

The Cedar County Board of Supervisors met in special session at 8:30 a.m., January 2, 2013 with the following members present: Bell, Deerberg, Ellerhoff, Gaul and Kaufmann. Sandy Harmel, Mike Boyle and Betty Lett were in attendance.

Sup. Deerberg turned the meeting over to Auditor Gritton. Auditor Gritton called the meeting to order and asked for a secret ballot for the position of Chairperson. By the results of the balloting, Auditor Gritton determined Sup. Deerberg is the Chairperson for 2013. Auditor Gritton asked for a secret ballot for the position of Chairperson Pro Tem. By the results of the balloting, Auditor Gritton determined Sup. Ellerhoff is the Chairperson Pro Tem for 2013.

Moved by Bell seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the revised Board Minutes of December 31, 2012.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The following committee appointments were designated:

BOARD COMMITTEE APPOINTMENTS FOR 2013

Board of Health	-Deerberg, Gaul
Co. Decategorization Policy Board	-Gaul, Deerberg
Community Action of Eastern Iowa	-Kaufmann, Bell
County Shop	-Ellerhoff, Kaufmann
Consortium	-Gaul, Ellerhoff
Crimestoppers	-Bell, Ellerhoff
CCEDCO (2 votes)	-Bell, Gaul, Deerberg, Kaufmann, Ellerhoff
Drainage District	-Gaul, Bell
Emergency Management	-Bell, Ellerhoff
E911 Service Board	-Bell, Ellerhoff
Eastern Iowa Rural Utility Services	-Kaufmann, Gaul
ECIA Board	-Ellerhoff, Deerberg
Fair Board	-Gaul, Kaufmann
Highway 30 Coalition	-Kaufmann, Deerberg
Insurance	-Deerberg, Kaufmann
ISTEA/ECICOG	-Gaul, Bell
Law Enforcement Center	-Ellerhoff, Bell
CEO/Workforce Development	-Bell, Ellerhoff
MECCA	-Ellerhoff, Kaufmann
MEIMHC Board	-Deerberg, Ellerhoff
MH Institute Adv.	-Deerberg, Bell
MH Advisory Board for the County Management Plan	-Deerberg, Kaufmann
R.E.A.P. Comm.	-Ellerhoff, Kaufmann
R.C. & D.	-Bell, Ellerhoff
River Bend Transit	-Ellerhoff, Gaul
Safety	-Kaufmann, Deerberg
Seventh Judicial	-Deerberg, Gaul
Solid Waste Disposal	-Kaufmann, Bell
Systems Unlimited	-Bell, Deerberg

Moved by Bell seconded by Ellerhoff to name the following as the official designated newspapers for Cedar County for 2013:

1. West Branch Times
2. The Sun News
3. The Tipton Conservative

Discussion was held. Sup. Kaufmann asked if the Board is assuming the people in the Durant and Wilton areas read these three newspapers. Sup. Bell felt the Board is not assuming that, but he noted the above newspapers are all in the county. Sup. Ellerhoff noted a newspaper needs to

request to be designated as an official paper for the county. The above three were the only newspapers requesting that designation.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

The Boards and Commissions were reviewed.

Moved by Bell seconded by Kaufmann to approve the following appointments for 2013:

## 2013 BOARDS & COMMISSIONS

<b><u>AIRPORT ZONING BOARD</u></b>	<b><u>6YR</u></b>	<b><u>Term Exp Date</u></b>
Rick Sawyer		12/31/2018
James Rohlf		12/31/2018
<b><u>MAGISTRATES' COMMISSION</u></b>	<b><u>6YR</u></b>	
Wayne Brown (Supervisors' Appt.)		12/31/2014
Keith Whitlatch (Supervisors' Appt.)		12/31/2014
Phyllis Lenschow (Supervisors' Appt.)		12/31/2014
Alan Bohanan (Bar Association Appt.)		
(Vacant) (Bar Association Appt.)		
<b><u>BOARD OF HEALTH</u></b>	<b><u>3YR</u></b>	
Dr. Alan Beyer		12/31/2013
Dr. Clayton Schuett		12/31/2014
Wayne Deerberg		12/31/2014
Jeanne Hein		12/31/2014
Lin Hannes		12/31/2015
<b><u>BOARD OF REVIEW --- ASSESSOR</u></b>		
Ken Paper-Durant		12/31/2018
John Dornfeld-Tipton		12/31/2014
Sue Hall-Tipton		12/31/2016
Barb Archer, Secretary		
<b><u>VETERAN AFFAIRS</u></b>	<b><u>3YR</u></b>	
Virgil Kruckenberg		6/30/2014
Zarick Kuehl		6/30/2015
John Sauer		6/30/2013
Marlin Hillyer		6/30/2014
Bruce Jeffries		6/30/2013
Patty Hamann, Sec.		
<b><u>CIVIL SERVICE COMMISSION</u></b>	<b><u>6YR</u></b>	
Lee Beine (County Attorney Appt.)		8/15/2013
Wayne Brown (Supervisors' Appt.)		8/17/2015
William Bails (Supervisors' Appt.)		8/15/2017
<b><u>CONSERVATION BOARD</u></b>	<b><u>5YR</u></b>	
Leon Steinhagen		12/31/2017
Dick Maske		12/31/2013
Teresa Reed		12/31/2014
Jean Driscoll		12/31/2015
Craig Jackson		12/31/2016
Mike Dauber, Executive Director		
		<b><u>Term Exp Date</u></b>
<b><u>ZONING BOARD OF ADJUSTMENT</u></b>	<b><u>5YR</u></b>	
		12/31/2017
Chuck Hoy		12/31/2017
Bill Lenker		12/31/2013
Claudia Beyer		12/31/2014
Ray Penningroth		12/31/2015

**PLANNING & ZONING COMMISSION 3YR**

Joel Brown	12/31/2013
Dave Schuett	12/31/2014
Marty Moylan	12/31/2015
Jody Yutesler	12/31/2013
John Dornfeld	12/31/2014
Julie Schroeder	12/31/2014
Carl Kohrt	12/31/2013

**COMPENSATION BOARD 4YR**

Wayne Frauenholtz (County Attorney's Rep.)	6/30/2015
Linda Beck (Auditor's Rep.)	6/30/2013
Carl Kohrt (Supervisors' Rep.)	6/30/2013
Robert Steen (Sheriff's Rep.)	6/30/2015
Kim Kreinbring (Supervisors' Rep.)	6/30/2013
Paula Shelton Werling (Recorder's Rep.)	6/30/2013
Courtenay Villhauer (Treasurer's Rep.)	6/30/2015

**MEDICAL EXAMINER TEAM 1YR**

Keith Krewer, MD-Chief Medical Examiner  
Ruth Macke, MD-Deputy Medical Examiner  
Ned Austin, MD-Deputy Med. Examiner  
Thomas Bollinger, MD-Deputy Med. Examiner  
Lileah Harris, MD-Deputy Medical Examiner  
Connie Knutsen, CMEI-Dir, Med. Exam. Investigator  
Dave Askelson, PAC-Med. Exam. Investigator  
Mike Dauber, MEI-Med. Exam. Investigator  
Linda Hannes, MEI-Med. Exam. Investigator  
Henry Bentley, MEI-Med. Exam. Investigator

**EASTERN IOWA REGIONAL**

**HOUSING AUTHORITY 2YR** 1/7/2014  
Ken Muller

**EASTERN IOWA REGIONAL**

**UTILITY SERVICE SYSTEMS 3YR** 12/31/2014  
Jeff Kaufmann

**MENTAL HEALTH ADVISORY BOARD**

Joyce Hamiel	Dennis Byrnes	Don Griffith
Shari Hebl	Pat Ciha	Peggy Driscoll
Sue Hall	Brad Gaul	Wayne Deerberg
Bill Driscoll	Barb Museman	Craig Ford

**DECATEGORIZATION SERVICE**

**AREA ADVISORY BOARD**

Brad Gaul  
Scott Hobart

**"COMMISSION TO ASSESS DAMAGES"**

**(EMINENT DOMAIN COMMISSION)**

Owners of Town Property:

Phyllis Sondergard-West Branch  
Jill Sawyer-Stanwood  
Wayne Kappeler, Durant  
Brett Eggert-Tipton  
Karen Dennis-Clarence  
Paul Crock-Mechanicsville  
Harley Conrad-Tipton

Bankers, etc.:

Bob Steen-Mechanicsville  
Dan Conrad-Bennett  
Jeff Carnes-Durant  
Steve Pruess-Clarence  
Karen Howe-Mechanicsville  
Lynne Pinegar-Tipton  
Rena Edler-Clarence

Farmers: (Owners & Operators)

Ernest Hora-Wilton  
John Schott-Tipton  
Dennis Hulse-Clarence  
Roscoe Millett-West Branch  
Leroy Jackson-Mechanicsville  
Roger Wiese-Bennett  
Jan Penningroth-Tipton

Real Estate:

Duane Lasack-Lowden  
Merlin Conrad-Lowden  
Melvin Wiebel-Lowden  
Kathy Fobian-West Branch  
Ken Paper-Durant  
Jeffrey A. Graves-Durant  
Becky Donohoe-Tipton  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the following rate structure in place for 2013 for Medical Examiner services in Cedar County:

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director fees: \$20.00/hour (Hours consumed maintaining the inner workings of the Cedar County Medical Examiner's Office.)

Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Bell seconded by Ellerhoff to make the following Board of Supervisors' representative appointments for 2013:

1)Deerberg to serve on the Seventh Judicial District Board, with Gaul is the alternate; 2)Ellerhoff to serve on the Board of Directors of River Bend Transit, with Gaul as the alternate; 3)Kaufmann as the voting member on the Solid Waste Executive Board, with Bell as the alternate; 4)Deerberg to serve on the Heartland Insurance Board of Trustees, with Kaufmann as the alternate; and 5)Kaufmann to serve on the Highway 30 Coalition, with Deerberg as the alternate.

Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to authorize Auditor Gritton to destroy the following documents: Iowa Department of Transportation Farm-To-Market Road Fund Quarterly statements for the period of 1/1/2007 thru 12/31/2007.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Gaul to adopt the following resolution:  
**CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2013 and January 31, 2014 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to name Rick Christensen as the Cedar County Weed Commissioner for 2013 and authorize Chairperson Deerberg to sign the Certification Form for the Iowa Department of Agriculture and Land Stewardship.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg.

Discussion was held regarding a mileage reimbursement rate for FY13-14.

Moved by Bell seconded by Kaufmann to set the FY13-14 mileage reimbursement rate at 47 cents per mile.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Discussion was held regarding the Board of Supervisors' meeting days. Chairperson Deerberg noted Jeff Kaufmann had called and mentioned a problem with the meeting dates. Deerberg said changing meeting days would not be a problem for him. He has talked to some department heads who have indicated they would like the meeting days of Tuesday and Thursday. Sup. Ellerhoff said she has done some research with other counties. A lot of them only meet one day a week, which she is not necessarily advocating. She indicated she is open to change and discussion. Ellerhoff said some counties have a night meeting. Clinton County meets quarterly at different locations in the county. She felt the Board should think about holding a night meeting and/or a quarterly meeting. Chairperson Deerberg felt it may be hard to move to another location and then be able to look up information. Ellerhoff thought maybe the meeting at another location could be an open forum when the Board would be available to the public. Ellerhoff asked Bell if he'd spoken to other counties about quarterly meetings. Sup. Bell noted he has talked to other counties in the past, and it was indicated it very rarely makes a difference. It was noted Scott County holds a meeting the first Monday of the month. Ellerhoff said Muscatine County holds a night meeting on the fourth Monday of the month, and Johnson County holds a meeting once a week at 9 a.m. and a night meeting one Thursday of the month. Ellerhoff thought the Board could try a change for six months. Sup. Gaul was not opposed to holding a night meeting once a month. Sup. Bell was agreeable to holding a night meeting once a month. Bell said he ran for re-election based on the Monday and Thursday meeting schedule. He indicated others had asked him about the meeting days and made a decision to run or not to run based on when the Board met. Bell thought if a change was made mid-term it would be totally different. He felt changing the meeting days now sets precedent for a member to come on and have the schedule changed for them. Bell felt this is unfair to the people. Sup. Kaufmann felt if the meeting days are set as Monday and Thursday, it would be unfair for those that may want to run for the Board of Supervisors. He had been told the meeting dates were set on an annual basis. Kaufmann noted people made a decision on who they wanted on the Board of Supervisors, not when they meet. He would be willing to let the other Board members tell him what his schedule should be at his other job in Muscatine. He indicated it could be discussed prior to the beginning of next year. Bell wondered how Kaufmann's schedule as State Representative worked, asking didn't he have to give up some teaching? Kaufmann said he taught in the summer and he referenced flexibility. Bell said the meeting dates had already been set in December for 2013 by the Board. Kaufmann noted the matter is on the agenda. Deerberg said he is okay with one night meeting per month. Gaul said he is flexible. Betty Lett told Sup. Kaufmann when he ran for County Supervisor he knew what the meeting dates were. She thought he had trouble during the discussion about the 2013 committee designations. Lett asked if he could serve the Cedar County residents, referencing not being flexible with his other job. Kaufmann said yes he can serve the residents as he has done the last decade. He again noted this matter is on the Board's agenda. Kaufmann noted he would bend over backwards to make sure those on the Board could attend the meetings. Betty Lett wanted to continue with a comment, but Chairperson Deerberg indicated they would move on.

Moved by Gaul seconded by Ellerhoff to set the Board meeting days as Tuesday and Thursday at 8:30 a.m. and to have a night meeting on the third Thursday of the month at 6:00 p.m. with no morning meeting on that day.

Discussion was held. Sup. Bell felt it is interesting how this was brought up and he referenced the discussion on accommodating others. He said if the meetings are on Tuesdays and Thursdays, he's not sure he'll be able to get off work. Deerberg asked if he can't get time off. Bell said things at his other job are scheduled around the Monday and Thursday Board meetings schedule. Kaufmann noted he expects flexibility to allow people to serve and he felt Bell would have some flexibility afforded to him.

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg

Nay: Bell

Engineer Fangmann met with the Board to review resolutions.

Moved by Ellerhoff seconded by Bell to adopt the following resolution:

**RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY  
SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE  
MAINTENANCE PROCEDURES DURING 2013**

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this 2<sup>nd</sup> day of January, 2013, to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Kaufmann seconded by Gaul to adopt the following resolution:

**RESOLUTION 2013**

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Engineer Fangmann gave a snow removal update. Six snow plow wings have broken. Sup. Gaul wondered how much time was lost due to vehicles blocking the roads. Fangmann said a half day. Gaul wondered if they could work something out with the insurance company that would allow the County to pull out the vehicles. Chairperson Deerberg indicated it would be difficult to know where to hook on to some vehicles. Discussion continued. The matter may be brought up at the next Heartland Insurance Risk Pool meeting. Engineer Fangmann said he received a grant for sign improvements on the curve east of Sunbury. The amount is around \$2,000. He is waiting for the agreement.

Jeff Kaufmann told the Board he has a lot to learn, and he hopes they will help him learn. He knows at least two or more members have another job, and he hoped they could work that out.

Moved by Ellerhoff seconded by Gaul to adjourn at 9:44 a.m., to January 3, 2013.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 3, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Phyllis Stumbo, Hugh Stumbo, Betty Lett and Tim Malott were in attendance.

The Board viewed correspondence from Treasurer Jedlicka regarding the hiring of Rachelle Chapman for the position of part-time Clerk (28 hrs/week) at \$12.71/hr effective 1-2-13.

The Board viewed correspondence from Jail Administrator Jenni Tholen regarding Alex Rink, Correctional Officer, now being eligible for shift differentials effective 12-31-12.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding workshops on "How To Really Start Your Business" on January 8<sup>th</sup>, 15<sup>th</sup> & 22<sup>nd</sup>.

The Board acknowledged receipt of correspondence from KONE Elevator regarding a price increase effective 1-1-13.

The Board acknowledged receipt of correspondence and Certificate of Membership from the Iowa State Association of Counties.

The Board acknowledged receipt of correspondence from Jeff Kaufmann regarding a meeting with Secretary of Agriculture Bill Northey and newly named House Agriculture Chair Pat Grassley on January 8<sup>th</sup>.

The Board acknowledged receipt of correspondence from Ingrid Wensel of The Heritage Area Agency on Aging at Kirkwood Community College regarding ID Action holding a community conversation in partnership with The Heritage Agency on Aging on January 16, 2013, regarding the Mental Health & Disability Services Redesign.

The Board acknowledged receipt of correspondence from Kim Johnson of Continuing Education & Training Services, Kirkwood Community College regarding a planning session for preparation for development of a Regional Customer Service Plan on January 8<sup>th</sup> at IowaWORKS.

The Board acknowledged receipt of correspondence from Julie Tischuk, CPC Administrator and a draft legislative position paper with language added concerning considering service impacts of border counties, as well as notification of the next regional Eastern MH/DS Region's meeting on January 11<sup>th</sup>.

The Board acknowledged receipt of correspondence from Connie Nebel of the Eastern Iowa Tourism Association regarding a tour of the Fort Madison Penitentiary on January 4<sup>th</sup>.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Discussion was held regarding the Board Minutes of January 2, 2013.

Moved by Kaufmann seconded by Ellerhoff to approve the revised minutes of January 2, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve Claim Checks #389946-#390045.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Assessor Lett met with the Board to set a date for the Conference Board's budget workshop. The date for the workshop will be February 6<sup>th</sup> at 6 p.m.

Discussion was held regarding the FY13-14 budget review schedule for January 17<sup>th</sup>. Reviews are scheduled for that morning, and since it is the third Thursday of the month, the Board would now be meeting that evening. The Board agreed to meet that morning at 8:30 a.m. for the scheduled budget reviews and to also meet at 6:00 p.m. that evening.

Brief discussion was held regarding the vacancy on the Board of Adjustment. This matter will be placed on the Board's agenda and the Zoning Director Phil La Rue will be contacted to ask if he knows of anyone who would like to serve on that Board.

Chairperson Deerberg reported he has left a message for Steve Thompson of MSA Professional Services regarding an invoice for Stanwood Drainage District Services, but has not received a call back. He will continue to try to make contact and/or he will try to contact the President of the company.

Sheriff Wethington entered the room.

Bids were opened for the 2013 Courthouse lawn care (fertilizer & weed control). They were as follows:

- |  |          |
|--|----------|
| 1) Grasshopper Lawn Care/All Star Turf | \$299.00 |
| 2) E&N Specialties                     | \$423.30 |
| 3) King Enterprises                    | \$450.00 |

Custodian Denny Carney and Auditor Gritton entered the room. They reviewed the bids and Carney later returned to the Board with his recommendation to accept the bid by Grasshopper Lawn Care.

Moved by Bell seconded by Gaul to accept the bid by Grasshopper Lawn Care/All Star Turf in the amount of \$299.00 for 2013 Courthouse lawn care.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Chairperson Deerberg told Sheriff Wethington that Atty. Salmons, attorney for the Heartland Insurance Risk Pool, advised the counties in the pool to report any accidents to the Engineer so pictures can be taken to help with the defense if a lawsuit is filed. Sheriff Wethington felt the communication had been worked out between his department and the Engineer's Department. Sup. Ellerhoff noted there may have been problems in other counties in the pool.

The Board met with department heads. Department heads in attendance were: Gary Jedlicka, Julie Tischuk, Rob Fangmann, Warren Wethington, Tim Malott, Jeff Renander, Phil La Rue, Lynn Winters, Cari Gritton, Dan Lett, Patty Hamann, and Melissa Helmold. Treasurer Jedlicka said he hired a part-time employee, Shelley Chapman. CPC Administrator/Case Management Director Tischuk noted there will be a committee meeting for the emergency rules of accessing the waiver concerning forming a mental health services region or for a region of three or less counties. The next meeting of the Eastern Iowa MH/DS Region will be on January 11<sup>th</sup> at 11:30 a.m. Sup. Kaufmann asked Tischuk to let him know if Cedar County is not being represented equally, noting he could contact someone. Engineer Fangmann said the Secondary Road Department continues to wing back snow. He has contracted for diesel and gas, and he noted there should be a savings. Sheriff Wethington said the global positioning system project is almost complete. The City of Clarence has contracted with the County for law enforcement services. Revenue from contracting with some of the cities this year is \$117,000. The Sheriff's Department will be making more of a presence at the schools. There was damage to a couple patrol vehicles due to the snow storm. They are still working on the AC and heating system at the Law Enforcement Center. The Sheriff reviewed cases they are working on and cases that have been solved/cleared. Larry Hodgden entered the room while discussion was in progress. Wethington thought fatalities on the highways are down this year. He will be organizing a defensive tactics class and a taser class. Wethington welcomed department heads to participate in the training. Emergency Management Director Malott reported there will be an active shooter response course on January 28<sup>th</sup> & 29<sup>th</sup> at the Linn County Emergency Operations



Center. Malott reported they are expanding the emergency response program for schools. There will be quarterly E911 & EMA meetings on January 10<sup>th</sup>. County Attorney Renander noted they have put a big dent in the methamphetamine trade. He reviewed types of cases and the number of cases prosecuted, which have increased. Renander felt this is to the credit of the County law enforcement, State D.C.I. and the Cities' law enforcement. He said the Treasurer's Office has also assisted them on cases concerning the understatement of vehicle sale prices, forging and false identifications. Sheriff Wethington said it is nice to have someone that will come to the scene and then write a search warrant. Environmental & Zoning Director La Rue reported he is working on end of the calendar year reports, Time of Transfers for sewer systems, and the process of a replacement for an upcoming vacancy in the office due to a retirement. Public Health Director Winters said Bonnie Butler, Preparedness Division Manager is working hard on grants. She referenced an MRC grant received in the amount of \$4,000 and a preparedness grant received in the amount of \$2,000. Winters said over a two year period, Butler will be working on grants ranging from \$8,000 to \$150,000. The Public Health Department has been busy with a large number of referrals and may need to hire an additional Nurse. The Home Care Aides have also been busy. Auditor Gritton said the Hunt Kain auditing firm will be here on January 9<sup>th</sup> & 10<sup>th</sup> to finish the FY11-12 County audit. On January 10<sup>th</sup> Gritton will be attending a demonstration of new voting equipment. She noted equipment has not been purchased since 2005, and there will be no reimbursement for new equipment purchased as in the past. The Auditor's Office is working on 1099's and W2's, and she reported the Secretary of State's Office indicated the Cedar County Auditor's Office was one of the top five to have everything done accurately for the General Election closeout. Assessor Lett reported the exempt revaluation project was turned over to him and he is reviewing it. Lett and the staff are working on the FY13-14 budget and annual service. Deerberg asked about progress being made by VanGuard on another project. Lett said he will touch base with them again. Veteran Affairs Administrator/General Assistance Director Hamann noted several meetings/training sessions she will be attending in January concerning homelessness, "Veterans Day on the Hill" in Des Moines and drill weeks in Oelwein. Hamann referenced Veterans seeking services, and she has been approved to be involved with the Veterans Benefits Management training for electronic claims. Recorder Helmold said they are finished with ATV and snowmobile renewals. Of the 259 snowmobiles renewed, 204 of them were for trail passes also. They are now starting boat renewals. They had a problem obtaining an adequate number of boat decals, but now seem to be receiving enough. The conversion of boats to the new system is a slow process, since they weren't on the electronic system before. Helmold received the Passport Annual Certification packet, and the Recorder's Office is certified for 2013. They are selling fishing licenses and combination hunting/fishing licenses. Licenses can be purchased for several years at a time. Sheriff Wethington reported he tried to set up a project with Immigration and Customs Enforcement, but they indicated to him that as part of Homeland Security, their primary function is bulk cash loads and they won't touch an alien unless they have a criminal history. Chairperson Deerberg told everyone about the change for the Board's meeting days and times. The Board will meet on January 17<sup>th</sup> at 8:30 a.m. for those departments previously scheduled for a budget review and they will also meet that evening at 6 p.m. Deerberg told department heads if they see an accident, to contact the Secondary Road Department so that pictures can be taken. Sup. Ellerhoff encouraged department heads to take a look at their web site pages to make sure they have everything on it that they want to be there. She also noted she would like to revisit the topic of a Compensation Study. Ellerhoff wondered if anyone had comments about that. There were none. She suggested talking to the County's Human Resources Consultant about giving a presentation to the Board, department heads and other governing boards. Sup. Bell noted budgets may need to be changed due to social security tax numbers changing. Sup. Kaufmann asked Recorder Helmold if she received any negative feedback due to the trail pass fees. Helmold said yes. She indicated some people were upset that if they are in a snowmobile club they pay dues and then have to pay for the trail pass, and about the increased fees. Helmold explained to people that snowmobile clubs receive grants from the fees collected from trail passes, and she indicated the clubs lobbied Legislators for the trail pass. Helmold noted the ATV people were upset that they paid a fee to register, can take their ATV to a park, but are limited on where they can ride them otherwise. Sheriff Wethington noted the Winter Warriors

snowmobile club assisted with an emergency during the December snow storm. Kaufmann said his aim is to get around to talk to all county departments.

Hugh and Phyllis Stumbo left the room.

County Attorney Renander and Shelley Cady, Legal Assistant met with the Board for a FY2013-2014 budget review. Review and discussion were held. Renander noted drug forfeiture funds were used towards the purchase of a copier/scanner/printer. They receive 10% of drug forfeiture funds. Renander felt the funds should be used for something that all law enforcement agencies can use. Deerberg wondered if a vehicle could be purchased which could be used by all departments. Renander didn't think so. Atty. Renander reviewed a handout concerning their caseload and how it has increased in the past couple years. He also asked the Board to consider a salary increase, above the budgeted 2%, for Shelley Cady and Janelle Axline, Secretary, noting the office's caseload has doubled and tripled and he thought they deserve more. He didn't know if it could be done. He felt there is better law enforcement, which makes the job more intense for the staff of the County Attorney's Office. He said Cady does Trial Informations and knows the legal terminology due to prior job as a Court Reporter. Sup. Gaul referenced the juvenile cases. Cady indicated they are delinquencies. Renander said they could be anything. Sup. Kaufmann wondered what percentage they could relate to Interstate 80. Renander felt it would be hard to say, since I80 has always been there, but he noted during a bad economy crime sometimes goes up. Kaufmann thought perhaps having three urban areas surrounding Cedar County may have something to do with it. Renander agreed, noting criminal activities pass through Cedar County. Shelley Cady said the State Patrol has indicated they will choose Cedar County as the place to charge someone because they know our attorneys will prosecute to the fullest. Renander stated they take time to talk to the officers, before making a plea agreement. Kaufmann said people praise Cedar County law enforcement and the County Attorney's Office. Bell referenced previous discussion concerning the County Attorney's Office hiring an Intern. Renander noted an Intern would need a space to work, which they do not have, and he said they'd have to educate the Intern which means they'd spend more time working with them so they'd be doing more work, so it would be a trade-off. Melissa Helmold entered the room while discussion was in progress. Bell suggested Renander may want to investigate hiring an Intern. Renander said they would have to pay an Intern. Bell noted he would have to budget for that expense.

Treasurer Jedlicka met with the Board for a FY2013-2014 budget review. Review and discussion were held. Sup. Kaufmann asked if Jedlicka noticed irritability with the downturn of the economy. Jedlicka didn't think so. He said people generally keep the same number of vehicles which require a registration. Kaufmann wondered about feedback due to the increased fees for pickup trucks for those that don't receive a farm exemption. Jedlicka said there was a little feedback. Bell asked the Treasurer if there would be any structural changes in his office such as new carpet, and if so, to let the Auditor know so it could be placed in the Courthouse budget.

Randy Zobrist, Executive Director of River Bend Transit met with the Board for a FY2013-2014 funding review. He presented and reviewed documentation. Discussion was held. Some areas of discussion were, but not limited to: services, funding, cost trends and revenues. He requested funding in the amount of \$16,965, which is the same as the current year. They provide transportation service for TMI and have started service for Iowa Cares for the University of Iowa. That round trip fare is \$2. Bell wondered how that service is communicated to potential users. Zobrist said by the Department of Transportation and the Department of Human Services. Their regular rates remain the same. Sup. Ellerhoff felt it is commendable that for the fourth year their rates remain the same, which she felt is attributable to management. Discussion continued. Deerberg asked about the contribution by Scott County. Zobrist indicated they gave back to River Bend Transit the \$20,000 for CaseI services. Mr. Zobrist explained about the request from the Clinton County Sheriff to provide ADA special needs transportation if someone is in a wheel chair or a mobility device and has been arrested or committed. The need was identified during an ADA Compliance Audit. Kaufmann felt the River Bend Transit review was refreshing. Ellerhoff felt it is a wonderful service.

Dave Mohr and Dave Shinker of the Cedar County Fair Board met with the Board for a FY2013-2014 budget review. Documentation was presented and reviewed. Discussion was held. They requested a budget amount of \$33,500, which is the same as the current year. It was noted there are new race promoters. If they have a decent year, there is an understanding that the race promoters will pay more. Deerberg said he had received complaints about racing going on past 10 p.m. on the nights other than Friday night. Mohr said it is supposed to be twice a week during certain hours, but he indicated it should not be past 10 p.m. Kaufmann noted during the Fair Queen judging last year, ideas were brought up for the Fair, and he wondered if they are moving in that direction. Dave Shinker said they are looking at other events for the Fair, but they are trying not to interfere with other things going on. Dave Mohr told the Board the Fair Board has discussed alcohol sales on the grounds, including where it is sold and segregating it so that it is more controlled. They've discussed whether the Fair Board wants to be involved with alcohol sales at all. At the State Convention discussion was held about some County Fair Boards selling alcohol on the grounds and the revenue gained. Shinker noted there would be added costs and duties associated with the sales. They do not want to jeopardize County funding. Mohr said they would be doing more research. Shinker noted improvement projects, such as painting and roofing the Floral Hall and repairing the south cattle barn roof. Brief discussion continued.

Shelise Parsley, Director of the Cedar County Economic Development Commission met with the Board to give an update and to discuss FY2013-2014 funding. She presented and reviewed documentation. Some areas of discussion were, but not limited to: history since 2011 to current, meetings she has attended, rebranding with the web site and logo, marketing, contributions by the County and Cities, building relationships, visiting businesses, sharing tourism information and funding. Parsley requested the same amount of funding as the current year, which is \$79,176. It was noted that \$925 of that funding would go to The Workplace Learning Connection. Kaufmann invited Shelise Parsley to a Farm Summit in Wilton on January 8<sup>th</sup>, after which they could hold a separate meeting regarding economic development.

Sup. Ellerhoff suggested setting a time to have the Human Resources Consultant give a presentation concerning a Compensation Study. Since there would be a cost associated with that, she felt that a presentation at budget time would be a good idea. The time for the presentation was set at 9:30 a.m. on January 15<sup>th</sup>. Department heads and other governing boards will be invited.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 11:33 a.m., to January 8, 2013.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 8, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent. Others in attendance were: Betty Lett, Robert Lynn Pruess and Bernita Pruess.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 12-31-12.

The Board viewed handouts for the January 11<sup>th</sup> Eastern Iowa MH/DS Regional meeting, from Lori Elam, Scott County CPC Administrator and Julie Tischuk, CPC Administrator.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding an annual Statewide Supervisors meeting on February 6<sup>th</sup>.

The Board acknowledged receipt of correspondence from Paradigm Liaison Services regarding Pipeline Safety Programs in January.

The Board acknowledged receipt of correspondence from Lynne DeHaan for Limestone Bluffs Resource Conservation & Development regarding phone service and Microsoft Office software.

The Board acknowledged receipt of correspondence from The Workplace Learning Connection concerning a "Connecting Today's Students to Tomorrow's Careers" event on January 17<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Seventh Judicial District Department of Correctional Services regarding a Board meeting on January 11<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding an Iowa EMA search class on August 20<sup>th</sup>-22<sup>nd</sup>, a request for input on narrow banding issues, Iowa Severe Weather Awareness Week 2013 the last week in March, active shooter response training on January 24<sup>th</sup> and a crash scene management class on February 13<sup>th</sup> in West Branch.

The Board acknowledged receipt of correspondence from Jeff Kaufmann regarding a meeting at the Wilton Community Center on January 8<sup>th</sup> at 3 p.m. with Iowa Secretary of Agriculture Bill Northey and Ag Chair Pat Grassley, and after that meeting there will be a private meeting with Economic Development Legislators and the Cedar County and Tipton Economic Development Directors.

The Board noted correspondence from the Public Health Department regarding a payroll change for Annette Lukemyres, Home Care Aide, from \$10.71/hr to \$11.24/hr effective 1-4-13.

The Board noted correspondence from the Public Health Department regarding the hiring of Jane Caes for a Home Health Division Manager position at a salary of \$53,795 effective 1-7-13.

The agenda was reviewed. It was noted an item should be added to the agenda concerning designating Phil La Rue to accept/review Construction Permit Applications for livestock confinements.

Moved by Kaufmann seconded by Ellerhoff to approve the revised agenda to include an item concerning allowing consideration of designating Phil La Rue to accept Construction Permit Applications.

Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of January 3, 2013.  
Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Gaul to designate Phil La Rue, Environmental Director for Cedar County as the officer authorized to accept/review Construction Permit Applications for livestock confinements.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Absent: Bell

Chairperson Deerberg noted MSA Professional Services has lowered Invoice No. 11 from \$1,708.73 to \$1,000.00 for Stanwood Drainage District services. Deerberg told Steve Thompson that the Assistant County Attorney is waiting to talk to him about proceeding with 100% on the reclassifications.

Chairperson Deerberg gave a report on the Board of Health meeting that was held on January 4<sup>th</sup>. Clayton Schuett is the new Chair and Deerberg is the Vice Chair. The Nurses have 20 skilled and 80 non-skilled clients they are taking care of. Referrals are up for both Nurse and Home Care Aide services. He gave an update on the number of flu shots given. On January 15<sup>th</sup> there will be a wellness conference at the Tipton Library at 5 p.m. Their Annual Report was reviewed. They have raised the sliding fee scale per the recommendation of the Public Health Office. Deerberg reviewed grants received and some that they are pursuing, such as a grant for technical assistance when they are overwhelmed during a public emergency and utilization of breast health services. Cari Gritton entered the room.

Sup. Kaufmann referenced a public agricultural meeting to be held at the Wilton Community Center at 3 p.m. today with Iowa Secretary of Agriculture Bill Northey and Ag Chair Pat Grassley, and a private meeting at 4:30 with Economic Development Legislators and the Cedar County and Tipton Economic Development Directors. He also noted a meeting which will be held on January 11<sup>th</sup> at 2 p.m. in Muscatine with the Chair of the Transportation Committee. He felt that would be a good time to relay thoughts on a fuel tax increase. Warren Wethington entered the room.

The Board reviewed and approved a letter to be sent to The Heritage Agency on Aging relaying the Board's support to keep the preparation and delivery of meals at the Tipton Senior Dining site.

The Board also agreed to send a letter to Nathan C. Jessop of the FLDS Church to let them know they are returning books that were sent to the Board, noting they are unable to accept this gift per County regulations and to ask that their names be removed from their mailing list. Melissa Helmold entered the room.

Brief discussion was held concerning the upcoming Iowa State Association of Counties Statewide Supervisors meeting on February 6<sup>th</sup>. Jackie Bohlen, Tamra Roberts, Patty Hamann, Zarick Kuehl, Marlin Hillyer, Virgil Kruckenberg and John Sauer entered the room.

Discussion was held regarding a proposed resolution concerning the Board setting the number of Deputies, Assistants and Clerks in the offices of elected officials. Sup. Ellerhoff noted she had asked Assistant County Attorney Roberts to prepare a resolution based on a memo the Board received in November from Atty. Roberts concerning an inquiry about who has the power to employ a Clerk or Assistant in the Treasurer's Office. That memo referenced Iowa Code Section 331.903 indicating the number of Deputies, Assistants and Clerks shall be determined by the Board. Ellerhoff asked if there were any comments. Sheriff Wethington understood that nothing has changed, but that it will just be in black and white and he would still need to come to the Board for approval to hire. Members agreed. Atty. Roberts noted per the Code there are a couple ways to control the number of employees, those being the budget and adopting a resolution that sets the number of employees in an office. She said the Sheriff has Clerks, Assistants and Deputies, but she didn't include the Dispatchers and Correctional Officers in the resolution. Atty. Roberts noted this resolution doesn't reflect the political position of the County Attorney's Office, and she hasn't talked to County Attorney Renander regarding his position on this matter. She said it is the Board's decision. Ellerhoff said she didn't

know why there is an issue of a political position, noting this is per the Code of Iowa. She noted it is because of a request for information that this came to light. Ellerhoff said she wasn't aware of this in the Code, she felt others weren't aware, and the Code says "shall". Auditor Gritton asked if this resolution is adopted, and if someone leaves in her office, then she could proceed with replacement of a Deputy or Assistant? Deerberg felt the resolution would allow her to staff the office, but he felt the department head should continue to advise the Board of Supervisors. He felt the resolution would be a tool to control offices as to the budget and staff. The Auditor asked if the State mandated more duties for the Auditor's Office and if another Deputy is needed, if she would come in to the Board and state her case. Members indicated yes. Deerberg thought per the Code an office can only have four Deputies. The Sheriff asked about including the Assistant Jail Administrator that works nights. Roberts indicated that position should probably be included. Auditor Gritton noted the Assistant Jail Administrator's wage is not based off of the Sheriff's salary. The Sheriff agreed. Ellerhoff felt this matter has nothing to do with money and wages. Atty. Roberts noted the Code says Deputies, Assistants and Clerks. She questioned whether they could set how many Administrators are in an office, but she advised it is up to the Board. Wethington said they are trying to negotiate with the Union at the Law Enforcement Center to get the Assistant Jail Administrator out of the Union so that the Administrator can have disciplinary authority. Sup. Kaufmann expected that the intent of this is to force communication and give the Board of Supervisors some authority. He thought they wouldn't want a resolution that is so narrow that the Sheriff couldn't continue to negotiate. Kaufmann asked Atty. Roberts what year this Code Section was put in place. Roberts said in 1983 and it was updated in 1998. Kaufmann felt once this is brought up, they would have to do it. He said it doesn't seem ambiguous. Deerberg noted as the resolution is presented, there would be no increase or decrease in staff. Ellerhoff expected continued communication. She felt if someone retires, this resolution would give an elected official the authority to start the process to hire, and in that case it would be better for the elected official. Kaufmann asked if this allows for continued negotiation with the Union. Roberts didn't know if the Assistant Jail Administrator would be included in the resolution. Kaufmann wondered why add the Administrators if the Code says Deputies, Assistants and Clerks. He thought it is silent on Administrators, which he felt means flexibility. Atty. Roberts thought she'd let the Board decide. Deputy Treasurer Bohlen asked if the Treasurer wanted to take the part-time Clerk to full-time, could that be changed? Deerberg said the Treasurer would need to present that matter before the Board.

Moved by Ellerhoff seconded by Kaufmann to adopt the following resolution:

#### RESOLUTION

On this 8<sup>th</sup> day of January, 2013, the Cedar County Board of Supervisors convened. Whereas, Iowa Code Section 331.903 (1) indicates that "the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution in the minutes of the board" which refers to the offices of auditor, treasurer, recorder, sheriff, and county attorney;

Whereas, no such resolution is known to exist for Cedar County;

Whereas, it is the desire of this board to set the number of deputies, assistants, and clerks for the offices of auditor, treasurer, recorder, sheriff and county attorney to the corresponding current number of existing positions.

Therefore, the Cedar County Board of Supervisors sets the number of deputies, assistants, and clerk for certain offices as follows:

1. Auditor: 3 deputies, 1 assistant
2. Treasurer: 3 deputies, 2 clerks, 1 part time clerk
3. Recorder: 1 deputy, 1 clerk
4. Sheriff: 10 deputies, and 1 clerk (administrators, office managers, jailers and dispatchers are not included in this resolution)
5. County attorney: 1 Deputy, 1 assistant, 1 clerk

Furthermore, any changes to this resolution may be done by amendment upon approval of the board which shall be recorded in the minutes.

Approved this 8<sup>th</sup> day of January, 2013.

Ayes: Kaufmann, Gual, Ellerhoff, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve the following appointments by newly elected officials:

County Auditor: Beverly Penningroth, Administrative Assistant  
Joleen Carpenter, First Deputy  
Tarah Gates, Deputy  
Megan Hamdorf, Deputy

County Sheriff: Deputies-Matthew Jackson, Matthew Fields, Austin Sorgenfrey,  
Thomas McGuinty, Orville Randolph III, Bode Koranda,  
Jeffrey Smith, Jason Johnson, Cory Barclay and  
Kevin Knoche-Chief Deputy

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Cari Gritton, Tamra Roberts and Jackie Bohlen left the room.

Patty Hamann, General Assistance Director/Veteran Affairs Administrator as well as Veteran Affairs Commission members John Sauer, Virgil Kruckenberg, Marlin Hillyer and Zarick Kuehl, met with the Board for FY2013-2014 budget reviews. Hamann presented and reviewed documentation concerning budget expenditures and funds returned since FY2004-2005 when she started working in the office. She noted there is not over budgeting. Hamann noted big changes such as training, newsletters, reimbursements to funeral homes, rent assistance per HUD guidelines and opening up assistance per the poverty levels. Warren Wethington left the room. Larry Hodgden entered the room. Hamann reviewed the proposed General Assistance budget. The number of food certificates given out has increased. People like getting the food certificates so they can receive food that their individual family likes. Ellerhoff asked if the requests are the same from the towns. Hamann said more were received from West Branch than in the past, the other towns were about the same, but as usual only a few were received from Durant. She does advertise the opportunity to apply for a food certificate in the official newspapers as well as the Wilton-Durant Advocate. Hamann receives referrals from the Public Health Office and churches as well as other sources. She noted she can only give two consecutive assists for a current utility bill in twelve months, but she can't assist with a bill that is in arrears, so she cannot prevent a possible shutoff of utilities if someone is in arrears. The proposed Veteran Affairs budget was also reviewed. Hamann said the Veteran Affairs Commission voted to do a 4% salary increase for Hamann on the Veteran Affairs Administrator salary based on her other peers. Deerberg asked for comments from the Veteran Affairs Commission members. Zarick Kuehl referenced seeing a survey, and he indicated Hamann's salary is an average of 3% less than other Deputies and those Deputies don't have to prepare a budget. Kuehl noted Hamann got him assistance that he needed, and he indicated when there are problems, she helps Veterans get assistance. Virgil Kruckenberg felt Hamann is so far behind, indicating her salary needs to catch up with the rest in the County. He would like to make sure they keep Hamann and felt she is doing a terrific job. Kruckenberg indicated Hamann brings back \$11 million to the county for Veteran benefits. Marlin Hillyer thought if it wasn't for Hamann a lot of Veterans would be without. He feels she is a total asset for us. Hillyer indicated Hamann has done things on her own, and he can't believe for the small amount of money she works with that she brings back what she does. John Sauer said Hamann can go ahead with things, and she has done a lot of good. He felt other counties know her reputation and may ask her to come there. Sauer indicated her salary should be increased to be comparable. Deerberg noted with the \$10,000 State allocation, Hamann was given more work hours last year. Hamann said she attends many outreach events, which she is not compensated for, other than her mileage. She noted the survey referenced by Mr. Kuehl is a copy of the salaries across the county offices. She said the average First Deputy salary is \$39,000. Deerberg indicated he is not necessarily against the 4% increase, but it puts the Board in a bind for having to keep everyone happy, and if they raise everyone's salary 4%, the taxpayers will holler. John Sauer wondered if Johnson County asks Hamann to work there, what would the cost be to replace Hamann. He suggested it may be more. Deerberg noted it may be less. Marlin Hillyer said Hamann is Federally accredited. Deerberg again indicated he is not criticizing the 4% increase, but it is hard to present. Melissa Helmold wondered what

the difference is between the Board of Health presenting an 8% request and the Veteran Affairs Commission presenting a 4% request. Deerberg said the Public Health Department's budget was cut by that amount. Helmold suggested there is less fluff in the Veteran Affairs budget and the Board of Health had enough fluff to cut. Sup. Kaufmann asked when there are C.E.U.'s for education, who pays for that? Hamann said the County, but noted the State funds allocation can be used for National training. She has not attended the National training for the last couple years, but she said you can receive more credits at the National training. Kaufmann noted some Muscatine County residents received assistance in Cedar County. Hamann said there are still some Muscatine County residents that come to her office, noting there is a trust built up and she works as a liaison for them. She noted she is not a Veteran, but she felt this is her time to fight for Veterans. Kaufmann indicated there are two reasons that justify giving more to an employee when there is a group of employees. One is the need for consistency versus what other officials receive. He wondered if other officials are behind in their salaries. The second is another situation where a person on their own initiative brought that amount of dollars into the counties. He referenced Hamann using the State allocation for training and to bring in the dollars. Kaufmann wondered if there is any other official that brings in those dollars. Ellerhoff felt they need a Compensation Study for the County, so they know where everyone is at. She realized that elected officials or governing boards wouldn't have to follow the study, but she felt if there is a Compensation Study with facts behind it, they'd see it as a valuable tool and respect that. Ellerhoff felt there are decisions being made by those fighting for it, and that's not how they should be made. Kuehl asked if the study would be for just the County. Ellerhoff said yes, with outside information pulled in. It was noted the Human Resources Consultant would be giving a Compensation Study presentation on January 15<sup>th</sup>. Betty Lett said anything the County can do for Veterans, they should do, noting she felt \$1,200 is a small price to pay for the Veterans. Kaufmann asked if the amount for grave markers is being grossly underutilized because it is not requested. Hamann said she purchases flags and markers as needed or if destroyed. Kaufmann asked about the amount of Federal and State dollars that came into the County. Hamann indicated the amount is \$5.23 million more since she started in her position. Hamann referenced the Commission's minutes and that they are looking at relocation of the office. The State allocation funds cannot be used to put up walls, etc. Hamann referenced possibly using a portion of the storage room on second floor, noting it would sometimes be better for customer service to be close to the Recorder's Office to obtain documents. She indicated the Recorder refers people to Hamann's office in the basement, but she felt some people don't want to come to the basement. Hamann felt they could up the amount of services if the office was in a different location. Hamann and the Commission members left the room.

Recorder Helmold met with the Board for a FY2013-2014 budget review. Review and discussion were held. Sup. Ellerhoff asked if Helmold had a plan for restoring/recreating books. Helmold has a plan. Some books need to be replaced because they are falling apart. It is expensive to recreate a book. Documents from 1984 to current are indexed on the computer. She would like to back scan documents from 1984-2001. Helmold has been talking with vendors. Her staff has no extra time now to do back scanning. Per H.I.P.A.A. rules she cannot use a student under age 18. She may look at using a college student that could come in to help scan. One option is to scan some of the larger books on site at another county. Everything is microfilmed, but conversion takes a long time. Sup. Gaul asked how much time it takes to scan a book. Helmold said the scanning doesn't take too long, but then what takes a lot of time is when they go back to say which page(s) go with a document (batching the documents). Kaufmann wondered if there is not a lot of competition for the companies that scan and do the books, and he wondered if they gouge on prices. Helmold said there are not a lot of people that work on the books. She has talked to two or three companies that do scanning. Helmold indicated if they could take the microfilm, scan and index, it would be cheaper. The documents have to be stored in the original format and a redacted format. Robert Pruess referenced the H.I.P.A.A. security issue with students. He asked if he could volunteer to scan. Helmold wasn't sure. Deerberg said they'd have to check with the insurance company. The Recorder said the marriage license fee may be increasing, but she noted the County receives a very small portion of that fee, with the State receiving the remainder. Kaufmann asked if Helmold is aware of the availability of a birth certificate for a still-



born birth. Helmold said she has the applications, but noted those certificates must be obtained through the State. Helmold left the room.

Bev Penningroth reviewed the FY2013-2014 Data Processing budget. Review and discussion were held. Penningroth referenced proposals for a new IBM ISeries, imaging backup and an uninterruptible power supply from Solutions, Inc. Sup. Kaufmann asked if bids are obtained for the ISeries, other hardware and software. Penningroth said in the past we have not obtained bids for the ISeries. The individual department heads request funds to be placed in the budget for hardware and software, but those department heads decide where to purchase. Ellerhoff referenced another Board of Supervisors choosing to use another company and it ended up costing more. She felt you have to look at the level of software we are running and that it all ties together. Ellerhoff felt they would not want to enter into it lightly, and she felt there are not that many other options, especially locally. She felt there may be options for managing our web site.

Engineer Fangmann met with the Board to review a Final Contract Construction Progress Voucher for Jim Schroeder Construction for a box culvert project #BRS-C016(82)—60-16 on County Road F28 and to discuss E.C.I.C.O.G. Region 10 Transportation Technical Advisory and Policy Committees. The voucher was reviewed. Discussion was held. The project was under budget and the cost came in at \$338,653.16.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Final Contract Construction Progress Voucher for Jim Schroeder Construction for a box culvert project #BRS-C016(82)—60-16 on County Road F28.

Ayes: Kaufmann, Ellerhoff, Gaul, Deerberg

Absent: Bell

Brief discussion was held with the Engineer.

Discussion was held regarding appointments to the East Central Iowa Council of Governments Region 10 Transportation Technical Advisory and Policy Committees.

Moved by Kaufmann seconded by Ellerhoff to approve the following appointments to the Policy Committee: Reappoint Brad Gaul, Member

Reappoint Jon Bell, Alternate

Replace Dennis Boedeker with Jeff Kaufmann, Alternate

Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg

Absent: Bell

Moved by Gaul seconded by Ellerhoff to approve the following appointments to the Technical Advisory Committee: Remove Doug Boldt, Appoint Chris Nobsch, Member

Reappoint Steve Nash, Alternate

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg

Absent: Bell

Chairperson Deerberg referenced the transportation meeting in Muscatine this Friday. Fangmann said he could not attend. Deerberg told him to let the Board know if there is anything he would like them to bring up at the meeting. In other business, Deerberg felt the Board should discuss purchasing the ground across from the Tipton County Shop for storage for items currently at another site. He would like to put together a five-year plan for purchasing ground, moving the Engineer's Office from the Courthouse, and moving other County offices within the Courthouse. Deerberg noted the County would be receiving about \$80,000 more over a three-year period from the rental of the County's farm ground, which he felt could possibly be used for this plan. Fangmann noted they've talked about purchasing land before. He would like to put an amount in the budget for architect services to draw up something to get a cost estimate. Fangmann told Sup. Kaufmann about properties that have already been purchased near the Tipton County Shop. He felt it would be more efficient to have his office close to that County Shop, but funding hasn't been an option for that. Kaufmann asked if there is anything to junk. Fangmann acknowledged some of the buildings are not in good shape, but noted they have gotten rid of some equipment. Kaufmann asked about selling bridge planks to the taxpayers. Discussion continued regarding the sale of bridge planks and about

accusations of favoritism. Some items have been sold at auction. The current storage site was discussed. Ellerhoff felt there is a liability issue at that site. Engineer Fangmann felt there are damage, safety and access issues at that site. Fangmann told the Board he received sand quotes. He will be purchasing sand at \$3.50/ton from Acme Materials in Muscatine. Other quotes were received from Croell-\$7.50/ton and Wendling-\$8.00/ton. The amount of sand used is down due to the previous mild winter. Kaufmann told the Engineer he felt saving some of the trees by the former location of "The Cove" restaurant was wise public relations for the County. Fangmann noted the Conservation Department may help him plant Prairie grass at that ditching site. The Engineer told Sup. Kaufmann he has used bottom ash to help stabilize the icy roads in the past which he obtained at no cost, but they are trying to find it again. He may try using it in a mix with the darker sand. Brief discussion continued.

It was noted the following Handwritten Disbursement was issued on 1/4/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390046 for \$507.22-flex claims.

Moved by Gaul seconded by Kaufmann to adjourn at 11:08 a.m., to January 10, 2013.  
Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg  
Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 10, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Betty Lett was in attendance.

The Board viewed a report of fees collected for December 2012 submitted by the Clerk of the District Court.

The Board viewed correspondence from West Branch Police Chief Mike Horihan regarding entry to water towers for an infrastructure survey.

The Board viewed a document from the Quad Cities Times regarding "Chairmen launch Iowa fuel tax talks" submitted by Jeff Kaufmann for the Board to review.

The Board viewed correspondence to Auditor Gritton from T.E. Brown at Iowa Homeland Security & Emergency Management regarding the need for a retroactive extension request for property demolished at 110 W Rochester.

The Board viewed a special project update from Deputy Assessor Manson.

The Board acknowledged receipt of correspondence from the iConstituent Public Sector regarding the award of a GSA contract to procure contract citizen engagement and digital social media cloud services.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a workshop on January 17<sup>th</sup> concerning record keeping for small businesses.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding the cancellation of the January Council meeting and rescheduling it for March 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding the hiring of Bill Heckroth as a Legislative Affairs Consultant.

The Board acknowledged receipt of correspondence from Julie Tischuk, CPC Administrator regarding the agenda for the Eastern Iowa MH/DS Region meeting on January 11<sup>th</sup> and other mental health regionalization information.

The Board acknowledged receipt of a Compensation Board recommendation for the FY2013-2014 salaries of elected officials.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of January 8, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Gaul to approve Payroll Disbursements #151852 - #152006 for the period ending 1-5-13 and to be paid on 1-11-13.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Kaufmann to approve the following payroll change:

Secondary Road Department

Codey Current, Maintenance Worker II on Bridge Crew, from \$17.32/hr to \$18.28/hr effective 1-12-13.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Chairperson Deerberg reported that he and Sup. Gaul attended the meeting in Wilton with Secretary of Agriculture Bill Northey and Ag Chair Pat Grassley. There was discussion about the proposed nuclear plant between Durant and Wilton and the fuel tax for roads. After that meeting there was a brief meeting concerning economic development.

Sup. Gaul gave a report on a Fair Board meeting held on January 9th. Mark Niles commented on the web site, and he felt they should put pictures on the web site from the 2012 Fair and remove pictures from the 2011 Fair. Niles also felt there should be a way to donate to the Fair through the web site. Dan Kessler was at the meeting expressing interest in mowing the fairgrounds. The current mowing service has a four-year contract until sometime in 2016. Paul Fugate gave the Fair Board information about holding a car show at the Fair. He wants to have 100 cars and give prizes. The car show will be on July 14<sup>th</sup>. The race contract has been signed. The race promoter will do beer sales. They are going to try to schedule a band called Tangent to play on Saturday evening after the rodeo. The cost will be \$2,000. The Fair Board will try to schedule another band called the Lynn Allen Group to play on Friday evening. The cost will be \$1,000. Dan Kessler is donating \$300 towards the sponsorship of this band. There was a discussion about gate fees. There have been complaints about the sheep show participants paying twice. On Thursday evening they are changing the gate fee to not increase until 5:30 p.m. The next Fair Board meeting will be on February 13<sup>th</sup> at 7 p.m. Chairperson Deerberg felt the Board members should let the Fair Board know their thoughts on the Fair Board selling alcohol.

Sup. Kaufmann said someone told him the Iowa State Association of County Supervisors' new lobbyist was selected from a pool of four people, of which three are former Supervisors. He wondered what the justification was for their selection. Kaufmann noted he has no negative comments about the individual hired, but he wondered why they picked a person with no Supervisor experience. He requested that the Board's Clerk call I.S.A.C. to inquire about this. Kaufmann has heard some troubling things about the tone of lobbying.

Chairperson Deerberg asked Sup. Kaufmann if he would be attending the I.S.A.C. Statewide Supervisors meeting on February 6<sup>th</sup>. Kaufmann said no indicating he thought, for him, there would be a better use of taxpayer dollars than to attend that meeting. Deerberg thought the meeting was interesting last year. Sup. Gaul didn't know if he would be attending.

Sup. Kaufmann noted the meeting with the Secretary of Transportation will be held this Friday at the Strahan Hall at Muscatine Community College. Discussion was held. Kaufmann indicated the Secretary of Transportation wants the fuel tax increase. Deerberg has heard that if the fuel tax increase is tied to a property tax bill, the Governor may veto it. Members heard the proposed fuel tax increase may be from 8¢ to 10¢ and that it would be phased in over a period of time. Deerberg also indicated he would bring up the matter of traffic cameras and if a person is not breaking the law, why complain. Dave Shinker, Senator Robert Dvorsky and Laura Twing entered the room.

General discussion was held.

Patty Hamann, Melissa Helmold and Julie Tischuk entered the room. Senator Dvorsky met with the Board to give a legislative update. He gave background information concerning Senate District 37 which he feels is a diverse district. He has served on the Coralville City Council and in the Iowa House of Representatives. Larry Hodgden entered the room. Senator Dvorsky will be on the following committees: Chair of Appropriations, Education, Judicial, Transportation, Rules Administration and Local Government. He worked on the 6<sup>th</sup> Judicial District Corrections. Chairperson Deerberg expressed concern about the Road Use Tax and noted the need for more money to fix our roads. He also noted the Federal government has cut their funding participation for bridge projects. Deerberg asked the Senator what he thought about traffic cameras. Senator Dvorsky felt the cameras in the Cedar Rapids area have increased public safety, but he didn't think it is something the State should be involved in. Discussion was held regarding a proposed fuel tax increase. There is talk that if the fuel tax increase passed, it

would be phased in over a ten year period. Senator Dvorsky hopes there will be direction from the Governor. Chairperson Deerberg wondered about his thoughts on the regionalization of mental health. Julie Tischuk noted Cedar County is in an Eastern Iowa group with Scott County (Seventh Judicial District). Senator Dvorsky thinks they will have to do something with transition funding. Tischuk noted different criteria has been added, so there is a need for change. She noted Cedar County didn't apply for transition dollars. Senator Dvorsky felt there would likely be something done with a supplemental for Medicaid, and there would likely be something done for transition funding. Deerberg noted with the per capita rates proposed, Cedar County will lose dollars. Tischuk said there is a concern about putting services in place and paying for them. Senator Dvorsky felt it is a complex system, and they'd need to work through it. Tischuk wondered how quickly they will act. Senator Dvorsky hoped the Governor works on this early on. Sup. Bell noted the issue of an influx of people from Illinois to Iowa to receive services. He indicated Cedar County is burdened already, so the issue should be addressed. Tischuk felt they need to define residency more, and how they are interpreting the definitions of residency and legal settlement. Sup. Kaufmann indicated as State Representative he voted no originally on the mental health redesign because of comments received from ten County Supervisors. He felt there was a healthy amount of skepticism that we'll get lost in the shuffle. Kaufmann referenced being strongly against a compromised formula for the gas tax, being in favor of one county one vote for mental health, and that he is against consolidation of counties. Senator Dvorsky noted counties are in the Constitution so he indicated they can't do consolidation, but he thought some allow it. Kaufmann said he is not opposed to allowing it. Deerberg favored keeping the Courthouse in the County for services to the citizens. Kaufmann referenced Senator Dvorsky voting to pass the SILO (School Infrastructure Local Option) tax for Cedar County to get their fair share of tax. Discussion continued. Chairperson Deerberg introduced Recorder Helmold and Veteran Affairs Administrator Hamann. Hamann gave the Senator legislative initiatives that will be reviewed on "Veterans Day on the Hill". Kaufmann asked if the Board should send resolutions to the Legislators. Senator Dvorsky indicated the Board could just let him know where they are at on issues. He noted the Supervisors have a new lobbyist. Brief discussion continued. Chairperson Deerberg thanked Senator Dvorsky for coming, and he asked that he keep the Board informed and let them know about any information that would be of benefit to them. Senator Dvorsky and Larry Holdgden left the room.

Mike Dauber, Director of the Cedar County Conservation Board met with the Board for FY2013-2014 budget reviews for Conservation and REAP. Review and discussion were held. Warren Wethington and Tom McGuinty entered the room while discussion was in progress. Some new items noted were, but not limited to: \$20,000 for the purchase of a new mower, \$30,000 for a new shower house at the Cedar Valley Park or perhaps at the Bennett Park, and several new fences. Mike Dauber noted access to grants is down, but they continue to search for grants. Sup. Kaufmann asked what problem areas there may be or what expansion visions Dauber would foresee. Mike Dauber said he would foresee expansion of the camping areas at the Cedar Valley and Bennett Parks. Kaufmann said he appreciated the presentations done by the Naturalist. He asked if canoeing has increased. Dauber said yes and they are trying to do more canoeing activities with the ten canoes owned by the County.

Rich Harmsen entered the room. He asked if anyone had researched the costs for putting a brine on city streets prior to a storm. Chairperson Deerberg suggested that he contact Steve Nash, Public Works Director for the City of Tipton. Sup. Bell felt a lot of how the brine works is the timing of the weather and when the brine is put down. Warren Wethington thought at one time the City of Tipton and the County or State worked together to receive a better rate on the brine materials.

Sheriff Wethington met with the Board for FY2013-2014 budget reviews. Deputies Matt Jackson and Tom McGuinty were present during the video presentation. Deputy Jackson gave a video presentation concerning methamphetamines, meth labs and the work/time that is involved in these cases. Discussion was held. Deputy Jackson noted it is hard to split time between the investigations and time on the road. It was noted that 80% of the dollars received from the Federal Court for a case go to the Asset Forfeiture Account, and if other agencies are involved, the amount is split between those involved. Gaul asked how Jones County compares to us. Deputy McGuinty felt Jones County has a larger

problem with meth. It was noted funding went away for the Bear Creek Task Force. McGuinty indicated that he and the other Deputy/Investigator don't have time to assist with these investigations. Sup. Kaufmann asked if the amount of time they are spending on these cases has increased because they are trying to get a Federal case versus a State case. McGuinty and Jackson said yes. Jackson said they can't help but prioritize and it gets to be too much. Kaufmann asked if they go for a Federal case, the individual will be out of the county for a longer period of time, but there is more time involved with the case? McGuinty said yes. Kaufmann asked how many more individuals, like the individual referenced, are going to run around the county because the Deputies don't have time to devote to this work? Deputy Jackson said there is never a shortage of people, and the problem won't go away. Kaufmann asked if Wethington, Jackson and McGuinty could look the Board in the eye and say that another officer would make the County a safer place. Jackson and McGuinty said absolutely. Wethington noted there are other cases they are working on. Jackson noted there are five or six other cases. Sheriff Wethington said this is only meth that is being discussed now, but if they had time they may be able to find out where the lower class drugs are getting to kids. He referenced the increased workload for the County Attorney's Office. The Sheriff said he is asking for the additional position. Sup. Bell referenced the likelihood of additional expenses for taxpayers for kids that are affected by drug use. Jackson agreed, indicating a goal is not to have another generation with the opportunity to have kids around this. Kaufmann felt court-appointed attorney fees would be another expense. Jackson noted at some time or other most of them have had a court-appointed attorney. Discussion continued regarding other expenses and the safety issue of pulling Deputies off the road at night.

Gary Stephenson met with the Board to present them with a 1934 lithograph of the U.S. Constitution. Others in attendance for the presentation were: Marc Weaver and Wes Little for the American Legion #123; Dan Gafeller, John Gafeller, Denny Snow, Brenda Snow, Beverly Davis, Ron Martin, Tim Malott and Margarete Malott for V.F.W Post 2537; Jerry O'Rourke, Diana Waltz, Erik Stegemann, Veteran Affairs Administrator Patty Hamann and Sheriff Wethington. Mr. Stephenson thanked the Board for allowing the Constitution to be placed in the Courthouse. He noted the following sponsors: Jon & Harriette Bell, Care Pro Tipton Pharmacy, Citizens Bank, Community State Bank, Norman & Betty Ellerhoff, Tim & Margarete Malott, Matt McCall-State Farm Insurance, O'Rourke Motors, V.F.W. Cedar County Post 2537 & Auxilliary, and American Legion Garey – Whalen Post 123. Stephenson noted he tries to honor the Veterans for a debt we can never repay. He said the U.S. Constitution is a framework for a great country. Stephenson thanked the Veterans for being here. Discussion was held. Chairperson Deerberg thanked those that sponsored the Constitution.

Sheriff Wethington met with the Board to continue with FY2013-2014 budget reviews. Discussion was held. The budget includes expenses for an additional Deputy. During discussion about a training line item, Chairperson Deerberg asked the Sheriff if he has employees sign a contract concerning repayment of training/education costs if they leave employment with Cedar County. Wethington said no, noting there isn't a turnover of Deputies, but he said he would check on that. The Sheriff said the State may at some point force them to put computers in all of the vehicles, due to the Court system going paperless. He has budgeted for four vehicles at a cost of \$30,000 each. He reviewed his plans for rotation of the vehicles. Deerberg recalled that Wethington previously indicated there is more trade-in value for the S.U.V.'s. Wethington agreed. He noted the above dollar amount includes the cost of moving equipment from one vehicle to another. Sup. Kaufmann asked about the payback from inmates. Wethington noted the Jail Administrator has done a good job of collecting. The Sheriff referenced an item for hiring someone to scan documents from their files. It was noted some offices have scanners. There are items that need to be taken out of the files before they can be scanned, if the scanning is done off-site. Rodney Ohrt and Tim Malott entered the room while discussion was in progress. Bell wondered if employees could start scanning current documents as they are processed. Wethington said he would research the matter further. The Sheriff referenced the addition of G.P.S. air cards for cell phones. Rodney Ohrt left the room. Deerberg asked about the percentage of overtime for Deputies. Wethington said it is 4.7% or 5%. Sup. Kaufmann left the meeting at 12:03 p.m. Sheriff Wethington noted the City of Clarence has now decided not to contract with the County

for law enforcement services. Bell felt the communities need to make the decision on whether to contract with the County on a certain timeframe such as budgeting time. When reviewing the Drug Forfeiture budget, Bell asked if this budget could be used for expenses for an additional Deputy. Wethington indicated no and that he thought the funds had to be used for something that is not budgeted. He would like to use funds for a gun range. The Reserve Officers and Room & Board budgets were reviewed. Betty Lett left the room. The Commissary budget was reviewed. He plans to purchase two cameras to replace older ones and to put a toilet in room B10 so it can be used for a holding cell. During the reviews the Sheriff indicated certain line items could perhaps be reduced and there are some that need to be corrected. Chairperson asked that the Sheriff meet with the Board again. He will meet with the Board on January 22<sup>nd</sup>.

Moved by Gaul seconded by Bell to adjourn at 12:19 p.m., to January 15, 2013.

Ayes: Gaul, Bell, Deerberg

Absent: Ellerhoff, Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 15, 2013 with the following members present: Gaul, Kaufmann and Chairperson Deerberg. Supervisors Ellerhoff and Bell were absent. Betty Lett was in attendance.

The Board viewed a final legislative update from Jeff Kaufmann.

The Board viewed correspondence from the Emergency Management Director regarding storm spotter training in Lowden on March 26<sup>th</sup>.

The Board acknowledged receipt of a draft agenda from the East Central Iowa Council of Governments for Transportation Day 2013 on January 30, 2013.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Samuelson and Son-Art & Jeffrey Samuelson.

The Board acknowledged receipt of correspondence from the Public Health Director regarding a "Live Healthy Iowa Meeting" on January 15<sup>th</sup> at the Tipton Public Library.

The Board acknowledged receipt of a "Report To The Governor And General Assembly As Required By Iowa Code Chapter 35A.14 and Iowa Administrative Code Chapter [801]-7--County Commissions of Veterans Affairs Allocation Program Report for FY12", from the Iowa Department of Veteran Affairs.

The Board acknowledged receipt of correspondence from Bill Peterson at the Iowa State Association of Counties regarding the hiring process for the Supervisors' Lobbyist position.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding mounting a microwave dish on water towers at West Branch and sample policies for severe weather communication warnings and testing.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of January 10, 2013.

Ayes: Kaufmann, Gaul, Deerberg

Absent: Ellerhoff, Bell

Moved by Gaul seconded by Kaufmann to approve Payroll Disbursements #152007 - #152009 for the period ending 1-5-13 and to be paid on 1-11-13.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

It was noted the following Handwritten Disbursement was issued on 1-11-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390047 for \$945.82-flex claims and \$2,160.62-self funded medical claims.

Chairperson Deerberg gave a report on the Seventh Judicial Correctional Services meeting that he and Sup. Gaul attended on January 11<sup>th</sup>. Officers were elected. The Executive Board was named as well as a board for the evaluation of the Director. They have an extra 40 beds but not enough staff. Additional dollars are needed to hire staff. They receive \$92/day from the Federal Government for prisoners they house. Legislators were invited to the meeting. It was mentioned there are two new prisons at Fort Madison and Mitchellville. Their FY13 budget is \$9,120,906. Their next meeting is on February 8<sup>th</sup>. There will be a tour of the new Correctional Facility at 9 a.m. and the meeting will be at 10 a.m.



After the Correctional Services meeting there was an Eastern Iowa MH/DS Regional meeting. Representative Bobby Kaufmann attended. An organization at the University of Iowa will be working on a 28E Agreement for the region. There was discussion concerning the per capita rates, each County keeping their tax dollars, one county one vote and keeping the CPC Administrators. Discussion continued.

The potential gas tax increase was discussed at the meeting in Muscatine with the Transportation Committee Chair. Deerberg felt the increase has a strong backing. Kaufmann agreed except perhaps by "Iowans For Tax Relief". Kaufmann said he talked to Governor Branstad and asked him about his property tax plans. The Governor indicated he offered the cities and counties a 100% guaranteed backfill, which Kaufmann said means no fiscal pressures on the cities and counties.

Moved by Gaul seconded by Kaufmann to issue Handwritten Check #390048 dated 1-15-13 to Discover Card in the amount of \$107.52 for lodging during training as requested by Treasurer Jedlicka.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Bell, Ellerhoff

General discussion was held. Chairperson Deerberg noted Muscatine County holds four night meetings per year. Sup. Kaufmann referenced a memo he received concerning the Federal mileage reimbursement rate being set at .565 cents/mile.

Phil La Rue, Environmental & Zoning Director met with the Board for a FY13-14 budget review. La Rue noted when Sharon Laucamp retires he would like to replace her position with an Administrative Assistant/Health Officer position. He indicated he hasn't received a letter regarding an official date of her retirement. The Board of Health approved increasing the well permit fees from \$100 to \$125. Of that amount the State receives \$25. Sup. Kaufmann asked if the State does anything at the well site. La Rue said no. He did indicate the State does some continuing education for well contractors, and he does communicate with some individuals at the Department of Natural Resources. Larry Holdgden entered the room. Chairperson Deerberg read that there may be a water shortage this year. La Rue felt that is possible. Kaufmann asked if La Rue inspects private pools. La Rue said he wouldn't unless they are giving swimming lessons. He no longer inspects funeral homes, because the State dropped that requirement. La Rue noted he does not inspect beauty shops. Those are inspected by the State on a complaint basis. La Rue said the number of building permits is down.

