue on how the Business Property Tax Credit would work with an abatement. Consensus of the Board is to have Tipton City Manager meet with the Board next week for further discussion.

Assistant Engineer Anderson reviewed Right-of-Way Contract for Project #BRS-SWAP-C016(107)—FF-16 in Section 29 of Springdale Township.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:

Betty C. Burton for permanent (.36) and temporary (.23) easement totaling \$3,826.56.

Larry D. & Jean M. Fobian for permanent (.29) and temporary (.34) easement totaling \$3,190.76.

Ayes: All

Absent: Agne

Engineer Fangmann reviewed Right-of-Way Contract for Project #BROS-SWAP-C016(106)—SE-16 in Section 23 of Farmington Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:

Jeffrey A. Graves Revocable Trust for permanent (.35) and temporary (.28) easement totaling \$4,040.26.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for OneOk for a location on 310<sup>th</sup> and Washington, the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the utility permit for OneOk and the \$100 fee applies.

Ayes: All

Sheriff Wethington and Deputy Koch met with the Board to discuss Defensive Tactic Classes held in Cedar County. Entities are becoming more and more interested in these classes. Deputy Koch would need help in teaching these classes with the amount of interest Sup. Smith is receiving. Discussion was held with age groups, gender, teaching materials and locations. Sup. Smith and Deputy Koch will work together to get classes set up.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 10:08 a.m., to August 7, 2018.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on August 7, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Libraries Money Summary.  
Logan Howe, MWI Notice of Voluntary resignation effective 8/15/2018.

Manure Management Annual Updates submitted by:  
Broadview Acres/Ward Farm for a site at 250 Buckeye Road, West Liberty.

It was noted the following Handwritten Disbursement was issued on 8/3/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416023 for \$1,137.02-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of July 31, 2018.  
Ayes: All  
Abstain: Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve Payroll Disbursements #174507 - 174655 for the period ending 7/28/2018 and to be paid on 8/3/2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve a 12 month Renewal Class C Beer Permit with Sunday Sales for Pilot Travel Center.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a 5 day New Class C liquor license with Outdoor Service for Bev the Barbarian for the Goodmakers Market at the fairground.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Bell to approve a wage increase from \$18.88 to \$19.99 for Cody Kuehl for completing one year employment effective August 15, 2018.  
Ayes: All

Environmental and Zoning Director LaRue met with the Board to give an update on Cedar River Campground. Mark Hunt, Gloria Hunt, Pam Jones, Preparedness Division Manager Butler and Public Health Director Christian were in attendance. Mrs. Hunt had an Engineer at the campground to give a quote to map out all the septic systems. The quote was \$14,000. Mrs. Hunt will not be having this done since she has found the maps of all septic systems since receiving the campground back. She is working on getting the ongoing issues fixed within 30-60 days. LaRue will be meeting with an Iowa DNR at the campground at 10:00 a.m. today to discuss the ongoing issues and proper ways to fix them. Mrs. Hunt was directed by the Board to have her provide LaRue with a map of all septic systems. Going forward Mrs. Hunt will work with LaRue to complete all septic system issues.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance were: Sheriff Wethington, E&Z Director LaRue, Engineer Fangmann, Public Health Director Christian, Attorney Renander, Assessor Marx, GIS Teut, Conservation Director Dauber and Treasurer Delaney. Discussion was held.

Sup. Gaul left with Environmental & Zoning Director LaRue for a meeting with the Iowa DNR at the Cedar River Campground.

The Board recessed until 10:00 a.m.

Engineer Fangmann met with the Board to open bids for project LFM-201908—7X-16 & LFM-201909—7X-16. The bids were as follows:

Iowa Bridge & Culvert, L.C.	\$344,804.80
Taylor Construction, Inc.	\$386,794.10
Boomerang Corp.	\$395,219.20
Jim Schroeder Construction, Inc.	\$384,666.62

Engineer Fangmann will review the bids and return later in the meeting for approval.

Engineer Fangmann met with the Board on awarding contract for resurfacing project FM-C016(105)—55-16. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the following Resolution:

### RESOLUTION

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on July 17, 2018 for PCC resurfacing project FM-C016(105)—55-16 on F44 from X40 (Garfield Avenue) to Highway 38 in Iowa Township.

WHEREAS: the total amount of each bid was read as follows:

<b>Contractor Name</b>	<b>Bid Amount</b>
Manatt's, Inc.	\$ 2,743,871.49
Flynn Company, Inc.	\$ 2,782,553.54
Horsfield Construction, Inc. & Subsidiary	\$ 2,836,411.22
Croell, Inc.	\$ 2,911,739.40
Streb Construction Co., Inc.	\$ 2,978,802.00
Cedar Valley Corp., LLC.	\$ 3,030,123.43

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Manatt's, Inc. \$ 2,743,871.49

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 7<sup>th</sup> day of August, 2018

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the contract between Cedar County and the following:

Jeffrey A. Graves Revocable Trust for permanent (.35) and temporary (.28) easement totaling \$4,040.26.

Ayes: All

Engineer Fangmann met with the Board to request approval for a utility permit for OneOk for a location on 310<sup>th</sup> and Washington, the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the utility permit for OneOk and the \$100 fee applies.

Ayes: All



The Board recessed for 15 minutes for Engineer Fangmann to review the bids. Engineer Fangmann returned and presented a Resolution to award contract for project LFM-201908—7X-16 & LFM-201909—7X-16.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize Chairperson Smith to sign the following Resolution:

## Resolution

Cedar County Board of Supervisors

\_\_\_\_\_  
Date

Award of Bid for Project LFM-201908--7X-16 & LFM-201909--7X-16

190th Street & Indian Avenue: 1690 190th St. (81N R2 S23) & 2320 Indian Ave. (T79 R3 S33) - Replacement of bridges with two reinforced concrete box culverts. 190th - Single 10; x 6; x 52; RCB & Indian - Twin 12; x 9; x 56; RCB.

BE IT RESOLVED, by the Cedar County Board of Supervisors, as follows:

Section 1: That bid for LFM-201908--7X-16 & LFM-201909--7X-16 be awarded to the low bidder, IOWA BRIDGE & CULVERT, L.C., WASHINGTON, IA for the total cost of \$344,804.80.

Section 2: That the chair be authorized to sign the contract documents on behalf of the board.

Section 3: That this resolution shall take effect immediately

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:42 a.m., to August 14, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

TIPTON, IOWA

August 14, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on August 14, 2018 with the following members present: Agne, Bell, Gaul and Kaufmann. Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Treasurer Delaney regarding Suspension of Taxes eligible list.  
Sheriff Wethington regarding Dustin Fritz, Deputy completion of one-year employment effective 8/1/2018.  
Cedar County Clerk for fees collected for the month of July 2018.  
Bret Callison regarding Property Assessments.

Manure Management Annual Updates submitted by:  
Jeff Graves for a site at 2243 310<sup>th</sup> Street, Durant.  
Tom Whetstone for a site at 1633 300<sup>th</sup> Street, Wilton.

It was noted the following Handwritten Disbursement was issued on 8/10/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416209 for \$8,091.46-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Absent: Smith

Chair Pro-Tem Bell addressed the public for comments. There were none.

Moved by Sup. Gaul seconded by Sup. Agne to approve the Board Minutes of August 7, 2018.  
Ayes: All  
Absent: Smith

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Claim Disbursements #416024 - #416208 paid on 8/9/2018.  
Ayes: All  
Absent: Smith

Moved by Sup. Gaul seconded by Sup. Agne to approve a Handwritten Warrant #416210 to the City of Tipton for the Sheriff's Office in the amount of \$3,017.46. Sup. Bell reminds department heads to get claims turned in on time.  
Ayes: All  
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended.

Roger Pavey, Community Action of Eastern Iowa met with the Board to discuss the current Head Start in Tipton. Head Start needs to enroll 9 more children by October 31<sup>st</sup> to avoid the center closing and losing \$147,486 in Federal Funding. For the 18/19 School year 323 out of 300 school districts participate in the Statewide Voluntary Preschool. Mr. Pavey would like the Board to help promote the Head Start program.

CPC Director Tischuk met with the Board for discussion on the ISAC Business Associate Agreement. Assistant Attorney Blank reviewed the document.

Moved by Sup. Kaufmann seconded by Sup. Agne to allow Chair Pro-Tem Bell to sign the ISAC Business Associate Agreement.  
Ayes: All  
Absent: Smith

CPC Director Tischuk met with the Board to give updates from the Region. The budgeting process and strategic planning was discussed for upcoming year. A billboard with Crisis

information north of Tipton was to be installed around August 13<sup>th</sup>. Tischuk also handed out the fund balance as of 8/10/2018.

Engineer Fangmann met with the Board to request approval for utility permit for Alliant Energy on 280<sup>th</sup> Street and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve utility permit for Alliant Energy and the \$100 fee applies.

Ayes: All

Absent: Smith

Engineer Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:45 a.m., to August 21, 2018.

Ayes: All

Absent: Smith

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Cari A. Dauber, Auditor

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Jon Bell, Chair Pro-Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on August 21, 2018 with the following members present: Agne, Bell, Kaufmann, and Chairperson Smith. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Cory Bierman, Crew Leader Secondary Roads Notice of Voluntary Resignation effective 8/15/2018.

Engineer Fangmann regarding returning to five, eight-hour days effective September 10, 2018.

EMA Director Malott regarding Jodi Freet completing six-month orientation period effective August 6, 2018.

Conservation Director Dauber regarding termination of Corey Wallick effective August 10, 2018.

Public Health Director Christian regarding hiring Sadie VanAmerongen, Home Health Aide part-time effective on September 4, 2018.

Veterans Affairs Service Officer Hamann regarding approved July reports and June minutes.

Manure Management Annual Updates submitted by:

Larry and William Hansen for a site at 1453 Quincy Avenue, Tipton.

Hansen DB LTD for a site at 1946 Taylor Avenue, Clarence.

Del DeWulf – Site 3 for a site at 1596 Washington Avenue, Bennett.

Del DeWulf – Site 1 for a site at 1458 Washington Avenue, Bennett.

It was noted the following Handwritten Disbursement was issued on 8/17/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416212 for \$475.27-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Absent: Gaul

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of August 14, 2018.

Ayes: All

Absent: Gaul

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #174656-174806 for the period ending 8/11/2018 and to be paid on 8/17/2018.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Agne to approve Work Request for the Assessor's Office to move a bulletin board.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Brian Wagner, City of Tipton met with the Board to discuss the possibility of establishing a TIF District or TIF Abatement agreement with the Tipton County Club. Bob Crawford was present. Sup. Gaul entered the Boardroom. Mr. Wagner said he was approached by the Tipton County Club for the possibility of a utility extension, held a discussion on a TIF project and voluntary annexation. Sup. Smith said if the County would move forward with a TIF Abatement the County would request an agreement with the City on not annexing for a period of time. Mr. Wagner said his TIF Attorney mentioned a City TIF district in the County. Consensus of the

Board was to have Mr. Wagner look into what a City TIF in a County option would necessitate and report back to the Board.

The Board continued to report on Outreach/Committee Meetings they attended.

Roger Shindell met with the Board and gave a presentation on HIPAA compliance renewal. CPC Director Tischuk was present. Discussion was held on the completion of on-demand training done by employees. The percentage of completion is low. Sup. Bell suggested sending an email out to department heads reminding them this is a mandatory training. Discussion on POOF training and the different packages was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approved Chairperson Smith to sign the annual renewal for CAROSH in the amount of \$10,765.

Ayes: All

Environmental & Zoning Director LaRue met with the Board to discuss the Voparil First Minor Subdivision. Engineer Fangmann and Kurtis Voparil were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Gaul to adopt the following resolution:

### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Voparil First Subdivision, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Voparil First Subdivision, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 21st day of August, A.D., 2018.

Ayes: All

Environmental & Zoning Director LaRue informed the Board the Planning & Zoning Committee approved the Cedar County Comprehensive Plan and public hearings will be set next month.

Engineer Fangmann met with the Board to review the 2018 Bridge Embargo Resolution.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Chairperson Smith to sign the Bridge Embargo Resolution.

### **BRIDGE EMBARGO RESOLUTION**

**WHEREAS:** The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

**WHEREAS:** the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

**NOW, THEREFORE, BE IT RESOLVED** by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 101781 on 330<sup>th</sup> Street in Section 31, T79N, R2W of Rochester Township be limited as follows:

20 Tons

Bridge number 102060 on Franklin Avenue in Section 1, T79N, R4W of Springdale Township be limited as follows:

6 Tons

Bridge number 102570 on Taylor Avenue in Section 29, T80N, R1W of Inland Township be limited as follows:

10 Tons

Bridge number 102631 on Red Star Road in Section 4, T80N, R2W of Center Township be limited as follows:

20 Tons

Bridge number 102691 on Rose Avenue in Section 13, T80N, R2W of Center Township be limited as follows:

Close

Bridge number 102880 on 270<sup>th</sup> Street in Section 32, T80N, R2W of Rochester Township be limited as follows:

One Lane and 10 Tons

Bridge number 103661 on 180<sup>th</sup> Street in Section 16, T81N, R2W of Fairfield Township be limited as follows:

20 Tons

Bridge number 105041 on 143<sup>rd</sup> Street in Section 28, T82N, R4W of Pioneer Township be limited as follows:

Close

Passed and approved this 21<sup>st</sup> day of August, 2018.

Ayes: All

Engineer Fangmann met with the Board to request approval for utility permit for Liberty Communications on 290<sup>th</sup> Street and waive the \$100 fee.

Moved by Sup. Bell seconded by Sup. Agne to approve utility permit for Liberty Communications and waive the \$100 fee.

Ayes: All

Engineer Fangmann met with the Board to request approval for utility permit for Liberty Communications on 273<sup>rd</sup> Street and the \$100 fee applies.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve utility permit for Liberty Communications and the \$100 fee applies.

Ayes: All

Engineer Fangmann informed the Board they received Grant money for \$15,000 for a boom mower.

Moved by Sup. Bell seconded by Sup. Agne to accept and approve the Semi-Annual Settlement Report of the Board of Supervisors submitted by the County Treasurer.

Ayes: All

Discussion was held on an official Cedar County logo. Sup. Bell recalled a conversation years ago that our logo was our County Courthouse picture. Consensus of the Board was to leave the logo as is.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:25 a.m., to August 28, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. on August 28, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Chief Deputy Knoche regarding Nick Frommelt transfer from Correctional Officer to Dispatch effective August 20, 2018. His pay will remain the same until his next step wage increase.

Redmond Jones, City Administrator of the City of West Branch regarding amendment to West Branch Urban Renewal Plan. The City Council will take action on amendment during City Council meeting on September 17, 2018.

Manure Management Annual Updates submitted by:  
Allen Wiese for a site in Inland Township.

It was noted the following Handwritten Disbursement was issued on 8/24/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416348 for \$665.47-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: Smith, Agne, Gaul, Kaufmann  
Nay: Bell

Chairperson Smith addressed the public for comments: Wesley Clemens addressed the Board on the recordings of the Board meetings to be posted on the internet. Sup. Bell referenced the April 17, 2018 Board minutes. Mary Swan expressed her concern of the secrecy of the Board. She was referencing to the meetings not being recorded. Sup. Smith and Sup. Agne relayed the information they received at ISAC last week regarding recording meetings and the liability to the County due to HIPAA not just the monetary cost but the confidentiality of the employee and/or public. Sup. Gaul directed the statement to Mary Swan, "This is a public meeting there is no secrecy."

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of August 21, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #416213 - #416347 paid on 8/23/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sup. Kaufmann informed the Board that for 17/18 there were 60 veteran graves replaced. Also, City entities are allocating money towards cemeteries along with the County share of \$4,600. Sup. Bell and Sup. Kaufmann expressed how well this program has been working. Eric Storjohann has been great to work with and his workmanship is excellent.

Engineer Fangmann met with the Board to discuss the transfer of funds from Cedar County's Farm to Market account to the Iowa Department of Transportation for the X64 County project. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the transfer of funds of \$1,556.52 from Cedar County's Farm to Market account to the Iowa Department of Transportation, as defined above, and authorize Chairperson Smith to sign the transfer.  
Ayes: All

Engineer Fangmann recommended the Board to approve the change of classification to an Excavator Crew Leader and wage increase to \$22.61 for James Fuller.



Moved by Sup. Gaul seconded by Sup. Bell to approve the classification of an Excavator Crew Leader and wage increase from \$22.21 to \$22.61 for James Fuller to be effective on August 27, 2018.

Ayes: All

Engineer Fangmann updated the Board on projects that have been awarded, although he is waiting for the official paperwork for final approval by the Board.

Public Health Director Christian met with the Board to discuss the NACo prescription, dental and health program available to all county residents. The prescription is free and there is a charge for dental and health program. The information would be distributed throughout the county and the residents would be responsible to sign up. The overall consensus of the Board was a win-win for the residents.

Moved by Sup. Bell seconded by Sup. Agne to participate in the NACo live healthy program for prescription, health and dental with the \$1.00 Rider program returned to the County for the first year.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:22 a.m., to September 4, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 4, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Domestic Violence Intervention Program update.  
Brian Wagner, City of Tipton Administrator regarding information on the TIF project with the Tipton Country Club.

It was noted the following Handwritten Disbursement was issued on 8/31/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416349 for \$1,036.71-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: Agne, Gaul, Kaufmann, Smith  
Nay: Bell

Chairperson Smith addressed the public for comments: Larry Hodgden informed the Board prep work for the landscaping for the Freedom Rock will be taking place in the next week or so, which will be done by RVM Landscaping. There has been 450 pavers sold.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of August 28, 2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve Payroll Disbursements #174807-174950 for the period ending 8/25/2018 and to be paid on 8/31/2018.  
Ayes: All

Sup. Smith presented Jim Meyer a Certificate of Service Award for 45 years, Sue Henderson a Certificate of Service Award for 25 years and Cari Dauber a Certificate of Service Award for 20 years.

Moved by Sup. Bell seconded by Sup. Agne to approve a Work Request for the Assessor's Office to mount a computer monitor to the wall by front desk for public use.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sheriff Wethington met with the Board to discuss the proposed Tipton Ambulance contract. Sheriff Wethington does not want to sign the contract due to the language in the contract. Other items that were discussed included the cost of service, misleading information from the Ambulance Coordinator, and exhausting all means of collecting the fee from the inmates. Inmates are responsible for the ambulance service. Sup. Kaufmann stated it is the city's responsibility to collect from the inmates not placing the financial burden on the county taxpayers.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Auditor Dauber, EMA Director Malott, GIS Teut, Engineer Fangmann, Chief Deputy Knoche, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, Public Health Director Christian, Treasurer Delaney, Sheriff Wethington, Conservation Director Dauber, EMA Office Coordinator Jodi Freet, Chief Deputy Koranda, Assessor Marx and Sheriff Wethington.

Engineer Fangmann met with the Board to discuss the Living Roadway Trust Fund Grant in the amount of \$15,000 for Counties with the Iowa Department of Transportation. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Chairperson Smith to sign the following:

**RESOLUTION**

Whereas, The Cedar County Secondary Roads Department has applied for Fiscal Year (FY) 2019 Living Roadway Trust Funds for the purchase of a Boom Mower, and

Whereas, this equipment will make the local IRVM program more effective, and

Whereas, the Iowa Department of Transportation has approved for funding up to the amount of \$15,000.00 to aid in the purchase of a Boom Mower, and

Whereas, the Iowa Department of Transportation has prepared an agreement for a Living Roadway Trust Fund Grant for Counties,

Be it therefore resolved by the Cedar County Board of Supervisors that the project development agreement be approved, and

Be it further resolved by the Cedar County Board of Supervisors that County Engineer, Robert D. Fangmann, be authorized to sign and execute this project development agreement.

Signed this 4th day of September, 2018.

Ayes: All

Engineer Fangmann recommended the Board to approve the step wage increase to \$19.99 for Patrick Wood, MWII.

Moved by Sup. Agne seconded by Sup. Gaul to approve the step wage increase from \$18.88 to \$19.99 for Patrick Wood, MWII to be effective on September 11, 2018.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 9:43 a.m., to September 11, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 11, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present. Sup. Agne dedicated the Pledge of Allegiance to the people who died 17 years ago today.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
City of West Branch, Amendment to West Branch Urban Renewal Plan map.

Manure Management Annual Updates submitted by:  
Crock & Sons for a site at 1520 Ocean Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 9/7/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416501 for \$109.60-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. Mary Swan said that she doesn't feel the Sheriff's Department main door is compliant with American with Disabilities Act (ADA). Sheriff Wethington read the ADA compliant door regulations from the ADA website and the door does meet regulations. Sup. Bell remembers the door being discussed when the building was built and they opted to not use the automatic door option. Wethington said if anyone needs help entering the building they will accommodate accordingly.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of September 4, 2018.

Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Claim Disbursements #416350 - #416500 paid on 9/6/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Human Resource Consultant Greufe submitted his Proposal for Human Resources Consulting Services Contract for review. County Attorney Renander reviewed the proposal and noted change with cost of servicers due to Union Negotiations. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve and authorize Chairperson Smith to sign the Human Resources Consulting Services contract with PJ Greufe & Associates, L.L.C.

Ayes: All

The Board took a fifteen-minute recess to wait for Scot Wilkins, Benefit Solutions Inc. who never showed.

Engineer Fangmann submitted to the Board a Resolution to consider the bids received on August 21, 2018 for shoulder paving project FM-TSF-C016(103)—5B-16 on X54 from Interstate 80 to the Muscatine County Line. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the following:

### RESOLUTION

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on August 21, 2018 for shoulder paving project FM-TSF-C016(103)—5B-16 on X54 from Interstate 80 to the Muscatine County Line.

WHEREAS: the total amount of each bid was read as follows:

Contractor Name	Bid Amount
Illowa Investment, Inc.	\$ 462,818.25
Inroads, LLC.	\$ 502,702.88
McCarthy Improvement Co. & Affil.	\$ 611,751.20

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Illowa Investment, Inc.           \$ 462,818.25

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 11<sup>th</sup> day of September, 2018  
Ayes: All

Engineer Fangmann submitted to the Board a request for approval for a utility permit for Alliant Energy on X30 bridge project and waive the \$100 fee.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve utility permit for Alliant Energy and waive the \$100 fee.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:12 a.m., to September 18, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 18, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of August 2018.