The Board convened in the large meeting room in the basement for a Classification & Compensation Study presentation by Paul Greufe, Human Resources Consultant. Those in attendance were: Sue Hall, Laura Twing, Larry Hodgden, Betty Lett, Conservation Board Members Craig Jackson and Jean Driscoll, Conservation Director Mike Dauber, Veteran Affairs Commissioners Virgil Kruckenberg, John Sauer and Marlin R. Hillyer, Veteran Affairs Administrator/General Assistance Director Patty Hamann, Recorder Melissa Helmold, Assessor Conference Board member Duane Stonerook, Treasurer Gary Jedlicka, County Attorney Jeff Renander, Environmental & Zoning Director Phil La Rue, Engineer Robert Fangmann, and Auditor Cari Gritton. Paul Greufe commenced with his presentation. He felt the goal is to make sure people are paid fairly. Greufe thought the downside for Cedar County's current system is there is no end in sight, and it is all over the board. He referenced variables such as the Compensation Board, Unions, step scales that are built in, and that some departments have nothing at all in place. Greufe stated there is no solid methodology in place. He felt it varies drastically between a Clerk and another type of administrative position and that there is no logic on how wages are set. Greufe felt the approach he is presenting is one option to look at. He reviewed the following items: forming a committee to review job descriptions for internal comparability, compensable factors, internal equity, external equity and a salary range. Assessor Lett entered the room. Sup. Kaufmann asked if employees would be grandfathered in. Greufe said they would catch up over time. He referenced how things were done in Johnson County and the City of Clinton. Greufe indicated 95% of the employees in Johnson County fit into the salary ranges and others received half of the cost of living increases given. For the City of Clinton, there were red circle employees (those with a salary above the range) and green circle employees (those with a salary

below the range). Kaufmann referenced the public versus private sector and felt there may be a lack of benefits in the private sector. He wondered how that would be looked at. Greufe said the committee would look at benefits as well as the cost of living at the locations where the data was pulled from. Kaufmann asked if more points are given to a Supervisor, but there is no one to supervise due to a vacancy, are they penalized? Greufe felt they would still get credit for it, if at the current time there is not a second employee in place. Chairperson Deerberg asked if there would be a step plan if an employee is not at the maximum rate. Greufe said yes, but noted it would be up to the Board of Supervisors. He said ways to move from the minimum salary to the maximum salary in a range could be by a step scale or by performance. He could train Supervisors on doing performance reviews. Deerberg felt this proposed plan doesn't cover a lot of employees, noting the Compensation Board who gives salary recommendations for elected officials, Deputies, and Unions. He noted to him it seems that very few people would be impacted by this. Greufe hoped that governing boards would buy into this, and they would have a plan so they don't have to figure it out. He felt it doesn't work well if all don't "play". He hoped this would eliminate everybody's internal plan. Deerberg noted boards change, so what if they spend dollars for the study and then "boom". Greufe said that is true, but felt it would be similar to a handbook. He noted the elected officials can walk away from the handbook, but haven't to date. Deerberg said the Board of Supervisors has been accused of micro-managing departments. He asked if the Board could give 3% and let the department heads give the dollars to who they want. Greufe said yes, but he said the downside is that there isn't a lot of processes involved in determining how someone should get paid. He said the way it works now is that a department head could say they could not find someone for a position and the department head would say they need to give everyone in the office a \$1/hr increase, and the Board would say okay. Greufe indicated that it has happened here, so that would be great that the Board is aware they might not be paying the market rate, but Greufe felt the downside would be that everyone in the office may not have earned that \$1/hr raise. Fangmann commented that the Union's wage is a negotiated wage. Greufe felt there could be a benefit to that because if this system is put in place that establishes the wage rates for a sector that is non-Union, it could be a benefit to him in negotiations. He felt it could be used as a potential argument in arbitration. Greufe felt at some point there has to be a stop for a position. Greufe referenced the market dictating the most a wage should be, and he indicated there is a potential of not getting a raise. Deerberg asked what the timeframe would be. Greufe felt the job descriptions would need to be up to date and a committee put together, and then the committee would need to benchmark the positions. He estimated the entire process could take 60 to 90 days. Deerberg indicated the cost would be \$7,500. Someone thought from previous discussion Greufe's fee would be \$15,000. Greufe said the total cost for Johnson County was around \$39,000 of which his fee was a part of that. Greufe noted they could put out a Request for Proposal. Kaufmann noted it is his hunch that across the State there are more male County Attorneys and Engineers and more female Recorders and Auditors, so he wondered how much the study would be gender biased. Greufe felt the study would eliminate that, and gender would have no impact. He indicated they could point to the positions of elected officials to see if they are an accurate comparable. Greufe said in most counties the Recorder, Auditor and Treasurer earn the same, the County Attorney earns more, and the Sheriff falls somewhere in between. Kaufmann noted when he was on a School Board it was almost like all of the school districts together are driving up the cost of Superintendents, which he thought has to be above the comparison of the private sector, so he wondered how they prevent school districts from artificially enhancing these wages that don't compare with the private sector. How do they prevent that from happening here in the County. Greufe didn't know that they could, because that will be the market. He indicated this system would not prevent that from happening. Greufe felt the market drives it as well as economics. Deerberg asked if this system would tell them if there is too much staff in a department. Greufe said no. He noted when combining positions to save dollars, there could be a wage increase due to adjusted job duties, which could be a benefit. Greufe recommended putting a process in place for a position to be reviewed each year if requested. Deerberg asked if that service would be included in Greufe's annual fee. Greufe said they could talk about that. Chairperson Deerberg asked for comments from the governing boards. Craig Jackson noted the Conservation Board did a study of other counties at one time, and Cedar County's Conservation employees were lacking in wages. At that time an employee retired, the other employees assumed duties and their

salaries increased. He felt now those employees are paid pretty close to the average salary in a county our size. Jackson had no problems instituting the study, noting they currently have no steps in place. Deerberg asked if he would accept the plan. Jackson said yes. Jean Driscoll noted years ago the Conservation Department had steps for wages. She indicated this study would be acceptable to her. Marlin Hillyer felt the Veteran Affairs Administrator's salary is below those in other counties of our size. He felt her salary was too low when she started and should be raised. Deerberg asked if he would buy into the program. Hillyer supposed so, but noted they didn't know what the numbers would be for the cost. John Sauer also didn't know. Patty Hamann said it wouldn't matter what the numbers came out to be, noting if it worked out to be beneficial or the opposite, that's what it should be. She thought it would take the guess work out of it for the V.A. Commission and the Board of Supervisors. Hamann noted if she didn't like the pay, then she guessed she should find a different place to work if she's not happy with this. She said she is for the study, whether it comes out a negative or a positive for her. Duane Stonerook liked the 1-6 steps up, noting a job is easier once learned. He liked comparing Engineers to Engineers, indicating as a member of a School Board, they compare Physical Education teachers to Biology teachers. Stonerook thought the idea has a lot of merit. County Attorney Renander said everyone in the office is opposed to this plan and asked him to express why. He relayed the following items. It is comparing apples to oranges, not apples to apples. How can you compare someone that operates a road grader to a Secretary. Nobody is comparable to the County Attorney's Legal Assistant and Secretary because they are unique due to their duties. Regarding externals, looking at counties of the same population is wrong, because Cedar County is unique because Interstate 80 runs through our county, we are surrounded by the Cities of Davenport, Cedar Rapids, Muscatine and Iowa City, the majority of cases are for people not from around here and this is probably not happening in a small county in northern central or south central Iowa. He felt their workload is different and they have quite a few mental health committals. Law enforcement officials know we will vigorously prosecute cases, that is why our caseload is so high. Sometimes the attorneys work on Saturdays and Sundays to prepare for a trial, so will that be factored in. His Legal Assistant is a Certified Court Reporter and prepares Trial Informations, which is a god send to us, because he noted in Johnson County the County Attorney and Assistant County Attorneys have to prepare their own Trial Informations. He asked how they would compare Legal Assistants. Renander felt assigning numbers 1-6 is subjective, not objective. He thought they'd have problems with Deputies, because if a department head doesn't like a number, the law allows putting a Deputy up to 85 % which is where he started his Assistant Attorney's salary at because he knew how hard she'd have to work. Some departments don't have Deputies which he felt will cause conflicts. Renander noted a Deputy is supposed to be able to step into the elected official's shoes, but for his office there is a requirement to have a law degree, so he can't make his Legal Assistant a Deputy to help her out. He noted other items. His office doesn't have a governing board who could potentially come up with efficiencies, eliminate a position or come up with a salary. There are Unions and how are they covered with this. Who decides who is on the committee, what will their power be, will they be paid or will they be a volunteer. The committee will determine someone's livelihood. What will happen if the study is finished and if for instance it's going to cost the County \$250,000 and the money is not there to do it? Renander thought there could be ranker and animosity from people who think they've been underpaid. He indicated perhaps a larger county like Johnson County may like this, but he wondered if it is necessary for a small county. Renander wondered if it would be better to give the \$15,000 to the employees, rather than for the study. He asked if there is a conflict of interest with Paul Greufe doing the study, and would someone feel comfortable coming to Paul Greufe if the study shows they shouldn't be getting any money. In conclusion, Renander doesn't think this is a solid method and his entire staff is against it. Mr. Greufe felt if they get enough people involved in the committee, that would make sure everything is right. He felt the committee will be well trained and would keep everyone in check. Typically they are not paid, it is volunteer and the work is done during the work day. Regarding the example of the Legal Assistant, maybe Cedar County is unique and we wouldn't compare only by population and it wouldn't be done that way. He indicated they would look at unique positions specifically, and then the comparability group may be different for the different positions. Greufe would talk to the County Attorney and ask how they'd compare what his Legal Assistant does compared to others, and then that's what they'd look at. Greufe thought

things were going in different directions now. He felt if everyone is underpaid and there is a goal in place, they'd know where everyone should be over time. Financially for Johnson County it turned out to be pretty much a net zero. The City of Clinton is looking at some increase. The system would need to be adjusted based on the cost of living. He felt who gets the \$15,000 is a question and doesn't fix the system if each department gets an equal amount. Implementation is a concern. The morale part is true and it's a hard conversation to have with someone to say we think you're overpaid. Greufe reviewed benefits such as morale, internal equity, external equity, a strong system, self-maintenance, an up to date system, it fixes current concerns, and it potentially adds a performance measure. There would be one plan for the non-Union and non-Deputy positions. An internal office Deputy wouldn't fall under this system because in accordance to statute an elected official is allowed to have Deputies. The Deputies wouldn't follow the system unless the department head wanted them to. An elected official could tell their Deputies they would no longer fall under this system, which is what was done at Scott County. Many of those positions are treated as professionally paid positions. Greufe noted the Scott County Treasurer is not the highest paid employee in his office. Treasurer Jedlicka noted the Compensation Board attempts to look at comparable counties and presents that, but the Board of Supervisors never accepts it. He asked if this system was to work, would the Board of Supervisors buy in. Deerberg asked if the Compensation Board would buy into it. Jedlicka believes some of the Compensation Board members do their homework. Greufe noted the Compensation Board discussion would be separate from this. He felt they are fiscally conservative people, and they want to make sure the elected officials are paid comparatively. Greufe indicated he works with counties that always approve the Compensation Board recommendation and others that don't. Engineer Fangmann expressed a concern that he doesn't know if it is possible to get everything an employee does in a job description. He could review the job descriptions for his department, but he couldn't say what everyone does in other offices. He compares his department to similar counties. His fear is that everyone is an expert in their department, so who will be the better salesman to try to explain? Fangmann felt Cedar is a rural county with urban expectation, he doesn't think about comparing his salary to a larger county, and he noted staff numbers are higher as is pay. He has a hard time believing they could get a committee together and truly understand what the departments do by looking at a job description. Greufe indicated there would be other compensable factors, they would bring in the department head if needed for explanation, and employees can talk to the committee. Deerberg asked if at the conclusion of the study, would it set the wages for all employees? Greufe said it would set the wages for the positions they want to include. In Scott County the system was done for all positions, whether they counted or not. He noted typically it is for non-Union or non-Deputy positions. Deerberg felt if the study is done, it should be for elected officials and Unions as well. Greufe noted the process for implementation would be different, noting elected officials are done differently. Deerberg asked if the Board of Supervisors has the right to say no. Greufe said yes. He felt they are on board, or not, and Greufe said he would hate for them to spend \$15,000 for a study and then the study sits on a shelf. Greufe referenced how often an employee leaves Cedar County may indicate they are not paying an employee properly. He referenced the cost of recruitment, which in the private section is \$10,000 to \$15,000 before someone is brought up to speed. He thought Cedar County has about 15 employees per year leave. Auditor Gritton indicated on average it is at least 12 per year. Greufe noted if they want to figure out the C.P.I., they could go to vls.gov to determine the cost of living. Kaufmann felt the points on the Compensation Board are valid. He thought the difference is that this would be implemented over a long period of time. Kaufmann thought if it turns out that this is costing the County more, he didn't think they can't not do the study because they are afraid. After reviewing the salary list, he felt this is a mess we have. He thought it is not just the Board of Supervisors' job to sell the results of a study, that it is also the job of the elected officials that are equals to the Board. Kaufmann wondered if there is a public element in this. He noted when he hears a negative about employees' salaries, rightly or wrongly, what he usually hears is these are higher than the average citizens, but he felt if they educate the public that the results are taking into consideration the private sector, that would help in the education process. Kaufmann said they are taking a political risk having results out there they can't follow through on. He doesn't know if \$15,000 is too high. Kaufmann indicated he can't look folks in the eye and say this mess is good for the County. Larry Hodgden said he agrees with Sup. Kaufmann. He referenced a mess, bad

feelings and public confusion. Hodgden thought the study being done once would clarify, and he thought it could be phased in if there is a discrepancy. He suggested it may help give the Supervisors a better understanding of what the wages should be and may help with negotiations with Unions. He recommended that the committee have some of the taxpaying public on it to get some public input. Greufe said they could do that, and they could also have community forums. He felt the issues in county government far exceed those in the private sector, and he felt it is important that people understand that.

Moved by Kaufmann seconded by Gaul to adjourn at 10:59 a.m., to January 17, 2013.  
Ayes: Gaul, Kaufmann, Deerberg  
Absent: Ellerhoff, Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 17, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Those in attendance were: Robert Lynn Pruess, Betty Lett and Phyllis Stumbo.

The Board viewed a "County Recorder's Report of Fees Collected for the quarter ending 12-31-12.

The Board reviewed an investment report from Treasurer Jedlicka.

The Board acknowledged receipt of correspondence from Assistant County Attorney Roberts regarding open meetings.

The Board acknowledged receipt of correspondence from Emergency Management Director Tim Malott regarding ICS300 & 400 classes in March.

The Board acknowledged receipt of correspondence from Jeff Kaufmann regarding information from the Ag Summit held in Wilton on January 8th.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of January 15, 2013.

Ayes: Kaufmann, Gaul, Bell, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Kaufmann to approve Claim Checks #390049 - #390274.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Julie Tischuk, CPC Administrator/Case Management Director and Jennifer Boedeker, Office Manager met with the Board for FY2013-2014 budget reviews. Laura Twing entered the room. The Case Management budget was reviewed first and then the Purchase of Services budget. Tischuk noted the budgets were hard to put together due to unknowns. She prepared the budget using a \$47.28/capita rate. Jennifer Boedeker left the room to prepare an additional report and then returned. Tischuk noted the residency versus legal settlement will change on July 1<sup>st</sup>, but she's heard that it may not happen. She budgeted for everyone. The Department of Human Services has told her about two individuals she may need to pick up the costs for. Discussion was held. Tischuk indicated she may reduce the dollars to the Community Mental Health Center because they haven't brought a Psychiatrist out here. Kaufmann asked why not, and Tischuk indicated she hasn't contacted them yet, but she thought they had an ARNP at their site. Larry Hodgden entered the room. Sup. Bell asked if Tischuk prepared the budget using the current number of consumers and people she knows will be coming into the system. Tischuk said yes, with a little bit extra in a few line items. Bell asked if the all bills would be received and processed by July 1<sup>st</sup>. Tischuk has been trying to keep them current. She noted the mental health fund balance will be down to around \$200,000. Tischuk referenced lost revenue and that she didn't know how we will get through the current fiscal year. She hoped we can cash flow and noted she may have to hold bills. Deerberg indicated that at the regional meeting during discussion about backfill accounts, it was mentioned that they would take into account if a county is in arrears. Tischuk agreed and indicated the criteria they'd looked at included who had outstanding bills. She told the Board if we would not be responsible for people not living in the county, Cedar County would no longer have to pay approximately \$264,000. Tischuk said she'd have to see what clarifications there are. Deerberg noted they'd have to see what the Legislators do. Brief discussion continued. Kaufmann felt there wouldn't be a whole lot of money saved in the new system. Tischuk agreed, and she felt it may cost more. She thought the administrative layer may be expensive. Tischuk referenced keeping local presence in the

county and each CPC will take a year of administrative work. The regional group is trying to save money. Reference was made to a Secretary for the group. Tischuk noted they will use State pool money towards someone to help. Tischuk said they are using State tech support dollars for preparation of a 28E agreement. Deerberg thought they are using a group located at the University of Iowa. Tischuk said they are not tied into just using State employees.

Phyllis Stumbo left the room.

Engineer Fangmann met with the Board for a FY2013-2014 Secondary Road Department budget review. Review and discussion were held. Among other things, Fangmann noted if the Rochester Cedar River bridge stabilization project goes through, he would look to the fund balance for funding for that project. Kaufmann asked if there is a 10 cents fuel tax increase, what would be the increase for our county. Fangmann said around \$500,000 if the formula remains the same. Kaufmann asked if they investigate when guard rails are damaged. Fangmann said typically there is an accident report, but sometimes there is not. When asked about insurance, Fangmann noted if the person isn't caught, he doesn't submit the damage for our insurance, rather he treats it as maintenance. Bell suggested having the County Attorney send a letter to Cedar Valley Golf to collect amounts owed to the County in conjunction with the Tax Increment Finance District which allows for additional rock to be put down on the route to the location of that golf course. The Engineer said he would have a letter sent. Kaufmann noted in northeast Iowa there are a lot of counties doing Tax Increment Financing for road use and wind towers, and he wondered if that is an option for us. Fangmann said typically it is beneficial when it is a large wind farm, but he felt having only two towers takes away the lucrativeness of receiving the gain. He noted they'd have to designate a growth area. Staff was briefly discussed. Fangmann did not budget an amount for an architectural firm to prepare plans for an office near the Tipton County Shop. Construction projects were discussed. Kaufmann asked how the Engineer decides what bridges to build/repair. Fangmann referenced embargos, sizes, traffic counts, and distance out of travel. He said 95% of why a bridge is embargoed is because the decks were replaced previously but the pilings now need to be replaced. Discussion continued. When asked about the number of structures in the County, Fangmann noted there are approximately 262 bridges over 20 feet in length, plus culverts and smaller bridges. Kaufmann asked if a flood like what happened in 2008 would wipe out the Cedar River bridge by Rochester. Fangmann indicated most of that bridge sits on top of piers, so a large force of water could push it off. Kaufmann referenced Federal funds for the bridge. Fangmann noted if I80 is shut down, the road is used as an unofficial emergency route. It was noted the Cedar River bridge near Cedar Valley would be utilized by ag equipment if the Rochester bridge was closed. The Rochester bridge is the longest bridge in Cedar County. If something happened to it, Fangmann indicated he'd likely have to stop funding to other projects to bank dollars for that bridge. It was noted the design would change for the Rochester Cedar River bridge due to the scouring and channel change that has taken place. Kaufmann felt the loss of the Rochester bridge would be devastating. Robert Pruess left the room. Some other areas of discussion were, but not limited to: street signs, pavement markings, new equipment, contracting for fuel, City of Tipton placing trees along South Street by the County Shop, items cut from the budget due to lack of funding, line items that could possibly be taken directly from the Rural Services Fund, Road Use Tax and TIME21 formulas. Deerberg asked if the Engineer is satisfied with the pavement markings on Cedar Valley Road. Fangmann noted wet reflective beads were used, but said he would mill them in next time below where the blade cuts. The Federal government is pushing rumble stripes in the center of the road, but Fangmann wonders if the center of the road would unravel faster with the strips and how would the strips play into the life of the road. The Engineer will be doing only centerline markings in FY12-13. Kaufmann asked why the Komatsu road grader was purchased. Larry Hodgden left the room. Fangmann felt the Komatsu was purchased because the cost was less and the warranty was better. He felt the CAT machine has a better resale value and they have very good support. Bell indicated a department head was buying fuel elsewhere because the cost was cheaper. Engineer Fangmann said he bases the fuel bookings on gallons used, so he requested that Bell portray that to the individual buying fuel elsewhere. Kaufmann stated it seems that the individual would reveal themselves in a public meeting. Bell said it was stated in the department head meeting. Engineer Fangmann

noted the fuel prices and construction costs have a lot to do with why our funding is down. He noted the Road Use Tax formula is: 47 ½% to the I.D.O.T., 24 ½% to the counties, 8% to the counties' Farm-To-Market funding and 20% to the cities. The TIME21 formula is: 60% to the State, 20% to the counties and 20% to the cities. A 10 cents fuel tax increase with no change to the formula would amount to an approximate \$528,000 increase for the Road Use Tax Fund. Fangmann referenced the possibility of entertaining a local option sales tax to go solely to the roads and a small portion which would equal the former transfer from the General Fund.

The Engineer reviewed a Utility Permit Application for Windstream.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream to do work along Yankee Avenue north of the Sunbury curve where the County did ditch work, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

The Engineer gave project updates.

Moved by Bell seconded by Gaul postpone the Public Health FY13-14 budget review until the evening session at 6:00 p.m.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review a zoning petition. Brief discussion was held.

Moved by Kaufmann seconded by Gaul to set January 31 & February 5, 2013 at 8:45 a.m. as the time for a public hearing to review/consider the following petition: Ryan Gordon, 602 Viking Drive, Solon, IA (Contract Buyer) and Brent and Deborah Donohoe, 1453 Plato Road, West Branch, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located in the NW ¼, SW ¼, SW ¼, Section 16, T-80N, R-4W, in Gower Township consisting of 3.18 acres more or less.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to adjourn at 12:05 p.m. to 6:00 p.m.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

The Board reconvened at 6:00 p.m. with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Others in attendance were: Robert Lynn Pruess, Bernita Pruess, Ed Lett, Betty Lett, Laura Twing, Larry Hodgden and Mary Swan.

Moved by Bell seconded by Gaul to amend the agenda to place on the agenda the FY2013-2014 Public Health Department budget review.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Carolyn Wood, Office Manager met with the Board to review the proposed Public Health budget. Review and discussion were held. The Local Health budget was reviewed first. Amounts have been budgeted for an additional Nurse, if needed. Cindy Campion and Stacey Campion entered the room. Gaul asked if the number of lead cases is up. Wood said there has not been much of those this year. Kaufmann referenced the Empowerment Grant and asked if there has been a decrease of State funds. Wood indicated yes. She noted Cedar County has merged with Jones County for the Early Childhood Grant. Wood indicated the demand for State dollars may have decreased due to a State preschool program. Kaufmann wondered about activities done with tobacco funding. Wood didn't know what the funds would be used for this year, so Kaufmann stated he would inquire



about that when he visited the Public Health Department. The Homemakers budget was reviewed. Robert Lynn Pruess asked about the number of Home Care Aides. Wood said there are eight and they are classified as part-time. Their benefits are based on the hours worked. Thirty or more hours per week qualifies them for full-time benefits. The caseload fluctuates so they can't be guaranteed a set number of hours. Their hours are re-averaged quarterly. Wood noted they pretty much stay where they are, but for example if an Aide's hours drop to 75%, the employee would pay 25%. Bell asked if the shift in management as well as the grants account for the budget change. Wood Agreed. Bell asked if they have applied for more grants. Wood said yes. The standard grants as received before are reflected in the budget.

Sup. Gaul reported that he attended "The 10 Week Challenge" wellness class. They are trying to set up coalitions to get people to work out and eat better. He thought it was a great class. One item that got his attention was the statement "U.S. spends \$1.8 trillion each year associated with chronic disease". Deerberg attended the class also. He said they are looking for leaders for groups. They will set goals for what to do for obesity.

It was noted there should be a revision to the January 15<sup>th</sup> minutes that were previously approved. The language of "Representative Bobby Kaufmann attended." should be moved to the report about the Eastern Iowa MH/DS Region meeting.

Moved by Kaufmann seconded by Gaul to make that change to the January 15<sup>th</sup> minutes.  
Ayes: Bell, Kaufmann, Gaul, Deerberg  
Absent: Ellerhoff

Sup. Bell gave a report on the E911 and Emergency Management Association meetings that were held on January 10<sup>th</sup>. There was a public hearing on a FY12-13 E911 budget amendment to allow for insurance funds to be received from a lightning strike. Phase I of a grant is finished for the narrow banding of radio equipment for Fire and EMS. Phase II of the grant to place microwaves on towers will be finished next month. Other items noted were, but not limited to: the budget, purchase of CallWorks, upgrading a recorder system, the FY13-14 budget hearings scheduled for January 31<sup>st</sup> at 9:00 a.m. in the Supervisors' Board Room, recommending sign fees, working out problems with VHF and Common Channels, and revising By-Laws. Items Bell referenced for the E.M.A. meeting were, but not limited to: the budget, applying for a credit card, the new Emergency Management Guidebook, a county-wide siren policy, use of a hot spot card for several computers, active shooter instructor training and revising By-Laws.

Chairperson Deerberg asked if there were any other comments.

Larry Hodgden felt there was nothing noticeable in the newspaper to announce the Thursday night meeting. He thought until people get used to the every third Thursday of the month evening meetings, it would be helpful to put a notice in the newspaper on the Wednesday prior to the Thursday evening meeting. Deerberg noted the agendas are on the County's web site and posted in the Courthouse. He felt most of the time people will attend if something on the agenda involves them. Deerberg thought there was an article in the newspaper noting the change to a monthly Thursday evening meeting. Hodgden suggested putting issues on the Thursday night agenda. Deerberg said that as of the 1<sup>st</sup> of February he will likely be designating 5-10 minutes for public input at the start of the Board's meetings. He indicated someone could speak up if there is a problem with what's on the agenda. Bell asked if talk would not be allowed during the meetings. Deerberg said the Board is trying to conduct business. Kaufmann indicated 26 out of 27 groups he participated in allow public speaking time. Hodgden felt 5 to 10 minutes doesn't allow time for questions and shuts out input on something being discussed. Deerberg indicated more time could be allowed at the start of the meeting. He felt if there are questions about the budget, an individual could go to that department to ask a question. Deerberg noted the State, Senate and Federal do this, and he felt it allowed for an organized meeting so the Board doesn't get interrupted. He noted at the public hearing for the budget, input could be given. Bell felt they haven't had a problem with the meetings going too long. He wanted to hear from the public, and he doesn't like the idea proposed by Chairperson Deerberg. Bell indicated the business the Board does is for the public. Gaul noted when he went to the Tipton City Council meeting to talk about

his candidacy for the Board of Supervisors, they gave him quite a bit of time, and when questions were done, the meeting was conducted. It was suggested that there be time open after the meetings for questions. Kaufmann indicated the Board can do what they want. When campaigning Kaufmann noted he received comments on the informality of the meetings and about mentioning names in the meetings. Bernita Pruess felt it would be helpful to be able to comment at the meetings, rather than seeing someone afterwards. Bob Pruess thought the purpose of the night meeting was for public input. Bell wondered what is driving this change. Kaufmann noted the following items: the need for evening meetings, televising meetings, increasing professionalism of how the meetings are run, and wishing there would have been headlines in the newspapers about the evening meetings. He thought televising is the most important. Bob Pruess felt the general public may not know how things are to be done, so he hoped the Board wouldn't jump down their throat if something is not done right. Kaufmann said most comments he received were about the Supervisors. Bell said he has received comments from people that do business with our county and other counties and love our informality and indicate it is down to earth. He felt the Board hasn't been unprofessional. Deerberg noted when someone is picking on one Supervisor, he will cut it off. Bob Pruess asked what they should do if there is a problem with an individual. Deerberg said talk to them afterwards. Kaufmann noted in the House if they asked why someone voted as they did, they were gavelled down. Bell said this is not the House. He doesn't know how a judgment can be made, noting he has heard things that aren't true. Bell acknowledged things haven't happened right all the time regardless who was the Chairperson. Kaufmann stated some have shed tears about what was said about them in the Board room. Bob Pruess felt televising is a good idea, and he would like to have microphones in the room, indicating this evening it was hard to hear. Deerberg noted Mediacom has the local channel in Tipton. Bell noted the rural residents wouldn't receive the televised meetings, and he felt televising works better in larger counties with more of an urban presence. Kaufmann suggested getting prices for recording equipment. Deerberg thought televised sessions could be on the local channels for the towns. Betty Lett indicated the questions are so they understand, and she hasn't seen anything that takes that long.

Moved by Gaul seconded by Kaufmann to adjourn at 6:57 p.m., to January 22, 2013.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 22, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Supervisor Bell was absent. Those in attendance were: Betty Lett, and Laura Twing.

The Board acknowledged receipt of correspondence from Iowa Brown Fields regarding a West Des Moines school having 500 student chairs for anyone that could use them.

The Board acknowledged receipt of correspondence from Senator Tom Harkin regarding fixing the filibuster and getting the Senate working again.

The Board acknowledged receipt of correspondence from Paradigm Liaison Services regarding a pipeline safety program.

The Board acknowledged receipt of correspondence from Rob Fangmann, Cedar County Engineer regarding how contracting fuel works.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Del DeWulf.

The Board acknowledged correspondence from Annette Shipley regarding a Families First of Cedar County Meeting January 24, 2013.

The Board acknowledged correspondence from Eastern Iowa Regional Utility Service Systems regarding a Board Meeting January 23, 2013.

The Board acknowledged correspondence from East Central Intergovernmental Association regarding changing the January Executive Committee/ECIA Council Meetings to March 27, 2013.

The Board acknowledged an ISAC Update regarding Session One, Week One of the 85<sup>th</sup> General Assembly.

The Board acknowledged correspondence from Bill Heckroth, Legislative Affairs Consultant for County Supervisors, a Week #1 Capital Update.

The Board acknowledged correspondence from the Iowa GOP regarding a 'Celebrate Life' event February 23, 2013 in which Mike Huckabee will be speaking.

The Board acknowledged correspondence from Rob Fangmann, Engineer, regarding a Road Maintenance and Construction Agreement with Gene Mueller concerning the road to the public golf course.

The Board acknowledged correspondence regarding a Citizens' Advisory Board Meeting being held on January 23, 2013.

The Board viewed correspondence from Julie Tischuk, Cedar County Case Management/CPC Director regarding Mental Health Redesign and committee recommendations regarding fiscal viability.

The Board viewed minutes from an Eastern Iowa MH/DS regional meeting held January 13, 2013.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to review a FY13-14 Projected Case Management Cost Report. The indirect cost rate for

FY14 is 4.56% based on actual expenditures for the year ended June 30, 2012.  
Discussion was held.

Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the FY13-14 Projected Case Management Cost Report, as presented.  
Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg  
Absent: Bell

General discussion was held with Julie Tischuk regarding Senator Rob Hoag's push for mental health advocacy. She will keep the board informed of any new findings.

Chairperson Deerberg discussed with the Board the funding decisions that will need to be made regarding libraries, volunteer services, compensation study, and compensation board recommendations. He shared various information from spending to poverty to levy rates in the counties. He noted all this information is available on the ISAC website. The chairman also mentioned the five year program for the Engineer and moving the worker's compensation from the Secondary Road Fund to the General Basic. Sup. Kaufmann noted all the proposed funding (compensation study, additional deputy, televising, libraries, volunteer services etc) is not a waste of taxpayer money.

Larry Hodgden entered the room.

Auditor Gritton met with the Board for FY2013-2014 budget reviews. Gritton reviewed the budgets for the following departments: District Court, Substance Abuse, Human Resources, Auditor, Courthouse and Non-departmental. Auditor Gritton noted she budgeted one-half the payment for new voting equipment, although she will have a demonstration for the Board and public before purchasing. The equipment she is looking at will become certified in February. Discussion was held concerning the budgets. Sup. Kaufmann asked if the cost of the televising and purchasing microphones would need to be included in the courthouse budget. Auditor Gritton agreed. It was the consensus of the Board to have Auditor Gritton receive quotes for these items.

Sheriff Wethington met with the Board for FY2013-2014 budget revisions. Discussion was held on the couple of items that were changed. Sup. Kaufmann asked the Sheriff a rough estimate of the cost of a deputy. Sheriff Wethington estimated around \$98,637 the cost of a deputy when you factor in the salary, benefits, automobile, gas and radio equipment. Sup. Deerberg asked the Sheriff what the percent of the Sheriff's wage do each of the deputies make. Sheriff Wethington stated the chief deputy makes 85% of the Sheriff's salary and all but three deputies make 84%. He has a deputy scale with a starting salary of 70%, second year 74%, third year 80% and fourth year 84%.

General discussion was held on the procedure of the budget process.

County Attorney Renander met with the Board for FY2013-2014 budget revisions. He added \$8,000 to the part time expense line item due to an employee that will be on leave and added an additional \$5,000 to the salary line item for the two support staff in his office. He stated his reasons for the increase during his original budget review although neglected to include it on the line item. General discussion was held. Sup. Kaufmann requested in writing the supporting facts to justify his case. Attorney Renander agreed to the request.

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of January 17, 2013 with corrections.  
Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg  
Absent: Bell

It was noted the following Handwritten Disbursement was issued on 01/18/2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390276 for \$7,127.70-flex claims and \$5,839.51-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 11:05 a.m., to January 24, 2013.  
Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 24, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence from Wellmark regarding additional fees due to HealthCare Reform for 2014.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of January 22, 2013.  
Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #152010 - #152174 for the period ending 1-19-13 and to be paid on 1-25-13.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve a verbal resolution from the Board of Supervisors to President Obama for peace, wisdom and safety for the next four years.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Engineer Fangmann met with the Board to discuss the funding for the railroad crossing safety improvement for Franklin Avenue and Charles Avenue. Cedar County has been awarded 90% funding for the Franklin Avenue project and the Union Pacific Railroad will pick up the remaining 10%, therefore there will be no cost to the county. The cost of the Charles Avenue improvement is \$190,000, the County has been awarded 90% funding and the county will be responsible for the remaining 10%. Union Pacific submits detailed reports on the installation project when finished. Railroad crossings in the county were discussed.

Moved by Bell seconded by Gaul to authorize Chairperson to sign the Railroad Crossing Safety Improvement Agreements for Union Pacific Crossings at Charles and Franklin Avenue.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Sup. Gaul gave an EIRUS report regarding a conference call he participated in. Betty Lett entered the room.

Sup. Bell gave a RC&D report on the meeting he attended. The RC&D annual budget will be presented next month. Discussion was held regarding funding, grants, personnel, executive director and projects. Sup. Deerberg asked if all the entities have contributed this fiscal year. Sup. Bell noted Cedar and Jackson have and the other counties are planning to do so. The contributions will hopefully be used for the executive director position. RC&D will be requesting \$5,000 from each county for next fiscal year.

Laura Twing and Larry Hodgden entered the room.

Auditor Gritton met with the Board and presented proposed expenditures, revenues and projected ending fund balances for the General Basic, General Supplemental, and Rural Services Fund. General discussion was held.

Moved by Bell seconded by Gaul to increase the FY13-14 funding for Volunteer Services of Cedar County by \$1,000.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Kaufmann to increase the FY13-14 funding for Senior Citizens, Inc. by \$1,000.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to increase the FY13-14 funding for County Libraries by \$5,000.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Chairperson Deerberg noted the FY13-14 funding will remain the same for CEDCO, Great River Bend, Historical Society and Fair Board.

Moved by Bell seconded by Ellerhoff to budget \$5,000 for RC&D. Discussion was held. Kaufmann noted we should not contribute unless all the other counties do the same. Bell wants to continue to support this organization. Deerberg mentioned before spending, this matter would be brought up and voted on.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to budget \$15,000 for the compensation study. Bell reported that other counties our size have completed such a study, although did not implement. He said it caused hard feelings. They will need complete involvement with Elected Officials, Department Heads and other governing Board's or it will not be advantageous. Gaul noted the process we have now is a mess and if we do not do something it will continue to get worse. He would want to get everyone involved and the committee selection will be the key. He expressed that we should proceed. Ellerhoff stated she wants to budget only at this time and can further discuss later. It is in the best interest of the county as a whole. Deerberg reported that Muscatine County completed a compensation study although never implemented it. He did state from the presentation last week, there was positive feedback from the other governing boards that were present. Kaufmann addressed Bell's issues that he also wants the public to be educated. The current process is status quo. Ellerhoff stated the cost to implement, whatever the finding would be, would be over five years not all at once. The new hires would be aware of the starting and progression of the wage.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Nays: Bell

Chairperson Deerberg stated the percentage of increase for each elected official per the compensation board recommendation. General discussion was held regarding the reduction process.

Moved by Gaul seconded by Kaufmann to freeze the Supervisor's salary for FY13-14.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The Board asked each Elected Official if they would be willing to reduce the percentages for their deputies to reflect the same percentage that all employees would receive this year. Auditor Gritton and Recorder Helmold agreed. Treasurer Jedlicka, County Attorney Renander and Sheriff Wethington did not agree.

General discussion was held regarding the compensation board recommendation and the budget impact and educating the board representatives' on the entire process.

The Board directed the Auditor to provide calculations regarding reducing the recommendation by 40/50/60% and changing funds for health insurance regarding the Sheriff's Office.

Sup. Bell requested the Auditor to discuss with the Engineer on a more reasonable figure for the cost of an architect, instead of using the \$90,000.

Sup. Bell left for an appointment.

County Attorney Renander met with the Board to further discuss his concerns with reducing his Assistant's salary. He has requested the Compensation Board to reconvene, but has heard the consensus of the Compensation Board is not to meet again.

Sup. Kaufmann asked about the cost for video recording the Board meetings and to budget this cost. In time, he would like them available on the website. Auditor Gritton

informed the Board that Deputy Carpenter is researching this topic and has no costs to report at this time.

Sup. Bell returned to the meeting.

General discussion was held regarding the 4% raise for the VA Director. Due to the fact the VA Director reports to her governing board, the only action the Board can do is reduce the bottom line of this budget. No decisions were made.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 11:15 a.m., to January 29, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 29, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was also in attendance.

The Board acknowledged correspondence from Jackie Barten, Wilton Development Corporation regarding consideration of a Board Member joining their Board since they have a shared border.

The Board acknowledged correspondence from Julie Tischuk, Cedar County Case management/CPC Director regarding a residency manual.

The Board acknowledged correspondence from Rachel Bicego regarding an ISAC Update.

The Board acknowledged correspondence from Erin Hazen, Acciona regarding a final Project Update for the Pioneer Grove Wind Farm.

The Board acknowledged correspondence from the Corps of Engineers regarding the Feasibility Cost Sharing Agreement for the Cedar River 290<sup>th</sup> Street Bridge Section 14 Emergency Streambank Protection Project.

The Board acknowledged correspondence from Cedar County Attorney Jeffrey Renander regarding a request for an 8% wage increase for his legal assistant and legal secretary.

The Board acknowledged correspondence regarding the agenda for Transportation Day at the Capitol on January 30, 2013.

The Board acknowledged correspondence regarding a Statewide Supervisors Meeting on February 6, 2013.

The Board acknowledged correspondence from Iowa Economic Development Authority regarding a meeting on the importance of the Mississippi River to Iowa and the Midwestern economy on February 5, 2013.

The Board acknowledged correspondence from the Scott County Board of Supervisors regarding their support for commuter rail service from Moline to Iowa City.

The Board acknowledged receipt of a Manure Management Annual Update from Wayne Behrens.

The Board acknowledged correspondence from Representative Bobby Kaufmann regarding when and where he will be for Town Hall Forums on January 26, 2013.

The Board acknowledged correspondence from Lynne DeHaan, Limestone Bluffs R.C.D. regarding an Iowa League Meeting March 22, 2013.

The Board acknowledged correspondence from Lynne DeHaan, Limestone Bluffs R.C.D, regarding her consultant agreement.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Kaufmann seconded by Ellerhoff to return to regular session.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Laura Twing entered the room

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of January 24, 2013 with corrections.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Ellerhoff reported she had received word from River Bend Transit that they had been advised the three new buses on order were now eligible for ARRA Stimulus funds per the IDOT. The result is that the matching funds required to make the purchase would be reduced from \$39,100 to \$19,300, a savings of nearly \$20,000.

Gaul attended an Iowa State Extension meeting with Tim Borich where items discussed were goals, getting the web site up and going, and receiving input from businesses.

Larry Hodgden entered the room.

Deputy Auditor Carpenter reported on information regarding videotaping Board of Supervisor meetings. It was suggested by Abby Kistling, TEDCO Director to videotape the meetings then bring the tape to City Hall to have them air it on the local channel. Carpenter will get pricing on video and microphone equipment. Discussion was held which included but was not limited to cost and time to get tapes to each town, and whether they go to just the cities or will the libraries get them also, someone to run the camera, and Supervisors not being candid since they are being taped, and having a hard time hearing everyone speaking. Bell referred back to Kaufmann saying all candidates wanted the meetings videotaped. Bell did not say he was in favor of it but he is concerned for the accessibility for the rural, elderly and poor. Kaufmann replied that taping the meeting increases transparency and accessibility for the rural, elderly, and poor, and all Cedar County citizens.

Sheriff Wethington entered the room.

Moved by Ellerhoff seconded by Bell to approve the Treasurer's Semi-Annual Report and the Semi-Annual Settlement of the Board of Supervisors for the period from July 1, 2012 to December 31, 2012, inclusive, as presented.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Auditor Gritton met with the Board at their request regarding FY13/14 funding. Gritton gave them scenarios for 50% and 75% of the Compensation Board recommendations. There is a recommendation of a 20% - 25% carryover in the budget. The above scenarios which include a 2% increase for hourly employees would make the carryover 17.2% and 17.7%. The Board discussed the hiring of another Deputy Sheriff. Deerberg said he was against it. The rest of the Board agreed we need another deputy. Sheriff Wethington was asked if he thought he could make adjustments anywhere in his budget to help pay for the deputy. He will cut buying one new vehicle which would be \$30,000 and cut his scanning/microfilming to \$3,000. Wethington also commented the County needs a deputy worse than he needs a raise. Discussion followed which included but was not limited to the fight against meth, and no time to fight marijuana in the schools. Deerberg then said he would go along with the rest of the Board hiring another deputy. Ellerhoff asked Wethington how soon he would start the process. He wanted someone to be able to start July 1<sup>st</sup>. Wethington commented he will be losing his jail administrator sometime in July and he would like to hire a replacement and have them work with her for a couple of months. Discussion on budgeting continued. Bell said he would like to hear from Paul Greufe, Cedar County's Human Resource Consultant concerning the LEC Union negotiations before making any decisions. It was the consensus of the Board to have a conference call with Mr. Greufe on Thursday. Discussion was held regarding the \$90,000 for architect fees for a new Secondary Roads office/shop in Tipton. Bell said we don't have a long term plan at this point to be doing this. Deerberg said if we keep waiting it won't get in the budget. We can budget it. We don't have to spend it. Kaufmann asked where the money goes if we don't spend it. It will go back into the General Fund. Bell said Secondary Roads wanted to trade a mower in because it won't work for what they need it for. They are not able to put it in this year's budget. He said

they were going to get a trade in allowance of \$10,000. He did some checking on a comparable mower and thinks we should try to sell it with a minimum bid of \$25,000. Discussion then went back to the Engineer's building. Ellerhoff is not opposed to go ahead with the building but does understand Bell wanting a five year plan. She thought maybe the \$90,000 fee was too much. Bell said that is an unrealistic amount. Discussion was held about the ending fund balance and what they could do to increase it. If they put the \$90,000 back in the General Supplemental Fund that would be at a 20% carryover. Ellerhoff asked what kind of levy increase would they need to bring this balance up. Gritton said increase the General Supplemental levy to 1.1162%. She figured her property taxes with this increase and it would be \$231 more than last year. Bell said the \$90,000 fell in the category of needs and wants and this is a want. Engineer Fangmann entered the room as requested by the Board. Fangmann said his budget is very tight. You have to prioritize. Rock is a top priority. He is hoping for an increase in the Gas Tax Revenue. If this was to pass it could mean an addition \$500,000. This would then free up other line items such as this. When asked about the architect fee he said it goes by a percentage of the bid fee. Kaufmann asked if that would have to be paid all at once or as the project progressed. Fangmann said he would have to get proposals. Further discussion was held.

Ellerhoff asked if the Department Heads could re-estimate their current fiscal year budgets. Possibly they could get a clearer picture of what the ending fund balance might be.

Moved by Ellerhoff seconded by Gaul to have Department Heads re-estimate their fiscal year 12/13 budgets.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Ellerhoff wondered if they could possibly move another Deputy to the Rural Services Fund. They would have to raise the Rural Services Levy a smidge. Bell said some taxpayers won't be happy. Further discussion was held.

It was noted the following Handwritten Disbursement was issued on 1-25-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390277 for \$112.27-flex claims and \$1,778.86-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:55 a.m., to January 31, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:30 a.m., January 31, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Larry Hodgden, Betty Lett, and Laura Twing were also in attendance.

The Board acknowledged receipt of a Manure Management Annual Update from South Cedar Pork L.L.C.

The Board acknowledged receipt of correspondence from Lynn Winters, Director of Public Health regarding her resignation.

The Board acknowledged receipt of correspondence from Travel Iowa regarding Webinars on FY13 plans and 2012 year end Travel Iowa Metrics.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of January 29, 2013 with corrections.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Bell seconded by Kaufmann to approve claim checks #390278 - #390424.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Deerberg asked if anyone was interested in being on the Wilton Development Corporation Board. They meet the third Wednesday of each month. Bell asked if we would have to pay dues. Kaufmann will go to the next meeting and get the information needed. Ellerhoff said she might be willing to serve on this Board.

Paul Greufe, Human Resources Consultant telephoned the Board as requested. He requested a closed session to discuss Union negotiations.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording)

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Deerberg reported on his Board of Health meeting he attended. Lynn Winters, Director of Public Health gave her resignation. She will be moving out of the area. The Board of Health will be taking applications for this position until February 14, 2013.

Deerberg reported the Heartland Meeting was postponed until February 7, 2013.

Auditor Gritton met with the Board to give them updates on the re-estimates in the General Supplemental Fund they requested. There were conservative cuts made in Departments 53, 54, 34, 35, and 11. This would be a savings of \$47,000. The ending fund balance would then be \$255,000 which would be a 17.6% carryover. Possibly they need to increase the levy by five or ten cents to raise the ending fund balance to \$300,000. It is better to do that in small increments than raise it 20 cents all at once. Kaufmann asked about the Sheriff's budget. Ellerhoff said she hoped to see overtime decrease with the hiring of an additional Deputy. Kaufmann wondered about moving anything to the General Fund. Ellerhoff said they could move a deputy to the Rural Services Fund. Gritton said the only thing they could do is move the deputies and administration to the General Fund. Bell said looking at the ending fund balances of the General Fund and General Supplemental Fund at a 75% reduction would be a savings of \$29,327. Gritton said we have done so much playing around with figures at this point, she could not agree or disagree. Ellerhoff again stated she thought we should move a deputy to the Rural Services Fund. She reiterated that the County's costs keep going up

and we have always been very frugal. Our employees are our biggest asset and we want to keep quality people. Gaul then said he would rather put the \$90,000 back in the General Supplemental Fund and not raise the levy. Bell said there has been a higher percentage of carryover in the past. Ellerhoff asked how realistic is it to never raise levies, look at utilities, it's just not realistic. Deerberg added if we wait and raise the levy down the road it will be twenty cents, why not raise it five or ten cents now. We are here to provide services to the county. Gritton noted in the code the County is responsible to pay for Secondary Roads Workmen's Compensation and other expenses. Deerberg noted Secondary Roads paid for the properties purchased which should have been paid by the General Fund. Bell would like to have all the facts before raising the levy. Deerberg thought the increase in farm rent could help pay for the building. Sheriff Wethington entered the room. Bell asked the Sheriff if he had ever done a comparison of how much time they spent on patrol of rural versus city. The Sheriff will see if he can run a report.

Engineer Fangmann met with the Board at their request. He was asked if \$45,000 would get him started on an architect. Fangmann said yes, he had contacted three firms already. He told the Board he is looking for a good structural, clean, efficient, office space and storage for equipment. He will be removing five buildings. He already uses some of the out sheds for storage. His office would be able to do the site survey, and they can do the demolition of the buildings and be efficient and practical. He said the \$45,000 would get them half way there.

At 9:00 a.m. a public hearing was held to review/consider the following petition:  
Ryan Gordon, 602 Viking Drive, Solon, IA (Contract Buyer) and Brent and Deborah Donohoe, 1453 Plato Road, West Branch, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located in the NW ¼, SW ¼, SW ¼, Section 16, T-80N, R-4W, in Gower Township consisting of 3.18 acres more or less.

Chairperson Deerberg read the legal notice. Those in attendance were: Zoning Director Phil La Rue, Brent Donohoe, Greg Wagner, Orville Randolph, Engineer Fangmann, Sheriff Wethington, and Tim Malott. There were no written or verbal objections on file. Documents were viewed. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve the petition by Ryan Gordon (Contract Buyer) and Brent and Deborah Donohoe (Owners), as defined above, and to waive the second hearing scheduled for February 5, 2013.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

The Board attended public hearings on the FY13-14 Emergency Management Commission and Joint E911 Service Board budgets.

Engineer Fangmann met with the Board regarding an IDOT Agreement for Traffic Safety Improvement Program Funding. Fangmann said they will receive \$1650 and have all the hardware to upgrade the signs on Yankee Ave. and 290<sup>th</sup> Street.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the IDOT Agreement as presented.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Fangmann gave an update on the roads.

Julie Tischuk, Case Management/CPC Director, met with the Board regarding hiring a new Case Manager and education reimbursement. The County has paid for classes for the Case Manager that is leaving. She had signed an agreement that she would reimburse Cedar County if she left employment before working twenty four months. Tischuk has a Case Manager now that she believes will be able to move to the open position but will need to fill that vacancy. She is getting frustrated with the turnover in her office. She gets them trained and they get hired in another county for more money. She has an accreditation survey next month and is nervous because of the turnover. The Board asked if the temporary would be willing to fill in. She said yes. It was the consensus of the Board to let her hire. She will use the pay scale she has in place. Ellerhoff

commented on what has been spent on advertising and so forth. This is just another reason we need the compensation study. She told Tischuk to work with Paul Greufe on a pay scale. Kaufmann asked where they were going, Muscatine, Johnson, Linn, Scott Counties. Tischuk said yes. Bell said he hoped they were going for more than a \$10,000 a year increase. He thought maybe Shelise Parsley with CCEDCO could come up with a graph to show what benefits there are to working in Cedar County. Ellerhoff asked what the worse case scenario would be on the accreditation survey. Tischuk said they have always had high marks and they come every three years. They would possibly come every year.

Deerberg asked if the Board wanted to take action on wages.

Moved by Ellerhoff seconded by Kaufmann to reduce the Compensation Board's recommendation by 50% for the FY13-14 salaries of elected officials. Bell asked Ellerhoff her reasoning behind the 50%. Ellerhoff said it was fair and equitable. Kaufmann said we need to look at hourly employees' wages to look at more equity.

Ayes: Ellerhoff, Gaul

Nays: Bell, Kaufmann, Deerberg

Moved by Bell seconded by Kaufmann to reduce the Compensation Board's recommendation by 60% for the FY13-14 salaries of elected officials. Bell listed the elected officials and what percentages and amount of wage increase they would each receive. Kaufmann asked where is the logic and justification for the comparison with hourly employees. Deerberg wondered if they have enough knowledge to give a raise. Kaufmann said regardless we still have a problem with turnover.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Discussion was held regarding hourly employees and department heads. Kaufmann was having a problem with justification of being fair. Ellerhoff said Secondary Roads Union contract gives them 2 ½%, the lower end wages of hourly employees would get 26 to 28 cents where the higher end hourly employees would get 50 to 57 cents.

Moved by Bell seconded by Kaufmann to approve a 35 cent an hour FY13-14 salary increase for the non-Union hourly employees. Ellerhoff said this was not enough and Deerberg agreed.

Ayes: Bell

Nays: Gaul, Kaufmann, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve a 40 cent an hour FY13-14 salary increase for the non-Union hourly employees. Bell said we are still at an unknown with the Union.

Ayes: Ellerhoff, Kaufmann, Gaul

Nays: Bell, Deerberg

Deerberg noted he voted against it because he thought it should be higher.

Moved by Kaufmann seconded by Bell to approve a 2 ½% FY-13-14 salary increase for non-elected department heads. Kaufmann asked if the Veteran's Secretary still received the 4%. The answer was yes, the Board could only cut her bottom line. Bell said it was factored in her budget. Kaufmann said he thought the elected officials deserved a higher percentage.

Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Gaul to adjourn at 10:15 a.m., to February 5, 2013.

Ayes: Ellerhoff, Gaul, Kaufmann, Bell, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 5, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Betty Lett and Laura Twing.

The Board viewed correspondence from Treasurer Jedlicka regarding a step increase for Angela Brennan, Clerk from \$13.21/hr to \$13.46/hr effective 2-1-13.

The Board viewed correspondence from Sheriff Wethington regarding a salary step increase for Matthew Fields, Deputy from \$45,081.75 to \$48,087.20.

The Board viewed correspondence from Lynn Winters, Director of Cedar County Public Health, regarding a step increase for Rebecca Thalken, Nurse from \$20.31/hr to \$20.62/hr effective 2-1-13.

The Board viewed correspondence from Bill Heckroth regarding week 2 & 3 updates from the Capitol.

The Board acknowledged receipt of correspondence from Travel Iowa regarding the photo chosen for the Iowa Travel Guide.

The Board acknowledged receipt of correspondence from Group Services regarding Affordable Care Act and Employee Benefits News.

The Board acknowledged receipt of Manure Management Plan Updates from Hermiston Farms Inc.

The Board acknowledged receipt of correspondence from Julie Tischuk, Cedar County Case Management/CPC Director, regarding House File 97 – Introduced and House File 98 – Introduced.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Bell, Gaul, Kaufmann, Ellerhoff, Deerberg

Assistant County Attorney Roberts met with the Board to discuss approval of a Quit Claim Deed from Cedar County to Suzan Erem and Paul Durrenberger. Those in attendance for this matter were: Conservation Board Director Mike Dauber, former County Attorney Lee Beine, Suzan Erem and Paul Durrenberger. Atty. Roberts referenced a piece of land along a railroad spur that was quieted through the Court system at the same time the County acquired the spur. Some things weren't recorded. When the spur went to the County, Iowa Land & Development Company forgot to say Section 5 except 13 acres. In 1997 Lee Beine, who was County Attorney at that time, did an Affidavit saying Cedar County has no claim to the 13 acres. This piece of land is not on the tax books and the owners have expressed concern about Cedar County claiming the land. Atty. Roberts advised that the proposed Quit Claim Deed would make ownership clear. The Conservation Board has approved of this. Discussion continued.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Quit Claim Deed to Suzan D. Erem and E. Paul Durrenberger for the west 13 acres of Government Lot 5 and a strip of land 100 feet in width formerly a right-of-way for railway purposes, as described on the Quit Claim Deed.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Assistant County Attorney Roberts requested that the Board convene as the Stanwood Drainage District Board.

Moved by Ellerhoff seconded by Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Discussion was held regarding the January 31<sup>st</sup> minutes. Corrections/revisions were made.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of January 31, 2013.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Sup. Kaufmann gave a report on the Solid Waste Commission meeting that was held last week. The Mayors and all members of the Board of Supervisors attended. The budget was reviewed. There is \$12,000 to cover the anticipated amount when employees are absent for vacation and sick leave days. Tim Malott entered the room while discussion was in progress. At the meeting there was discussion about the Cedar County Landfill and working with the Department of Natural Resources. It was indicated there may not be an end to the monitoring of the landfill. Regarding the cities contributing more dollars, the cities are contributing \$70,000 and in two years the cities will be contributing \$90,000. The new rate will be \$14.50/ton. In the Spring Kaufmann will arrange for a tour.

Chairperson Deerberg noted meetings that he and other Supervisors would be attending this week. There is an Assessor's Conference Board meeting on the evening of February 6<sup>th</sup>. He and Gaul will attend the I.S.A.C. Statewide Supervisors meeting on February 6<sup>th</sup>. Deerberg and Kaufmann will attend a Heartland Insurance Risk Pool meeting on February 7<sup>th</sup>, and Deerberg will be attending a Seventh Judicial Correctional Services meeting on February 8<sup>th</sup>.

Brief discussion was held concerning claims for Don Young and Laurie Brandenburg for work done for the reclassification of properties in the Stanwood Drainage District. Chairperson Deerberg signed the claims.

Larry Hodgden entered the room during discussion.

Tim Malott, Emergency Management Director noted he will be having a two-hour open meeting in March on the A.L.I.C.E. (Alert Lockdown, Inform, Counter, Escape) methodology of Active Shooter Training. He invited the Supervisors.

Auditor Gritton met with the Board, as requested, to discuss fund balances and the proposed FY13-14 County Budget. Documentation was reviewed and discussion was held. Sup. Bell asked if all items were included without raising the levies. Gritton indicated yes. Chairperson Deerberg wondered what would happen next fiscal year. Sup. Kaufmann felt if the property tax revenues continue to increase, there should be more revenue coming in. He indicated it would be logical that things would be similar to where we are now, pushing a levy adjustment and considering funding decisions. Auditor Gritton noted you wouldn't think the valuation would go down. She couldn't say for sure what would happen in the future. Deerberg referenced a five-year plan for the Secondary Road building, asking if they could plan and then build the following year, and would they bond for that? Gritton indicated she would need to do research. Deerberg asked how much a 1 cent sales tax will bring in. Gritton said per the Department of Management, it would be approximately \$700,000. Deerberg noted the tax goes toward property tax relief, and he asked if a public measure would be needed if the tax is used for a Secondary Road building. Gritton said yes, to change the revenue purpose. Discussion continued. It was noted additional documentation was requested from the Sheriff concerning switching some expenditures to the Rural Services Fund. Kaufmann asked if the hourly wage increase went to 45 cents rather than 40 cents what would change. Gritton said it would take the General and General Supplemental Funds down. Deerberg suggested getting started on a compensation study in the current fiscal year. Gritton noted an amount for the study was not budgeted for the current year, and she suggested waiting until after July 1<sup>st</sup>. Kaufmann felt the study should be started soon. Gaul felt they should proceed with the study. Bell said he has noted his concerns. He indicated if the study is done and the elected officials don't go along with it, it could create quite a mess. Bell noted he has done research with other counties about a study



and it was indicated it didn't turn out well. He's not sure that he's in favor of it. Ellerhoff felt part of it is going into it with a negative attitude. She thought they need to talk to the other governing boards. Ellerhoff suggested conversing with those that are opposed about their concerns. She wants everyone on board with this. Ellerhoff would like to go forward with the compensation study, but be respectful of those that have an issue with it. Kaufmann felt they probably wouldn't get 100% to agree to the study, but he thought perhaps 90%. He thought the makeup of the study board is important, suggested it include the public as well as a Compensation Board member, and that there should be public meetings. Kaufmann noted they don't want to "stack" this board. Ellerhoff hoped that they would come away with a nice study that is effective. Bell felt those that are against the study are not necessarily negative. Kaufmann agreed, but felt in reference to the makeup of the study board, a little cynicism is needed. It was the consensus that the compensation study would be discussed at the next department heads meeting on February 14<sup>th</sup> at 9:00 a.m. and that they will request that Paul Greufe, Human Resources Consultant be present. Auditor Gritton briefly reviewed the proposed FY13-14 County Budget on the Department of Management forms, but noted the budget will be reviewed at the public hearing. The public hearing date will be set at the next Board meeting. Discussion continued. Kaufmann wondered how many other counties have zero debt service. He asked if we are in the minority of Supervisors freezing their salaries. Gritton indicated when she attends meetings, she doesn't hear others say wages were frozen. Kaufmann asked about dollars for televising the Board meetings. Gritton noted there should be adequate funds in the Courthouse budget for that. Ellerhoff felt a budget amendment is also an option, but she would like to see only one amendment per year due to the publication cost.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 9:35 a.m., to February 7, 2013.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 a.m., February 7, 2013 with the following members present: Gaul, Kaufmann and Chairperson Deerberg. Ellerhoff and Bell were absent. Betty Lett was in attendance.

The Board viewed correspondence from Gabe Lancaster, a Research Intern at the University of Iowa Hospitals & Clinics, regarding use of ATV's on roadways.

The Board acknowledged receipt of a revised Manure Management Plan Update for South Cedar Pork, LLC-Jeffrey D. Samuelson.

The Board acknowledged receipt of correspondence from Mike Boyle regarding a Cedar County Local Food Summit on February 13<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Director of The Heritage Area Agency on Aging regarding a National Area Agencies on Aging advocacy alert concerning possible funding cuts.

The Board acknowledged receipt of correspondence from Annette Shipley regarding an opening on the Cedar-Jones Early Childhood Board.

The Board acknowledged receipt of correspondence from the National Council for Public-Private Partnerships regarding an economic development luncheon in New York on February 12<sup>th</sup>.

The Board acknowledged receipt of correspondence from Schoonover Tuckpointing regarding their services.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Deerberg, Gaul

Absent: Ellerhoff, Bell

Auditor Gritton met with the Board to set a public hearing date on the proposed FY13-14 County Budget. Brief discussion was held. The budget will be reviewed in more detail at the time of the hearing.

Moved by Kaufmann seconded by Gaul to set March 5, 2013 at 9:00 a.m. as the time for a public hearing on the proposed FY13-14 County Budget.

Ayes: Kaufmann, Gaul, Deerberg

Absent: Bell, Ellerhoff

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of February 5, 2013.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

Moved by Kaufmann seconded by Gaul to approve Payroll Disbursements #152175 - #152327 for the period ending 2-2-2013 and to be paid on 2-8-13.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Bell, Ellerhoff

Laura Twing entered the room.

The Board reviewed a proposed Contract Amendment for a 2012 Medicolegal Death Investigator Training Grant to change the beginning date to August 5, 2012.

Moved by Kaufmann seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Medicolegal Death Investigator Training Grant Contract Services Agreement Amendment #1 between the Iowa Department of Public Health and the Cedar County Board of Supervisors, as presented.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Bell, Ellerhoff

Moved by Gaul seconded by Kaufmann to approve the following payroll change:

Secondary Road Department

Dan Hodgden, Maintenance Worker II (Bridge Crew) from \$17.32/hr to \$18.28/hr effective 2-9-13.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

Chairperson Deerberg gave a report on the I.S.A.C. Statewide Supervisors meeting that he, Sup. Gaul and CPC Administrator Julie Tischuk attended on February 6th. Bill Heckroth, Supervisors' Lobbyist; Auditor David Vaudt and Senator Mike Gronstal were among those that spoke at the meeting. There was discussion about the Road Use Tax, the TIME21 formula, buying down property taxes, and fully funding the Homestead and Handicap credits for allowable growth. Deerberg noted 40% of the gas tax is for the Road Use Tax. Sup. Gaul noted Auditor Vaudt indicated in 2010 the State was spending \$1.14 for every \$1.00 brought in, which was not sustainable. Vaudt compared it to family's income and having \$7,000 on a credit card. They are now at a spending amount of \$1.03. Deerberg noted various bills that were introduced and/or items discussed, which concerned, but were not limited to: that only the cities and not the counties can use the Local Option Sales Tax and there should be a sunset of ten years, transition funding to counties for mental health, commercial and industrial taxes shouldn't be grouped together because industrial gets a tax break for machinery, even though something is in a bill they may not have the money (referred to as not withstanding), reducing the number of counties to 50, mental health voluntary severance, community golf carts, Buy America, not wanting to micromanage counties, and reducing budgets. Concerning the mental health transition funding, Deerberg wondered why they don't help the counties that are over the per capita rate, and he wondered why they don't average in the counties to bring in those counties gradually that are below the per capita rate. It was noted that some of the larger counties are below the rate. Kaufmann felt that's why the bill isn't moving, indicating it is a "money grab". Brief discussion continued.

Moved by Kaufmann seconded by Gaul to adjourn at 8:04 a.m., to February 12, 2013.

Ayes: Kaufmann, Gaul, Deerberg

Absent: Bell, Ellerhoff

It was noted that Chairperson Deerberg and Sup. Kaufmann were leaving to attend a Heartland Insurance Risk Pool meeting.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 12, 2013 with the following members present: Ellerhoff, Gaul and Chairperson Deerberg. Sup. Bell was absent. Sup. Kaufmann was absent at the start of the meeting. Betty Lett and Robert Lynn Pruess were in attendance.

The Board viewed correspondence from the Public Health Department regarding a payroll change for Kimberly Gutknecht, Nurse, from \$20.01/hr to \$20.31/hr effective 2-9-13.

The Board viewed a "Report of Veteran Affairs" for the month ending 1-30-13.

The Board viewed an "Iowa Property Tax" presentation by Jeff Robinson, Senior Legislative Analyst at the Capitol, which was sent to Craig W. Hertel, an Iowa State University Extension Regional Director, submitted by Sup. Ellerhoff.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Richard L. Shumaker.

The Board acknowledged receipt of correspondence from Representative Dave Loeb sack regarding his web site and a telephone town hall meeting on February 13<sup>th</sup> concerning gun safety, school safety and mental health care.

The Board acknowledged receipt of an invitation to the Eastern Iowa Tourism General Membership meeting on March 6<sup>th</sup>.

The Board acknowledged receipt of a Week #4 legislative session update from Bill Heckroth, Legislative Affairs Consultant.

The Board acknowledged receipt of a Capitol Report #2-February 8, 2013 from the Eastern Iowa Tourism Association.

The Board acknowledged receipt of correspondence from the Veteran Affairs Commission regarding their support of conducting the proposed compensation study.

The Board acknowledged receipt of a reminder from the Iowa State Association of Counties regarding "Health Care Reform: Making Sense Of It" which was held on February 8<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding technical assistance on the Mental Health and Disability Services redesign.

The Board acknowledged receipt of an update from the Lowden Public Library.

The Board acknowledged receipt of the January 9 and 21, 2013 minutes of the Fair Board and the February 20<sup>th</sup> agenda.

Moved Ellerhoff by seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Deerberg

Absent: Bell, Kaufmann

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of February 7, 2013.

Ayes: Gaul, Ellerhoff, Deerberg

Absent: Kaufmann, Bell

Chairperson Deerberg gave a report on the Heartland Insurance Risk Pool meeting that he and Sup. Kaufmann attended on February 7<sup>th</sup>. The estimated premiums for Cedar County for FY13-14 are \$462,819.00. There will be an estimated \$425,000 rebate spread over the ten counties in the pool. Some items reviewed were, but not limited to: assets, investments, a safety school in Coralville, cyber coverage bids but no decision made,

Deerberg was elected Vice Chair, Employee Practices Seminar will be on September 19<sup>th</sup>, Christmas meeting will be on December 12<sup>th</sup>, their next meeting is March 21<sup>st</sup>, our mod factor for Workmen's Compensation went from 1.22 to 1.11, and our insurance rates in various categories. The Risk Pool's attorney is advising that the counties do not pull out abandoned/stuck vehicles. The attorney is preparing a policy regarding the same.

Sup. Kaufmann entered the room.

Deerberg continued his Heartland meeting report. He noted items completed for the Loss Control Status Report and items that are scheduled to be done. A proposal by Gallagher Bassett Services, Inc. was accepted for a building appraisal project for an amount of \$34,600.

Chairperson Deerberg gave a report on the Seventh Judicial Correctional Services meeting he attended on February 8<sup>th</sup>. Laura Twing entered the room. Some items reviewed were, but not limited to: the budget, monitoring sex offenders, Clinton County Office space, open beds but not enough funding for staff, psychiatrist services, work release, assistance with obtaining jobs, a request to the State for \$794,000 in additional funding, plans for other correctional sites, and new facilities being built. It was noted that 25% of what individuals receive that are on work release goes to their residential costs and the remainder is kept by the Correctional Services and given out to the individuals as needed.

Discussion was held regarding upcoming meetings.

Robert Pruess asked for clarification on the approximate \$300,000 that is being spent for psychiatrists for Correctional Services. Deerberg noted the services are going to be done over the internet for all facilities. Kaufmann noted there are no psychiatrists in southwest Iowa to deal with individuals. Deerberg said there is a shortage in the State. Pruess asked about the area covered by the Seventh Judicial District. It was noted the area is Cedar, Scott, Clinton, Jackson and Muscatine Counties. Rodney Ohrt entered the room.

Sup. Kaufmann noted Chief Judge Bobbi Alpers is stepping down. He asked, that given how she helped Cedar County, would there be any objections to him preparing a resolution of support for Judge Alpers. There were no objections.

General discussion was held.

At 9:00 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the Durant School Special Election held on February 5, 2013. Present were Supervisors Deerberg, Ellerhoff, Gaul and Kaufmann. Auditor Gritton and Deputy Hamdorf were in attendance. Thereupon results from the precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The results were as follows:

Public Measure: For the Question-122 votes  
Against the Question-10 votes  
It was determined that the measure passed.

Thereupon the minutes of this session were reviewed and approved. The Board returned to regular session.

Rick Christensen and Larry Hodgden entered the room.

It was noted there will be an Assessor's Conference Board budget hearing on February 28<sup>th</sup> at 9:00 a.m. in the Board Room.

Rick Christensen, Roadside Superintendent/Weed Commissioner met with the Board to discuss his retirement. Engineer Fangmann, Auditor Gritton, and Deputy Auditor Hamdorf were present. Christensen said his last work day will be March 15<sup>th</sup> and he will use vacation after that. Deerberg felt someone should check with Paul Greufe, the

County's Human Resources Consultant, on the Weed Commissioner hiring process and putting the individual under the Engineer's supervision. Engineer Fangmann asked if the Board would entertain opening the position in-house first, because he felt there may be some interest internally. Deerberg suggested they talk to Mr. Greufe. Members indicated they agreed. Brief discussion continued. The Supervisors thanked Mr. Christensen for the work he did for Cedar County.

Moved by Ellerhoff seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Engineer Fangmann briefly met with the Board to let them know he would be at bridge inspection training on February 14<sup>th</sup> and that he would be out of the office from February 22<sup>nd</sup> through March 3<sup>rd</sup>. He will talk to Paul Greufe on how to handle the matter of hiring a Weed Commissioner.

Larry Hodgden asked if the County should consider changes concerning the hiring of a Weed Commissioner. He wondered if those duties are something they can totally put under the Secondary Road Department and the employees pick up those duties in the summer time. Sup. Gaul noted there is a lot of training for that position. Chairperson Deerberg said Christensen does a lot of other things as well as the Weed Commissioner duties, and that is why they put it under the jurisdiction of the Engineer. Hodgden asked if they are comfortable that they don't have excess manpower in the Secondary Road Department to stretch it out to save dollars. He referenced the Union contract and a wage increase. Deerberg noted in the winter time is when they may have excess help. Sup. Kaufmann read from a document which stated the Board of Supervisors ultimately has the responsibility for the County weed laws. Because of that, he would hate to give away the hiring of the Weed Commissioner. Sup. Ellerhoff reviewed Code Section 317. Deerberg indicated there may be someone in the department that wants the job that already has experience. Deerberg said Christensen has done a good job. Gaul noted Christensen came from a farming background. Ellerhoff noted they could hire for just the Weed Commissioner tasks, but she noted it was previously determined that the best use of tax dollars would be to have the individual do other things. Mr. Pruess indicated he felt that the Weed Commissioner being an employee with the County would be good since other employees could relay where they see weeds. He thought Christensen spent a lot of time doing spraying in the County. Deerberg noted that Christensen also operated the mowers. Brief discussion continued.

It was noted the following Handwritten Disbursement was issued on 2/8/2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390425 for \$566.84-flex claims and \$945.87-self funded medical claims.

Moved by Ellerhoff seconded by Gaul to adjourn at 9:37 a.m., to February 14, 2013.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 14, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was in attendance.

The Board viewed an Eastern Iowa Tourism Association March 6<sup>th</sup> meeting agenda.

The Board viewed a report of fees collected for the month of January 2013 submitted by the Clerk of the District Court.

The Board viewed a Certification of Tax Levy for the Brucellosis And Tuberculosis Eradication Fund.

The Board acknowledged receipt of a Safety Committee February 7<sup>th</sup> meeting report.

The Board acknowledged receipt of correspondence from the Iowa County Engineers Association regarding a National Association of County Engineers National Convention in Iowa in April.

The Board acknowledged receipt of requests from the Eastern Iowa Tourism Association from the Newton CVB and Newton Visitor Center and from McGregor~Marquette Chamber of Commerce regarding acceptance of brochures/catalogs of attractions.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of February 12, 2013.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Kaufmann seconded by Bell to approve Claim Checks #390426 - #390661.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Sup. Gaul gave a report on the Cedar County Economic Development Commission meeting that was held this week. He noted there was extensive discussion concerning the work being done on their web site. Gaul liked the discussion concerning when a factory is looking at this area, to include information about schools, parks, golf courses, churches, etc. The Director has been visiting businesses in the county. Laura Twing entered the room. Discussion continued concerning the web site. Sup. Bell hopes that the cities will be encouraged about the updated web site and work on their sites. Sue Hall felt pictures are needed. Sup. Kaufmann noted Iowa is 47<sup>th</sup> in the nation for the highest Commercial property tax rates for small businesses, indicating businesses may go to Illinois.

Sup. Bell referenced an email from Sheriff Wethington and wondered if members of the Board had heard anything about this before. Members indicated no. Kaufmann referenced not acknowledging an unsigned letter. Ellerhoff noted in the past unsigned correspondence is shared in the Board Room but not acknowledged in the minutes. It was noted the correspondence would be destroyed. Brief discussion continued. The Chair will speak to the Sheriff about this matter. Sup. Kaufmann noted that soon there will be a line to call the State to get answers and to give a read of the law. He indicated later there will be a web site and a hot line.

Sup. Kaufmann asked what the purpose is for him signing the Solid Waste Commission claims. Chairperson Deerberg thought it is to acknowledge that he is okay with paying the bills. Deerberg felt the Commission should have a monthly meeting to okay the bills ahead of time. Brief discussion was held. Kaufmann indicated he would relay the process to the other Commission members.

Larry Hodgden entered the room.

The Board met with department heads and/or their representatives. Those in attendance were: Cari Gritton, Julie Tischuk, Carolyn Wood, Gary Jedlicka, Dan Lett, Leanne Zearley, Mike Dauber, Patty Hamann, Melissa Helmold, Jeff Renander and Phil La Rue. Human Resources Consultant Paul Greufe was present. Auditor Gritton noted the public hearing on the FY13-14 County Budget will be on March 5<sup>th</sup> at 9:00 a.m. It was the consensus that department heads should attend the hearing. Julie Tischuk, CPC Administrator/Case Management Director noted she is receiving applications for a Case Manager position. There has not been much movement on the mental health regionalization. Tischuk indicated some things have not yet been decided. Carolyn Wood, Public Health Office Manager said the department is advertising for a Director and a Nurse. They have student Nurses visiting. Treasurer Jedlicka said property taxes due March 1<sup>st</sup> are starting to come in. Assessor Lett reported his department is doing annual service. The Conference Board budget hearing will be February 28<sup>th</sup> at 9:00 a.m. Leanne Zearley, Administrative Manager for the Engineer's Office said the Secondary Road Department is doing what they can with the gravel roads and still be prepared for snow. Conservation Director Dauber reported they are doing tree removal in the parks. They built 80 to 100 birdhouses to give away. They ask for a \$5 donation which goes towards the educational fund for the birdhouse program. The birdhouse program was rescheduled due to weather. Dauber interviewed four Kirkwood students from Cedar County for summer work. Patty Hamann, Veteran Affairs Administrator/General Assistance Director reported she has seen several individuals for the new Department of Transportation form that allows the placement of "Veteran" on a driver license. She felt it has served the purpose of getting Veterans into the offices. She has directed individuals to the proper county and assisted some with questions about benefits. Discussion was held regarding the reasoning for the designation of "Veteran" on a driver license. She felt it was perhaps to alert law enforcement during a traffic stop and to assist with obtaining benefits. Hamann noted a recent Veterans outreach event had a good response. Recorder Helmold said they are converting boats to a new system. "Passport Day In The U.S.A." will be on Saturday, March 9<sup>th</sup> from 8 a.m. to 2 p.m. In January the Passport Agent in her office assisted with 40 passports. County Attorney Renander noted the jury trial schedule is incredible. There is a Judge available for trials two weeks per month. Trials are booked through July, and Renander has never seen so many scheduled. He indicated he would be asking for a second Assistant soon. Sup. Kaufmann asked if a person is on jury duty in February, should they plan on missing work for two weeks. Renander said trials usually last 3-4 days. Environmental & Zoning Director Phil La Rue has been working on wells and sewers and correlating between older sewers and well records. Chairperson Deerberg asked La Rue if he had job duties for the Board of Adjustment so that Kaufmann could contact some individuals to ask if they would serve on that board. La Rue gave information to Kaufmann. Chairperson Deerberg noted Sup. Ellerhoff requested that the Human Resources Consultant be here regarding the proposed Compensation Study and he asked for a show of hands on those in favor. Ellerhoff said she wanted an opportunity to offer input, and she wondered if they had spoken with all of the governing boards. Deerberg thought the Conference Board, Solid Waste Commission and Conservation Board had indicated they were in favor of it. The Veteran Affairs Commission submitted documentation indicated they were in favor of it. It was noted the Board of Health would be meeting on February 15<sup>th</sup>. Deerberg asked if there were any comments concerning the study. There were none. Bev Penningroth reviewed documentation from Evolve Recycling concerning the County receiving funds for sending them their printer cartridges, cell phones and small electronics.

Paul Greufe, Human Resources Consultant met with the Board to discuss a proposed Classification/Compensation Study. Chairperson Deerberg asked if the Board goes ahead with the compensation study, that he submit an outline of when things will be done and what steps he'll take. He said Auditor Gritton has indicated that half of the funds would be available this fiscal year and the other half next fiscal year. During prior discussion it was noted if funds are expended this year for a study, a budget amendment would be required. Sup. Kaufmann asked that the outline include how many opportunities there will be to educate the public as to the results. Sup. Gaul asked how long the study would take. Greufe estimated 90 days but noted the job descriptions would need to be up-to-date and there could be a delay in getting the market information back. He said if the Supervisors have any personal connections with private businesses that would be willing to share their market information, it would be helpful. Deerberg asked if there would be



a step scale for each office. Greufe indicated there could be, but he asked what does the Board want it to look like in the end. He noted there could be a step scale with how to move from the minimum to the maximum by performance review. Greufe said there could be steps or a range. Ellerhoff said there are wage matrixes out there. She noted there could be an entry point, end point and a maximum. Ellerhoff wondered how the selection committee would be determined. Greufe said it is up to the Board. He felt they'd want people involved that aren't afraid to speak their mind and told the Board it would be who they'd like him to contact. Gaul asked how many would be on the committee. Greufe suggested eight to ten, because he noted scheduling meetings for a larger group could be difficult. He recommended doing this once and it would be good for years to come. An employee would have the right to request a re-evaluation of their position annually, and throughout the year there could be a reorganization internally. Kaufmann felt comparing Cedar County based on population doesn't serve our purpose. He noted urban areas surround Cedar County. Kaufmann said demographically and factually Cedar County is unique, so he asked Greufe how they would capture the uniqueness. Greufe asked would duties, for example in the Treasurer's Office, be different than what's expected in another county? Kaufmann asked if the difference in compensation for a similar position in another county would be a factor. Greufe said they'd look at that. He suggested having a solid plan in place that affects recruitment. Greufe indicated if duties are the same for a position compared to another county, the dollars would be the same. Then it would be a matter of saying what is our true market comparison. He referenced population, valuations, number of employees, and where we're located as having an influence on what we pay. Kaufmann wondered if the cost for turnover would be factored in. Greufe said if the reason for the turnover is dollars, then the market information would assist us. He wondered why they would be leaving and suggested if the reason is financial, then they could look at the comparison to the market. Kaufmann indicated he has heard that the reason individuals may flee to urban areas is not only the wage, but that the position they are taking has less to do for a higher salary. He wondered how that would be dealt with. Greufe referenced basing it on what they do. He indicated there would be unfair influence if there is a hierarchical system. Kaufmann suggested there should be accountability of those positions to voters and Supervisors. Greufe agreed. Kaufmann felt some of the Supervisors have a great deal of hope to clear up this huge variation in departments and to have some predictable consistency. He asked if they are expecting this to do more than what it actually can. Greufe felt it will fix internal comparability, but indicated they might not like the answer. He noted some employees might be happy at first, but then may not be when they find they are right where they should be. Kaufmann would like to make sure everyone is heard. He asked if there is any doubt in his mind that the current system is treating some people unfairly and costing tax dollars that we shouldn't be paying. Ellerhoff referenced it is not fair and equitable. Greufe agreed indicating what's currently in place is broken and has no consistency. Ellerhoff thought it is not just about making employees happy, but that we are treating our employees fairly and treating the taxpayers fairly, and she felt it is about recruiting. Gaul asked Greufe if after the study was implemented in Johnson County, were there any bad things that happened, did anyone leave? Greufe said 90-95% fell within the range they were already in. Seven employees were below the minimum and their information technology staff were outside the range. He suggested making sure the comparability group is solid. Gaul asked who was on the committee in Johnson County. Greufe said they used the Austin Peters group and the Board of Supervisors. He noted at the City of Clinton, they didn't follow the plan. Deerberg felt they would have to take out personalities. He asked if the study would take into account elected officials and department heads. Greufe said they could. He noted they originally talked about non-Union and non-Deputy employees. Tim Malott entered the room. Deerberg felt it would be a tool to help the Compensation Board for the salaries of elected officials. Bell noted if they only look at non-Union and non-Deputy employees the number of employees would be minimal. Kaufmann was understanding that they would do everybody including the Unions, elected officials and Deputies. He felt if they would go along with the study, it would help with budgeting. Ellerhoff and Deerberg agreed. Kaufmann felt the I.S.A.C. site is flawed because it only looks at population, and it hasn't captured what Cedar County is about. Ellerhoff felt the process shouldn't be rushed, that it should be thorough and comprehensive. She thought it doesn't have to take just 90 days. Greufe felt they would want people on the committee for the right reasons. Ellerhoff thought Greufe would have to say something if someone on the committee isn't headed down the

right path. Kaufmann thought the Board may get push back on this study, wondering why pay \$15,000. He asked what Greufe knows about this type of study. Greufe noted someone has to lead and move forward. He's been trained in the Hay System when working for Scott County, but noted Cedar County's study would not be as detailed. Greufe referenced the Austin Peters Group. He said he's done undergraduate and graduate work on strategic compensation, and he has experience to put the study in place. Greufe indicated a department head could sit down with him and tell him what's unique about their office to establish a comparability group. Ellerhoff wondered what would happen if an elected official did not participate with the study. Deerberg said they could only cut their budget. Kaufmann noted this matter has been public, noting there were two Letters to the Editor in the newspapers. He felt if this is done right the people will hold an elected official responsible. Kaufmann thought if people realized the mess we have, they'd be mad. Larry Hodgden noted the Compensation Board for the salaries of elected officials could do the same as they did this year making different recommendations for the offices, and then the whole thing would be "out of wack". Ellerhoff hoped the Compensation Board would look at the study as a tool. She felt if it gets out of control, maybe the Board would freeze it, but she didn't know. Kaufmann suggested a member of the Compensation Board could be asked to participate on the committee. Greufe felt the members of the Compensation Board are probably bright and want a fair wage. He could give them a presentation concerning this matter. Some members indicated they felt that would be a good idea. Greufe indicated he hears about when a Board of Supervisors doesn't approve the Compensation Board's recommendation, that it then turns into a game. He suggested having a relationship with the Compensation Board. Greufe felt lowering the Supervisors' salaries doesn't help, and his suggestion was to accept the Compensation Board's recommendation for the salaries of the Board of Supervisors. Chairperson Deerberg asked that Mr. Greufe get an outline to the Board for their February 26<sup>th</sup> meeting. He noted the wages are already set for the FY13-14 County Budget, so he felt the Board could use the study this Fall for budgeting for FY14-15. Discussion continued. Sup. Bell felt a lot of people want to think this is a fix all, but he felt it won't take care of performance. He felt evaluations of employees should be done on a yearly basis, whether they are elected official offices or not. Bell said it needs to happen in each department, or things won't be fixed. Greufe said the study would be for the position. If an employee is not doing well, he felt it is up to the department head. Bell felt that is not happening. He referenced the Iowa Wage Survey for Cedar County. Tim Malott suggested looking at what everyone does. He said in comparing positions to other counties, some don't do what he does since he does both emergency management and E911 duties. Malott noted people can go to other counties for more dollars and less duties. Kaufmann felt without a study it would be difficult to look at performance. He asked if Greufe would be willing to come in as an advisor to see if we do have a problem with department heads judging performance, and what is the best way to deal with that. Greufe said evaluate every day, and performance evaluations should be done. He felt the Board would set a goal, and then hand it off to department heads, with an annual follow-up. Bell noted elected officials don't have to follow the study. Ellerhoff indicated they could take a different approach on those, and they could make it known who's not participating. Kaufmann indicated everything should be public. Ellerhoff noted she has said many times "Cedar County doesn't have a warm body quota to fill", and there is a reason we hire employees, for the jobs that are needed to serve the public. It's in the County's best interest to be sure they are paid fairly. Greufe thought job evaluations are great, and he felt employees want to know how they're doing. Ellerhoff referenced using Greufe to make sure the employee gets a fair evaluation. Kaufmann asked how many entities Greufe does work for. Greufe works for Henry, Louisa, and Clinton Counties, and the City of Clinton. He also does Union negotiations for three other counties. Kaufmann asked if the Board is going in the right direction on this matter. Greufe said yes, indicating Cedar County's system is as broken as he's seen it, but he did note every county isn't ideal. Brief discussion continued.

Tim Malott, Emergency Management Director gave an update on the microwave radio communication work that is being done in various cities. It is a computer based internet protocol system, which can be expanded. When complete the project cost will be between \$450,000 and \$500,000. Of the final amount, 95% will be paid for with a Federal grant and 5% will be paid through the E911 and EMA Departments. E911 receives a percentage of the wireless lines and a fee for land lines. Emergency

Management receives \$2.50 per person, which has been the same for the past ten years. He looks for systems that can do other things. Discussion continued. Malott felt a five-year plan would be a good idea. He also noted the microwave system would be able to handle Court appearances without bringing in the prisoners, if that is something that is needed in the future.

Moved by Kaufmann seconded by Gaul to adjourn at 10:36 a.m., to February 19, 2013.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 19, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed the minutes of the January 23, 2013 meeting of the Resource Conservation & Development Commission and notification concerning their upcoming meeting on February 27<sup>th</sup>.

The Board viewed the minutes of the Board of Health meetings held on October 19 & December 7, 2012 and January 4 & 29, 2013.

The Board viewed an I.S.A.C. Update dated 2-15-13.

The Board acknowledged receipt of correspondence from Network of Care regarding helping Veterans return home.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding Transportation Day at the Capital scheduled for February 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from Jackie Barten, Executive Director of the Wilton Development Corporation regarding a Board of Directors meeting on February 21<sup>st</sup>.

The Board acknowledged receipt of a Week #5 Legislative update from Bill Heckroth, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Khristy Landphair, Close-Out Coordinator at the Iowa Economic Development Authority regarding contract compliance for the Community Development Block Grant Program Contract Number 08-DRMH-240.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of February 14, 2013.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The Board reviewed a Classification/Compensation System Study proposal from Paul Greufe of PJ Greufe & Associates. Discussion was held. Chairperson Deerberg telephoned Mr. Greufe to clarify a couple things and to ask him to include language concerning meeting with the Compensation Board for elected officials. Greufe will send the Board a revised proposal.

Supervisor Kaufmann noted he will be attending the Wilton Development Corporation meeting on February 21<sup>st</sup>. Sup. Ellerhoff will try to attend.

Moved by Ellerhoff seconded by Gaul to approve the renewal of a Class C Liquor License with outdoor service area and Sunday sales for Cedar Valley Golf.  
Ayes: Bell, Gaul, Kaufmann, Ellerhoff, Deerberg

Laura Twing entered the room while discussion was in progress.

Discussion was held concerning the Courthouse elevator maintenance agreement. Custodian Denny Carney joined the discussion. It was the consensus of the Board to contact KONE to give a presentation on their services for Cedar County and to have Carney review the agreement.

Tim Malott entered the room.

Tim Malott, Emergency Management Director asked what will be done about the Geographic Information System position, referencing the upcoming vacancy. He noted the E911 budget cannot keep giving funds to the County if they can't keep a G.I.S. person. Chairperson Deerberg asked Malott what his recommendation would be. Malott said to make G.I.S. a stand-alone department. Deerberg said G.I.S. is basically stand-alone in the Assessor's Office. It was noted the G.I.S. Tech does other things in the Assessor's Office. Malott referenced the G.I.S. Tech keeping up maps and E.S.N.'s (electronic serial numbers). Sup. Kaufmann wondered why G.I.S. is not a stand-alone department and what would be the downside to that. Sup. Ellerhoff said money. It was noted the Assessor's budget contributes to the position. Ellerhoff noted the Assessor would likely need a person if G.I.S. is made a stand-alone department. Bell said he asked a question at the last Conference Board meeting about \$5,000 from the E911 budget not being put into the Assessor's budget for the G.I.S. position. Malott said he told the Assessor about the funds. Kaufmann suggested bringing in department heads to discuss G.I.S.

The Board noted minutes of the I.S.A.C. Supervisors Executive Board that were sent to the Board in response to an inquiry about the Supervisors' Lobbyist hiring process.

Engineer Fangmann met with the Board to review a 2013 Maintenance Policy for Application of Dust Control. He noted some changes concerning changing application dates to allow for more time to blade uniformly, removal of minimum traffic count language since the same standards are used for application rates, and there is a new applicator that uses magnesium chloride. Fangmann told the Board there may be tree sap supply issues. Sup. Gaul asked about the prior issues with vendors not showing up when they should. Fangman indicated it is going smoother.

Moved by Bell seconded by Kaufmann to adopt the 2013 Maintenance Policy for Application of Dust Control.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Discussion was held regarding the Geographic Information Systems Tech position and duties. As requested, the following department heads were in attendance: Assessor Lett, Auditor Gritton, Engineer Fangmann, Emergency Management Director Malott, Sheriff Wethington, County Attorney Renander, Environmental & Zoning Director La Rue and Recorder Helmold. Chairperson Deerberg noted Caleb Mackey is leaving employment with Cedar County. Tim Malott brought up the \$5,000 that E911 donated to the budget for the G.I.S. position. Assessor Lett said Malott was supposed to come back to him with numbers and to talk about it. Reference was made to making G.I.S. a stand-alone department. Lett indicated he likes having G.I.S. in his office, but it does take away from some things. He noted his office went from 5.6 employees to 5 employees. Auditor Gritton said her office uses G.I.S. for surveys. She felt the G.I.S. Tech needs someone to report to, but she was not saying that should be the Auditor. Lett felt whichever department pays the bulk of the G.I.S. budget should be in oversight. Deerberg noted in other words the Assessor doesn't want to pay 60% if not overseeing it. Lett agreed. Sheriff Wethington asked who helps when we are in between G.I.S. Techs. Gritton felt someone else needs to be cross-trained, but she indicated her office doesn't have someone to allocate to that. Environmental & Zoning Director La Rue agreed with the cross-training aspect. Recorder Helmold felt there should be some backup. County Attorney Renander said his office has only used G.I.S. services one time, so he deferred to others. Deerberg got the impression that most felt the G.I.S. should be a department within the Assessor's Office. Engineer Fangmann felt it would be easier if it is all interlaced. He noted he hasn't used the services as much as he'd like, referencing a couple projects he would like to someday have done. Assessor Lett suggested discussing the wages at the next Conference Board meeting, noting the position is underpaid and they need to pay the next person a fair wage. Deerberg wondered if Mr. Mackey would stay at Cedar County for an additional \$5,000. Lett didn't know, but he noted nothing was approved by the Conference Board. Gritton felt they'd have to find the right individual that is comfortable being at Cedar County. Discussion continued. Sup. Kaufmann felt they should be careful when making offers, noting it sets a precedent. He suggested not making the offer. Assessor Lett said ads with the current wage are going

out, and he has contacted the Human Resources Consultant. Bell suggested that Lett send something to the Conference Board members reiterating the \$5,000 offered for the FY13-14 budget and to solicit their comments. A budget amendment would be needed. Malott felt something to think about would be to put G.I.S. and Information Technology together as one department. It noted if a site is lost it would be nice to have someone to look at cabling at another site. Currently the County uses I.T. consultants. Gritton noted funds paid to consultants could be allocated to I.T. Wethington felt that is fine as long as we don't get in a position like we are in now, with that person leaving. Ellerhoff noted part of the guiding force in using "Solutions" as much as we do is that the County couldn't pay enough for an I.T. position or the continuing education needed to be qualified. Wethington said he is worried about continuity. Deerberg felt perhaps we are not big enough for one I.T. person. Ellerhoff asked Lett if an assessment has been done as to what is needed for G.I.S. She wondered if it would take another half-time person, and what is in the best interest of the Assessor's Office. Deerberg wondered how much time the G. I.S. Tech has for G.I.S. duties. Those in attendance indicated the G. I.S. Tech is available when needed. Deerberg asked if it would take another part-time person to free up additional time for G.I.S. Lett noted possibly, but indicated it is tough at times to absorb it into the office. Kaufmann felt it didn't sound like it is an issue for other departments. Assessor Lett felt it is a Conference Board issue since they agreed to take it over. Deerberg said he wanted to get a feel of what the department heads thoughts are. Bell suggested making sure the E911 dollars can be used at the Conference Board level, and he wondered if maybe they could accommodate something in the current fiscal year budget. Further discussion was held. Ellerhoff suggested working with the County's H.R. Consultant as to what the position should earn. Lett said he did that when the prior G.I.S. Tech was hired. Ellerhoff indicated obtaining a start, mid and high wage. Assessor Lett felt it will delay things in the office, and he indicated there is a lot going on right now. He would like to advertise as soon as possible. Gaul asked if he would advertise at the current salary. Dan Lett suggested advertising the position at the current pay, placing the matter on the Conference Board's agenda for February 28<sup>th</sup>, and then perhaps running another ad with a pay increase. Kaufmann felt that is reasonable since time is important. Lett noted an ad could be extended. Deerberg felt the recommendation sounds good.

Engineer Fangmann briefly met with the Board to relay his schedule for the next couple weeks.

General discussion was held with Tim Malott.

Chairperson Deerberg noted there are two applications for the Public Health Director position.

It was noted the following Handwritten Disbursement was issued on 2/15/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #6929 for \$1,550.98-flex claims and \$3227.95-self funded medical claims.

General discussion was held.

Sup. Ellerhoff left the meeting at 10:27 a.m.  
Betty Lett left the room.

Moved by Gaul seconded by Kaufmann to adjourn at 10:33 a.m., to February 21, 2013.  
Ayes: Gaul, Bell, Kaufmann, Deerberg  
Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., February 21, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Robert Lynn & Bernita Pruess, Dave Mohr and Linda Beck.

The Board viewed correspondence regarding the cancellation of the Eastern Iowa Regional Utility Services System meeting on March 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from Limestone Bluffs Resource Conservation & Development regarding strategic planning projects.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding workshops in March on how to start a business.

The Board acknowledged receipt of correspondence from Kristie Doser, Executive Director of the Domestic Violence Intervention Program regarding an invitation from Senator Bob Dvorsky for discussion on March 1<sup>st</sup> concerning changes planned for state programs by the AG's office.

The Board acknowledged receipt of an invitation to the 2013 Golden Silo Awards Luncheon on April 3<sup>rd</sup>, submitted by the Silos & Smokestacks National Heritage Area.

The Board acknowledged receipt of correspondence to Auditor Gritton from Devonee J. Harford of Wellmark concerning additional fees due to health care reform for 2014.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Kevin Kahl.

The Board acknowledged receipt of the February 28<sup>th</sup> agenda for the Region 10 Transportation Policy Committee meeting.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of February 19, 2013.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg gave a report on the Board of Health meeting that was held on February 15<sup>th</sup>. They are interviewing two applicants for the Director position. New job descriptions were approved for the positions of Home Health, Preparedness Division, Office and Fiscal Managers. A satisfaction survey was reviewed. Angie Swick, Nurse, is going from part-time to full-time. There will be an orientation for the new members of the Board of Health. On the environmental side, well permit fees were raised from \$100 to \$125. Of that amount, the State receives \$25.

Sup. Ellerhoff gave a River Bend Transit meeting report. The Director was at a legislative conference. The wage for drivers was increased by 50 cents/hour. They start at \$9.50/hr, but it was noted they have other perks that offset the differences between their wage and the wages of drivers working elsewhere in similar positions. A company is assisting them with updating their personnel handbook. \$450,000 has been moved from a savings account to a special reserve account so they will be receiving between 4% to 7% interest at a Wells Fargo Bank. There will be an annual review with Wells Fargo at their next meeting. It was noted they have a contract with the Clinton County Sheriff to transport handicapped prisoners.

Sup. Kaufmann gave a report on the Wilton Development Corporation meeting that he and Sup. Ellerhoff attended. It was mentioned that the State is going to run water and sewer lines from Wilton along Hwy 38 and Interstate 80 to the rest area. The Department of Natural Resources is forcing closure of lagoons at rest areas. The Wilton

Development Corporation has purchased 56 acres just south of the county line in Muscatine County for an industrial park. The starting point for purchasing lots is \$30,000. They have some business leads. There is a new company from Nebraska that sell molasses licks. The company is Vitalix and there will be 12 jobs. The Wilton Development Corporation would like a County Supervisor on their board. They were told the Board usually appoints a lead person and an alternate to boards. Kaufmann noted they will be asking the County for some kind of contribution. He noted the Community College is paying them \$1,500 per year. Kaufmann said the issues of a Supervisor on the Development Corporation Board and a contribution are not tied together. He indicated there is a tie between a resident of the City of Muscatine and the person who'll be the President of China, which may affect Cedar County at some point. Deerberg noted nothing was budgeted for a contribution to this group. Kaufmann agreed noting there was not a request. Ellerhoff said the Director would make a request in person. Laura Twing entered the room. Bell suggested \$4.00 per capita for the residents living in Cedar County, which is what the County contributes to the Cedar County Economic Development Commission. Kaufmann noted the option of contributing \$4.00/capita for those that work there. Brief discussion was held.

Sup. Gaul gave a report on the Fair Board meeting he attended. The car show is going forward with Theisen's as a sponsor. Several bands have requested to play at the Fair. The rate of sponsorships coming in is good. The 97X radio station will be playing ads two weeks prior to the start of the Fair. Windows in the Floral Hall will be replaced as well as siding and trim at a cost of \$12,000. Dave Mohr, President of the Fair Board, noted two-thirds of the cost will be paid with grant funds. Gaul noted they plan to put a roof on the Floral Hall next at an approximate cost of \$11,000. \$2,600 has been approved for a draft horse pull. Some young adults have requested to have a roping event. The Fair Board has purchased three small buildings from Kathy Dlouhy for a total cost of \$1,500. The Calvary Foursquare Church will play music for free with 20 free passes provided to them. Gaul thought their events are filling up. Mohr indicated they have expanded some events plus there are volunteers for others.

Sup. Bell reported he talked to the Assessor and Emergency Management Director Tim Malott about the \$5,000 from the E911 budget to the Assessor's budget. He asked the Assessor to sit down with Malott and the G.I.S. Tech to discuss what work there is to be done. Bell felt the Assessor needs to know before he takes on more responsibility. There may be some work that the G.I.S. Tech is already doing for Malott, maybe there is another step, and then the work is done. Deerberg asked if there would be a report at the Conference Board's meeting on February 28<sup>th</sup>. Bell didn't know. He felt the Assessor's concern is valid, wondering if the work will take \$5,000. Bell wanted to make sure everyone is on the same page.

Sup. Kaufmann said someone asked him when the Trinity Church and Inland Cemetery should sign up for property tax abatement. It was the consensus that they could come in any time.

The Board reviewed a proposed resolution concerning Chief Judge Bobbi Alpers.

Moved by Kaufmann seconded by Ellerhoff to adopt the following resolution:

**RESOLUTION**

WHEREAS, Bobbi Alpers is known statewide for her judicial expertise and professionalism;

WHEREAS, Bobbi Alpers has served our citizens and county admirably; and

WHEREAS, Bobbi Alpers has been a consistent friend to our rural Courthouses.

THEREFORE, we the Cedar County Board of Supervisors send our heartfelt appreciation to Chief Judge Bobbi M. Alpers and wish her the very best in her future pursuits.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The Board received a revised Classification/Compensation System Study proposal from PJ Greufe & Associates (Paul J. Greufe). Discussion was held regarding a Study Committee for the possible Classification/Compensation System Study. Sup. Kaufmann suggested contacting Paula Werling, Chair of the Compensation Board for the salaries of



elected officials, about coming in to discuss a study. Deerberg thought they could talk to them next Fall. He wondered if the Board of Supervisors should first appoint two representatives on the Compensation Board. Members agreed. Their terms expire 6-30-13. Tim Malott entered the room. Kaufmann suggested contacting Paula Werling to tell her the Board is going to start a study and to give her the opportunity to inform the other Compensation Board members. Someone asked if Linda Beck, a member of the Compensation Board, could relay that. Beck indicated she could do that. There was discussion about the makeup of a Compensation Study Committee. Ellerhoff suggested that someone from the Compensation Board for elected officials be part of the committee. Kaufmann suggested the following: two employees, two department heads, two from the public, one County Supervisor and one Compensation Board member. Ellerhoff would like to see someone from perhaps two of the governing boards be on the committee. It was noted Paul Greufe would be involved. Bell felt the committee members from the public should be one white collar and one blue collar. Ellerhoff wondered how the employees and department heads would be chosen. Bell wondered how the governing board representatives would be chosen. Deerberg referenced writing their choices on paper and then selecting people. Ellerhoff asked if there would be specific criteria they would follow when making their choices. It was suggested that there be one Union and one non-Union employee. Kaufmann thought they could go to both Unions to let them know the Board would like their participation, telling them the Board knows it would not be binding on the Unions, but asking if the Unions could get together and give the Board one name. He thought people interested from the public could contact the Board of Supervisors. Kaufmann noted the Board is asking for a lot of hours from these people, to attend public hearings, and to defend the study. Deerberg referenced obtaining information from private businesses. Ellerhoff suggested the Board could do that. Bell felt Paul Greufe could do that, noting that is part of what he would be getting paid to do. Members felt information obtained from private businesses would not be made public. Kaufmann wondered if anyone could attend the Compensation Study Committee meetings. Members were not sure about that. Kaufmann felt it may be better for the process if the meetings are not open, but then having the results open. Bell wondered about holding the meetings outside of work hours. Tim Malott felt a County Supervisor should not be on the committee since the study comes back to the Board of Supervisors. He suggested the presence of a County Supervisor may sway an employee. Deerberg said everyone would be graded, so he didn't know how one person could sway another. Bell felt it is the perception. Kaufmann felt they'd have to remind everyone that this is about the position, not people, especially when they have long-term employees. He wondered if there would be an opportunity through email to send in comments or concerns during the process. Deerberg noted department heads would be interviewed. Kaufmann felt employees would have an opportunity to comment. Ellerhoff referenced a position questionnaire and meeting with department heads. Chairperson Deerberg will contact the Human Resources Consultant to ask about the questions raised by the Board.

Sup. Kaufmann reported he has not had any feedback from an individual concerning filling a position on the Zoning Board of Adjustment. He will talk to a second person.

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #152328 - #152491 for the period ending 2-16-2013 and to be paid on 2-22-2013.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to adjourn at 6:49 p.m., to February 26, 2013.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 26, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from the Iowa Economic Development Authority regarding the conclusion that CDBG Project 08-DRMH-40 was administered in substantial compliance with financial and program regulatory requirements.

The Board viewed an I.S.A.C. Update dated 2-22-2013.

The Board acknowledged receipt of correspondence from Edith Pfeffer regarding Transportation Day 2013 and an article in the Quad City Times.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding Transportation Day 2013 on February 27<sup>th</sup>.

The Board acknowledged receipt of a week #6 legislative update from Bill Heckroth, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Federal Emergency Management Agency regarding maps, Flood Hazard Determinations for the unincorporated areas and notice of elevations.

The Board acknowledged receipt of correspondence from Becky Wachendorf, Activity Director at Prairie Hills Senior Living in Tipton inviting them to Prairie Hills on March 16<sup>th</sup> at which time Representative Bobby Kaufmann will be there and perhaps Senator Charles Grassley.

The Board acknowledged receipt of a Manure Management Plan Annual Update for James Lilienthal.

The Board acknowledged receipt of correspondence from Annette Shipley regarding a Consortium/Families First meeting on February 28<sup>th</sup>.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of February 21, 2013.  
Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Brief discussion was held concerning a vacancy on the Board of Adjustment.

There was brief discussion concerning the legislative update by the Supervisors' Lobbyist concerning the Fuel User Fees/TIME-21.

Sup. Kaufmann said Laura Twing, who resides in the rural area, would be willing to serve on the Zoning Board of Adjustment.

Moved by Kaufmann seconded by Gaul to appoint Laura Twing to the Board of Adjustment effective on today's date.  
Ellerhoff, Kaufman, Bell, Gaul, Deerberg

Paul Greufe, Human Resources Consultant met with the Board regarding a Collective Bargaining Agreement between Cedar County (Sheriff's Office) and Communications Workers of America, AFL-CIO Local 7101. The Union voted to ratify it. Greufe presented and reviewed a summary of the changes. The changes concerned rest periods during shifts, vacation time, performance appraisals and 2.5% wage increases for three years. Larry Hodgden entered the room while discussion was in progress. Greufe noted other items discussed during negotiations, but not changed, were but not limited to:

process for grievances, health insurance plans and rates, foot wear allowance, credit cards for schools/training and holidays. There is currently a foot wear allowance in the budget which hasn't been used. The Sheriff will work with the Union, and the Union will decide who will get the foot wear each year. The Union wanted a credit card available for every employee for schools/training, but it was relayed to them that it is not reasonable to have a credit card for everyone. There was a request to increase the number of holidays. Greufe felt it is a good contract. Brief discussion continued. Deerberg asked if the "me-too" clause is out of the agreement. Greufe said yes. Kaufmann asked if the Union felt the health insurance plan could be better. Greufe indicated the Union felt the Board picks a higher increase for the rates than they have to. Greufe explained to the Union about the plan having a higher deductible, but that the County has dollars in a fund to pick up the self-funded portion of the claims (which allows for a lower deductible for the employees). He explained to the Union that the County's insurance consultant recommends having a balance of \$100,000 in that account which is only used for health care items, that the County and employees both contribute, and that the Board of Supervisors has the same health insurance plan. Discussion continued regarding health care plans and costs.

Moved by Ellerhoff seconded by Kaufmann to approve the Collective Bargaining Agreement between Cedar County (Sheriff's Office) and Communications Workers of America , AFL-CIO Local 7101 for the period of 7-1-2013 through 6-30-2016.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Discussion was held regarding the proposal for a Classification/Compensation System Study. Discussion was held regarding the makeup of the Compensation Committee. Chairperson Deerberg wondered if the committee should be an odd number in case of a tie vote. Paul Greufe felt the group would reach answers via consensus. Sup. Bell asked about leaving a Supervisor off the committee. Greufe said it is up to the Board of Supervisors and noted he could see both sides of that issue. He noted if a Supervisor is on the committee they could see the process and what the County is paying for. Greufe felt those on the committee would not be influenced by a County Supervisor. Sup. Ellerhoff asked if the committee meetings would be open to the public. Greufe didn't know. Deerberg reported the County Attorney's Office indicated the issue is vague in the law. Denny Carney entered the room. Greufe said he wouldn't typically post an agenda for the department head meetings that he conducts here. Deerberg asked about the makeup of the committee. Greufe felt it would have to be individuals that are willing to voice opinions and deal with potential conflict. Ellerhoff asked if Greufe would lay out the rules to the committee. Greufe said yes. Warren Wethington entered the room. Deerberg wondered if there would be step wages. Greufe indicated it would be what the Board of Supervisors wants it to look like in the end. He referenced rating internally as well as benchmarking positions and then having ranges. Then it would be a matter of is it acceptable to the Board and how to move through the range, and would it be seniority or performance based. Sup. Kaufmann asked since the County Attorney is ambiguous to this, should the Board call the Ombudsman to ask if the committee meetings would be open or closed. Cari Gritton entered the room. The consensus was to send an email to the Ombudsman. Ellerhoff noted employees would be able to interact and ask questions and a letter would be sent to employees. She felt they want controlled participation. Greufe agreed. Deerberg noted department heads would also be involved, and the committee would work with department heads on why a position is unique. It was noted there would be a written report from Greufe twice a month. Further discussion was held regarding the makeup of the committee and when they would meet. Kaufmann asked for Greufe's thoughts on including one individual from each Union. Greufe was open to that. Ellerhoff noted the option of including one from each Union and two non-Union employees, and eliminating a member of the Board of Supervisors. The time of the meetings would be up to the committee. Kaufmann asked if Greufe felt there would be any problems allowing employees to attend. Greufe felt it would be up to the department head, but he indicated meetings could be held after hours. Ellerhoff suggested talking to department heads before requesting an employee's participation.

Moved by Ellerhoff seconded by Gaul to move forward with the Classification/Compensation System Study and retain Paul Greufe of PJ Greufe & Associates for the amount of \$15,000.00.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Nay: Bell

Sup. Bell noted his reason for voting nay is concern about the perception that this is a fix-all, and not all department heads are doing yearly evaluations and they need to be done. Bell is also concerned with the dollars being spent and morale of employees if they are not able to implement the system due to budget constraints.

Sup. Kaufmann noted he voted aye because he felt the current system is not doing justice to taxpayers or employees. He felt this is not a fix-all, but it is moving them in an acceptable direction.

Paul Greufe left the room.

Later the Board further discussed the makeup of the Compensation Committee. A topic of discussion was whether one of the County Supervisors should be on the committee. All of the Supervisors felt it would be okay to have a Supervisor on the committee, except Bell. He felt if there is a Supervisor on the committee only two Supervisors should be available for that due to nepotism. That would be Kaufmann and Bell, and Bell does not want to be on the committee. Kaufmann indicated he could serve on the committee, but he felt there may be others with a greater passion for this. Gaul felt they should think of names and come back with them at the next meeting. The matter of a Supervisor serving on the committee that is a relative of an employee was discussed. Gaul felt it would not be an issue. Bell indicated the perception is the idea of a Supervisor making a decision and then also if the Supervisor has a relative paid by Cedar County. Kaufmann felt they could recuse themselves from a particular discussion. Deerberg phoned Paul Greufe to ask if they should be concerned about appointing relatives of employees to the committee. Greufe indicated he had no concern about that. The consensus of the Board is to have the following on the committee: Public-2, Department Heads-2, Compensation Board for Elected Officials-1, Other Governing Boards-2, Non-Union Employee-1, Union Employee-1 and Board of Supervisors-1. Chairperson Deerberg asked the Supervisors to bring name suggestions to their next meeting. Gaul wondered what type of characteristics they should look for in people for this committee. Members noted common sense, being open minded, willing to listen and learn, being able to speak their piece, and labor relations.

Mitch McMillan with KONE Elevator met with the Board to discuss elevator maintenance. Mr. McMillan noted the Courthouse elevator was originally installed by Montgomery Elevator. KONE purchased Montgomery in 1993. The mechanic for the elevator lives in Cedar County. McMillan would give KONE an A on taking care of the elevator, noting he felt it is well maintained and reliable for the number of years it has been in service. The State may make some things retroactive on the rules for elevators. KONE will evaluate the State requirements/rules when they receive them which will probably be next summer, and they will then let the Board know. Within the next five years KONE will prepare a report and have a discussion about modernizing the elevator due to its age. There will be no charge for that report. Regarding KONE's contract which will renew on July 1<sup>st</sup> for another five years, McMillan brought with him Rider No. 1 which offers a 5% discount with a cap on the annual escalation not to exceed 4%. McMillan said KONE could send an email notification when a technician is on site, and they have a Call Center service that allows elevator entrapment calls to be made to that center and then someone will respond. Chairperson Deerberg noted the County Attorney's office will review the rider. He asked how often a technician is here. McMillan thought it should be quarterly. It was suggested that the technician let the Auditor know when he is here. Sup. Bell wondered what items are utilized and what items are replaced during a modernization. McMillan indicated the electronic controls, wiring, fixtures, push to talk button, power unit and a new door package would likely be installed. They would make sure there is no asbestos in the doors. They might replace the interlocking mechanism. ADA requirements would need to be met. He estimated the cost to be between \$40,000 and \$50,000. The cylinder has been replaced already. Discussion could be held about a new cab which he estimated would cost \$10,000. KONE's report will give a breakdown of the components with their cost, plus a total. Discussion continued.

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to give regional mental health updates. Tischuk asked if the Supervisors would be attending the

I.S.A.C. Spring School noting there is a joint session with the Supervisors' Affiliate. Members indicated they would not be attending. The next Regional Mental Health meeting with Supervisors and CPC's is March 8<sup>th</sup> at 11:30 a.m. Sup. Gaul will attend the meeting after the Correctional Services meeting. Tischuk reported the CPC's met last Thursday to discuss hiring a consultant to help navigate through getting a 28E Agreement put together. Areas important for the initial consultation are Regional, Strategic and Budget Plans. The Institute for Public Affairs through the University of Iowa would assist with the two-day process for an amount of \$1,500. They may use technical assistance dollars through the Department of Human Services. Tischuk mentioned discussion about integrated health homes where individuals could reside if they have a Chronic Mental Illness and a medical diagnosis. This would take away from our case management because the Case Managers can't go into those homes to do the services. There was discussion at the CPC meeting about how money will be handled and how bills will be paid. They are talking about possibly hiring an accountant. Sup. Kaufmann referenced applying for funds through the Department of Human Services. Tischuk indicated they may do that later for an accountant and other things. Kaufmann asked Tischuk if she felt the mental health regionalization is going to cost Cedar County more dollars. Tischuk said yes. Kaufmann asked if there would be efficiencies. Tischuk didn't think so because it is creating another layer of government so there will be more expenses. She doesn't think Cedar County will be saving anything. There is no word from the State on the Letter of Intent that was sent in for our regionalization. Discussion continued.

In other business, Tischuk reported that she has been communicating with the Mid-Eastern Iowa Community Mental Health Center about no increase in therapy and no psychiatrist services here in Tipton. The Director agreed that had not been done. The Mental Health Center has prepared a brochure on the Tipton area, and they are talking about possibly partnering with the clinics in Cedar County. Tischuk is compiling information on the clinics and gathering numbers on who may want to stay in the Tipton area to receive services. Tischuk told the Board we may gain or lose consumers based on residency. She indicated most consumers have asked that our Case managers still follow them. Tischuk has reviewed how this will affect our case loads, but she believes it will be okay. Those in Residential Care Facilities will fall back on her office because they were there prior to the redesign. Funding is not yet clear. Discussion continued regarding funding, a transition fund, and per capita rates. Tischuk estimates that Cedar County could lose \$100,000.

The Board noted Check #390662 was issued on 2-20-13 to Staples Business Advantage in the amount of \$74.99 for an administrative correction.

It was noted the following Handwritten Disbursement was issued on 2/22/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390663 for \$137.90-flex claims and \$9,925.00-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:54 a.m., to February 28, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., February 28, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board acknowledged receipt of a Manure Management Plan Annual Update for John Sander and LuJen Farms-Cliff Bowie.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the March 6<sup>th</sup> General Membership Meeting.

The Board noted correspondence from the Public Health Department regarding a payroll status change for Angela Swick, Nurse, from part-time to full-time status effective 2-18-13 at an annual salary of \$42,245.00.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of February 26, 2013.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve Claim Checks #390664 - #390794.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Chairperson Deerberg asked if anyone would be able to attend the March 11<sup>th</sup> District I Veteran Affairs meeting in Coralville. None of the Supervisors will be able to attend.

Suggestions were made for the Compensation Study Committee. The Board came to a consensus on the individuals they will ask to serve on this committee. If those individuals decline to be on the committee, others will be asked.

Sup. Bell gave a Limestone Bluffs Resource Conservation & Development Commission February 27<sup>th</sup> meeting report. He reported on the status of various loans. On March 22<sup>nd</sup> there will be an Iowa League meeting at which they will be discussing a change to the by-laws concerning that it would not necessarily have to be a Board member to vote, that it could be a staff member. Options for off-site computer backups were discussed. A grant writing workshop was attended by a staff member. All of the counties in the region who were represented at the meeting indicated they are contributing at least \$5,000 to the Commission. Jackson County is contributing \$10,000. Dubuque County did not attend the meeting, so it is still unknown if they will be contributing. The Commission held a strategic planning session with Warren Johnson and Tom Miller. Some items discussed were, but not limited to: planning and partnering with other groups and an executive position. Dan Lett, Ali Manson and Caleb Mackey entered the room. Bell noted the Department of Natural Resources contacted another Resource Conservation & Development Commission about doing work in our area. Bell will be contacting the D.N.R. about projects and funding, so that there can be direction to our river areas for projects. Sup. Bell reviewed projects being done by the representative of "Buy Fresh Buy Local". He presented the financials for the Commission. They haven't received any applications recently for the revolving loan fund.

Larry Hodgden entered the room.

The Board attended an Assessor's Conference Board meeting and FY13/14 budget hearing which was held in the Board Room.

Sup. Gaul left the Board Room at 9:53 a.m. to attend a Consortium meeting.

At 9:55 a.m., the Board held a public hearing on issuance of noncurrent debt for a loan from the General Fund to the Stanwood Drainage District Fund. Chairperson Deerberg

read the legal notice. There were no objections on file. Betty Lett and Larry Hodgden were present. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Stanwood Drainage Fund during the 2012-2013 budget year, and

WHEREAS, said interfund loan transfer must be in accordance with Section 331.478(2), Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

The interfund loan transfer from the General Basic Fund to the Stanwood Drainage Fund in the amount of \$1,500.00, with anticipated repayment will be no later than the end of 2013-2014 fiscal year.

The Auditor is directed to correct her books when said loan transfers are made and to notify the Treasurer of the amount of the said transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on February 28, 2013, the vote thereon being as follows:

Ayes: Ellerhoff, Bell, Kaufmann, Deerberg

Absent: Gaul

The hearing concluded at 9:56 a.m.

County Attorney Renander met with the Board to discuss the hiring of an Interim Assistant County Attorney. Former County Attorney Sterling Benz has agreed to work for two months during the upcoming absence of the Assistant County Attorney.

In other business, Sup. Kaufmann noted it is unclear as to whether meetings of the Compensation Study Committee are open. Renander couldn't find an exception for this in the open meetings law. Kaufmann indicated the Board is looking for something more definitive. Renander told the Board he would send an email to the Iowa County Attorney's Association about this matter. Kaufmann said he is concerned about confidential business information that may be used for the study. Ellerhoff asked if the department head meetings that the Human Resources Consultant holds are open to the public. Renander will check on those items.

Sup. Ellerhoff noted Betty Lett raised some questions about a couple of individuals that will be asked to serve on the Compensation Committee. Betty Lett noted there are two employees being considered from the Treasurer's Office, so she thought perhaps they should consider someone from another office. Ellerhoff noted the Board is not asking both of those employees at this time, only one. Bell said he tried to spread out his suggestions among the offices as much as he could. Lett wondered if individuals serving should have knowledge of wages, etc. Kaufmann felt there is no prerequisite for that knowledge, noting the individuals will look at data. Brief discussion continued regarding the individuals in the categories of governing boards and farmers.

Sup. Ellerhoff suggested that Chairperson Deerberg speak to the Human Resources Consultant about the G.I.S. Tech position that was discussed during the Conference Board meeting.

Sup. Kaufmann reported the President of Kirkwood would like to tour their facilities on West 9<sup>th</sup> Street in Tipton. The Board will set up a tour in March.

The Board will view the Cedar County properties that were leased.

Warren Wethington briefly met with the Board to let them know that a Correctional Officer has resigned to take another job. The Board had no objection to the Sheriff hiring for the vacancy. General discussion was held.

The Board noted Handwritten Check #390795 dated 2/28/13 was issued to Dan Corbin Inc. in the amount of \$8,060.00 for an administrative correction.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:18 a.m., to March 5, 2013.

Ayes: Ellerhoff, Kaufmann, Bell, Deerberg

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 5, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Tim Malott was present.

The Board viewed an I.S.A.C. update dated 3-1-13.

The Board viewed a "Report of Veteran Affairs Commission" for the month ended 2-27-13.

The Board acknowledged receipt of a Week #7 legislative update from Bill Heckroth, Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Mary Lou Erlacher of The Workplace Learning Connection thanking them for the FY14 funding pledge.

The Board acknowledged receipt of correspondence from Annette Shipley regarding the Jones County Coalition hosting an event on March 12th about synthetic drugs and drug abuse.

The Board acknowledged receipt of an invitation and documentation concerning upcoming training for boards and commissions, submitted to the East Central Intergovernmental Association from the Iowa Department of Transportation.

The Board acknowledged receipt of correspondence from the Vernon Research Group, Inc. regarding a 2013 Creative Corridor Community Survey.

The Board acknowledged receipt of correspondence from American Project Management regarding a Masters Certification Program on March 19<sup>th</sup>-21<sup>st</sup>.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of February 28, 2013.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Sup. Ellerhoff reported that February 25<sup>th</sup> was Iowa State University Day At The Capitol. The Board reviewed documentation from that event.

Sup. Gaul gave a report on the East Central Iowa Council of Governments Policy Committee meeting he attended on February 28<sup>th</sup>. Some items of discussion/action were, but not limited to: State funding is okay, they tabled a decision on the Trail Projects and April 25<sup>th</sup> is their next meeting.

Sup. Gaul gave a report on the Consortium meeting he attended on February 28<sup>th</sup>. Some items discussed/noted were, but not limited to: foster care, a "Smart Discipline" program for parents on April 3<sup>rd</sup> at the Methodist Church in Tipton, level of funding for heating and utilities is good, Parent Partners concerning healing and communications, Gaylene Gilbert is organizing a race in Tipton on April 6<sup>th</sup> and she was given a Jefferson Award for making a difference in Cedar County, the caseload of Families, Inc. has increased and they've used funds quickly, Annette Shipley indicated Cedar County has a high rate of drug abuse, meth was found in a daycare facility in Davenport, and Melanie Langley of the Department of Human Services noted they have not replaced staff and their caseloads are bigger.

Sup. Gaul reported he attended a meeting concerning expanding the Mathews Memorial Airport. He felt there were unanswered questions and not good numbers for the proposed cost. Sup. Kaufmann asked how the Cedar County Economic Development Commission voted. Bell noted a quorum endorsed supporting the project. He endorsed it, but Sup. Gaul did not. Bell read the letter of support from C.C.E.D.CO. Gaul felt the runway is in good shape and they should perhaps take care of the existing runway. He wondered if

another 400 feet would make that much difference. Kaufmann asked if the intent is to use eminent domain. Gaul said the group is in the process of acquiring land and one individual indicated eminent domain would probably be used. When asked if other airports have used eminent domain, it was indicated they knew of one that did. Kaufmann thought that on airports, if eminent domain is used, the County has to give approval. Deerberg asked when C.C.E.D.CO. endorsed the project. Bell and Gaul indicated it was by email on March 4<sup>th</sup>. Kaufmann wondered if Supervisors on a board/commission vote as they want, or is the vote not a reflection of this board. Gaul said he voted how he wanted to vote. Deerberg felt matters should be brought to the Board of Supervisors for an opinion. Warren Wethington entered the room. Gaul said he asked if the airport expansion would be brought before the voters, and it seemed it was not clear. Kaufmann doesn't think eminent domain should be used for an airport, but only if there is an actual public emergency. Brief discussion continued.

Sup. Kaufmann gave a report on the Community Action of Eastern Iowa meeting he attended last week. He noted their expenses for last year were \$19.8 million and they administer several programs. They are \$3.8 million down due to a backfill of the Stimulus and Federal funds. Cedar County has a Coalition of Business and Federal dollars are used for school supplies. 93% of the C.A.E.I. dollars are Federal dollars. There are worries about cuts. They felt the Tipton Head Start School is one of the best in the region. Kaufmann felt the Community Action of Eastern Iowa is a well-run organization. Discussion continued.

Chairperson Deerberg reported the letters went out to those invited to participate on the Compensation Team for the Classification/Compensation System Study. Cari Gritton, Larry Hodgden, Aidan Hodgden and Nivea North entered the room.

Brief discussion was held regarding coverage and policy language sent from the Heartland Insurance Risk Pool concerning declaring an emergency to clear vehicles from the roadways. Melissa Helmold, Patty Hamann, Julie Tischuk, Rob Fangmann and Phil La Rue entered the room.

Tim Malott, Emergency Management Director reported there is State legislation proposed concerning training Dispatchers. He asked that the Board not support it, because the Cedar County Dispatchers already have training/certification that does the same thing as is being proposed. Malott noted other proposed legislation regarding making one person a point of contact for the County for Interops for 911. He thought that would take away from himself helping the fire departments with grants. Kaufmann told Malott he should send the information to Representative Kaufmann and Senator Dvorsky. Brief discussion continued.

At 9:00 a.m. a public hearing was held on the FY13-14 County Budget. Those in attendance were: Auditor Gritton, Engineer Fangmann, CPC Administrator/Case Management Director Tischuk, Recorder Helmold, Veteran Affairs Administrator/General Assistance Director Hamann, Environmental & Zoning Director La Rue, Larry Hodgden, Aidan Hodgden and Nivea North. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Larry Hodgden commented on the total ending fund balance. He felt there is a pattern noting the ending fund balance has gone down \$1.5 million from over a year ago and on the proposed ending fund balance it has dropped another \$1.8 million. Hodgden thought there was discussion about retaining close to 20% to carryover for July, August & September. He indicated it looked like a 13-14% ending fund balance, and he wondered if the Board is comfortable with that and would they continue this trend. Sup. Ellerhoff commented that Hodgden is looking at a cumulative of all funds, and she noted the Board addressed each fund individually. Ellerhoff noted the percentage can vary from fund to fund, and he needs to address the percentage fund by fund, which is what the Board did. Deerberg noted the General Basic carryover is 19.8%, General Supplemental is 21.4% and Rural Services is 11.5%. Hodgden asked if there was no concern about the ending fund balance dropping two years in a row. Auditor Gritton said no, noting this is a budget based on anticipated expenditures and revenues. She noted Mental Health and Secondary Roads have their own funds included in this County Budget, but they cannot spend more than what they have. Gritton noted the example of Secondary Roads having \$1.2 million in

capital projects to spend, but if the revenue doesn't come in, the Engineer won't spend that much. After a budget, Gritton noted there is an actual cash report, so for example in FY12 \$1.1 million was budgeted as a deficit, but what we actually ended up with was a deficit of \$78,684. She noted of course it didn't even out, but she has a hard time seeing how some of the entities can even those out. Discussion continued. Hodgden wanted to point out that the projected expenditures are more than the projected revenues. Mr. Hodgden asked if the Board received information from the Sheriff concerning the percentage of time the Deputies are spending in rural services. Deerberg thought the information would be coming from the Sheriff's Global Positioning System. Hodgden asked if there are twelve officers total including the Sheriff and a new Deputy. Deerberg said yes and only the expenses for three are taken out of the Rural Services Fund. Hodgden felt more of those expenses should perhaps be taken from Rural Services. It was noted the Sheriff's Department has law enforcement contracts with the Cities of Bennett, Lowden and Stanwood. Malott referenced work done in the Cities of Mechanicsville, Durant and West Branch, but Gritton noted those cities are paying officers on their off-time from the County. Ellerhoff felt the Board would be able to make a better decision for next year's budget once they've seen the G.P.S. report. Deerberg noted city officers sometimes go into the rural areas and the County is backup for the cities. Hodgden said he understood that they are sometimes needed for assistance, but he doesn't think it offsets the costs. Kaufmann stated he would prefer to look at statistics rather than hunches. Hodgden then referenced a drastic drop in mental health funding in the budget. He wondered what can be done to try to provide services. CPC Administrator Tischuk noted the budget was reduced because of what the estimated expenses will be and unknown scenarios. She noted the State has assumed the Medicaid match which is a large portion of why the budget looks as it does. Tischuk noted residency changes are possible. She referenced changes in the funding stream and how expenses go in and out. Bell felt the restructuring of mental health has caused the budget to look a lot different, but that may be different next year. Rodney Ohrt entered the room. Deerberg noted some counties have waiting lists. Tischuk said we are current on our bills, but it may be tight next year. Hodgden asked what services have been budgeted for. Tischuk said all 100% county services. Bell noted how consumers get services and the funding is out of their hands locally, so an individual would have to inquire at the State level. Bell thought being current with the bills is great, but felt it may come back to bite us. It was noted some counties have had amounts wiped off the books by action taken by legislators. Tischuk noted there was no reimbursement for those that were current with payment of bills. Kaufmann indicated the legislators were lobbied by mental health associations in the State to do that, but he felt that is why Kaufmann was criticized as a legislator for not caring and why he was one of seven no votes against the bill that got us into that mess. Concerning a carryover, Kaufmann thought the County was beyond what the State expected their carryover balances to be at, in the past. Gritton has always heard it should be kept around 25%. Kaufmann noted Cedar County is one of the few counties that hasn't bonded. He is comfortable with the declining budget because they've asked department heads to paint the worst case scenarios, so the unspent balance is actually a reflection of being overly cautious. Hodgden referenced the caseload and wondered if funding is adequate for proper care. Tischuk noted currently we're able to meet needs. She indicated the region has to decide how to meet the needs of the region, they may need to compensate, and they will have to figure out how to function as a region. Hodgden wondered if it is correct that consumers have to stay with a county. Tischuk said no, they have choice. She explained how funding is affected by legal settlement and residency. Kaufmann asked Tischuk if turnover of her staff will be a bigger hurdle than the budget. Tischuk noted there has been a lot of turnover in past years, and it is an issue. She said sometimes there can be frustrated consumers if there is no consistent person. Tischuk is gathering information to figure out how it will fit in the budget. Bell felt there can be extenuating circumstances that even pay won't help such as moving or bettering themselves. Tischuk felt salary will attract different levels of people. She indicated some positions have strict requirements, and she felt pay may attract people with experience. Bell said he has noticed that raising pay doesn't solve all issues, such as growth and personal lives. Kaufmann referenced the Conference Board's decision, where he felt pay was acknowledged as an issue.

Moved by Kaufmann seconded by Ellerhoff to close the hearing at 9:24 a.m.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Gaul seconded by Ellerhoff to freeze the Supervisors' salaries for FY13-14 which would set the salaries at \$25,181.00 and to reduce the Compensation Board's recommendation by 60% for the FY13-14 salaries of the following elected officials, which would set their FY14 salaries as follows: Sheriff-\$62,865, County Attorney-\$74,439, Treasurer-\$48,613, Recorder-\$48,617 and Auditor-\$48,791.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to adopt the FY2013-2014 County Budget, as proposed and presented, and authorize Chairperson Deerberg to sign the same.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Everyone left the room.

Engineer Fangmann met with the Board to review the Iowa Department of Transportation Five-Year Secondary Road Construction Program and Budget. Projects were reviewed. Discussion was held. Rodney Ohrt entered the room. Engineer Fangmann reported on the discussion with the Corps of Engineers and an attorney concerning the Cedar River stabilization project at the Rochester County Road F44 bridge. The Corps has said no to moving sand to the east side and to dredging and putting sand on the opposite side. The Corps has indicated mother nature put the river where it is so it should be there. They have referenced the impact a change will make to certain species. Fangmann noted there are almost 50 structures embargoed in the county. Laura Twing entered the room. Discussion continued on projects. Rodney Ohrt left the room. Someday Fangmann would like to have the gravel portion of County Road F44 paved. The Engineer gave an update on road maintenance, and he indicated the fluctuation of the temperature is not helping the condition of the roads. Ellerhoff wondered how the budget looks with the costs for snow removal and staff. Fangmann will have a better idea when he looks at the month-end reports. Kaufmann told the Engineer he likes having in his rural area the only black bridge left in the County. The Engineer noted they do monitor the structural condition of that bridge each year.

Moved by Bell seconded by Gaul to approve the Iowa Department of Transportation Five-Year Secondary Road Construction Program and Budget.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Chairperson Deerberg told the Engineer about proposed coverage/policy language concerning declaring an emergency to remove vehicles from the roadways. Fangmann will review the language.

Chairperson Deerberg thanked Laura Twing for accepting a position on the Zoning Board of Adjustment.

The Board noted Handwritten Check #390797 dated 2-28-13 in the amount of \$1,500.00 was issued to the Stanwood Drainage District Fund per approval on 2-28-13 for an interfund loan from the General Fund.

It was noted the following Handwritten Disbursement dated 3/1/13 was issued to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390796 for \$696.35-flex claims and \$49.60-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 10:12 a.m., to March 7, 2013.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 7, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent.

The Board acknowledged receipt of correspondence from Dan Petersen, Chairman of Save America's Farmland and Environment regarding a public meeting on March 26th at the Wilton Community Center to address a proposed nuclear or natural gas powered plant in Muscatine County.

The Board acknowledged receipt of the agenda for the U.S. Highway 30 Day at the Capitol, submitted by Chris Whitaker of the Region XII Council of Governments.

The Board acknowledged receipt of Manure Management Plan Annual Updates for Focus Farms, LLC-Devon Schott.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Assistant County Attorney Roberts met with the Board for discussion concerning the Stanwood Drainage District. Auditor Gritton was present. Betty Lett, Laura Twing and Tim Malott entered the room during the Drainage District discussion.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

Moved by Kaufmann seconded by Gaul to return to regular session.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff

Absent: Deerberg

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of March 5, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Moved by Gaul seconded by Bell to approve Payroll Disbursements #152492 - #152644 for the period ending 3-2-13 and to be paid on 3-8-13.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

The Board met with department heads. Those in attendance were: Jeff Renander, Mike Dauber, Tim Malott, Dan Lett, Cari Gritton, Julie Tischuk, Rob Fangmann, Patty Hamann, Melissa Helmold, Jane Caes, and Gary Jedlicka. County Attorney Renander referenced the two candidates for a Judge position for the 7<sup>th</sup> Judicial District. The Governor will make that selection. Sterling Benz will be working in the County Attorney's Office as an Interim Assistant County Attorney during an upcoming absence of the Assistant County Attorney. Conservation Director Dauber reported his staff is replacing and repairing tables, making some new signs and building duck houses which are going out to the public. Emergency Management Director Tim Malott said he is working on Essential Support Functions and two small grants for exercises. The Local Emergency Planning Committee is renegotiating 28E Agreements with the hazardous material teams. He and others are continuing work on the communications project and then the grants will be closed out. Malott will be meeting with the C.E.O. of Emergency CallWorks. The new Fire and EMS radio Internet Protocol system will be put in soon. When that is finished Cedar County will be one of the first in the State on a 911 I.P. system. Assessor Lett said his department continues to do annual service. Assessment rolls will be sent out prior to April 15<sup>th</sup>. Environmental & Zoning Director La Rue is working on Time of Transfers, septic systems and tanning salon inspections. Auditor Gritton reported she is working on the FY13-14 Heartland Insurance Risk Pool renewal.

She will be presenting FY12-13 budget amendment information to the Board in the first part of April, so department heads should submit any budget requests to the Auditor prior to that time. CPC Administrator/Case Management Director Tischuk is interviewing for a Case Manager position. She noted there will be a joint Supervisors and CPC Administrators mental health redesign meeting on March 8<sup>th</sup> for the five regions. They will be discussing how to move forward with the redesign. Engineer Fangmann reported the Secondary Road Department is pushing snow and will be putting down some rock prior to the rain this weekend. He will likely be meeting next week with the Corps of Engineers to discuss the Rochester Cedar River bridge stabilization project. Veteran Affairs Administrator/General Assistance Director Hamann will be attending a District I Veteran Affairs meeting on March 11<sup>th</sup>. She will be out of the office March 15-22, but Scott County will be covering any Veteran matters while she's gone. Hamann will attend a Spring School on April 8<sup>th</sup> – 11<sup>th</sup>. She has been invited to speak at Cedar Manor in Tipton on April 23<sup>rd</sup> about Veteran benefits. The Veteran Affairs commission gave approval for a "lunch & learn" event with nursing home administrators/ representatives for discussion on what Veteran benefits are available. Warren Wethington entered the room. Recorder Helmold noted "Passport Day in the U.S.A." will be held Saturday, March 9<sup>th</sup> from 8 a.m. to 2 p.m. Boat renewal postcards have been sent out. There have been some problems with the printers that were sent out by the State. The decals have been melting while printing. Public Health Director Caes noted in mid-April a Nurse will be leaving so they are interviewing for that position. Caes indicated she is evaluating the Home Health Division Manager position that she was previously in to see if she can juggle both positions. Sheriff Wethington is hiring for the positions of Jail Administrator, Deputy and Reserve Deputies. The Assistant Jail Administrator retired, but the Sheriff is not filling that position at this time. The new Jail Administrator will select an Assistant. He would like to have a total of ten Reserve Deputies. Currently there are seven, and the County pays each one \$1/year. Chairperson Pro Tem Ellerhoff noted the Compensation Study process will be moving forward. The Board is waiting to hear from potential committee members. She would appreciate everyone's cooperation and indicated the Board would like the final product to be the best it can be. Assessor Lett asked how many would be on the committee and how they were picked. Ellerhoff said there would be ten and she relayed the makeup of the committee. Lett wondered if there is a projected completion date. Ellerhoff said there is no date yet, and they want to do it correctly. The H.R. Consultant has indicated it would take at least 90 days and perhaps longer. Ellerhoff felt it would take more than 90 days. Sup. Kaufmann encouraged everyone to talk to one of the Supervisors if there are questions or if they are hearing something. He felt they were adamant about everyone being given an opportunity to be heard. Hearings for the public will be held to explain the results of the study. Kaufmann referenced getting too much information from everyone rather than not enough would be best. He said the committee will deal with data. Ellerhoff noted Paul Greufe, H. R. Consultant will start with training the committee, and there will be a letter to all employees regarding the purpose and contact information. The Board will be updated twice a month during the process. Kaufmann referenced hearing about concern regarding the uniqueness of the county, and it was stressed to the H. R. Consultant to take that into consideration. He doesn't want to see an "I.S.A.C. comparison". Emergency Management Director Tim Malott noted a nuclear plant at the proposed location in Muscatine County would affect Cedar County. Malott said there would be mandatory requirements, such as the Public health Department would have to prepare evacuation plans for everyone in the red zone, the Secondary Road Department would have to designate evacuation routes, there would need to be public warning systems, there would be soil and water testing requirements, items would need to be written into our plans, and we would be required to participate in exercises each year with grading of those exercises every other year. There would be funding for these requirements. Members of the Board of Supervisors are aware of the March 26<sup>th</sup> meeting in Wilton concerning this matter. Ellerhoff felt attendance by department heads may be beneficial. Kaufmann wondered if the C.E.O. or a representative of MidAmerican Energy Company would attend the meeting. Kaufmann and Ellerhoff indicated they would attend the meeting subject to attendance by a MidAmerican representative.

Engineer Fangmann met with the Board for an annual performance review. Fangmann requested a closed session.

Moved by Bell seconded by Gaul to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff

Absent: Deerberg

Moved by Bell seconded by Kaufmann to return to regular session.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

The Board acknowledged no decision was made with regard to the prior closed session.

Phil La Rue, Environmental & Zoning Director met with the Board for an annual performance review. La Rue requested a closed session.

Moved by Bell seconded by Gaul to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

Moved by Bell seconded by Kaufmann to return to regular session.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff

Absent: Deerberg

The Board acknowledged no decision was made with regard to the prior closed session.

Engineer Fangmann met with the Board to review a Utility Permit Application for Iowa Network Services to place fiber line from Rose Avenue to a cell tower on 300<sup>th</sup> Street in T79N R2W Sections 12 & 13.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Pro Tem Ellerhoff to sign the Utility Permit Application for Iowa Network Services, as presented.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Engineer Fangmann told the Board he received \$21,701 from the Cedar Valley Golf course for golf fees, per a Tax Increment Finance Agreement. The funds will be used to put down rock south on Old Muscatine Road and then to the highway. Brief general discussion was held.

Sup. Bell said he was disappointed the Chair didn't share with all the Board members that the Public Health Board had hired a new Public Health Director.

Moved by Bell seconded by Kaufmann to adjourn at 11:21 a.m., to March 11, 2013 for a Stanwood Drainage District public hearing.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 12, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent. Betty Lett was present.

The Board viewed an I.S.A.C. Update dated 3-8-13.

The Board viewed Capitol Report #4 from the Eastern Iowa Tourism Association.

The Board viewed a memo/information from the East Central Intergovernmental Association concerning the March 27<sup>th</sup> E.C.I.A. Council meeting.

The Board viewed correspondence from the National Association of Counties regarding a webinar on March 15<sup>th</sup> concerning county health rankings.

The Board viewed planning notes for the Limestone Bluffs Resource Conservation & Development Commission meeting on March 22<sup>nd</sup> and correspondence thanking the Board for funding/support.

The Board viewed a report of fees collected for February 2013, submitted by the Clerk of District Court.

The Board viewed the agenda of the March 18<sup>th</sup> meeting of the Cedar County Library Association.

The Board acknowledged receipt of the minutes of the February 20<sup>th</sup> meeting of the Fair Board and their March 13<sup>th</sup> agenda.

The Board acknowledged receipt of a list of bills that survived the first funnel week of the Legislators, submitted by the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Executive Education regarding a "Stop FMLA Abuse Today: End the Frustration, Be in Control" webinar on March 19<sup>th</sup>.

The Board acknowledged receipt of a copy of a letter and petition to the President of MidAmerican Energy requesting a public forum to discuss and ask questions concerning the possibility of a nuclear or natural gas plant being constructed in Muscatine County.

The Board acknowledged receipt of the proposed Iowa State Association of Counties FY14 budget.

The Board acknowledged receipt of correspondence from the Pastor of the Tipton United Methodist Church regarding an "America's Most Well Attended Parenting Workshop" on April 3<sup>rd</sup>.

The Board acknowledged receipt of a Week #8 legislative update from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Iowa Concrete Paving Association regarding the use of concrete overlays.

The Board acknowledged receipt of correspondence regarding an "All-Hazards Communications Unit Technician Course" on June 17<sup>th</sup>-21<sup>st</sup>.

The Board acknowledged receipt of correspondence from Rebecca Kihslinger of the Environmental Law Institute regarding wetlands, wildlife habitat and flood hazards in the Cedar River Basin.



The Board acknowledged receipt of a press release from the Iowa State Association of Counties regarding "County Day at the Capitol" on March 13<sup>th</sup>.

The Board noted correspondence from the Board of Health regarding the hiring of Jane Caes for the position of Public Health Director at an annual salary of \$57,865 effective 3-4-13.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Moved by Bell seconded by Gaul to approve the Board Minutes of March 7, 2013.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Pro Tem Ellerhoff to sign a Contract For Library Services For Cedar County for FY13-14.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff

Absent: Deerberg

Sup. Kaufmann noted Chairperson Deerberg attempted to inform the Board, via a letter, about the hiring of Jane Caes as Public Health Director. Brief discussion was held.

Discussion was held regarding appointments to the Wilton Development Corporation Board. Chairperson Pro Tem Ellerhoff noted that she and Sup. Kaufmann had expressed interest in serving on that board. She suggested that Kaufmann be the Delegate and that she be the Alternate.

Moved by Gaul seconded by Bell to appoint Sup. Kaufmann as the Delegate and Chairperson Pro Tem Ellerhoff as the Alternate to the Wilton Development Corporation Board of Directors.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Assistant County Attorney Roberts briefly met with the Board to apologize for not being able to attend the Stanwood Drainage District public hearing on March 11<sup>th</sup>.

Sup. Gaul gave a Seventh Judicial District meeting report. The fiscal year budget looks good. There may be some changes concerning the Sex Offender Registry. There is a task force that checks on where those on the registry are living to make sure they are in compliance.

Discussion was held regarding televising the meetings of the Board of Supervisors. Deputy Auditor Carpenter met with the Board, as requested, to review research she previously did concerning this matter. The City of West Branch has volunteers for these tasks. Laura Twing entered the room. The City of Tipton indicated they may be updating their system, so they wouldn't want the Board to do a lot of wiring, etc. They indicated we could bring tapes to them for the cable channels. Bell asked if we would then have to deliver tapes to all the communities. Carpenter said yes. Ellerhoff suggested asking Aaron Horman of F&B Communications to speak to the Board about televising meetings. There was a suggestion about downloading and sending the video where it needed to go, and there was also a suggestion to put it on our web site. Bell noted some individuals may not receive it or not be able to stream it fast enough on their computer. Kaufmann noted the option of taping the sessions and having the tapes available. He felt if the process is inconvenient, that is the cost of transparency. Bell felt the Board is transparent now, and he indicated he felt the minutes are taken well. Kaufmann noted other entities are televising meetings. Comments were made between Supervisors Bell and Kaufmann regarding what is driving this discussion to televise meetings, transparency, cost, comments from the public about televising or not televising, and the Board's previous vote to proceed with televising. Rob Fangmann entered the room. Chairperson Pro Tem Ellerhoff noted the Board had voted to pursue this with four Supervisors agreeing, so she felt they should continue the process and bring in someone

else to discuss options. She understood Bell's frustration with the cost, someone running the video equipment, and having someone distributing the video. The consensus of the Board was to have Aaron Horman of F&B Communications meet with the Board. Larry Hodgden entered the room. Deputy Carpenter will contact The Clarence Telephone Company about possible options. Ellerhoff felt perhaps they could secure a volunteer to operate the equipment. She referenced being open-minded. Bell said he bases most of his decisions on what the public says, and he felt they are against televising. Ellerhoff indicated people have asked her why the Board is not televising their meetings. Kaufmann noted no one has told him it is not a good idea. Ellerhoff referenced not spending thousands and thousands of dollars. Deputy Auditor Carpenter later returned to the Board Room to report that she spoke with the Clarence Telephone Company, and they suggested taking video of the Board meetings and sending them a DVD to air. They did not give her any ideas for equipment.

Engineer Fangmann met with the Board to review an Agreement with the Iowa Department of Transportation for use of County Road X64 from Clarence to State Highway 130 as a detour during a Hwy 130 bridge replacement project, to review a Resolution for Destruction of Noxious Weeds, and to set a bid letting date for pavement markings project M-2013D. Fangmann reviewed the I.D.O.T. Agreement .

Moved by Kaufmann seconded by Gaul to approve and authorize Chairperson Pro Tem Ellerhoff to sign the Agreement between the Iowa Department of Transportation and Cedar County to use County Road X64 as a detour.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff

Absent: Deerberg

Moved by Bell seconded by Gaul to adopt the following resolution:

**2013 RESOLUTION FOR THE DESTRUCTION  
OF NOXIOUS WEEDS**

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 12th day of March, 2013,

That pursuant to the provisions of Chapter 317, 2010, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2013 for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2013 for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle, and Marijuana.

Group 3, July 1-15, 2013 for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2013 for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane, and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be

done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff

Absent: Deerberg

Engineer Fangmann noted the State hopes to use our County Road X30 as a detour for a bridge project on State Hwy 6. Before approval is given, Fangmann will be talking to the State about how they would handle an emergency, noting the bridge north of Downey is not built to handle 200,000 pounds.

The Engineer requested that the Board set a bid letting date for pavement markings project #M-2013D.

Moved by Bell seconded by Kaufmann to set April 9, 2013 at 9:00 a.m. as the time for a bid letting for project #M-2013D.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

Engineer Fangmann noted the condition of the gravel roads is bad right now due to the frost and the weather. They are putting down rock on the roads in the morning when the roads are frozen. The employees are also using road groomers. Some companies have contacted him asking about using heavy trucks on the roads, which he appreciates. Discussion continued. Sup. Gaul noted it is Spring, so people will need to have patience. Fangmann noted his department will do what they can with the means they have. He also noted rock will come out of pot holes, and the true way to get rid of pot holes is to cut them out. Further discussion was held about pot holes at bridges and reclaiming rock from the edges/ditches. Water is over the road in some places and some culverts are froze. Kaufmann wondered if the water could harm the bridge approaches and asked if citizens tell him about that. Fangmann advises that if people see water they should not cross it. If it is a bridge on their scour critical list, they may shut it down and check to see if the bridge is okay. Fangmann said it doesn't hurt if the public calls in. Sup. Bell gave the Engineer information about a tree cutter/shredder.

Kelley Deutmeyer of the East Central Intergovernmental Association met with the Board to give them an annual update. Candace Eudaley and Kelsey McElroy-Anderson of E.C.I.A. were present. Shelise Parsley, Director of the Cedar County Economic Development Commission was also present. Deutmeyer reviewed their FY12 Annual Report. She noted activities that happened in Cedar County, and the services and assistance they can provide. Deutmeyer stated the organization likes to focus services on people that would be impacted. They will be working with the economic development people in Cedar County. Sup. Kaufmann referenced talking to people in Dubuque about services. Deutmeyer explained how the Eastern Iowa Regional Utility Services System was formed and how it works for rural areas. She noted access to funding to make the utilities affordable can be an issue, and she indicated there are funds available based on income guidelines. Kaufmann understood the Department of Natural Resources has backed off of citing some systems because there is not enough dollars. Deutmeyer said the group is trying to do one or two systems per year. Bell noted there have been U.S.D.A. changes. Deutmeyer felt there is a high demand for systems, and she hoped the funding comes around. Ellerhoff referenced E.C.I.A.'s reduced staff. Deutmeyer indicated additional staff was hired to deal with flood dollars/programs, but now the staff needs have decreased.

General discussion was held.

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to give them an update on the March 8<sup>th</sup> meeting of the Eastern Iowa MH-DS Region. A committee held a meeting with Jeff Schott of the Institute of Public Affairs through the University of Iowa concerning the preparation of a 28E Agreement. The areas discussed

at the meeting were the matrix of services, uniform case management, the governance committee, finances, and management, administrative and strategic plans. The cost for this individual to do the work would be \$850 - \$900 per session plus mileage and meals. It may take up to 5 sessions. The total cost is expected to be around \$4,500, which would be divided by five counties. The group decided to apply for Technical Assistance funds and go ahead with the preparation of a draft 28E Agreement at the same time. They will likely start the meeting process for this after the legislative session is done in June. It was noted that would give the Department of Human Services a few months to decide on the funding, but they may have to pay the above amount "out of pocket". Ellerhoff asked if there was a commitment to secure this individual. Tischuk said yes. Ellerhoff felt that may throw the regional group out of receiving the funds if they proceed now with this individual. They have not yet received a response from the State concerning the Letter of Intent that was sent regarding formation of this regional group. Tischuk noted all Letters of Intent are due by April 1<sup>st</sup>. Julie Tischuk heard the fiscal year risk pool and growth distribution was passed by the Democrats. She referenced an email that was sent indicating we need to come up with our FY13 non-Medicaid expenditures for the legislators. Tischuk noted there has been debate about the per capita amount and she believes that is why this information is being requested. She referenced an estimate of \$861,000 for Cedar County, and she referenced using the \$47.28/capita rate plus State revenues for a total of \$889,952. Tischuk noted \$50,600 for per capita growth. She talked about receiving \$940,552 for FY14 which is less than what we received this year. Tischuk didn't know how they can justify this. She indicated there is speculation on the costs. Tischuk referenced an additional \$13 million that would come to the counties, \$7 million for potential growth dollars, and \$10 million for emergency funds. She felt we will be back to what we had before. Tischuk didn't know where all this is going. Kaufmann felt the legislators would have to work together before all these things would happen. Discussion continued. Bell felt they'd have to do these things to get us through until a plan is in place. Tischuk noted counties were willing to do a uniform State Management Plan. She's heard HF160 has passed concerning \$11.6 million in transition funding. The regional group will be inviting former State Representative Renee Schulte to attend their April meeting to discuss the transition to regions. Schulte is now a consultant for the mental health redesign. Velma Huebner entered the room. Brief discussion continued.

Discussion was held regarding the Compensation Study Team that is being put together. It was the consensus that the individuals on the Team could be made permanent after the first meeting and that clarification is needed on the issue of whether the work is volunteer or paid for any County employees on the team.

It was noted the following Handwritten Disbursement was issued on 3-8-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #390798 for \$462.21-flex claims and \$2,230.35-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 10:36 a.m., to March 14, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff

Absent: Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 14, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent.

The Board viewed a memo from CPC Administrator Tischuk regarding an upcoming Advisory Board meeting on March 26<sup>th</sup>.

The Board acknowledged receipt of correspondence from Rick Shults, Administrator, Division of Mental Health and Disability Services for the Iowa Department of Human Services regarding the Letter of Intent to form into a Mental Health and Disability Services (MHDS) Region.

The Board acknowledged receipt of the minutes of the March 8<sup>th</sup> meeting of the Eastern Iowa MH-DS Region, submitted by Lori A. Elam, Scott County CPC Administrator.

The Board acknowledged receipt of a Manure Management Plan Annual Update for JF Pork, LLC for a facility in Springdale Township.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding submitting restaurant listings to Travel Iowa.

The Board acknowledged receipt of correspondence from Sheri Rice of Rural Development for the U.S. Department of Agriculture regarding projects on the application list and the deadline for submitting completed applications for those projects.

The Board noted correspondence from Sheriff Wethington regarding a payroll change for Deputy Cory Barclay from an annual salary of \$48,087.20 to \$50,491.56 effective 2-8-13.

Moved by Kaufmann seconded by Gaul to approve the agenda.  
Ayes: Bell, Gaul, Kaufmann, Ellerhoff  
Absent: Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of March 12, 2013.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff  
Absent: Deerberg

Moved by Bell seconded by Kaufmann to approve Claim Checks #390799 - #391057.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff  
Absent: Deerberg

The Board noted Handwritten Checks #391059 to the Conservative in the amount of \$2,302.26 and #391060 to the Sun News in the amount of \$2,288.31 dated 3-14-13 which were issued for an administrative correction.

Sup. Gaul gave a Fair Board meeting report. They are waiting to hear about the outcome of a Community Foundation Grant for the Floral Hall. Ellerhoff later noted those grant applications have not yet been considered. There will be a cattle show there this weekend. April 5<sup>th</sup> will be the first racing date, weather permitting. A fire hydrant will be fixed on the infield of the track. There was discussion on the decision to only allow open containers on the fairgrounds at the beer garden area, fair sponsored beer and wine judging contests, and on paid camper spots. Some Fair Board members attended a Fair Associations meeting in Washington County. Laura Twing entered the room. Gaul reported that a Fair Board member said someone donated \$1 million to the Washington County Fair. The Cedar County Fair Board would like to place a tent over the stage area where bands will play in order to protect the investments of the bands. They will seek donations for a tent, but will not purchase the tent if not enough donations are received. Gaul presented financial information for the Fair Board. Ellerhoff heard the Fair Board has booked a highly rated carnival. Kaufmann indicated there is a bill being considered that would exempt a fair from property taxes.

Chairperson Pro Tem Ellerhoff wondered if the Board should get an update from the Assessor on the real estate parcel cleanup project. Assessor Lett met with the Board to give an update. He received an email from Van Guard on March 13<sup>th</sup> but he hasn't had time to review the information and send it out to the Conference Board members. Van Guard is trying to squeeze in this project with others. They thought they may be able to work on it the week of March 25<sup>th</sup>. Assessment rolls will likely go out on April 12<sup>th</sup>.

Sup. Gaul noted he and Sup. Bell attended a Cedar County Economic Development Commission meeting. Gaul noted the Director has requested that they proof read the draft web site and make comments. There was approval to spend \$600 for pictures for the web site. He passed around a spreadsheet concerning the cost of traveling to work outside of Cedar County. Their audit went well. There was brief discussion concerning the Mathews Airport proposed expansion.

Sup. Bell reported that he asked the Director of the Cedar County Economic Development Commission to put the spreadsheet together. The spreadsheet does not include every town in the county. He asked that the spreadsheet be given to all department heads. Bell doesn't think folks realize the impact of traveling outside the county. Ellerhoff has asked the Director for information also, and she felt this spreadsheet could be one component for the compensation study. Concerning web site pictures, Bell noted \$350 could be used for ground photos and \$200 could be used for photos from the air. There was discussion about buying photos off of the internet. It was suggested to have a contest at the schools, and kids could take pictures for the web site. Bell thought that would add a personal touch to the web site with our own photos. Sup. Bell noted he asked the Director about the vote for support of the airport expansion project and was told that everyone voted yes, but there was one maybe which Bell assumed was Sup. Gaul due to previous discussion in the Board Room concerning the expansion. Gaul indicated he didn't want his name on that since he felt there were too many unanswered questions. The East Central Intergovernmental Association is helping entities with funding projects. Bell reported Stanwood has a hole in a well casing and will be doing away with a well pump. Bennett has an opening for a City Clerk. Clarence is raising funds for a new library. Durant is starting a museum, they've hired a new police officer, and they have wastewater and street projects. The C.C .E.D.CO. Director will contact the Cities about funding possibilities and fund-raising. The region received \$25,000 from the Iowa Economic Development Authority marketing grant, so they will do promotional videos for seven counties. There was a Request for Proposal for a bakery in this area, but the company has decided to locate out of this state. The Director will be attending an economic development education opportunity.

Sup. Kaufmann reported he has a conference call at Noon for Community Action of Eastern Iowa.

Discussion was held regarding the Compensation Study Team. The Board's Secretary gave an update on conversation with the Secondary Road Union representative Russell Deerberg. Deerberg does not want to serve on the team. He indicated the Union would need to call a meeting which would take two weeks. Bell noted Union positions would be evaluated as well as others. A call was placed to Paul Greufe, Human Resources Consultant about this matter. Discussion was held. It was noted Liz Gardner (for Sheriff Department's Union) has indicated she would serve on the team. Greufe could contact both Union representatives to clarify that the Board is requesting that the Union's together choose one person for the team. Greufe felt there is confusion on the intent of their role. He noted the Board doesn't need approval of the Unions to do this study, and there is no violation of collective bargaining law. Greufe said the Union could hold a meeting if they choose to do so. Kaufmann felt the Secondary Road Union probably needs to know that the other Union has picked someone. Greufe said he could tell the Secondary Road Union representative that the Sheriff's Union has one person that would serve and it sounds like the Secondary Road Union is not as interested in serving. The Board agreed Greufe should contact the Union representatives. Kaufmann noted one person the Board has asked to serve on the team may not have time, but would attend the first meeting, so he wondered if they should have that person plus an alternate attend the first meeting. Greufe said he has received a number of calls from those that received the Board's invitation to serve. There are concerns both ways about when meetings would

be held, during the day or night. He suggested to the Board that they pick an original team and then see what time they can convene. Greufe felt they may need to look for an alternate, but they won't know until they coordinate schedules. He can attend the meetings anytime, and as far as the training for the team members, he can meet with them one on one if needed. Ellerhoff asked if the employees participating on the team would do so in a County paid capacity or strictly volunteer. Greufe noted the letter said volunteer, so he felt if the team meets off a normal shift, it would be unpaid. He suggested that if a meeting for example is at 10:00 a.m., that they leave the employee on the clock. If a meeting is held on Saturday, Greufe felt nobody would be paid. The call concluded. It was noted another individual has not responded to the invitation that was sent out. The Board agreed this person should be contacted again and if they do not respond by March 15<sup>th</sup>, then the alternate should be contacted about serving. The Board agreed that an individual that said they would attend the first meeting, but didn't know about the other meetings, should attend the first meeting.

Engineer Fangmann briefly entered the room to invite the Board to a retirement lunch for Rick Christensen.

Sup. Kaufmann said Bob Rickard would like to update the Board on what is going on at the Red Oak Cemetery and Church and their future plans. Kaufmann will advise him he can make an appointment with the Board.

Sup. Kaufmann reported that Edith Pfeiffer contacted him about a united voice by the counties by resolution concerning four-laning State Hwy 30. He wondered how the Board felt about that. Bell noted the Board has a membership for the U.S. Highway 30 Coalition of Iowa, so he didn't know why we wouldn't support that. The Board agreed they would support a resolution for four-laning Hwy 30.