Manure Management Annual Updates submitted by:  
JT Center Pork 1 LLX for a site at 280<sup>th</sup> Street, Tipton.  
JT Center Pork 2+ LLC for a site at 260<sup>th</sup> Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 9/14/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416502 for \$32.06-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. EMA Director Malott explained to the Board that he is working with Secondary Roads on readdressing Cedar Bluff and Massillon. He will check with Auditor Dauber on budgeted funds and place this on the agenda for approval next week.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of September 11, 2018.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Payroll Disbursements #174951-175092 for the period ending 9/8/18 and to be paid on 9/14/18.  
Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a New 5 day Class C Liquor License with Outdoor Service for Booze Cruzer Cocktail Co. L.L.C. at Farmhouse Market.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion was held on the FY19/20 Budget/Funding review schedule. Consensus of the Board was to start budget/funding schedule on Tuesday, December 4<sup>th</sup> and to meet on Wednesday, December 26<sup>th</sup> due to the Holiday.

Discussion was held on a Business Associate Agreement with Ramsey Badre & Associate.

Moved by Sup. Bell seconded by Sup. Agne to authorize and approve Chairperson Smith to sign the Business Associate Agreement with Ramsey Badre & Associate.  
Ayes: All

CPC Director Tischuk and CPC Supervisor Conrad met with the Board to discuss HIPAA Security Policies. The use of Mobile Devices was generally discussed on personal and work devices and encryption. Sup. Bell mentioned needing a list of all inventoried devices. Tischuk will gather more information and meet with the Board for further discussion in the next couple of weeks.

CPC Director Tischuk and CPC Supervisor Conrad gave an update on Case Management and the Region. Tischuk handed out the cash report for review and a handout regarding creating an Iowa's Children's System for Mental Health and Well-Being was presented.

Public Health Director Christian met with the Board regarding Employee Flu vaccinations. Christian reported that Public Health would like to bill Wellmark for all County employees who receive a flu shot and are enrolled in County insurance. All County employees who are not enrolled in County insurance will be paid by the County as budgeted.

Moved by Sup. Bell seconded by Sup. Gaul to approve flu shots for County employees and require all employees enrolled in County insurance to use it for reimbursement.

Ayes: All

Sup. Gaul left the meeting.

At 9:30 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the Durant School Special Election held on September 11, 2018. Auditor Dauber and Deputy Ahrens were in attendance. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

Public Measure E: Shall the Board of Directors of the Durant Community School District in the Counties of Cedar, Muscatine, and Scott, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$10,800,000 to provide funds to remodel, improve, furnish, and equip the current school building, and to build, furnish, and equip auditorium expansion and secure entrance additions thereto, including related site improvements; and to build, furnish, and equip an athletic facility, including related site improvements?

For the question, there were: Three Hundred Eighty Nine (389) votes

Against the question, there were: Six hundred Thirty Seven (637) votes

We therefore declare the Public Measure "E" not to be adopted.

Public Measure F: Shall the Board of Directors of the Durant Community School District in the Counties of Cedar, Muscatine, and Scott, State of Iowa, be authorized to levy annually a tax exceeding Two Dollars and Seventy Cents (\$2.70) per Thousand Dollars (\$1,000), but not exceeding Four Dollars and Five Cents (\$4.05) per Thousand Dollars (\$1,000) of the assessed value of the taxable property within said school corporation to pay the principal of and interest on bonded indebtedness of said school corporation, it being understood that the approval of this proposition shall not limit the source of payment of the bonds and interest, but shall only operate to restrict the amount of bonds which may be issued?

For the question, there were: Three Hundred Seventy Six (376) votes

Against the question, there were: One Thousand Twenty Eight (1028) votes

We therefore declare the Public Measure "F" not to be adopted.

Auditor Clerk Driscoll presented the Board with Christmas Club rates for 2019. There are 59 employees currently enrolled with checks being mailed out on 10/19/2018. Discussion was held on employees who close their accounts mid-year.

Moved by Sup. Kaufmann seconded by Sup. Agne to continue to use Community State Bank for employee Christmas Club accounts.

Ayes: All

Absent: Gaul

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:50 a.m., to September 25, 2018.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 25, 2018 with the following members present: Agne, Bell, Kaufmann, and Chairperson Smith. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Safety Committee Meeting minutes from September 13, 2018.  
Conservation Director Dauber regarding Macellen Humphreys last day of employment effective September 21, 2018.

It was noted the following Handwritten Disbursement was issued on 9/21/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416656 for \$294.25-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Absent: Gaul

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of September 18, 2018.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #416503 - #416655 paid on 9/20/2018. Sup. Bell mentioned possibly adding funds to the budget for the Indigent Defense Fund next year.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Agne to approve a Work Request for Assessor's Office to hang a plastic document holder on the wall by the front desk.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

Environmental and Zoning Director LaRue met with the Board to set Public Hearing dates for the Comprehensive Plan. Sup. Bell mentioned waiting until November meeting due to harvest time.

Moved by Sup. Bell seconded by Sup. Kaufmann to set Public Hearing dates as November 6, 2018 and November 13, 2018 at 9:30 a.m. for final review of Comprehensive Plan.

Ayes: All

Absent: Gaul

Discussion was held on start-up contributions for the Lower Cedar WMA. Sup. Bell explained to the Board that Johnson County has approved \$500 for start-up contributions. General discussion was held. Sup. Bell is Chair of this Board and would like to mention our contribution amount at the October 9<sup>th</sup> meeting.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve \$500 for start-up contributions to Lower Cedar WMA and put an amount in the budget for next year.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following:



## **National Voter Registration Month**

**WHEREAS**, registering to vote empowers eligible citizens to exercise their right to vote on Election Day; and

**WHEREAS**, while Iowa is one of the nation's leaders in voter registration and voter participation, with more than two-million residents currently registered to vote, some eligible citizens have not yet registered; and

**WHEREAS**, this month, the Iowa Secretary of State's Office is contacting hundreds of thousands of eligible Iowans, encouraging them to register to vote; and

**WHEREAS**, the voter registration process in Iowa is easier and more convenient than ever before, with online voter registration, Election Day registration, and applications available through government agencies across the state; and

**WHEREAS**, the State of Iowa has an online voter registration system enabling citizens to register to vote and update their registration status quickly and easily, any time of day; and

**WHEREAS**, more than 250,000 Iowans have registered to vote for the first time in the state since January 2015; and

**WHEREAS**, we encourage all interested citizens and all appropriate media outlets and civic organizations to participate in this non-partisan voter registration awareness campaign to encourage the maximum participation of qualified voters in Iowa.

**NOW, THEREFORE**, The Cedar County Board of Supervisors, do hereby proclaim September 2018 as National Voter Registration Month; and Tuesday, September 25th, 2018 as National Voter Registration Day.

Ayes: All

Absent: Gaul

Moved by Sup. Agne seconded by Sup. Bell to approve the following:

### **P R O C L A M A T I O N**

**WHEREAS**, Emergencies and disasters can strike anywhere and at any time; and

**WHEREAS**, the Cedar County Emergency Management Agency and partner organizations continually stress the need for, and importance of, preparedness for all emergencies and disasters; and

**WHEREAS**, there are preparedness actions all residents of Cedar County can take, including being aware of hazards, making an emergency plan, and building an emergency supply kit; and

**WHEREAS**, investing in the preparedness of ourselves, our families, businesses and communities can reduce fatalities and economic devastation in our state and in our nation; and

**WHEREAS**, National Preparedness Month was created in response to the tragic events of September 11, 2001, to educate the public on how to prepare for emergencies:

**NOW, THEREFORE, I**, Dawn Smith, Chair of the Cedar County Board of Supervisors, do hereby proclaim the month of September 2018, as

### **Preparedness Month**

in Cedar County in conjunction with National Preparedness Month, and urge all residents to take due notice of this occasion, and to give appropriate attention to their necessary actions by preparing themselves for any emergency or disaster.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the seal of Cedar County, Iowa to be affixed. Done at Tipton, Iowa on this 25<sup>th</sup> day of September in the year of our Lord two thousand eighteen.

Ayes: All

Absent: Gaul

EMA Director Malott met with the Board on readdressing the unincorporated communities of Massillon and Cedar Bluff. Auditor Dauber and Assistant EMA Office Coordinator Freet were in attendance. Malott is working with Secondary Roads to complete this project. The cost of signs and poles for Cedar Bluff is \$1,806.00 and Massillon is \$1,347.10. Auditor Dauber said this amount was not budgeted and would need to be included in a budget amendment. Malott mentioned next year an amount needs to be budgeted for the remaining areas needing readdressed.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Malott to readdress Cedar Bluff and Massillon due to safety concerns.

Ayes: All

Absent: Gaul

County Attorney Renander met with the Board regarding a Settlement Agreement and Mutual Release with F & B Communications, Inc. due to Assistant County Attorney Blank being unavailable. Engineer Fangmann and Auditor Dauber were in attendance. Fangmann said a major fiber upgrade was done and at some point, the contractor stopped following the permit and began violating the permit. Sup. Smith explained that if they were to fix the violation it would compromise the line and bankrupt F & B Communications, Inc. Sup. Bell asked if F & B Communications, Inc. sold, would the new company continue to follow this Settlement Agreement. Renander was unable to answer as Assistant County Attorney Blank worked on this Agreement. Blank will come to Boardroom when available.

Engineer Fangmann met with the Board on a classification and wage change for Alex Hamer.

Moved by Sup. Bell seconded by Sup. Agne to approve a classification change from Mechanic I to a Maintenance Worker II and a wage increase from \$17.62 to 17.77 effective September 24, 2018.

Ayes: All

Absent: Gaul

Engineer Fangmann met with the Board to request approval for utility permit for Eastern Iowa Light & Power and Windstream on 310<sup>th</sup> Street and Washington Avenue and waive the \$100 fee.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve utility permit for Eastern Iowa Light & Power and Windstream and waive the \$100 fee.

Ayes: All

Absent: Gaul

Engineer Fangmann gave flooding updates with possible upcoming road closures due to flooding.

Treasurer Delaney met with the Board to discuss increasing hours from three-quarter to full-time for the Clerk I position and approval of hiring two individuals at the Clerk I position. Auditor Dauber was in attendance. Delaney mentioned driver license and motor vehicle numbers are increasing and an employee will be retiring at the end of the year. General discussion was held on three-quarter as opposed to a full-time, which included; hiring at full-time temporarily then changing to three-quarter, level of benefits received and hiring one individual while increasing current employee to a full-time to see if that would cover the workload.

Moved by Sup. Kaufmann seconded by Sup. Agne to allow Treasurer Delaney to increase Clerk I position from three-quarter to full-time and hiring two individuals. It was noted when she hires again to revisit the three-quarter position for the full-time replacement.

Ayes: All

Absent: Gaul

Auditor Dauber met with the Board regarding the approval of FY 17/18 Annual Urban Renewal Report. Dauber explained the report, which shows how much TIF money is collected and paid out.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the FY 17/18 Annual Urban Renewal Report.

Ayes: All

Absent: Gaul

Assistant County Attorney Blank entered the Boardroom. Sup. Bell asked if F & B Communications sold, would the new company continue to follow this Settlement Agreement. Blank said yes, as the agreement states "successors".

Moved by Sup. Kaufmann seconded by Sup. Bell to authorize and approve Chairperson Smith to sign the Settlement Agreement and Mutual Release with F & B Communications, Inc. and request a copy of the corporate minutes to be sent to the Auditor showing the motion to sign the Settlement Agreement and Mutual Release.

Ayes: All

Absent: Gaul

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:21 a.m., to October 2, 2018.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 2, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Iowa DOT regarding US 30 Planning and Environmental Linkage (PEL) Early Coordination Letter.

Manure Management Annual Updates submitted by:  
Red Oak Site for a site at 665 King Avenue, Stanwood.