Chairperson Pro Tem Ellerhoff initiated discussion concerning the volunteer resignation policy and form. She felt there is some confusion and clarification is needed on how it works. Bell questioned the validity of the resignation if the resignation form is not signed at the time the department head received the resignation notice. Ellerhoff felt the responsibility lies with the department head. Bell thought that was the intent. Gaul suggested discussion be held with department heads at the Board's next monthly meeting on April 4<sup>th</sup>. Bell suggested talking with the H.R. Consultant to put more "teeth" in the policy/form. Sup. Bell noted his issue with what happened recently with a resignation is that the voluntary resignation was given, the intent to move on was there, we expended funds to advertise, and then the employee indicated an event happened to rescind the resignation. He felt there should be a set period of time to change their mind. Bell noted advertising is expensive as evidenced in the claims that were approved. Gaul suggested reminding the department heads to pull the sheet and fill it out when there is a resignation. Ellerhoff suggested a refresher as to how to handle this. She wondered if the Board could direct Paul Greufe, H.R. Consultant to clarify this matter at his next monthly meeting with department heads, or she wondered does the Board need to rethink this entire process. Ellerhoff suggested that a period of 10 days be given for an employee to rescind their resignation and no advertising would occur until after that, because some employees give a month's notice of resignation. Bell would like there to be a new acknowledgement form for revisions. Board minutes from 9-1-2011 were reviewed. Ellerhoff noted the option of not allowing an employee to rescind a resignation. Kaufmann wondered why they have a policy. It was noted that this has happened before. Discussion continued. Kaufmann wondered about taking each one on a case by case basis. Ellerhoff felt that's what gets you in trouble. Bell gave an example of someone that may leave for a higher salary. Kaufmann suggested not allowing leveraging. Bell wondered what would happen if someone is lower paid after the compensation study. He felt there is a voluntary resignation policy so that all are dealt with in the same manner. Ellerhoff indicated there was precedent set in the past. Brief discussion continued. Ellerhoff thought the Payroll Department should have a check list for each revision to note those that have returned the acknowledgement form. Bell wondered what happens if an employee doesn't return the form to the Auditor's Office. The consensus of the Board was to contact Paul Greufe to ask him to meet with the Board to discuss this matter the next time he is in Tipton and to ask him to prepare an acknowledgement form for

handbook revisions which would allow matching the date of the revision with a date on the acknowledgement form.

Moved by Kaufmann seconded by Bell to adjourn at 10:10 a.m., to March 19, 2013.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff

Absent: Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 19, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent. Betty Lett and Larry Hodgden were also present.

The Board viewed information concerning a West Branch Fire Department Friis fundraiser on April 13<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding an industry informational session.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding a Dispatch Mapping Support Project Agreement between the E9-1-1 Board and Cedar County Geographic Information Systems.

The Board acknowledged receipt of information concerning "Why do we pay a PEG Fee on our Cable Bill?" submitted by Laura Twing.

The Board acknowledged receipt of correspondence from Rachel Bicego, Iowa State Association of Counties regarding a public hearing on HF11/HF268 concerning Smart Growth principles.

The Board acknowledged receipt of correspondence from Julie Tischuk, Cedar County CPC/Case Management Director concerning a change of date for a meeting regarding the development of an Eastern Iowa MH/DS region.

The Board acknowledged receipt of an agenda for the Heartland Insurance Risk Pool Trustee Meeting.

The Board acknowledged receipt of correspondence from Terry Worby regarding the condition of the road at 0477 Badger Road.

The Board acknowledged receipt of correspondence from Deputy Assessor Manson regarding an update on Vanguard's progress with corrections.

The Board acknowledged receipt of correspondence from NACo regarding a Webinar on disaster resilience.

The Board received week #9 update from Bill Heckroth, Supervisor's Lobbyist.

The Board acknowledged receipt of correspondence from Mark Schneider, E.C.I.A., and Sheryl Rice, Rural Development regarding applications due April 15<sup>th</sup> for projects in other counties.

The Board acknowledged receipt of correspondence from Rep. Bobby Kaufmann regarding his bill that curbs eminent domain authority for recreational projects.

The Board acknowledged receipt of correspondence from Kimberly Gutknecht regarding her resignation as a Public Health Nurse effective 04/19/2013.

The Board acknowledged receipt of correspondence from Attorney Renander regarding the compensation study group and open meeting laws.

The Board acknowledged receipt of correspondence regarding the 10<sup>th</sup> Annual Iowa Homeland Security Conference.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: All

Absent: Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of March 14, 2013.  
Ayes: All  
Absent: Deerberg

Sup. Kaufmann reported on a conference call held with Community Action. They will be cutting \$250,000 out of the budget. Of that, \$100,000 will be administrative structure and \$150,000 consolidating the Head Start program. These cuts will not affect Cedar County because we have only one Head Start program.

Sup. Gaul received a call from Jon Sweeney regarding his neighbor, Mike Wallace. Phil La Rue met with the Board as requested. Sweeney believes Wallace is living there because he sees lights on and things being moved in. He has contacted an attorney and would like to gate the entrance to his property. LaRue was not sure Sweeney would be able to gate the driveway or that Wallace could get a new driveway to his property. LaRue and Gaul will go and look at the property today. Sup. Bell feels this is now a civil matter. Ellerhoff asked what ordinances is Wallace violating. LaRue said it is zoned agricultural and if he is living there it would need to be rezoned. He would not be able to live there with no septic or well. Kaufmann thought they needed to get the County Attorney involved if there is an easement. Ellerhoff told LaRue if ordinances are being violated then take care of it.

Laura Twing entered the room.

Aaron Horman, Marketing Manager for F&B Communications met with the Board to discuss televising Board meetings and distribution of the recorded media. Ellerhoff told him the Board was looking for options to record meetings. He said we needed equipment and a way to get it to the public. He thought we could make a dvd or digital file for each city in the county. We could also try streaming it on the internet. We would need a third party site to do this. We could go live or archive it. The equipment purchased would depend on the quality the Board would like. A camera and microphones could cost between \$3,000 and \$4,000. He thought it would be best to have someone run the camera for a better quality of video. It was suggested the school could provide students and train them through a program or class. Possibly volunteers in the community would be interested. A camera with a joy stick could be used but it would not be as fluid as if someone were running a camera. If we were to do an online distribution of the meetings there would be a recurring cost. Horman thought we could start with a camcorder (\$500-\$600) and a tripod. He also thought we could get by with three microphones and two speakers. Kaufmann asked if there were any franchise fees to help pay for this. Horman said each town is different. Kaufmann will talk with Matt Muckler of West Branch about how franchise fees work. Discussion continued regarding possible grants from the different cable companies.

Tim Malott entered the room.

Discussion was held regarding the March 21<sup>st</sup> Board meeting. The meeting was to start at 6:00 p.m. but Ellerhoff has another meeting to attend at 6:30 p.m. and Deerberg and Kaufmann will be unable to attend the Board meeting. There would not be a quorum for the Board to be able to make decisions.

Moved by Gaul seconded by Kaufmann to change the starting time to 5:30 p.m. for the March 21<sup>st</sup> Board meeting.

Ayes: All  
Absent: Deerberg

Leanne Zearley, Administrative Assistant to the Engineer met with the Board regarding the 2013 Bridge Inspection Contract. Engineer Fangmann recommended signing the contract with Calhoun-Burns and Associates, Inc. to re-inspect 150 structures in 2013 for a lump sum fee of \$21,570.00.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Pro Tem Ellerhoff to sign the contract as presented.

Ayes: All

Absent: Deerberg

Larry Hodgden left the meeting.

Moved by Bell seconded by Kaufmann to approve two handwritten disbursements to Iowa Chapter of NENA, #391062 for \$100.00 and Iowa APCO, #391063 for \$85.00.

Ayes: All

Absent: Deerberg

It was noted the following Handwritten Disbursement was issued on 3/15/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391061 for \$1,235.05-flex claims and \$1,513.21-self funded medical claims.

Moved by Kaufmann seconded by Bell to adjourn at 9:50 a.m., to March 21, 2013.

Ayes: All

Absent: Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 5:30 p.m., March 21, 2013 with the following members present: Bell, Gaul and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg and Sup. Kaufmann were absent. Larry Hodgden, Betty Lett, Tim Malott and Laura Twing were present.

The Board viewed an I.S.A.C. property tax update dated 3-20-13.

The Board viewed a weekly update from Representative Bobby Kaufmann.

The Board viewed correspondence regarding a CenState Travel and Tourism Research Association International Conference.

The Board viewed correspondence from the East Central Intergovernmental Association regarding the March 27<sup>th</sup> Executive Committee and Council meetings.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a Roger Brooks Workshop on June 7<sup>th</sup> concerning an Opportunity Assessment of the Red Rock Area.

The Board acknowledged receipt of a NACo Action Alert on the Municipal Bonds and Marketplace Fairness Act.

The Board acknowledged receipt of Manure Management Plan Annual Update from Robert Lilienthal.

The Board acknowledged receipt of a Construction Permit Application from Tim Kahl.

Moved by Gaul seconded by Bell to approve the agenda.

Ayes: Gaul, Bell, Ellerhoff

Absent: Deerberg, Kaufmann

Discussion was held regarding the section of the Board minutes of March 19, 2013 pertaining to televising Board meetings. Supervisors Bell and Kaufmann had both submitted revisions for the minutes. Sup. Bell felt he submitted the correct version for the minutes. He indicated he felt the revision submitted by Kaufmann may have been his intent, but that he didn't relay that. Chairperson Pro Tem Ellerhoff said Kaufmann did say H.I.P.A.A. Gaul agreed. Brief discussion continued. Bell referenced Sup. Kaufmann indicating he is all for openness. Chairperson Pro Tem Ellerhoff stated that approval of the minutes would be delayed until the next meeting. Bell noted he would not be able to attend the March 26<sup>th</sup> meeting. He acknowledged he may have put things in the wrong order for his proposed revision for the minutes. Discussion continued. Ellerhoff reviewed the submitted revisions for the minutes. She felt both are right in that Kaufmann did say what was submitted and he qualified it referencing H.I.P.A.A. (Health Insurance Portability & Accountability Act). Betty Lett felt it is important to record the meetings. Ellerhoff said approval of the minutes will be postponed until Thursday, March 28<sup>th</sup>, when all members of the Board will be present. She suggested perhaps the Supervisors should stop emailing back corrections and bring them to the meeting for discussion. Bell wondered what would happen if someone didn't come to the next meeting. Ellerhoff felt the changes could be offered to the Chair and they'd go from there, or if something is controversial perhaps approval would be postponed.

Moved by Bell seconded by Gaul to approve Payroll Disbursements #152645 - #152807 for the period ending 3-26-13 and to be paid on 3-22-13.

Ayes: Bell, Gaul, Ellerhoff

Absent: Kaufmann, Deerberg

Moved by Gaul seconded by Ellerhoff to approve the renewal of a Class C Liquor License with outdoor service and Sunday sales for Wahkonsa Country Club.

Ayes: Gaul, Bell, Ellerhoff

Absent: Kaufmann, Deerberg

Moved by Gaul seconded by Ellerhoff to approve a new eight-month Class B Liquor License with outdoor service and Sunday sales for Darkside Promotions.

Ayes: Bell, Gaul, Ellerhoff

Absent: Deerberg, Kaufmann

Sup. Gaul gave a report on the Heartland Insurance Risk Pool meeting that he, Kaufmann and Tim Malott attended today. Gaul noted Tim Malott, Emergency Management Director did a good job of representing Cedar County during the discussion about the 2-1-1 Program. Malott noted Heartland is doing more research on the insurance coverage. He said if they use 2-1-1 for emergency only, then we would be indemnified under Chapter 29. Gaul noted there was discussion about hazardous material coverage and he felt there was some confusion. He indicated there was discussion about changing wording from cleanup to containment. Malott felt it came down to who has hazardous material coverage when a team comes into our county. He noted some items they discussed. One item was who says that we have to have hazardous material coverage. Malott noted we have to have Fire & E.M.S. services and hazardous materials falls under Fire. At the meeting someone indicated they wanted to start a hazardous materials team. Cedar County will be paying \$2,250 to Linn County and \$6,200-\$6,400 to Johnson County for hazardous material services. Malott indicated the Board of Supervisors is not as responsible as the Townships since Townships levy for property tax dollars for Fire services. If a county doesn't have a hazardous materials team, Fire Departments can only go to the operations level and then OSHA comes in, which could take a while. Gaul noted cyber protection was discussed and additional research is being done. He noted Heartland is going to pay \$88/month for a large box for file storage. Gaul said he asked Atty. Salmons about closed sessions and if a Board member can be updated about a closed session if they are absent. He indicated the member could be updated out of open session. Ellerhoff said she would want to have that opinion in writing. Betty Lett thought nobody is to know what was discussed. Gaul also reported there was discussion concerning removal of vehicles during storms. At the meeting it was felt that if vehicles are stuck in the road, the Engineer can contact the Chair of the Board of Supervisors, who could then declare an emergency which would allow the County to pull out vehicles. Tim Malott noted only three can declare an emergency, the Chair of the Board of Supervisors, the Chair of the Emergency Management Commission and himself (for 24 hours). Gaul noted if vehicles are stuck, in some instances others have to get through. Malott felt this allows certain ordinances to be bypassed. Bell wondered if an emergency is instituted will someone say we are not being consistent. Malott will send a document to Heartland for review to ensure that we are showing consistency.

Sup. Bell said he went to view Jon Sweeney's property and the property of his neighbor Mike Wallace. There appeared to be no tracks in the snow. Gaul said he and Phil La Rue went to the properties and there were no tracks. Gaul called Mr. Sweeney and updated him on the Board's discussion and action on March 19<sup>th</sup>. He told him the Board felt it would be a civil matter, and Sweeney didn't disagree. Gaul indicated he's always a little afraid about these instances, and he hoped they will get along and not get hurt. He encouraged Mr. Sweeney to get along. Gaul felt things had been cleaned up on the Wallace property. There was a licensed pickup, a camper, a shed and a little brush. Ellerhoff also hoped someone doesn't get hurt and everyone gets along.

Chairperson Pro Tem Ellerhoff reported that Sup. Kaufmann attended the Wilton Development Corporation meeting. There are on-going negotiations with the I.D.O.T. as to how big the sewer line should be. The Wilton Development Corp. is supporting a bigger line for future development.

Chairperson Pro Tem Ellerhoff gave a River Bend Transit meeting report. The Director reported on a trip to Washington, D.C. where a public transportation delegation met with Legislators to express concerns/statewide priorities. It was noted there are over 300,000 Iowans below the poverty level using public transit to get to jobs. Transit is used a lot by senior citizens. It would require \$10 million per year to meet the needs of replacing buses. There was discussion on Strict Charter Bus Rules. They have stopped River Bend Transit from taking a group to, for example, a Sunday afternoon event because it prevents other bus companies from making money. There is a proposed change that if it takes a

bus company from out of state longer to get to the tour destination than what they travel to get to the tour origination, then the tour group could use public transit. Schenker Logistics is recruiting employees to work for their company, and they have asked if River Bend Transit would be willing to work out an agreement to transport workers. River Bend Transit uses Route Match Software and the State will no longer be paying the support fees. River Bend Transit would have to pay between \$38,000 to \$40,000 for those fees. They receive between 450 to 520 calls per day for rides. Community Development Block Grant funding has been cut. They will receive \$16, 525 this year. Wells Fargo will give a financial presentation next month. River Bend Transit has hired a company from Illinois to assist with redoing their personnel handbook.

Chairperson Pro Tem Ellerhoff reported on her conversation with Assessor Lett. Lett called Ellerhoff expressing concern about the proposed Dispatch Mapping Support Project Agreement between the E9-1-1 Board and Cedar County Geographic Information Systems presented by Tim Malott, Emergency Management Director. Lett wanted Ellerhoff to call a Conference Board meeting. Ellerhoff talked to Malott, Assistant County Attorney Roberts and members of the Board of Supervisors about this matter. The agreement didn't have to be resolved by April 11<sup>th</sup>. The deadline is May 15<sup>th</sup>. The Assessor is busy at this time, therefore he was concerned about resolving this matter by April 11<sup>th</sup>. Ellerhoff understood Lett's concern. Lett has the initial agreement, he'll critique it and may suggest revisions, and then the Assistant County Attorney's opinion will be available. After that the matter could go to the Conference Board. She relayed that information to Assessor Lett. Malott said he could attend the Conference Board meeting. Ellerhoff said she wanted to know what the Assessor's needs or wants are with respect to this matter. Malott said he would like time to get GeoComm back on-line if an agreement with the Assessor's Office isn't worked out.

Larry Hodgden expressed concern about the Board's monthly evening meeting, indicating if there is no more interest than this then..... Ellerhoff would like to give it some time. She has had people suggest that there be night meetings. Hodgden noted he has suggested that Stuart Clark, Editor of The Tipton Conservative, put something in the newspaper. Mr. Hodgden felt it would be helpful if something would be on the agenda to make it worthwhile for people to attend the meetings. Gaul noted some people have commented that they'd come to the evening meetings. Ellerhoff would like to give it six months to one year. Malott felt people say they will come to the night meetings, but they don't. Hodgden thought if something special or something seeking input would be on the agenda, it might get some people to attend the meetings.

General discussion was held.

Moved by Gaul seconded by Ellerhoff to adjourn at 6:25 p.m., to March 26, 2013.

Ayes: Gaul, Bell, Ellerhoff

Absent: Kaufmann, Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 26, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent. Others present were: Betty Lett and Laura Twing.

The Board viewed I.S.A.C. Update dated 3-22-13.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding the postponement of a CEO/RWIB meeting to April 25<sup>th</sup>.

The Board acknowledged receipt of correspondence from the East Central Iowa Council of Governments regarding Commissioner Training.

The Board acknowledged receipt of a Week #10 "Update from the Capitol" from Bill Heckroth, Supervisors' lobbyist.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Rose AVE Pork-Douglas Schroeder.

The Board acknowledged receipt of correspondence from Annette Shipley regarding the next Consortium meeting on March 28<sup>th</sup> at 10 a.m.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell;

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of March 21, 2013.

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg

Absent: Bell

Supervisors Kaufmann and Gaul gave Chairperson Deerberg a report on the Heartland Insurance Risk Pool meeting that was held on March 21<sup>st</sup>. Kaufmann referenced the option of putting an ordinance in place concerning when an emergency could be called due to vehicles stuck in the road. Discussion was held. Marcia Driscoll and Linda Coppess entered the room.

General discussion was held.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign Rider No. 1 to the Complete Agreement with KONE Inc. concerning elevator maintenance.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve the renewal of a Class C Beer Permit for Mel's Pit Stop.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Absent: Bell

Auditor Gritton and Assistant County Attorney Roberts met with the Board to discuss funding grave care for Cedar County Cemeteries. Others in attendance were: Veteran Affairs Administrator Patty Hamann; Marcia Driscoll, Linn Township Clerk and Linda Coppess, Fremont Township Clerk. Ray Penningroth briefly attended, but then left the room. Larry Hodgden entered the room while discussion was in progress. Atty. Roberts noted an issue came up about grave care for Veterans' graves and payments made to cemeteries by the County. She reviewed Code Sections 35B.17 Maintenance of Graves and 35B.18 Payment-How Made. Every year cemetery boards can submit lists of how many Veteran graves are in their cemeteries, and they are then paid \$3/grave. Someone made an inquiry to Patty Hamann's office about grave care. There is some confusion on

whether funds should be paid to city cemeteries or just township cemeteries. Roberts' interpretation of the Code is that payments shouldn't be made if perpetual care has already been paid for a grave and also when there's a taxing authority to tax for the care of a cemetery. She felt the original intent of the payment to cemeteries was for care/maintenance of the very old Veterans' graves such as from the Civil War era. Atty. Roberts advised the Board they can change the way payments are made. She referenced Washington County passing a resolution concerning, effective on a certain date cemetery boards would have to show that they are not a perpetual care cemetery and that they don't have a taxing body to levy for this. An affidavit is required stating the same. The goal is to not pay for perpetual care twice. Roberts noted the following options: 1) to keep paying as the County has been; 2) to conclude the County's responsibility by not paying going forward but perhaps paying a lump sum as indicated in Code Section 35B.17; or 3) adopt a resolution that the County's responsibility is where there is no perpetual care or taxing authority. It was suggested that the cemeteries may need to budget for this, so an effective date could be set to allow time for that. Deerberg wondered if a lump sum payment is made, what would happen if there are new Veteran graves. Roberts thought a payment could be made for a new Veteran grave going forward. Sup. Kaufmann is concerned about the very old Veterans' graves. He felt the Code offers a compromise, and he suggested considering the Pioneer Cemetery legislation. A Pioneer Cemetery is one with 12 or fewer burials in the last 50 years. Kaufmann thought the Township Trustees give authority to the Pioneer Cemetery Commission and then that commission gives levying authority for the cemetery to the Board of Supervisors. He referenced making sure the Veterans' graves and Pioneer Cemeteries are taken care of, and he referenced considering a more permanent solution. Kaufmann noted a Center Township project where they are trying to bring a cemetery back to life. Atty. Roberts referenced seeing an opposite trend, where a township had to take back a cemetery, because the 50-year time period had lapsed. Auditor Gritton presented a spreadsheet showing that \$52,609.55 has been paid to cemeteries over the past ten years. It was noted several cemeteries on the spreadsheet have not been paid anything. Roberts wondered if the money is being used for mowing. Kaufmann felt some of those cemeteries may not exist, such as Onion Grove. Patty Hamann's biggest concern is "double-dipping". She felt if a family paid for perpetual care, there should be no reason to ask for additional money. Hamann thought they are not doing anything special for the Veterans' graves, and the cemeteries should have already budgeted for the care. She felt if a family didn't pay for perpetual care, then she could see making a payment to the cemetery. Hamann thought the dollars received by the County are not put in a special Veteran fund that is only used for Veterans' graves. She felt it seems the old rural cemeteries aren't accessing the dollars from the County, and she felt it is a slap to Veterans that taxpayers may be paying again for their grave care. Kaufmann indicated he agreed with Roberts and Hamann. He noted the \$3/year/grave would not pay for repair of a stone, and he noted the option of getting a free tombstone through the Federal government. Kaufmann suggested including Veterans in taking a comprehensive look at cemeteries. Atty. Roberts said there are trusts for perpetual care. She is working on helping cemeteries file claims through the Court to access the principal amount of the trust since interest rates are so low. In most cases the amounts are not large, so she will likely ask the Court to waive the Court fee. Sup. Ellerhoff agreed with looking at the Pioneer Cemetery option and to look at adopting a resolution limiting payments to only those with no taxing authority or no perpetual care. She also suggested that for those that don't have the above options, that they consider raising the annual amount paid by the County. Ellerhoff suggested a cutoff date of 6-30-2014. Kaufmann noted he would be more comfortable with this matter if they had something to put in place of the funds received by the County. He indicated Steve Story of Fayette County, an expert on Pioneer Cemeteries, would probably meet with the Board. The Board members were agreeable to that. Ellerhoff understood that the previous lists submitted to the Auditor's Office were because they had no perpetual care, but we don't know and didn't ask. Discussion continued regarding tracking dollars for Veterans' grave care and efforts to find trust documents to get dollars for cemeteries. The Board agreed to talk to Steve Story about Pioneer Cemeteries and then make a decision on this matter. Kaufmann asked Marcia Driscoll about cemetery vandalism that occurred about 15 years ago. Driscoll noted they have taxed for a five-year project at \$1,000/year. Ellerhoff suggested putting a notice in the newspapers, and Deerberg suggested giving notice to the Township Clerks when this matter is to be discussed again.



Discussion was held regarding setting a public hearing date to review a Construction Permit Application filed by Tim Kahl for expansion of a confinement feeding operation. Phil La Rue, Environmental Director previously told the Board he has not received any objections. Discussion was held. It was noted a public hearing is not required, but has been the practice of the Board. Kaufmann suggested the Board could discuss that practice in the future. The Board agreed the deadline for comments would be 4:00 p.m. on April 17, 2013.

Moved by Ellerhoff seconded by Gaul to set April 18, 2013 at 6:15 p.m. as the time for a public hearing on the Construction Permit Application filed by Tim Kahl for expansion of a confinement feeding operation in Section 3 of Springfield Township.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Absent: Bell

Engineer Fangmann met with the Board to discuss hiring for the Assistant Engineer and Weed Commissioner positions. Warren Wethington was present. Fangmann noted they've had a lull in construction projects so he has held off on hiring for the Assistant Engineer position, but he would now like to post the position and hire. The Board had no objections. Engineer Fangmann would personally like to see the Weed Commissioner position tied with the Secondary Road Department. It is the Board's position, but Fangmann would like to have the position unionized. With the Board's blessing he would have the Human Resources Consultant start the process. He would like to keep the pay the same with respect to being tied to a Crew Leader position. Discussion continued. Fangmann would post the position internally first. The Weed Commissioner would still submit a report to the Board for certain matters. The Board had no objections. Further discussion was held regarding spraying, seeding and possibly contracting for spraying. In other business, Chairperson Deerberg gave the Engineer information concerning an ordinance pertaining to declaring an emergency to remove vehicles. He asked the Engineer to take the information to the Assistant County Attorney and to write an ordinance. Fangmann suggested once an emergency is declared, other Board members could be informed and an informal vote could be taken the next time the Board is in session. Kaufmann felt the ordinance would take care of any liability issues. The Engineer gave a road maintenance update. Last Tuesday he met with the Corps of Engineers concerning the Cedar River bank stabilization project. There are plans to move forward with a dike along the north side of the first four bridge piers (290<sup>th</sup> Street), and they'll deal with a couple piers on the east side. They are also planning to do four spur dikes further up river. A feasibility study will be done now, and documents will be saved for the construction phase. We won't get the channel put back in the same place.

Chairperson Deerberg asked Sheriff Wethington if he sent the proposed 28E Agreement with the Cities of Bennett, Stanwood and Lowden for law enforcement services to Heartland Insurance Risk Pool's attorney for review. Wethington noted the attorney reviewed it last year. Something about liability insurance was changed at that time. Wethington will send the proposed agreement to the Heartland attorney. Discussion was held.

It was noted the following Handwritten Disbursement was issued on 3/22/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391064 for \$1,041.62-flex claims and \$2,180.30-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:22 a.m., to March 28, 2013.

Ayes: Ellerhoff, Kaufmann, Deerberg, Gaul

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., March 28, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing and Betty Lett were in attendance.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Brian Crock.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a workshop on April 4<sup>th</sup> concerning managing records of employees.

The Board acknowledged receipt of correspondence from Trilogy Integrated Resources Inc. regarding a Network of Care for Behavioral Care web portal coming to Amador County, California.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a workshop on clandestine laboratories on April 29<sup>th</sup>-30<sup>th</sup>.

The Board acknowledged receipt of correspondence from The National Council For Public-Private Partnerships regarding a workshop on May 22<sup>nd</sup> concerning implementation of partnerships in Colorado.

Emergency Management Director Tim Malott briefly met with the Board to discuss hazard material regulations.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Sup. Kaufmann requested a couple changes to the proposed March 26<sup>th</sup> minutes. There are no objections.

Moved by Ellerhoff seconded by Gaul to approve the Board Minutes of March 26, 2013.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Discussion was held regarding the March 19<sup>th</sup> minutes. The focus of the discussion was on the section concerning the Board's discussion with Aaron Horman of F&B Communications. The proposed versions of the minutes were read, those being the original, Bell's and Kaufmann's. Kaufmann noted he is agreeable to the first or third. He felt his intentions were being skewed with the second. He felt his point was if there is live streaming, can you remove that to not disseminate it. Bell noted that might have been his intentions. Kaufmann felt the minutes aren't a transcript, they are a summary. He said he mentioned H.I.P.A.A. and confidentiality. Sup. Ellerhoff said she was satisfied with the original version of the minutes and felt they are good enough.

Moved by Ellerhoff seconded by Gaul to approve the original version of the March 19, 2013 minutes.

Discussion was held. Bell said he disagreed, noting he felt the intent of having cameras and a microphone is to get transparency in government. He thought at the time Ellerhoff gave him a "look". Ellerhoff acknowledged she was shocked he said those words, but that Kaufmann qualified it. Bell felt that was not accurate. Discussion continued.

Kaufmann felt he did not "mess up" concerning this matter.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Nay: Bell

Moved by Gaul seconded by Ellerhoff to approve Claim Checks #391065 - #391221.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Chairperson Deerberg gave a report on the East Central Intergovernmental Association Council meeting he attended last evening via web cam. Some areas of discussion were, but not limited to: cutting their staff from 54-51, changing co-pays on their employee

health insurance plan so there is no insurance increase for the employees, budget, assets, cash flow, grant funds, and open meetings/records request procedure.

Chairperson Deerberg said he attended the Iowa State University Extension Office open house yesterday afternoon. Kaufmann and Gaul also attended. Sup. Ellerhoff said they did not have a good turnout.

Sup. Kaufmann reported that he and Sup. Ellerhoff attended a meeting on March 26<sup>th</sup> concerning a possible nuclear plant in Muscatine County. Kaufmann felt three-fourths of the presentation by the President of Mid-American Energy Company was fairly skewed, which Kaufman felt led up to that they intend to pursue having a nuclear plant, and he felt there was little about conservation. Mid-American has been asked to do fact finding. There was no answer on why they are putting options on land. Kaufmann thought people came away from the meeting disappointed. He asked if the Board of Supervisors would entertain a resolution against the building of a nuclear plant at that location. Chairperson Deerberg indicated he has no opinion yet, because he didn't attend the meeting. He noted we have to have electricity, but indicated where to put a plant is a question. Sup. Gaul doesn't think we need this nuclear plant, and he is concerned about where the waste will be dumped and future generations. Sup. Ellerhoff would like to see research on other alternatives. She felt the presentation by Mid-American was very skewed one way. Bell felt the Board shouldn't take a stance at this time since the proposed project is not that far along yet. He realizes it would affect the south side of the county. Ellerhoff thinks it is further along than they led them to believe. Gaul wondered what the effects of a natural gas plant would be. Kaufmann thought carbon emissions and the costs would be significant. He thought the company had bought two homes and have options on others. Bell didn't think they had purchased land. Kaufmann noted concern by the "Save America's Farmland and Environment" group about taking about 400 fertile acres out of farm ground. Ellerhoff said this group referenced another facility that's being re-commissioned, so if that facility was used they wouldn't be taking land out of commission. It was noted the proposed plant would be using new technology not yet tested. Discussion continued. Regarding a resolution, Kaufmann indicated he would write something strong on his own.

Sup. Bell gave a Limestone Bluffs Resource Conservation & Development Commission meeting report. Election of officers was held, and he was elected President again. Some areas of his report were, but not limited to: revolving loan board members, Iowa League representatives, Driftless Area representatives, an Iowa League form for the Commission's 2013 accomplishments as well as employees and contractors, revolving loans update, FMTP Grant "Buy Fresh Buy Local", projects organized by Brittany Bethel for "Buy Fresh Buy Local", Dubuque County Extension will be doing producer profiles for the grant, by-laws, planning of the commission, discussion with the D.N.R. concerning a project in this R.C.&D. region, funding, and locating office equipment and files. There was a motion approved to hire a Contract Coordinator/Executive Director. Bell has been holding discussion with the D.N.R. about work in Delaware County for a water trails project in our region, and the D.N.R. approving the work to be done by the Iowa Valley R.C.&D. Bell has told them the Limestone Bluffs R.C.&D. could do the work. Bell has written a letter to the President of the Iowa Valley R.C.&D., Department of Natural Resources and Legislators, but has not yet heard anything. He doesn't feel it is right to circumvent our R.C.&D. Among other projects, Bell mentioned a Farmers Market project in schools. Ellerhoff noted the Extension Service is looking at expanding programming in the food area so perhaps there could be some type of partnership. Bell indicated Brittany Bethel shares an area with someone in Iowa City. Deerberg asked if all counties had donated/pledged funding to the R.C.&D. Bell reported the following:

	FY12-13	FY13-14
Clinton	\$ 5,000	\$ 5,000
Jackson	\$20,000	\$10,000
Cedar	\$ 5,000	\$ 5,000
Jones	\$0	\$ 5,000
Dubuque	\$0	\$0

Sup. Bell felt the Commission may look at excluding Dubuque County since there is not a lot of participation, but he noted a lot of projects are tied to the Dubuque County area.

At 9:10 a.m. the Board attended a Town Hall meeting by U.S. Senator Grassley in the Courthouse basement. Sup. Bell did not attend.

The Board reconvened in the Board Room at 9:50 a.m. Sup. Gaul left the meeting to attend a Consortium meeting. Sup. Bell returned to the room. Others in attendance were: Betty Lett, Laura Twing, Larry Hodgden, and Robert & Bernita Pruess.

Engineer Fangmann met with the Board to discuss Title VI Assurances and the purchase of a used motor grader. Fangmann noted there is a new form for the Assurances. Review and discussion were held. Bell asked if the new form had been reviewed by the County Attorney.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Title VI Assurances, as presented, subject to the review of the County Attorney's Office.

Ayes: Bell, Ellerhoff, Kaufmann, Deerberg

Absent: Gaul

Engineer Fangmann told the Board he has an opportunity to purchase a 2002 CAT 140H motor grader with a little over 800 hours. He will look at the grader on March 29<sup>th</sup>. In the negotiated price, the company has agreed to include the cost of extensions and he was able to secure a one year warranty. We already have a wing. If approved by the Board, Fangmann would amend the current budget utilizing dollars from the fund balance. This purchase would be about an \$80,000 savings over what he budgeted for the purchase of a new motor grader next fiscal year. He would trade in a Komatsu grader. The Board had no objections to pursuing this purchase. Kaufmann felt Fangmann should talk to Sup. Gaul about this matter since he is a former maintainer operator. Bell asked if the \$80,000 could go for extra rock. The Engineer indicated anything that can be done to get more rock would be good. Fangmann noted funds left in the snow budget would offset the extra ditching work that was done. Fuel consumption costs are up, but Fangmann is thankful for the diesel price he secured. He hopes to have a rock letting within the next month. Discussion was held concerning the frost level in the roads and the gradation of rock. They need a gradation that will bind together, and they have to meet D.O.T. standards for abrasion. In other business, the Engineer would like to pursue a Keep Iowa Beautiful Community Beautification Grant to replace the fence around the County's Tipton storage yard with shielding fence, so that it is more aesthetically pleasing when driving by. The grant maximum is \$5,000 and the estimated cost is \$15,000.

Moved by Bell seconded by Kaufmann to waive agenda requirements to allow for consideration of the approval of a Keep Iowa Beautiful Community Beautification Grant application.

Ayes: Bell, Kaufmann, Ellerhoff, Deerberg

Absent: Gaul

Engineer Fangmann presented a Resolution of Support for a Keep Iowa Beautiful Community Beautification Grant. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:

Cedar County, Iowa  
Resolution of support for a  
Keep Iowa Beautiful Community Beautification Grant

Whereas, Cedar County strives to enhance the appearance of our facilities for the traveling public, and,

Whereas, Cedar County would like to improve the aesthetics along South Street at the entrance to the City of Tipton along our maintenance facility, and,

Whereas, after due study, Cedar County has determined that the proposed grant request would allow for additional funding to purchase fencing along said road.

Now Therefore, Be it Resolved that Cedar County, Iowa hereby endorses the request for the Keep Iowa Beautiful Community Beautification Grant for the Cedar County Tipton Facility Community Entrance Beautification Enhancement Project.

Ayes: Bell, Ellerhoff, Kaufmann, Deerberg

Absent: Gaul

Brief general discussion was held with the Engineer.

Sup. Ellerhoff wondered if the Board would want to change the procedure on how they do minutes and present changes. She suggested bringing any proposed changes to the next meeting for discussion rather than emailing them. Discussion was held. It was noted proposed changes could be sent to the Chair in writing. There was no formal decision made.

General discussion was held.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:25 a.m., to April 2, 2013.

Ayes: Bell, Ellerhoff, Kaufmann, Deerberg

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 2, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence from Greg Thompson, Rural Development of the U.S. Department of Agriculture regarding the fees for engineering services for the Eastern Iowa Regional Utility Services System Fairview North project.

The Board viewed the March 20, 2013 minutes of the Planning & Zoning Commission which included petitions concerning the Miracles Can Happen Boys Ranch and Tom Fitzer & Murry Fitzer.

The Board viewed an I.S.A.C. update dated 3-29-13.

The Board viewed correspondence from the Limestone Bluffs Resource Conservation & Development Commission regarding the Water Trail Project on the Maquoketa River.

The Board acknowledged receipt of a week #11 update from Bill Heckroth, Supervisors' Lobbyist.

The Board acknowledged a Jail Inspection report from Chief Jail Inspector Delbert J. Langley.

The Board acknowledged receipt of correspondence from Kelley Deutmeyer, Director of the East Central Intergovernmental Association regarding the Council meeting held on March 27<sup>th</sup>.

The Board noted correspondence from Treasurer Jedlicka regarding a payroll increase for Ronda Gottschalk from \$13.21/hr to \$13.46/hr effective 3-19-13.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of March 28, 2013.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Sup. Gaul gave a Consortium meeting report. There was a presentation on Fetal Alcohol Spectrum Disorders, what happens when women drink when pregnant and effects on children. Gaylene Gilbert noted there will be a Families First of Cedar County fundraiser through Schwan's. Lutheran Services is working with kids on child development.

Brief discussion was held concerning preparation for the Stanwood Drainage District public hearing at 6:30 p.m. on April 3<sup>rd</sup>.

The Board tentatively decided to view leased properties that were purchased by Cedar County after the 2008 flood, on April 11th.

Sup. Gaul reported he looked on-line at the used motor grader the Engineer requested approval to purchase. He thought it looked brand new. It was noted the Engineer purchased the motor grader.

Moved by Bell seconded by Ellerhoff to approve payment of \$240 (eight flags) to the Tipton Lions Club for the annual Flags Over Tipton project.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve issuance of Handwritten Checks as requested by the County Attorney's Office dated 4-2-13 as follows:  
#391223 Queens Criminal Court \$10.00  
#391224 Queens Supreme Court \$20.00.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The Board reviewed a FY14 Request for Bid to the Iowa Department of Public Health for County Substance Abuse Prevention Services.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the FY2014 Request for Bid to I.D.P.H. in the amount of \$300.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Auditor Gritton met with the Board to review the Audit Reports for Cedar County for FY11-12. Discussion was held. Gritton noted the reports show actual numbers, and the County has no long-term obligations. Reference was made to a notation in the Audit regarding considering adoption of a policy addressing who is responsible for paying fines.

Moved by Bell seconded by Kaufmann to accept the Independent Auditor's Reports of Cedar County for the year ending June 30, 2012, as submitted by Hunt & Associates.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Mick Starcevich, President of the Kirkwood Community College met with the Board for a tour of the Kirkwood facilities on West 9<sup>th</sup> Street in Tipton. Kristy Black, Dean of Regional and County Centers and Tom Kaldenberg, Associate Vice President of Facilities and Security of Kirkwood Community College and Laura Twing were also present. The Board was given a tour of the New Directions School and Cedar Employment Opportunities. After the tour everyone met for discussion. Mr. Scarcevich told the Board Kirkwood is not up to the level they were in 2009 regarding State and Federal general aid. He noted various projects and that Kirkwood wants to reduce their carbon footprint. Starcevich said this building was given to Kirkwood in the 1990's. He indicated C.E.O. is not their primary mission/core business. They would like to give this building back to the County and they would rent space from the County for their programs. Starcevich indicated they are looking at what they can afford and to reduce what they can. He noted the County supports the C.E.O. program. C.E.O. would like a new truck, which the college cannot do and perhaps the County could meet their needs better. Sup. Bell asked if there is financial tracking over numerous years regarding the building and programs. Kristy Black said there is. Bell asked to see a proposal. Deerberg wondered if they have an alternate plan if the County should decide they do not want the building back. Starcevich indicated he didn't have an alternate plan, and he indicated they would continue to operate as is. Deerberg wondered how Kirkwood would benefit from deeding the building back to the County. Starcevich indicated purchasing a van and forklift is not in their budget picture. He asked the Board to discuss his proposal. He thought Kirkwood would net out paying the County rent. Sup. Kaufmann asked if there are plans to move the high school to an expanded facility on Cedar Street. Starcevich said no, indicating there is not enough room at that location. Kaufmann asked in the next decade, what will be the need for this West 9<sup>th</sup> Street facility. Black noted a Johnson County Regional Center would take the students that come here, but some of the students here have transportation barriers so there will be a need to continue to serve locally. She indicated they would rent space somewhere in the community and she told the Board that for that level of students, the need is growing. She said the student numbers have been steady or have increased. Black indicated she would give the Board information concerning financials, the square footage here and what others charge Kirkwood at other facilities. Sup. Ellerhoff asked where Volunteer Services falls into this. Black noted they use office space for in-kind at no charge. She felt the current staff at C.E.O. (Kirkwood employees) is needed, and she said Kirkwood manages the salaries and payments. Black indicated it is hard to continue all programs and for Kirkwood to grow into new programs, and she indicated it isn't direct to their mission so they are looking to someone else to manage the C.E.O. program. They have tried to keep the building in good condition. Deerberg summarized that he is hearing they want to not manage the C.E.O. program and their mission is teaching. Starcevich said identifying community needs is in their mission. Discussion continued regarding this matter. Kaufmann asked if they could talk about wind energy. Kaldenberg and Starcevich discussed the renewable energy program. They generate electricity from their wind tower, and they are negotiating with Acciona about working together. Their first class of

18 graduated and all obtained jobs. The classes now have 30 or more students.  
Discussion continued.

The Board reconvened in the Board Room at 9:47 a.m. Sup. Gaul was not present.

Auditor Gritton briefly met with the Board to inquire about a Civil Service Commission budget line item.

It was noted the following Handwritten Disbursement was issued on 3/29/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391222 for \$1,621.29-flex claims and \$4,916.06-self funded medical claims.

It was noted the Board would be convening at 6:30 p.m. on Wednesday, April 3<sup>rd</sup> as the Stanwood Drainage District Board.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:00 a.m., to April 3, 2013.

Ayes: Ellerhoff, Kaufmann, Bell, Deerberg

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 4, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a "Power of Travel-Energizing Iowa's Tourism Industry" meeting on April 18<sup>th</sup>.

The Board acknowledged receipt of information concerning an Iowa City Press Citizen article from Representative Bobby Kaufmann about himself and Representative Sally Stutsman.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of April 2, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Bell seconded by Gaul to approve Payroll Disbursements #152808 - #152961 for the period ending 3-30-13 and to be paid on 4-5-13.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg felt the Board should view Section 17 of the Stanwood Drainage District. The Board will view the area on April 9<sup>th</sup>. Sup. Bell said he wouldn't go since he has already viewed it. Deerberg asked that they view it as a team. Sup. Kaufmann wondered if during the same trip Engineer Fangmann could show him where the proposed Hwy 30 bypass will be. Some members indicated they were aware of the proposed location, so Kaufmann indicated he would look at it on another day.

On April 11<sup>th</sup> the Board will be viewing the properties acquired by the County after the 2008 flood, some of which have been leased.

Moved by Ellerhoff seconded by Kaufmann to approve a five-day Class B (including wine coolers) Permit for Cedar Wapsi Pheasants Forever effective 4-24-13.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

It was noted Bob Klemme has asked if the Board would like him to continue mowing the former Care Facility cemetery. This matter was placed on the Board's next agenda.

Chairperson Deerberg said he would be attending a regional Mental Health Redesign meeting with Julie Tischuk, CPC Administrator on April 5<sup>th</sup> and he noted other Supervisors could attend. Laura Twing entered the room.

The Board noted correspondence from Sheriff Wethington noting he needs to hire a female Correctional Officer for nights due to a vacancy. The Board had no objections.

Sup. Bell reported he received a call from a resident of West Branch that was irate with the 911 system. She noted several 911 calls were made and the system couldn't identify the address. Emergency Management Director Tim Malott has checked with the companies involved, it was thought the problem was fixed, the resident tried a 911 call again and the system didn't map the address. Bell said he explained to the resident that there is an E911 Board over Tim Malott. Sup. Bell told her he sympathized with her situation but told her we need to check on what is going on. The resident felt it is Malott's responsibility to make sure the number maps. Bell felt it is the responsibility of the company contracted to do this, if there is a contract. Malott is working on this issue. Ellerhoff wondered if it is a pocket area or an isolated incident. Bell indicated the address pops up but they couldn't map/find it. Discussion continued. It was noted an address might not come up on a GPS system depending on what system a vehicle has in it. Bell stated it is sometimes difficult to correct because it goes off of a national database

used by many companies. Deerberg noted GPS systems in vehicles would have to be kept up to date.

Sup. Kaufmann reported Iowa's war dead will be honored at Vicksburg on May 25<sup>th</sup>. A group from this area will be taking a bus trip there and they hope to find the graves of the Cedar County people. It is believed there is a mass grave where Cedar County people are buried. Cedar County has a special place during this event due to an individual from the Red Oak area. If anyone is interested in making the trip, they can make a reservation to do so.

The Board met with department heads. Julie Tischuk, CPC Administrator said she would be attending the regional Mental Health Redesign meeting on April 5<sup>th</sup> at which time the group will be meeting with a Department of Human Services consultant. Treasurer Jedlicka indicated tax collections went smoothly. He thought more people are making payments on-line. Representatives of Wells Fargo met with the Treasurer and Auditor on operations and if they could possibly help us out on anything. County Attorney Renander said they had a successful jury trial last week. Henry Latham was named as the new Judge for our district. Assistant County Attorney Roberts was elected President of the Cedar County Bar Association. Larry Hodgden entered the room. Public Health Director Jane Caes reported the County rankings are out. Our rankings are stable. There is a coalition for improvement of wellness, and anyone interested in serving on the coalition should give their number to Bonnie Butler. This is National Public Health Week. Deputy Auditor Joleen Carpenter reported the Auditor is working on a FY12-13 budget amendment. The office is updating voter registration forms from the General Election. Recorder Helmold gave a report on "Passport Day" held on March 9<sup>th</sup> and boat renewals. Veteran Affairs Administrator & General Assistance Director Patty Hamann said she would be attending a Veterans Spring School next week. She will be speaking at Cedar Manor on April 23<sup>rd</sup> about Veteran benefits for nursing home assistance. Conservation Director Mike Dauber said they are getting things opened up at the parks. Hunter safety classes are being held now, but the attendance is lower than usual. He gave an update on environmental education programs being done. Assessor Lett reported Assessment Rolls will likely go out on April 12<sup>th</sup>. Engineer Fangmann said the Secondary Road Department is spot rocking. The bridge crew will be starting work at the end of this month. They've received a lot of dust control applications. The blade operators are starting to blade a little more now. Phil La Rue, Environmental & Zoning Director is busy working on Time of Transfers and septic systems. He is scheduled to visit a proposed livestock confinement facility with the D.N.R.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Phil La Rue met with the Board for general discussion. Chairperson Deerberg invited him to attend the Board's tour of the leased properties on April 11<sup>th</sup>. La Rue updated the Board on a few zoning and septic system issues.

Engineer Fangmann met with the Board to review a Department of Transportation Federal Aid Agreement for Highway Bridge Program Project #BROS-C016(85)—8J-16 on 205<sup>th</sup> Street over Rock Creek. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Federal Aid Agreement for Project #BROS-C016(85)—8J-16.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Fangmann told the Board his name was drawn to receive paid N.A.C.E. registration fees. He purchased the used motor grader. Brief discussion was held.

Patty Hamann, H.I.P.A.A. Compliance Officer and Julie Tischuk, CPC Administrator met with the Board to discuss a County Home records request. Julie Tischuk said a

request was made to look at the ledger books from New Horizon Residential Care Facility. She is concerned if they grant one request there will be others and they need to consider H.I.P.A.A. Patty Hamann has contacted the County's H.I.P.A.A. consultant. He stands strong on not allowing this. She indicated there is no rhyme or reason for how the records are in the books so information is intermixed. They would have to be very careful. The person requesting information would have to prove lineage and the reason (family tree information is not enough). Hamann noted someone would have to pay for the search and copies, and there may still be relatives of the people that were at the facility. She felt there are things in the books that are not appropriate for all people to see. Tischuk said she doesn't have time to look through those records, nor does Hamann. Hamann said she talked to this same person last Fall and explained why the individual could not look through the records, but this person has heard she could petition the Boards of Supervisors to open the files. Ellerhoff thought there were old files at one time. Tischuk noted the files are locked up and she hasn't looked at them. Sup. Bell noted they'd need to black out all information pertaining to H.I.P.A.A. and only give them the other information. He felt the information is historical, but we are bound by H.I.P.A.A. law and we have no choice. Bell acknowledged there may be some historical value on how people were treated for mental health. Sup. Kaufmann referenced checking the lineage and if there is a time period after which someone could obtain the records. Tischuk and Hamann don't think there is a statute of limitations established for this. Kaufmann thought someone would be able to get information from the State facilities at Mt. Pleasant or Independence after a period of time. Bell said the records probably are different. Discussion continued. Hamann noted the individual requesting records was referred to the Cedar County Historical Society. Kaufmann thought the individual could be referred to an article written for the State Historical Society on the Cedar County Care Facility. He will obtain a copy of the article. Deerberg noted the individual would have to pay for someone to research the records. The Board agreed the records should be kept locked up with no access to the public.

Moved by Ellerhoff seconded by Gaul to appoint the following individuals to a Compensation Study Committee:

Engineer Rob Fangmann

Auditor Cari Gritton

Angie Brennan

Liz Gardner

Dawn Smith

Craig Jackson

Doug Hoffman

Bruce Cary

Linda Beck

Betty Ellerhoff

Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg

Nay: Bell

Sup. Bell noted he based his vote on that he felt there is a conflict of interest. Sup.

Ellerhoff said there is not a conflict of interest since her son no longer works for the

County and is employed elsewhere. Bell noted he has worked for the County.

Sup. Kaufmann suggested having the Human Resources Consultant call Paula Werling, Chair of the Compensation Board for the elected officials to brief her on what is being done. The consensus of the Board was that the time and place of the meetings of the above committee should be posted. The County Attorney will be consulted as to whether minutes should be kept during these meetings. Brief discussion continued.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10: 30 a.m., to April 9, 2013.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 9, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent at the start of the meeting. Betty Lett was present.

The Board viewed a report of fees collected for March 2013 submitted by the Clerk of Court.

The Board viewed a "County Recorder's Report of Fees Collected" for the quarter ending 3-31-13.

The Board viewed a "Report of Veteran Affairs" for the month ended 3-27-13.

The Board viewed correspondence from the Seventh Judicial District Correctional Services regarding a meeting on April 12<sup>th</sup> and minutes from their March 8<sup>th</sup> meeting.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 3-31-13.

The Board viewed an I.S.A.C. Update dated 4-5-13.

The Board viewed a Tipton Library Director's Report.

The Board viewed correspondence from Silos & Smokestacks National Heritage Area regarding the 2013 Golden Silo Award Winners.

The Board viewed correspondence from the Emergency Management Director regarding training for regional collaboration on May 6<sup>th</sup>.

The Board acknowledged receipt of the agenda for the Cedar County Fair Board's April 10<sup>th</sup> meeting and minutes of their March 13<sup>th</sup> meeting.

The Board acknowledged receipt of correspondence to members of the U.S. Highway 30 Coalition regarding an Iowa Department of Transportation public input meeting on April 9<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a General Membership Meeting on May 1<sup>st</sup>.

The Board acknowledged receipt of an updated SF415 (mental health redesign equalization) from the Supervisors' Lobbyist.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Edward Pelzer.

The Board acknowledged receipt of correspondence from George Hebl regarding a 911 address for property.

The Board acknowledged receipt of a Week #12 update from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission regarding a USDA Rural Energy Grant opportunity to help agricultural producers and rural small businesses reduce energy costs and consumption.

The Board noted correspondence from the Public Health Department regarding a payroll change for Deana Drumbarger, Nurse from \$20.62/hr to \$20.92/hr effective 4-4-13.

The Board noted correspondence from the Public Health Department regarding a payroll change for Barbara Smith, Nurse from \$22.74/hr to \$23.04/hr and payments for on-call situations effective 8-27-12.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Kaufmann

Sup. Kaufmann entered the room.

Sup. Bell submitted a revision to the proposed minutes of April 4<sup>th</sup>. There were no objections.

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of April 4, 2013.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Auditor Gritton met with the Board to review a proposed FY12-13 budget amendment. Engineer Fangmann was in attendance. Review and discussion were held. Others entered the room while discussion was in progress.

Moved by Bell seconded by Ellerhoff to set April 30, 2013 at 9:30 a.m. as the time for a public hearing on a proposed FY12-13 County Budget Amendment.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Gaul seconded by Kaufmann to have Bob Klemme continue to mow the former Care Facility Cemetery at \$25.00/mowing for 2013.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Engineer Fangmann met with the Board to review the 2013 rock program. This does not include what the County hauls or spot rocking. The quotes will be for 72,000 tons of rock, which is for approximately 240 miles (300 tons/mile). Discussion was held. Sup. Bell asked the Engineer about an area around the corner from a recently replaced bridge on Rose Avenue. Fangmann noted water from the fence line east of the curve sometimes is a problem. He felt if they build that area up, they'd have to look at doing something with additional ground. Action will be taken on the rock quotes on April 30<sup>th</sup> at 9:00 a.m.

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy to place a regulator platform on the bank on 300<sup>th</sup> Street west of County Road X30.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Gaul seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy to place a regulator platform on the bank on Baker Avenue.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for WTC Communications to bore across the road at 310<sup>th</sup> Street and County Road X64 (Rose Ave) to tie in towers.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the following payroll change:

Case Management

Amy Randall, Case Manager from \$17.05/hr to \$17.55/hr effective 4-5-13.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve issuance of the following Handwritten Checks dated 4-9-13 for the following: #391226 Tipton Post Office-\$250.00 and #391227 Cedar County Clerk of Court-\$7.00.

Ayes: Gaul, Kaufman, Bell, Ellerhoff, Deerberg

Chairperson Deerberg reported on the regional mental health meeting he attended on April 5<sup>th</sup>. The Senate and House have different versions of proposed legislation, so they will find out later about that. He noted our CPC Administrator will likely update the Board. He presented documentation for the Board's review. Sup. Kaufmann wondered if anyone asked, since the State is strapped for money, why did they hire a consultant at \$50,000 for a half year's work? Deerberg said that question was not asked.

Sup. Bell referenced correspondence from George Hebl concerning a 911 address sign for property. He noted Mr. Hebl and his wife were invited to an E911 meeting, but they didn't attend. Deerberg wondered if they could get a 911 address. Bell doesn't believe that's the policy now, but noted they could come to the E911 Board to make a request. He thought it is not the policy to issue an address sign for just a building. Deerberg asked if the Emergency Management Director wrote Mr. Hebl a letter. Bell thought a letter was written and a call was made, but he will bring this matter up at the E911 Board's meeting on April 11<sup>th</sup>.

Sup. Ellerhoff reported that the Human Resources Consultant Paul Greufe sent an email to everyone on the Compensation Study Committee outlining the plan and the next step. Brief discussion was held.

Engineer Fangmann met with the Board for a letting for pavement markings project #M2013D. The Engineer opened and red the bids as follows:

Iowa Plains Signing, Inc. \$40,696.29

Pelling, LL. Co., Inc. \$37,932.17

Vogel Traffic Services, Inc. \$29,226.39.

Discussion was held. Engineer Fangmann recommended approval of the bid by Vogel Traffic Services, Inc.

Moved by Bell seconded by Kaufmann to accept the bid by Vogel Traffic Services, Inc. in the amount of \$29,226.39 for project #M2013D.

Ayes: Bell, Kaufmann, Ellerhoff. Gaul, Deerberg

Engineer Fangmann met with the Board to discuss the replacement of a damaged bridge on Delta Avenue. Others in attendance were: Laura Twing, Jim Dodds, Ron Schott, Russ E. Cook, Brad Albaugh, Larry Hodgden, Betty Lett, Bobbie Lieser, Brad Lieser, Darrel Brothersen, Zac Herold and Steve Agne. The Engineer noted the bridge was posted at weight limits of 20-30-30 tons. It is about 16 feet wide. The bridge was hit on December 7, 2011. Last July the County received an \$80,000 insurance settlement. The segment of road that the bridge is on is classified as a Level B road. The 2010 traffic count is 60 per day. The road is technically classified as a Farm To Market route, and the road is rocked. Fangmann explained the Level B road system/policy. He noted the bridge is on a tight curve and it is not an ideal situation. The road would not meet current Class A standards, so to change the road to Level A and replace the bridge some of the curvature would have to be taken out of the road which would place it in the wetlands. Wetlands mitigation would be required. Fangmann thought the abutments are in fairly good shape. He has obtained a cost estimate for a bridge retrofit. For the retrofit the pony trusses would come off, the abutments would be armored with concrete, concrete panels would be used, and the bridge width would be about 19 feet. Fangmann felt the retrofit is not ideal, but it is better than other alternatives. He felt a low water crossing would not be a good alternative due to the curve and the possibility of someone going off the road. Fangmann felt the options are: 1) to close the road and keep it closed or 2) to retrofit a bridge at the current location for an approximate cost of \$55,000. With a retrofit, it would be a legally rated bridge. A full replacement cost would be between \$80,000 and \$100,000. To relocate and rebuild the bridge would be very expensive. Sup. Kaufmann asked if there is an accident history at this 1924 bridge. Fangmann said further down the road there have been accidents. He would have the County's Bridge Crew do the project, and he anticipates it could be the crew's third project this year. Individuals in attendance commented. The consensus of those commenting was that they need a bridge at this location. It was asked if the road would still be a Level B, and Fangmann said yes. Concern was expressed about washboards on the west side of the bridge and it was asked if they could be cut out. Fangmann indicated they do maintain in

that area, but noted braking and accelerating causes washboards. He said they haven't been on the gravel roads too much yet, since cutting too hard now could make a soupy mess. Discussion continued concerning road classifications, extending guard rails on the curve, bridge approaches, accidents at the corner of 185<sup>th</sup> Street and Dixon Avenue, and slick roads due to tree shading. Fangmann noted extending a guard rail can create a hazard. The Engineer said he would work with Leisers to build up the corner of 185<sup>th</sup> Street and Dixon Avenue. Kaufmann asked if an Engineer has ever closed a road with a traffic count of 60. Fangmann wasn't sure. Kaufmann asked if this segment of road would be serviced like a Level A. Fangmann said he couldn't state it that way, but he noted the blade operator utilizes that road therefore the grader would be utilized while he is on the road. Sup. Bell thought the road would have similar maintenance to what it's had in the past.

Moved by Bell seconded by Ellerhoff to replace the damaged bridge #104240 on Delta Avenue with a retrofit bridge.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

It was noted the following Handwritten Disbursement was issued on 4-5-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391225 for \$3,730.29-flex claims and \$4,479.21-self funded medical claims.

The Board left the Courthouse to view Section 17 in Fremont Township in the Stanwood Drainage District. Assistant County Attorney Roberts accompanied the Board. They viewed property owned by Gordon Farrington. Brief discussion was held with Gordon and Norman Farrington. Gordon Farrington indicated drainage from about 70 acres flows into the district and the remainder of the land drains elsewhere. The Board reconvened in the Board Room.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to adjourn at 11:20 a.m., to April 11, 2013.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 11, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence from Paul Greufe, Human Resources Consultant regarding his conversation with Paula Werling, Chair of the Compensation Board for the salaries of elected officials, concerning the Classification & Compensation Study.

The Board viewed the April 5<sup>th</sup> meeting minutes of the Eastern Iowa MH-DS Region.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding audio synched presentations from a recent Legislative Conference, an announcement that Graybar was awarded the new U.S. Communities Electrical Contract, and an invitation to participate in the 11<sup>th</sup> annual Digital Counties Survey.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding legislative bills still alive for 2013 after the second funnel.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "How to Really Start Your Business" workshop on May 7<sup>th</sup>.

The Board acknowledged receipt of correspondence from Jessie J. Liebenguth requesting a postcard from each county concerning an attraction for a display "More Than Meets The Iowa".

The Board acknowledged receipt of correspondence from M. Joseph Bohlke, Senior Project Manager for the Iowa Economic Development Authority regarding a Demolition Monitoring Report for Contract Number 08-DRHB-214 concerning the site of 241 210<sup>th</sup> Street, Solon.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Discussion was held regarding revisions to minutes.

Moved by Bell seconded by Kaufmann to approve the revised Board Minutes of April 4 & 9, 2013.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Sheriff Wethington and Tipton Police Chief Heath Holub met with the Board to discuss donating a vehicle to the Tipton Police Department for use by their officer and a K9 drug dog. Laura Twing and Larry Hodgden were present. Sheriff Wethington said he did not want a drug dog, but the City of Tipton has applied for a \$16,000 grant for a K9 drug dog and training. The grant requires that an individual spend 2 days per month to do training. They have asked if the County would donate a Ford Crown Victoria vehicle. There is an older Crown Victoria used by the Jail staff that will be going out of rotation. Chairperson Deerberg felt donating a vehicle to one community may "open a can of worms" and other communities may make a similar request. He wondered why a Crown Victoria would be needed. Holub noted the equipment would fit in that vehicle. He said Tipton can't afford to do this by themselves, so a joint effort is needed to make this happen. Deerberg wondered if it would be made available to all communities in the county. Holub indicated yes when the officer is on their regular shift, but he noted their budget could not handle payment of a lot of overtime. Sup. Bell suggested that Holub go to the other City



Councils to let them know this may be available. He thought if the cities use the K9 unit, perhaps they'd be willing to participate in the funding. Holub didn't know how tied he'd want to be to commit every time there's a call, referencing the overtime issue. Bell suggested the possibility of charging a per diem rate. Sup. Ellerhoff agreed, noting each community could cover the cost if the K9 unit is called out. Holub noted Veterinarian Mike O'Donnell has agreed to provide some veterinarian work. Sup. Kaufmann wondered if there would be on-going expenses if the grant doesn't go through. Holub noted if they don't receive a grant, they will not pursue acquiring the dog. Deerberg felt if the County donates a vehicle, it should be available to all entities in the county. Holub liked the idea of reimbursement from the cities. Kaufmann felt if the car is worth \$2,500 it wouldn't take many cooperative efforts for reimbursement to get to that amount. Bell felt the County would be paid ahead by donating the vehicle. It was noted the State Highway Patrol Post 12 no longer has a drug dog. Deerberg said he could see the dog getting pulled to Interstate 80. Holub indicated there are sometimes big drug forfeiture dollars involved on those cases. Bell noted perhaps the State would assist with a K9 unit. Holub stated during a traffic stop, an individual can only be held for 20 minutes. Ellerhoff asked the Sheriff how many times he would have used a dog. Wethington said several. Discussion continued. Kaufmann asked if the dog would be used for all schools and an emergency. Holub said he couldn't say that yet, noting he is looking at the preliminary angles right now. He referenced uses for a dog and that the dog can be a bite dog, tracking dog and drug dog. Wethington noted a car would not be available until the FY14-15. He noted possible vehicles that may be going out of the vehicle rotation.

Moved by Bell seconded by Kaufmann to donate an older vehicle that is being rotated out, at the discretion of the Sheriff, as long as the Tipton Police Chief contacts the other cities and police departments in the county to try to get funding for the future.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Sup. Ellerhoff suggested to Chief Holub that he contact the Washington County Sheriff or their animal shelter about a pit bull ordinance. Holub didn't think the City would go the route of an all-out ban on pit bulls. Discussion continued.

Moved by Bell seconded by Ellerhoff to approve issuance of Handwritten Checks dated 4-11-2013 as follows: #391417 Training Resources-\$50.00-Conference Fee and #391418 Tim Malott-\$471.71-Reimb. for hotel, meals, parking for two at a conference.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Sup. Kaufmann expressed concern about approving the accounts payable claims for the Solid Waste Commission, since he is not yet very familiar with their budget. Discussion was held. Kaufmann would like the Solid Waste claims list to also be sent to Greg Wagner, Mayor of Stanwood and Orville Randolph, Mayor of Bennett prior to the approval of the claims by the Board of Supervisors. He will contact these two individuals about meeting with them monthly to review the claims with the Transfer Station Manager.

Sup. Gaul gave a Fair Board meeting report. They are looking for volunteers and prize donations for the car show during the Fair. Some Maple trees around Floral Hall will be taken out. Racoons are damaging the trailer bathroom. The Fair Board is waiting for an insurance certificate from the race promoter. They received a Community Foundation grant in the amount of \$6,000 for the Floral Hall project. Tom Wegener will no longer be working at the Fair. Over the years he has purchased a lot of equipment for use at the Fair. He has requested \$900 now for the equipment or \$1,000 over five years. The Fair Board decided to pay him \$900 now. Brandon Crock will now be in charge of the sound system. The insurance company has increased the valuation of the grandstand, therefore insurance premiums have increased.

Sup. Gaul gave a Cedar County Economic Development Commission meeting report. They have acquired promotional items. Highland Photography will do a professional photograph of Trisha Gottschalk for \$40. The web site looks good. They paid \$125 for pictures for the site. Iowa State University will be doing Board training on May 14<sup>th</sup> at 5:30 p.m. There will be two scholarships, one from P.D.I. for \$500 and one from Alliant for \$550.

Sup. Bell also gave a report on the Cedar County Economic Development Commission meeting. The Director wants to hold a City Clerks luncheon. The East Central Intergovernmental Association wants to be involved. There are issues with water and sewer systems. The City of Stanwood received a \$227,000 Block Grant for upgrading and upkeep of homes.

Sup. Gaul expressed concern about what is done with toxic waste from nuclear plants. He has done some research on a plant along the Columbia River. Gaul noted the plant has a leak, it will take 40 years to do cleanup, and it will cost \$100 billion. He said he would sign a resolution against the building of a nuclear plant.

Steve Thompson of MSA Professional Services called Chairperson Deerberg about scheduling a conference call with the Board to discuss the Stanwood Drainage District.

Sup. Kaufmann reported the Save America's Farmland and Environment (SAFE) group has obtained a unanimous resolution from the Muscatine County Board of Supervisors and some Legislators against the building of a nuclear plant at a proposed location in Muscatine County. This group will be contacting the Cedar County Board of Supervisors to schedule a time to meet regarding this matter.

Chairperson Deerberg noted he would be attending a Seventh Judicial Correctional Services meeting on April 12<sup>th</sup>.

Sup. Bell read a notice about the Limestone Bluffs Resource Conservation & Development Commission hiring a part-time Executive Director/Project Coordinator.

Moved by Ellerhoff seconded by Bell to approve Claim Checks #391228 - #391415.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Gaul seconded by Kaufmann to adjourn at 9:57 a.m., to April 16, 2013.  
Ayes: Bell, Ellerhoff, Kaufmann, Deerberg, Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 16, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Dwight & Diane Glenney and Mark Henning were present.

The Board viewed an I.S.A.C. Update dated 4-12-13.

The Board viewed correspondence from American City and County Magazine regarding earning a Lean Government Leader and IT Efficiency Training Certificate.

The Board acknowledged receipt of an I.S.A.C. Release: "Governor's Health Plan Cripples Mental Health Redesign".

The Board acknowledged receipt of correspondence from Tom Miller regarding Cara Carper being hired as the Director of the Southwest Badger Resource Conservation and Development Council.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "Sizing Your Market For Success" workshop on April 23<sup>rd</sup>.

The Board acknowledged receipt of a Week #13 "Update from the Capitol" from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from Kim Johnson of Continuing Education & Training Services at Kirkwood Community College regarding the FY14 estimated budget for the Chief Elected Official Board/Regional Workforce Investment Board.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding a "guest opinion" in the Des Moines Register, and a Press Release from I.S.A.C. regarding the Governor's Health Plan proposal.

The Board acknowledged receipt of correspondence from the Cedar County Economic Development Director to Greg Wagner, Mayor of Stanwood and others, regarding an update on the Iowa Department of Transportation Wilton/Rest Stop water and sewer project and the pipe sizes being considered and Mr. Wagner's suggestion.

The Board acknowledged receipt of a revised Manure Management Plan from Tim Kahl.

The Board acknowledged receipt of correspondence from Sup. Kaufmann containing an excerpt from a piece from the Governor regarding the Health Iowa Plan and counties.

The Board noted correspondence from Conservation Director Dauber regarding the hiring of Trevor Hamdorf for a Summer Maintenance position at \$9.50/hr effective 4-22-13.

The Board noted correspondence from Public Health Director Jane Caes regarding a payroll change for Denise Schneckloth, Home Care Aide from \$10.45/hr to \$10.71/hr effective 4-12-13.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Bell to approve the minutes of April 11, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Gaul to approve the following new hire:  
Case Management  
Kylee Heister, Case Manager at \$16.55/hr effective 4-15-13.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve issuance of Handwritten Check #391420 to VISA dated 4-16-13 in the amount of \$514.69.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Clara Oleson, Marty Moylan and Emergency Management Director Tim Malott entered the room.

Chairperson Deerberg gave a report on the Seventh Judicial Correction Services meeting he attended on April 5th. The number of residents has increased. An auditor's report will be given in July. Fort Madison and Mitchellville prisons will be opening soon. The old prison in Fort Madison has been sold to the city for \$1.

Sup. Bell gave a report on the E911 and EMA meetings that were held April 11<sup>th</sup>. Liz Gardner entered the room. During the E911 meeting there were updates/discussion on the AFG Grants, a budget amendment hearing on May 2<sup>nd</sup> due to overruns on the AFG Grants, some 911 calls not mapping they think due to the individuals having long distance with Vonage or Magic Jack (I.P.), approval of G.I.S. 28E Agreement, address signs being put up in Downey, grants approved for the Director to pursue, and an address sign was approved for George Hebl. When the mapping issue is researched thoroughly, it is thought that a press release will go out indicating how residents can correct a mapping problem. During the E.M.A. meeting there was discussion regarding grain bin rescue systems and training, the Region VI group will be suspended as of September 2013, approval for Malott to pursue grants but leaving \$50,000 in reserve, Emergency Plan for Pioneer Grove Wind Farm (Acciona), and a letter from the State regarding anhydrous spills.

Liz Gardner, Correctional Officer met with the Board for the Board's signature on a Collective Bargaining Agreement.

Moved by Kaufmann seconded by Ellerhoff to authorize Chairperson Deerberg to sign the Bargaining Agreement between Communications Workers of America (Sheriff's Department) and Cedar County for the period of July 1, 2013 – June 30, 2016.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

The Board reviewed documentation from Mick Starcevich containing income and expenditure information for the building on West 9<sup>th</sup> Street in Tipton owned by Kirkwood Community College. The President has asked the County to consider taking back this building that was given to Kirkwood in the past. The Board felt more information is needed.

Assessor Lett entered the room to ask Chairperson Deerberg to set a date and time for a Conference Board meeting. Deerberg decided to set the Conference Board meeting for April 30<sup>th</sup> at 9:45 a.m.

Sup. Kaufmann referenced comments from Greg Wagner concerning the rest stop project, possibly putting in a larger sewer pipe and meeting with local officials from the Wilton area. Kaufmann indicated he would be attending a meeting, and he asked if the Board members all agree to advocate to put in a larger sewer pipe for the project. The Board members all agreed.

Sup. Kaufmann noted Bob Rickard would like the Board to meet with him at the Red Oak Cemetery and Church when the weather gets warmer.

Chairperson Deerberg noted a Board of Health meeting will be held April 19<sup>th</sup>.

Dwight & Dianne Glenney and Mark Henning, members of the Saving America's Farmland and Environment met with the Board to give a presentation concerning a proposed nuclear plant in Muscatine County and the impact it may have. They are residents of Muscatine County. The proposed site is not far from Cedar County. Donna Thede, Marty Moylan, Emergency Management Director Tim Malott, Laura Twing and Larry Hodgden were also in attendance. Dianne Glenney reviewed documentation. Included in the documentation were, but not limited to: information with sources cited,

general thoughts and questions, evacuation zones, contamination zone, proposed location of a plant between two existing plants, effect of a nuclear accident the size of Fukushima on Iowa agriculture, reasons why nuclear power is bad for the environment and the nation, nuclear power plants, things that can be done for protection before a power plant emergency, and states that have placed restrictions on the construction of new nuclear power facilities. Dianne Glenney felt they need to stop the building of nuclear plants in their county, it is not safe and it is expensive. Mark Henning addressed the Board. He works in the utility field. Henning has researched nuclear plants and has become aware of safety and health threats. He referenced tax credits generated and incentives. Henning reviewed the S.A.F.E. group's position on proposed nuclear or natural gas power plants on prime farmland in Muscatine County. Some areas of discussion were, but not limited to: Mid-American Energy's agreement to take five coal plants off line as of sometime in 2016, some coal plants will still be used, retrofitting an existing plant, a suggestion to provide similar tax incentives to rebuild on an existing site, using existing infrastructure, and possibly pursuing wind and solar energy. Sup. Kaufmann has signed a resolution as a past State Legislator, in opposition of building a plant. He asked how many acres would be taken out of production. Henning said around 729. Dwight Glenney referenced a proposed site in Fremont County. Sup. Bell thought ground can be farmed up to fenced areas. Mr. Glenney noted each reactor takes 40 acres and the stored fuel will have to go somewhere, and it was noted a water reservoir would take acres. Discussion continued. Dwight Glenney felt there's another side to this story and MidAmerican Energy won't tell that side here or in Des Moines. He noted Cedar County would be involved if the proposed nuclear plant is built. A proposed resolution opposing the nuclear plant was reviewed and discussed. Sup. Kaufmann indicated another resolution could be given to the Legislators in support of retrofitting a plant, but it is too late to enter bills now. Sup. Ellerhoff said she was impressed with the meeting held March 26<sup>th</sup>, she has done research and at this time she is willing to support a resolution. Sup. Gaul has researched the leak at a plant in the State of Washington. He felt issues are what will be done with waste and land taken out of production. He supports a resolution. Ellerhoff appreciates the group offering a solution. Sup. Bell would feel more comfortable having the proposed resolution reviewed by the County Attorney, but noted he had no problems with a resolution.

Moved by Kaufmann seconded by Gaul to adopt the following resolution pending review by the County Attorney, and if there are any problems with the resolution the Board needs to know about them by Thursday, April 18, 2013:

#### RESOLUTION

April 16, 2013

We, the Cedar county Board of Supervisors, representing residents who live in the current 10 mile and proposed 25 and 50 mile evacuation zones of a proposed nuclear power plant in Muscatine County, oppose MidAmerican Energy's proposed nuclear power plant in Muscatine County. In addition, we do not support the building of any energy generating power plant on prime agricultural land.

Public outreach from MidAmerican Energy has been inadequate and lack of transparency has been disturbing to us. Concerns for the environment and absence of nuclear waste disposal solutions are also a major concern.

Discussion was held. Tim Malott referenced land being taken out of production for other government programs. Mr. Glenney indicated he felt taking farm ground out of production for a nuclear plant is not necessary. Brief discussion continued.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff Deerberg

Later County Attorney Renander met with the Board to discuss the proposed resolution. Discussion was held. Atty. Renander did not see anything wrong with it.

Engineer Fangmann met with the Board to present a Utility Permit Application for ITC Midwest LLC and to give updates.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for ITC Midwest LLC to rebuild lines in various locations.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

The Engineer noted Secondary Road employees are doing edge rutting using a road groomer, truck and roller, which seems to be working well. He attended a preconstruction conference for a State bridge replacement project at Sugar Creek on U.S. Hwy 130 east of Tipton. The work will start on May 6<sup>th</sup>. The contractor will have 75 working days to complete the project. Fangmann said he viewed three road surface test projects in Clinton County. He is thinking about the possible option of using a calcium chloride (Base 1) on Old Muscatine Road utilizing the Tax Increment Finance monies. Sup. Kaufmann asked Fangmann for his opinion on allowing all ATV's to use the roads. Fangmann is against it, referencing four fatalities in the last five or six years. Kaufmann asked what the Engineer's Association is hearing about a possible fuel tax increase. Fangmann reported it is not necessarily dead, and they are still pushing for it. He felt the Governor wants property tax reform and if he doesn't get it, he won't pass the fuel tax increase.

The Board left to tour properties acquired by the County after the 2008 flood, some of which are now leased. They returned to the Board Room. Chairperson Deerberg and Sup. Bell noted there is still a dead tree on property previously owned by Charlotte Hill, which was to be removed by the Secondary Road Department. They felt two lots should be checked for noxious weeds.

The Board noted Check #391416 dated 4-11-13 was issued to Jeff Kaufmann in the amount of \$131.13 for an administrative correction.

It was noted the following Handwritten Disbursement was issued on 4/12/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391419 for \$826.35-flex claims and \$2,061.62-self funded medical claims.

Moved by Bell seconded by Kaufmann to adjourn at 12:04 p.m., to April 18, 2013.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., April 18, 2013 with the following members present: Bell, Gaul, and Chairperson Deerberg. Sup. Ellerhoff was absent. Sup. Kaufmann joined the meeting at 6:27 p.m. Laura Twing, Bob & Bernita Pruess, Larry Hodgden and Tim Kahl were in attendance.

The Board viewed an I.S.A.C. Update dated 4-18-13.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding an IS 775 EOC Management & Operations Course on June 25-26, 2013.

The Board acknowledged receipt of an I.S.A.C. Legislative District meeting schedule.

The Board acknowledged receipt of a Federal Highway Administration Finding of No Significant Impacts for the U.S. 30 Mount Vernon-Lisbon Bypass, from the Iowa Department of Transportation.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding trying to determine if Cedar County qualifies for a State individual assistance program for low income families affected by the flood of April 17<sup>th</sup>-19<sup>th</sup>.