It was noted the following Handwritten Disbursement was issued on 9/28/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416657 for \$567.06-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. Larry Hodgden didn't think each Board member needed a copy of the Comprehensive Study. He feels one printed copy could be kept in the Auditor's Office for the Board members as well as the public to check out for review. Hodgden also said a quote by Benjamin Franklin "watch your pennies and dollars will take care of themselves." Sup. Bell clarified the Board does not have laptops which is why they need a paper copy of living documents to refer to when being discussed in a meeting. Mary Swan asked how much laptops would cost per Board member. Sup. Smith said anywhere from \$500-\$1,000 plus the software for each laptop.

Sheriff Wethington said he heard some complaints about his office have been going around. He has the recordings available if any Board member wants to listen.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of September 25, 2018.  
Ayes: All  
Abstain: Gaul

Moved by Sup. Agne seconded by Sup. Gaul to approve Payroll Disbursements #175093-175244 for the period ending 9/22/2018 and to be paid on 9/28/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Sup. Smith received a phone call from City Clerk of Durant regarding Great Places Grant. Smith contacted ECIA and they said cities that are not members of CCEDCO will have the option to pay the dues over two years and if the grant isn't funded the dues will be prorated.

Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Sheriff Wethington, EMA Director Malott, Recorder Bahnsen, Veteran Affairs Service Officer Hamann, GIS Teut, Engineer Fangmann, Environmental & Zoning Director LaRue, Assessor Marx, Treasurer Delaney, Conservation Director Dauber, and Assistant County Attorney Blank.

Engineer Fangmann met with the Board to discuss refurbishing a motorgrader as opposed to purchasing a new motorgrader. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to refurbish a motorgrader.

Ayes: All

Engineer Fangmann requested to hire a Mechanic I and a Maintenance Worker I to fill vacancies. Fangmann gave an updated handout of the Table of Organization for his department. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve Engineer Fangmann to hire a Mechanic I and a Maintenance Worker I to fill the vacancies.

Ayes: All

Engineer Fangmann presented the Board a final voucher for project STP-S-C016(98)—5E-16.

Moved by Sup. Bell seconded by Sup. Agne to approve the final voucher for project STP-S-C016(98)—5E-16 .

Ayes: All

Engineer Fangmann presented the Board a final voucher for project FM-C016(104)—55-16.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the final voucher for project FM-C016(104)—55-16.

Ayes: All

Engineer Fangmann gave project updates.

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 9:55 a.m., to October 9, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 9, 2018 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Recorder Bahnsen regarding County Recorder's Report of Fees Collected for the period 7/01/18 – 9/30/18.

Lynn Bixler, Corectional Officer Notice of Retirement effective on 11/30/2018.

Sue Henderson, Deputy Treasurer Notice of Retirement effective on 12/28/2018.

Treasurer Delaney regarding Joyce Busher, Clerk moving to full time effective 9/25/2018.

Second Deputy Koranda regarding Jennifer Shook, Correctional Officer passing her six month probation period effective October 9, 2018.

It was noted the following Handwritten Disbursement was issued on 10/05/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416811 for \$13,145.81-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Absent: Agne

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the Board Minutes of October 2, 2018.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #416658 - #416810 paid on 10/5/2018.

Ayes: All

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended.

Elias Ortiz and Alda Bruesh with the Domestic Violence Intervention Program (DVIP) met with the Board regarding Domestic Violence Awareness Month. Cedar County Domestic Violence statistics were reviewed along with what the program has to offer. Discussion was held. Sup. Agne entered Boardroom at 8:40 a.m.

Chairperson Smith read the Domestic Violence Awareness Month Proclamation.

Moved by Sup. Bell seconded by Sup. Agne to approve the following:

**PROCLAMATION  
DOMESTIC VIOLENCE AWARENESS MONTH  
OCTOBER 2018**

**WHEREAS**, domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

**WHEREAS**, one in three Americans has witnessed an incident of domestic violence; and

**WHEREAS**, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

**WHEREAS**, domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

**WHEREAS**, through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and within intimate relationships; and

**WHEREAS**, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 39 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

**WHEREAS**, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

**NOW, THEREFORE**, be it resolved that we, the Cedar County Board of Supervisors, do hereby proclaim the month of October 2018 to be:

**DOMESTIC VIOLENCE AWARENESS MONTH**

in Cedar County, Iowa, and urge all citizens to work together to eliminate domestic violence, dating violence and stalking from our community.

Signed this 9<sup>TH</sup> day of October, 2018, in Cedar County, Iowa

Ayes: All

The Board recessed for five minutes.

Engineer Fangmann presented the Board a final voucher for project BROS-C016(97)—8J-16.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for project BROS-C016(97)—8J-16.

Ayes: All

Engineer Fangmann gave flooded road updates.

The Board recessed to attend a mandatory harassment meeting presented by Judy Funk, Consultant to Heartland Insurance Risk Pool.

The Board presented Joyce Busher an award for 5 years of service.

Sheriff Wethington met with the board to present information on court filings and audio recordings regarding complaints about his office and staff by Mary Swan. Chief Deputy Knoche, Deputy Sorgenfrey, Deputy Koch, Second Deputy Koranda, Deputy Smith and Assistant County Attorney Blank were present. Phone recordings were played. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to reinforce the integrity and ethical conduct of the leaders of our Sheriff's Department. Sup. Bell reminded everyone that the Sheriff is an elected official and the Board has no control over how to operate his department but the Board has control over his budget.

Ayes: All

Moved by Sup. Kaufmann seconded by Sup. Agne to adjourn at 10:39 a.m., to October 16, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 16, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Cedar County Clerk for fees collected for the month of September 2018. Veterans Affairs Service Officer Hamann regarding approved August and September reports and July minutes.

It was noted the following Handwritten Disbursement was issued on 10/10/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416812 for \$3,796.76-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of October 9, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Kaufmann to approve Payroll Disbursements #175245-175387 for the period ending 10/6/18 and to be paid on 10/12/18.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a renewal for Whitetails Saloon for a 12 month Class C Liquor License with Sunday Sales.  
Ayes: All

Moved by Sup. Bell seconded by Sup. Agne to approve a handwritten warrant for Iowa Memorial Granite Company in the amount of \$1,498.00 for a stone at County Home Cemetery.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the Administrative Services Proposal from Benefits, Inc. Auditor Dauber reviewed the current participation in the medical and dependent care reimbursement. The cost will remain the same at \$2,381 yearly.

Moved by Sup. Bell seconded by Sup. Gaul to approve and authorize Chairperson Smith to sign Administrative Service Proposal.  
Ayes: All

The Board reviewed the Emergency Disaster Declaration Resolution due to the recent flash flooding.

Moved by Sup. Bell seconded by Sup. Agne to approve the following:

***EMERGENCY / DISASTER DECLARATION***

**RESOLUTION**

WHEREAS; County of Cedar has suffered severe damage caused by a Flash Flood on the 4 day of October, 2018 and thereafter; and,

WHEREAS; extensive damage was caused to personal property, streets, roads, bridges, water, power, equipment, facilities, etc.; and,

WHEREAS; the damage has resulted in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of County of Cedar; and,

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate repairs, and meet restoration requirements;

NOW, THEREFORE; I, by virtue of the authority provided by Cedar County ESF 5 and by the (State) Civil Emergency Preparedness Act (NMSA 1978, 12-10-01 to 12-10-11) do hereby declare County of Cedar to be an (emergency/disaster) area for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

Done at the Office of the; Board of Supervisor Chairperson of the Cedar County this 16 day of October, 2018.

Ayes: All

Sheriff Wethington met with the Board regarding clothing allowances. Deputy Sorgenfrey, Deputy Jackson and Auditor Dauber were in attendance. Two deputies wear casual clothes that they buy personally. All other deputies wear uniforms that are paid for by the County. Sheriff Wethington has \$500.00 budgeted to reimburse each of the two deputies for casual clothing allowance. Discussion was held. Auditor Dauber said once they turn in an itemized receipt the deputies will be reimbursed through payroll to follow IRS guidelines.

Moved by Sup. Kaufmann seconded by Sup. Agne to allow the \$500.00 clothing allowance, which will be paid through payroll and an itemized receipt will be required.

Ayes: All

Auditor Dauber met with the Board to review property tax Homestead Credits, Disabled Veterans Homestead Credits and Military Exemptions. Applications were reviewed. Discussion was held.

Moved by Sup. Agne seconded by Sup. Bell to approve the allowance and disallowance of Homestead Credits, Military Exemptions and Disabled Veteran Homestead Credits, as presented.

Ayes: All

Auditor Dauber updated the Board on a water leak located in the men's jury room bathroom. It was noted that the Courthouse only has the main shut off for the entire building. In the process of repairing it was found that the water pipes inside the walls are surrounded by concrete. Lynch's fixed the leak and added a shut off valve in that location. Auditor Dauber discussed the possibility of re-running the water pipes above the ceiling for easier access to repair. She wanted the Board to be aware that she may propose this at budget time if it is cost effective.

Conservation Director Dauber met with the Board to discuss hiring a Park Ranger. In 1990, Conservation had 8 areas to manage and a camping revenue of \$2,800.00. In 2018, he now has 16 areas to manage and a camping revenue of \$19,025.00. Discussion was held. Director Dauber will use the remaining funds in his department to fund this position, although he may still need a budget amendment. If he has any remaining funds in his department at the end of the fiscal year he will not transfer that amount to his Land Acquisition Fund. If a new employee is hired now they could go through the academy and be ready to patrol in April when camping season begins. The Conservation Board has a two year contract that the new employee would sign so if they leave employment before the two years they will be required to reimburse the County the cost of the academy. Dauber said the new hire would follow the Compensation Study.

Moved by Sup. Kaufmann seconded by Sup. Agne to allow Conservation Director Dauber to hire a Park Ranger and will not take a transfer of any remaining funds as of June 30, 2019.

Ayes: All

Sup. Smith informed the Board that Administrative Assistant Hamdorf priced laptops and an average laptop would cost \$1,250.00 each.

Engineer Fangmann met with the Board to request approval for utility permit for CDB on Taylor Avenue and the \$100 fee applies.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve utility permit for CDB and the \$100 fee applies.

Ayes: All

Engineer Fangmann gave project updates and software updates to go paperless.

Moved by Sup. Gaul seconded by Sup. Agne to adjourn at 9:39 a.m., to October 23, 2018 and attend a work session with Newman Abuissa, Iowa DOT to discuss options for Highway 38/Interstate 80 interchange.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 23, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Second Chief Deputy Koranda regarding Raini Hilmer, Correctional Officer passing orientation period effective October, 26, 2018.  
Leighton Becker, WWII Notice of Retirement effective October 19, 2018.  
City of Tipton regarding Tipton Urban Renewal Area Amendment meeting.

Manure Management Annual Updates submitted by:  
Crock & Sons for a site at 1520 Ocean Avenue, Tipton.

It was noted the following Handwritten Disbursement was issued on 10/18/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416988 for \$4,241.19-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. Mary Swan asked that Sup. Bell give an update on David Gott's business loan for his frozen custard business. The business has closed. Sup. Bell is not on a committee where he received the loan.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of October 16, 2018.

Ayes: All

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Claim Disbursements #416814 - #416987 paid on 10/18/2018.

Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Agne to approve a step wage increase for Kevin Wells, Mechanic Crew Leader from \$21.77 to \$22.92 effective October 24, 2018.