The Board acknowledged receipt of correspondence from Karen Friederich of Kirkwood Community College regarding the next meeting of the Chief Elected Officials/Regional Workforce Investment Board on April 25<sup>th</sup>.

The Board noted a payroll change for Carolyn Harper, Home Care Aide from \$9.93/hr to \$10.20/hr effective 4-22-13.

Moved by Gaul seconded by Bell to approve the agenda.

Ayes: Gaul, Bell, Deerberg

Absent: Ellerhoff, Kaufmann

The Board's Clerk requested approval to add a notation in the minutes about an administrative correction for an accounts payable disbursement. There were no objections.

Moved by Bell seconded by Gaul to approve the Board Minutes of April 16, 2013.

Ayes: Bell, Gaul, Deerberg

Absent: Kaufmann, Ellerhoff

Bob Pruess asked why Kirkwood Community College wants to give back a building to the County. Deerberg said they want the County to take it over and they will pay us rent. He felt they want to get out of managing Cedar Employment Opportunities. The Board is waiting for additional figures.

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review zoning petitions. He briefly reviewed the petitions. One of the petitions is for Tom Fitzer and Murry Fitzer, one petition is to rescind a zoning back to agricultural, and the other petition is for Miracles Can Happen Boys Ranch. La Rue indicated the Miracles Can Happen petition will involve a Conditional Zoning Agreement which he is working on with them. Brief discussion was held.

Moved by Bell seconded by Gaul to set May 7 & 9, 2013 at 9:00 a.m. as the time for a public hearing on the following petitions:

1. Miracles Can Happen Boys Ranch, 1614 300<sup>th</sup> St., Wilton, IA (Owners)  
Requesting a change in zoning from A-1 Agricultural District to R-3 Multi-family Residential District for the purpose of allowing expansion of their residential facility for the construction of five dwellings/cabins and a dining hall to be occupied by a total of 22 unrelated children and 12 unrelated staff/house parents on property located

in the NE ¼, SE ¼, NE ¼, Section 15, T-79N, R-2W, in Sugar Creek Township consisting of 12.60 acres more or less. The proposed expansion of this facility has a timetable to be spread out over twenty five (25) years.

2. Tom Fitzer (Contract Buyer) and Murry Fitzer, 2371 Cedar-Muscatine Rd., Wilton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, Section 35, T-79N, R-2W, in Sugar Creek Township consisting of 2.156 acres more or less.

3. Rescission of a Conditional Zoning Agreement for Martin and Jaleda Schminkey, 1194 Cedar Jones Rd., Olin, IA (Owners), and removal of the agreement related R-1 Suburban Residential District to A-1 Agricultural District on property located in the NE ¼, NE ¼, Section 1, T-82N, R-3W, in Fremont Township, consisting of 1.22 acres more or less.

Ayes: Gaul, Bell, Deerberg

Absent: Ellerhoff, Kaufmann

Tim Malott entered the room.

Bob Pruess asked who he can talk to about cleaning up the property at a corner on Hwy 30 east of Mechanicsville. Phil La Rue noted some things have been cleaned up, but acknowledged it has taken quite a while.

Tim Malott, Emergency Management Director referenced an email he sent out requesting that communities put together a list of families/personnel that have homes flooded due to a recent storm and may be looking for assistance from the State, to determine if Cedar County qualifies for a State 1A individual assistance program for low income families. He has asked that the Relief Office track the County personnel, unless the Board would like someone else to do that. Discussion was held. There were no objections. Malott updated the Board on work/assistance he has done due to the recent heavy rain. Malott left the room.

The Board held a public hearing for a Construction Permit Application filed by Tim Kahl for a new 1,200 head deep pit swine finisher barn at an existing swine confinement facility. The animal unit capacity of the operation after expansion will be 1,200 animal units (3,000 head of swine finishers). The location of the operation is Section 3 of Springfield Township. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Tim Kahl reviewed the plans for expansion. Phil La Rue noted the documentation has been filled out for the Department of Natural Resources. The current facility was built in 2000. La Rue noted that is why there is no master matrix, due to the age of the first building.

Moved by Gaul seconded by Bell to approve the Construction Permit Application by Tim Kahl and the Board does not have any comments to submit.

Ayes: Gaul, Bell, Deerberg

Absent: Kaufmann, Ellerhoff

Tim Kahl left the room.

General discussion was held.

Sup. Kaufmann joined the meeting.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Bell to return to regular session.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Sup. Bell asked a question about a "NO IPERS" notation on the Payroll Detail list. Auditor Gritton noted that is because IPERS cannot be taken out for session mileage or meal reimbursements run through payroll.



Moved by Bell seconded by Kaufmann to approve Payroll Disbursements #152962 - #153119 for the period ending 4-13-13 and to be paid on 4-19-13.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Discussion was held about the rural roads. Chairperson Deerberg reported that the County Engineer told him about a washout behind a bridge abutment. They will be hauling rock in the morning and utilizing the road groomer.

Sup. Kaufmann wondered if issues are not worked out with the Miracles Can Happen Boys Ranch, what is the process. Bell felt the issues would be worked out before the petition comes before the Board. Gaul thought Phil La Rue indicated the issues will be worked out.

It was noted the following Handwritten Disbursement was issued on 4/19/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391421 for \$64.80-flex claims and \$303.62-self funded medical claims.

Moved by Gaul seconded by Kaufmann to adjourn at 7:05 p.m., to April 23, 2013.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 25, 2013 with the following members present: Gaul, Kaufmann and Chairperson Deerberg. Supervisors Ellerhoff and Bell were absent. Laura Twing and Betty Lett were in attendance.

The Board viewed an I.S.A.C. Update dated 4-19-13.

The Board viewed correspondence from the Eastern Iowa Tourism Association regarding an Iowa SMART Conference on May 2<sup>nd</sup>.

The Board viewed a Media Release concerning Governor Branstad issuing a disaster proclamation for five eastern Iowa counties for the flood of April 19<sup>th</sup> submitted by the Emergency Management Director.

The Board viewed correspondence from SCORE East Central Iowa regarding a Government Contract Opportunities workshop on May 2<sup>nd</sup>.

The Board acknowledged receipt of a Bomb Incident Planning Guide submitted by the Emergency Management Director.

The Board acknowledged receipt of correspondence from Tim Malott, Emergency Management Director regarding paperwork and administration of a voucher program concerning the flood of April 17<sup>th</sup>-20<sup>th</sup>.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Randall Horman, Dale Vincent, Ray Slach, J. Jeffery Salsbery and Michael Lilienthal.

The Board acknowledged receipt of correspondence from Dee Bruemmer regarding Mental Health legislation.

The Board acknowledged receipt of a Week #14 Update from the Capitol from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Iowa Association for Energy Efficiency regarding a webinar on May 8<sup>th</sup>.

The Board acknowledged receipt of correspondence from Repr. Bobby Kaufmann regarding his continued fight for private property rights.

The Board noted correspondence from the Cedar County Public Health Director regarding the hiring of Brian Belitz for a Nurse position on a part-time basis until available for a full-time basis at \$18.00/hr effective 4-16-13.

The Board noted correspondence from Sheriff Wethington regarding a payroll change for Deputy Sheriff Bode Koranda from an annual salary of \$48,087.20 to \$50,491.56 effective 4-14-13.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of April 18, 2013.

Ayes: Kaufmann, Gaul, Deerberg

Absent: Bell, Ellerhoff

Sup. Kaufmann reported that he called Matt Muckler, City Administrator for West Branch about televising board meetings. Kaufmann felt there may not be any franchise fees available to the County for this. Muckler indicated they have a good system for the public to select a meeting to view on-line. He would be willing to talk with the Board about that system. Sup. Gaul noted Johnson County does something similar.

Moved by Gaul seconded by Kaufmann to approve issuance of Handwritten Check #391599 dated 4-25-13 to Iowa Office Supply, Inc. in the amount of \$259.50 as requested by the Public Health Dept.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

Chairperson Deerberg gave a report on the April 19<sup>th</sup> Board of Health meeting he and Sup. Gaul attended. The staff is attending training conferences and applying for grants. He noted Cedar County's health rankings within the State. The Director proposed going through an Aide for on-call incidents which would be at a rate of \$38.40/hr rather than a Nurse at \$88.60/hr, if an Aide is able to handle the call.

Sup. Gaul gave a report on the Eastern Iowa Regional Utility Services System meeting he attended on April 24<sup>th</sup>. He gave several project reports. In Center Junction the high water alarm went off. The Anover project is done. The Fairview project has some issues, and they are trying to find out where excess water is coming from. They are straightening out the contractor's bill for the Leisure Lake project, and they are trying to find out the number of users. Also, they are trying to obtain an easement for outfall, and they are researching why soil is washing into the lake.

Sup. Kaufmann said he attended a Wilton Economic Development meeting. Sewer pipes will be run to the Rest Area on I80 but they are still arguing on the size. If they put in a bigger sewer pipe and it is not needed, that could cause problems with stagnation. The City of Wilton will own that pipe, so we would deal with the City of Wilton if we have economic development in that area. Vitalicks has two molasses barrels up. They are hiring for 12 jobs with benefits. Discussion was held.

Sup. Kaufmann noted Roger Pavey of Community Action of Eastern Iowa would like to meet with the Board concerning the administration of Individual Assistance Grants to Cedar County residents affected by flooding. Discussion was held. Pavey will meet with the Board on April 30<sup>th</sup> at 10:45 a.m.

Sup. Kaufmann referenced an email from Julie Tischuk, CPC Administrator regarding funding for the mental health redesign. Kaufmann felt a Senate bill gives money to regions before regions are formed. He noted this Board would like the money to go to a County until regions are set up. Deerberg and Gaul agreed. Discussion was held.

Sup. Kaufmann noted the next Solid Waste Commission meeting will be on May 2<sup>nd</sup> at 10:30 a.m.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Bell, Ellerhoff

Moved by Kaufmann seconded by Gaul to return to regular session.

Ayes: Kaufmann, Gaul, Deerberg

Absent: Ellerhoff, Bell

Laura Twing inquired about the progress of the research on televising Board meetings. Kaufmann gave her an update.

Moved by Kaufmann seconded by Gaul to approve Claim Disbursements #391423 - #391598.

Ayes: Gaul, Kaufmann, Deerberg

Absent: Ellerhoff, Bell

The Board noted Handwritten Check #391422 in the amount of \$7.00 was issued to the Cedar County Treasurer for an administrative payment.

Moved by Kaufmann seconded by Deerberg to adjourn at 9:41a.m., to April 30, 2013.  
Ayes: Gaul, Kaufmann, Deerberg  
Absent: Bell, Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., April 30, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Betty Lett and Laura Twing.

The Board viewed an I.S.A.C. Update dated 4-26-13.

The Board acknowledged receipt of the January 23, 2013 minutes of the Citizens' Advisory Board meeting for the Mental Health Institute in Independence.

The Board acknowledged receipt of correspondence from Representative Dave Loebsack regarding his welcoming members of the Eastern Iowa Honor Flight to our nation's capital.

The Board acknowledged receipt of correspondence from Mary Rump of the East Central Iowa Council of Governments regarding the need to reschedule the Policy Committee meeting.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the 30<sup>th</sup> National Tourism Week being celebrated May 4-12, 2013.

The Board acknowledged receipt of correspondence from Kelley H. Deutmeyer, Director of the East Central Intergovernmental Association requesting that Limestone Bluffs Resource Conservation & Development consider contracting with E.C.I.A. rather than hiring for an Administrative Executive Director/Project Coordinator position.

The Board acknowledged receipt of a Week #15 Update from the Capitol from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence to County and City representatives within the County, from the Emergency Management Director regarding Individual Assistance Grant applications received and a meeting with Community Action of Eastern Iowa on April 30<sup>th</sup>.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of April 25, 2013.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Ellerhoff Seconded by Kaufmann to approve the renewal of a Class B Native Wine Permit with outdoor service and Sunday sales for Hunt's Cedar River Campground.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Discussion was held regarding a dead tree on a County-owned property in the West Rochester area. Sup. Gaul will talk to Mike Foulks to ask what he would charge to take the tree down.

Sup. Gaul gave a report on the Consortium meeting that he and Sup. Kaufmann attended. Gaylene Gilbert has resigned from the Community Partnership for the Protection of Children. Sup. Kaufmann noted there was interest on the Individual Assistance Grants to Cedar County residents. He felt there was angst about how the State would handle either a new Medicaid program or expanding the current Medicaid program.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Engineer Fangmann met with the Board to review 2013 rock quotes, to approve a contract and bond with Vogel Traffic Services for pavement markings project M-2013D and to review an Iowa Department of Transportation Agreement For Local Agency Roads For Detours. Larry Hodgden and Orville Randolph entered the room. Fangmann reviewed the quotes submitted for the 2013 rock resurfacing program. Discussion was held.

Moved by Bell seconded by Gaul to approve awarding all ten districts to the low bidders, as presented, as recommended by Engineer Fangmann.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Engineer Fangmann reviewed a contract and bond with Vogel Traffic Services.

Moved by Bell seconded by Ellerhoff to approve and sign the contract and bond between Cedar County and Vogel Traffic Services for pavement markings project #M-2013D.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Engineer Fangmann reviewed an agreement with the Iowa Department of Transportation for use of County roads for detours. He expressed concern about loads over 200,000 tons going over the legally-rated bridge by Downey on X30. He received clarification from the I.D.O.T. that the Cedar County Engineer would be consulted for any route needed over 200,000 tons. Fangmann felt structurally X30 and X40 are fine. Discussion was held.

Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign an Iowa Department of Transportation Agreement For Local Agency Roads For Detours utilizing County Roads X30 & X40 due to a bridge replacement on State Hwy 6.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Engineer Fangmann discussed Assistant County Attorney Roberts' review of the Standard D.O.T. Title VI Assurances which was approved on March 28<sup>th</sup> subject to review by the County Attorney's Office. Atty. Roberts had no issues with the County entering into the agreement. Chairperson Deerberg signed the Title VI Assurances.

In other business, Fangmann noted he has been told there will be an October letting for work on State Hwy 30 east of Clarence. He will work with them in order to put fillets by the railroad tracks. Fangmann will be talking to the contractor about the County utilizing the core-out material on the roads in that area. Deerberg asked if Fangmann has heard anything about a bypass in the Lisbon/Mt. Vernon area. Fangmann said he hasn't heard anything lately. He told the Board a bridge was hit on Charles Avenue just south of 135<sup>th</sup> Street. Fangmann has interviews scheduled for the Assistant Engineer position. Two employees signed up for the Weed Commissioner position, and he will interview them in the near future. The Engineer reported the bridge on 270<sup>th</sup> Street over Sugar Creek is still closed. He will be initiating an investigation of the structure to make sure it can be used. The bridge may need to remain closed. Sup. Bell suggested that Fangmann keep the Emergency Management Director abreast of the costs associated with the storm in case disaster funding becomes available.

At 9:00 a.m. the Board held a public hearing on a proposed FY12-13 County budget amendment. Auditor Gritton was in attendance. Others in attendance were: Patty Hamann, General Assistance Director/Veteran Affairs Administrator; Veteran Affairs Commissioner Virgil Kruckenberg; Engineer Fangmann; Emergency Management Director Malott, Betty Lett, Laura Twing and Larry Hodgden. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Review and discussion were held.

Moved by Bell seconded by Kaufmann to approve and adopt the proposed FY12-13 County Budget amendment, as presented, and authorize Chairperson Deerberg to sign the same.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The public hearing concluded at 9: 34 a.m.

At 9:45 a.m. the Board attended an Assessor's Conference Board meeting in the Board Room.

The Board reconvened to their regular Board meeting.

Glen & Judy Swanson met with the Board to discuss the flood plain in the City of Durant. Others in attendance were: Mayor of Durant Dawn Smith, Environmental & Zoning Director Phil La Rue, Emergency Management Director Tim Malott, Greg Wagner, Larry Hodgden, and Laura Twing. Mr. Swanson told the Board he has owned the farm in Cedar County since 1978, he has done improvements for drainage, and there has not been water standing for over 24 years on it. He referenced a flood plain map of the Durant area, and he disputes that there has been flooding in some of the areas shown on that map. Mr. Swanson noted he asked Phil La Rue several months ago to explain what type of event it would take to get that much water, and he hasn't heard anything. He indicated there have been homes constructed one foot above the flood plain and without basements. Mr. Swanson presented pictures taken after the rainfall of April 18<sup>th</sup>. He referenced where he felt the drainage flow comes from towards the City of Durant. Mr. Swanson said they've never had a problem where the duplexes are located. He asked that common sense be used and for an answer on the type of event in what period of time would it take to get the amount of water on the flood plain map. Mr. Swanson referenced buildings and surface areas that have been added that don't absorb water, and he indicated his land takes the drainage. He felt a storm drain should be put in. Judy Swanson indicated more water is being drained their way and through town and that they wouldn't do more building in that area. Mr. Swanson noted he asked Phil La Rue why a retention pond was not required for a business and that La Rue indicated that was his fault. He told the Board he opposed a proposed fertilizer plant which was constructed elsewhere. Mr. Swanson noted he put in over \$50,000 in tile and waterway improvements. He has tried to control water coming out of Pioneer. Mr. Swanson indicated he spoke to Jeff Graves about drainage. He has asked Graves for \$10,000 of the over \$50,000 he spent, and he is going to ask Pioneer for \$15,000. If he doesn't get anywhere with those requests, he'd like some help. Barry Hoffmeier entered the room. Glen Swanson invited the Board to look at the area. Discussion continued. Mr. Swanson said the County put in a new bridge on Yankee Avenue that helped him, but the north side is silted in. He felt putting in a storm drain area and dredging out by the bridge would help the entire situation. Mr. Swanson referenced the City of Durant addressing an area on the other side of the road. Mayor Smith said the Department of Natural Resources has been informed. Mr. Swanson said he spoke to Emergency Management Director Malott about this matter. Malott didn't know what type of event it would take for the amount of water on the flood plain map. Mayor Smith noted there was a meeting and the government couldn't figure out how to take care of the problem in Durant. Swanson agreed, but felt he should start here and go to the top. Sup. Kaufmann said he had contacted Bill Cappuccio at the D.N.R. in the past about an issue, but had no response, so he then contacted the Director of the D.N.R. For that issue Cappuccio indicated the D.N.R. could make changes, but he didn't hear from him again. Mayor Smith noted they wanted the land owners to file map amendments (build up the flood plains). She said they have flooding in places they hadn't had flooding before. Mr. Swanson noted it has never flooded on 7<sup>th</sup> Street to 2<sup>nd</sup> Avenue, and he felt this should be addressed here before they talk about insurance. Mayor Smith indicated if they don't give approval, people wanting to buy houses will have problems with obtaining insurance and loans. Chairperson Deerberg told Mr. Swanson the Board would look at the situation. Sup. Bell asked if the flood plain map was appealed. Mayor Smith said yes, but they were told each individual property owner has to appeal it. Mr. Swanson said he didn't file an appeal. Bell noted Emergency Management Director Malott didn't have anything to do with the flood plain. Mr. Swanson disagreed. He told the Board he would appreciate any help they could give.

Later during the meeting there was discussion about viewing this area. Bell noted the matter is at the Federal level and the time to address it would have been at an appeal. Kaufmann felt there is still time. Chairperson Deerberg felt the Board should try to help Mr. Swanson. It was the consensus that Sup. Kaufmann should contact the Director of the Department of Natural Resources about requesting that Bill Cappuccio accompany the Board when viewing the area. Bell noted his point is that it is not too late, but if they

didn't hear from them then by an appeal, why now? Kaufmann referenced the flooding, and he felt the government should respond and be flexible. Sup. Ellerhoff thought it is a lot for the average person to understand. Discussion continued. Kaufmann felt everyone did their jobs, but he thought the question is can they help Mr. Swanson now? Brief discussion was held.

Roger Pavey and Jan Slaughter of Community Action of Eastern Iowa met with the Board to discuss Individual Assistance Grants to Cedar County residents affected by flooding. Others in attendance were: Stanwood Mayor Greg Wagner, Cedar County Public Health Director Jane Caes, Lowden Mayor Barry Hoffmeier, General Assistance Director Patty Hamann, Veteran Affairs Commissioner Virgil Kruckenberg, Emergency Management Director Tim Malott, Environmental & Zoning Director Phil La Rue, Laura Twing and Larry Hodgden. Mr. Pavey said the Department of Human Services has notified Community Action that they plan to use Community Action of Eastern Iowa to administer and carryout the disaster response program. There is \$500,000 designated to cover an eight-county area on a first come first serve basis. Homeowners and renters may apply in a 45-day time period. Applications must be received by June 3<sup>rd</sup>. An applicant must meet the guideline of 200% of the Federal poverty level or lower, and they could receive up to \$5,000 assistance by vouchers or reimbursements. They may be able to assist in some restricted areas such as for a water heater or hanging a furnace. Community Action receives a 5% administration fee up to a maximum of \$250. Jan Slaughter noted City Halls are also receiving applications. Applications are being reviewed by Tim Malott and they are then sent on to Community Action. Jan Slaughter noted Tim Malott has been very helpful. It was noted individuals that contact the County could be directed to contact Community Action at their office on 1<sup>st</sup> Street in Tipton. Mr. Pavey referenced a form obtained from a web site, and he noted the income guidelines are not accurate. Deerberg felt it would be more advantageous to contact Community Action for assistance filling out the form. Pavey said it would be okay either way. Mayor Wagner had an issue with telling them the requirements for the guidelines, and he felt it is a burden on the City Clerk, so he favored directing people to Community Action. Mayor Hoffmeier said notices were sent out that forms are available at the City Hall, and some have been returned to City Hall. Mr. Pavey noted if an individual receives any D.H.S. benefits, they are automatically available. Discussion continued. Sup. Kaufmann suggested that Community Action prepare a notice. It was noted the form indicates it is to be returned to the E.M.A. Director. Malott felt that is probably so that the Director can verify the property address in the affected area. He said Scott and Muscatine Counties must have delegated that authority. Chairperson Deerberg said he would like to see a press release that applicants can additionally go to the Community Action Office for an application, which was the consensus of the Board. Roger Pavey was agreeable to that.

Emergency Management Director Malott explained about why he proposed handling the Individual Assistance Grants in the way that he did. It is for educating people through using the National Incident Management System and Incident Command System. They are systems to track things, and you have to have information to get dollars. He was trying to follow N.I.M.S. and that is why he suggested designating the Relief Office for applications. Malott noted if applications are not reviewed by the E.M.A. Office, we won't have the proper information on the number of families if the Governor asks. Chairperson Deerberg wondered how other counties are handling it. Malott didn't know. Patty Hamann said she spoke to the Scott County General Assistance Office. They are handing out applications and Community Action is in charge. Hamann is not tracking locations, and she noted she is sometimes out of the office. Virgil Kruckenberg wondered if a release could be signed to release information to Emergency Management Director Malott. Malott is agreeable to that as were other Board members. Malott again suggested being proactive and training and doing this as you would do in the biggest event you'll have. Discussion continued. It was the consensus to try to suggest that all nine jurisdictions handle this matter in the same way and obtain a release for the E.M.A. Director. Malott will contact all jurisdictions. Patty Hamann expressed concern about people asking questions about things that we are not knowledgeable about. She doesn't want to be responsible for giving incorrect information. Others agreed. Brief discussion continued.



It was noted the following Handwritten Disbursement was issued on 4/26/2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391600 for \$1,037.92-flex claims and \$1,135.94-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 11:30 a.m., to May 2, 2013.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 2, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were present.

The Board viewed a media release by Community Action of Eastern Iowa concerning the Individual Assistance Grant Funds, submitted by the Emergency Management Director.

The Board acknowledged receipt of correspondence from County Attorney Renander regarding a presentation on street drugs and synthetics on May 28<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding critical legislation.

The Board acknowledged receipt of correspondence from the Emergency Management Director to jurisdictions, requesting input on repairs, etc. for public assistance.

The Board noted correspondence from Sheriff Wethington regarding the hiring of Daron Wilkinson for the Jail Administrator position effective 5-6-13 at a salary of \$42,076.30.

The Board acknowledged receipt of correspondence from Adam Shell, Office of Systems Planning, Iowa Department of Transportation regarding changes to the distribution of some Road Use Tax Fund allocations.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

A revision to the proposed minutes was discussed, and there were no objections.

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of April 30, 2013.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Moved by Bell seconded by Kaufmann to approve Payroll Disbursements #153120 - #153270 for the period ending 4-27-13 and to be paid on 5-3-13.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

The Board noted an administrative payment to the Iowa Department of Public Defense dated 5-1-2013 in the amount of \$5,630.92 for a closeout payment.

Engineer Fangmann met with the Board to review a contract with Wendling Quarries for 2013 road rock for Districts 1-2 and 4-10.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a contract with Wendling Quarries for 2013 rock in the amount of \$669,096.00.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Chairperson Deerberg reviewed a quote from Michel's Tree Service to remove a dead tree on a County-owned lot in the West Rochester area. Auditor Gritton joined the discussion, as requested, concerning what department's budget to use for payment of this amount. Gritton recommended paying the amount out of Department 99 since once the 2008 flood close-out is finished any funds remaining in Fund 34000 are to be returned to the General Fund, which she was planning to do at the start of the next fiscal year.

Moved by Kaufmann seconded by Gaul to approve payment in the amount of \$400 to Michel's Tree Service to cut down and remove a dead tree.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to adopt the following resolution:

APPROPRIATIONS RESOLUTION

*BE IT RESOLVED this 30<sup>th</sup> day of April 2013, to change the Appropriation made July 1, 2012 for the following department for Fiscal year 2012-2013.*

Board of Supervisor – From \$250,861 to \$252,361  
(231,014 Fund 01000; 21,347 Fund 02000)

Secondary Road – From \$5,743,000 to \$5,919,000  
(5,426,000 Fund 20000)

Data Processing – From \$110,304 to \$116,004  
(116,004 Fund 01000)

Medical Examiner – From \$40,000 to \$45,000  
(45,000 Fund 01000)

Sheriff – From \$2,769,497 to \$2,808,642  
(2,293,991 Fund 01000; 276,358 Fund 02000; 238,293 Fund 11000)

Human Resources – From \$18,000 to \$25,500  
(25,500 Fund 01000)

Treasurer – From \$384,733 to \$389,733  
(311,135 Fund 01000; 78,598 Fund 02000)

Veteran's Affairs – From \$56,728 to \$66,728  
(61,525 Fund 01000; 5,203 Fund 02000)

Auditor – From \$319,637 to \$323,337  
(164,999 Fund 01000; 158,338 Fund 02000)

Solid Waste – From \$558,205 to \$605,705  
(605,705 Fund 23000)

Non-Departmental – From \$833,114 to \$916,114  
453,471 Fund 01000; 218,688 Fund 02000; 15,955 Fund 11000; 115,000  
Fund 27000; 30,000 Fund 28000; 44,000 Fund 28001; 14,000 Fund  
28002; 25,000 Fund 34000)

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Julie Tischuk, CPC Administrator met with the Board to give an update on the Eastern Iowa MH/DD Region meeting she attended on April 24<sup>th</sup>. The CPC Administrators met with Jeff Schott. The region has been approved for technical assistance dollars for Schott to do 28E Agreement work, so Cedar County won't have to pay anything for that. Other areas discussed were, but not limited to: the Matrix of Service/Chart of Accounts, whether or not to continue taking Case Management costs out of the Mental Health Fund 10, administrative rules for the region are not yet set, moving forward as how the group thinks the law is, the need for input from the Boards of Supervisors on a fiscal agent, considering how dollars would come in and go out, and composition of the Governing Board. They are now ready to bring in someone from the Board of Supervisors for each County to attend meetings on June 13<sup>th</sup> and 20<sup>th</sup>. Discussion continued.

The Board met with department heads. Larry Hodgden entered the room. Auditor Gritton noted Tarah Gates is leaving employment with the County. Gritton is working on the 2008 flood closeout. Treasurer Jedlicka said Delinquent Tax notices were sent out. Legislation was passed to require a one-year instruction permit rather than six months. Jedlicka reminded everyone the tax sale will be in June. Sheriff Wethington reported there was water in the crawl space of the Dispatch Room after the last heavy rain. A new Jail Administrator has been hired, and a Jailer position was offered to someone. Recorder Helmold said boat renewals were finished at the end of April. After that there is a

penalty of \$5. They did 1,324 renewals. They received another R.V.V.R.S. printer but are still having a few issues with paper jamming. Ellerhoff asked about the number of documents they've been recording. Helmold noted they are ahead of where they were seven years ago. Public Health Director Jane Caes reported a new Nurse was hired. They have submitted an Iowa Department of Public Health grant application to improve immunization billings. Engineer Fangmann noted on May 6<sup>th</sup> the State will be starting work on a bridge east of Tipton on Hwy 130 so there will be detours. Fangmann is holding interviews for an Assistant Engineer position. His staff is doing reclaiming of rock and dirt on the roads after the heavy rains. He reviewed various projects. Fangmann reminded everyone to be cautious since agricultural equipment will be on the roads more often now. He asked that if people see an open hole in the road to let him know since they are trying to locate cavities that may have been created by the heavy rains/flooding. Emergency Management Director Malott reported that as of yesterday Cedar and Scott Counties put in the most applications for Individual Assistance Grants. Windstream had some fiber 911 lines down, but they are up now. Microwave alignments were done on the towers. The connection between Durant and Clarence is bad so they may need to replace an antenna or radio. By mid-June the new system should be up for Fire & E.M.S., and then they will do the system for Law Enforcement. Malott has been working on Essential Support Functions for Emergency Management. He is doing a workshop today on debris management. Malott reported Region VI has disbanded since grants went to competitive grants (they won't fund a fiscal agent). Assessor Lett noted the Board of Review can meet until June 15<sup>th</sup> this year. CPC Administrator Julie Tischuk said the Case Management Accreditation Survey has been extended for one year because Cedar County had a rating above 95%. The mental health regionalization is moving ahead. Veteran Affairs Administrator/General Assistance Director Patty Hamann noted the moratorium is over concerning turning off someone's heat, so she can't pay bills for someone's heat if they received a shutoff notice. She sent out 1,300 Veteran Affairs newsletters. Hamann will be attending the Veteran Affairs National Conference from May 31-June 8 in Reno, Nevada. She noted she has not attended the National Conference for three years.

General discussion was held.

Auditor Gritton met with the Board to open & review proposals for audit services relating to the annual audit for up to three years commencing with the fiscal year ending June 30, 2013. One proposal was received, opened and read as follows:

Hunt & Associates-FY12-13 \$24,000; FY13-14 \$24,750; & FY14-15 \$25,500.

Hunt & Associates was paid \$24,000 for the FY11-12 audit. Auditor Gritton is satisfied with their work and recommended that the Board accept their proposal.

Moved by Ellerhoff seconded by Kaufmann to accept the proposal by Hunt & Associates, as presented, per the recommendation of Auditor Gritton and authorize Chairperson Deerberg to sign the contract.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Sup. Kaufmann left to attend a Solid Waste Commission meeting.

Phil La Rue, Zoning Director met with the Board to review/consider Rekemeyer's First Addition Minor Subdivision. The petitioners are Philip H. Rekemeyer & Floyd A. Rekemeyer, Co-Executors for the Estate of Elouise Rekemeyer. The location is a portion of the NE ¼ NE ¼ Section 16 T80N R3W 20.48 acres more or less. There were no objections on file. Atty. Chris Surls represented the petitioners. Laura Twing was present. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the petition and to adopt the following resolution:

#### RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Rekemeyer's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County,

Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Rekemeyer's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 2nd day of May, A.D., 2013.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Phil La Rue, Environmental & Zoning Director held brief discussion with the Board concerning the Zoning Commission's review of the flood plain maps and the Glen Swanson property.

Patty Hamann, Veteran Affairs Administrator met with the Board regarding an upcoming vacancy on the Veteran Affairs Commission. Zarick Kuehl will be moving out of state to pursue an opportunity. Discussion was held regarding placing a notice for the vacancy. Hamann noted the Veteran Affairs Commission would like to review the applications and make a recommendation to the Board. The Commission will meet on August 28<sup>th</sup>.

Moved by Ellerhoff seconded by Gaul to approve the notice, as discussed, which sets the deadline for applications to be submitted as August 7, 2013, and an appointment will be made on August 29<sup>th</sup>.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Bell to adjourn at 10:54 a.m., to May 7, 2013.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 7, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were present.

The Board viewed correspondence from the Iowa Economic Development Authority regarding a Notice to Close for Community Development Block Grant Program Contract Number 08-DRHB-214.

The Board viewed correspondence from the Emergency Management Director regarding Iowa Ethanol Transcaer training, Transportation Investment Generating Economic Recovery Discretionary Grant Program, a FEMA Disaster Declaration, Public Assistance update and information for the Joint Preliminary Damage Assessment Teams concerning flooding.

The Board viewed an I.S.A.C. Update dated 5-3-13.

The Board viewed a Capitol Report #8 from the Eastern Iowa Tourism Association.

The Board viewed correspondence regarding an Iowa Association for Energy Efficiency tour on May 22<sup>nd</sup>.

The Board viewed correspondence from the Chairman of the Board of Health regarding allowing Director Jane Caes to earn two weeks of vacation during her first year of employment.

The Board acknowledged receipt of the April 12, 2013 minutes of the 7<sup>th</sup> Judicial District Department of Correctional Services and notification of their next meeting on May 10<sup>th</sup>.

The Board acknowledged receipt of the minutes of the Fair Board's April 10<sup>th</sup> meeting and the agenda for their May 8<sup>th</sup> meeting.

The Board acknowledged receipt of a legislative update on Conference Committee members and a Week #16 "Update from the Capitol", from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence between Randy Oaks and Engineer Fangmann regarding a "We the people of Downey" petition for ditching, and the possible issue of the location of septic systems.

Moved by Kaufmann seconded by Ellerhoff to approve the agenda.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Sheriff Wethington introduced the new Jail Administrator, Daron Wilkinson. Mr. Wilkinson will be selecting an Assistant Jail Administrator. The Sheriff would like to hire for a Correctional Officer position due to the retirement of Gary Meiers. There were no objections.

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of May 2, 2013.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Bell seconded by Kaufmann to approve the following payroll changes (35 cents/hr increase during the bridge season):

Secondary Road Department

Mike Gritton, Crew Leader-\$19.95/hr

Codey Current, MWII-\$18.63/hr

Dan Hodgden, MWII-\$18.63/hr

James Stout, MWI-\$16.47/hr

effective 5-1-13.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Sup. Gaul reported that Michel Foulks finished cutting down the dead tree and the cleanup on a County-owned lot in the West Rochester area.

Sup. Bell reported the Limestone Bluffs Resource Conservation & Development Commission held interviews for a Director/Project Coordinator position. They may interview an additional applicant.

Sup. Kaufmann told the Board the Solid Waste Commission met last Thursday. Monthly summaries will be sent to the three individuals on the Executive Board, and there will be quarterly Commission meetings. Their next meeting will be July 11<sup>th</sup> at 10:30 a.m. at which time the Board of Supervisors will tour the Transfer Station facilities. Emergency Management Director Malott gave the Commission a presentation on being ready for solid waste in the event of a disaster, and they will think about contingency plans.

Sup. Kaufmann noted the Board is invited to a church service and historical activities at the Red Oak Church & Cemetery on May 19<sup>th</sup> at 11:00 a.m. at which time they will hold their annual meeting. Sometime in June the Board will meet jointly with the Red Oak Grove Association to discuss a joint effort involving the Red Oak Park. The Board would like the Conservation Board Director to attend that meeting.

Betty Lett asked if the Board had received information from Kirkwood concerning the facilities on West 9<sup>th</sup> Street in Tipton. Chairperson Deerberg noted the Board is waiting for additional information.

At 9:00 a.m. the Board held a public hearing to review/consider the following petitions:

1. Miracles Can Happen Boys Ranch, 1614 300<sup>th</sup> St., Wilton, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-3 Multi-family Residential District for the purpose of allowing expansion of their residential facility for the construction of five dwellings/cabins and a dining hall to be occupied by a total of 22 unrelated children and 12 unrelated staff/house parents on property located in the NE ¼, SE ¼, NE ¼, Section 15, T-79N, R-2W, in Sugar Creek Township consisting of 12.60 acres more or less. The proposed expansion of this facility has a timetable to be spread out over twenty five (25) years.
2. Tom Fitzer (Contract Buyer) and Murry Fitzer, 2371 Cedar-Muscatine Rd., Wilton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, Section 35, T-79N, R-2W, in Sugar Creek Township consisting of 2.156 acres more or less.
3. Rescission of a Conditional Zoning Agreement for Martin and Jaleda Schminkey, 1194 Cedar Jones Rd., Olin, IA (Owners), and removal of the agreement related R-1 Suburban Residential District to A-1 Agricultural District on property located in the NE ¼, NE ¼, Section 1, T-82N, R-3W, in Fremont Township, consisting of 1.22 acres more or less.

Chairperson Deerberg read the legal notice. Phil La Rue, Zoning Director was present. Others in attendance were: Jim Fry, Cathy Fry, Jordan, Kevin Phelps, Bill Miller, Laura Twing, Betty Lett and Engineer Fangmann.

Petition #1 was addressed. Phil La Rue noted there are no written or verbal objections on file. Documentation was reviewed. Larry Hodgden entered the room. Some areas of discussion were, but not limited to: the Planning & Zoning Commission's recommendation for approval, a Conditional Zoning Agreement, soils, Corn Suitability Ratings from 48-85, and septic systems. La Rue recommended that a professional engineering firm do a soil evaluation and make a recommendation for a sewer system. Engineer Fangmann referenced documentation by Martin & Whitaker regarding improvements to be accomplished and the access, and he referenced an item in the Conditional Zoning Agreement concerning increased traffic and the possible need for dust control. Phil La Rue referenced a letter from the Department of Natural Resources regarding a private water supply and perhaps it would change to a public water supply.

Jim Fry indicated he had no problem with that. Sup. Bell asked Mr. Fry how they came up with the number of 14 for staff/house parents and their dependent children in item #3 of the Conditional Zoning Agreement. Mr. Fry noted the fourteen includes a staff couple and their kids-8, mentors-2 and two sets of relief staff-4. Bell didn't want it to be restrictive on the number of kids. Sup. Kaufmann noted the agreement is tied to the Board of Directors and not Jim & Cathy Fry. Mr. Fry said that is correct, and he noted the Board owns the land. Kaufmann said he lives a couple miles from the Frys and his kids have gone to school with the kids they are helping, and he felt they have been a positive influence to the community and a blessing. Kaufmann is glad they're expanding. Bell is glad they came up with a plan, and he thinks it helps them and the County.

Moved by Bell seconded by Kaufmann to approve the petition by Miracles Can Happen Boys Ranch as defined above, to waive the second hearing scheduled for May 9, 2013, and to approve and authorize Chairperson Deerberg to sign the Conditional Zoning Agreement.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Petition #2 was addressed. Phil La Rue noted there are no written or verbal objections on file. Documentation was reviewed. Discussion was held. The average Corn Suitability Rating is 90, but La Rue noted there are a number of residential properties further west and it is only a half mile from the City of Wilton. Engineer Fangmann noted the maintenance responsibility for the road is Muscatine County's, but Cedar County is responsible for entrances. The exact spot for the entrance has not yet been narrowed down, but there is adequate sight distance. Fangmann would prefer to put in a dry fill entrance. Sup. Bell wondered if this petition should go to the second hearing to allow Fitzers to address the Board.

Moved by Kaufmann seconded by Ellerhoff to pass the first reading of the petition by Tom Fitzer (Contract buyer) and Murry Fitzer (Owner) as defined above.

Ayers: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Petition #3 was addressed. Phil La Rue noted there are no written or verbal objections on file. The original Conditional Zoning Agreement was approved on November 3, 2005. The father is now deceased and the manufactured home has been removed. Discussion was held.

Moved by Bell seconded by Gaul to approve the rescission of a Conditional Zoning Agreement for Martin and Jaleda Schminkey as defined above, to waive the second hearing scheduled for May 9, 2013, and to adopt the following resolution:

**RESOLUTION RESCINDING CONDITIONAL REZONING AGREEMENT**

WHEREAS, a Conditional Rezoning Agreement and a change in zoning from A-1, Agricultural District to R-1, Suburban Residential District for Martin and Jaleda Schminkey, had been approved by the Cedar County Board of Supervisors in accordance with Chapter 18.2(3) of the Cedar County Zoning Ordinance, Number 10, and the Code of Iowa Chapter 335.7, on November 3, 2005, and the Conditional Rezoning Agreement recorded in the office of the Cedar County Recorder, in Book 761, Pages 39-42, on November 3, 2005; and

WHEREAS, a written request to rescind said Conditional Rezoning Agreement has been received by the Cedar County Zoning Administrator, on March 28, 2013, by the same person for whom the Conditional Rezoning Agreement was issued, having requested that the Conditional Rezoning Agreement be rescinded and the zoning district amended from R-1, Suburban Residential to A-1, Agricultural, and the property thereafter used only in conformity with all the district regulations established by the Cedar County Zoning Ordinance, Number 10, for the district in which the property is located.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the Conditional Rezoning Agreement, for Martin and Jaleda Schminkey, be rescinded on the part of Cedar County, Iowa, and the Official Zoning Map amended in accordance with Chapter 4.3, Ordinance Number 10, this 7<sup>th</sup> day of May, 2013.



Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg  
The public hearing was closed at 9:15 a.m.

General discussion was held with Phil La Rue.

General discussion was held.

Engineer Fangmann met with the Board to review an Iowa Department of Transportation Secondary Road FY12-13 Budget Amendment #1. It is the same amendment that was approved at the County Budget Amendment public hearing on April 30th. Tim Malott and Laura Twing were present. Review and discussion were held.

Moved by Kaufmann seconded by Bell to approve and authorize Chairperson Deerberg to sign the I.D.O.T. Secondary Road FY12-13 Budget Amendment #1.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power to replace a line on 320<sup>th</sup> Street from Moscow Road west to the river.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Liberty Communications is upgrading to a high band connection in the rural area.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Liberty Communications to bore under 310<sup>th</sup> Street and Garfield Avenue to tie into a pedestal.

Ayes: Kaufmann Bell, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Liberty Communications to do work along 270<sup>th</sup> Street from Eureka Avenue to Delta Avenue and then south.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Liberty Communications to do work along Plato Road from 223<sup>rd</sup> Street to 230<sup>th</sup> Street.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Engineer Fangmann told the Board he made a selection for the Weed Commissioner position. The individual is a blade operator, so he will be posting that position. The matter of appointing a Weed Commissioner will be placed on a future Board agenda. Fangmann noted a couple employees are on F.M.L.A. He noted alot is going on in the Secondary Road Department, such as rock being put down, blading, dust control, entrances, and maintenance due to flooding. He is shuffling staff around, and they will do what they can. Discussion was held regarding rock, staff positions, projects and roads. Fangmann noted the people in Downey have responded back to his email, and they have indicated they understand and will have a couple spokesmen available when the County does ditching in that area.

Emergency Management Director Malott held brief discussion with the Board regarding receiving Public Assistance numbers, FEMA meeting with people in Cedar County next week, an E.M.A. Conference he will be attending next week, and five Governor Disaster Proclamations.

It was noted the following Handwritten Disbursement was issued on 5/3/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391602 for \$399.65-flex claims and \$1,138.26-self funded medical claims.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:27 a.m., to May 9, 2013.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 9, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed a "Report of Veteran Affairs" for the month ended April 24, 2013.

The Board viewed a report of fees collected for April 2013 submitted by the Clerk of Court.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a grant writing workshop on May 16<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding a Conference Committee for the Rebuild Iowa Infrastructure Fund bill and a meeting with Sen. Joe Bolkcom concerning SF296-Medicaid Expansion.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding an informational meeting on how many communities/County would be interested in having a notification system.

The Board noted correspondence from Sheriff Wethington regarding the hiring of Todd Schmitt as a Correctional Officer at \$13.97/hr effective 5-6-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Assistant County Attorney Tamra Roberts was present for discussion concerning the Stanwood Drainage District.

Moved by Ellerhoff seconded by Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Kaufmann seconded by Gaul to return to regular session.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of May 7, 2013.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Sup. Kaufmann reported that an individual called regarding properties in the West Rochester area that he felt looked bad. Kaufmann will tell the individual to contact Phil La Rue, Environmental & Zoning Director.

Sup. Gaul gave a report on the Fair Board meeting he attended on May 8<sup>th</sup>. A Heartland Tractor Pull representative was at the meeting, and he indicated they would help the Fair Board run the tractor pull and they would bring tractors. He noted they would want a ticket for the driver and assistant for each tractor they bring. The tractor hookup fee is \$20. Kathy Dlouhy noted there are issues with some of the facilities that are used for the races. The Fair Board continues to look for sponsorships. There will be events at the Floral Hall on June 1<sup>st</sup>. There is a horse show this weekend. The West Branch Lions will be sponsoring the Kids' Tractor Pull. There will be signs around the hog barns indicating plastic bottles and other plastic items will not be allowed. Sup. Gaul told the Fair Board that the Board of Supervisors would probably like to tour the fairgrounds perhaps during one of the Supervisors' Thursday evening meetings. Gaul noted they are working on quite a few improvements at the fairgrounds in the evenings. Betty Lett asked if they have considered putting up security lights by the Matthews Building. Gaul said he would bring that matter up at the next Fair Board meeting.

General discussion was held.

At 9:00 a.m. the Board held a public hearing to review/consider the following petition: Tom Fitzer (Contract Buyer) and Murry Fitzer, 2371 Cedar-Muscatine Rd. , Wilton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, Section 35, T-79N, R-2W, in Sugar Creek Township consisting of 2.156 acres more or less. Environmental & Zoning Director La Rue, Tom Fitzer and Betty Lett were in attendance. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Review and discussion were held. Tom Fitzer told the Board they would like to rezone a small corner section out of the family farm so he can build a single family dwelling at some point in the future.

Moved by Ellerhoff seconded by Bell to approve the petition by Tom Fitzer (Contract Buyer) and Murry Fitzer (Owner) as defined above.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

The public hearing was closed at 9:03 a.m.

Larry Hodgden entered the room.

General discussion was held with Phil La Rue.

Engineer Fangmann met with the Board to review a Weber Stone rock contract and a payroll change for Mike Foulks from MWII to Crew Leader. The rock contract was reviewed. Fangmann noted Weber Stone's insurance company is hesitant to include language naming Cedar County as an additional insured. He is still holding conversation with them about that matter. Fangmann recommended approving the contract contingent on inclusion of satisfactory insurance language.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the 2013 rock contract with Weber Stone for 7,200 tons of rock for District 3 at a total cost of \$73,080.00, contingent on inclusion of satisfactory insurance language.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Gaul seconded by Ellerhoff to approve the following payroll change:

Secondary Road Department

Mike Foulks, from MWII-\$19.24/hr to Crew Leader classification as part of the Roadside Superintendent position at \$19.60/hr effective 5-8-13.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Engineer Fangmann gave project updates. Discussion was held. Fangmann noted a resident with land south of 112<sup>th</sup> Street expressed concerns about fill from when the City of Mechanicsville had sewer work done. Fangmann has contacted the contractor and the Department of Natural Resources about this matter. He doesn't foresee an issue for Cedar County, noting if there is an issue the contractor would have to take care of it. The D.N.R. is taking samples. Brief discussion was held concerning preparation for FEMA officials next week, concerning recent flooding.

Betty Lett referenced a County employee that cut a tree down, and she wondered if that person falls and gets hurt, does the County pay. Chairperson Deerberg indicated the individual would have their own insurance for their business. Sup. Bell indicated there would be proof of insurance. Larry Hodgden referenced a County employee earning money for another job, and he asked if the County's health insurance would cover an incident. Bell said the health insurance would cover if needed. Sup. Ellerhoff noted at her other job if she is injured Workers Compensation would cover an incident. Hodgden noted farmers are not covered by Workers Compensation and that he was thinking about sideline jobs. Gaul indicated the way it has always been is that the County's health insurance would cover an incident. Sup. Kaufmann felt the health insurance is a benefit that would cover all facets of life. He noted many individuals have second jobs or recreational activities. Hodgden felt the individual cutting down a tree would be more likely to fall out of a tree than get hurt working for the County.

Moved by Ellerhoff seconded by Bell to approve Claim Checks #391603 - #391818.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Kaufmann seconded by Gaul to adjourn at 9:32 a.m., to May 14, 2013.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:00 a.m., May 14, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing was present.

The Board viewed agendas for the May 15<sup>th</sup> meetings of the East Central Intergovernmental Association Executive and Council.

The Board viewed an I.S.A.C. Update dated 5-10-13.

The Board viewed the May 2<sup>nd</sup> minutes of the Solid Waste Commission.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding the schedule of Iowa Homeland Security to meet with entities concerning disaster reimbursement.

The Board acknowledged receipt of an "Update from the Capitol-Week #17" and an update on Conference Committee Members for SF452, from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding help for tourism funding.

The Board acknowledged receipt of correspondence from FEMA, U.S. Department of Homeland Security regarding floodplain management measures.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Kevin Andersen-Anderson Farms.

The Board acknowledged receipt of correspondence from Nina Borgen regarding property listed on the Iowa Unclaimed Property site for the Cedar County Treasurer.

The Board noted correspondence from the Conservation Director regarding the hiring of Kelsey Graham for a Summer Naturalist position at \$9.50/hr effective 5-13-13 and Tyler Wagner for a Summer Maintenance position at \$9.50/hr effective 5-9-13.

Shawn Meier of the Department of Natural Resources presented an award of recognition to the Cedar County Attorney's Office for appreciation of what they have done in taking on unique challenges and answering questions. County Attorney Jeff Renander, Assistant County Attorney Tamra Roberts, Legal Assistant Shelley Cady and Secretary Janelle Axline were present in addition to Eric Wright, Chief Robert Garrison, Tom Campbell and Jeff Harrison of the Department of Natural Resources, Paul Greufe, and Stuart Clark of The Tipton Conservative. For the past three years the Iowa Department of Natural Resources has presented this award to a local County Attorney's Office. Eric Wright nominated the Cedar County Attorney's Office. Mr. Meier noted they appreciate what the office does, and he noted the entire office staff does considerable work. County Attorney Renander said thank you, and he said it is a team effort. Eric Wright displayed a mounted deer head which scored 210 inches which was taken illegally in Cedar County. Assistant County Attorney Roberts said the deer head will travel around to teach lessons to others.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of May 9, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg gave a Seventh Judicial Correctional Services meeting report. They are waiting for the State to pass a budget before decisions will be made concerning staff.

Assistant County Attorney Roberts and Paul Greufe, Human Resources Consultant met with the Board to discuss a fines policy. Atty. Roberts recommends having a policy in the Employee Handbook concerning who is responsible for paying a fine. An issue was raised in an independent audit concerning a fine that was paid in September of 2011. An employee received an overweight fine close to \$6,000. A claim was made and the Board of Supervisors approved it. The concern of the auditors was whether the County should pay a fine. Atty. Roberts noted the County is not required to pay a fine, and it is at their discretion. If the County pays a fine, it must list the public purpose it serves. Roberts advised that a fine is a personal debt unless it serves a public purpose. She has contacted others, and it is recommended that there be a policy. Roberts advised that such a large fine amount should be run through payroll and addressed in the minutes. Sup. Bell thought the County Attorney at that time was included in the Board's decision. Roberts noted that individual didn't recall it. She recommended that the Board set the expectation to employees that they won't be paid for a fine, absent a public purpose. Chairperson Deerberg said for years they talked about putting in a scale at the Transfer Station, but now they have scales. Sup. Bell noted they are air gauges. Sup. Ellerhoff felt they should make sure the gauges are truly on and working. She agreed there needs to be a policy. Atty. Roberts noted there are a lot of County vehicles on the roadways. Paul Greufe said he could draft a policy. He wondered if there is any other type of fine an employee may receive, noting he could write a policy for vehicles or a more general policy. Sup. Bell noted the possibility of a chemical spill. Discussion continued. Mr. Greufe will write a policy and present it to the Board.

In other business, Paul Greufe gave the Board an update on the Compensation and Classification Study. A letter will go out to employees. Greufe said he met with department heads and asked them to review and update job descriptions by May 31<sup>st</sup>. After that he will coordinate schedules for a meeting of the Compensation Team.

Betty Lett entered the room.

Sup. Gaul said he attended a Decategorization meeting. He reported the budget and expenditures were discussed.

Sup. Bell reported the Limestone Bluffs Resource Conservation & Development Commission held more interviews for the Director/Coordinator position.

The consensus of the Board was to not pursue leasing the County-owned properties that were not leased. They will ask the Weed Commissioner to keep the weeds down.

Sup. Kaufmann reported an individual contacted him about a trailer and a structurally unstable building on the west side of the road in the West Rochester area. Deerberg said Environmental & Zoning Director Phil La Rue and Engineer Fangmann are aware of the area, and the Sheriff has been asked to patrol there.

The Board reviewed financial information submitted by Kirkwood Community College concerning the building on West 9<sup>th</sup> Street in Tipton. Discussion was held. The Board will request a detailed five-year history of the budget expenditures and revenues, and they would like to know Kirkwood's vision for a long-term lease, their commitment, what the current agreement is with the schools, and would that agreement transfer.

Sup. Kaufmann asked if there was discussion about the proposed nuclear plant at the Wilton Chamber luncheon. Ellerhoff and Deerberg indicated there was brief discussion about the proposed site and the proposed site in Fremont, Nebraska.

Larry Hodgden entered the room.

Engineer Fangmann met with the Board regarding the hiring of Alex Anderson for the Assistant Engineer position. He has been a Summer Intern for Cedar County for five years. In the past there have been employment contracts with the Assistants, but Fangmann has talked to the County's Human Resources Consultant about the Assistant following County policy for one year, and if that doesn't work out Fangmann would come back to the Board. The position is classified as Exempt. There will be no

compensation time or overtime, but the Engineer could allow the Assistant to leave if work is done. Vacation and sick leave could be accumulated, but if the Assistant leaves for a purpose such as a planned vacation, he could use accumulated benefits. The Board had no objections. Discussion continued. At some point Fangmann thought Anderson would take the Professional Engineer exam. Bell asked if the nepotism issue had been addressed, since Alex Anderson's father works in the Secondary Road Department. Engineer Fangmann said it is only the Engineer's duties to do hiring and discipline action. He noted even if the Engineer is gone the Assistant would not have the authority to suspend an employee. Fangmann referenced diffusing the situation and a chain of command in the department. He said typically there is not direct interaction between the Assistant and staff. Bell felt there should be something in writing to cover the Engineer's Office against possible accusations. Fangmann said he would obtain something in writing.

Moved by Bell seconded by Kaufmann to approve the following new hire:

Engineer's Office

Alex Anderson for Assistant Engineer position at an annual salary of \$50,000 effective 5-20-13.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for WTC Communications for an upgrade along F44 (290<sup>th</sup> St.) from Old Muscatine Road to Rose Avenue.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power to upgrade power lines along F44 (290<sup>th</sup> St.) from Hwy 38 west.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream Communications for repairs on the west edge of Sunbury at 290<sup>th</sup> Street and Washington Avenue.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

General discussion was held with Engineer Fangmann. He gave project updates.

Moved by Ellerhoff seconded by Gaul to approve renewal of a Class E Liquor License with carryout wine and beer and Sunday Sales for Kum & Go #267.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Julie Tischuk, Case Management Director/CPC Administrator met with the Board to discuss the Case Management program. Bobbie Conrad, Case Management Supervisor was in attendance. Tischuk presented and reviewed documentation. She wanted to make the Board aware of what the program has looked like for the last four years. Some items reviewed were, but not limited to: qualifications to be a Case Manager, staff turnover expenses, staffing, cost of work done to cover the months of shortened staff, caseloads and Chapter 40 regulations, other financial details, revenue missed out on, services provided by State and Counties, Mental Health Regionalization and funding. Tischuk felt they need the right professionals in the office to do the correct required information, and she indicated morale has at times been low due to having to fill in and get work done. She is looking forward to the Compensation Study. Tischuk noted the staff has gone above and beyond, but she felt it is a lot to ask for them to keep doing that. Discussion continued. Sup. Ellerhoff asked about the consequences of not having our own Case Management Department. Tischuk noted the costs would be astronomical. Ellerhoff asked if they can keep staff and can get all the work done, would they capture the revenue. Tischuk said yes. Ellerhoff felt the consumers should not be short-changed. Tischuk agreed. Chairperson Deerberg referenced a \$1/hr increase previously given to Case Managers, and he asked Tischuk what she is telling the Board now. Tischuk said she wanted to see where they are at with the Compensation Study and then perhaps come



back to the Board. Further discussion was held. Sup. Kaufmann asked what the current starting salary of a Case Manager is. It is around \$34,000. He asked in the last five years how many Case Managers they've lost. Tischuk said five. Kaufmann asked about discussion at exit interviews. Tischuk said she talked to the Human Resources Consultant about her management style, because she always wants to know feedback. The Consultant met with employees, and he thought the consensus was that they are a team. Kaufmann asked if pay is a factor. Tischuk felt for some yes, but for others there were different issues. Kaufmann thought since Cedar County is surrounded by urban areas, an individual can go to other counties for more. Discussion continued. Sup. Bell asked if Tischuk has tracked caseloads when a Case Manager left employment. Tischuk said no, but that she could do that. Ellerhoff felt the Compensation Study would be Tischuk's opportunity to make sure job descriptions are as they should be.

Julie Tischuk asked the Board about Kirkwood's offer to give the County the building on West 9<sup>th</sup> Street in Tipton. Chairperson Deerberg said the Board is waiting for additional detailed financial information. Sup. Bell noted they are asking the County to take over Cedar Employment Opportunities, but no decision has yet been made. Tischuk referenced consumers there, and if it closed, where would they go? She would hate to see it close. Tischuk indicated she could talk to providers that may be willing to assume that, and we could then still provide the service to consumers. Brief discussion continued. It was the consensus that Tischuk should contact providers. Betty Lett left the room.

Larry Hodgden asked if Cedar County has a place where victims of domestic violence can go. Sup. Bell said the County does not have our own shelter, but we work through other counties. Sup. Ellerhoff thought some of the churches offer short term assistance. Hodgden felt it would be more uncomfortable to be further away and kids would be out of their school.

It was noted the following Handwritten Disbursement was issued on 5/10/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391819 for \$972.30-flex claims and \$2,562.56-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:27 a.m., to May 16, 2013.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., May 16, 2013 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Kaufmann was absent. Gaul reported that Kaufmann was at Des Moines regarding property tax reform. Laura Twing was present.

The Board viewed a week 16 & 17 update from Representative Bobby Kaufmann.

The Board viewed the agenda for the May 22<sup>nd</sup> meeting of the Eastern Iowa Regional Utility Service Systems.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding an Ethanol Safety Seminar on July 8<sup>th</sup> & 9<sup>th</sup> and concerning a meeting with FEMA on May 17<sup>th</sup> concerning disaster reimbursement.

The Board acknowledged receipt of correspondence from I.S.A.C. regarding a draft of the conference committee report for SF195 regarding commercial property taxes.

The Board acknowledged receipt of correspondence from Kelsey McElroy-Anderson of the East Central Intergovernmental Association regarding an Iowa Benchmarking System.

The Board noted correspondence from Assessor Lett regarding a payroll change for Barbara Smith, Clerk from \$14.00/hr to \$14.25/hr effective 5-19-13.

The Board acknowledged receipt of correspondence from Risk Management Solutions of Iowa, Inc. regarding motor vehicle record review for 2013.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of May 14, 2013.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve Payroll Disbursements #153271 - #153431 for the period ending 5-11-13 and to be paid on 5-17-13.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

Sup. Deerberg gave a report on the Heartland Insurance meeting. Items reported were cyber coverage, 211, estimated premium for FY13/14 is \$482,138 and an employment practice seminar will be held on September 19<sup>th</sup>.

Sup. Ellerhoff gave a report on the River Bend meeting. Items reported were status summary of current budget, loss of a contract and the impact to the organization and potential new business.

Sup. Ellerhoff gave a report on the Wilton Development Corp. meeting. Items reported were approval for \$15k for a study with HR Green and there has been no activity or new prospects at this time.

Sup. Ellerhoff and Sup. Deerberg gave a report on an ECIA meeting. Items reported were job description, loan modification, reduction of staff, lawn service, meal costs and travel, changes to health insurance, and billable rates.

Sup. Gaul gave a report on the CEDCO meeting. Items reported were new businesses, possibility of two city entities joining, and an open house for the Tipton Fire Department on June 9<sup>th</sup>. Sup. Bell reported the potential location for additional office space needed.

Moved by Ellerhoff seconded by Gaul to adjourn at 6:45 p.m., to May 21, 2013.  
Ayes:

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 21, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were in attendance.

The Board viewed correspondence from Iowa Association for Energy Efficiency regarding a Sustainable Living Center tour on May 22<sup>nd</sup>.

The Board acknowledged receipt of May 23<sup>rd</sup> meeting agendas from Families First/Consortium.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Kevin Anderson Farms.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding the District Legislative meeting schedule.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding disaster reimbursement meetings with FEMA, a Cedar County change in County Fire frequency and a survey of the cost of the new County Fire & EMS system housed in water towers.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding a property tax bill and an "Update from the Capitol".

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of May 16, 2013.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Sup. Kaufmann gave a report on his meeting with a Head Start teacher and the Director of Community Action of Eastern Iowa. Jan Slaughter gave Kaufmann a report on the Public Assistance Grant application process. They have taken 18 applications, which they felt is a high amount. Credit was given to our attempts to get the word out about the program. Slaughter was complimentary of Cedar County and our Emergency Management Director's knowledge base. Seven of the applications are ineligible, but in some cases they are able to assist people with other programs. It was indicated that Tipton has one of the top Head Start Programs. Brief discussion continued.

Dennis Weih and Deanna Timm entered the room. General discussion was held.

The Board reviewed a draft of a fines policy. Sup. Bell thought the Assistant County Attorney had mentioned including an appeal process. The Board agreed to consult the Assistant County Attorney about this matter. Larry Hodgden entered the room.

Engineer Fangmann met with the Board to discuss filling a District 5 Motorgrader vacancy. The position was posted within the department and no one expressed interest, so Fangmann would like to hire from outside.

Moved by Ellerhoff seconded by Bell to approve the Engineer advertising for the District 5 Motorgrader position.  
Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Engineer Fangmann told the Board the County did not receive the Beautification Grant for fence by the County Shop yard in Tipton. He may still pursue something for a fence. He reported everything went well with the FEMA representatives concerning damage from recent heavy rains. Some areas of discussion were, but not limited to: dust control funded by the D.O.T. due to vehicles travelling gravel roads due to a Hwy 130 bridge project, the proposed fuel tax increase and ATV bills are dead in the Legislature for now, and progress on putting rock on roads.

Phil La Rue, Environmental & Zoning Director met with the Board to set public hearing dates to review a zoning petition. Brief discussion was held.

Moved by Kaufmann seconded by Ellerhoff to set June 11 & 13, 2013 at 9:00 a.m. as the time for a public hearing on the following petition:

Ray Nebergall, 1649 Holly Avenue, West Liberty, IA (Contract Buyer) and Karl Nebergall, 2365 Atalissa Road, Atalissa, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on property located in the NW ¼, SW ¼, NE ¼, Section 35, T-79N, R-3W, in Iowa Township, consisting of 1.77 acres more or less.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Betty Lett left the room while discussion was in progress.

Some areas of discussion with Phil La Rue were, but not limited to: a matter coming before the Board of Adjustment concerning a request to allow a tractor sales business in the flood plain, a proposed amendment to Chapter 20 Flood Plain Management of Ordinance No. 10, debris from floods, buildings on leased land, cleanup that has taken place in the West Rochester area, possible infractions in that area, septic systems, Time of Transfers, locating wells, and agriculture drain districts.

Sup. Kaufmann will try to schedule an individual to meet with the Board on June 11<sup>th</sup> to discuss Pioneer Cemeteries. Kaufmann is still working on scheduling a time for Department of Natural Resources personnel to meet with the Board to view the drainage area around the City of Durant. He noted the Governor will be laying a wreath at William Rigby's grave at a ceremony in Vicksburg to honor Iowa's war dead. Rigby was a Veteran from the Red Oak area in Cedar County. Kaufmann noted any of the Supervisors who would like to contribute towards the cost of the wreath can do so by contacting Sandy Harmel at the Cedar County Historical Society, but he noted they have adequate funds to purchase the wreath.

It was noted the following Handwritten Disbursement was issued on 5-17-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #391820 for \$165.78-flex claims and \$2,370.37-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 9:48 a.m., to May 23, 2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 23, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence from Assistant County Attorney Roberts regarding an F&B communications presentation.

The Board viewed a legislative update from Representative Bobby Kaufmann.

The Board acknowledged receipt of a proposal from Aaron Horman of F&B Communications regarding video recording.

The Board acknowledged receipt of correspondence between Phil La Rue, Environmental Zoning Director and the Department of Natural Resources regarding a draft of an amendment to Chapter 20 floodplain regulations in Ordinance No. 10.

The Board acknowledged receipt of a Manure Management Plan for Fohne Inc., Mechanicsville and a Manure Management Plan Annual Update for Shumaker Farms-Richard F. Shumaker.

The Board acknowledged receipt of 2012 child abuse data from Prevent Child Abuse Iowa, submitted to the Board by Annette Shipley.

The Board acknowledged receipt of correspondence from Emergency Management Dir. Malott to the City Managers of Tipton and West Branch regarding the WENS contract with Johnson County.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding SF295-Commercial Property Tax Reform.

The Board acknowledged receipt of correspondence from the Department of the Army regarding an update on the 290<sup>th</sup> Street Bridge Section 14 Emergency Streambank Protection Project financial status.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Gaul seconded by Ellerhoff to approve the Board Minutes of May 21, 2013.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Discussion was held regarding a fines policy to be included in the Employee Handbook. Chairperson Deerberg noted the Assistant County Attorney did not suggest an appeal process, but advised that the Board could deal with these on a case by case basis. Sup. Gaul wondered how this policy would affect the Solid Waste Department. He doesn't know how accurate the air gauges are that they are using now. Gaul felt the only fair way would be to have a scale, but he realized that would be expensive. He noted right now garbage trucks, etc. are charged by the yardage, which he felt is not right. Sup. Ellerhoff agreed. She felt perhaps the Solid Waste Commission could plan for the purchase of a scale by setting aside dollars each year. Gaul referenced the option of weighing at the Coop's scale, but noted there would be a charge for that and it would take time. Ellerhoff agreed there is a time factor for them. Sup. Kaufmann noted the person that loads the truck may not be the driver. He felt they can't hold an employee accountable for the overweight if we don't have the equipment to accurately weigh the load. Kaufmann felt the air gauges give a "ballpark" weight, and he felt the Board could handle each case one on one. He thought the policy is getting ahead of the equipment, and perhaps they can't yet include the Solid Waste Department. Ellerhoff wondered what would happen if they weigh at the Coop and they are overloaded, how would they unload? Sup. Bell felt the line at the Coop scale moves through in less than five minutes. Chairperson Deerberg felt being several thousand pounds over is one thing, but if it's a smaller amount that's another. He noted they could return to the Transfer Station to unload a portion of the

load, but it would still be somewhat unknown on how much to unload. Discussion continued. It was noted the governing boards adopt the County policies/handbook annually. The question was raised as to whether a policy change/addition mid-year would have an immediate effect on the Solid Waste Department or at their next annual adoption of the County policies/handbook. The County's Human Resources Consultant will be contacted for his interpretation on this matter. Sup. Kaufmann suggested a Solid Waste Commission meeting could be held on July 11<sup>th</sup> at the same time the Board had planned to tour the Transfer Station. The consensus was that at that time the following items could be discussed: fines policy, scale, Emergency Management Director's alternative plans in the event of a disaster, and cleanup. Sup. Gaul wondered how much revenue they're missing without having a scale to weigh loads coming into the Transfer Station.

Moved by Ellerhoff seconded by Gaul to approve Handwritten Check #392011 dated 5-23-13 to Charlottesville Circuit Court Clerk in the amount of \$9.00.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Sup. Bell reported on the Limestone Bluffs Resource Conservation & Development Commission meeting he attended this week. He gave updates on the following items: a loan approved for an individual in the amount of \$4,200 for a B.L.T. stand at a Farmers Market using local bacon and produce, other loans, Dubuque County has not appointed someone to the commission, Executive Director/Project Coordinator position was offered to someone, per Iowa Workforce Development the status of employees will be changed from contractual back to regular, application was made for a Farm to School Grant with an anticipated donation for the \$5,000 in-kind match, East Central Intergovernmental Association has finally sent them the Eastern Iowa Regional Utility Service Systems invoices in the requested manner with detail and percentages, postponement of planning review and goals until a Director is hired, adoption of an overdraft policy, and financial contributions by other counties in the region.

Sup. Kaufmann gave a report on the Eastern Iowa Regional Utility Service Systems meeting he participated in on Wednesday. There was nothing discussed about Cedar County. Some items discussed at the meeting were: who should pay for a piece of equipment purchased for a specific project but that may be used for other systems, various projects, and a request of engineers for an itemized billing. Brief discussion continued.

General discussion was held.

Moved by Bell seconded by Kaufmann to approve Claim Checks #391821 - #392010.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Kaufmann seconded by Bell to adjourn at 9:40 a.m., to May 28, 2013.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 28, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent.

The Board viewed an I.S.A.C. Update dated 5-24-13.

The Board viewed a copy of Governor Branstad's request for Presidential Disaster Declaration for 19 Iowa Counties, including Cedar.

The Board acknowledged receipt of an "Update from the Capitol" for the final week of the 2013 session, from the Supervisors' Lobbyist.

The Board acknowledged receipt of correspondence regarding a Rock River Coalition webinar series regarding wetlands, wildlife habitat and flood hazards.

The Board acknowledged receipt of correspondence from the Iowa Economic Development Authority regarding contract compliance for the Community Development Block Grant Program Contract Number 08-DRHB-214.

The Board acknowledged receipt of a copy of correspondence to the West Branch Post Office, from West Branch City Administrator Matt Muckler concerning a new address of 855 South Downey Street within the city limits, and a copy of correspondence from the Emergency Management Director regarding adding this address to the system.

The Board acknowledged receipt of correspondence from Kim Johnson and Carla Andorf regarding the State Workforce Board's vote to approve all of the Regional Local Service Plans for the next four years.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of May 23, 2013.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

Laura Twing and Betty Lett entered the room while discussion was in progress.

Sup. Gaul gave a report on the Consortium meeting he attended on May 23<sup>rd</sup>. Some areas noted were, but not limited to: Tipton Police Department is busy with juvenile crime, they are promoting use of electric golf carts on the streets of Tipton and they are allowing gas powered carts to be used also, Tipton Police Department is giving bicycle helmets to children in cooperation with other organizations, MECCA Services is completing their financial year, Families First is planning a retreat for families, Early Childhood Development gave a presentation, Pastor Paul Fredriksen of the Methodist Church in Tipton indicated the funds collected by the churches for last resort needs is doing good, the food pantry at Calvary Foursquare Church is also doing good, and Pastor Fredriksen invited the Board and others to their Shared Blessings meals on the 2<sup>nd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Saturdays of the month.

Sup. Bell gave a report on the Community Action of Eastern Iowa meeting he attended on May 23<sup>rd</sup>. He noted their By-Laws don't allow for an Alternate to vote at their meetings. Bell suggested that there be discussion regarding the matter of allowing an Alternate to vote, but there was none. Some areas noted at the meeting were, but not limited to: approval of the 990 tax form for nonprofits, visiting the web site of guidestar.org to view nonprofit reports, a one-year contract on the two types of audits which are done for the organization, the 403B retirement rules, financial and strategic plans (dashboard reports), developing standards for the Community Service Block Grant, the Department of Human Rights visiting the facility for an internal assessment, about \$43,000 less dollars for the organization due to sequestration and the percentage of



poverty population is down, a monitoring report and field review for weatherization, a disaster relief report which included report of an additional \$8,900 donation, authorization for work on the reception area and handicap restroom, reduction of one position due to remodeling the reception area, negotiation on rent with their landlord after the work is complete, Head Start doesn't meet the disability enrollment requirements for 2013 so a waiver will be needed, and shifting the way they handle the screening and identification phases so they count towards the enrollment requirements. Sup. Kaufmann said he would reinforce what Sup. Bell said about the By-Laws and suggest a change to allow an Alternate to vote.

Engineer Fangmann met with the Board to discuss a payroll change for James Stout. Fangmann noted after completion of one year, per Union contract, an individual on the Bridge Crew can go from Maintenance Worker I to Maintenance Worker II classification.

Moved by Bell seconded by Kaufmann to approve the following payroll change:

Secondary Road Department

James Stout, on the Bridge Crew, from MW I-\$16.47/hr to MW II-\$17.67/hr effective 5-30-13.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Some areas of discussion with Engineer Fangmann were, but not limited to: project updates, an accident north of Mechanicsville, and effects of recent heavy rain.

Sup. Kaufmann gave a report on the trip to Vicksburg where several individuals attended a memorial ceremony for Cedar County residents that died during the Civil War. They decorated about 40 marked graves of Cedar County soldiers.

The Board reviewed an Application For Permit For Display Of Fireworks submitted by Joel Fuhrmeister and a memorandum from Assistant County Attorney Roberts concerning fireworks permits. Discussion was held. It was the consensus that the applicant should be sent a copy of the memorandum and asked if he would like to re-apply.

General discussion was held.

It was noted the following Handwritten Disbursement was issued on 5/24/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392012 for \$82.30-flex claims and \$2,865.60-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 9:36 a.m., to May 30, 2013.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., May 30, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were in attendance.

The Board viewed information from Laura Twing regarding wind turbines.

The Board acknowledged receipt of Manure Management Plan Annual Updates for Dircks Farms, Inc. (Meyer & Eiler) and Donovan Yoder (Kenny's Finisher).

The Board acknowledged receipt of an update from the West Branch Public Library.

The Board acknowledged receipt of correspondence regarding a workshop on June 27<sup>th</sup> concerning public-private partnership projects.

The Board acknowledged receipt of the agenda for the East Central Intergovernmental Association Business Growth Board of Directors meeting on June 4<sup>th</sup>.

The Board acknowledged receipt of correspondence from Annette Shipley regarding "Youth Transition Decision Making" facilitator training on June 28<sup>th</sup> and a "Family-to-Family Education Program".

The Board acknowledged receipt of correspondence from Silos & Smokestacks National Heritage Area regarding sharing an events calendar with travelers.

The Board noted correspondence from Sheriff Wethington regarding the hiring of Heather Davidson for a Correctional Officer position at \$13.97/hr effective 5-31-13.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of May 28, 2013.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Sup. Kaufmann said he talked to a couple farmers this morning about drainage issues, and they also asked what could be done when individuals tear up 330<sup>th</sup> Street after it has been graded. Sup. Gaul thought they can't do anything to the individuals. Kaufmann wondered if there could be an ordinance regarding this issue. Brief discussion continued. The consensus was that nothing could be done. Kaufmann will discuss the issues with the County Engineer.

Sup. Gaul said he received a call from an individual that resides north of Duffe Grain (formerly Gates Grain). The individual thought there was an agreement for dust control when Gates Grain owned the business. Gaul asked if research could be done on this matter, which the individual thought took place in the 1980's. Larry Hodgden and two children entered the room. Later Engineer Fangmann met with the Board, as requested, and he said he would do some research on the matter also. Discussion was held regarding dust control. Engineer Fangmann gave the Board a Cedar River update. He noted the West Rochester area will be the first area where water would be an issue and then an area near Atalissa. He noted the bridge over County Road F44 (290<sup>th</sup> Street) is a fracture critical and scour critical bridge, and they may have to shut it down at some point. They will put up barricades and also signs at Hwy 38 and County Road X40. At this time there is approximately 3.2 feet before they would have to do something with the bridge. Fangmann is monitoring the river level very closely. If he does have to shut down the bridge, it would take about a week after the water goes down to reopen it since he would have to check the status/safety of the bridge. Discussion continued.

Julie Tischuk, Case Management Director and Jennifer Boedeker, Office Manager met with the Board to review a FY13-14 Projected Case Management Cost Report. Review and discussion were held.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the FY13-14 Projected Cost Report.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Larry Hodgden and children left the room.

Aaron Horman, Marketing Manager for F&B Communications met with the Board to review a proposal regarding video recording board meetings. Mr. Horman reviewed a proposal which included the following three projects: Local Cable Access Analysis, Online Video On Demand, and Equipment. Some areas of discussion were, but not limited to: having a DVD available for cities without capabilities for local cable access, time involved and process to convert video to upload to a web site and bookmark the video per the agenda, possible costs, putting the video on a web site/server capable of streaming video, video recording meetings of other governing boards, making a decision on personnel to operate the camera and do the conversion/distribution, contacting "Solutions", Inc. regarding our web site capabilities, what other cities need to have to be capable of offering local cable channel access (Durant & Mechanicsville), and areas in the rural parts of the county where there is local cable channel access. Aaron Horman recommended distributing the video to local cable access channels and putting it online. He indicated there would likely soon be a transition to a consulting role for F&B Communications. A question will be sent to all counties, through I.S.A.C., asking how other counties handle video recording and whether they use County staff or volunteers. Mr. Horman will contact "Solutions", Inc., and the Board will do further research/discussion and get back to Horman.