Ayes: All

CPC Director/HIPAA Chief Security Officer Tischuk met with the Board to discuss the HIPAA policy manual. Tischuk has been working on the manual, which includes the Mobile Device Policy. She has been receiving resistance from a Department Head and Solutions on the Mobile Device Policy. Discussion was held. Tischuk would like to adopt the Policy & Procedures manual to be compliant with the laws and make changes as the audit happens with CAROSH. Sup. Bell said we need to address the issue with Solutions and Sup. Kaufmann said to call Solutions. A phone call was made to Greg Davis, President of Solutions. Sup. Smith explained that Tischuk has been trying to reach the individual who handles HIPAA at Solutions by email and phone with no response to the questions she has asked. Davis said he would look into what is going on and contact Tischuk by tomorrow. The phone call ended. Tischuk explained not all offices may deal with a lot of HIPAA information but we need to be covered County wide not office to office.

Moved by Sup. Gaul seconded by Sup. Agne to adopt the HIPAA Policy & Procedures as recommended by CPC Director/HIPAA Chief Security Officer Tischuk.

Ayes: All

Greg Wagner and Dave Furry, Compensation Board Representatives for the Board of Supervisors met with the Board to discuss recommendations for the Compensation Board.

Discussion was held. The Board explained the representatives work with budgets every year and know what the Board is up against yearly. They feel they are great representatives and will do a great job while keeping tax payers dollars in mind.

Engineer Fangmann met with the Board to award contract for project BRS-SWAP-C016(107)—FF-16, a bridge replacement project on X30 (Baker Avenue) in Sections 29&30 in Springdale.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following:

### **RESOLUTION**

October 23, 2018

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on October 16, 2018 for bridge replacement project BRS-SWAP-C016(107)—FF-16 at 2260 Baker Avenue, Sections 29&30 in Springdale Township.

WHEREAS: the total amount of each bid was read as follows:

Contractor Name	Bid Amount
Jim Schroeder Construction, Inc.	\$ 722,862.55
Taylor Construction, Inc.	\$ 773,036.47
Iowa Bridge & Culvert, L.C.	\$ 782,574.57
Peterson Contractors Inc.	\$ 933,414.55
Brandt Construction Co. & Subsidiary	\$ 1,008,524.29

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Jim Schroeder Construction, Inc.      \$ 722,862.55

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 23<sup>rd</sup> day of October, 2018

Ayes: All

Engineer Fangmann met with the Board to award contract for project BROS-SWAP-C016(106)—SE-16 at 2210 310<sup>th</sup> Street, Sections 14&23 in Farmington Township.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following:

### **RESOLUTION**

October 23, 2018

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on October 16, 2018 for bridge replacement project BROS-SWAP-C016(106)—SE-16 at 2210 310<sup>th</sup> Street, Sections 14&23 in Farmington Township.

WHEREAS: the total amount of each bid was read as follows:

Contractor Name	Bid Amount
Iowa Bridge & Culvert, L.C.	\$ 360,052.58
Jim Schroeder Construction, Inc.	\$ 378,224.26
Keller Excavating Inc.	\$ 381,567.48

McCulley Culvert, Inc.	\$ 398,578.20
Boomerang Corp.	\$ 407,611.21
Taylor Construction, Inc.	\$ 432,352.76
Miller Trucking & Excavating	\$ 495,038.26
Tschiggfrie Excavating Co.	\$ 560,980.33

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Iowa Bridge & Culvert, L.C. \$ 360,052.58

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 23<sup>rd</sup> day of October, 2018

Ayes: All

Sup. Bell left to attend a Great Places meeting.

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Kaufmann to adjourn at 9:38 a.m., to October 30, 2018.

Ayes: All

\_\_\_\_\_  
Cari A. Dauber, Auditor

\_\_\_\_\_  
Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 30, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Chief Deputy Koranda regarding Albert Brumwell, Correctional Officer two-year anniversary effective 10/17/2018.  
Chief Deputy Koranda regarding Jennifer Lester, Correctional Officer two-year anniversary effective 10/10/2018.  
Tom Reed, Jail Custodian Notice of Retirement effective January 10, 2019.  
Iowa Alliance for Responsible Agriculture Blue Ribbon Award.

Manure Management Annual Updates submitted by:  
Lafrenz Farms for a site at 1780 240<sup>th</sup> Street, Bennett.

It was noted the following Handwritten Disbursement was issued on 10/26/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #416989 for \$2,288.17-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.  
Ayes: All  
Nay: Bell

Chairperson Smith addressed the public for comments. Jodi Freet invited the Board to the EMA building at 11:00 a.m. for the unveiling of historical signs for Cedar County.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of October 23, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Payroll Disbursements #175388-175536 for the period ending 10/20/2018 and to be paid on 10/26/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Discussion on Lime City Right-of-Way was held. The three options were reviewed. Engineer Fangmann, LeAnn Smith and Dylan Daehn, Wendling Quarries was in attendance. The residents of Lime City recommended the Curve Correction option.

Moved by Sup. Bell seconded by Sup. Agne to recommend to the Iowa DOT the Curve Correction option in Lime City. (Sheet 1)  
Ayes: All

Discussion was held on the Highway 38/Interstate 80 interchange. Engineer Fangmann was in attendance. The Iowa DOT met with the Board last week to review different options.

Moved by Sup. Bell seconded by Sup. Kaufmann to recommend to the Iowa DOT the Diamond Interchange option due to safety concerns and that the Iowa DOT treat the property owners fairly. Sup. Smith appreciated Phillip Hargrave cooperation in this matter.  
Ayes: All

The Board recessed for fifteen minutes.

Dennis Dykstra and Keith Whitlatch, Tipton Lions and Kim Seligman, Muscatine Lions met with the Board regarding November being Diabetes Awareness Month. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the following Proclamation:

**CEDAR COUNTY, IOWA PROCLAMATION DIABETES AWARENESS  
MONTH - NOVEMBER 2018**

**WHEREAS**, diabetes is growing at an epidemic rate worldwide affecting more than 422 million people. The International Diabetes Federation (IDF) estimates by 2040 there will be more than 642 million people living with the disease. The United States rank #3 out of 10 in diabetes diagnoses; and

**WHEREAS**, diabetes is growing at an epidemic rate in the United States. According to the Centers for Disease Control and Prevention (CDC), nearly 30.3 million Americans have diabetes and face its devastating complications. What's true nationwide is also true in Iowa; and

**WHEREAS**, according to the American Diabetes Association, diabetes affects approximately 286,000 people in Iowa - 10.8% of the population, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

**WHEREAS**, according to the American Diabetes Association, approximately 75,000 people in Iowa have diabetes but do not know they have the disease and may experience damage to the heart, eyes, kidneys, and limbs greatly increasing their health risk; and

**WHEREAS**, according to the American Diabetes Association, another 810,000 people in Iowa, 35.2% of the adult population have prediabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

**WHEREAS**, diabetes has many faces, affecting everyone, young and old alike - Caucasians, African Americans, Latinos, Native Americans, Asian Americans, and Pacific Islanders, with minority populations in the United States having an increased risk for developing the disease; and

**WHEREAS**, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

**NOW, THEREFORE**, We the CEDAR COUNTY BOARD OF SUPERVISORS, do hereby proclaim November, 2018, as DIABETES AWARENESS MONTH in CEDAR County, Iowa, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Ayes: All

Engineer Fangmann presented the Board a final voucher for project BROS-C016(102)—8J-16 a bridge replacement project on Taylor Ave in Massillon Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for project BROS-C016(102)—8J-16.

Ayes: All

Engineer Fangmann presented the Board an amended final voucher for project BROS-C016(97)—8J-16 a bridge replacement project on 320<sup>th</sup> St in Springdale Township.

Moved by Sup. Bell seconded by Sup. Agne to approve the amended final voucher for project BROS-C016(97)—8J-16.

Ayes: All



Engineer Fangmann gave project updates.

Moved by Sup. Gaul seconded by Sup. Kaufmann to adjourn at 9:24 a.m., to November 6, 2018.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 6, 2018 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
West Branch Public Library giving updates.  
Second Deputy Koranda regarding hiring Derrick Gray, Correctional Officer effective on October 29, 2018.  
HIPAA Correspondence/Dept. Head Communication Memo from Julie Tischuk.

Manure Management Annual Updates submitted by:  
RAD Farms for a site at 1835 180<sup>th</sup> Street, Lowden.

It was noted the following Handwritten Disbursement was issued on to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417119 for \$760.32-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Bell to approve the agenda.

Ayes: All

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Recorder Bahnsen would like the memo from Chief Security Officer Tischuk to be entered into the Board minutes in its entirety.

The Board received the following Memo from Chief Security Officer Tischuk:

MEMO

To: Cedar County Board of Supervisors

From: Julie Tischuk, Cedar County Community Services Director

Date: 11/2/18

Re: HIPAA Correspondence/Dept. Head Communication

I wanted to follow up with you regarding the Board of Supervisor meeting held October 23, 2018 regarding HIPAA compliance. During that meeting, I mentioned several departments in the county that are not following through with memos, training, and assisting with completing and following the policy and procedures manual. It was pointed out by the Records Department that I had made an error in not letting you know that they have been answering all Memos and correspondence sent by the Privacy Officer and Security Officer in a timely manner as well as sending follow up questions when something wasn't understood. The Recorder also pointed out that they have been completing all training for their office in a timely manner as well. I have communicated with the Recorder regarding concerns about communication between the offices and we have been able to come to an understanding on how we will proceed with making sure HIPAA information is communicated in the future. Please know that we are working together to meet the policies and procedures and this issue has been resolved. If you have any further questions, please feel free to contact me. Thank you!

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of October 30, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #416990 - #417118 paid on 11/01/2018.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Gaul seconded by Sup. Bell to approve a step wage increase for Alex Hamer, Maintenance Worker II from \$17.77 to \$18.88 effective November 14, 2018.

Ayes: All

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Agne to approve a job classification change for David Doscher from a Maintenance Worker I to a Maintenance Worker II and a step wage increase from \$21.89 to \$22.21 effective November 5, 2018.

Ayes: All

Absent: Kaufmann

The Board recessed until 9:00 a.m.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Sheriff Wethington, Environmental & Zoning Director LaRue, EMA Office Assistant Freet, Recorder Bahnsen, Public Health Director Christian, GIS Teut, Veteran Affairs Service Officer Hamann, Engineer Fangmann, Assessor Marx, and County Attorney Renander.

Engineer Fangmann met with the Board to request approval for Utility Permit for Swick Cabling on X-40 and 235<sup>th</sup> St. and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Agne to approve the Utility Permit for Swick Cabling and the \$100 fee applies.

Ayes: All

Absent: Kaufmann

The Board recessed until 9:30 a.m.

At 9:30 a.m., the Board held a Public Hearing for review/consideration/action on the Cedar County Comprehensive Plan. Those in attendance were: Environmental & Zoning Director LaRue, Auditor Dauber, Recorder Bahnsen, and Engineer Fangmann. No written or verbal comments on file. Auditor Dauber said the misspellings and inaccurate data needs to be corrected before approval. The proposed title "Comprehensive Plan 2038" was discussed due to the non-consistency of the previous plan name was the year it was implemented. The consensus of the Board was to have 2018-2038 for the year. Discussion was held. Auditor Dauber mentioned Appendix E-Land Use, Land Development Toolkit and questioned whether the Director LaRue will complete and follow the worksheet. Director LaRue said yes, although he will need some assistance from GIS for soil data. A seconded hearing will be held next week, November 19, 2018 at 9:30 a.m.