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #153432 - #153586 for the period ending 5-25-13 and to be paid on 5-31-13.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Moved by Gaul seconded by Kaufmann to adjourn at 10:14 a.m., to June 4, 2013.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in emergency session at 1:00 p.m., May 31, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were, Kris Clark, Reporter for The Tipton Conservative; Emergency Management Director Tim Malott; Rodney Ohrt and Auditor Gritton.

Chairperson Deerberg noted the emergency session would be for the following: discussion/action on a United Way 2-1-1 Agreement, discussion/decisions regarding sand and sand bags for residences due to flooding along the Cedar River, and a policy regarding payment to individuals working during a disaster.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Discussion was held regarding a Letter of Agreement and two Addendums Between the Cedar County Board of Supervisors and First Call for Help Iowa, Inc. (FCFH-Iowa, Inc.) regarding providing "United Way 2-1-1" program services. It was noted the agreement and amendments should be revised to change point of contacts information and other language.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Letter of Agreement and Addendums between the Cedar County Board of Supervisors and First Call for Help Iowa, Inc. concerning "United Way 2-1-1" services, subject to the proposed revisions.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Discussion was held regarding requests for sand bags and sand due to the recent rise of the Cedar River. Emergency Management Director Malott noted his department has sand bags, and if the Board gives them out, the Board of Supervisors can reimburse his department. The cost is 10 cents per bag. Chairperson Deerberg felt the bags should only be furnished to protect a Cedar County resident's main home, not cabins. He noted the Board would get no reimbursement. Sup. Bell questioned how it would be regulated as to whether the bags are being used for a main home or a cabin. Malott noted the decision to give out sand bags and sand is a decision to be made by the Board of Supervisors. He felt it would not be good for E.M.A. to give out the bags, since he may likely be out of the office quite a bit. Sup. Gaul asked what would happen when the current supply of bags is gone. Malott said more bags could be purchased. Discussion was held regarding how to disburse the bags and possibly sand. Malott suggested if they don't put stipulations on this, people will ask at other times. He referenced a Governor or Presidential Proclamation. Malott noted the Board of Supervisors should make a County Disaster Proclamation to trigger the disbursement, and he indicated giving away sand would take a Governor's Disaster Proclamation. Sup. Bell referenced the 2008 flood event and that there was a Presidential Disaster Proclamation, so it worked okay to give away the bags and sand. Malott noted the Governor can only give them resources to use. Sup. Gaul didn't see how they would monitor whether the bags would be used for someone's main home. Sup. Kaufmann felt it would have to be on the resident's word. Malott felt responsibility for disposal of the bags and sand would need to be decided. Discussion continued regarding the disbursement of sand bags and possible central locations for delivery of sand. Malott felt the likelihood of reimbursement is not great, and he noted Theisens sells bags with sand. Sup. Ellerhoff asked if Malott is recommending that the Board make people aware that they can buy sand bags. Malott said the trigger for reimbursement would be a Governor's Proclamation. Further discussion was held. Conservation Director Dauber and Engineer Fangmann joined the discussion, as requested. Fangmann left the room to call Croell's west of Cedar Bluffs about getting sand, which the Secondary Road trucks would dump at a couple central locations. The Supervisors prepared a schedule, for the upcoming weekend, of when they would be on-call to come to the Emergency Operations Center at the Law Enforcement Center to disburse sand bags. Fangmann returned to the Board Room and said Croell's will donate two truckloads of sand. The Board agreed a half load should be dumped in Cedar Bluffs and one and a half loads should be dumped on the lot in West Rochester

where the bulletin Board is located. Dauber contacted the individual leasing the lot from the County, and he indicated he had no objection to dumping the sand on that lot.

Chairperson Deerberg declared a County Disaster.

Moved by Bell seconded by Kaufmann to supply sand bags and sand at two locations to Cedar County residents to protect dwellings that are their permanent residences, and they are liable for proper disposal of the sand and sand bags.

Discussion was held. Sup. Ellerhoff felt something should be typed up about disposal, which could be handed out when the bags are disbursed. Malott said he could prepare something.

Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Sup. Kaufmann asked if the Supervisors should say no to any requests made by a resident of another County. Sup. Ellerhoff wondered if they should ask for identification. Malott said yes.

Discussion was held regarding payment to individuals working during a disaster. Malott noted during a County, State or Federal Proclamation, individuals could be employed for emergency services. The Reserve Officers would be an example of individuals that may assist. The Board asked Director Malott to ask if any counties have a policy. This matter will be discussed further at another time.

Brief discussion was held regarding the possible closure of the 290<sup>th</sup> Street bridge over the Cedar River near Rochester due to the high water.

Moved by Kaufmann seconded by Gaul to adjourn at 2:02 p.m., to June 4, 2013.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 4, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing and Betty Lett observed during the meeting. Jane Caes and Bonnie Butler were in attendance for a portion of the meeting.

The Board viewed an Iowa State Association of Counties Update dated 5-31-13 and correspondence regarding the Legislative District meetings.

The Board viewed correspondence from Auditor Gritton regarding a payroll change for Custodian John Barnum from \$10.00/hr to \$10.25/hr effective 6-28-13.

The Board viewed correspondence from the Emergency Management Director regarding the radio systems going down at the Law Enforcement Center and the timeframe for installation of a new system.

The Board viewed correspondence from Dean M. Ownby of the Mitigation Division of the U.S. Department of Homeland Security to Mark Schouten of the Iowa Homeland Security and Emergency Management Division regarding closeout of acquisition and demolition FEMA-DR-1763-IA.

The Board acknowledged receipt of correspondence from the East Central Council of Governments regarding postponement of the PTAC meeting until September.

The Board acknowledged receipt of correspondence from Annette Shipley regarding advertisement for the position of Cedar County Community Partnerships for the Protection of Children Coordinator.

The Board acknowledged receipt of correspondence and Travel Guide from the Eastern Iowa Tourism Association regarding their annual meeting on June 26, 2013 and support for the organization.

The Board acknowledged receipt of correspondence from the Iowa Department of Human Services regarding approval of a Letter of Intent to form into a Mental Health and Disability Services Region.

The Board acknowledged receipt of correspondence from Sheri Rice of the Tipton Rural Development Office of the United States Department of Agriculture regarding the loan closing for the Eastern Iowa Regional Utility Service Systems Commission Fairview project and the invoices for the Leisure Lake and Fairview projects.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding the Presidential Disaster Declaration being granted concerning Public Assistance and a meeting regarding review of claims.

Chairperson Deerberg signed the Letter of Agreement and Addendums between the Cedar County Board of Supervisors and First Call for Help Iowa, Inc. for "United Way 2-1-1" services, as previously approved on 5-31-13.

Moved by Kaufmann seconded by Ellerhoff to approve the agenda with the addition of City of Tipton Manager Chris Nobsch, Emergency Management Director Tim Malott and Engineer Rob Fangmann.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

City of Tipton Manager Chris Nobsch met with the Board to discuss the Wireless Emergency Notification System. He couldn't attend the recent meeting on WENS. Nobsch said Tipton is going to join in on the \$5,000 cost to participate with Johnson County. The City Council approved a contribution of \$2,000. Nobsch thought the City of West Branch would be participating since he heard they were attending training on the system. He thought if Tipton and West Branch each contributed between \$1,500 and \$2,000 each, perhaps the other communities in the County could make a contribution

also. Nosbisch wanted the Board to know that just because he couldn't make it to the meeting, doesn't mean the City of Tipton isn't interested. Nosbisch and Malott reviewed items that the system could be used for such as weather updates, text messages, emails, press releases and alerts. It was indicated the County could make a contribution. Discussion continued.

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of May 30 & 31, 2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

The Board reviewed an Application for Permit for Display of Fireworks by Joel Sylvester Fuhrmeister and Ross James Caslavka. Discussion was held.

Moved by Gaul seconded by Kaufmann to approve the application by Joel S. Fuhrmeister and Ross J. Caslavka and authorize Chairperson Deerberg to sign the Permit.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Sup. Kaufmann told the Board he would be meeting with representatives of Clean Line Energy to become more informed since he was not on the Board during previous discussions concerning the project.

Bonnie Butler introduced Lena Thompson, the Public Health Summer Intern. Thompson is working on a city wellness project.

Emergency Management Director Tim Malott gave a report on the recent flood event. About 660 sand bags were handed out. The G.I.S. Tech did a hazard analysis of the flood risk. The data makes it easier to make assessments and risk analyses. He noted various conferences are being held concerning the flood event. Malott said only those within a certain distance of the water can receive public assistance. He felt the information boards were useful, and he thought the public appreciated the communications. Malott reported there was a loss of about 1,000 acres of crops. Although those land owners may receive crop insurance, he suggested that the Board look at acquiring more property on the north side of Interstate 80 west of the Cedar River, if they can get 404 money. He suggested the land could be used for a retention slow release pond and a preserve. Malott told the Board he is in recovery mode for this flood event. Brief discussion continued.

Bonnie Butler, Preparedness Division Manager for the Cedar County Public Health Department gave a County Health Rankings presentation. Director Jane Caes, Summer Intern Lena Thompson and Emergency Management Director Malott were present. Concerns and possible improvements were noted. Discussion was held. Butler is visiting each City Council to give this presentation.

Public Health Director Caes met with the Board to tell the Board a Home Care Aide is leaving employment with the County, and she will be hiring to fill that vacancy. The Board had no objections. Butler, Caes and Thompson left the room.

Engineer Fangmann met with the Board to give an update on the roads and the County Road F44/290<sup>th</sup> Street bridge after the recent rise of the Cedar River. Tim Malott was in attendance. Some roads have reopened, but some are still closed. The bridge will be checked, probably tomorrow, for scouring around the piers, etc. and if it is safe to allow traffic on the bridge, it will be reopened. Discussion was held.

In other business, Engineer Fangmann told the Board the Union Pacific Railroad is now estimating the Charles Avenue railroad crossing project to cost \$800,000 of which the County would contribute 10%. The original estimate was \$200,000. He's been told the increased estimate is due to the electronics for the high speed crossover. Fangmann would like to terminate the contract due to a change in the project scope, noting he doesn't have the additional \$60,000 in the budget. The Board had no objections. The Engineer gave project updates. Discussion continued. It was agreed the unused sand that was dumped to be used to fill sand bags could be removed at a later date once the Cedar River goes down to a normal level.

It was noted the following Handwritten Disbursement was issued on 5/31/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392013 for \$294.20-flex claims and \$7,166.69-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:12 a.m., to June 6, 2013.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 6, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent at the start of the meeting. Laura Twing and Betty Lett were present.

The Board acknowledged receipt of correspondence from Annette Shipley regarding the Families First meeting scheduled for June 11<sup>th</sup>.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve the Board Minutes of June 4, 2013.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Ellerhoff to approve Claim Checks #392014 - #392169.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Sup. Bell reported an individual accepted the position of Executive Director/Contract Coordinator for the Limestone Bluffs Resource Conservation and Development Commission.

General discussion was held.

Chairperson Deerberg reported Dwain Ford asked him if Township funds could be used to clean up trees that are down at the church by the Mt. Zion Cemetery. The Assistant County Attorney has advised that those dollars cannot be used for that purpose.

The Board met with department heads. Conservation Director Dauber reported the Cedar Valley Park /Campground will be open soon after the recent flooding. Assessor Lett noted the Board of Review met. There were 23 appeals, of which some were denied and some adjustments were made. The Assessor's Office is working on updating Family Farm Credit Applications. Engineer Fangmann said all roads are open now after the flooding, but the County Road F44 bridge near Rochester is still closed until he reviews all of the information submitted concerning the structure. He gave project and staff updates. Sup. Kaufmann joined the meeting. Auditor Gritton will start interviewing soon for a Clerk position. Treasurer Jedlicka noted the Delinquent Tax Sale will be held this month. Chairperson Deerberg asked about the mobile homes. Jedlicka said he will look at those after the tax sale. Deerberg asked about when the new on-line driver's license program will be available. Jedlicka said he would find out more about that at their next Treasurers meeting. Environmental & Zoning Director La Rue reported he is working on newly discovered wells. The Planning & Zoning Commission will be meeting to review the proposed change to Ordinance No. 10 concerning repeal of Chapter 20 Flood Plain Management and a revised Chapter 20. La Rue said the noise study deadline has been extended for the Pioneer Grove Wind Farm. Recorder Helmold noted the passport site inspection will be done today. They are working on boat renewals. Deputy Sheriff Knoche reported interviews were held for the Deputy Sheriff position, testing is being done, but the position has not yet been offered. The department received a grant through S.T.E.P. for another in-car camera, and they received a Community Foundation grant for a computer for one car so that they can start going towards being paperless. Emergency Management Director Malott reported they are changing the 911 radio systems. There will now be a \$1/mo. surcharge for cell and wired phones. Malott noted there will be a new requirement for the Sheriff to report all costs to run a P.S.A.P. by January of each year. He said the flood levels have dropped. There has been a Governor's and President's Declaration for the April 17<sup>th</sup> & 18<sup>th</sup> flood event. He thought Cedar County wouldn't qualify for a President's Declaration for the May 24<sup>th</sup> flood event unless there was damage to the F44 bridge. There will be individual assistance available for both events. Malott reported on a full scale exercise that was done last week with a gas

company. Participation in this exercise will meet our five-year requirement. He noted the Mechanicsville Fire Department did an excellent job. Malott reported that suits were given to the fire departments and they will soon be given radios. Larry Hodgden entered the room while discussion was in progress. Public Health Director Caes reported on Iowa Department of Public Health staff changes. There are two students working this summer in the Cedar County Public Health Department. One is working on a wellness project, and the other is working on a Medical Reserve Corp Program. There are two positions open in the department, which are Home Care Aide and Home Health Manager. Caes referenced an issue of two families being released from the hospital with the intention that we provide 24-hour care, but she noted we only provide intermediate care. She indicated this has not gone well for those involved. Chairperson Deerberg referenced another county giving out water sample bottles for testing for nitrates. La Rue noted Cedar County has always taken water samples, but we don't have bottles to give out for nitrate testing. Chairperson Deerberg reminded department heads to return the compensation study forms to the Human Resources Consultant.

Brief general discussion was held with Phil La Rue and Rob Fangmann.

Sup. Bell left the meeting at 9:30 a.m.

Conservation Director Mike Dauber met with the Board to review a proposed 28E Agreement between the City of West Branch, Iowa and Cedar County regarding the creation and maintenance of a dog park. The agreement has been reviewed by the Assistant County Attorney. Dauber told the Board the County will continue to mow the same amount of area as in the past, and the County will provide the initial gravel and parking stops for the parking lot which will also be used by trail users. At this time there will not be a restroom. The City will create six parking spaces, maintain the parking lot, erect and maintain a fence, and mow the portion located on the City's property. Discussion was held. Dauber recommended approval of the agreement.

Moved by Kaufmann seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the 28E Agreement between the City of West Branch and Cedar County regarding the creation and maintenance of a dog park.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

In other business, Mike Dauber said he was approached by Emergency Management Director Malott about mowing around the information board on a lot in Rochester on the east side of the river. Dauber asked if the Board would like him to mow the lot or perhaps just mow around the information board. Discussion was held. The Board agreed that the Conservation staff could mow just around the information board. Dauber said he could assist with spraying weeds. Deerberg noted other lots owned by the County, on which they will have to keep the weeds down.

Sup. Kaufmann reported that he was late getting to the Board meeting because he met with a contractor who is working on a Soldier's Monument rehabilitation project for soldiers' graves at the Ross/East Fork Cemetery in Center Township. Kaufmann also told the board he received an update from representatives of the Clean Line Energy Partners project. He suggested that Beth Conley meet with the Board to give everyone an update. Conley will be contacted about a meeting. Deerberg felt Erin Hazen of Acciona should be informed of that meeting. Brief discussion was held. Kaufmann referenced that perhaps a Pioneer Cemetery Commission should be formed. The individual he has spoken to about meeting with the Board concerning Pioneer Cemeteries cannot meet with the Board until sometime in July.

Moved by Ellerhoff seconded by Gaul to adjourn at 9:55 a.m., to June 11, 2013.

Ayes: Deerberg, Ellerhoff, Gaul, Kaufmann

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 11, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was in attendance.

The Board viewed the June 12<sup>th</sup> agenda of the Eastern Iowa Regional Utility Service Systems Board.

The Board viewed correspondence from Representative Dave Loeb sack regarding equal pay for women for equal work.

The Board viewed correspondence to Sup. Kaufmann from Transfer Station Manager Gary Crock regarding the hiring of a temporary part-time operator.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding "Washington Watch", and a Ricoh printer and document services contract.

The Board acknowledged receipt of correspondence from KARR Tuckpointing regarding their services.

The Board acknowledged receipt of correspondence from the Rock River Coalition regarding a Wetlands Webinar Series.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of June 6, 2013.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Sup. Gaul gave a report on the Decategorization Board meeting he recently attended. Financials and the budget were discussed.

It was noted the Board of Supervisors needs to make two appointments to the Compensation Board for the salaries of elected officials. Brief discussion was held. The Board will take action on this matter at a later date. Laura Twing entered the room.

The Board reviewed an application by the Tipton Chamber of Commerce to use the Courthouse parking lot and lawn for an event on July 3<sup>rd</sup>. Discussion was held.

Moved by Kaufmann seconded by Ellerhoff to approve the application as submitted by the Tipton Chamber of Commerce.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Sheriff Wethington and Jail Administrator Wilkinson met with the Board for brief discussion concerning the proposed amendment to the agreement with Advanced Correctional Healthcare, Inc. concerning inmate care and the proposed 28E Agreement for providing law enforcement services to the Cities of Stanwood, Lowden and Bennett. The Sheriff noted there is a proposed change to have a doctor visit every two weeks rather than once a week, unless there is a need to come to the facility. Some minor changes are being made to the proposed 28E Agreement. Sheriff Wethington told the Board he is changing from using Sleuth Software to Shieldware.

At 9:00 a.m. a public hearing was held to review/consider the following petition: Ray Nebergall, 1649 Holly Avenue, West Liberty, IA (Contract Buyer) and Karl Nebergall, 2365 Atalissa Road, Atalissa, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on property located in the NW ¼, SW ¼, NE ¼, Section 35, T-79N, R-3W, in Iowa Township, consisting of 1.77 acres more or less.

Chairperson Deerberg read the legal notice. Zoning Director Phil La Rue, Ray & Nicole Nebergall and Engineer Fangmann were in attendance. Mr. La Rue noted there are no written or verbal objections on file. Documentation was reviewed. Discussion was held. Mr. Nebergall told the Board they would like to build a single family dwelling, and they will continue to farm the ground with the higher Corn Suitability Rating.

Moved by Bell seconded by Gaul to approve the petition by Ray Nebergall (Contract Buyer) and Karl Nebergall (Owner), as defined above, and to waive the second hearing scheduled for June 13<sup>th</sup>.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

The public hearing closed at 9:05 a.m.

Phil La Rue told the Board he spoke with Mike Wallace Sr. He has agreed to move the second trailer and a vehicle, and he will mow. The property is located next to property owned by Jon Sweeney.

Moved by Kaufmann seconded by Gaul to approve the following:

CIGARETTE PERMITS FOR FY2013-2014  
RENEWALS

JMD Oil Inc  
1957 Garfield Ave  
West Liberty, IA 52776

Kum & Go #267  
2050 Hwy 38  
Tipton, IA 52772

Mel's Pit Stop  
2000 Hwy #130  
Bennett, IA 52721

Pilot Travel Center #496  
2086 Atalissa Rd  
Atalissa, IA 52720

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Betty Lett left the room.

Engineer Fangmann met with the Board to review a revised agreement with the Iowa Department of Transportation concerning a Charles Avenue Union Pacific railroad crossing. After discussing the intent of the County to cancel the project and stop the project due to the required match on the revised project estimate, the State negotiated and they will now only require 2 1/2 % of the revised estimate, rather than 10%, therefore we would contribute the budgeted \$20,000 rather than \$80,000. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Agreement with the Iowa Department of Transportation concerning the Charles Avenue Union Pacific railroad crossing project.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Engineer Fangmann reviewed a Utility Permit Application for Windstream to put fiber from Hwy 30 south down Kelley Avenue to a cell tower. Since he is allowing it to be put in the back slope due to the ditch, he is requiring that it be placed 48 inches deep rather than 36 inches.

Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the Utility Permit for Windstream as discussed.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Fangmann gave project updates. The F44 bridge at Rochester has reopened. Larry Hodgden entered the room.

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to give updates. She gave the Board an update on the Mental Health Region. Some areas discussed were, but not limited to: legislative language, possible funding sources, services to be funded, reviewing applications and services provided in other counties, the need for everyone to get their State bills paid in full, preparing consumers & families, Integrated Health Homes, and Medicaid expansion. Cedar County will receive about \$30,000 to help absorb consumers into our county, and Cedar County will be eligible for risk pool funds which are available to help get through the fiscal year. Tischuk reported on a case management cost containment proposal conference call. The State will allow them to use our FY12 actual rate of \$53.94, and we can add 4.7% growth which would make the rate \$56.48. Discussion continued.

It was noted the following Handwritten Disbursement was issued on 6/7/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392170 for \$359.30-flex claims and \$2,716.08-self funded medical claims.

Moved by Ellerhoff seconded by Deerberg to adjourn at 10:42 a.m., to June 13, 2013.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 13, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent. Larry Hodgden, Betty Lett and Tim Malott were present.

The Board viewed a report of fees collected for May 2013, submitted by the Clerk of the District Court.

The Board acknowledged receipt of a Manure Management Plan for Anderson Farms-Kevin Anderson.

The Board acknowledged receipt of correspondence from the U.S. Department of Housing and Urban Development regarding establishment of a Rural Housing Stability Assistance Program Proposed Rule: request and request for public comments.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: All

Absent: Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of June 11, 2013.

Ayes: All

Absent: Deerberg

Laura Twing entered the room.

The Board reviewed a proposed resolution authorizing the Eastern Iowa Regional Utility Service Systems Board to issue bonds for construction of a wastewater treatment system in Fairview in Jones County. Sup. Kaufmann reported on the project and noted he participated in a conference call on this project and another one yesterday. He felt the resolution sounds reasonable. Discussion was held.

Moved by Bell seconded by Kaufmann to approve and adopt the following resolution:

#### RESOLUTION

WHEREAS, the Boards of Supervisors of Cedar, Clinton, Delaware, Jackson, and Jones Counties (collectively hereinafter the "Members") in the State of Iowa have authorized and executed a certain Eastern Iowa Regional Utility Service Systems Intergovernmental Agreement (the "28E Agreement") pursuant to Chapter 28E of the Code of Iowa; and

WHEREAS, the terms of the 28E Agreement provide for the creation of the Eastern Iowa Regional Utility Service Systems Commission (the "EIRUSS") for the purposes of planning, designing, developing, financing, constructing, owning, operating, and maintaining wastewater treatment systems and water systems for and on behalf of the Members and the cities and unincorporated areas within the boundaries of the Members; and

WHEREAS, EIRUSS has authority pursuant to the 28E Agreement and Chapter 28F of the Code of Iowa to issue revenue bonds and interim financing notes to pay the costs of projects undertaken, but prior to the issuance of such bonds or notes each of the Members must adopt a resolution authorizing their issuance; and

WHEREAS, EIRUSS has undertaken the design and construction of a wastewater treatment system (the "Project") in the unincorporated community of Fairview in Jones County, Iowa and has proposed the issuance of revenue bonds (the "Bonds") to pay the costs of the Project; and

WHEREAS, it is now necessary for the Board of Supervisors of Cedar County to approve and authorize the issuance of the Bonds;

NOW, THEREFORE, It Is Hereby Resolved by the Board of Supervisors of Cedar County, Iowa (the "County"), as follows:

Section 1. The County hereby authorizes EIRUSS to issue the Bonds for the Project in a principal amount not to exceed \$600,000.

Section 2. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff  
Absent: Deerberg

Sheriff Wethington entered the room.

Sup. Gaul gave a Fair Board meeting report. Items discussed were, but not limited to: gate donations/advertising, possible donation of plants, horse show, Belted Galloway show this weekend, good turnout for race held this week, extra campsites on southwest side of the fairgrounds will be available during Fair, and the next meeting on July 6<sup>th</sup> at 2 p.m.

Sup. Gaul gave a Cedar County Economic Development Commission meeting report. Some items noted were, but not limited to: Pam Spear was elected Chair, Jon Bell was appointed to the Personnel Committee, and items concerning some of the cities.

Sup. Bell also reported on the CCEDCO meeting. He noted the budget was approved. An Iowa State University person is going to talk to the Commission about the advantages and disadvantages of a 28E versus a 501c. Discussion was held.

Sup. Kaufmann gave a report on the Eastern Iowa Regional Utility Service Systems meeting. He noted there were overruns on the Leisure Lake project and the Fairview project was discussed.

Emergency Management Director Tim Malott informed the Board about the Wireless Emergency Notification System. He reviewed how the system works and how it could be used by the County, Cities, Schools, etc. Johnson County is going to utilize the system as of July 1<sup>st</sup>. Malott thought Johnson County will be paying \$25,000 to \$28,000 per year for the system. They have asked if Cedar County would like to use the system for an amount of \$5,000. The City of Tipton would pay a portion of that amount and perhaps the City of West Branch would contribute. Sup. Bell felt if the fee is by per capita, perhaps there should be a meeting with the Mayors of the communities to discuss the system. Sup. Gaul said it would be 27 cents/capita. Chairperson Pro Tem Ellerhoff noted the option of proceeding now with the participation of the County and the Cities of Tipton and West Branch, so the other communities would see the viability of the system. Bell asked if the other communities would then not be able to use the system. Malott suggested they could charge a user fee. Discussion continued. Ellerhoff wondered what other users of the system thought about it. Sheriff Wethington stated the system has to work if we rely on it. The consensus of the Board was that Tim Malott should contact the Cities of Tipton and West Branch to get something in writing regarding their financial commitment for the system. Malott will make those contacts and then report back to the Board. He thought this would be an excellent opportunity.

Engineer Fangmann met with the Board for authorization to transfer Farm To Market Funds to the Iowa Department of Transportation for materials inspection concerning box culvert project BROS-C016(82)—60-16.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Pro Tem Ellerhoff to sign the transfer in the amount of \$826.01.

Ayes: All  
Absent: Deerberg

Engineer Fangmann gave project updates.

Emergency Management Director Malott gave an update on the 2013 flood events. He felt Cedar County wouldn't get a county-wide Presidential Declaration, but noted the County has one from the Governor. He referenced a FEMA briefing on June 20<sup>th</sup> concerning submitting claims. Malott said the water is going down. He told the Board

they do not have to do a reimbursement for the 660 sand bags, because he received bags from the government.

The Board left the Courthouse at 9:30 a.m. to meet with representatives of the Department of Natural Resources and others to view the flood plain area at and around the City of Durant. They reconvened at the end of 2<sup>nd</sup> Avenue in Durant. Those in attendance were: Bill Cappuccio; Shawn Tahtinen, Legislative Liaison and Lorie McDaniel; Supervisor-Flood Plain Dam Safety with the Department of Natural Resources, Glenn & Judy Swanson, City of Durant Mayor Dawn Smith, Clerk Deana Cavin, & Public Works Director Al Olderog, Environmental & Zoning Director La Rue, Sue Hall and Laura Twing. Sup. Kaufmann noted Representative Bobbi Kaufmann could not be present since he is in Washington, D.C. Kaufmann noted everyone has been brought together to discuss Glen Swanson's issue and the problem as he sees it and whether there might be a solution. Chairperson Pro Tem Ellerhoff offered Mr. Swanson the opportunity to state his concerns. Mr. Swanson referenced the new flood plain maps, and he felt water has never gotten to some of the areas on the maps. He indicated it has never gotten past the filter strip to the west of 2<sup>nd</sup> Avenue. Swanson felt a new bridge has helped drainage, but he noted it has silted in on one side and needs to be cleaned out. He reviewed a history of the development in the area. Swanson said he has not yet been told how much rain, in what period of time, would it take for water to get to the fence by the school east of Second Avenue. He felt he wouldn't sell one of the subdivision lots, because he wouldn't ask someone to pay \$600 for flood insurance. Bill Cappuccio noted these are not uncommon situations, indicating they ask for 100-year flood elevations in order to get properties removed from flood plain areas. Dave Schuett joined the discussion. Cappuccio referenced defining an area by metes and bounds to take it out of the flood plain. He noted he could bring models into G.I.S. software and then look at the data. Cappuccio said the maps are effective August 19<sup>th</sup>, but changes can be made after that date. When asked what the next step is, Cappuccio felt if Glen Swanson would like them to do so, he indicated they could take the hydraulics and model, alternate it, then when given the elevations, they could create a map with elevations on it. Mayor Smith noted there are streets that never flooded that are now in the flood plain, and she said they used the 100-year map to construct the infrastructure. Cappuccio noted the maps were produced by FEMA. Mayor Smith asked if a lot is raised and then the infrastructure is too low, who pays for raising the infrastructure? Mr. Swanson wondered why he should have to bear that expense. Sup. Kaufmann asked if the Fed's handed down maps and didn't give money for corrections. Cappuccio indicated the D.N.R. doesn't have dollars for the corrections. Kaufmann asked if there is any indication that the Fed's would offer dollars. Cappuccio indicated there were not enough dollars allocated from Congress for the mapping project. Cappuccio said he would put together what he thinks is a more reasonable boundary of the flood map. He referenced working with a surveyor to see what the minimum amount of surveying needed would be. Mr. Swanson said he is done developing. Discussion continued. Swanson referenced raising lots. Cappuccio urged him not to do that until he looks at the data. He asked about setback requirements. It was noted it is 25 feet. Cappuccio noted the option that the developer could mark the building site when selling a lot. Kaufmann asked if Cappuccio will send Mr. Swanson a map. Cappuccio said yes, of the area from the bridge on up. Mayor Smith wondered if the map would include 4<sup>th</sup> & 7<sup>th</sup> too. Mr. Swanson noted he spent \$50,000 on tile and a waterway, and he would like some help to pay for that. Drainage from surrounding areas was discussed. Mr. Swanson indicated he was told there should have been a retention pond at the can company. He noted his pipes couldn't take all the water. Sup. Kaufmann asked about jurisdiction. It was indicated a structure would need a permit. Cappuccio said the D.N.R. doesn't regulate runoff. Sharon Tahtinen indicated someone has looked at the area, but they are waiting for information. Mr. La Rue noted the Department of Agriculture sometimes deals with runoff. He said when Pioneer was built, these lots didn't exist. La Rue indicated in Cedar County the developer follows State regulations and the appropriate agency assists us. Kaufmann noted the Field Office will get back to Mr. Swanson if they see anything of a regulatory nature. Dave Schuett wondered if a building on the other side of the bridge holds back water. Deana Gavin, Clerk, said the D.N.R. came down and the owner had a permit. Cappuccio indicated that usually they leave a channel and a big enough area in case a 100-year flood goes through. Schuett felt the railroad bridge holds water back. At 10:38 a.m. Representative Bobbi Kaufmann called and talked to Sharon Tahtinen. Discussion continued.



Moved by Gaul seconded by Kaufmann to approve Payroll Disbursements #153587 - #153743 for the period ending 6-8-13 and to be paid on 6-14-13.

Ayes: All

Absent: Deerberg

Moved by Bell seconded by Gaul to adjourn at 10:43 a.m., to June 18, 2013.

Ayes: All

Absent: Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

TIPTON, IOWA

June 20, 2013

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., June 20, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Larry Hodgden and Laura Twing were present.

The Board viewed correspondence from Recorder Helmold reappointing Paula Shelton Werling as her representative on the Compensation Board.

The Board acknowledged receipt of the agenda for the June 26<sup>th</sup> meeting of the Eastern Iowa Regional Utility Service Systems Board.

The Board acknowledged receipt of a Manure Management Plan Annual Update from John Wiese.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding loss of paging last weekend and scheduled briefings concerning Request for Public Assistance applications.

The Board acknowledged receipt of correspondence from the County Attorney requesting Assessor Lett's presence at the Board's meeting on June 27<sup>th</sup> during the discussion about a property tax abatement request from Scattergood School. The Board agreed Assessor Lett and Treasurer Jedlicka should be present.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of June 18, 2013.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Gaul seconded by Ellerhoff to approve Claim Disbursements #392172 - #392375.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

The Board discussed appointments to the Compensation Board for the salaries of elected officials.

Moved by Kaufmann seconded by Ellerhoff to appoint Bruce Cary and Dawn Smith as the Board of Supervisors' representatives on the Compensation Board with terms that expire 6-30-2017.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

The Board reviewed a proposed FY12-13 Year End Report to the Iowa Department of Public Health concerning County Substance Abuse Prevention Services funding.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign the FY12-13 Year End Report concerning County Substance Abuse Prevention Services funding.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

The Board reviewed a proposed contract and an agreement which would be effective July 1, 2013.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a FY13-14 Licensed Code Agreement and Information Technology Services Agreement-Statement of Work between "Solutions", Inc. and Cedar County.  
Ayes: All

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign a FY13-14 Contract for Specialized Transportation Services between River Bend Transit and the Board of Supervisors.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The Board reviewed an amendment to an agreement for inmate health services.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the Amendment to the Agreement for the Provision of Inmate Health Services between Advanced Correctional Healthcare, Inc. and Cedar County.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg noted CPC Administrator Tischuk will give the Board a report on the Mental Health Region meeting that he and Tischuk attended today. He referenced an upcoming meeting on July 15<sup>th</sup> with Jack Willey and another meeting in Clinton County on August 6<sup>th</sup> in the evening to review the proposed 28E Agreement. All of the Supervisors have been requested to attend the Aug. 6<sup>th</sup> meeting.

Sup. Gaul reported that trees have been planted along South Street by the Secondary Road yard.

Auditor Gritton met with the Board to review several proposed resolutions. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

#### RESOLUTION

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a bi-weekly basis during a regular Thursday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2013; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Moved by Ellerhoff seconded by Gaul to approve and adopt the following resolution:

#### APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2013, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office schedule.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, from the itemized fund, effective July 1, 2013.
- Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2013-2014 budget year the Auditor shall ascertain that the available resources of a fund for this year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers (monthly) during the 2013-2014 budget year.

Section 6. The appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2014.

	<u>GEN. BASIC</u>	<u>GEN. SUPPL.</u>	<u>MH-DD SERV</u>	<u>RURAL SERV</u>	<u>SEC. ROAD</u>	<u>OTHER</u>	<u>TOTAL</u>
01 SUPERVISOR	243,945	21,450					265,395
02 AUDITOR	186,750	230,257					417,007
03 TREASURER	296,196	68,881					365,077
04 SHERIFF	2,245,884	398,633		244,925			2,889,442
05 RECORDER	135,184	68,244				10,500	213,928
06 CO. ATTORNEY	236,972	76,715					313,687
07 MED. EXAMINER	45,000						45,000
08 HUMAN SERV	3,820						3,820
09-HUMAN RES	33,000						33,000
11 COURTHOUSE	209,177	15,288					224,465
13 DATA PROC	158,417						158,417
23 SHERIFF PRIS R&B	12,000						12,000
24 SHERIFF DRUG FORFEITURE						16,678	16,678
25 CO ATTY DRUG FORFEITURE						13,000	13,000
26 SHERIFF COMM	12,000						12,000
27-RESERVE OFFICER	16,450						16,450
34 LOCAL HEALTH	687,540	71,647					759,187
35 HOMEMAKERS	442,804	57,164					499,968
43 RELIEF	25,507	1,024					26,531
46 MENTAL HEALTH			760,205				760,205
47 CASE MANAGEMENT			433,219				433,219
51 VETERAN AFFAIRS	53,268	5,497					58,765
53 DISTRICT COURT	750	62,600					63,350
54 SUBSTANCE ABUSE	0	32,200					32,200
66 FAIR 4-H	33,500						33,500
72 CONSERVATION	341,753	30,183					371,936
73 REAP	19,000	500					19,500
74 SECONDARY ROAD					6,388,582		6,388,582
78 SANITARY DISP						590,711	590,711
80 COUNTY LIBRARY				90,000			90,000
81 HISTORICAL SOC	3,000						3,000
88 ENVIR & ZONING	71,834	19,984		67,368			159,186
99 NONDEPART	453,919	241,696		75,980		140,000	911,595
<b>TOTAL</b>	<b>5,967,670</b>	<b>1,401,963</b>	<b>1,193,424</b>	<b>478,273</b>	<b>6,388,582</b>	<b>770,889</b>	<b>16,200,801</b>

		Do not include transfers in the	Transfer	\$1,916,595.00
<u>Dept 99</u>	Other column	appropriation resolution	Transfer	<u>\$50,000.00</u>
27000	\$57,000.00			\$1,966,595.00
28000	\$25,000.00			
28001	\$44,000.00		<b>TOTAL</b>	<b>BUDGET</b>
28002	<u>\$14,000.00</u>			<b>\$18,167,396.00</b>
	\$140,000.00 (restricted)			

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:

TRANSFER RESOLUTION

WHEREAS, it is desired to make transfers during fiscal year 2013-2014, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2013.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2014.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Moved by Bell seconded by Gaul to approve and adopt the following resolution:

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2013-2014 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2013 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2013 shall not exceed the sum of \$1,916,595.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve and adopt the following resolution:

RESOLUTION

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2013 through June 30, 2014, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2013 through June 30, 2014 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran's Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Ayes: Ellerhoff, Kaufmann, Gaul, Bell, Deerberg

Auditor Gritton told the Board that she, Engineer Fangmann and Conservation Director Dauber attended a FEMA briefing today concerning Public Assistance applications.

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development Commission meeting he attended Tuesday evening. Items he reported on were, but not limited to: Revolving Loan Fund applications, loan payments, payroll is being done by an accounting firm in Maquoketa, an invoice has been paid to the Eastern Iowa Regional Utility Service Systems Board, an upcoming Iowa R.C.&D. meeting for staff, planning for the future, research done by the Director concerning possible projects, the status of loans, and financial contribution and participation by other counties. Bell noted the balance of the Revolving Loan Fund is almost \$90,000. Sup. Ellerhoff wondered if the Cedar County Economic Development Commission Director is aware of the available funds. Bell said yes. Bell indicated that he and/or the Director may contact a couple counties to urge them to be more actively involved in the Commission.

Sup. Kaufmann reported that the Wilton Development Corporation meeting was cancelled. He also noted Glen Swanson told him he appreciated the Board coming to Durant to discuss the flood plain area.

It was noted the following Handwritten Disbursement to be issued on 6/21/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392376 for \$3,525.60-flex claims and \$4,377.19-self funded medical claims.

The Board departed to tour the Cedar County Fairgrounds where members of the Fair Board would be showing the Board several projects they've been working on.

Moved by Gaul seconded by Kaufmann to adjourn at 6:38 p.m., to June 25, 2013.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

\_\_\_\_\_  
Cari Gritton, Auditor

\_\_\_\_\_  
Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 25, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing, Bob Rickard, Betty Lett and Larry Hodgden plus two children were in attendance.

The Board viewed a "Report of Veteran Affairs" for the month ended May 22, 2013.

The Board viewed an update from Representative Bobby Kaufmann.

The Board viewed an I.S.A.C. Update dated 6-21-13.

The Board viewed correspondence from Annette Shipley regarding a Consortium meeting on June 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding training concerning "How to Really Start Your Business".

The Board acknowledged receipt of correspondence from Mary Guin regarding an event on June 26<sup>th</sup> regarding handling a disaster.

The Board acknowledged receipt of a Manure Management Plan for Lujen Farms Inc. Site 2 submitted by Cliff Bowie, and Manure Management Plan Annual Updates from David Meyer and Lee & Lori Crock.

The Board noted correspondence from Jail Administrator Wilkinson regarding a payroll change for Todd Schmitt, Correctional Officer, concerning his eligibility for shift differential pay effective 7-7-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of June 18, 2013.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to give a Mental Health Region update. She reviewed the Governor vetoes that will impact County MH/DS as noted in an Iowa State Association of Counties Update dated 6-21-13. The Governor vetoed the funding set aside for the risk pool in HF648. This funding was for those counties that would have to come down to the set rate of \$47.28, and Cedar County is one of those counties. The Governor vetoed language added to standings budget bill SF452, concerning a backfill of any cuts that occur with Medicaid funding. SF406 was vetoed by the Governor. That bill would have moved the Mental Health Advocates to the Department of Inspections and Appeals. It was indicated that advocates are county employees and should remain as such, but that is wrong. The Advocates are employees of the courts and are reimbursed by the counties. Some areas of discussion were, but not limited to: funding, services, waiting lists, continued worry about where dollars will come from, and making everything work. Tischuk reviewed documentation concerning Case Management rates for FY2014. The cap on direct service administration costs will go to 23%. Sup. Bell felt the transportation issue would be detrimental to rural counties. Tischuk reviewed a Final Report and Recommendations from the Eastern Iowa Mental Health-Developmental Services Regional Planning Group. She noted that the group was agreeable to staggering the terms of the members of the Advisory Committee. Scott County got an opinion on gender balance, and it was determined two members should be females. Political balance was mentioned at the Planning Group meeting, but the consensus was not to pursue that. There will be a meeting on July 15<sup>th</sup> with County Supervisor Jack Willey regarding administrative rules. The County Attorneys will become involved with putting together language for the 28E Agreement. It was noted there will be a meeting on August 6<sup>th</sup> in Clinton County to review a proposed 28E Agreement. Discussion continued.

Tim Malott, Emergency Management Director gave the Board an update on the flooding that occurred due to the heavy rain on or around June 24<sup>th</sup>. He said the City of Lowden was most affected. The Secondary Road Department may open some roads. An approach to a bridge collapsed on County Road Y14 south of Lowden. They are trying to stabilize a crane by the railroad tracks in Lowden. Malott will be looking at streams and rivers. He noted heavy rain up north will be coming through

Cedar County Sunday or Monday. It was noted Sup. Bell signed a Cedar County Disaster Declaration on June 25<sup>th</sup>. Malott said individuals are requesting assistance. The Individual Assistance policy indicates if a person has received funds this year, they can't receive funds again within one year. Some individuals have received assistance and replaced items, but they now have damage again. Malott told the Board he has talked with the City Managers of Tipton and West Branch about a commitment to the Wireless Emergency Notification System. West Branch would fund \$1,000 and Tipton would fund \$1,600, which would leave \$2,400 for the County to fund, of the \$5,000 to Johnson County to join them in utilizing W.E.N.S. FEMA has asked for predetermined sites for them to move into to help when assistance is needed. Malott noted the United Way 2-1-1 agreement was signed. He reported there were not any tornado touch-downs in Cedar County on June 24<sup>th</sup>.

Larry Hodgen and children left the room.

Bob Rickard gave a slide presentation on the Red Oak Church and Cemetery. Conservation Director Dauber was present. Among other things, Mr. Rickard presented their "dream" which is: timber stand improvement, walking paths and a link with the Red Oak Park, acquiring about five acres of land lying between the cemetery and park, developing a wildflower haven west of the church, acquiring the pastor's residence north of the church for a curator's residence, and revising their National Register of Historic Places designation to include the Red Oak Park. Mr. Rickard said they would like to get more involvement and awareness about the church and cemetery, and they will continue to make improvements. Discussion continued. Chairperson Deerberg suggested that Mr. Rickard meet with the Conservation Board. The Board was then going to leave to view the Red Oak Church and Cemetery. Sup. Bell said he would not be accompanying the Board, noting he has seen the church and that he had emergencies to address. He left the meeting. After brief discussion concerning the weather and an approach to a bridge to the park, the Board agreed to postpone their trip to another day when the weather is better and they are able to access the park.

The Board held discussion concerning televising Board meetings and the Wireless Emergency Notification System. Sup. Ellerhoff would like to know who has been using W.E.N.S. Chairperson Deerberg spoke to Matt Muckler, West Branch City Administrator about W.E.N.S. Muckler doesn't know of other counties using the system. The Board agreed that Emergency Management Director Malott should be asked to meet with them at their next meeting to answer questions. Televising board meetings was discussed. The counties bordering Cedar County will be contacted to ask if they televise their meetings, and if so, who is responsible for recording and what do they do with the recordings.

The Board reviewed documentation concerning an Enterprise Vulnerability Management System project with the State of Iowa. The software scans for vulnerabilities in computer networks. There would be no charge to the County. Max Elg at "Solutions", Inc. has indicated they would assist with installation at no charge.

Moved by Ellerhoff seconded by Gaul to approve participation in the Enterprise Vulnerability Management System Project.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg  
Absent: Bell

Engineer Fangmann met with the Board to give them an update concerning damage due to the recent heavy rain. He felt this time is worse than it was in April. They are placing barricades in several locations, and he presented pictures of damages to roads and a bridge approach.

Moved by Ellerhoff seconded by Kaufmann that new positions approved for the FY13-14 budget will be subject to a review process before they can be filled, and vacant positions, whether they are currently vacant or become vacant sometime in FY13-14, will be subject to a review process before they can be filled. Reclassification of existing positions, including step pay raises, will be subject to review prior to their effective date. Requests should be submitted in writing or in person to the Board of Supervisors.

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg  
Absent: Bell

Moved by Ellerhoff seconded by Gaul to approve the following FY2013-2014 salary schedule as set by this Board, other Boards and Department Heads:

<u>Supervisors</u>		<u>Auditor</u>	<u>(35 hrs)</u>	
Jon Bell	\$25,181.00	Cari Gritton, Auditor		\$48,791.00



Jeff Kaufmann	\$25,181.00	Bev Penningroth, Admin. Assistant	\$41,472.35
Wayne Deerberg	\$25,181.00	Joleen Carpenter, 1st Deputy 85%	\$41,472.35
Betty Ellerhoff	\$25,181.00	Megan Hamdorf, Payroll Deputy 70%	\$34,153.70
Brad Gaul	\$25,181.00	Erin Powers, Clerk	\$13.00

**Treasurer (35 hrs)**

Gary Jedlicka, Treasurer	\$48,613.00
Jacqueline Bohlen, 1st Deputy 85%	\$41,321.05
Susan Henderson, 1st Deputy 85%	\$41,321.05
Sandra Delaney, 2nd Deputy 85%	\$41,321.05
Angie Brennan, Clerk	\$13.86
Ronda Gottschalk, Clerk	\$13.86
Shelley Chapman, Clerk PT	\$13.11

**Public Health (40 hrs)**

Jane Caes, R.N., B.S.N., Director	\$59,312.00
Bonnie Butler, Preparedness Div. Mgr. , Home Health Division Mgr.	\$55,140.00
Diane Wehde, Fiscal Manager	\$38,376.00
Carolyn Wood, Office Manager	\$38,376.00
Brian Belitz, LPN	\$18.45
Deana Drumbarger, R.N.	\$21.44
Barb Smith, R.N., Program Coord.	\$23.62
Rebecca Thalken R.N., B.S.N.	\$21.14
Mary Dorris, Temp/PT	\$23.62
Angela Swick, RN	\$20.82
Cindy Bailey--PT	\$12.16
Vickie Byrd--PT	\$12.16
Jany DeWulf-- PT	\$12.16
Carrie Harper--PT	\$10.60
Annette Lukemyres--PT	\$11.64
Denise Maiers--PT	\$11.11
Sandra Sander--PT	\$12.16
Mary Stoskopf --PT	\$12.69

**Relief/Veteran Affairs (35 hrs)**

Patricia Hamann	\$38,781.00
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**Solid Waste (40 hrs)**

Gary Crock, Manager	\$45,861.94
Jerry Meier, Operator 80%	\$17.57
Merlyn Schocker, Operator 80%	\$17.57

**Custodians (35 hrs)**

Denny Carney	\$13.57
John Barnum	\$10.65

**911/Emergency Management**

Tim Malott, Director	\$43,588.00
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**Sheriff & Jail (40 hrs)**

Warren Wethington, Sheriff	\$62,865.00
Kevin Knoche, Chief Deputy 85%	\$53,435.25
Tom McGuinty, Invest. Sargent 84%	\$52,806.60
Austin Sorgenfrey, Investigator 84%	\$52,806.60
Orville Randolph III, Deputy 84%	\$52,806.60
Jason Johnson, Deputy 84%	\$52,806.60
Matthew Jackson, Deputy 84%	\$52,806.60
Jeff Smith, Deputy 84%	\$52,806.60
Cory Barclay, Deputy 84%	\$52,806.60
Bode Koranda, Deputy 84%	\$52,806.60

**Recorder (35 hrs)**

Melissa Helmold, Recorder	\$48,617.00
Jodi Galloway, 1st Deputy 80%	\$38,893.60
Jodine Lovell, Clerk	\$16.06

**County Attorney**

Jeffrey Renander, County Attorney	\$74,439.00
Tamra Roberts, Assistant 85%	\$63,273.15
Michelle Cady, Legal Asst. (37.5 hr)	\$18.48
Janelle Axline, Secretary (37.5 hr)	\$14.20

**Assessor (37.5 hrs)**

Dan Lett, Assessor	\$58,298.25
Ali Manson, Deputy 85%	\$49,553.51
Robin Vorwald, Clerk	\$16.40
Caleb Mackey, GIS	\$20.96
Barb Beck	\$14.65

**Environmental & Zoning**

Philip La Rue, Director (40 hrs)	\$43,201.00
Sharon Laucamp, Sec. (17.5 hrs)	\$18.64
Sharon Laucamp, Sec. (17.5 hrs) R.S..	\$16.84

**Community Service/Case Management**

Julie Tischuk, Director	\$53,579.00
Bobbie Conrad, Supervisor	\$47,150.00
Jennifer Boedeker, Office Mgr	\$15.09
Kylee Heister, Case Mgr	\$16.95
Amy Randall, Case Mgr	\$17.95
Cynthia Strang, Case Mgr.	\$17.95
Tiffany Wink, Administrative Asst.	\$14.25

**Conservation (40 hrs)**

Mike Dauber, Director	\$45,917.00
Lukas Gottschalk, Park Ranger	\$34,053.62
Sarah Subbert, Naturalist	\$31,627.84
Kris Slutts, Park Tech.	\$31,108.00
Trevor Hamdorf, Summer Intern	\$10.00
Kelsey Graham, Summer Intern	\$9.50
Tyler Wagner, Summer Intern	\$10.00

**Security Officer (40 hrs)**

Rodney Ohrt	\$13.78
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**Secondary Road (40 hrs)**

Robert Fangmann, Eng. (37.5 hrs.)	\$91,609.91
Alex Anderson, Asst. Eng. (37.5 hrs)	\$50,000.00
Scott Anderson, MW II	\$19.72
Jeric Armstrong, MW II	\$19.72
Larry Beck, MW II	\$19.72
Leighton Becker, MW II	\$19.72
Jeffrey Berge, Tech II (37.5 hrs)	\$22.93
Codey Current, MW II	\$19.08
Doug Davis, MW II	\$19.72
Russell Deerberg, MW II	\$19.72

Matt Fields, Deputy 80%	\$50,292.00	Daniel Driscoll, MW II	\$19.72
Paul Kime, Deputy 70%	\$44,005.50	Mike Fletcher, MW II	\$19.72
Jennifer Tholen, Jail Admin. 75%	\$47,148.75	Douglas Ford, Crew Leader	\$20.09
Daron Wilkinson, Jail Admin. 70%	\$44,005.50	Mike Foulks, Roadside Super.	\$20.09
Brenda Johnson, Office Mgr 75%	\$47,148.75	Ted Gaul, MW II	\$19.72
Vicki Powers, Chief Clerk	\$16.83	Larry Grace, MW II	\$19.72
Tom Reed, Maintenance	\$16.83	Donald Griffith, Crew Leader	\$20.09
<b>Correctional Officers (72 hrs)</b>	1st Shift	Michael Gritton, Crew Leader	\$20.44
Lynn Bixler	\$16.83	Dan Hodgden, MW II	\$19.08
Monique Crabtree	\$16.83	Fred Horstmann, Maintenance Foreman	\$22.09
Heather Davidson	\$14.32	Dennis Lovell, Maintenance Super.	\$23.09
Christine DeFauw	\$16.83	Jason MacDonald, MW II	\$19.72
Chris Gama	\$16.08	James Meyer, MW II	\$19.72
Elisabeth Gardner	\$16.83	Cameron Sorgenfrey, Mechanic II	\$19.99
Mike Hoy	\$16.83	Michael T. Stoolman, MW II	\$19.72
Kristina Johnston	\$16.08	James Stout, MW II	\$18.10
Cindy Larson	\$16.83	Troy Stutzel, Crew Leader	\$20.09
Matthew Prachar	\$16.83	Toby Thurston, MW II	\$19.72
Rebecca Ries	\$14.32	Merle Waltz, Crew Leader	\$20.09
Ryan Roth	\$16.08	Brad Wendel, Crew Leader	\$20.09
James Schroder	\$16.83	Christine Wiebel, Tech II (37.5 hrs)	\$22.93
Todd Schmitt	\$14.32	Brian Wood, MW II	\$19.72
Lisa Scott	\$16.83	Mike Yerington, Shop Foreman	\$22.09
Becky Severin	\$16.83	Leanne Zearley (37.5 Hrs) Admin Mgr	\$19.22
Jeremy Wink	\$16.83		
Rhonda Wells-Stiteler-PT	\$16.83		
Pamela Annen, PT	\$16.83		
Monica Coussens, PT	\$16.83		
<b>Dispatchers (40 hrs)</b>	1st Shift		
Iola Ehlers	\$16.83		
Heather Ford	\$16.83		
Robin Geertz	\$16.83		
Karis Horstmann	\$16.83		
Tina Klein	\$16.08		
Lisa Sutton	\$16.08		

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg  
Absent: Bell

Chairperson Deerberg gave a Board of Health meeting report. One application was received for the Home Health Division Manager position, so they are re-advertising in larger newspapers. A Nurse in the Public Health Department is trying to obtain his Registered Nurse license, but has been told they are six weeks behind on application processing. Representative Bobby Kaufmann will be contacting Cedar County Public Health Director Caes regarding this matter. The Public Health Department is holding a Health Fair on August 2<sup>nd</sup>. It was noted the Department's smoking policy has been a concern, so their clients are being sent a letter indicating clients are not to smoke while a staff person is present during a visit. The Advisory Board will meet every other month prior to the Board of Health's meeting, rather than quarterly. It was noted approximately 1,025 kids are on Medicaid in Cedar County. A Trinity Health representative has been training School Nurses in the area about dental health care. The Department continues to apply for grants. Their calls are increasing, and things are going well. Brief discussion was held.

General discussion was held.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:40 a.m., to June 27, 2013.

Ayes: Kaufmann, Gaul, Ellerhoff, Deerberg

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., June 27, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence regarding an Iowa Association for Energy Efficiency webinar on July 17<sup>th</sup>.

The Board viewed minutes of the March 26<sup>th</sup> and June 25<sup>th</sup> minutes of the Cedar County Mental Health/Case Management Advisory Board.

The Board acknowledged receipt of correspondence from the Executive Director of the Cedar County Economic Development Commission inviting them to their Board meeting on July 9<sup>th</sup> at which time the East Central Intergovernmental Association will be discussing their services.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Alex Achenbach.

The Board acknowledged receipt of Manure Management Plans for Dircks Farms.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of June 25, 2013 with changes.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Assistant County Attorney Roberts met with the Board to review a proposed Memorandum of Agreement between Cedar County and Johnson County regarding shared use of the Wireless Emergency Notification System. Emergency Management Director Malott was present. Atty. Roberts reviewed changes that she recommended. Tipton City Manager Chris Nosbisch joined the discussion. Director Malott noted 28E Agreements would be needed with the Cities of Tipton and West Branch due to their financial contributions. It was noted those agreements would be between Cedar County and those Cities. The total amount due annually would be \$5,000. There would be additional charges if voice message calls exceed 33,000. Discussion continued. Betty Lett entered the room. Atty. Roberts referenced making the changes in accordance with a 28E Agreement.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Memorandum of Agreement between Cedar County and the Joint Emergency Communications Center, with the changes suggested by the Assistant County Attorney.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Discussion continued regarding the Wireless Emergency Notification System. Chris Nosbisch would not be opposed to getting together with the communities in the County to discuss the system. Malott noted if the State goes to this system, Johnson County indicated our agreement and fee would change, and Malott has indicated our fee would then drop to around \$1,000. Larry Hodgden and two children entered the room.

Emergency Management Director Malott gave the Board a flood update. He and others have done a Risk Assessment. There are four houses and one business that were heavily damaged. One of the homes is outside the city limits of Lowden. Malott felt there would be destruction of two homes, since it would cost more to clean and repair them than the value of the homes. The Cedar County Public Health Department agreed that those houses shouldn't be moved back into. The business had product damage, and oil was leaked. He estimated the City of Lowden and the County would have approximately \$140,000 damage. Malott said there will be a recommendation for a buyout, and he'll recommend that to the State. He has not yet talked to the City of Lowden about this matter. Malott thought there was about \$500,000 damage to the County roads, structures,

etc. He will be talking to the residents of Lowden about environmental cleanup and debris management. Malott has been advising people to keep their receipts in the event there is a Presidential Disaster Declaration and if there are dollars available. He has been up front with people that there may or may not be dollars available. Discussion continued. Malott noted someone from the Environmental Protection Agency and an Environmentalist will be in Lowden today. Laura Twing entered the room. Chairperson Deerberg asked what the Board of Supervisors needs to do. It was indicated the Board does not need to do anything at this time. Malott asked if the house that is outside the city limits is bought, can the County give it to the City of Lowden for green space. Chairperson Deerberg felt the Board could discuss that when the time comes.

County Attorney Renander met with the Board to let them know that the meeting scheduled with Atty. Mark Danielson concerning abatement of taxes on property in the names of Yearly Meeting of Friends and Iowa Yearly Meeting of Friends (Scattergood School) will be postponed. Renander indicated the property wasn't taxed in the past, but a decision was made that the property should be taxed due to cash crops. He noted Assessor Lett has tried to talk to the School, but has not been successful. Atty. Renander and Atty. Danielson have been communicating about this matter, and it has been agreed that the Assessor, Atty. Renander, Atty. Danielson, the Superintendent of the school and the President of the foundation will get together to talk, and if they can't resolve the matter, they will come back to the Board of Supervisors.

Discussion was held regarding televising Board meetings. The Board was given the responses received from bordering counties from the inquiry asking if they video record their meetings. Sup. Gaul has not yet received a response from the schools as to whether a student would be available to operate video equipment in the Board Room. He will try again to reach someone concerning this matter. Sup. Bell noted Jackson County does as Jones County does, which is that the newspaper reporter video tapes the meetings for the local cable access television. Sup. Kaufmann said Muscatine County hires Muscatine Power & Water to tape and broadcast the meetings. Chairperson Deerberg doesn't want to make an equipment purchase until the Board knows how they will proceed. Sup. Ellerhoff wondered if the youth will be consistently available to do the recording, noting she wants to make sure the process is reliable.

Moved by Ellerhoff seconded by Gaul to approve the following payroll change:

Case Management

Cindy Strang, Case Manager, from \$17.05/hr to \$17.55/hr effective 6-11-13.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The Board has not yet received additional financial information from Kirkwood Community College concerning the building/organizations on West 9<sup>th</sup> Street in Tipton. Chairperson Deerberg noted CPC Administrator Tischuk will check with providers to see if they are interested in taking over Cedar Employment Opportunities. C.E.O. is serving a need to 36 people, and members have indicated they would like to keep C.E.O. in operation.

Chairperson Deerberg reported regionalization was discussed at a Mental Health Advisory Board meeting.

Engineer Fangmann met with the Board to review a Utility Permit Application for Eastern Iowa Light & Power to place a pedestal on County Road F44 west of Hwy 38.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power, as presented.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The Engineer gave an update on the roads and structures that were flooded and damaged. County Road Y14 will remain closed south of Lowden due to damage to the southwest wing of a bridge. He has done an estimate for possible reimbursement. Also, the Cedar-Jones County Line Road west of Indian Avenue is still closed. The Secondary Road employees are blading and hauling rock. Fangmann estimated there is from \$250,000 to possibly \$500,000 damage. Where possible, they will retrieve rock that was washed

from the roads. Fangmann told the Board some employees had scheduled to take time off prior to the end of the fiscal year because they were going to lose time, but the employees have been working, so their time will be carried over to the next fiscal year for a period of time. The Board was agreeable to that. Further discussion was held.

Auditor Gritton met with the Board to discuss the status of the departments' budgets as of the end of the fiscal year. Two departments exceeded what was budgeted to spend. Those were Solid Waste and the Board of Supervisors. Dollars can be moved between service areas, but not between funds. Solid Waste has its own fund. Gritton recommended moving dollars from the Data Processing budget to the Board of Supervisors' budget, which are in the same service area. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

**APPROPRIATIONS RESOLUTION**

BE IT RESOLVED this 27<sup>th</sup> day of June 2013, to change the Appropriation made July 1, 2012 for the following department for Fiscal year 2012-2013.

Board of Supervisors – From \$252,361 to \$254,034  
(233,555 Fund 01000; 20,479 Fund 02000)

Data Processing – From \$116,004 to \$114,331  
(114,331 Fund 01000)

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Auditor Gritton told the Board she has a spreadsheet on the amount of dollars each department returned to the ending fund balances. Brief discussion was held regarding projected carryovers.

Sup. Ellerhoff gave a report on the River Bend Transit meeting she attended. Some items noted were, but not limited to: entire amount of the Route Match software formerly paid for by the State will now have to be paid by River Bend Transit, the Director has taken a test to become certified as a Safety & Security Officer which is required for the agency to be eligible to receive Federal dollars, use of State Gaming Funds to put towards the \$70,000 purchase of an emergency generator, two drivers received awards at an I.D.O.T. conference, all buses passed a school bus inspection so the mechanics will receive a day off with pay, recognition of a Board member and employee for their years of service, and the Capital Commitment budget was approved.

Sup. Kaufmann reported he was not able to participate in the Eastern Iowa Regional Utility Services System meeting, but he was told there was discussion about the Fairview project. Kaufmann tried to email Community Action of Eastern Iowa documents for the Board to review. He also reported on meetings he and Engineer Fangmann attended with property owners on Plum Avenue and 280<sup>th</sup> Street, concerning issues with roads and drainage.

The Board reviewed a recommendation from the Veteran Affairs Commission to reappoint John Sauer and Bruce Jeffries to three-year terms.

Moved by Kaufmann seconded by Ellerhoff renew the terms of John Sauer and Bruce Jeffries on the Veteran Affairs Commission.

Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Phil La Rue, Environmental & Zoning Director met with the Board to set public hearing dates to review a zoning petition and a proposed amendment to Zoning Ordinance No. 10 concerning Chapter 20 Flood Plain Management.

Moved by Bell seconded by Kaufmann to set July 16, 2013 at 9:00 a.m. and July 18, 2013 at 6:15 p.m. as the time for a public hearing on the following:

1. Brian Langley, 911 Cedar St. Wilton, IA (Contract Buyer) and Barry Langley, 314 Maple Blvd., Wilton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of

allowing construction of a single family dwelling on property located in the NE ¼, NE ¼, Section 14, T-79N, R-2W, in Sugar Creek Township, consisting of 3.00 acres more or less.

At this time, the Board of Supervisors will also be considering amendments to the Cedar County Zoning Ordinance, Number 10:

1. Chapter 3, General Regulations And Provisions, Section 21, Flood Plain Regulations, Paragraph "A", Interpretations, sentence two; after the words, Official Flood Insurance Rate Map; Delete: "and the Flood Recovery Map".
2. Delete: Section(s) 1-12, of Chapter 20, FLOOD PLAIN MANAGEMENT as adopted on August 20, 2009, by the Cedar County Board of Supervisors; Add amended: Section(s) 1-14, Chapter 20, FLOOD PLAIN MANAGEMENT.
3. Delete: the Flood Insurance Rate Map for the unincorporated areas of Cedar County, Iowa, dated August 5, 1985; Add: Official Flood Insurance Rate Map, Effective Date, August 19, 2013.

It is the intent and purpose of these amendments to protect and preserve the rights, privileges and property of Cedar County, Iowa, and its residents, and to preserve and improve the peace, safety, health, welfare, and comfort and convenience of its residents by minimizing flood losses, hazards, and related adverse effects caused by uses vulnerable to flood damages which create hazardous conditions in the flood hazard areas of Cedar County, Iowa.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Phil La Rue gave a report on the work he has been doing due to the flooding in the City of Lowden. He has urged people to separate the waste on the curb, and he has tried to disseminate information. He wondered if information should be put on the County's web site. The Board consensus was that they had no objections to that. The Department of Natural Resources will evaluate the public water supply. La Rue felt four septic systems will need to be checked and six to eight wells will be evaluated. Discussion continued.

Julie Tischuk, CPC Administrator met with the Board to discuss the agreement with the Mid-Eastern Community Mental Health Center. She advised the Center that the region will be doing fee for service. Tischuk mentioned an administration fee for the applications. The administration fee agreed to for FY13-14 is \$1,900 per month. The Board had no objections. The other option is for the CPC's Office to absorb the application duties, but Tischuk noted they are very busy with their current duties. The Center mentioned the cost for them to come out to the satellite office. They indicated they are fine with the fee for service. The region will follow the rates established by Johnson County for outpatient services. Discussion was held. Tischuk will draw up an agreement with the assistance of the County Attorney's Office and then come back to the Board for final approval.

CPC Administrator Tischuk requested a closed session to give a consumer update.

Moved by Bell seconded by Kaufmann to go into closed session under Section 21.5.1(a), Code of Iowa.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

It was noted the closed session pertained to Project #185. The Board acknowledged there was no decision made with regard to the prior closed session.

In other business, Tischuk noted she met with Barb Mussman at Cedar Employment Opportunities regarding adding day habilitation services. Tischuk will talk to other providers to see if they have interest in providing those services. Tischuk told the Board on the web site Community Services is listed under Iowa Emergency Resources, and she

wondered if it should be. Sup. Bell felt the reason it is listed there is if someone has a stressed induced mental problem. Tischuk wondered if her name should be taken off. She was advised to talk to the Emergency Management Director Malott for clarification.

Sup. Bell clarified that he is not the main contact for the Board of Supervisors for emergencies, that the Chief Elected Official is the main contact, which is the Chairperson of the Board of Supervisors. Chairperson Deerberg noted he was not contacted. Bell noted either the Chairperson of the Board of Supervisors or the Chairperson of the Emergency Services Commission can make a Disaster Declaration for the County.

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #392377 – #392461.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #153744 - #153909 for the period ending 6-22-13 and to be paid on 6-28-13.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to adjourn at 10:56 a.m., to July 2, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 2, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Tim Malott was present.

The Board viewed an update from Senator Tom Harkin.

The Board viewed a "Report of Veteran Affairs" for the month ended June 26, 2013.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 6-30-13, submitted by the Auditor's Office.

The Board acknowledged receipt of Notices of Appeal concerning appeals filed with the Property Assessment Appeal Board as follows: Acciona Windpower North America v. Cerro Gordo County Board of Review and Cole KG Tipton IA LLC v. Cedar County Board of Review.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding the 2013 I.S.A.C. Summary of Legislation.

The Board acknowledged receipt of correspondence from Bill Heckroth, Supervisors' Lobbyist regarding a Supervisors Resolutions Committee planning session on July 19<sup>th</sup>.

The Board acknowledged receipt of correspondence from Emergency Management Director Tim Malott regarding training on July 19<sup>th</sup> for Fire Responders titled "Initial Law Enforcement Response to Suicide Bombing Incidents" and a request for information on damages due to flooding.

The Board acknowledged receipt of an update from the Department of the Army regarding the Cedar River 290<sup>th</sup> Street Bridge Section 14 Emergency Streambank Protection project.

The Board acknowledged receipt of correspondence from I.S.A.C. regarding the Secondary Road Fund Distribution Committee July 9<sup>th</sup> meeting notice.

Moved by Kaufmann seconded by Ellerhoff to approve the agenda.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Bell asked Emergency Management Director Malott to clarify the emergency contact process. Director Malott said the National Incident Management System directs that we use the Incident Command System. At the beginning of a disaster the Chief Elected Official directs the authority of who acts on his/her behalf. The roles insure that the Responders have what is needed. If we don't have resources, mutual aid can be requested or a request can be made through the Web Emergency Operations Center. Malott said the Chief Elected Official is responsible for all disasters. The C.E.O. designates who will be the Incident Commander, and then the C.E.O. can open up a team to represent him/her. Chairperson Deerberg said he didn't know that. Sup. Bell noted it is not a full-blown disaster here at this time. Malott said he didn't open our E.O.C. He referenced consideration of safety of life and then property. Malott said he usually goes to the C.E.O, but he went to Sup. Bell as Chair of the Emergency Management Commission, which includes all of the communities. Sup. Bell noted he called Chairperson Deerberg about the County Disaster Declaration and then the other Supervisors were sent an email notification. Sup. Kaufmann commented that members may not see an email right away.

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of June 27, 2013.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Chairperson Deerberg reviewed the claims approval process for the next claims cycle. The Board had no objections.



Emergency Management Director Malott gave a flood update. He said multiple departments have assisted. The Director of the Cedar County Economic Development Commission has talked to all of the businesses that were impacted. Malott has discussed debris removal with the Transfer Station. The Public Health Department gave out flood basics informational flyers and cards regarding availability of tetanus boosters. They also distributed gloves and sanitizer. There was a Small Business Administration news flyer, and the Red Cross made cleaning kits available. There were 17 families affected in Stanwood, and 40 houses affected in Lowden. The Assistant County Attorney prepared a Waiver Statement for volunteers. There will be a Press Release in the newspapers this week. A Rapid Assessment in the minor area was done, and all of the houses fit into this all over the County. Malott referenced three flood events, those being in April, May and June. Director Malott noted areas of concern in Lowden. He felt there will not be Federal Individual Assistance since there is not enough major destruction in the State. Malott thinks there will be State Public Assistance. He reviewed the procedures and regulations for Individual Assistance. Malott met with the Lowden City Council, and he indicated to them there will likely not be a Presidential Disaster Declaration, so there will not be a buyout program. A letter of concern was done by our Public Health Department for an individual that can't go back in to his home, therefore allowing him to move to another home. Larry Hodgden and children entered the room. Areas of continued discussion were, but not limited to: disposal of white goods, Individual Assistance, disposal of other items, possible waterway improvements, sewer systems, the buyouts process if there is a buyout, and possible revenue impacts. Sup. Kaufmann noted Repr. Bobby Kaufmann indicated people were very satisfied with the County's response. In other business, Malott told the Board the 911 microwave tower in West Branch had some damage due to a storm. He told the Board there has been some confusion regarding vehicles finding Proctor & Gamble on the south side of West Branch, due to several different street names in the area. It was suggested that if it borders the city limits, they should use the city street name and if it is in the country they would use 300<sup>th</sup> Street. The addresses of four residences would need to change if this happens. Sup. Kaufmann suggested notifying the owners of those four residences so they can give their opinions. Sup. Bell referenced the mutual aid safety issue when there is confusion about addresses and street signs. Malott has heard the City of West Branch may try to annex in three residences. Malott reported the address signs are up in Downey. He indicated some of the posts have been pulled. If the owner wants an address sign now, they will have to pay \$50.

General discussion was held.

Steve Story of Fayette County met with the Board to discuss Pioneer Cemetery Commissions. His wife Donna was in attendance. Others in attendance were Sandy Harmel and Mike Boyle of the Cedar County Historical Society. Mr. Story noted the law says a county may establish a Pioneer Cemetery Commission, and he said about 28 counties have one. He told the Board the following things are essential to form a Commission: 1)the full support of the County Supervisors; 2)a group that wants to see a Commission established; and 3)people with various skills who can do the physical work. Mr. Story noted he, his wife and others have finished 20 cemeteries. The cemeteries are now mowable. There are various sites. Some are small and fenced in, and there are some where they know where the burials are so they have put up signs directing people to contact the Historical Center for more information. Chairperson Deerberg wondered about financing and care. Mr. Story noted there is a statutory limit by law. Fayette County receives about \$7,000/year. At first the funds were needed for concrete and glue, but now most of the funds are used for mowing. For their Commission, the labor of the Commission members and their mileage are free. Donna Story said the ownership of the cemeteries remains the same, but the Commission does the care and maintenance. Sup. Ellerhoff asked if they receive donations. Mr. Story said they don't ask, and they receive very few. Sup. Kaufmann clarified that the money is from Township levies. Steve Story indicated when the Commission takes over, it limits the taxing of the Trustees. He said they cannot legally restore a non-Pioneer Cemetery. A Pioneer Cemetery is one in which there have been twelve or less burials in the preceding fifty years. The Commission requests dollars from the Board of Supervisors. Kaufmann asked for a guess of what the Trustees would be taxing for if they were doing the job if the Commission didn't exist. Mr. Story noted for the majority of the cemeteries, nothing had been spent on them.

Discussion continued. Mr. Story presented and reviewed a copy of the By-Laws of the Fayette County Cemetery Commission. If a burial is requested in a Pioneer Cemetery, it is up to the Pioneer Cemetery Commission and the Township Trustees. Kaufmann asked if the Board of Supervisors could overrule the Commission on a rule the Commission had established. Mr. Story felt, with their Commission, it would be extremely difficult, but he noted the Board could appoint people to the Commission through their view point. Donna Story indicated the Commission serves at the pleasure of the Board of Supervisors. Kaufmann asked if any farmers have pushed back on establishing a cemetery. Mr. Story said no. He indicated farmers are not liable by law for the cemeteries. Access is guaranteed to the Commission and burial descendants. Mr. Story noted adverse possession doesn't apply to Pioneer Cemeteries. Some areas of continued discussion were, but not limited to: cleaning stones, fencing, flat pours around stones, and several stones that are down in Cedar County. Sandy Harmel felt there is pride in the well maintained cemeteries. She referenced new stones for military Veterans. Brief discussion continued. The Board thanked Mr. & Mrs. Story for coming to meet with the Board.

Sandy Harmel and Mike Boyle of the Cedar County Historical Society met with the Board. Steve & Donna Story were present. Sandy Harmel presented and reviewed information pertaining to cemeteries in a Historical Society book. There are 68 cemeteries in Cedar County which they've divided into three categories. Some of the cemeteries are very well maintained, there is one under the Tipton High School and one in the middle of Onion Grove Quarry. Sup. Kaufmann noted there are some cemeteries that need attention. He felt there is interest in forming a Pioneer Cemetery Commission and in those cemeteries with Veterans. Discussion was held regarding donations and correcting the G.P.S. (Global Positioning System) coordinates. Sandy Harmel discussed the Soldier's Monument Association. They have a great passion for preserving these areas, and she felt it is our responsibility to make sure the Veterans are remembered, those before us and others. Harmel felt some of the cemeteries are in bad condition. The Soldier's Monument Association has made a promise that they would never forget. They have dollars to take care of Veterans' stones that are in disrepair. The Association has started cleaning up and repairing stones at the Ross East Fork Cemetery. The Boy Scouts in Durant wanted a project, so they are cleaning stones and resetting smaller stones. Discussion continued. Mike Boyle felt how cemeteries are taken care of is a reflection on how we care for the living too. Harmel felt children learn by example. Sup. Kaufmann indicated there is an end to restoration when you get to the 1900 stones, due to the materials they are made from. He noted the Emergency Management Director has indicated he would work with a Commission to put up 911 addresses at cemeteries. Sandy Harmel is in favor of forming a Pioneer Cemetery Commission. In other business, Sandy Harmel noted the Soldier's Monument Association and the Red Oak Cemetery Association sponsored the trip to Vicksburg. She noted one of the purposes of the trip was to visit the graves of our Cedar County Boys.

It was noted the following Handwritten Disbursement was issued on 6/28/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392462 for \$258.55-flex claims and \$18.77-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 11:17 a.m., to July 9, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 9, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from the East Central Intergovernmental Association regarding an invoice approved for the Fairview project and an invoice that cannot be approved for the Leisure Lake project.

The Board viewed minutes of the April 19<sup>th</sup> meeting of the Cedar County Board of Health.

The Board viewed correspondence regarding a Senator Tom Harkin Aide's upcoming visit to Cedar County on July 16<sup>th</sup>.

The Board viewed correspondence from Tipton High School Principal Chris Habben notifying the Board the school's master schedule would not allow a student to miss the amount of time needed to video record the Board's meetings.

The Board viewed a report of fees collected for June 2013, submitted by the Clerk of the District Court.

The Board acknowledged receipt of a Final Report and Recommendations for the Eastern Iowa Mental Health-Developmental Services Regional Planning Group and correspondence, from Dee F. Bruemmer, County Administrator, Scott County.

The Board acknowledged receipt of correspondence from B. Glen Whitley regarding The Network of Care program.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Kaufmann to approve the Board Minutes of July 2, 2013.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

The Board reviewed a list of departments that have submitted job descriptions for the Classification & Compensation Study.

The Board briefly discussed televising Board meetings. They will mention to department heads that the Board is looking for someone to video record their meetings.