Sup. Bell and Sup. Smith both received a call from Kelly Garvin a landowner near the Highway 38/Interstate 80 interchange with concerns. Sup. Bell asked to get a list of landowners effected by the project to relay any information to them as it becomes available.

Moved by Sup. Agne seconded by Sup. Bell to adjourn at 10:01 a.m., to November 13, 2018.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 13, 2018 with the following members present: Agne, Bell, Kaufmann and Chairperson Smith. Sup. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected for the month of October 2018.  
Treasurer Delaney regarding hiring Casandra Byrd, Clerk effective November 13, 2018.  
Treasurer Delaney regarding hiring Ashli Williams, Clerk effective November 13, 2018

It was noted the following Handwritten Disbursement was issued on 11/09/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417120 for \$1,633.63-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Kaufmann to approve the agenda.

Ayes: All

Nay: Bell

Absent: Gaul

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Agne to approve the Board Minutes of November 6, 2018.

Ayes: All

Absent: Gaul

Moved by Sup. Bell seconded by Sup. Kaufmann to approve Payroll Disbursements #175537-175679 for the period ending 11/03/2018 and to be paid on 11/09/2018.

Ayes: All

Absent: Gaul

The Board reported on Outreach/Committee Meetings they attended.

The Board recessed until 9:00 a.m.

At 9:00 a.m., Lori Elam, Eastern Iowa MH/DS Region CEO met with the Board to give an update on the Region. CPC Director Tischuk was in attendance. Crisis Services has taken 304 calls from July – September and Mobile Crisis has been used by 4 people. Availability of crisis beds were discussed. Community Action of Eastern Iowa has an emergency food pantry in place. SORE Training will be taking place this week. Discussion was held on the roll out of Children System Work Group which mirrors the Adult System Work Group.

At 9:45 a.m., the Board held a second Public Hearing for review/consideration/action on the Cedar County Comprehensive Plan. Those in attendance were: Environmental & Zoning Director LaRue and Engineer Fangmann. All changes discussed last week have been made. Engineer Fangmann said the Land Development Toolkit needs to reference the correct document. Fangmann also mentioned a strong emphasis on trails but it should note that our right-of-ways are limited and when fatalities are mentioned for Cedar County that needs to include Interstate and all other state highways. Sup. Bell mentioned this Comprehensive Plan is a very good start and a lot of time was spent on it.

Moved by Sup. Bell seconded by Sup. Agne to approve the Cedar County Comprehensive Plan 2038 with the above changes.

Ayes: All

Absent: Gaul

Environmental & Zoning Director LaRue met with the Board to discuss the M & N Second Addition Minor Subdivision. Engineer Fangmann, Chris Surls and Murry Mente were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Kaufmann seconded by Sup. Bell to adopt the following resolution:

### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of M & N Second Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said M & N Second Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 13th day of November, A.D., 2018.

Ayes: All

Absent: Gaul

Environmental & Zoning Director LaRue said he would be meeting with the engineering consultant soon regarding the progress of Hunts Campground.

Engineer Fangmann presented the Board a final voucher for project LFM-201906—7X-16, a bridge replacement project on Delta Avenue in Linn Township.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the final voucher for project LFM-201906—7X-16.

Ayes: All

Absent: Gaul

Engineer Fangmann met with the Board to review an agreement submitted by the Cedar County Winter Warriors for a Snowmobile Route Permit. No changes have been made and they have adequate insurance.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve and authorize Chairperson Smith to sign the Cedar County Winter Warriors Snowmobile Route Permit and Agreement.

Ayes: All

Absent: Gaul

Engineer Fangmann met with the Board to discuss a vacant Maintenance Worker I position.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Engineer Fangmann to fill the vacant Maintenance Worker I position.

Ayes: All

Absent: Gaul

Engineer Fangmann presented the Board a Utility Permit from Eastern Iowa Light and Power on 325<sup>th</sup> Street in Farmington Township and the \$100 applies.

Moved by Sup. Bell seconded by Sup. Smith to approve the Utility Permit for Eastern Iowa Light and Power on 325<sup>th</sup> Street and the \$100 applies.

Ayes: All

Absent: Gaul

Engineer Fangmann gave project updates and updated the Board on an embargoed bridge on Garfield Avenue will be getting repaired and the embargo will be lifted.

The Board recessed until 11:30 a.m.

At 11:30 a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in the General Election held on November 6, 2018. Present were Supervisors Smith, Agne, Bell and Kaufmann. Auditor Dauber and Deputy Ahrens were present. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official

Canvass Book and attested to by the Board and the Cedar County Auditor. Declared duly elected in Cedar County were:

Dawn Smith ----- Board of Supervisors  
Brad Gaul ----- Board of Supervisors  
Melissa Bahnsen ----- County Recorder  
Jeffrey L. Renander ----- County Attorney  
Sandy Delaney ----- County Treasurer

Cass Township Trustee ----- David Swan  
Cass Township Clerk ----- Rebecca Bohde  
Center Township Trustee ----- Dwain Ford  
Center Township Clerk ----- Patricia Bingham  
Dayton Township Trustee ----- Jeff Meier  
Dayton Township Clerk ----- King Kelly  
Fairfield Township Trustee ----- Gregg Kilburg  
Fairfield Township Clerk ----- Duane Stonerook  
Farmington Township Trustee ----- David Schuett  
Farmington Township Clerk ----- David Schuett  
Fremont Township Trustee ----- Dennis Coppess  
Fremont Township Clerk ----- Linda K. Coppess  
Gower Township Trustee ----- Dale Slach  
Gower Township Clerk ----- Wayne Laing  
Inland Township Trustee ----- Lori Huckstadt Dunn  
Inland Township Trustee-to fill vacancy --- Paul R. Jones  
Inland Township Clerk ----- Logan Peitscher  
Iowa Township Trustee ----- Thomas E. Probst  
Iowa Township Clerk ----- Betsy Nebergall  
Linn Township Trustee ----- Russ Cook  
Linn Township Clerk ----- Julie Broulik  
Massillon Township Trustee ----- Virgil Kruckenberg  
Massillon Township Clerk ----- Bruce Jensen  
Pioneer Township Trustee ----- David Ferguson  
Pioneer Township Clerk ----- Christine Weber  
Red Oak Township Trustee ----- Mike Urmie  
Red Oak Township Clerk ----- Barbara Haynes  
Rochester Township Trustee ----- Jacie Thomsen  
Rochester Township Clerk ----- Jon Zobel  
Springdale Township Trustee ----- Mark Anderson  
Springdale Township Clerk ----- Kent Pedersen  
Springfield Township Trustee ----- Bill Urmie  
Springfield Township Clerk ----- Julie Schroeder  
Sugar Creek Township Trustee ----- Kevin Wells  
Sugar Creek Township Clerk ----- Allen Kroeger

Clifford Dean Bowie ----- Soil and Water Conservation District Commissioner  
Carl H. Kohrt ----- Soil and Water Conservation District Commissioner  
Dean Eilers ----- Soil and Water Conservation District Commissioner-to fill vacancy  
Deb Storjohann ----- Agricultural Extension Council Member  
Terry Champan ----- Agricultural Extension Council Member  
Mari Anne Ehler ----- Agricultural Extension Council Member  
Alan Beyer ----- Agricultural Extension Council Member  
Teri Baird ----- Agricultural Extension Council Member

Sup. Kaufmann thanked the Auditor's Office for their hard work in the last campaign session.

Moved by Sup. Kaufmann seconded by Sup. Bell to adjourn at 1:08 p.m., to November 20, 2018.

Ayes: All

Absent: Gaul

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 20, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
County Auditor report of fees collected for the quarter ending September 30, 2018.

It was noted the following Handwritten Disbursement was issued on 11/16/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417393 for \$11.67-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of November 13, 2018.

Ayes: All

Abstain: Gaul

Moved by Sup. Kaufmann seconded by Sup. Agne to approve Claim Disbursements #417121 - #417392 paid on 11/15/2018.

Ayes: All

Notice of vacancies will be sent to the paper for the Board of Health and Pioneer Cemetery Commission. These applications are due by December 21, 2018.

The Board reported on Outreach/Committee Meetings they attended.

At 9:08 a.m. Terry Beek, Washington National, gave a presentation on supplemental benefits and provided handouts. Auditor Dauber was called to the meeting. Mr. Beek explained the different policies Washington National offers and that each policy is post-tax. Consensus of the Board is to have Mr. Beek work with Auditor Dauber to set up a date to meet with employees on a voluntary basis.

The Board continued reports on Outreach/Committee Meetings they attended.

NACo 2019 membership was discussed.

Moved by Sup. Bell seconded by Sup. Agne to approve a one year membership to NACo.

Ayes: All

Delta Dental renewal rates were discussed and there are no changes from last year's renewal.

Moved by Sup. Agne seconded by Sup. Bell to set FY19/20 Delta Dental rates as follows:

Single	\$32.83
Two Person	\$65.74
Family	\$105.44

Aye: All

The Board recessed for ten minutes.

Assessor Marx presented to the Board Family Farm Credit Applications for allowance and disallowance. The Board reviewed the allowance and disallowance books.

Moved by Sup. Bell seconded by Sup. Gaul for the allowance and disallowance on Family Farm Credit Applications.

Ayes: All

Moved by Sup. Gaul seconded by Sup. Smith to adjourn at 10:18 a.m., to November 27, 2018.

Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



TIPTON, IOWA

November 27, 2018

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 27, 2018 with the following members present: Bell, Gaul, and Chairperson Smith. Agne and Kaufmann were absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Minutes of the Cedar County Compensation Board.

Manure Management Annual Updates submitted by:  
Lance Schiele for a site 2301 Delta Avenue, West Branch.

It was noted the following Handwritten Disbursement was issued on 11/23/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417394 for \$138.36-self funded medical claims.

Moved by Sup. Gaul seconded by Sup. Smith to approve the agenda.

Ayes: Smith, Gaul

Nay: Bell

Absent: Agne, Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of November 20, 2018.

Ayes: All

Absent: Agne, Kaufmann

Moved by Sup. Gaul seconded by Sup. Bell to approve Payroll Disbursements #175680-175837 for the period ending 11/17/2018 and to be paid on 11/23/2018, which includes Secondary Roads vacation buy-back and a payout for Leighton Becker.

Ayes: All

Absent: Agne, Kaufmann

Moved by Sup. Gaul seconded by Sup. Smith to approve the membership change in the Pilot Travel Center Liquor License # BC 0029259.

Ayes: All

Absent: Agne, Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann entered the Boardroom at 8:38 a.m.

Leanne Boots, Safety Coordinator met with the Board to discuss ALICE training. Deputy Koch, Sheriff Wethington, EMA Director Malott, EMA Office Coordinator Freet were in attendance.

Leanne said ALICE training will be held December 17<sup>th</sup> and 18<sup>th</sup> from 1:30 p.m. — 3:30 p.m. and asked the Board if this training will be mandatory or voluntary. Sup. Smith asked about the Run, Hide, Fight training EMA Director Malott had mentioned. Deputy Koch said he was certified in ALICE training. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve Deputy Koch to conduct ALICE training to all employees and make this a mandatory training. Further discussion was held on Run, Hide, Fight and the consensus of the Board was to offer the link to employees for further training along with the mandatory ALICE training.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board regarding the hiring of Todd Duckett and Jamie Martin for a Maintenance Worker I position.

Moved by Sup. Bell seconded by Sup. Gaul to approve the hiring of Todd Duckett for a Maintenance Worker I position at \$17.51/hr. effective December 10, 2018 and Jamie Martin for a Maintenance Worker I position at \$17.51/hr. effective December 3, 2018.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board regarding a Utility Permit for Liberty Communications for 1629 Garfield Avenue and the \$100 fee applies.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Utility Permit for Liberty Communications for 1629 Garfield Avenue and the \$100 fee applies.

Ayes: All

Absent: Agne

Engineer Fangmann gave snow removal update.

At 9:00 a.m., the Board held a public hearing to consider issuance of non-current debt for a loan for the purpose of rock expenditures and prior loan repayment. The form of debt would be a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). The anticipated repayment is in Fiscal Year 2019-2020. The amount is \$35,000.00. Auditor Dauber and Engineer Fangmann were present. Chairperson Smith read the legal notice. There are no written or verbal objections on file. Discussion was held. Auditor Dauber said \$20,000 will be used for rock and \$15,000 will be to repay Secondary Roads.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a Tax Increment Finance Debt in the amount of \$35,000.00 for the Cedar Valley Golf Course Urban Renewal Area.

Ayes: All

Absent: Agne

The Board recessed until 9:15 a.m.

At 9:15 a.m., the Board reviewed a minor subdivision for G & R Benson's First Addition. Environmental & Zoning Secretary Laucamp, Gary & Rozan Benson, Jase Jensen, Cody Benson, Lucas Benson, Matt Brannaman, Engineer Fangmann and Wade Wamre were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file. Sup. Smith said that Environmental & Zoning Director LaRue did use the Land Development Toolkit in the Comprehensive Plan. There will be two homes built on this land. Engineer Fangmann did mention that this subdivision would have one shared driveway.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve the following resolution:

### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of G & R Benson's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said G & R Benson's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 27th day of November, A.D., 2018.

Ayes: All

Absent: Agne

Engineer Fangmann updated the Board that the Cedar Valley Golf Course is for sale and would recommend that the land goes back to A-1 if it was not utilized as a golf course in the future.

Discussion was held on the Compensation Board minutes received. The recommendation was at 12% for all elected officials, which now ties the Board's hands to break out specific departments. Auditor Dauber was called to the boardroom. Sup. Smith asked if she had a figures for the 12% increase. Auditor Dauber doesn't have the numbers put together yet but is working on them.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 9:44 a.m., to December 4, 2018.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 4, 2018 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Sup. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:

Alex Anderson, Assistant Engineer Notice of Voluntary Resignation effective January 2, 2019.

Larry Grace, Maintenance Worker II Notice of Retirement effective March 29, 2019.

Abby Weatherwax, Dispatcher Notice of Voluntary Resignation effective December 6, 2018.

Bob Crawford regarding an update on Tipton County Club Clubhouse project.

Proposal from MMS Consultants for the reconstruction of Riverview RV Park.

USDA Rural Development regarding home repair and improvement loans and grants.

It was noted the following Handwritten Disbursement was issued on 11/30/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417518 for \$10,688.00-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Absent: Agne

Chairperson Smith addressed the public for comments. Mike Herring, Freedom Rock Committee updated the Board on the progress of the hardscaping. They will be at a standstill until after winter and will be leaving the caution tape up due to an elevation drop.

The Board presented Brian Wood with a Certificate of Service for 10 years.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the Board Minutes of November 27, 2018.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Bell to approve Claim Disbursements #417395 - #417517 paid on 11/29/2018.

Ayes: All

Absent: Agne

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve a Liquor License renewal for TJ's Gas & Grub for a 12 month Class C Beer Permit and Sunday Sales.

Ayes: All

Absent: Agne

Moved by Sup. Bell seconded by Sup. Kaufmann to approve a work request for County Attorney Office to hang a tie rack.

Ayes: All

Absent: Agne

The Board discussed a claim from ECIA in the amount of \$2,330.00 for Great Places Grant Writing. Auditor Dauber was called to boardroom. This will be paid out of department 99 (nondepartmental) and may need a budget amendment due to this expense not being budgeted.

The Board reported on Outreach/Committee Meetings they attended.

The Board discussed the memo to department heads concerning figures to use for preparation of FY19/20 budgets. Postage rates will increase on January 27, 2019 from \$.47 to \$.50. Mileage reimbursement was discussed and is currently at \$.47/mile.

Moved by Sup. Bell seconded by Sup. Gaul to raise the postage to \$.50 and to leave mileage at \$.47/mile.

Ayes: All

Absent: Agne

Engineer Fangmann met with the Board regarding the hiring of Perry Pelzer for a Mechanic I position.

Moved by Sup. Bell seconded by Sup. Kaufmann to approve the hiring of Perry Pelzer for a Mechanic I position at \$17.62/hr. effective December 17, 2018.

Ayes: All

Absent: Agne

Engineer Fangmann gave project and staff updates.

At 9:00 a.m., the Board held their monthly department head meeting. Those in attendance and providing an update on their department were: Recorder Bahnsen, Engineer Fangmann, CPC Director Tischuk, Treasurer Delaney, Auditor Dauber, Sheriff Wethington, GIS Teut, Assessor Marx, Conservation Director Dauber and County Attorney Renander.

The Board recessed until 9:30 a.m.

Karen Lafrenz and Larry Hanon met with the Board for a FY19/20 funding review for the Senior Center. Lafrenz distributed FY18/19 Senior Center Budget documents. Discussion was held. Current County funding for the Senior Center is \$17,000. The Senior Center is not requesting an increase in funding.

Dave Shinker, Lynn Chapman and Dean Doerscher representing the Fair Board met with the Board for a FY19/20 funding review. Shinker distributed and reviewed October 1, 2017 – September 30, 2018 income and expenses reports. Discussion was held. Current County funding for the Fair Association is \$35,000. The Fair Board is not requesting an increase in funding.

Representatives of the County Libraries met with the Board for a FY19/20 budget review. Those in attendance were: Nick Shimmin-West Branch, Kendahl Goering-Lowden, Rhonda Gutwiler-Stanwood, Denise Smith-Tipton, Tricia Kane-Durant and Meredith Dehmer-Mechanicsville. Shimmin distributed County Libraries Budget Reports and statistical information regarding circulation, e-book use, computer usage and visits. Discussion was held. The County Libraries current funding is \$115,000. The County Libraries are requesting a \$10,000 increase in funding.

Sup. Kaufmann mentioned to the Board that he attended a meeting for the expansion of I80 as a property owner. Discussion was held on the area between Lime City and Wilton exit where the forest of trees makes the split on I80. There will be two options 1) take out the trees to add extra lanes in middle or 2) add one lane to middle and one to the south. He said if the Board had an opinion on what option they prefer to let him know and he can relay the message. Further discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:57 a.m., to December 11, 2018.

Ayes: All

Absent: Agne

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 11, 2018 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Patty Hamann, Veterans Affairs Service Officer for approved November reports and approved October minutes.  
Conservation Director Dauber regarding the hiring of Reed Russell, Park Ranger effective December 10, 2018.

It was noted the following Handwritten Disbursement was issued on 12/07/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417519 for \$1,006.98-self funded medical claims.

Moved by Sup. Agne seconded by Sup. Gaul to approve the agenda.

Ayes: All

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Leanne Boots, Safety Coordinator presented the board with the Vehicle Safety Award Cedar County received from Heartland.

The Board presented Jody Lovell with a 15 years of service certificate.

Moved by Sup. Bell seconded by Sup. Gaul to approve the Board Minutes of December 4, 2018.

Ayes: All

Abstain: Agne

Absent: Kaufmann

Moved by Sup. Bell seconded by Sup. Gaul to approve Payroll Disbursements #175838-175979 for the period ending 12/1/2018 and to be paid on 12/7/2018.

Ayes: All

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the proposed County Budget timeline options submitted by Auditor Dauber.

The Board recessed until 9:00 a.m.

At 9:00 a.m., Rod Ness of the Cedar County Economic Development Commission (C.C.E.D.C.O.) met with the Board for a FY19/20 funding review. Ness distributed leveraging assets, FY19/20 opportunities and FY 19/20 budget. Ness presented the Board a 2019 Great Places Designation Award. Discussion was held. Current County funding for C.C.E.D.C.O. is \$80,634. C.C.E.D.C.O. is not requesting an increase in funding.

Becky Allgood of the Wilton Development Corporation met with the Board for a FY19/20 funding review. Allgood handed out the Operating Budget for 2019. Discussion was held. Current County funding for the Wilton Development Corporation is \$500.00. Wilton Development Corporation is requesting a \$500.00 increase.

Alta Medea-Peters, Domestic Violence Intervention Program (D.V.I.P.) met with the Board for a FY19/20 funding request. Medea-Peters reported 47 cases of Domestic Violence have occurred within Cedar County in FY18. Also D.V.I.P responded to 247 request for services in Cedar County in FY18. Discussion was held. Current County funding for the D.V.I.P is \$3,500. D.V.I.P is requesting a \$500 increase.

The Board recessed until 9:45 a.m.

Sup. Kaufmann entered the Boardroom.

At 9:45 a.m., Randy Zobrist, Director of River Bend Transit met with the Board for a FY19/20 funding review. Zobrist distributed River Bend Transit FY19/20 budget request which included service/cost trends. Discussion was held. Current County funding for River Bend Transit is \$16,965.00. River Bend Transit is not requesting an increase in funding.

Mike Lucassen was on the agenda for discussion on Cedar County employees. A call was made to Lucassen and he was unable to attend the meeting. Sheriff Wethington, Chief Deputy Knoche, Chief Deputy Koranda, Deputy Sorgenfrey, Deputy Koch, Assistant County Attorney Blank and Engineer Fangmann were in attendance. Discussion was held on Lucassen's property. Wethington said the Sheriff's Department tagged illegally parked vehicles in the county right-of-way last week. County Attorney Renander told Wethington to wait to tow the vehicles until after today's meeting. Sorgenfrey said they had tagged 10 vehicles and as of this morning, there are four remaining. Fangmann said he gave permission for Lucassen to park in the right of way only due to inclement weather for a short period. Sorgenfrey believes Lucassen is renting out campers to other people that are on the property. Sup. Smith read emails from Environmental & Zoning Director LaRue and EMA Director Malott as they could not be attend the meeting. Discussion was held on items on the property. Sup. Bell said he is obligated to follow County Ordinances, as should Lucassen, which he has gone beyond following the Ordinances. Sorgenfrey suggested LaRue serve Lucassen violation of County Ordinances and if he needs assistance to contact the Sheriff's Department. Consensus of the Board was to have LaRue work with Blank and get the proper paperwork served and to tow any remaining vehicles. Fangmann also brought up that someone has been swapping the signage that is posted near this property. His department fixed the signs as of last week.

Weed Commissioner Foulks presented the 2018 Weed Commissioner's Report. Engineer Fangmann was in attendance. Foulks reviewed the report. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve and authorize Chairperson Smith to sign the 2018 Weed Commissioner's Report.

Ayes: All

The Board recessed for five minutes.

County Attorney Renander met with the Board to discuss Virtual Private Network (VPN) for Legal Secretary Racheal Lilienthal. Lilienthal was in attendance. Lilienthal approached Renander asking to work at home due to leave. Discussion was held.

Moved by Sup. Bell seconded by Sup. Agne to approve VPN access for Legal Secretary Lilienthal.