Discussion was held regarding the possible formation of a Pioneer Cemetery Commission. Chairperson Deerberg felt if a Commission is formed, the decision should be made prior to budget preparation time. Sup. Bell thought the Board should meet with the Township Trustees before a decision is made. Larry Hodgden and Laura Twing entered the room. Discussion continued. Sup. Kaufmann will contact Steve Story to ask if he would be able to attend a meeting with the Township Trustees on the evening of September 19<sup>th</sup>, or perhaps on another date. Once a meeting date is established, a letter will be sent to the Township Trustees along with a list of those townships that have Pioneer Cemeteries.

The Board reviewed a proposed 28E Agreement with the Cities of Stanwood, Lowden and Bennett for law enforcement services.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a 28E Agreement for General Law Enforcement Services between Cedar County and the Cities of Stanwood, Lowden and Bennett.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

The Board reviewed a request from Alliant Energy to trench on Cedar County property for service to 274 West Rochester Avenue. Discussion was held. The Board will ask the County Attorney's Office to research this matter.

The Board agreed that Sup. Gaul should talk with Mike Foulks about what he would charge for removal and cleanup of a tree at the Cedar County Cemetery.

The Board met with department heads. Those in attendance were: Jeff Renander, Rob Fangmann, Gary Jedlicka, Mike Dauber, Patty Hamann, Cari Gritton, Jane Caes and Dan Lett. County Attorney Renander reported there was a national crackdown on K2 and synthetic drugs, which he felt was good because it sends the right message that we don't tolerate this. The crackdown was in 35 states and in 11 cities in eastern Iowa. Renander attended a good County Attorney's Conference. Assistant County Attorney Roberts recently attended an "Acts of Interest" seminar. Engineer Fangmann reported everything is open after the recent flooding except County Road Y14 south of Lowden. He has to go through Federal protocol for repair of the damaged bridge. There was severe bank loss, and the channel has to be put back in the proper place. Sup. Bell suggested a Press Release, explaining the process, may be a good idea. Fangmann noted 10,000 tons of rock has been hauled to get things back in good condition, and he will be talking with FEMA about reimbursement. He gave project updates. The resurfacing from Lowden to Massillon will start on July 15<sup>th</sup>. There will be lane closures, but the road will be open at night. Sup. Ellerhoff told the Engineer she appreciates the texts sent out concerning projects. Treasurer Jedlicka said his office is finishing year-end reports, and tax statements will be printed by August 1<sup>st</sup>. The County Attorney and Treasurer are working on a mobile home report for the Board. Conservation Director Dauber said the campgrounds were very busy over the July 4<sup>th</sup> holiday. His department is doing flood cleanup. Repairing the boat ramp at Massillon may be a big project, because part of the bank has been taken away and stabilization will be needed. The boat ramp at Cedar Bluff will also need repair. Veteran Affairs Administrator/General Assistance Director Hamann noted the National Veteran Affairs Conference she attended was great. They are pushing towards submitting everything electronically. She has purchased a signature pad, and she has another monitor which will allow the customer to see what is taking place during their visit with her. Hamann will be attending a State Veteran Affairs Commission meeting on July 10<sup>th</sup>. The regulations have been changed on the use of State allocation dollars, so now they can't use those dollars to attend the National Conference. We have dollars budgeted that would cover this, but some counties do not. They are going to ask the Commission to reverse the decision especially since the decision was made after budget time. Hamann will be attending a General Assistance Retreat next week. Auditor Gritton said she will likely certify taxes to the Treasurer by Friday. The fiscal year-end reports are complete. Public Health Director Caes reported the department is working with a family that has five children that have tested positive for lead. Discussion was held regarding the effects of lead in the body and how it gets into bodies. Two applications were received for the Home Health Manager position, but one withdrew their application and the other accepted another job. Caes will re-advertise for the position. She noted Bonnie Butler worked with the Emergency Management Director in the July 4<sup>th</sup> parade. The Public Health Department has been working with flood victims in Lowden. They will hold a Health Fair on August 2<sup>nd</sup>. Assessor Lett reported that he and the Deputy Assessor will be attending a conference in Davenport on Thursday. His office is getting ready for annual service, and they are working on updating Family Farm Credit applications. Chairperson Deerberg noted the Board is considering televising their meetings. He wondered if the department heads know of any volunteers or anyone in their departments that would be interested in operating the video equipment. In other business, Chairperson Deerberg noted the departments that have not yet turned in their job descriptions for the Classification & Compensation Study. Those that have not yet turned them in should turn them in as soon as possible or no later than August 1<sup>st</sup>.

Assessor Lett and Deputy Assessor Manson met with the Board to review Homestead Credits and Military Exemptions. Lett noted the proper paperwork was not filed by

July 1<sup>st</sup> for applications for three Military Exemptions and one Homestead Credit.  
Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the allowance and disallowance of Homestead Credits and Military Exemptions, as presented.  
Ayes: All

General discussion was held.

Moved by Bell seconded by Gaul to set July 23 & 25, 2013 at 9:00 a.m. as the time to review/consider the following petition:

Paustian Construction, 118 Parkview Court, Tipton, IA (Owner) – Requesting approval of a Final Plat of Survey for a ten (10) lot subdivision, Secluded Ridge Second Addition, located in the SE ¼, NE ¼ of Section 10, T-80N, R-3W, and a portion of the NW ¼, NW ¼ and the SW ¼, NW ¼ of Section 11, T-80N, R-3W, in Center West Township, consisting of 19.52 acres more or less. Said property is currently zoned R-1 Suburban Residential District.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve Claim Checks #392463 - #392601.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

It was noted the following Handwritten Disbursement was issued on 7/5/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392602 for \$498.20-flex claims and \$6,696.46-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 9:57 a.m., to July 11, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 11, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were present.

The Board viewed a "County Recorder's Report of Fees Collected" for the quarter ending 6-30-13.

The Board acknowledged receipt of a Notice of Appeal concerning Mercantile Bank Midwest (US Bank)/Rowland Welch Agent v. Cedar County Board of Review.

The Board acknowledged receipt of correspondence from the U.S. Department of Homeland Security (FEMA) reminding the Board about the deadline for approving flood plain management measures.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Moved by Bell seconded by Kaufmann to approve the Board Minutes of July 9, 2013.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #153910 - #154072 for the period ending 7-6-13 and to be paid on 7-12-13.  
Ayes: Ellerhoff, Gaul, Kaufmann, Bell, Deerberg

Sup. Bell reported that he attended an informational meeting at the City of Lowden last evening. Emergency Management Director Malott and Sup. Kaufmann attended the meeting also. Bell felt the meeting went well. Senator Dvorsky urged that they not give too many expectations to those that had flood damage. Bell thought it was a good informational meeting, and he noted there were referrals to various agencies. There will likely be more informational meetings in the future. Sup. Kaufmann noted there was conversation about a Community Foundation Fund, that there may be some flexibility if someone is slightly over the limit to receive assistance, since there is a lot in that fund. He indicated there were inquiries about dollars for fences, but Malott noted what items funds may be available for through the Small Business Administration, but not for fences.

Sup. Kaufmann told the Board he talked with Steve Story about attending a meeting with the Township Trustees to discuss Pioneer Cemetery Commissions. Mr. Story indicated he would send information and then be available by phone. Brief discussion continued.

Discussion was held regarding taking down and cleaning up a tree at the Cedar County Cemetery. One bid was reviewed. Sup. Bell noted there are others that cut down trees. Discussion was held regarding the option of obtaining other bids, which led into discussion about the possibility of having vendor lists for services. Ed Lett entered the room while discussion was in progress. It was noted in the past bids have been obtained in different ways, such as calling vendors, publishing a notice or by taking the recommendation of a department head or their employee. Discussion continued regarding the bid received.

Moved by Ellerhoff seconded by Deerberg to approve the bid by Michel's Tree Service in the amount of \$400.00 to take down and clean up a tree at the County Cemetery.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Gaul to put on the agenda discussion of a long-term policy for dealing with jobs below the threshold allowed by competitive bid law.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Auditor Gritton met with the Board to review a resolution and 28E Agreement for the Iowa Precinct Atlas Consortium concerning use of computer election software programs known as Precinct Atlas and Absentee Atlas. This software has been used by the

Auditor's Office. The State has a program also, but Auditor Gritton doesn't feel it is as user-friendly and she noted it is new.

Moved by Bell seconded by Ellerhoff to approve and adopt the following resolution:

RESOLUTION AUTHORIZING THE CHAIR TO SIGN THE  
28E AGREEMENT FOR  
IOWA PRECINCT ATLAS CONSORTIUM

WHEREAS, the purpose of the agreement is to provide an organizational structure to purchase a copyright license for distribution and use of Precinct Atlas within the State of Iowa; and,

WHEREAS, authority for this agreement is contained in Chapter 28E of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors to authorize the Chair to sign the 28E Agreement for Iowa Precinct Atlas Consortium.

Resolution adopted this 11<sup>th</sup> day of July 2013.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

General discussion was held with Auditor Gritton.

Chairperson Deerberg noted various upcoming meetings he would be attending, and he invited other members to attend them. Sup. Kaufmann noted he would be attending a Community Action meeting next week. Deerberg noted the C.C.E.D.CO annual meeting would be held on July 25<sup>th</sup>, and he thought it would be nice if everyone could attend.

Sup. Bell gave a report on a Cedar County Economic Development Commission meeting that he, Sup. Ellerhoff and Chairperson Deerberg attended. Bell noted Director Shelise Parsley gave a good Director's report concerning the contacts she has made. East Central Intergovernmental Association gave a good presentation on services they have available. Bell thought the Cities that attended were not aware of all their services. Sup. Ellerhoff agreed that the presentation was well done and noted she had been encouraging the Director to set something up with E.C.I.A. Chairperson Deerberg also felt the presentation was good. He referenced available grants and that E.C.I.A. will review the Public Health Department's grants at no charge. Deerberg said he talked to E.C.I.A. about any possible grants for a new Secondary Road building. Ellerhoff felt it seems that there are dollars available if you combine a project with a project of another entity. Deerberg wondered about the possibility of a safe room in the Secondary Road building.

Sup. Bell updated the Board on work being done on a 911 address that was not mapping correctly. Several individuals have responded to this individual. Bell said last night the individual sent out an email that she tried 911 and it mapped correctly.

The Board left and reconvened at the Cedar County Transfer Station. Manager Gary Crock gave the Board a tour after which the Board attended a Solid Waste Commission meeting. Others in attendance were: Transfer Station Manager Crock, Lowden Mayor Barry Hoffmeier, Durant Mayor Dawn Smith, Bennett Mayor Orville Randolph, Mechanicsville Mayor Boyd Stine, Laura Twing and Sue Hall.

Moved by Bell seconded by Ellerhoff to adjourn at 11:17 a.m., to July 16, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 16, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board viewed correspondence regarding the hiring of Ashley Hansen, Home Care Aide, at \$10.33/hr effective 7-17-13.

The Board viewed correspondence from Jeff Beneke regarding an Iowa Association for Energy Efficiency webinar on July 17<sup>th</sup>.

The Board viewed correspondence from Emergency Management Director Malott regarding reporting to the State on the National Incident Management System training of City and County personnel, and he sent responses to items discussed at the July 11<sup>th</sup> 911 and EMA meetings.

The Board viewed correspondence from the National Association of Counties regarding a network of Care Web portal program.

The Board acknowledged receipt of an investment report from Treasurer Jedlicka.

The Board acknowledged receipt of correspondence from the Iowa Department of Public Health regarding a webinar on July 24<sup>th</sup> concerning an overview of the FY13-14 EMS System Development Grant.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a conference on October 16<sup>th</sup> - 18<sup>th</sup>.

The Board acknowledged receipt of correspondence from the West Branch Public Library requesting approval of the appointment of Laura Gongora to the Board of Trustees of the West Branch Public Library.

The Board acknowledged receipt of correspondence from the Rock River Coalition regarding a wetlands mitigation and restoration webinar.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of July 11, 2013.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The Board held discussion regarding video recording their meetings. Tim Malott was in attendance. There have not been any volunteers come forward to do the video recording. The option of paying someone was noted, but Sup. Ellerhoff wondered who would do the conversion to be sent to the local cable companies. Sup. Gaul wondered if they could just set up a camera with no interaction by anyone to operate the camera. Tamra Roberts entered the room. Brief discussion was held.

Discussion was held regarding a proposed fines policy. Chairperson Deerberg noted the option of handling these on a case by case basis. Sup. Gaul felt departments couldn't send an employee out with a load unless they have something accurate for load weights. He asked what would they do about loads of dirt from ditches, noting there is no way for the Secondary Road employees to scale those loads. Sup. Ellerhoff said maybe they don't need a policy.

Moved by Bell seconded by Ellerhoff to approve the fines policy with the exception of unknown weights, which would include the Secondary Road and Solid Waste Departments, and take those on a case by case basis.

Discussion was held. Bell thought it would be good to have a clear policy, and the policy would allow the Board to deal with a case of an employee that knew the load was overweight. Kaufmann indicated he wouldn't want to ascertain if they had too much on



the load, and he wondered why not exempt some departments. Assistant County Attorney Roberts indicated the ticket is a criminal private debt. She advised that each time they spend taxpayer dollars for a fine, this Board has to make a decision on whether paying that debt serves a public purpose. Kaufmann asked aren't they doing that now? Roberts noted it wasn't done in a past case. Deerberg asked Roberts if the motion covered everything she mentioned. Roberts noted the Board can always override the policy, but they should note the purpose. She felt the Handbook is kind of silent on the expectations to the employee. Deerberg noted the option of the fine being paid by the individual unless taken care of on a case by case basis. Roberts referenced the possibility of adding language. Bell felt if language is added, then all employees with a ticket would be coming to the Board. Roberts noted the auditors performing the County's audit brought the matter of a fine paid by the County to the attention of the County Auditor. Sup. Ellerhoff noted the Board should have acknowledged the fine and stated the purpose. Gaul said if a Secondary Road employee gets a fine, it would be up to the Board to determine the case? He felt those employees won't feel good about that. Discussion was held regarding possible language for the policy. Laura Twing entered the room. Atty. Roberts requested guidance if they would like her to write a policy, because she is hearing from the Board three different ways to write the policy. Gaul felt the Solid Waste employees would not like this policy. Bell felt it would be the Board of Supervisors' responsibility to make the decision. Kaufmann referenced also acknowledging there is no way to accurately assess loads. Deerberg preferred keeping the policy generic. Ellerhoff doesn't want the policy worded so that someone may feel they have free reign, not that they would, noting she wants employees to understand the consequences. Gaul would like to ask the Engineer for his opinion on hauling loads of dirt. Tim Malott noted under the debris management standards, they can estimate load weights. He felt they could come close on weight estimates on dirt loads. Brian and Barry Langley entered the room. Deerberg suggested a policy that the employees pay all fines, they could have an appeal process, and the policy would cover all fines. Larry Hodgden entered the room. Bell felt the proposed motion takes that into consideration. Gaul again said he would like to hear the Engineer's opinion. Kaufmann indicated the Solid Waste Department doesn't like the proposed policy. Ellerhoff agreed with Gaul, indicating she would like to hear the Engineer's opinion.

Ayes: Bell

Nays: Kaufmann, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg said the Board would have the County Engineer meet with them to discuss this matter.

Assistant County Attorney Roberts reported that she is three-quarters finished with the 28E Agreements with the Cities concerning the Wireless Emergency Notification System. She is trying to determine how to split things. Regarding Alliant Energy's request to trench on County-owned property for service to 274 West Rochester Avenue, Atty. Roberts has reviewed the abstract. There is an existing Mediacom utility easement. She has concerns about how this might affect the buyout and FEMA regulations, and how would granting an easement affect the lease for the County's property. She has tried to contact Nicole Turpin at E.C.I.A. about the FEMA regulations, but she is out of the office for a period of time. Tim Malott said he could give Atty. Roberts a phone number of someone to contact about the regulations. Brief discussion continued.

Moved by Ellerhoff seconded by Kaufmann to appoint Shelise Parsely as Director and Trisha Gottschalk as Alternate to the Eastern Iowa Tourism Association on behalf of the Board of Supervisors.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

At 9:00 a.m. the Board held a public hearing to review/consider the following:  
Brian Langley, 911 Cedar St. Wilton, IA (Contract Buyer) and Barry Langley, 314 Maple Blvd., Wilton, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on property located in the NE ¼, NE ¼, Section 14, T-79N, R-2W, in Sugar Creek Township, consisting of 3.00 acres more or less.

At this time, the Board of Supervisors will also be considering amendments to the Cedar County Zoning Ordinance, Number 10:

1. Chapter 3, General Regulations And Provisions, Section 21, Flood Plain Regulations, Paragraph "A", Interpretations, sentence two; after the words, Official Flood Insurance Rate Map; Delete: "and the Flood Recovery Map".
2. Delete: Section(s) 1-12, of Chapter 20, FLOOD PLAIN MANAGEMENT as adopted on August 20, 2009, by the Cedar County Board of Supervisors; Add amended: Section(s) 1-14, Chapter 20, FLOOD PLAIN MANAGEMENT.
3. Delete: the Flood Insurance Rate Map for the unincorporated areas of Cedar County, Iowa, dated August 5, 1985; Add: Official Flood Insurance Rate Map, Effective Date, August 19, 2013.

Those in attendance were: Brian Langley, Barry Langley, Environmental & Zoning Director La Rue, Engineer Fangmann, Tim Malott and Laura Twing. Chairperson Deerberg read the legal notice. Phil La Rue noted there are no written or verbal objections on file. Documentation was reviewed. There is an existing home, but they do not yet want to remove it. Brian Langley said they would like to build a house north of the current house. He told the Board eventually the house will come down, and he indicated the ground could then go back to agricultural. Barry Langley said he wants it to stay as a family farm. He farms the ground and the house is rented. La Rue asked if using the G.I.S. map was helpful. Brian Langley said it was helpful once he was shown how to use it. Engineer Fangmann noted an entrance was approved for one house. He asked that it be on record that there are two dry fill entrances and the water will go through a pasture to the west.

Moved by Kaufmann seconded by Bell to approve the petition by Brian Langley and Barry Langley, as defined above, and to waive the second hearing scheduled for July 18<sup>th</sup>. Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

The amendment to Ordinance No. 10 was addressed. Phil La Rue noted there are no written or verbal objections on file. He told the Board he wished he had known about the one lot by Lowden that is not in the city limits. Discussion continued. La Rue requested that this matter go to the second hearing.

Chairperson Deerberg closed the public hearing at 9:12 a.m.

Phil La Rue told the Board he is working on the Vitense First Addition Lot 1 minor subdivision. He said the holdup is that he has not heard from the City of Tipton's Atty. Dendinger about La Rue's request to verify that this is not considered to be within two miles of the Tipton city limits since the City has lagoons located in that area. If it is within two miles, the City would have the right to review the matter. Brief discussion continued.

Engineer Fangmann met with the Board to give project updates. Phil La Rue remained in the room. Fangmann noted for the Y14 bridge just south of Lowden, after talking with the Corps of Engineers, Fangmann believes we will have a categorical exclusion. A lot of dirt will be needed for the repair project, which will be done by the Secondary Road Department. There is a possibility that they will start the work next week. Tim Malott wondered about talking to the City of Lowden about dirt that was dumped at a specific location. Fangmann noted he has to be very careful since he doesn't want to jeopardize funding. The Engineer told the Board it looks like we will get approval on the Rochester Cedar River bridge pier protection project for scouring from the last flood event, utilizing Emergency Relief funding. The Secondary Road Department has hauled rock, and they are now reclaiming rock. He felt they will be reimbursed through FEMA if we get the Presidential Disaster Declaration. If the reclaimed rock has a lot of fine dirt/material in it, he plans to put it on the Level B roads. Bell asked if they are building the roads back up in low spots. Fangmann indicated they will put down additional rock if needed. He told the Board any road that is a major collector, FEMA doesn't cover, but E. R. funding can be used for spot specific locations for amounts \$5,000 and above. Fangmann noted some of the flood repairs we will have to absorb. Kaufmann asked how much more time is added on when using Federal dollars. Fangmann thought two to three weeks, but he indicated that wasn't bad. Discussion continued. Engineer Fangmann noted he would

like to apply for a different credit card. This matter will be placed on the Board's next agenda. The Engineer was briefly updated on the Board's discussion about a fines policy. They asked for his thoughts on the matter. Fangmann noted when the Secondary Road employees leave a quarry, they're responsible for knowing the weight. During snow removal, they are exempt from a fine. He said there is no way to weigh the loads of dirt hauled. Brief discussion continued. Chairperson Deerberg asked Fangmann to visit with the Assistant County Attorney about a fines policy. Engineer Fangmann has received a few calls on ditching. Normal operations have ceased for the department. A lot has been going on with flood and staffing issues. Phil La Rue left the room. Brief discussion continued.

Emergency Management Director Malott met with the Board to give them a brief update on the flood events.

Discussion was held regarding whether or not to create a policy, compile vendor lists or place notices in the official newspapers for jobs the Board deals with that are below the threshold allowed by competitive bid law. The consensus was to contact other counties, through I.S.A.C., to ask how they handle this matter.

Julie Tischuk, CPC Administrator met with the Board to give them an update on the July 15<sup>th</sup> meeting that she and Chairperson Deerberg attended with Jackson County Sup. Jack Willey, regarding potential administrative rules for Mental Health Regions. She noted areas of discussion. It was indicated that the new rules would be effective in December. Our Region was hoping to be up and running by December. There was no specific education requirement for the Governance Board. There are guidelines for the CPC Administrators. Sup. Willey indicated he is opposed to rotating the Administrator position between the CPC Administrators. Tischuk noted our Region wants to have a team concept, and she noted there would be a high cost for hiring a Regional Administrator. Discussion continued. The County Attorneys from our region will be meeting on July 24<sup>th</sup> about the 28E Agreements. Tischuk noted we received a State payment in the amount of \$45,843 which is to be used to help cover the State cases that have moved to our county. It was noted the Legislature has to give final approval of the administrative rules for the Regions.

Julie Tischuk requested a closed session to give a consumer update.

Moved by Bell seconded by Kaufmann to go into closed session as allowed under Section 21.5.1(a), Code of Iowa.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

The Board acknowledged no decision was made with regard to the prior closed session pertaining to Project #255.

Chairperson Deerberg gave a report on the Seventh Judicial Correctional Services meeting he attended. They are hiring 13 full-time employees because they are increasing beds by 40. They approved the Governor's recommendation concerning pay increases and insurance.

Sup. Bell gave a report on the E911 and EMA meetings that were held on July 11<sup>th</sup>. Some items noted were, but not limited to: mapping 911 calls, issues with equipment, updating the Sheriff Department's radios, preparing a Multi-Jurisdictional Plan, National Incident Management System training, Essential Support Functions, the pipeline exercise, a flood update and communications.

Sup. Kaufmann told the Board the Governor's appointee on the State Economic Development Board would be open to giving the Board of Supervisors a presentation. The Board had no objections.

Members noted various upcoming meetings they would be attending.

It was noted the following Handwritten Disbursement was issued on 7/12/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392603 for \$814.90-flex claims and \$3,155.96-self funded medical claims.

Moved by Bell seconded by Ellerhoff to adjourn at 10:52 a.m., to July 18, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., July 18, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett, Larry Hodgden and Laura Twing were present.

The Board acknowledged receipt of Manure Management Plan Annual Updates for Jeffery A. Graves Revocable Trust, Tom & Joni Dittmer and Prestage Farms of Iowa, LLC.

The Board acknowledged receipt of the agenda for the Eastern Iowa Regional Utility Service Systems meeting on July 24<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding SF295-Property Tax Reform and Relief.

The Board acknowledged receipt of correspondence from Jan Tincher regarding touring Iowa Courthouses.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission regarding the Iowa Traffic Safety Improvement Program Grant and the Director's offer to assist with applications.

The Board acknowledged receipt of correspondence from Sheri Rice of the Rural Development Office of the United States Department of Agriculture regarding emergency response for water and wastewater systems.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott, in response to a request for information from Lowden Mayor Hoffmeier, explaining the Multi-Jurisdictional Hazard Mitigation Plan.

The Board noted correspondence from the Public Health Department regarding a payroll change for Brian Belitz, Nurse noting he has passed his State Boards and that effective 7-10-13 his salary will go from \$18.45/hr to \$20.51/hr.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of July 16, 2013.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve Claim Disbursements #392604 - #392797.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Assistant County Attorney Roberts met with the Board to review 28E Agreements between the County and the Cities of West Branch and Tipton concerning the use of the Wireless Emergency Notification System. The County has paid \$5,000 for use of the system. The amount to be paid to the County by Tipton is \$1,600 and West Branch will pay the County \$1,000. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the 28E Agreements between Cedar County and the Cities of Tipton and West Branch for the shared use of the Wireless Emergency Notification System.  
Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Atty. Roberts discussed her research concerning Alliant Energy's request to trench on County-owned property for service to 274 Rochester Avenue. To obtain an easement, the County has to write a letter to Terry Brown at Iowa Homeland Security & Emergency Management with the proposed location of the easement, because FEMA has to sign off on this. Discussion was held. The lease for the lot is silent on easements. Roberts suggested getting the permission of the lessee. She would like the Board to verbally

contact the lessee. Roberts will prepare an amendment to the lease and a letter to Terry Brown at I.H.S.&E.M.

General discussion was held.

Chairperson Deerberg reported that CPC Administrator Julie Tischuk has two providers that are very interested in taking over Cedar Employment Opportunities. The Board would need to ask Kirkwood if they would be interested in keeping C.E.O. at the current location if another provider takes over the management. Sup. Kaufmann suggested that Chairperson Deerberg could contact the President of Kirkwood to discuss the matter, and then the President can determine how to proceed. Chairperson Deerberg will contact the President.

The Board reviewed a draft of a letter to the Township Clerks and Trustees concerning a meeting about forming a Pioneer Cemetery Commission. Sup. Bell suggested placing an ad in the newspapers about the meeting on September 19<sup>th</sup> at 6:15 p.m. The Board agreed to place an ad.

Discussion was held regarding an appointment to the Eminent Domain Commission to fill a vacancy.

At 6:17 p.m. the Board held a public hearing to review/consider the following amendments to Cedar County Zoning Ordinance, Number 10:

1. Chapter 3, General Regulations And Provisions, Section 21, Flood Plain Regulations, Paragraph "A", Interpretations, sentence two; after the words, Official Flood Insurance Rate Map; Delete: "and the Flood Recovery Map".
2. Delete: Section(s) 1-12, of Chapter 20, FLOOD PLAIN MANAGEMENT as adopted on August 20, 2009, by the Cedar County Board of Supervisors; Add amended: Section(s) 1-14, Chapter 20, FLOOD PLAIN MANAGEMENT.
3. Delete: the Flood Insurance Rate Map for the unincorporated areas of Cedar County, Iowa, dated August 5, 1985; Add: Official Flood Insurance Rate Map, Effective Date, August 19, 2013.

It was noted there are no written or verbal objections on file. Review and discussion were held.

Moved by Bell seconded by Ellerhoff to approve the amendments to Cedar County Zoning Ordinance No. 10, as defined above.

Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

The public hearing concluded at 6:21 p.m.

Moved by Ellerhoff seconded by Bell to approve the appointment of Laura Gongora, a resident of the unincorporated area of Cedar County, to the Board of Trustees of the West Branch Public Library, as requested by Mayor Worrell.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

The Board reviewed a Credit Card Application to Bankers' Bank signed by Engineer Fangmann. He intends to cancel a credit card that he currently uses.

Moved by Ellerhoff seconded by Gaul to authorize Engineer Robert D. Fangmann to submit an application for a Bankers' Bank Business Card.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Kaufmann to appoint Alex Anderson, Assistant County Engineer to the Transportation Technical Advisory Committee for East Central Iowa Council of Governments.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Chairperson Deerberg gave a report on the Heartland Insurance Risk Pool meeting he attended this morning. Auditor Gritton was present. They approved a one year contract with Creative Risk Solutions for claims processing. Claims and investments were reviewed. Cyber coverage was discussed. It will be discussed further at the Employment Practices Seminar on September 19<sup>th</sup>. There was discussion about hazardous materials

coverage, that the Emergency Management Associations should have the coverage rather than the counties. Also, who pays for additional equipment? This too will be discussed at the Pool's next meeting. All counties are to mail their volunteer and accident investigation forms to Judy Funk to be reviewed by the attorneys. Other areas of discussion noted were, but not limited to: harassment training, changes in unemployment hearings, compensation reviews, and election of officers. Deerberg was elected Vice Chair.

Connie Knutsen, Coordinator for the Cedar County Emergency Medical Services Association met with the Board to discuss Emergency Medical Services funding. Lisa Mackey, Dorothy Brown and Gene Knutsen were present for the discussion. Connie said they used to get money from the State to dispense between the Ambulance Associations. The checks now come directly to the Cedar County E.M.S. Association. For the last four years Connie Knutsen has been using the State's on-line Sharepoint System. Now the State is going back to sending the dollars to the County. The Association will fill out a work plan on training numbers and equipment, and Knutsen said every month there will be claim forms for the funds which will be submitted through the Sharepoint site. Cedar County will be acting as a Fiscal Agent. Lisa Mackey will be replacing Connie Knutsen as Coordinator. Brief discussion continued. Knutsen will work with the Auditor's Office on this process.

Sup. Ellerhoff gave an East Central Intergovernmental Association meeting report. Chairperson Deerberg also attended the meeting. Some items noted were, but not limited to: appointments, officers, quality assurance on grants, loss of a program, layoffs, reclassification of positions and pay cuts.

Sup. Gaul felt the County Fair went well except there were not a lot of vendors there. Sup. Kaufmann suggested that at some point a member of the Fair Board give the Supervisors a Fair report.

Sup. Kaufmann attended a Wilton Development Corporation meeting but he noted most of it was a closed session.

Sup. Ellerhoff gave a River Bend Transit meeting report. Some items noted were, but not limited to: the Department of Human Services is looking at making the Waiver Transportation costs fair and equitable across the State, complimentary news articles about R.B.T., Affordable Care Act, and the gain of a few more clients from Case Managers.

The Board reviewed the FY13-14 contract with the Iowa Department of Public Health for County Substance Abuse Prevention funding in the amount of \$300. Along with that contract, the I.D.P.H. requested that the Minority Impact Statement be resubmitted indicating rationale justifying the statement chosen. The revised Statement was read and signed by Chairperson Deerberg. It will be submitted with the Contract to the I.D.P.H.

Moved by Gaul seconded by Kaufmann to adjourn at 7:08 p.m., to July 23, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 23, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present. Larry Hodgden briefly entered the room and then left after a few minutes.

The Board viewed correspondence from the Iowa Department of Human Services regarding an Advisory Board meeting on July 24, 2013.

The Board acknowledged receipt of correspondence from Iowa Watchdog regarding charges filed against an attorney for overcharging the State.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding helping returning service members.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding meetings with radio vendors to discuss issues.

The Board acknowledged receipt of a Release from Governor Branstad regarding the Governor requesting a Presidential Disaster Declaration due to flooding in June.

The Board acknowledged receipt of correspondence from Benefit Solutions Incorporated regarding an Affordable Care Act seminar on August 7<sup>th</sup>.

The Board acknowledged receipt of Manure Management Plan Annual Updates for Broadview Acres (John Black and Curt Friis).

The Board reviewed a letter from Assistant County Attorney Roberts to Terry Brown at Iowa Homeland Security & Emergency Management regarding a request by Alliant Energy for an easement on County-owned property at 271 W Rochester Avenue, and a proposed Lease Agreement Amendment between Cedar County and Bill Kofron concerning the property. There were no objections to the documents. Chairperson Deerberg contacted Bill Kofron about signing the Amendment.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Gaul to approve the Board Minutes of July 18, 2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Discussion was held regarding televising Board meetings. Sup. Kaufmann said the city of Wilton sets up a device to tape their meetings and then they give the recording to one outlet. The Board discussed the purchase of a camera, costs for setup and training, staff to prepare the recording for distribution, and making sure there are capabilities to add equipment in the future.

Chairperson Deerberg reported that he spoke to the President of Kirkwood Community College about another provider taking over the operation of Cedar Employment Opportunities. He was very receptive to that. CPC Administrator Tischuk will talk to providers, and the providers can work with Kirkwood. The Board had no objections.

Chairperson Deerberg said he spoke with Assistant County Attorney Roberts about a Fines Policy. The cost for portable scales like those used by the Department of Transportation is about \$4,200. The gauges currently used by the Transfer Station weigh within about 1,000 pounds of the load weight. Deerberg noted the load for which a citation/fine was received was about 14,000 pounds overweight. Atty. Roberts told Deerberg she felt using taxpayer dollars for that is uncalled for. Chairperson Deerberg felt a Fines Policy should not exempt the Solid Waste or Secondary Road Departments. Discussion continued. Sup. Ellerhoff noted there haven't been other overweight fine cases in the past several years. Sup. Kaufmann felt the Board should acknowledge in the policy that there's some ambiguity on what the weight could be. Bell asked where do



you draw the line? Kaufmann thought the language would give department heads some peace of mind, and it would be a tool for future Boards. Bell agreed with Ellerhoff's thoughts from a previous meeting, and if language is added as suggested, it would open it to a broader scope of cases. He felt they should leave the policy draft as is. Deerberg suggested waiting until they could talk to Engineer Fangmann. Other members agreed. Later they spoke with Engineer Fangmann about a fines policy. Fangmann felt if someone receives a speeding ticket, that employee should pay the fine. If the Secondary Road employees are ditching, there is the potential to be overloaded. He is not opposed to a policy, but he would like an appeals process. Discussion continued. Laura Twing entered the room. It was the consensus of the Board to have language added to the policy draft concerning an appeals process to the Board of Supervisors.

Moved by Bell seconded by Kaufmann to appoint Bev Brown to fill a term in the Farmers category on the Commission to Assess Damages, due to a vacancy.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Discussion was held regarding correspondence from Dubuque County asking for suggestions for an action plan for a collaborative effort to have the issue of a lack of State funding to improve failing rural infrastructure prioritized in an upcoming legislative session. Sup. Kaufmann suggested inviting Legislators to talk to the Board sometime in December. Sup. Bell thought the Board should prepare a letter also, referencing a unified effort. Kaufmann felt the problem with a unified letter is that the Board doesn't know what the bill looks like. Deerberg felt they are not recommending a certain bill. Kaufmann said he would not sign a letter. Ellerhoff and Gaul agreed with waiting to talk to Legislators. Discussion continued. Bell asked Kaufmann, then you don't think a letter to the Legislators would be effective? Kaufmann said no. He indicated the possibility that they may be supporting something that would take funding from other funds.

Moved by Bell seconded by Ellerhoff to adopt the following amendments to the Cedar County Zoning Ordinance Number 10 and upon publication the same shall be in effect:

1. Chapter 3, General Regulations And Provisions, Section 21, Flood Plain Regulations, Paragraph "A", Interpretations, sentence two; after the words, Official Flood Insurance Rate Map; Delete: "and the Flood Recovery Map".
2. Delete: Section(s) 1-12, of Chapter 20, FLOOD PLAIN MANAGEMENT as adopted on August 20, 2009, by the Cedar County Board of Supervisors; Add amended: Section(s) 1-14, Chapter 20, FLOOD PLAIN MANAGEMENT.
3. Delete: the Flood Insurance Rate Map for the unincorporated areas of Cedar County, Iowa, dated August 5, 1985; Add: Official Flood Insurance Rate Map, Effective Date, August 19, 2013.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

At 9:00 a.m. the Board held a public hearing to review/consider the following petition: Paustian Construction, 118 Parkview Court, Tipton, IA (Owner) – Requesting approval of a Final Plat of Survey for a ten (10) lot subdivision, Secluded Ridge Second Addition, located in the SE ¼, NE ¼ of Section 10, T-80N, R-3W, and a portion of the NW ¼, NW ¼ and the SW ¼, NW ¼ of Section 11, T-80N, R-3W, in Center West Township, consisting of 19.52 acres more or less. Said property is currently zoned R-1 Suburban Residential District.

Zoning Director La Rue, Atty. Lowell Dendinger, Al Paustian, Irene Wood, Engineer Fangmann, Laura Twing and Betty Lett were in attendance. Chairperson Deerberg read the legal notice. La Rue noted there are no written or verbal objections on file. Review and discussion were held. Engineer Fangmann noted a temporary cul-de-sac is not required in this case. If fire trucks or other vehicles pull in, they can do a three-point turn. Al Paustian noted there would be a cul-de-sac at some point. La Rue doesn't want the street to go to the end and just stop.

Moved by Kaufmann seconded by Bell to approve the petition by Paustian Construction as defined above, to waive the second hearing scheduled for July 25, 2013, and to adopt the following resolution:

## RESOLUTION APPROVING FINAL MAJOR PLAT

WHEREAS, a Final Plat of Secluded Ridge Second Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Department and approval granted for the Preliminary Plat by the Cedar County Planning and Zoning Commission, and said Final Plat referred to the Board of Supervisors of Cedar County, Iowa, and after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Secluded Ridge Second Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 23<sup>rd</sup> day of July, A.D., 2013.

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

The hearing concluded at 9:04 a.m.

Engineer Fangmann met with the Board to give them an update on his work with the FEMA representative concerning the April flood event. They are looking at flooded areas, damaged structures and roads. The Secondary Road Department is retrieving rock. The damaged bridge south of Lowden is taking a lot of the department's resources. Fangmann noted the Union contract indicates if an employee is working in a higher classification for over one week, they shall be paid at the higher wage. Toby Thurston has been operating an excavator. Fangmann asked if the Board would like to act on a payroll change every time this happens, indicating there may be others, or if he should just submit a letter to the Auditor. The Board agreed he could submit a letter to the Auditor, but give the Board a copy to review. Fangmann gave project, staff and equipment updates.

The Engineer reviewed a Utility Permit Application for Alliant Energy.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy for service to a bin site off of 290<sup>th</sup> Street.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

The Board reviewed a petition by James Vitense for the Vitense First Addition minor subdivision. It is for a portion of a 14.33 acre tract in the NE ¼ NE ¼ Section 9 T80N R2W in Center Township. Those in attendance were: Zoning Director La Rue, Atty. Lowell Dendinger, Engineer Fangmann, Betty Lett and Laura Twing. There were no written or verbal objections on file. Review and discussion were held.

Moved by Bell seconded by Gaul to approve the petition by James Vitense as defined above, and to adopt the following resolution:

## RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Vitense First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Vitense First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 23<sup>rd</sup> day of July, A.D., 2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve issuance of Handwritten Check #392799 to VISA in the amount of \$60.47.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

General discussion was held.

It was noted the following Handwritten Disbursement was issued on 7/19/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392798 for \$580.30-flex claims and \$5,515.78-self funded medical claims.

It was noted that after adjournment of the meeting the Board would be touring the Tipton Fire Station.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 9:54 a.m., to July 25, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 25, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg.

The Board acknowledged receipt of correspondence to the East Central Intergovernmental Association from Cindy Pelzer of the USDA Rural Development regarding an ARRA Award Non-Compliance Letter.

The Board acknowledged receipt of correspondence from Annette Shipley regarding the Consortium's next meeting on August 22<sup>nd</sup>.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding a Staffing for Adequate Fire and Emergency Response funding opportunity.

The Board acknowledged receipt of correspondence from Representative Bobby Kaufmann announcing an Iowa Sales Tax Holiday weekend on August 2<sup>nd</sup> & 3<sup>rd</sup>.

The Board noted correspondence from Engineer Fangman to the County Auditor regarding a temporary wage classification pay rate change for Toby Thurston to Crew Leader effective 7-22-2013 at \$20.09/hr.

The Board noted correspondence from Gary Crock, Transfer Station Manager regarding the hiring of Gerald Southworth as a part-time Operator and Truck Driver effective 7-24-13 at \$16.50/hr.

The Board noted correspondence from the Public Health Department regarding a payroll change for Mary Stoskopf, Home Care Aide, from \$12.69/hr to \$13.10/hr effective 7-27-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of July 23, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #154073 - #154239 for the period ending 7-20-13.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Emergency Management Director Malott met with the Board to discuss Local/Regional Emergency Planning Committees. Every county is mandated to have a committee. Cedar County is in a committee with Buchanan, Jones, Fayette, Jackson and Benton Counties. The group meets every other month. Malott thought a Cedar County group could meet in the other months. Cedar County Public Health would like to participate. Malott noted various items that could be discussed and possible members for the committees. Laura Twing entered the room while discussion was in progress. Malott felt if the Board of Supervisors is nominated, they could alternate coming to the meetings.

Moved by Ellerhoff seconded by Bell to nominate the Board of Supervisors for membership in a Local Emergency Planning Committee.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Tim Malott said there are 406 Federal dollars available from the April Disaster. He recommended starting the procedure to purchase, utilizing 406 money, one house in the County just outside the city limits of Lowden that is in the flood plain. Malott indicated it meets the criteria in our Mitigation Plan. Discussion continued. Chairperson Deerberg noted the County would then end up with a lot there. He asked if the lot could be given to the City of Lowden. Malott indicated they could look into that. He said there are some properties in Lowden that may be purchased. When asked how to proceed, Malott

noted the East Central Intergovernmental Association could do the paperwork, or the Board of Supervisors. Chairperson Deerberg said the Board would talk to Lowden Mayor Hoffmeier today about possible buyouts. Discussion continued. Director Malott suggested beginning the process for the renewal of the Multi-Jurisdictional Hazard Mitigation Plan. There was discussion on the process and a timeframe for the completion of the plan.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Lease Agreement Amendment for property known as 271 West Rochester Ave, between Cedar County and Bill Kofron concerning easements.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Brief discussion was held regarding televising Board meetings.

Sup. Kaufmann reported on an Eastern Iowa Regional Service Systems meeting he attended. Projects and Stimulus funds were discussed.

Sup. Bell reported that he was asked if the County Attorney could do 501(c) paperwork for the Cedar County Economic Development Commission. Assistant County Attorney Roberts suggested contacting a city attorney.

The Board departed to tour the City of Lowden. Sup. Bell did not accompany the Board. Upon arrival in Lowden, the Board met with Mayor Barry Hoffmeier and Public Works Director Kirk Steinke at the City Hall. Chairperson Deerberg asked the Mayor if they are considering a buyout of some properties utilizing 406 dollars. Hoffmeier indicated they would consider it. Deerberg noted the City could contact E.C.I.A. about the matter. He wondered if the County purchased the lot just outside the city limits, could they give it to Lowden. Mayor Hoffmeier said he would bring the matter before the City Council. Chairperson Deerberg noted the Board is interested in the towns, and he asked if there is anything the Board could assist them with. Hoffmeier reviewed projects in the town. He gave them a tour of buildings and streets that were damaged by flooding. Discussion was held.

The Board reconvened in the Board Room around 11:20 a.m. Supervisors Kaufmann and Bell were absent.

Moved by Ellerhoff seconded by Gaul to adjourn at 11:27 a.m., to July 30, 2013.

Ayes: All

Absent: Bell, Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., July 30, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Betty Lett and Laura Twing were present.

The Board viewed correspondence from the East Central Iowa Council of Governments regarding the Policy Committee meeting on July 31<sup>st</sup>.

The Board viewed correspondence from Iowa Watchdog regarding emails and immigration.

The Board acknowledged receipt of correspondence from the Department of Agriculture to the East Central Intergovernmental Association regarding the Fairview project administration.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding information found about paging and radio issues, and correspondence regarding a timeline for preparation of a Multi-Jurisdictional Hazard Mitigation Plan.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties requesting facilitation of a discussion session between I.S.A.C. staff and elected officials and other department heads.

The Board noted correspondence from the Cedar County Public Health Department regarding a payroll change for Rebecca Thalken, Nurse from \$21.14/hr to \$21.44.hr effective 8-1-13.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of July 25, 2013.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Tim Malott, Emergency Management Director entered the room.

Brief discussion was held regarding televising board meetings and a fines policy.

Discussion was held regarding a Notice of Interest for a five-year Multi-Jurisdictional Hazard Mitigation Plan. Malott has indicated there are 406 grant dollars available for the preparation of a plan.

Moved by Bell seconded by Kaufmann to have Emergency Management Director Malott file a Notice of Interest for a five-year Multi-Jurisdictional Hazard Mitigation Plan.

Discussion was held. Malott noted the cost for a plan would be approximately \$50,000. We can use an in-kind match for the County's portion of the cost of the plan if we get the grant.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Gaul seconded by Kaufmann to approve the renewal of a Class C permit with Sunday sales for Pilot Travel Center #496.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Director Malott asked about the Board's visit to the City of Lowden. Chairperson Deerberg said the Board saw all of the damage. He told the Mayor about the availability of 406 grant dollars and that they could contact the East Central Intergovernmental Association about the buyout process.

Discussion was held. The Board will contact Mark Schneider at the East Central Intergovernmental Association about the process for a buyout of one home just outside the city limits of Lowden. Malott noted the Director of Homeland Security will be visiting the Cedar County Emergency Management Association on August 1st.

At the Board's request, Deputy Treasurer Delaney met with the Board to review the Semi-Annual Settlement of the Board of Supervisors and the Semi-Annual Report of the Treasurer. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the Treasurer's Semi-Annual Report and the Semi-Annual Settlement of the Board of Supervisors for the period from January 1, 2013 thru June 30, 2013, inclusive, as presented.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

General discussion was held. Dennis Weih and Deanna Timm were present.

Engineer Fangmann met with the Board to discuss the hiring of Jonathan Winslow for a Maintenance Worker II position.

Moved by Bell seconded by Gaul to approve the following new hire:

Secondary Road Department

Jonathan Winslow for a Maintenance Worker II position at \$15.78/hr (80% of MWII) effective 8-6-13.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

The Engineer reviewed Utility Permit Applications.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Windstream Communications for work on a drop to 1635 Taylor Avenue.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for AT&T for work to connect a fiber optics box to a tower.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Engineer Fangmann gave project and equipment updates. Discussion was held.

Betty Lett left the room.

Sup. Kaufmann gave an Eastern Iowa Rural Utility Services System meeting report. Items discussed will be continued until the next meeting.

Sup. Kaufmann gave a Community Action of Eastern Iowa meeting report. Some items noted were, but not limited to: renewal of their lease for five years, a new reception area, concentration on Headstart Centers with multiple classrooms with some exceptions such as the Center in Tipton, Board training, non-administrative salary increase of 2 ½%, addressing the Director's salary at the next meeting, and Cedar County's memberships on that board.

General discussion was held.

It was noted the following Handwritten Disbursement was issued on 7/26/2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392800 for \$737.99-flex claims and \$1,296.08-self funded medical claims.

The Board noted Handwritten Check #392801 dated 7-26-13 to Joint Emergency Communications Services Assoc. of Johnson Co. in the amount of \$5,000 was issued for an administrative correction.

Moved by Kaufmann seconded by Gaul to adjourn at 9:53 a.m., to August 1, 2013.

Ayes: All

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 1, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed an update from Sup. Kaufmann to the Solid Waste Executive Board regarding fencing around the rural recycling box at the Transfer Station and a part-time Operator.

The Board viewed correspondence from Watchdog.org regarding Social Security, and from Iowa Watchdog regarding the Judicial pension system and an immigration forum.

The Board acknowledged receipt of correspondence from Mark Schneider at the East Central Intergovernmental Association regarding an ARRA Award Non-Compliance letter and a reporting date.

The Board acknowledged receipt of correspondence from the Iowa Association of Energy Efficiency regarding a "Building Operator Certification" webinar on August 14.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding rules concerning the school start date.

The Board acknowledged receipt of correspondence from Annette Shipley regarding communication webinars.

The Board acknowledged receipt of correspondence from the Iowa Department of Veterans Affairs regarding a State allocation of funds.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Bell seconded by Gaul to approve the Board minutes of July 30, 2013 as corrected.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Laura Twing entered the room.

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #392802 - #392930.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

The Board reviewed a Fines Policy. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the following:

FINES POLICY

Any employee who receives a citation, ticket or fine as a result of their action, shall be responsible for all fines and court costs associated with the citation or ticket. Employees may appeal this decision to the Board of Supervisors for review of their specific situation, and the Board shall make a determination if using County funds to pay the citation or ticket serves a public purpose. If the Board finds that a public purpose is served, the Board may pay the private debt at its discretion.

Ayes: Bell, Ellerhoff, Deerberg

Nays: Kaufmann, Gaul

Brief discussion was held with Tim Malott, Emergency Management Director regarding an upcoming meeting with Mark Schneider of the East Central Intergovernmental Association concerning the possible buyout of property just outside the city limits of Lowden.

The Board reviewed a Memorandum of Understanding for an Enterprise Vulnerability Management System concerning a cyber security system.



Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the Memorandum of Understanding for Enterprise Vulnerability Management System between the Board of Supervisors and State of Iowa Department of Administrative Services.

Ayes: Ellerhoff, Kaufmann, Gaul, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to issue handwritten check #392931 dated 8-1-13 to Heartland Insurance Risk Pool in the amount of \$173,764.00.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Sup. Bell gave a Limestone Bluffs Resource Conservation & Development meeting report. Some items of discussion were, but not limited to: attendance at the meeting, property in storage loaned to organizations, Board memberships, Revolving Loan fund, annual meeting in Independence on October 4<sup>th</sup>, project opportunities, working with Economic Development Commissions, tentative date of Aug. 28<sup>th</sup> for a picnic, "Buy Fresh Buy Local" activities, E.I.R.U.S.S. bills, a Farmers' Market Promotion Grant and financial contributions by counties. Larry Hodgden entered the room.

The Board met with department heads. Engineer Fangmann gave project updates. Emergency Management Director Malott gave updates on items as follows, but not limited to: 911 meetings he attended, I.S.I.C.S. Coordinator is leaving, availability of sites for a P.S.A.P., availability of 911 surcharge funds to fund positions, possibility of regional 911 hubs, IP protocol, updating radio equipment in the Courthouse and the possible need to run cable in a different location, Emergency Management Essential Support Functions 7, 9 & 11 have been turned in, Emergency Management Performance Grants, flooding events, and the results of a meeting with vendors regarding radio/pager issues. Malott said the President signed a Disaster Declaration for the June flood event. Assessor Lett gave training and staff updates. Recorder Helmold reported her office passed the passport inspection 100%, the Recorder's Passport Agent took a certification test, and deer licenses will be sold starting August 15<sup>th</sup>. Environmental & Zoning Director La Rue noted the number of requests for water samples has increased. County Attorney Renander reported on Iowa Supreme Court Justice Appel's visit, the State's move to an electronic data management system, a Rural Practice Committee to match law students with rural attorneys for internships, discussion with Judge Marlita Greve about the possibility of sometimes having another Judge in Cedar County, and a decision by the Iowa Attorney General's Office to appeal an animal torture case to the Iowa Supreme Court. Veteran Affairs Administrator & General Assistance Director Hamann reported on a State V.A. Commission meeting she attended. The decision to not allow use of the State allocation funds for attendance at the National V.A. Conference was reversed. She will be sending out newsletters soon, and she has been working on a case with the Sheriff's Department. Conservation Director Dauber noted he and his staff have been working on rebuilding the parks after flooding. Sheriff Wethington reported the area around the building was built up with dirt to prevent water from coming into a crawl space under the Dispatch area floor, the Sheriff's Department now has a gun range they can use, and the Sheriff noted due to the move to electronic data management they will have to budget around \$50,000 to put computers in the patrol vehicles. Treasurer Jedlicka said tax statements will be out soon. Chairperson Deerberg read the Fines Policy that was passed by the Board. Treasurer Jedlicka will give the Board a mobile home delinquent tax list soon, and the County Attorney will be sending letters to some mobile home owners. Deerberg noted I.S.A.C. staff will be visiting Cedar County sometime in the next couple months, and department heads will be invited to that meeting. H.I.P.A.A. Security Officer Hamann referenced an email that was sent out clarifying that she is the Security Officer and in her absence, Max Elg at "Solutions" should be contacted regarding any H.I.P.A.A. issues. Bev Penningroth noted a new computer will be installed to replace the "AS400" during the week of August 19<sup>th</sup>. Tim Malott wondered if the Board had considered hiring a full-time Information Technology person. Deerberg said the Board has not discussed it, and he mentioned perhaps we could combine I.T. duties with another county. Ellerhoff recalled one of the things that factored into the Board's previous decision was the high costs of continued training, and she felt pay would be an issue. Discussion continued. Deerberg is not sure it would be a one-person job.

Sheriff Wethington met with the Board to review a resolution concerning charging a fee for cancelled Sheriff's sales. Phil La Rue was present. Wethington reviewed the costs involved for a Sheriff's sale such as mileage and publications, and he noted the approximate number of cancelled sales that he deals with. Members suggested raising the proposed fee from \$50 to \$75 or \$100.

Moved by Bell seconded by Ellerhoff to adopt the following resolution with the change to a \$100 fee, contingent on verification with Assistant County Attorney Roberts that changing the fee to \$100 would not be a problem, and authorize Chairperson Deerberg to sign the resolution:

Resolution

On this 1st day of August, 2013, the Cedar County Board of Supervisors convened.

Whereas, there has been an increase in the number of Sheriff's sales in Cedar County;  
Whereas, there have been many situations where Sheriff's sales have been cancelled or postponed after the Sheriff's office has already expended significant time and resources in preparation of the sale;

Whereas, it would be in the public interest for the Sheriff's office to charge an additional fee for the cancellation or postponement of Sheriff's sales in the amount of \$100.00.

Therefore, it is hereby resolved that the Board of Supervisors authorizes the Cedar County Sheriff's Office to charge an additional fee of \$100.00 for the cancellation or postponement of a Sheriff's sale. The original plaintiff shall be responsible for paying said fee.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Assistant County Attorney Roberts briefly met with the Board and indicated it is okay to change the amount of the fee.

Sup. Bell reported that Sup. Jack Willey told him the rules and regulations are out on the mental health regionalization. Chairperson Deerberg indicated those rules and regulations may not be approved until December.

General discussion was held.

Moved by Gaul seconded by Bell to adjourn at 10:02 a.m., to August 6, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

TIPTON, IOWA

August 6, 2013

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 6, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from the U.S. Department of the Interior regarding a Public Scoping Meeting on the Environmental Impact Statement for a proposed Lac du Flambeau Band of Lake Superior Chippewa Indians Fee-to-Trust Acquisition and Casino Resort Complex on August 15<sup>th</sup>.

The Board viewed the agenda for the August 9<sup>th</sup> Seventh Judicial Correctional Services meeting and the minutes of their July 12<sup>th</sup> meeting.

The Board viewed correspondence from Iowa Watchdog regarding cheating and investigations.

The Board viewed correspondence to the Community Mental Health Center for Mid-Eastern Iowa, from CPC Administrator Tischuk regarding what the County has agreed to fund for FY14.

The Board viewed a Notice of Interest for Hazard Mitigation Grant funding for a Multi-Jurisdictional Hazard Mitigation Plan, submitted by Emergency Management Director Malott.

The Board acknowledged receipt of correspondence from Iowa Brown Fields regarding a grant proposal writing strategies workshop on August 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding receipt of a new Presidential Disaster Declaration for Public Assistance for the June 21<sup>st</sup>-28<sup>th</sup> flood event and a DR-4135 Applicant Briefing Fact Sheet.

The Board acknowledged receipt of correspondence from the City of West Branch confirming existing addresses and notifying them about new addresses.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding grant dollars available for FY14.

The Board noted correspondence from the Jail Administrator regarding Becca Ries, Correctional Officer now being eligible for shift differential pay.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of August 1, 2013.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Kaufmann reported that he and Sup. Gaul will be talking with Information Technology personnel at Johnson County this Friday about how they handle recording Board meetings and distribution of those recordings. Chairperson Deerberg noted someone he spoke with offered to run the camera. Brief discussion was held.

Brief discussion was held regarding an upcoming appointment with Mark Schneider of E.C.I.A. concerning buyout of property within the county due to recent flooding. Sup. Bell felt they should offer this to others outside the city limits that may want to participate.

Sup. Kaufmann referenced correspondence from the Transfer Station Manager about including the fence around the rural recycling box when Engineer Fangmann obtains a fence bid for another facility. Laura Twing entered the room. The Solid Waste Commission would then pay the portion of the fence work for the recycling box. There were no objections.

Brief discussion was held regarding employee flu shots. Additional information will be obtained about the amount budgeted and the number of shots given last year.

General discussion was held.

Engineer Fangmann met with the Board. He reviewed a Certification of Compliance and Financial Acceptance for project #L-TSF-C016(86)—74-16 for an upgrade at a turn at County Roads F44/F26. The final reimbursement to the County is \$1,215.95.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Certification of Compliance and Financial Acceptance of Agreement of Work for project #L-TSF-C016(86)—74-16.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

The Engineer then reviewed an Iowa Department of Transportation Application for Traffic Safety Funds for a County Road F28 curve east of Jefferson Avenue west of Tipton. He is proposing to pave the shoulder four feet wide on the curve and to put rumble strips in the shoulder paving. There have been eleven accidents on that curve since 2003 due to failure to navigate the curve. Discussion was held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the I.D.O.T. Application for Traffic Safety Funds, as presented.

Ayes: Bell, Gaul, Kaufmann, Ellerhoff, Deerberg

Engineer Fangmann presented a job description for his position for the Board to review. He gave project and staff updates. He had no issue with combining the rural recycling fence project with the bid for another project for the Secondary Road Department.

Rodney Ohrt, Security Guard met with the Board for his annual performance review. He requested a closed session. Auditor Gritton was present.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Sup. Bell suggested that Ohrt talk with the Emergency Management Director about the protocol for notifications and procedures during a weather event.

Moved by Kaufmann seconded by Ellerhoff to approve the following payroll change:

Courthouse

Rodney Ohrt, Security Guard, from \$13.78/hr to \$14.28/hr effective 7-21-13.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Julie Tischuk, CPC Administrator met with the Board to review a FY14 St. Luke's Hospital provider agreement. Larry Hodgden entered the room. Discussion was held. Tischuk noted a section is crossed out, per the Assistant County Attorney, and Tischuk recommended that Attachments B & C not be signed.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the FY14 St. Luke's Hospital provider agreement, as presented, excluding Attachments B & C.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Brief discussion continued concerning services provided by St. Luke's Hospital. Betty Lett and Larry Hodgden left the room.

Phil Waniorek of Benefits, Inc. met with the Board to discuss Health Care Reform. Auditor Gritton was present. Mr. Waniorek said he wanted to review items that will impact our health insurance plan. He noted some items may change in the future. He reviewed various fees. One of the fees is a Patient-Centered Outcome Research Institute Fee, which for our plan will cost \$1/member per year the first year payable in July and then \$2/member per year the following year. This fee is to fund a non-profit organization to fund research to study methods to help patients, health care providers and clinicians make better care decisions. Another fee we will have to pay is a Transitional Reinsurance Fee, which will be \$5.25/member per month. Waniorek noted this fee is to help Exchanges get started, because there is a lot of risk. Another fee is an Annual Health Insurer Fee which is estimated at \$7-\$9 per member per month, which Waniorek indicated is due to a tax on the insurance companies. He assumes this fee may be passed along to the plans. Waniorek felt we'd have to wait to see what the insurance companies are going to do. He noted the Board might want to look at a completely self-funded plan, because there are things that self-funded plans don't have to do. Discussion was held regarding who will pay the fees. In the counties Waniorek deals with, some are looking to pay the fees because they don't want employees to pay it. There was a suggestion that

the split on payment of the fees could be 85% employer 15% employee like the premiums split. Discussion continued. Our current health care plan meets requirements. Waniork reviewed other documentation concerning Health Care Reform key provisions. If an employee wants to opt out of our plan to go into an Exchange, the employee would have to pay those premiums. Waniorek indicated once you go into an Exchange, you can't get out, and the benefits are determined by the Federal Government. Our flex plan would run as it does now. Further discussion was held. Waniorek mentioned a product that he has been researching that requires access through a third-party administrator. They look to make sure you are getting the discounts you should be getting, and in some cases they are able to get the costs lowered for procedures. Velma Huebner entered the room. Brief discussion continued.

It was noted the following Handwritten Disbursement was issued on 8/2/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392932 for \$1,150.53-flex claims and \$825.65-self funded medical claims.

Moved by Gaul seconded by Kaufmann to adjourn at 11:51 a.m., to this evening at 6:00 p.m. for an Eastern Iowa Mental Health and Disability Services Region meeting in DeWitt.

Ayes: All

(The following minutes were taken by the Clinton County Auditor.)

**Eastern Iowa Mental Health and Disability Services Region Meeting  
August 6, 2013  
Clinton County Fairgrounds Auditorium, DeWitt, Iowa**

Clinton County Board Chairman John Staszewski called the meeting to order at 6:00 p.m.

Clinton County Auditor Eric Van Lancker administered the roll call:

Cedar – All present except Supervisor Kaufman

Clinton – All present

Jackson – All present except Supervisor Koos

Muscatine – All present except Supervisor Furlong

Scott – All present

Clinton County Supervisor Brian Schmidt introduced Jeff Schott of the University of Iowa's Institute of Public Affairs.

Schott handed out a written report of his recommendations for the Eastern Iowa Mental Health Disability Services Region. He said the recommendations come from working with a regional planning committee made up of a representative from each County in attendance. Schott said the recommendations were based off the guiding principles the Counties approved during its first full meeting of its membership. Schott also reviewed events that have occurred since the principles were approved. Those events included the risk pool being vetoed by the Governor and the rule that equalization payments will go to the County not the region.

Schott reviewed recommendations for paying bills that will start in FY15. He highlighted each County will pay its own bills, including staff. But, the region will pay for administration of the region such as legal notices, auditing, etc.

He noted the Regional Management Plan must be submitted by 4/1/14 and reviewed a timeline to complete that task.

Schott pointed out another major recommendation was that an analysis of MH funds be done for each County to determine its ability to cash flow the new system. It was also noted the Governing Board should establish financial policies such as determining an appropriate fund balance.

Concerns were expressed by various Supervisors about establishing this region and the state coming along and changing the rules. Schott said the other five regions he is working with have the same concerns. However, Schott reminded the group that there are still deadlines that need to be met according to current state law.

A discussion ensued concerning the costs for administration of the region as the region committed itself through its principles to not increase costs.

Schott reviewed the proposed administrative structure of the region. He reviewed a timeline to approve a 28E agreement to form the region.

Schott reviewed the governing board which defines one voter per County. It also included the board composition which will include a member from each BOS and two ex-officio non-voting members from a regional advisory committee. It was mentioned the board also has to be gender balanced. Other board recommendations were reviewed. Proposed duties of the board were also reviewed such as designating a fiscal agent and developing and adopting a budget.

Schott reminded the region that a Regional Advisory Committee is required. It will include two representatives from each County and should include providers, consumers and interested citizens. The duties of the Regional Advisory Committee were reviewed. Schott said the planning committee also recommended a Management Team made up of each Counties' CPC. He said that committee would review the region so that services are being appropriately delivered and administered.

Schott said the Chief Executive Officer would be a CPC who would rotate with the Chairperson of the Governing Board. The duties of the CEO were reviewed and included being the main contact from the region to DHS.

Jackson County Supervisor Willey asked who would negotiate contracts with providers. It was noted that will be a fine detail to be worked out through the management team. Schott said there will be operational issues, such as the provider contract negotiations, that will need to be worked out as the region develops. It was pointed out that CPCs in the region have done an analysis of the core services and where those services are provided in the region and at what cost.

Schott then reviewed the matrix of services recommendations.

State Rep. Mary Wolfe & State Sen. Rita Hart were introduced. Wolfe said the process of the redesign has not ended with promises that were made at the beginning and she is troubled by what core services are not included. She said she voted against the legislation because of the apparent problems. Hart said the legislation was approved by the time she was voted into office. She thanked those in attendance for their commitment to people who require services. Hart said she had worked in the last session to get more funding for Counties in the region. She encouraged all in attendance to contact their legislators and express their concerns with the redesign.

Schott discussed the next step for the region. He said that includes the counties in the region considering a resolution approving the recommendations of his report. He handed out a draft resolution for this purpose. He said the resolution was written by Scott County Administrator Dee Bruemmer.

A discussion was conducted on the principle stating that administrative costs would not be increased. It was generally decided that the principle addressed not hiring staff to administer the region.

**MOTION** by Scott Co. with a second by Muscatine Co. to provide the resolution for board adoption by each board in the Region and that the Scott County Administrator collect the approved resolutions for the Region.

Scott: yes

Muscatine: yes

Cedar: yes

Jackson: yes

Clinton: yes

**MOTION CARRIED.**

Bruemmer said an RFP to hire a firm to develop a consistent payment plan throughout the Region has been drafted and is being reviewed by the CPCs. She said that RFP will then go to the financial departments of each county for review. Then transition funds will be requested to pay for that financial administration.

Clinton County Chairman Staszewski adjourned the meeting at 7:55 p.m.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

TIPTON, IOWA

August 8, 2013

The Cedar County Board of Supervisors met in regular session at 8:30 a.m.,

August 8, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent. Laura Twing and Betty Lett were present.

The Board viewed a report of fees collected for July 2013, submitted by the Clerk of the District Court.

The Board acknowledged receipt of correspondence from Iowa Watchdog regarding an alleged federal investigation concerning insider trading.

The Board acknowledged receipt of the September 4<sup>th</sup> meeting agenda for the Eastern Iowa Tourism Association.

The Board acknowledged receipt of correspondence from Assessor Lett regarding vacant positions.

The Board acknowledged receipt of correspondence from Treasurer Jedlicka regarding his appointment of James Reeve as his representative on the Cedar County Compensation Board.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission regarding a Town Hall meeting with Governor Branstad on August 21<sup>st</sup>.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of August 6, 2013.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Gaul to approve Payroll disbursements #154240 - #154396 for the period ending 8-3-13 and to be paid on 8-9-13.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Discussion was held regarding employee flu shots. \$1,000 has been budgeted. The cost of the vaccine is \$10.21 and \$10.76. Last year 97 employees received the shot. The cost of the flu mist is \$20.70.

Moved by Bell seconded by Ellerhoff to pay for the flu shots for the County employees and if an employee chooses to receive the flu mist, the employee will be required to pay the difference.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

The County received tickets for a Tipton Firemen's dance. The consensus was to return the tickets. Betty Lett asked why they wouldn't contribute. Chairperson Deerberg said one taxing entity doesn't give to another taxing entity, noting individuals can contribute if they wish.

The Board reviewed a proposed resolution concerning approval of the report and recommendations for the Eastern Iowa Mental Health and Disability Services Region.

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

RESOLUTION  
APPROVAL OF THE REPORT AND RECOMMENDATIONS  
FOR THE EASTERN IOWA MENTAL HEALTH AND

## AND DISABILITY SERVICES REGION

WHEREAS, Cedar, Clinton, Jackson, Muscatine and Scott County Boards of Supervisors met on August 6, 2013 in a joint session to review the Final Report and Recommendations for the Eastern Iowa Mental Health and Disability Service Region, WHEREAS, the report recommends the development of a 28E agreement in consultation with the County Attorney Offices following the principles that were adopted on September 17, 2012;

WHEREAS, the report outlines the governance structure including the governing board composition, powers and duties; the regional advisory committee composition, powers and duties; the management team composition, powers and duties; the regional administrator, to be known as the chief executive officer, powers and duties and the function of the county advisory committees;

WHEREAS, the report recommends a FY15 bill paying model and principles and further outlines the need to procure services to develop the financial management structure and reporting systems with guidelines that are acceptable to all of the counties and follows state law;

WHEREAS, the report defines the matrix of services for both FY 14 and FY15 and recommends a core set of services for FY15 to be adopted through a management plan;

WHEREAS, the report sets out general timelines that should be followed for regionalization but recognizes some change will occur due to the delay in the approval of the State Administrative Rules;

THEREFORE, BE IT RESOLVED, that Cedar, Clinton, Jackson, Muscatine and Scott Counties continue to commit to participate in the planning and development of this MH/DS region following the previously approved principles and the recommendations of the report.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

The Board reviewed a Utility Permit Application for Alliant Energy.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy for work on 235<sup>th</sup> Street off of Logan Avenue.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

Sup. Bell noted the Limestone Bluffs Resource Conservation & Development Commission's picnic will be held on August 28<sup>th</sup> at 5:30 p.m.

General discussion was held.

Mark Schneider of the East Central Intergovernmental Association met with the Board to discuss a possible Notice of Interest for buyout of property within the County due to recent flood events. Schneider noted he was asked to meet with the Board to discuss FEMA buyout programs. He indicated for a buyout the property would need to be in a flood plain prone to flooding and have substantial damage (over 50% of the value). If a property is not in the flood plain, a benefit cost analysis can be done. Schneider said he has talked to the daughter of the owner of a piece of property just outside the city limits of Lowden. He presented a 2008 Flood Recovery Map of the area. The house doesn't appear to be in a flood plain and Homeland Security has said that also. The daughter has indicated there has only been water in the basement a couple times, and since there is nothing mechanical in the basement there were no dollars spent for damages before. Schneider noted another option would be to get a survey done to show the elevation that would show the house is in the flood plain (717.5). He has given the cost of a surveyor from Dubuque to the daughter. The Board suggested that the daughter be given the name of Richard Kordick, a surveyor who resides in Cedar County. The daughter was going to talk to her father to see if he wants to pursue the survey option. The house is substantially damaged. It is assessed at \$25,270.00, and if you take that amount times 110% for a possible buyout, that amount would be \$27,797.00 (pre-flood value). The owner could possibly receive a relocation benefit if they purchased another home that is not in the flood plain or if he rented a home. The benefit if a home is purchased would be



up to \$22,500.00 over the pre-flood value of the home. Sup. Bell asked if the buyout discussion will be brought to the Lowden City Council. Schneider noted the City of Lowden has some properties in the flood plain that were damaged. He said the City of Lowden has filed a Notice of Interest. There is a 15% local match for a buyout. When asked about the possible total cost for a buyout of the house just outside the Lowden city limits, Schneider estimated the total would be \$80,000 (house, relocation, demolition, legal and administration). The County's 15% local match would be \$12,000.00. Chairperson Deerberg asked if the property could be deeded to the City of Lowden. Schneider said yes, as long as it is owned by a governmental body. Bell felt another issue would be offering a buyout to folks in other areas, referring to a house west of Lowden. Schneider stated if it is substantially damaged it would be eligible if it is in a flood plain. Bell asked if the City of Lowden could obtain an elevation of the property, for the betterment of the community. Schneider indicated it doesn't matter who pays for the survey for the elevation. Discussion continued. Bell felt the Board should talk to the Lowden Mayor and City Council, perhaps discussing cooperation to help with the elevation shot, waiting, or what should be done? He thought they could ask what is the goal for the area and could the Board assist. Bell felt the Board should pursue a Notice of Interest. Sup. Ellerhoff felt the Board should stay on top of this matter. Mr. Schneider reviewed the 403 (Public Assistance) and 404 (Hazard Mitigation Grant Program) FEMA funding programs. The 406 is the legislation that allows 403 & 404 funding to be used. How the local match is dealt with is the Board's decision. Chairperson Deerberg would like to wait to see if the owner proceeds with a survey for an elevation shot. Sup. Bell felt the Board should meet with the Lowden Mayor and City Council. Further discussion was held. Mark Schneider will contact the owner's daughter to give her Richard Kordick's telephone number and to ask if a decision has been made on proceeding with a survey. Ellerhoff felt the Board could initiate discussion with the City of Lowden. Deerberg decided the Board would wait to hear the decision on a survey before contacting the City of Lowden.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:09 a.m., to August 13, 2013.

Ayes: All

Absent: Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

TIPTON, IOWA

August 13, 2013

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 13, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Ellerhoff was absent. Also in attendance was Laura Twing.

The Board viewed a letter from the Iowa Department of Natural Resources regarding a confirmation to Cedar County approving updates to Chapter 20 "Floodplain Management" of the Cedar County Ordinance Number 10.

The Board viewed a letter from the Federal Emergency Management Agency regarding revalidated letters of map change for Cedar County.

The Board acknowledged receipt of correspondence from Cedar County Farm Bureau regarding an invitation to the 2013 Annual Meeting 09/10/2013.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a General Membership Meeting 09/04/2013.

The Board acknowledged receipt of correspondence from Judy Funk, Risk Management Solutions of Iowa, Inc. regarding a Heartland Insurance Risk Pool Employment Practices Seminar.

The Board acknowledged receipt of correspondence from Block RICL regarding the Rock Island "Clean" Line Docket 12-0560.

The Board acknowledged receipt of July reports and minutes of the 6-26-13 Veteran Commission Meeting.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Kaufmann to approve the Board Minutes of August 8, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Larry Hodgden entered the room.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the MECCA contract as presented.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Deerberg attended a 7<sup>th</sup> Judicial District Meeting. Items discussed were new employees, restaffing the drug force group, budgeting, and a Vera French contract. The supervisors in the district want to discuss items they may want legislatures to discuss in 2014. He asked if anyone had any suggestions at this time.

Deerberg reminded everyone that there was Harassment training on September 17<sup>th</sup> and Risk Management Meeting on September 19<sup>th</sup>.

Larry Hodgden asked what CEO has to do with Kirkwood. Deerberg explained Kirkwood will possibly manage the building and there is a provider that may want to take over CEO. The County would then pay the provider. The provider may then be able to bring more work up for the clients and then the rate could drop or maintain if efficiency rates go up.

Assistant Engineer Anderson met with the Board to set a bid letting for 2014 PCC Patching Project #M-2014A.

Moved by Bell seconded by Kaufmann to set September 3, 2013 at 10:00 a.m. to set a bid letting for the project as presented.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Anderson gave updates regarding the bridge by Lowden should be done by the end of next week and they are still reclaiming rock from the right of ways.

Larry Hodgden left the room.

Chairperson Deerberg spoke with Mark Schneider of E.C.I.A. regarding where the process was with the flooded property in Lowden. Schneider said they were waiting for information and he should have answers for them by Thursday or next Tuesday. Bell thought the Board should meet with the Lowden City Council regarding annexing or finding out what people in Lowden are wanting to do. Deerberg felt they should wait until they heard back from Mark Schneider.

Beth Conley with Clean Line Energy Partners met with the Board to give them an update. Those in attendance were Kevin and Pam Hartwig, JoAnn Kay, Ed Simpson and Laura Twing. Conley said there is a demand for more renewable energy power. Maps were shown where the best wind resources are located in areas with the weakest transmission systems. HVDC is the most efficient method to transmit large amounts of electricity. It has a lower cost, improved reliability and a smaller footprint. The economic benefits are jobs and property tax revenue. They will work with different organizations as to where to put lines. Supervisor Ellerhoff entered the room. Easements for the lines would be 145 feet to 200 feet wide. Fiber optic lines and gas lines, buildings and bins would not be

able to be in these easement areas. If there is a building now where the easement would be they would pay for or build a new building for the farmer. Clean Line Energy Partners will minimize interference with drainage tile and repair damage to soil. They will compensate for crop damage. They will engage an independent agricultural inspector to monitor construction and to verify compliance with stated policies. There will be informational meetings with the Iowa Utilities Board and with landowners. It was asked what happens if the company goes bankrupt. They would be mandated to take down all poles within a five year period. If farmers all say no to this they will look at other counties. Kaufmann asked about gouging when a building or house is being moved and lines have to be moved. She thought that was something that could be written into the agreement between Cedar County and Clean Line Energy Partners. It was asked who was buying the power. No one is signed to buy it right now. There are no big investors right now. Conley commented there have been farmers supporting it and against it. If there is concern for health of people and/or animals she suggested going to the World Health Organization website. Iowa will not be getting any of the power from these lines. The next step is meeting with the Iowa Utilities Board in September.

Sup. Gaul left to attend another meeting.

Auditor Gritton met with the Board to ask for approval to remove two walls in her office. There will be no cost as the custodians will do the work. It was the consensus of the Board to approve it.

It was noted the following Handwritten Disbursement was issued on 8/9/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392933 for \$101.34 - flex claims and \$288.59 - self funded medical claims.

Moved by Kaufmann seconded by Bell to adjourn at 10:30 a.m., to August 15, 2013.

Ayes: All

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

TIPTON, IOWA

August 15, 2013

The Cedar County Board of Supervisors met in regular session at 6:00 p.m. August 15, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent.

The Board viewed correspondence from Julie Tischuk, Director of Case Management and Community Services regarding proposed core services rules and Regional Service System rules.

The Board viewed Cedar County Public Health Advisory Committee meeting minutes for June.

The Board acknowledged correspondence regarding an Executive Committee and E.C.IA. Council Member meeting scheduled for 8-21-13 that has been cancelled. The next scheduled meeting will be 9-18-13.

The Board acknowledged correspondence from UW-Extension Natural Resources Education Program regarding a Municipal Water Resource Management Webinar Series.

The Board acknowledged correspondence from Assessor Lett regarding errors on approximately 80 tax statements due to errors on real estate transfer splits that were done.

The Board acknowledged correspondence from Rock River Coalition regarding a Webinar on Wetland, Wildlife Habitat and Flood Hazards.

The Board acknowledged correspondence regarding Nebraska launching Network of Care for Public Health.

The Board acknowledged correspondence from Joyce Coppess, Cedar County Fair Board Secretary, regarding the meeting being held 8-21-13 and the agenda, and minutes from the 7-6-13 meeting.

Laura Twing entered the room.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of August 13, 2013.

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg

Absent: Bell

Moved by Gaul seconded by Ellerhoff to approve Claim Checks #392934 - #393138.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Sup. Ellerhoff reported the initial meeting for the compensation study is getting closer to happening.