Ayes: All

Engineer Fangmann met with the Board to discuss hiring for the Assistant Engineer position. Fangmann is requesting authorization to fill the Assistant Engineer position. Fangmann handed out Table of Organization of the Secondary Roads Department. Discussion was held.

Moved by Sup. Gaul seconded by Sup. Agne to approved Engineer Fangmann to fill the Assistant Engineer position.

Ayes: All

Discussion was held on the possibility of a new Secondary Roads facility. Engineer Fangmann and Auditor Dauber were present. In 2014, Cedar County citizens voted on a \$4.9 million facility, which didn't pass. Fangmann brought the drawing in from 2014 for the Board to review that included cold storage, primary truck shed, sign/blade shed, relocate gas pumps and a two-story maintenance building that would also house office space, a storm shelter and a training center. The current cost today would be \$5.8 million. Sup. Gaul's main concern he heard back in 2014 was if the office space was really needed. Fangmann said by taking out the office space it would be compromising the project. If this project were done in two phases, it would be \$6.3 million. Fangmann would like to give the Board a tour of the current facility and buildings next Tuesday to educate the Board on why a new facility is needed. Currently Cedar County has 6.4

million dollars in equipment. Sup. Agne feels that the office space is needed in order for the Engineer to supervise and do his job. Sup. Smith asked if the building would be ADA compliant with or without elevators. Sup. Bell asked what the laws are and required obligations we have to obey. Fangmann said he could have Design Alliance come in and educate the Board. Discussion was held on solar, heating systems and sprinkler systems. Sup. Kaufmann said the Board needs to educate themselves and the public on the need for this facility and receive feedback from citizens on how they feel if we need the facility or not. Dauber said a bond election would cost around \$20,000. Sup. Bell said maybe to save on money not to heat the buildings. Fangmann said that would be going backwards and the snow and ice needs to be melted off equipment in order to save on wear and tear. Sup. Gaul said taxpayers need to tour the current facility and they will see the need for a new one. Sup. Smith said Cedar County is losing money every day by leaving equipment sitting outside. Fangmann is asking for what best suits his department and needs but you also have to factor in future needs and growth. General discussion was held on elections and other county facilities. The Board will tour the current facility at 11:00 a.m. next Tuesday.

Kaufmann left at 11:55 a.m.

Engineer Fangmann gave project updates.

Moved by Sup. Agne seconded by Sup. Gaul to adjourn at 11:59 a.m., to December 18, 2018.

Ayes: All

Absent: Kaufmann

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 18, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:  
Cedar County Clerk for fees collected in the month of November 2018.  
Safety Committee Meeting regarding minutes from December 13, 2018.  
Sheriff Wethington regarding hiring of Charles Carlson effective on December 14, 2018.  
City of West Branch regarding Amendment to Urban Renewal Plan.

It was noted the following Handwritten Disbursement was issued on 12/14/2018 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #417723 for \$1,179.34-self funded medical claims.

Moved by Sup. Kaufmann seconded by Sup. Agne to approve the agenda.  
Ayes: All

Sup. Bell contacted Iowa Public Information Board for clarification on agenda times and submitted a few agendas for review. Clarification from Margaret Johnson, Iowa Public Information Board is that you can call an item at that time or later, but may not call it earlier and you shouldn't jump around in the agenda. Chairperson Smith asked if we should follow all bullet points then proceed. Sup. Bell submitted the information he received from the Iowa Public Information Board for Supervisors to review. Sup. Kaufmann suggested to minimize times on the agenda.

Chairperson Smith addressed the public for comments. Mary Swan suggested to the Board to follow the federal government in giving the county employees a 2.8% cost of living increase.

The Board presented Adam Dake with a five year certificate of service.

Moved by Sup. Gaul seconded by Sup. Kaufmann to approve the Board Minutes of December 11, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Bell to approve Claim Disbursements #417520 - #417722 paid on 12/13/2018.  
Ayes: All

Moved by Sup. Gaul seconded by Sup. Agne to approve a new five day Class C Liquor License for The Cedar County Fair.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:45 a.m., the Board reviewed a minor subdivision for G & R Benson's First Addition. Environmental & Zoning Director LaRue, Engineer Fangmann and Jeff Wilson were in attendance. The petition was reviewed. Discussion was held. There are no written or verbal objections on file.

Moved by Sup. Bell seconded by Sup. Agne to approve the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**WHEREAS**, a Final Plat of Wilson's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County,

Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

**BE IT RESOLVED** by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Wilson's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 18th day of December, A.D., 2018.

Ayes: All

The Board recessed until 9:00 a.m.

At 9:00 a.m., Linda Hansen of Volunteer Services of Cedar County met with the Board for a FY19/20 funding review. Hansen distributed and reviewed Volunteer Services approved budget. Discussion was held. Hansen reviewed Volunteer Services functions. Current County funding for Volunteer Services of Cedar County is \$24,500. Volunteer Services of Cedar County is requesting a \$500.00 increase in funding.

Jerry Johnson representing The Community Foundation of Cedar County met with the Board to request funding for FY19/20. The Community Foundation of Cedar County works with individuals, families, businesses and organizations to establish endowment funds. Discussion was held. Current County funding for The Community Foundation of Cedar County is \$1,500. The Community Foundation of Cedar County is requesting a \$2,300 increase in funding.

The Board recessed until 9:30 a.m.

At 9:30 a.m., Lori Scovel, Executive Director of the Limestone Bluffs Resource Conservation & Development Commission met with the Board for a FY19/20 funding review. Scovel distributed and reviewed the budget request for FY19/20. Power point presentation was given on the following: Limestone Bluffs and the Regional Cultural Councils website, current projects, programs and provided services. Discussion was held. Current County funding for Limestone Bluffs R.C. & D.'s is \$5,000. Limestone Bluffs R.C. & D. is requesting a \$2,000 increase in funding.

The Board recessed until 10:00 a.m.

At 10:00 a.m., Michael Dauber, Medical Examiner Investigator met with the Board for a FY19/20 Medical Examiner budget review. Dauber distributed and reviewed an itemized funding request. Discussion was held. Current County funding for the Medical Examiner is \$45,000. Cedar County Medical Examiner is not requesting an increase in funding.

The Board recessed until 10:30 a.m.

At 10:30 a.m., Laurie Worden and Laura Kowalski-Bliss representatives from Workplace Learning Center met with the Board for FY19/20 funding review. Worden gave a power point presentation on statistics on Cedar County. Kowalski-Bliss reported an increase in job shadow participation and an increase in internships within Cedar County. Discussion was held. Current County funding for The Workplace Learning Connection is \$1,834.00. The Workplace Learning Connection is requesting funding of \$.10 per capita based off of the 2015 census for a total amount of \$1,834.00, which is no increase in funding.

At 10:55 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the Tipton School Special Election held on December 11, 2018. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

#### **Public Measure G**

Shall the Board of Directors of the Tipton Community School District, in the County of Cedar, State of Iowa, be authorized for a period of ten (10) years to continue to levy and impose an instructional support tax in an amount ( after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total of regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the Board, to levy an instructional support property tax upon all the taxable property within the School District

commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2021, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the School District on December 31 for each calendar year commencing with calendar year 2020, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year, to be used for any general fund purpose?

For the question, there were: two hundred eight (208) votes  
Against the question, there were: twenty seven (27) votes

Public Measure G did pass.

Auditor Dauber met with the Board to discuss School and City Election cost allocation. Discussion was held on upcoming changes. Consensus of the Board is to keep as is with the City and Schools to pay for election.

Auditor Dauber handed out the current cost of living adjustment (COLA) rates. The current COLA is at 1.95%. Discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to approve a 2% COLA for County employees.  
Ayes: All

Discussion was held on the Compensation Boards recommendation for Elected Officials wage increase, which included increases across the board as opposed to each Elected Official individually receiving an increase. Consensus of the Board was to suggest the 6% increase for all Elected Officials for budgeting purposes only. The Board is requesting HR Consultant Greufe to be at an upcoming Board meeting for further discussion on this matter.

Sup. Bell read an email regarding Great Places denial letter from Chris Kramer, Iowa Department of Cultural Affairs. Discussion was held.

Moved by Sup. Bell seconded by Sup. Kaufmann to adjourn at 11:24 a.m., to December 26, 2018 and to go tour the Cedar County Secondary Roads current facility. Maintenance Superintendent Armstrong gave the tour showing all buildings, which majority are in poor shape including leaking roofs, poor insulation and/or no heat.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 26, 2018 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from: Safety Committee regarding ALICE training participation.

Chairperson Smith contacted Margaret Johnson, Iowa Public Information Board (IPIB) for clarification regarding times on the agendas. Johnson advised if times are on the agenda to follow agenda and take times as scheduled just not before scheduled time. Smith also passed around an agenda from the IPIB showing no times as an example.

Moved by Sup. Gaul seconded by Sup. Agne to approve the agenda.  
Ayes: All

Chairperson Smith addressed the public for comments. There were none.

Moved by Sup. Kaufmann seconded by Sup. Gaul to approve the Board Minutes of December 18, 2018.  
Ayes: All

Moved by Sup. Agne seconded by Sup. Gaul to approve Payroll Disbursements #175980-176134 for the period ending 12/15/2018 and to be paid on 12/21/2018.  
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

At 8:30 a.m., Mike Lucassen was not present at the meeting as scheduled.

The Board viewed the Cedar County Great Places video.

Environmental & Zoning Director LaRue met with the Board to set public hearing dates on the following petition: Tim & Abigail Keegan, 597 Light Road, Mt Vernon, IA, (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on a proposed one (1) lot subdivision, located in the NW ¼, SW ¼, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.61 acres of a proposed 14.00 acre tract. General discussion was held.

Moved by Sup. Kaufmann seconded by Sup. Bell to set public hearing dates on January 22<sup>nd</sup> and January 29<sup>th</sup> at 9:00 a.m.  
Ayes: All

Environmental & Zoning Director LaRue updated the Board on Lucassen property. Sheriff Wethington was present. Lucassen's have until January 17<sup>th</sup> to remove two trailers. Sup. Bell asked what happens if they are not removed by January 17<sup>th</sup>. LaRue said appropriate action will be taken if not removed. Sup. Kaufmann asked who would pay for the removal if the County has to take action. LaRue will have to review the code section and report back.

Sandy Harmel and Bill Muhs representing the Pioneer Cemetery Commission met with the Board for FY19/20 funding review. Harmel, Sup. Kaufmann and Muhs reported on the Cemetery improvements for 2018 and reviewed the Pioneer Cemetery Commission FY19/20 budget and a listing of Cedar County Cemeteries categories. Current County funding for the Pioneer Cemetery Commission is \$20,000. The Pioneer Cemetery Commission is not requesting an increase in funding.

The Board recessed until 9:30 a.m.

Mike Bixler and Sandy Harmel, representing the Historical Society met with the Board to present the FY19/20 budget. Bixler gave project updates. Current County funding for the Historical Society is \$4,000. The Historical Society is not requesting an increase in funding.

Senator Zach Wahls and Representative Bobby Kaufmann met with the Board to give legislative updates. Deputy Assessor Lemburg, Larry Hodgden, Mary Swan, Deputy McNeil and Velma Hubner were in attendance. After the Legislators gave their updates, Chairperson Smith gave others in attendance as well as the Board an opportunity to ask questions.

Moved by Sup. Agne seconded by Sup. Smith to adjourn at 10:33 a.m., to January 2, 2019.  
Ayes: All

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Cari A. Dauber, Auditor

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Dawn Smith, Chairperson