Sup. Kaufmann reported he will be meeting with Johnson County Supervisors regarding televising the board meetings.

Sup. Deerberg reported that Mark Schneider, E.C.I.A. informed him that the new flood plain maps that are effective on Monday shows that the house that was substantially damaged is in the flood plain. The County will need to complete a notice of intent application next week with assistance of E.C.I.A. Sup. Kaufmann asked that an email be sent to Tim Malott, asking if there are any other homes with substantial damage.

Sup. Deerberg reported he will be attending a meeting on Monday in Cedar Rapids with Phil LaRue regarding Master Matrix.

Sup. Kaufmann informed the Board that the Historical Society would like to present to the County pictures of the original Courthouse located in Rochester and the old Courthouse. There were no objections.

Moved by Ellerhoff seconded by Gaul to adjourn at 6:13 p.m., to August 20, 2013.

Ayes: All

Absent: Bell

The Board departed for the Red Oak Church and Cemetery to meet with Bob Rickard.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 1, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed an update from Sup. Kaufmann to the Solid Waste Executive Board regarding fencing around the rural recycling box at the Transfer Station and a part-time Operator.

The Board viewed correspondence from Watchdog.org regarding Social Security, and from Iowa Watchdog regarding the Judicial pension system and an immigration forum.

The Board acknowledged receipt of correspondence from Mark Schneider at the East Central Intergovernmental Association regarding an ARRA Award Non-Compliance letter and a reporting date.

The Board acknowledged receipt of correspondence from the Iowa Association of Energy Efficiency regarding a "Building Operator Certification" webinar on August 14.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding rules concerning the school start date.

The Board acknowledged receipt of correspondence from Annette Shipley regarding communication webinars.

The Board acknowledged receipt of correspondence from the Iowa Department of Veterans Affairs regarding a State allocation of funds.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Bell seconded by Gaul to approve the Board minutes of July 30, 2013 as corrected.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Laura Twing entered the room.

Moved by Ellerhoff seconded by Gaul to approve Claim Checks #392802 - #392930.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

The Board reviewed a Fines Policy. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the following:

FINES POLICY

Any employee who receives a citation, ticket or fine as a result of their action, shall be responsible for all fines and court costs associated with the citation or ticket. Employees may appeal this decision to the Board of Supervisors for review of their specific situation, and the Board shall make a determination if using County funds to pay the citation or ticket serves a public purpose. If the Board finds that a public purpose is served, the Board may pay the private debt at its discretion.

Ayes: Bell, Ellerhoff, Deerberg

Nays: Kaufmann, Gaul

Brief discussion was held with Tim Malott, Emergency Management Director regarding an upcoming meeting with Mark Schneider of the East Central Intergovernmental Association concerning the possible buyout of property just outside the city limits of Lowden.

The Board reviewed a Memorandum of Understanding for an Enterprise Vulnerability Management System concerning a cyber security system.

Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign the Memorandum of Understanding for Enterprise Vulnerability Management System between the Board of Supervisors and State of Iowa Department of Administrative Services.

Ayes: Ellerhoff, Kaufmann, Gaul, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to issue handwritten check #392931 dated 8-1-13 to Heartland Insurance Risk Pool in the amount of \$173,764.00.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Sup. Bell gave a Limestone Bluffs Resource Conservation & Development meeting report. Some items of discussion were, but not limited to: attendance at the meeting, property in storage loaned to organizations, Board memberships, Revolving Loan fund, annual meeting in Independence on October 4<sup>th</sup>, project opportunities, working with Economic Development Commissions, tentative date of Aug. 28<sup>th</sup> for a picnic, "Buy Fresh Buy Local" activities, E.I.R.U.S.S. bills, a Farmers' Market Promotion Grant and financial contributions by counties. Larry Hodgden entered the room.

The Board met with department heads. Engineer Fangmann gave project updates. Emergency Management Director Malott gave updates on items as follows, but not limited to: 911 meetings he attended, I.S.I.C.S. Coordinator is leaving, availability of sites for a P.S.A.P., availability of 911 surcharge funds to fund positions, possibility of regional 911 hubs, IP protocol, updating radio equipment in the Courthouse and the possible need to run cable in a different location, Emergency Management Essential Support Functions 7, 9 & 11 have been turned in, Emergency Management Performance Grants, flooding events, and the results of a meeting with vendors regarding radio/pager issues. Malott said the President signed a Disaster Declaration for the June flood event. Assessor Lett gave training and staff updates. Recorder Helmold reported her office passed the passport inspection 100%, the Recorder's Passport Agent took a certification test, and deer licenses will be sold starting August 15<sup>th</sup>. Environmental & Zoning Director La Rue noted the number of requests for water samples has increased. County Attorney Renander reported on Iowa Supreme Court Justice Appel's visit, the State's move to an electronic data management system, a Rural Practice Committee to match law students with rural attorneys for internships, discussion with Judge Marlita Greve about the possibility of sometimes having another Judge in Cedar County, and a decision by the Iowa Attorney General's Office to appeal an animal torture case to the Iowa Supreme Court. Veteran Affairs Administrator & General Assistance Director Hamann reported on a State V.A. Commission meeting she attended. The decision to not allow use of the State allocation funds for attendance at the National V.A. Conference was reversed. She will be sending out newsletters soon, and she has been working on a case with the Sheriff's Department. Conservation Director Dauber noted he and his staff have been working on rebuilding the parks after flooding. Sheriff Wethington reported the area around the building was built up with dirt to prevent water from coming into a crawl space under the Dispatch area floor, the Sheriff's Department now has a gun range they can use, and the Sheriff noted due to the move to electronic data management they will have to budget around \$50,000 to put computers in the patrol vehicles. Treasurer Jedlicka said tax statements will be out soon. Chairperson Deerberg read the Fines Policy that was passed by the Board. Treasurer Jedlicka will give the Board a mobile home delinquent tax list soon, and the County Attorney will be sending letters to some mobile home owners. Deerberg noted I.S.A.C. staff will be visiting Cedar County sometime in the next couple months, and department heads will be invited to that meeting. H.I.P.A.A. Security Officer Hamann referenced an email that was sent out clarifying that she is the Security Officer and in her absence, Max Elg at "Solutions" should be contacted regarding any H.I.P.A.A. issues. Bev Penningroth noted a new computer will be installed to replace the "AS400" during the week of August 19<sup>th</sup>. Tim Malott wondered if the Board had considered hiring a full-time Information Technology person. Deerberg said the Board has not discussed it, and he mentioned perhaps we could combine I.T. duties with another county. Ellerhoff recalled one of the things that factored into the Board's previous decision was the high costs of continued training, and she felt pay would be an issue. Discussion continued. Deerberg is not sure it would be a one-person job.

Sheriff Wethington met with the Board to review a resolution concerning charging a fee for cancelled Sheriff's sales. Phil La Rue was present. Wethington reviewed the costs involved for a Sheriff's sale such as mileage and publications, and he noted the approximate number of cancelled sales that he deals with. Members suggested raising the proposed fee from \$50 to \$75 or \$100.

Moved by Bell seconded by Ellerhoff to adopt the following resolution with the change to a \$100 fee, contingent on verification with Assistant County Attorney Roberts that changing the fee to \$100 would not be a problem, and authorize Chairperson Deerberg to sign the resolution:

Resolution

On this 1st day of August, 2013, the Cedar County Board of Supervisors convened.

Whereas, there has been an increase in the number of Sheriff's sales in Cedar County;

Whereas, there have been many situations where Sheriff's sales have been cancelled or postponed after the Sheriff's office has already expended significant time and resources in preparation of the sale;

Whereas, it would be in the public interest for the Sheriff's office to charge an additional fee for the cancellation or postponement of Sheriff's sales in the amount of \$100.00.

Therefore, it is hereby resolved that the Board of Supervisors authorizes the Cedar County Sheriff's Office to charge an additional fee of \$100.00 for the cancellation or postponement of a Sheriff's sale. The original plaintiff shall be responsible for paying said fee.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Assistant County Attorney Roberts briefly met with the Board and indicated it is okay to change the amount of the fee.

Sup. Bell reported that Sup. Jack Willey told him the rules and regulations are out on the mental health regionalization. Chairperson Deerberg indicated those rules and regulations may not be approved until December.

General discussion was held.

Moved by Gaul seconded by Bell to adjourn at 10:02 a.m., to August 6, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 6, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from the U.S. Department of the Interior regarding a Public Scoping Meeting on the Environmental Impact Statement for a proposed Lac du Flambeau Band of Lake Superior Chippewa Indians Fee-to-Trust Acquisition and Casino Resort Complex on August 15<sup>th</sup>.

The Board viewed the agenda for the August 9<sup>th</sup> Seventh Judicial Correctional Services meeting and the minutes of their July 12<sup>th</sup> meeting.

The Board viewed correspondence from Iowa Watchdog regarding cheating and investigations.

The Board viewed correspondence to the Community Mental Health Center for Mid-Eastern Iowa, from CPC Administrator Tischuk regarding what the County has agreed to fund for FY14.

The Board viewed a Notice of Interest for Hazard Mitigation Grant funding for a Multi-Jurisdictional Hazard Mitigation Plan, submitted by Emergency Management Director Malott.

The Board acknowledged receipt of correspondence from Iowa Brown Fields regarding a grant proposal writing strategies workshop on August 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding receipt of a new Presidential Disaster Declaration for Public Assistance for the June 21<sup>st</sup>-28<sup>th</sup> flood event and a DR-4135 Applicant Briefing Fact Sheet.

The Board acknowledged receipt of correspondence from the City of West Branch confirming existing addresses and notifying them about new addresses.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding grant dollars available for FY14.

The Board noted correspondence from the Jail Administrator regarding Becca Ries, Correctional Officer now being eligible for shift differential pay.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of August 1, 2013.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Kaufmann reported that he and Sup. Gaul will be talking with Information Technology personnel at Johnson County this Friday about how they handle recording Board meetings and distribution of those recordings. Chairperson Deerberg noted someone he spoke with offered to run the camera. Brief discussion was held.

Brief discussion was held regarding an upcoming appointment with Mark Schneider of E.C.I.A. concerning buyout of property within the county due to recent flooding. Sup. Bell felt they should offer this to others outside the city limits that may want to participate.

Sup. Kaufmann referenced correspondence from the Transfer Station Manager about including the fence around the rural recycling box when Engineer Fangmann obtains a fence bid for another facility. Laura Twing entered the room. The Solid Waste



Commission would then pay the portion of the fence work for the recycling box. There were no objections.

Brief discussion was held regarding employee flu shots. Additional information will be obtained about the amount budgeted and the number of shots given last year.

General discussion was held.

Engineer Fangmann met with the Board. He reviewed a Certification of Compliance and Financial Acceptance for project #L-TSF-C016(86)—74-16 for an upgrade at a turn at County Roads F44/F26. The final reimbursement to the County is \$1,215.95.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Certification of Compliance and Financial Acceptance of Agreement of Work for project #L-TSF-C016(86)—74-16.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

The Engineer then reviewed an Iowa Department of Transportation Application for Traffic Safety Funds for a County Road F28 curve east of Jefferson Avenue west of Tipton. He is proposing to pave the shoulder four feet wide on the curve and to put rumble strips in the shoulder paving. There have been eleven accidents on that curve since 2003 due to failure to navigate the curve. Discussion was held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the I.D.O.T. Application for Traffic Safety Funds, as presented.

Ayes: Bell, Gaul, Kaufmann, Ellerhoff, Deerberg

Engineer Fangmann presented a job description for his position for the Board to review. He gave project and staff updates. He had no issue with combining the rural recycling fence project with the bid for another project for the Secondary Road Department.

Rodney Ohrt, Security Guard met with the Board for his annual performance review. He requested a closed session. Auditor Gritton was present.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Sup. Bell suggested that Ohrt talk with the Emergency Management Director about the protocol for notifications and procedures during a weather event.

Moved by Kaufmann seconded by Ellerhoff to approve the following payroll change:

Courthouse

Rodney Ohrt, Security Guard, from \$13.78/hr to \$14.28/hr effective 7-21-13.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Julie Tischuk, CPC Administrator met with the Board to review a FY14 St. Luke's Hospital provider agreement. Larry Hodgden entered the room. Discussion was held. Tischuk noted a section is crossed out, per the Assistant County Attorney, and Tischuk recommended that Attachments B & C not be signed.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the FY14 St. Luke's Hospital provider agreement, as presented, excluding Attachments B & C.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Brief discussion continued concerning services provided by St. Luke's Hospital. Betty Lett and Larry Hodgden left the room.

Phil Waniorek of Benefits, Inc. met with the Board to discuss Health Care Reform. Auditor Gritton was present. Mr. Waniorek said he wanted to review items that will impact our health insurance plan. He noted some items may change in the future. He reviewed various fees. One of the fees is a Patient-Centered Outcome Research Institute Fee, which for our plan will cost \$1/member per year the first year payable in July and then \$2/member per year the following year. This fee is to fund a non-profit organization to fund research to study methods to help patients, health care providers and clinicians make better care decisions. Another fee we will have to pay is a Transitional Reinsurance Fee, which will be \$5.25/member per month. Waniorek noted this fee is to help Exchanges get started, because there is a lot of risk. Another fee is an Annual Health Insurer Fee which is estimated at \$7-\$9 per member per month, which Waniorek indicated is due to a tax on the insurance companies. He assumes this fee may be passed along to the plans. Waniorek felt we'd have to wait to see what the insurance companies are going to do. He noted the Board might want to look at a completely self-funded plan, because there are things that self-funded plans don't have to do. Discussion was held regarding who will pay the fees. In the counties Waniorek deals with, some are looking to pay the fees because they don't want employees to pay it. There was a suggestion that the split on payment of the fees could be 85% employer 15% employee like the premiums split. Discussion continued. Our current health care plan meets requirements. Waniorek reviewed other documentation concerning Health Care Reform key provisions. If an employee wants to opt out of our plan to go into an Exchange, the employee would have to pay those premiums. Waniorek indicated once you go into an Exchange, you can't get out, and the benefits are determined by the Federal Government. Our flex plan would run as it does now. Further discussion was held. Waniorek mentioned a product that he has been researching that requires access through a third-party administrator. They look to make sure you are getting the discounts you should be getting, and in some cases they are able to get the costs lowered for procedures. Velma Huebner entered the room. Brief discussion continued.

It was noted the following Handwritten Disbursement was issued on 8/2/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392932 for \$1,150.53-flex claims and \$825.65-self funded medical claims.

Moved by Gaul seconded by Kaufmann to adjourn at 11:51 a.m., to this evening at 6:00 p.m. for an Eastern Iowa Mental Health and Disability Services Region meeting in DeWitt.

Ayes: All

(The following minutes were taken by the Clinton County Auditor.)

**Eastern Iowa Mental Health and Disability Services Region Meeting  
August 6, 2013  
Clinton County Fairgrounds Auditorium, DeWitt, Iowa**

Clinton County Board Chairman John Staszewski called the meeting to order at 6:00 p.m.

Clinton County Auditor Eric Van Lancker administered the roll call:

Cedar – All present except Supervisor Kaufman

Clinton – All present

Jackson – All present except Supervisor Koos

Muscatine – All present except Supervisor Furlong

Scott – All present

Clinton County Supervisor Brian Schmidt introduced Jeff Schott of the University of Iowa's Institute of Public Affairs.

Schott handed out a written report of his recommendations for the Eastern Iowa Mental Health Disability Services Region. He said the recommendations come from working with a regional planning committee made up of a representative from each County in attendance. Schott said the recommendations were based off the guiding principles the Counties approved during its first full meeting of its membership. Schott also reviewed events that have occurred since the principles were approved. Those events included the

risk pool being vetoed by the Governor and the rule that equalization payments will go to the County not the region.

Schott reviewed recommendations for paying bills that will start in FY15. He highlighted each County will pay its own bills, including staff. But, the region will pay for administration of the region such as legal notices, auditing, etc.

He noted the Regional Management Plan must be submitted by 4/1/14 and reviewed a timeline to complete that task.

Schott pointed out another major recommendation was that an analysis of MH funds be done for each County to determine its ability to cash flow the new system. It was also noted the Governing Board should establish financial policies such as determining an appropriate fund balance.

Concerns were expressed by various Supervisors about establishing this region and the state coming along and changing the rules. Schott said the other five regions he is working with have the same concerns. However, Schott reminded the group that there are still deadlines that need to be met according to current state law.

A discussion ensued concerning the costs for administration of the region as the region committed itself through its principles to not increase costs.

Schott reviewed the proposed administrative structure of the region. He reviewed a timeline to approve a 28E agreement to form the region.

Schott reviewed the governing board which defines one voter per County. It also included the board composition which will include a member from each BOS and two ex-officio non-voting members from a regional advisory committee. It was mentioned the board also has to be gender balanced. Other board recommendations were reviewed. Proposed duties of the board were also reviewed such as designating a fiscal agent and developing and adopting a budget.

Schott reminded the region that a Regional Advisory Committee is required. It will include two representatives from each County and should include providers, consumers and interested citizens. The duties of the Regional Advisory Committee were reviewed. Schott said the planning committee also recommended a Management Team made up of each Counties' CPC. He said that committee would review the region so that services are being appropriately delivered and administered.

Schott said the Chief Executive Officer would be a CPC who would rotate with the Chairperson of the Governing Board. The duties of the CEO were reviewed and included being the main contact from the region to DHS.

Jackson County Supervisor Willey asked who would negotiate contracts with providers. It was noted that will be a fine detail to be worked out through the management team.

Schott said there will be operational issues, such as the provider contract negotiations, that will need to be worked out as the region develops. It was pointed out that CPCs in the region have done an analysis of the core services and where those services are provided in the region and at what cost.

Schott then reviewed the matrix of services recommendations.

State Rep. Mary Wolfe & State Sen. Rita Hart were introduced. Wolfe said the process of the redesign has not ended with promises that were made at the beginning and she is troubled by what core services are not included. She said she voted against the legislation because of the apparent problems. Hart said the legislation was approved by the time she was voted into office. She thanked those in attendance for their commitment to people who require services. Hart said she had worked in the last session to get more funding for Counties in the region. She encouraged all in attendance to contact their legislators and express their concerns with the redesign.

Schott discussed the next step for the region. He said that includes the counties in the region considering a resolution approving the recommendations of his report. He handed out a draft resolution for this purpose. He said the resolution was written by Scott County Administrator Dee Bruemmer.

A discussion was conducted on the principle stating that administrative costs would not be increased. It was generally decided that the principle addressed not hiring staff to administer the region.

**MOTION** by Scott Co. with a second by Muscatine Co. to provide the resolution for board adoption by each board in the Region and that the Scott County Administrator collect the approved resolutions for the Region.

Scott:            yes  
Muscatine:       yes  
Cedar:            yes

Jackson: yes

Clinton: yes

**MOTION CARRIED.**

Bruemmer said an RFP to hire a firm to develop a consistent payment plan throughout the Region has been drafted and is being reviewed by the CPCs. She said that RFP will then go to the financial departments of each county for review. Then transition funds will be requested to pay for that financial administration.

Clinton County Chairman Staszewski adjourned the meeting at 7:55 p.m.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 8, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent. Laura Twing and Betty Lett were present.

The Board viewed a report of fees collected for July 2013, submitted by the Clerk of the District Court.

The Board acknowledged receipt of correspondence from Iowa Watchdog regarding an alleged federal investigation concerning insider trading.

The Board acknowledged receipt of the September 4<sup>th</sup> meeting agenda for the Eastern Iowa Tourism Association.

The Board acknowledged receipt of correspondence from Assessor Lett regarding vacant positions.

The Board acknowledged receipt of correspondence from Treasurer Jedlicka regarding his appointment of James Reeve as his representative on the Cedar County Compensation Board.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission regarding a Town Hall meeting with Governor Branstad on August 21<sup>st</sup>.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of August 6, 2013.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Gaul to approve Payroll disbursements #154240 - #154396 for the period ending 8-3-13 and to be paid on 8-9-13.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Discussion was held regarding employee flu shots. \$1,000 has been budgeted. The cost of the vaccine is \$10.21 and \$10.76. Last year 97 employees received the shot. The cost of the flu mist is \$20.70.

Moved by Bell seconded by Ellerhoff to pay for the flu shots for the County employees and if an employee chooses to receive the flu mist, the employee will be required to pay the difference.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

The County received tickets for a Tipton Firemen's dance. The consensus was to return the tickets. Betty Lett asked why they wouldn't contribute. Chairperson Deerberg said one taxing entity doesn't give to another taxing entity, noting individuals can contribute if they wish.

The Board reviewed a proposed resolution concerning approval of the report and recommendations for the Eastern Iowa Mental Health and Disability Services Region.

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

RESOLUTION  
APPROVAL OF THE REPORT AND RECOMMENDATIONS  
FOR THE EASTERN IOWA MENTAL HEALTH AND  
AND DISABILITY SERVICES REGION

WHEREAS, Cedar, Clinton, Jackson, Muscatine and Scott County Boards of Supervisors met on August 6, 2013 in a joint session to review the Final Report and Recommendations for the Eastern Iowa Mental Health and Disability Service Region, WHEREAS, the report recommends the development of a 28E agreement in consultation with the County Attorney Offices following the principles that were adopted on September 17, 2012;

WHEREAS, the report outlines the governance structure including the governing board composition, powers and duties; the regional advisory committee composition, powers and duties; the management team composition, powers and duties; the regional administrator, to be known as the chief executive officer, powers and duties and the function of the county advisory committees;

WHEREAS, the report recommends a FY15 bill paying model and principles and further outlines the need to procure services to develop the financial management structure and reporting systems with guidelines that are acceptable to all of the counties and follows state law;

WHEREAS, the report defines the matrix of services for both FY 14 and FY15 and recommends a core set of services for FY15 to be adopted through a management plan;

WHEREAS, the report sets out general timelines that should be followed for regionalization but recognizes some change will occur due to the delay in the approval of the State Administrative Rules;

THEREFORE, BE IT RESOLVED, that Cedar, Clinton, Jackson, Muscatine and Scott Counties continue to commit to participate in the planning and development of this MH/DS region following the previously approved principles and the recommendations of the report.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

The Board reviewed a Utility Permit Application for Alliant Energy.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy for work on 235<sup>th</sup> Street off of Logan Avenue.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

Sup. Bell noted the Limestone Bluffs Resource Conservation & Development Commission's picnic will be held on August 28<sup>th</sup> at 5:30 p.m.

General discussion was held.

Mark Schneider of the East Central Intergovernmental Association met with the Board to discuss a possible Notice of Interest for buyout of property within the County due to recent flood events. Schneider noted he was asked to meet with the Board to discuss FEMA buyout programs. He indicated for a buyout the property would need to be in a flood plain prone to flooding and have substantial damage (over 50% of the value). If a property is not in the flood plain, a benefit cost analysis can be done. Schneider said he has talked to the daughter of the owner of a piece of property just outside the city limits of Lowden. He presented a 2008 Flood Recovery Map of the area. The house doesn't appear to be in a flood plain and Homeland Security has said that also. The daughter has indicated there has only been water in the basement a couple times, and since there is nothing mechanical in the basement there were no dollars spent for damages before. Schneider noted another option would be to get a survey done to show the elevation that would show the house is in the flood plain (717.5). He has given the cost of a surveyor from Dubuque to the daughter. The Board suggested that the daughter be given the name of Richard Kordick, a surveyor who resides in Cedar County. The daughter was going to talk to her father to see if he wants to pursue the survey option. The house is substantially damaged. It is assessed at \$25,270.00, and if you take that amount times

110% for a possible buyout, that amount would be \$27,797.00 (pre-flood value). The owner could possibly receive a relocation benefit if they purchased another home that is not in the flood plain or if he rented a home. The benefit if a home is purchased would be up to \$22,500.00 over the pre-flood value of the home. Sup. Bell asked if the buyout discussion will be brought to the Lowden City Council. Schneider noted the City of Lowden has some properties in the flood plain that were damaged. He said the City of Lowden has filed a Notice of Interest. There is a 15% local match for a buyout. When asked about the possible total cost for a buyout of the house just outside the Lowden city limits, Schneider estimated the total would be \$80,000 (house, relocation, demolition, legal and administration). The County's 15% local match would be \$12,000.00. Chairperson Deerberg asked if the property could be deeded to the City of Lowden. Schneider said yes, as long as it is owned by a governmental body. Bell felt another issue would be offering a buyout to folks in other areas, referring to a house west of Lowden. Schneider stated if it is substantially damaged it would be eligible if it is in a flood plain. Bell asked if the City of Lowden could obtain an elevation of the property, for the betterment of the community. Schneider indicated it doesn't matter who pays for the survey for the elevation. Discussion continued. Bell felt the Board should talk to the Lowden Mayor and City Council, perhaps discussing cooperation to help with the elevation shot, waiting, or what should be done? He thought they could ask what is the goal for the area and could the Board assist. Bell felt the Board should pursue a Notice of Interest. Sup. Ellerhoff felt the Board should stay on top of this matter. Mr. Schneider reviewed the 403 (Public Assistance) and 404 (Hazard Mitigation Grant Program) FEMA funding programs. The 406 is the legislation that allows 403 & 404 funding to be used. How the local match is dealt with is the Board's decision. Chairperson Deerberg would like to wait to see if the owner proceeds with a survey for an elevation shot. Sup. Bell felt the Board should meet with the Lowden Mayor and City Council. Further discussion was held. Mark Schneider will contact the owner's daughter to give her Richard Kordick's telephone number and to ask if a decision has been made on proceeding with a survey. Ellerhoff felt the Board could initiate discussion with the City of Lowden. Deerberg decided the Board would wait to hear the decision on a survey before contacting the City of Lowden.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:09 a.m., to August 13, 2013.

Ayes: All

Absent: Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 13, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Ellerhoff was absent. Also in attendance was Laura Twing.

The Board viewed a letter from the Iowa Department of Natural Resources regarding a confirmation to Cedar County approving updates to Chapter 20 "Floodplain Management" of the Cedar County Ordinance Number 10.

The Board viewed a letter from the Federal Emergency Management Agency regarding revalidated letters of map change for Cedar County.

The Board acknowledged receipt of correspondence from Cedar County Farm Bureau regarding an invitation to the 2013 Annual Meeting 09/10/2013.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding a General Membership Meeting 09/04/2013.

The Board acknowledged receipt of correspondence from Judy Funk, Risk Management Solutions of Iowa, Inc. regarding a Heartland Insurance Risk Pool Employment Practices Seminar.

The Board acknowledged receipt of correspondence from Block RICL regarding the Rock Island "Clean" Line Docket 12-0560.

The Board acknowledged receipt of July reports and minutes of the 6-26-13 Veteran Commission Meeting.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Kaufmann to approve the Board Minutes of August 8, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Larry Hodgden entered the room.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the MECCA contract as presented.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Deerberg attended a 7<sup>th</sup> Judicial District Meeting. Items discussed were new employees, restaffing the drug force group, budgeting, and a Vera French contract. The supervisors in the district want to discuss items they may want legislatures to discuss in 2014. He asked if anyone had any suggestions at this time.

Deerberg reminded everyone that there was Harassment training on September 17<sup>th</sup> and Risk Management Meeting on September 19<sup>th</sup>.

Larry Hodgden asked what CEO has to do with Kirkwood. Deerberg explained Kirkwood will possibly manage the building and there is a provider that may want to take over CEO. The County would then pay the provider. The provider may then be able to bring more work up for the clients and then the rate could drop or maintain if efficiency rates go up.

Assistant Engineer Anderson met with the Board to set a bid letting for 2014 PCC Patching Project #M-2014A.



Moved by Bell seconded by Kaufmann to set September 3, 2013 at 10:00 a.m. to set a bid letting for the project as presented.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

Anderson gave updates regarding the bridge by Lowden should be done by the end of next week and they are still reclaiming rock from the right of ways.

Larry Hodgden left the room.

Chairperson Deerberg spoke with Mark Schneider of E.C.I.A. regarding where the process was with the flooded property in Lowden. Schneider said they were waiting for information and he should have answers for them by Thursday or next Tuesday. Bell thought the Board should meet with the Lowden City Council regarding annexing or finding out what people in Lowden are wanting to do. Deerberg felt they should wait until they heard back from Mark Schneider.

Beth Conley with Clean Line Energy Partners met with the Board to give them an update. Those in attendance were Kevin and Pam Hartwig, JoAnn Kay, Ed Simpson and Laura Twing. Conley said there is a demand for more renewable energy power. Maps were shown where the best wind resources are located in areas with the weakest transmission systems. HVDC is the most efficient method to transmit large amounts of electricity. It has a lower cost, improved reliability and a smaller footprint. The economic benefits are jobs and property tax revenue. They will work with different organizations as to where to put lines. Supervisor Ellerhoff entered the room. Easements for the lines would be 145 feet to 200 feet wide. Fiber optic lines and gas lines, buildings and bins would not be able to be in these easement areas. If there is a building now where the easement would be they would pay for or build a new building for the farmer. Clean Line Energy Partners will minimize interference with drainage tile and repair damage to soil. They will compensate for crop damage. They will engage an independent agricultural inspector to monitor construction and to verify compliance with stated policies. There will be informational meetings with the Iowa Utilities Board and with landowners. It was asked what happens if the company goes bankrupt. They would be mandated to take down all poles within a five year period. If farmers all say no to this they will look at other counties. Kaufmann asked about gouging when a building or house is being moved and lines have to be moved. She thought that was something that could be written into the agreement between Cedar County and Clean Line Energy Partners. It was asked who was buying the power. No one is signed to buy it right now. There are no big investors right now. Conley commented there have been farmers supporting it and against it. If there is concern for health of people and/or animals she suggested going to the World Health Organization website. Iowa will not be getting any of the power from these lines. The next step is meeting with the Iowa Utilities Board in September.

Sup. Gaul left to attend another meeting.

Auditor Gritton met with the Board to ask for approval to remove two walls in her office. There will be no cost as the custodians will do the work. It was the consensus of the Board to approve it.

It was noted the following Handwritten Disbursement was issued on 8/9/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #392933 for \$101.34 - flex claims and \$288.59 - self funded medical claims.

Moved by Kaufmann seconded by Bell to adjourn at 10:30 a.m., to August 15, 2013.

Ayes: All

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m. August 15, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent.

The Board viewed correspondence from Julie Tischuk, Director of Case Management and Community Services regarding proposed core services rules and Regional Service System rules.

The Board viewed Cedar County Public Health Advisory Committee meeting minutes for June.

The Board acknowledged correspondence regarding an Executive Committee and E.C.I.A. Council Member meeting scheduled for 8-21-13 that has been cancelled. The next scheduled meeting will be 9-18-13.

The Board acknowledged correspondence from UW-Extension Natural Resources Education Program regarding a Municipal Water Resource Management Webinar Series.

The Board acknowledged correspondence from Assessor Lett regarding errors on approximately 80 tax statements due to errors on real estate transfer splits that were done.

The Board acknowledged correspondence from Rock River Coalition regarding a Webinar on Wetland, Wildlife Habitat and Flood Hazards.

The Board acknowledged correspondence regarding Nebraska launching Network of Care for Public Health.

The Board acknowledged correspondence from Joyce Coppess, Cedar County Fair Board Secretary, regarding the meeting being held 8-21-13 and the agenda, and minutes from the 7-6-13 meeting.

Laura Twing entered the room.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of August 13, 2013.

Ayes: Ellerhoff, Kaufmann, Gaul, Deerberg

Absent: Bell

Moved by Gaul seconded by Ellerhoff to approve Claim Checks #392934 - #393138.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Sup. Ellerhoff reported the initial meeting for the compensation study is getting closer to happening.

Sup. Kaufmann reported he will be meeting with Johnson County Supervisors regarding televising the board meetings.

Sup. Deerberg reported that Mark Schneider, E.C.I.A. informed him that the new flood plain maps that are effective on Monday shows that the house that was substantially damaged is in the flood plain. The County will need to complete a notice of intent application next week with assistance of E.C.I.A. Sup. Kaufmann asked that an email be sent to Tim Malott, asking if there are any other homes with substantial damage.

Sup. Deerberg reported he will be attending a meeting on Monday in Cedar Rapids with Phil LaRue regarding Master Matrix.

Sup. Kaufmann informed the Board that the Historical Society would like to present to the County pictures of the original Courthouse located in Rochester and the old Courthouse. There were no objections.

Moved by Ellerhoff seconded by Gaul to adjourn at 6:13 p.m., to August 20, 2013.

Ayes: All

Absent: Bell

The Board departed for the Red Oak Church and Cemetery to meet with Bob Rickard.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 20, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from the Iowa Department of Revenue regarding Deputy Assessor and Assessor examinations on October 12<sup>th</sup> and 19<sup>th</sup>.

The Board viewed correspondence from Limestone Bluffs Resource Conservation and Development Area, Inc. regarding a picnic and meeting on August 28<sup>th</sup>.

The Board viewed correspondence from Treasurer Jedlicka regarding a payroll change for Angela Brennan, Clerk, from \$13.86/hr to \$14.11/hr effective 8-1-13.

The Board viewed correspondence from Annette Shipley regarding the August 22<sup>nd</sup> Consortium/Families First meeting.

The Board viewed correspondence from the Cedar County Public Health Department regarding a payroll change for Angela Swick, Nurse, from full-time to PRN status.

The Board acknowledged receipt of correspondence and Notice of Interest from Mark Schnieder at the East Central Intergovernmental Association regarding buyout of a home just outside the city limits of Lowden.

The Board acknowledged receipt of correspondence from the East Central Iowa Council of Governments regarding a Passenger Transportation Advisory Committee meeting on September 5<sup>th</sup>.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Hansen DB LTD-Denny Hansen, Owner.

The Board acknowledged receipt of a Manure Management Plan Annual Update for Pioneer W/F, LLC-Jeff Graves, Owner.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding Iowa Tourism Grants.

The Board acknowledged receipt of correspondence from Angela Atwood regarding a Diversity Focus Luncheon on August 20<sup>th</sup>.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding seminars in September regarding starting your own business.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding a forum on August 29<sup>th</sup> about an innovative model on a new Iowa Health and Wellness Plan.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of August 15, 2013.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Chairperson Deerberg noted the Iowa Department of Public Health EMS System Development Grant Application was submitted, as previously discussed on July 18, 2013 with Connie Knutsen, Coordinator for the Cedar County Emergency Medical Services Association. The amount on the grant application is \$5,984.00.

Discussion was held regarding televising board meetings. Chairperson Deerberg noted he recently has received comments that are anti to televising the meetings, with those

individuals indicating they can read the minutes in the newspapers. There was also a comment that not everyone would see the televised meetings, and there was reference to the costs. Sup. Bell said he spoke with Phil Waniorek about televising meetings, and Waniorek indicated some of the cities that he deals with that are televising meetings, are trying to get away from televising. Laura Twing entered the room while discussion was in progress. Sup. Kaufmann felt the State is heading in the direction of televising, and he will continue to try to have the Supervisors' meetings televised. Sup. Gaul indicated that longer ago people asked him if the meetings would be televised. Deerberg asked that if the Supervisors receive any comments regarding this matter, that they bring them forward to the Board. Kaufmann acknowledged that someone will be needed to run the camera and put the recordings on the web site. Chairperson Deerberg said the Board would wait to make a decision on this matter until after Sup. Kaufmann brings back comments from his meeting with Johnson County personnel.

Discussion was held regarding a policy for dealing with jobs below the threshold allowed by competitive bid law. Responses were reviewed from other counties from a question placed on an I.S.A.C. site asking if they have a policy. Most of the counties that responded do not have a policy, but Muscatine County did send their Purchasing Policy, which is quite lengthy. Chairperson Deerberg felt there is no problem with how purchasing is currently handled. Sup. Gaul thought they can continue as they have, and if someone complains, they can contact that individual the next time. Sup. Ellerhoff felt there has not been a major problem on how purchasing is handled. Sup. Bell indicated it is sometimes hard to follow through on a policy, and he noted he doesn't like the Muscatine County policy. Ellerhoff felt there would be a problem of remembering if someone contacted a Supervisor, and she felt if they do a project, they could put a notice in the newspapers. Sup. Kaufmann doesn't want something as entailed as Muscatine County's policy. He referenced putting something in the newspapers, as a project comes up. Discussion continued. Chairperson Deerberg noted the consensus was that for a new project they would put a notice out for bids, but not for repairs.

Chairperson Deerberg reported that he and Environmental & Zoning Director La Rue attended a meeting in Cedar Rapids concerning the Master Matrix for construction of livestock confinement structures. They encouraged people to contact their neighbors when building a facility.

Sup. Gaul reported that he attended a Decategorization meeting. Financials were reviewed and discussion was held regarding day treatment transportation to Muscatine.

Sup. Bell reported that he attended a Cedar County Economic Development Commission meeting. They discussed the ongoing structure of the organization and the possibility of becoming a 501(c)6 organization. Bell is going to check with the County Attorney's Office on whether C.C.E.D.CO can pass tax dollars on to a 501(c)6. As a 501(c)6 they would be able to do fund raising. Trisha Gottschalk, Office Manager & Marketing Assistant was given a 4% salary increase retroactive to 7-1-13. Officers and Director insurance coverage was discussed. Bell will check with the Heartland Insurance Risk Pool to determine what our coverage is. Bell reviewed various projects being done by the cities and business spotlights. Sup. Ellerhoff noted the Director met with the West Branch City Council to discuss whether the City of West Branch would rejoin C.C.E.D.CO. The Director is moving into Cedar County this week.

Chairperson Deerberg noted the annual harassment training will be held on September 17<sup>th</sup>. The Board will attend at 9:00 a.m.

Paul Greufe of PJ Greufe & Associates met with the Board to review his proposed contract for human resources consulting services. His fee is the same at \$1,500.00/month. There is no need in the next year for Union negotiation fees.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Deerberg to sign the contract with PJ Greufe & Associates effective 9-1-2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann Deerberg

Discussion was held regarding the Classification & Compensation Study. Recorder Helmold was present. Paul Greufe noted they are still missing about 30% of the job descriptions needed. It is thought that the remainder of the descriptions will be in soon. Greufe is concerned that not all of the job descriptions are in, since he wants this to be a seamless process for the Team. Greufe will prepare a calendar to figure out when the Team can get together. Linda Beck would like to be removed from the Team, due to her other duties and schedule. Sup. Kaufmann said the Board had previously asked Greufe to speak to Paula Werling about serving on this Team, noting she is the Chair of the Compensation Board for the salaries of elected officials. Greufe indicated he previously had a conversation with Werling. He will contact her. The date set for the Team's first meeting is September 9<sup>th</sup>. The process and training will start at that time. Greufe referenced having something to the Board for the budgeting process. Discussion continued. Greufe noted the elected officials' and Assessor's duties are for the most part defined by Iowa law. He has asked those officials to give him their certifications and documentation on who they supervise. Greufe felt temporary seasonal employees would not be included in the study. The consensus of the Board was that the Union positions are to be included. Larry Hodgden entered the room while discussion was in progress.

In other business, Sup. Kaufmann asked about the Fines Policy. Paul Greufe reported he was contacted by a Union representative who suggested that an employer cannot force an employee to pay a fine if it's done during the course of their work. Greufe noted if an employer instructs an employee to proceed knowing they could receive a fine that is one thing, but he indicated if an employee's own personal actions results in a fine, that would be the employee's responsibility. Paul Greufe said he would have a conversation with the Union representative to make sure everyone understands the policy. Betty Lett left the room.

Julie Tischuk, CPC Administrator met with the Board to review a proposed Request for Qualifications for accounting and consulting services for the Eastern Iowa MH/DD Region. Sup. Bell felt there should be clarification that they are asking Scott County to do the project, but not the accounting. Tischuk will pass that information along to the group. She noted the group will be looking at the Affordable Care Act and what will need to be done. Tischuk has been gathering numbers on services provided in the past and dollars spent, for future potential services to be provided. Ellerhoff wondered if plenty of Technical Assistance funds are available. Tischuk said the Eastern Iowa regional group has used some of the funds. Julie Tischuk thought there are plenty of funds available. Some of those funds will be used for training at the I.S.A.C. Fall School. Brief discussion continued. Chairperson Deerberg asked about Cedar Employment Opportunities. Tischuk indicated Crossroads will be contacting Kirkwood directly. Larry Hodgden left the room.

Julie Tischuk requested a closed session to give consumer updates.

Moved by Bell seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(a), Code of Iowa.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg  
The time was 9:44 a.m.

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Ellerhoff, Kaufmann, Gaul, Bell, Deerberg  
The time was 9:57 a.m.

The Board acknowledged no decision was made with regard to the prior closed session. The session pertained to the following project numbers: 270, Q93, 390, 230, 285 & Y93.

Engineer Fangmann met with the Board to review payroll changes for Codey Current and Dan Hodgden.

Moved by Ellerhoff seconded by Bell to approve a payroll change for Dan Hodgden, MWII, from \$19.08/hr to \$20.07/hr (\$19.72/hr plus 35 cents/hr for Bridge Crew) effective 8-9-13.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Moved by Bell seconded by Ellerhoff to approve a payroll change for Codey Current, MWII, from \$19.08/hr to \$20.07/hr (\$19.72/hr plus 35 cents/hr for Bridge Crew) effective 7-12-13.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Engineer Fangmann reviewed Utility Permit Applications.

Moved by Kaufmann seconded by Gaul to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for rebuilding lines on Snaggy Ridge Road from F44 to Stone Mill Road.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for rebuilding lines along Jackson Avenue from Cedar Valley Road to just north of 210<sup>th</sup> Street.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

General discussion was held. Engineer Fangmann gave project updates.

It was noted the following Handwritten Disbursement was issued on 8/16/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393140 for \$227.30-flex claim.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:30 a.m. to August 22, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 22, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing was present.

The Board viewed correspondence from Bellevue University regarding Emergency Management training and possible grants.

The Board acknowledged receipt of correspondence from Thomas L. Fiegen indicating he is in favor of televising the Board's meetings.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of August 20, 2013.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #154397 - #154564 for the period ending 8-17-13 and to be paid on 8-23-13

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Sup. Ellerhoff gave a River Bend Transit meeting report. They are working on capital project expenditures. On August 13<sup>th</sup> the Department of Transportation approved making funds available to transit agencies. The Director will be submitting an application for \$56,000 for an emergency generator. R.B.T.'s share of the project will be \$14,000. They will be purchasing a spare repeater to be placed at their location at a cost of under \$3,000. There were issues with a repeater at another location losing power due to construction work. Another purchase will be a server which will cost between \$10,000 and \$12,000. The Director is going to apply for STP Funds (Surface Transportation Program) for the purchase of three buses for an amount of \$212,000. The D.O.T. called the Director to let him know that there is Intelligent Transportation System funding for communication projects. The Director will be submitting an application for \$27,320 for a project that will cost \$34,213 which would be for the purchase of Samsung rugged tablets to be put in ten buses. There was moderate attendance at the R.B.T. Senior Day at the Mississippi Valley Fair. River Bend Transit will receive a final payment of \$5,200 from the settlement of a fraud case involving another transit agency. Transit Managers from Iowa City and Coralville have contacted R.B.T. trying to entice them to set up a satellite office in their cities. The Director will be attending a meeting to learn more about this next week.

Chairperson Deerberg and Sup. Gaul attended the Governor's Town Hall meeting. Some items discussed were, but not limited to: the Tipton Adaptive Daycare, smoking in casinos, and the State Hwy 130 bridge project east of Tipton.

Engineer Fangmann met with the Board to review several items. A job description for the County Engineer was reviewed and discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the Cedar County Engineer Job Description.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

Engineer Fangmann noted Michel Foulks received a Pesticide Applicator license and therefore he could now serve as Weed Commissioner.

Moved by Kaufmann seconded by Gaul to appoint Michel Foulks as Weed Commissioner and authorize Chairperson Deerberg to sign the 2013 County Weed Commissioner Certification form.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Engineer Fangmann reviewed an updated Letter of Intent to the U.S. Army Engineer District, Rock Island for a Feasibility Cost Sharing Agreement for Cedar



River Co. Road F44 (290<sup>th</sup> Street) bridge (FHWA #018490) at Rochester Section 14 Emergency Streambank Protection project. The update is in the language specifying the County's responsibility for all project costs in excess of the Federal cost limitation, increasing from \$1,000,000 to \$1,500,000.

Moved by Kaufmann seconded by Bell to approve the updated letter to the U.S. Army Engineer District, Rock Island and authorize Chairperson Deerberg to sign the same.  
Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

The Engineer reviewed Utility Permit Applications for Eastern Iowa Light & Power to do work to increase the stability of their systems.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for work along Jackson and Indian Avenues from F28 to two miles north of Mechanicsville.  
Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for work along 120<sup>th</sup> Street from Indian Avenue to 1 ½ miles east of National Avenue.  
Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

Engineer Fangmann gave project updates. He reviewed specifications for a new cab chassis pickup. The Board had no objections. General discussion was held.

Auditor Gritton met with the Board to request a handwritten check. Discussion was held.

Moved by Ellerhoff seconded by Kaufmann to issue Handwritten Check #393142 dated 8-22-13 to Iowa Workforce Development in the amount of \$4,275.09.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Assessor Lett, Auditor Gritton and Treasurer Jedlicka met with the Board, as requested by Chairperson Deerberg, to discuss errors on tax statements due to transfer/split issues. He asked for an explanation on the process that property splits go through. Assessor Lett noted a transfer is recorded, it then goes to the Assessor's Office and they make changes in their VanGuard and "Solutions" systems, then the Auditor takes it for her files, and then it goes to the Treasurer's Office. Lett explained why his office changes two systems. Deerberg asked if the mistakes were on splits. Lett said yes, and he indicated part of the issue is from last year and efforts to get things corrected. Lett referenced having over 19,000 parcels and just 80 plus mistakes, and he noted they do thousands of transactions per year. Deerberg asked if most of the mistakes are on splits. Lett said yes. Treasurer Jedlicka indicated there have been name change problems. Lett said he was not aware of that. Jedlicka noted it creates a lot of work with the Certificate of Adjustments and correcting tax statements. Auditor Gritton said there will be a total of 96 Certificates of Adjustment some of which she has already completed. Sup. Gaul asked why there were mistakes. Lett indicated it was due to one employee and transition in the office. Deerberg asked if the corrections have been made. Lett said yes for the future, but whatever was sent out will be addressed as they pop up. Deerberg wondered if there should be a press release to let people know to check their tax statements. Lett didn't think so, since it was a small percentage of the statements. Sup. Bell asked how the incorrect statements showed up. Lett indicated one person stopped in, and then a query of the records was run. The query was run by "Solutions", Inc. Jedlicka referenced taxpayers looking at statements, and his office getting phone calls. Sup. Kaufmann asked if these individuals have not yet written a check to the County for their property taxes. Jedlicka said we hope not. Sup. Ellerhoff noted property taxes may be part of escrow accounts and people sometimes don't necessarily look at their statements as close as they should. Gaul asked, what if someone already wrote a check for taxes? Auditor Gritton noted if they catch the error on this tax statement, an adjustment can be made on the March statement, but if not, funds cannot be refunded. Lett said that is why the query was run. Ellerhoff asked if they are confident that the errors have been identified. Lett indicated they are pretty close. Treasurer Jedlicka asked if the Assessor could check on the simple name changes. He thought there were 18-20 name change

issues from transfers. Lett noted they do more transfers than that in a week's time. Deerberg asked Lett if he didn't realize there were name issues. Lett said not really. Ellerhoff wondered if the Auditor's Office would need to go to maintaining their own file. She indicated years ago there were duplications. Gritton noted on transfers they could maintain their file, but she noted the Assessor has to figure out acres and values on other changes. Ellerhoff said once there was a report that was run to catch differences in the two files to compare, and she wondered if that report should be used until things settle down and the Assessor gets a stable staff. Kaufmann wondered what happens if someone demands interest on a tax payment made. Ellerhoff noted they can't even give a payment back. Lett said there is no refund, but they can adjust the taxes for the next payment in the same tax year. Ellerhoff felt if one is significantly overpaid, that is an issue. Deerberg asked why something is changed in two systems. Lett noted the VanGuard system is where pricing is done, as well as values and acres. Deerberg asked if it doesn't get on the "Solution's" software, then it doesn't get to the other offices? Lett said yes, and he indicated that is part of the training in his office. Kaufmann wondered about using another company. Lett indicated it would cost thousands of dollars to switch. Bell said they looked at that years ago, and it was decided to stay with VanGuard. Kaufmann asked if taxes could be adjusted the following year, if they were paid. Gritton said no. Bell indicated an adjustment would have to be made within the same tax year. It was noted this is in the Code of Iowa. Kaufmann would like to see if there is some way around that language in the Code. Deerberg asked that they get the Board a copy of the Code pertaining to this matter. Deerberg wondered if there is a communications gap, indicating the offices involved should notify each other and he referenced the option of a report to check. Gritton noted currently they have 2012 values because this is an equalization year, so there is a gap right now until the Assessor makes the changes on 2013. Deerberg urged everyone to work together to stop the problems, noting we are here to serve the public. Lett felt they are trying to do that. He will look at the name issues. Discussion continued. Ellerhoff wondered if there are more issues than in past years. Jedlicka said yes. Tim Malott entered the room. Kaufmann asked if the people involved have been contacted. Jedlicka indicated yes. Kaufmann asked how they are handling calls. Jedlicka said if they are not sure, they transfer the calls to the Assessor. Gaul asked how many complaints there have been. Jedlicka thought 40 to 50. Lett indicated that is a small number for his office. Jedlicka felt there are more this year than in the past. Lett noted his office sends out assessment rolls each year. Jedlicka hoped the errors get corrected. Kaufmann hoped they could make it right with the people, if possible.

Emergency Management Director Malott told the Board he and others recorded a testimonial regarding the Next Gen 911 System being used in our county. Sup. Gaul left the room at 9:56 a.m. to attend a Consortium meeting. Discussion continued with Malott regarding the need to upgrade the Sheriff's system, communications, growing with technology, and devices.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:16 a.m., to August 27, 2013.

Ayes: All

Absent: Gaul

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 27, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent.

The Board viewed an InfoGram from Emergency Management & Response regarding critical infrastructure courses, firefighter cancer support and lessons learned from Boston bombings, submitted by Emergency Management Director Malott.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Tom Whetstone, Allen Wiese and Bryan Sievers-Glenora Feedyard.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding Public Assistance meetings with a FEMA representative on August 27<sup>th</sup>.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding an agency vehicle sale.

The Board acknowledged receipt of correspondence from the United Electrical Radio and Machine Workers of America regarding a new Employee Handbook policy on fines.

The Board acknowledged receipt of correspondence from Annette Shipley regarding new Early Intervention Services classes for youth, being provided by Mecca Services on September 28<sup>th</sup> and December 7<sup>th</sup>.

The Board acknowledged receipt of correspondence from Jonathon Gress of Gruber Power Services requesting consideration for Uninterruptible Power System and Generator maintenance.

The Board acknowledged receipt of correspondence from Chris Glavin regarding a Counties Directory on academics.

The Board acknowledged receipt of correspondence from the East Central Iowa Council of Governments regarding a Passenger Transportation Advisory Committee meeting on September 12<sup>th</sup>.

The Board acknowledged receipt of a Notice of Intent to Award from the Iowa Department of Public Health regarding Emergency Medical Services System Development Grants.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding ICS 300 & 400 training.

The Board noted correspondence from Jail Administrator Wilkinson regarding payroll changes for Correctional Officers as follows:  
Chris Gama (effective 9-9-13) and Ryan Roth (effective 9-8-13), from \$16.08/hr to \$16.83/hr.

Moved by Kaufmann seconded by Gaul to approve the agenda.  
Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg  
Absent: Bell

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of August 22, 2013.  
Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg  
Absent: Bell

It was noted Sup. Kaufmann would be meeting with Johnson County personnel to discuss their process for televising meetings. The Supervisors relayed questions to ask

concerning their process, time involved, dissemination of the video and costs. Betty Lett entered the room while discussion was in progress.

Chairperson Deerberg reported that he and Sup. Gaul attended a Board of Health meeting on August 23<sup>rd</sup>. The Director presented and reviewed a written report. Andrea Wulf has been hired for the Home Health Division Manager position. She will start on August 30<sup>th</sup>. Angela Swick, Nurse is going to part-time as-needed status so a full-time Nurse will be needed. It was noted that last year's expenses were down 18%, but the revenue was only down 7%. Shannon Greene from Mecca Services explained classes to be held in Tipton. Dr. Alan Beyer has agreed to serve another term on the Board of Health. Some of the rules for the Advisory Board have been rewritten. They will meet every other month prior to the Board of Health meeting. Sup. Gaul reported Mecca Services reaches about 10,000 people each year. They have a program for kids in trouble, and they conduct life skills training. Mecca works with establishments that serve alcohol to train employees on checking identifications, and they also work with individuals on gambling issues. Various activities that the Public Health Office has participated in were noted. There was a recommendation that all kids should be tested twice for lead poisoning prior to starting school. Jane Osborn, Pharmacist at Walmart has invited the Public Health staff to give influenza shots. The Public Health Department has received a \$12,000 grant for quality improvement within the agency.

Sup. Gaul gave a Consortium meeting report. Beth Ann Stratton discussed when the Department of Human Services gets involved with families on child abuse cases.

Sup. Kaufmann noted the Solid Waste employees are wondering about signing the acknowledgement concerning the Fines Policy approved for the Employee Handbook. They don't want to sign it. This matter will be put on hold until something is resolved, per the Human Resources Consultant.

Sup. Gaul reported that he received a call from Jon Sweeney indicating a neighbor was upset that he put up a gate. Sweeney asked if the neighbor had permission to go through the gate. Gaul told him the Board had not given permission for that. The Sheriff's Office called Gaul about the matter, and Gaul told them the Board had not given any permission to go through the gate. Gaul felt this will be an on-going matter.

Engineer Fangmann met with the Board to review Utility Permit Applications.

Moved by Gaul seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for work along X40 , Harding, and F36.

Ayes: Kaufmann, Ellerhoff, Gaul, Deerberg

Absent: Bell

Tim Malott entered the room.

Moved by Ellerhoff seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Eastern Iowa Light & Power for work south of Hwy 30 up Echo Avenue, then east and then on Indian Avenue and 120<sup>th</sup> Street.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

General discussion was held.

It was noted the following Handwritten Disbursement was issued on 8/23/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393141 for \$1,047.93-flex claims and \$724.67-self funded medical claims.

Moved by Ellerhoff seconded by Gaul to adjourn at 8:55 a.m., to August 29, 2013.

Ayes: All

Absent: Bell

The Board departed to tour the Miracles Can Happen Boys Ranch where Jim & Cathy Fry gave them a tour.

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., August 29, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence regarding a U.S. Highway 30 Coalition meeting on September 13<sup>th</sup>.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "Tips for Outside Selling" workshop on September 5<sup>th</sup>.

The Board acknowledged receipt of correspondence from the City of West Branch regarding new addresses within the city limits.

The Board acknowledged receipt of correspondence from Beth Freeman, Regional Administrator for the U.S. Department of Homeland Security-FEMA regarding a request to permit Cedar County to grant a utility easement on a property acquired by the County through the Hazard Mitigation Grant Program. The property address is 271 W. Rochester.

The Board acknowledged receipt of correspondence from Dan Schmitz of Homeland Security & Emergency Management regarding an invitation to submit a Hazard Mitigation Grant Program application concerning a property just outside the city limits of Lowden.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Kaufman, Bell, Gaul, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of August 27, 2013.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Chairperson Deerberg reported that Kirk Weih told him the property owners in the eastern part of the Stanwood Drainage District going north are talking about putting in their own tile line. There would be no cost to the District for this. Interim Assistant County Attorney is researching this matter.

Sup. Kaufmann gave a report on discussion that he and Sup. Gaul had with Johnson County personnel regarding televising Board meetings. They have agreements with the City of Iowa City and smaller towns. Johnson County has hired someone that takes care of taping and processing the video. Kaufmann will contact that individual to ask what the costs are. Their sense was that a lot of people view/listen to the video. They didn't feel the level of equipment would make a difference. If our web site cannot handle the video other options are: 1)for free, we could have an embedded spot on "You Tube" and have a link to that on our web site and 2)convert a DVD to a format that all towns can play and then send it to them. Chairperson Deerberg said Bonnie Butler approached him to tell him that possibly an iPad could be used, and her son could put it on "You Tube" and on our web site. Sup. Gaul felt Johnson County has a nice system. Kaufmann will call the individual that does work for Johnson County to ask the time and costs involved.

Moved by Bell seconded by Ellerhoff to approve Handwritten Check #393278 dated 8-29-13 to Ron Alpen Ford in the amount of \$15,570.00 for a 2013 Ford F150 truck.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Sup. Kaufmann asked if there is a policy on purchasing vehicles, and he wondered if they ask for bids? Sup, Ellerhoff felt that would be "best practice", but she thought it is not necessarily how it is done by each department. Deerberg noted some dealers will not bid.

Sup. Gaul reported on the Eastern Iowa Regional Utility Service Systems meeting that he attended. An expenditure in the amount of \$2,100 was approved for the purchase of steel for a storage unit at Fairview. A grinder pump was pulled, which requires the use of a

tripod. A tripod was purchased at a cost of \$1,175. They approved the purchase of three spare grinder pumps at a cost of \$745 each. They would like to have cement lids on the trailer park connections. The purchase of a backup generator was discussed. Concerning the Leisure Lake project, a final bill was received in the amount of \$231,000. There was a change order for \$74,137. They are installing grinder pumps. There was a fence issue, so they are bulldozing some trees. The cost for bulldozing, grading and seeding is approximately \$3,100. Issues at Center Junction were discussed. Other areas discussed were: Andover, Morley, Elvira and Lake Delhi. FEMA has taken over the Lake Delhi project. Deerberg asked if only one grinder pump is used. Sup. Bell said there is a grinder pump at each residence. Sup. Kaufmann noted they are adding more residences in some areas.

The Board reviewed a letter of recommendation from the Cedar County Veteran Affairs Commission for an appointment to fill a vacancy.

Moved by Kaufmann seconded by Ellerhoff to appoint Gregery Bell to fill a vacancy on the Veteran Affairs Commission for a term that expires 6-30-2015.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Sup. Bell gave a report on the Limestone Bluffs Resource Conservation & Development Commission picnic that he attended. He said he was disappointed that it was poorly attended. A recent loan recipient, Julie Woods of Jim's BLT's, did the meal and did a great job. Deerberg and Ellerhoff both noted they had prior commitments. Deerberg said he would like to receive a copy of the minutes and a list of the attendees. Bell noted there were no minutes since it was a picnic. Deerberg noted Clinton County Supervisor Brian Schmidt has indicated he won't support the group until it is self-supporting. Bell said he has talked to Sup. Schmidt, but Bell felt how can you know when you don't attend the meetings. He felt there are things going on in Clinton County that this individual doesn't know about. Bell felt participation is not good at the meetings, because representatives are not there to see the value.

Engineer Fangmann met with the Board to discuss the purchase of a mower tractor. He would like to purchase a tractor that would pull a bat-wing mower. He would like to use a mower with the right side down, not the left side, and he would like to use the tractor for more than one purpose such as pulling the sheep's foot roller. Fangmann reviewed the specifications that he would like for the tractor. Discussion was held. The Board had no objection to sending a request for bids with an optional trade and specifying a 150 PTO horsepower. The request will be sent to all dealers in the county. Fangmann gave project updates.

Sheriff Wethington briefly met with the Board to report that his department used a search warrant on an active meth lab in Tipton. Two are in custody and there may be more.

Larry Hodgden entered the room. Sheriff Wethington remained in the room.

Assessor Lett met with the Board for a follow-up to prior discussion regarding some errors on property tax statements. Treasurer Jedlicka and Auditor Gritton were present. Assessor Lett noted there are about 19,700 parcels, of which 99.6% of the tax statements were correct. He indicated a lot of the errors were due to issues in the Assessor's Office last year. Regarding name change issues, Lett noted there were 16 name change issues, and he noted one of those was due to a bad description from an attorney. He said the errors were not intentional, and it is frustrating that the Board of Supervisors draws on the negative. Lett noted things end up in the newspapers, and he felt the public gets the impression that he's not doing his job. He indicated he's trying to straighten out issues from a prior administration. Lett referenced comments, what he's been told, what he's been asked, the Assessor's functions, and functions of the Assessor's Office. He indicated one member of the Board of Supervisors ran on trying to remove him from office. Lett noted his office is no longer going to handle transfers for the Auditor's Office or calculate taxes for the Treasurer's Office. He referenced a prior request to notify the Conference Board members about the tax statement issues, and Lett has spoken to someone that indicated this would be micromanaging. Lett felt they should focus on the positive and not the negative which would help offices run more smoothly. He

indicated the Board of Supervisors should focus on their duties as Conference Board members. Assessor Lett presented documentation concerning his duties and Conference Board Guidelines. Chairperson Deerberg asked why the Assessor's Office subscribes to "The Gazette". Lett noted it is to look at deaths, etc., which he indicated is something that has always been done. Deerberg asked why then don't they subscribe to the Davenport paper. Lett will check on that. Bell referenced things this Board has asked the Assessor to do, noting cooperation is something he has also asked other departments to do. Sup. Ellerhoff asked Lett if he has worked with the Auditor with respect to the transfers not being done by the Assessor's Office, and she wondered how that would work. Lett said no. Sup. Kaufmann asked that Lett not take interpretation of the Code personal, but just that they disagree. He felt we are all criticized. Kaufmann indicated he was happy to know last week what was going on, and he noted he had received calls. Lett felt they should refer calls to him. Kaufmann felt people have to have the right to call the link. Lett felt they should contact that office. Ellerhoff said she refers people to the appropriate office. Chairperson Deerberg said he is the one that asked Lett to send an email, and he referenced communication. He felt a lot of the Conference Board members don't understand, and he thought they should be kept informed. Lett indicated a lot of the members tell him they don't read what is sent, and he wondered how they could be critical of him. Deerberg felt some people are critical of him also. Lett indicated if something is in the Code, it will be done that way. Deerberg asked for cooperation by all. Lett referenced micromanaging, and he felt it is well known that there is micromanaging. He told the Supervisors to stop at his office if they have any questions.

Don Ferrin met with the Board to request suspension of property taxes. Treasurer Jedlicka was present. Documentation was reviewed. Discussion was held. It was noted that at some point the taxes would have to be paid. Velma Huebner entered the room while discussion was in progress. Sup. Ellerhoff asked the Treasurer if he could make a call about this matter. Treasurer Jedlicka left the room to place a call. After a while, Jedlicka returned to the Board Room. He had made a couple calls and would need to do further calling. He told Mr. Ferrin about the option to make partial payments. Further discussion was held. This matter will be placed on the Board's next agenda.

General discussion was held.

Sup. Kaufmann reported that the Wilton Development Corporation is meeting with an engineer to put something together for an addition to their industrial park.

Moved by Gaul seconded by Bell to approve Claim Checks #393143 - #393277.

Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:38 a.m., to September 3, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 3, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Betty Lett was present.

The Board viewed an invitation to a "Tipton Website Launch Celebration" on September 10<sup>th</sup>.

The Board viewed an invitation to "A Day on the Prairie" at the Pioneer Village on September 14<sup>th</sup> from the Cedar County Historical Society.

The Board viewed a "Report of Veteran Affairs" for the month ending 8-28-13.

The Board acknowledged receipt of Manure Management Plans and Updates from Del DeWulf and Prestage Farms of Iowa, LLC.

The Board acknowledged receipt of correspondence from the Jackson County Board of Supervisors to the State of Iowa County Boards of Supervisors regarding the status of Iowa counties' infrastructure.

The Board acknowledged receipt of correspondence from the Iowa Department of Cultural Affairs regarding a Request for Letters of Intent from applicants seeking designation as a new Iowa Great Place and funding.

The Board acknowledged receipt of correspondence from Donna Savage regarding county documents.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a contract for energy consulting and management services.

The Board acknowledged receipt of correspondence from David Johnson in support of videotaping the Board's meetings.

The Board noted correspondence from the Public Health Department regarding the hiring of Andrea Wulf for a Home Health Division Manager position effective 8-30-13 at an annual salary of \$55,140.

The Board noted correspondence from Assessor Lett regarding a payroll change for Barbie Smith, Clerk, from \$14.65/hr to \$15.15/hr effective 9-3-13.

Moved by Gaul seconded by Kaufmann to approve the agenda with the inclusion of discussion regarding green burials.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of August 29, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

A funeral director called to ask if green burials are allowed in Cedar County cemeteries. Chairperson Deerberg contacted the Iowa Department of Public Health to ask since there was a question as to whether a "green" burial would be allowed in the County's pauper cemetery. Sup. Kaufmann felt each jurisdiction would have control. Interim Assistant County Attorney Benz met with the Board, as requested. He couldn't find anything that says you can't do a "green" burial, but if a cemetery has a rule, he thought the cemetery's rule would take precedence. Benz doesn't know if there are rules in place for the pauper cemetery or if Center Township has rules about this. Discussion continued. Chairperson Deerberg directed that Center Township Clerk Dwain Ford be contacted and asked if they have any rules and regulations for their cemeteries.

Sup. Gaul reported that he received a call from Bill Kofron. He is going to replace a fence along property he owns and property the County owns, and wondered if the County would pay a portion of the costs. Atty. Benz said you are not bound by the right-hand rule, and it is up to Township Trustees if the parties don't agree, unless there's a prior written agreement. Sup. Kaufmann felt it seemed fair that the County would contribute something. Tim Malott entered the room. Discussion continued. Sup. Gaul will contact Mr. Kofron to ask more specifics concerning the fence construction and costs.

Emergency Management Director Malott presented a draft contract for hazardous materials incident response and consultation services. This contract will be presented to and reviewed with the attorney for the Heartland Insurance Risk Pool on September 19<sup>th</sup>. Discussion was held. Malott felt each county in the pool couldn't afford to have a hazardous materials team, and the call would have to go to a paid fire department. The County currently has agreements with the Linn County Emergency Management Commission and Johnson County Emergency Management for these services.

Mark Schneider and Nicole Turpin of the East Central Intergovernmental Association held a conference call with the Board to give them an update on the Hazard Mitigation Grant Application for acquisition of a flood damaged home just outside of the city limits of Lowden. Schneider reviewed the revised application process. The process must be done on-line. He has gone on-line to register Cedar County, but has not yet received a confirmation. Phil La Rue is listed as the County's contact person. Schneider has outlined the steps in an email to Mr. La Rue, which the Board has reviewed. Once La Rue receives an email from the State, a Notice of Intent can be resubmitted. Another change is that a pre-flood appraisal has to be done on the house. The cost of the appraisal is eligible for reimbursement. E.C.I.A. will procure the appraisal. Sup. Bell said he would like to use someone in the county. The Board gave Schneider the names and phone numbers of three appraisers. Schneider said E.C.I.A. will move forward with this process. Chairperson Deerberg will check with Phil La Rue tomorrow, when he returns, to ask if he received an email from the State. Brief discussion continued. The call concluded.

General discussion was held.

Sup. Gaul reported that the Fair Board has had a request to allow bow and arrow target practice at the fairgrounds. They are checking on liability and insurance coverage.

Larry Hodgden entered the room.

Discussion was held regarding the possible suspension of property taxes for property at 517 E 7<sup>th</sup> Street in Tipton. Don Ferrin and Treasurer Jedlicka were present. Chairperson Deerberg asked Mr. Ferrin if he considered the option to make partial payments, or would he like the Board to consider suspension of the taxes. Mr. Ferrin indicated he understood the options. Ferrin said he would like the taxes suspended. Chairperson Deerberg read a proposed resolution. Treasurer Jedlicka noted he has been told the Board has the proper documentation needed to act on this matter. It was noted the taxes would be paid at the time the property is sold or they could be paid any time prior to that. Bell noted if the amount is paid prior to sale of the home, the amount would all have to be paid at one time. Jedlicka indicated there would be a 6% fee at the time that the owner makes a lump sum payment. Discussion continued.

Moved by Bell seconded by Kaufmann to approve the request for suspension of taxes and adopt the following resolution:

#### RESOLUTION

WHEREAS, on September 3, 2013 documentation was reviewed by the Board of Supervisors from Mary Ferrin showing proof that she is receiving medical assistance as defined in Section 249A and pursuant to Section 427.9 of the Code of Iowa is deemed unable to contribute to the public revenue and that the taxes on the following described property owned by Donald E. & Mary A. Ferrin should be suspended pursuant to Section 427.9.

IT IS THEREFORE RESOLVED THAT PURSUANT TO Section 427.9 of the Iowa Code, the County Treasurer is ordered to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees and costs assessed against the following property, to-wit: Prescotts Add Lots 6 & 7 Exc S 100' Blk 5 in the City of Tipton. To include the payment for 2012 assessment taxes payable in FY2013-2014, owned by Donald E. & Mary A. Ferrin and remaining unpaid for such time as said person, Mary Ferrin remains the owner of the property and receives medical assistance as defined in Section 249A.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

In other business, Chairperson Deerberg asked the Treasurer if the delinquent mobile homes list is finished. Jedlicka said it is very close to being done, they are just checking for accuracy and then they will send it to the County Attorney. The Treasurer will give the Board a copy. Betty Lett asked what happens if there is a foreclosure on property that has had taxes suspended. Jedlicka felt the bank or someone would have to pay the taxes. It was noted the tax suspension list is reviewed each year by the Board and the Department of Human Services. Brief discussion continued.

Treasurer Jedlicka, Betty Lett and Larry Hodgden left the room.

Engineer Fangmann met with the Board for a bid letting for 2014 PCC Patching Project M-2014A. Gary Rhinehart of Iowa Erosion Control, Inc. was in attendance. Bids were opened and read as follows:

Cedar Falls Construction Co., Inc.	\$ 96,013.05
Iowa Erosion Control, Inc.	\$120,077.10
Gus Construction Co., Inc.	\$ 99,963.47.

Brief discussion was held. Fangmann left the room to check the bids and then returned. He recommended accepting the low bid by Cedar Falls Construction.

Moved by Kaufmann seconded by Bell to accept the bid by Cedar Falls Construction in the amount of \$96,013.05 for project M-2014A.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

General discussion was held with Engineer Fangmann. He gave project updates.

It was noted the following Handwritten Disbursement was issued on 8-30-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393279 for \$351.52-flex claims and \$797.40-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 10:35 a.m., to September 5, 2013.

Ayes: All

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 5, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Wayne Nebergall and Mike Moore were present.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding State Historic Preservation forms for flood-affected properties, demolition forms for properties in Lowden, and on-line grant management training.

The Board acknowledged receipt of correspondence from Dan Jones, Mitigation project Officer-Acquisitions at Iowa Homeland and Security Management, to Phil La Rue, Environmental & Zoning Director, regarding a Notice of Interest for property acquisition.

The Board acknowledged receipt of a Lifeline Awareness Week fact sheet from Annette Shipley.

The Board acknowledged receipt of correspondence from Iowa Energy regarding a Building Operator Certification.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a new energy consulting and management services contract.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding Property Tax Reform legislation.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

The Board's Clerk noted the Board's 9:30 appointment, Karis Horstmann, postponed her meeting with the Board until September 19<sup>th</sup> concerning abatement of property taxes for Inland Cemetery.

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of September 3, 2013.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve Payroll Disbursements #154565 - #154729 for the period ending 8-31-13 and to be paid on 9-6-13.  
Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Sup. Ellerhoff noted the Compensation & Classification Study Team will be meeting on September 9<sup>th</sup> at the Extension Office from 8:00 a.m. to 10:00 a.m.

Sup. Kaufmann reported on his conversation with an individual that assists with the televising of Board of Supervisors' meetings at Johnson County. He suggested making sure whatever equipment is purchased is compatible for future expansion. Tim Malott, Auditor Gritton and Betty Lett entered the room while discussion was in progress. It was indicated that uploading can be time-consuming. The individual thought that "You Tube" could only handle 10-minute segments of video. Kaufmann wondered if perhaps the Board should ask Bonnie Butler's son to try recording a meeting with an iPad, and perhaps have Aaron Horman come in to help the Board navigate through the process. Later Bonnie Butler met with the Board, as requested, to discuss video recording the Board's meetings. She showed the Board how the video would look on an iPad. Discussion was held. The Board telephoned Max Elg at "Solutions", Inc. The call was placed on the conference phone. He was asked if the video could be converted to the web site. Elg said no, because the size would be too large to stream from the web site and there is not enough space on the server. He indicated we could put a link on our web site to "You Tube". Deerberg asked if the amount of minutes is restricted on "You Tube". Elg didn't know, but he thought there may be a charge after a certain limit. Discussion continued. Max Elg indicated links could be put on the web site for other video sites as well. Elg will research the "You Tube" limitations and costs for the Board. The call

concluded. Sup. Kaufmann suggested talking to the cable companies regarding putting the video on their stations. Bonnie Butler said her son could try video recording a Board meeting. There were no objections.

Chairperson Deerberg noted Phil La Rue has not yet received an email from the State concerning registering Cedar County for the Hazard Mitigation property acquisition process. Emergency Management Director Malott noted he forwarded information to the Board. Members acknowledged they viewed the information. Chairperson Deerberg suggested that Tim Malott and Phil La Rue speak to Mark Schneider at E.C.I.A. to discuss this matter.

Bev Penningroth reported that she spoke with Center Township Clerk Dwain Ford to ask if the Trustees have any rules or regulations for the cemeteries concerning burials, more particularly rules about "green" burials. Mr. Ford indicated they had no rules on how someone is buried. Brief discussion was held. Chairperson Deerberg said the Board would wait until hearing from the Interim Assistant County Attorney.

Sup. Gaul reported that Bill Kofron has torn out fence between property he owns and the County owns. It is about 550 feet. He will put in a new fence and then bring an itemized list of materials and costs to the Board for discussion.

Sup. Kaufmann referenced an article in the newspaper. He didn't think the tone of not cooperating with the Auditor and Treasurer is something we want out there. Kaufmann indicated doing minimal duties is not good enough. He thought not anyone can declare it's a new day, only the Conference Board. Kaufmann noted the reference to the error rate of .4% of the total tax statements. He has been told that in this instance, it would be in excess of 50%. Kaufmann noted if the errors aren't caught a citizen may pay taxes they don't owe, and we can't reimburse them. Kaufmann is tired of a previous employee being blamed. He thought this has happened five or six times. Kaufmann indicated the next time that happens, he will ask the Chairperson to rule a point of order, if the former employee doesn't have the opportunity to comment. He felt Chairperson Deerberg was in line to ask department heads to meet with the Board to discuss the matter at a previous meeting. Kaufmann thought it is not negative to call for oversight. He mentioned talking to the Clarence Nursing Home Director about an incorrect assessment which cost that Nursing Home about \$20,000. Kaufmann thought the article in the newspaper indicated blame on Conference Board members, the Board of Supervisors, campaigns, other offices, previous Supervisors, attorneys, other people and previous employees. He felt there should be one more person added to the list to share the blame. Betty Lett felt it was unfair not to ask Assessor Lett to come to the Board Room. Kaufmann said he was sharing his opinion at the appropriate time. Betty Lett felt it would have been fair to have the Assessor come to the Board Room. Kaufmann thought that is her opinion as his mother.

General discussion was held with Emergency Management Director Malott.

The Board met with department heads. Recorder Helmold gave a deer licensing update. They are now doing ATV and snowmobile renewals. Engineer Fangmann gave project updates. He noted Mike Yerrington, Shop Foreman, will be retiring after the first of the year. There will be internal job postings. Emergency Management Director Malott reported he and others are putting up 911 address signs in Rochester and Sunbury. The cost will be around \$9,000. The Dispatchers are working on a Wireless Emergency Notification Systems database. Malott will be attending NENA and APCO Conferences. September is Emergency Preparedness month. Malott will be attending training sessions, and he will be sending out information regarding flooding and computer-based training. Assessor Lett will be starting road work soon. The Assessor's Office has sent out postcards to rural residential property owners. He and the G.I.S. Tech attended an agricultural adjustment class. Lett will be in Des Moines to appeal a Commercial Equalization Order for an increase of 10%. He has offered jobs to two individuals for openings in his office. The Assessor will be attending the Assessors' Fall School on September 29<sup>th</sup> through October 2<sup>nd</sup>. Deputy Auditor Carpenter reported that a public test is being conducted for the upcoming School Election on September 10<sup>th</sup>. The polls will be open from Noon to 8:00 p.m. on that day, except in West Branch the polls will be

open from 7:00 a.m. to 8:00 p.m. The Auditor is working on Certificates of Adjustment. Conservation Director Dauber said the Conservation Department is completing FEMA projects in the Massillon, Cedar Bluff and Rochester areas, and he is starting FEMA work on the Massillon boat ramp. His department is doing routine maintenance. He noted they mowed a County-owned lot in Rochester and hauled in some dirt where there was a well. Dauber said a couple from West Branch would like to donate some money to the Hoover Trail, and West Branch has offered that their maintenance employees could help clear some of the property. Treasurer Jedlicka noted the Treasurer's Office is collecting property taxes. County Attorney Renander said Interim Assistant County Attorney Sterling Benz is at work in the office. Chief Judge Greve will be meeting with the Board next week. He noted a TV station has paid back property taxes for TV towers, in the amount of \$84,292. He thanked the Treasurer and Assessor Offices for their assistance on this project. Letters went out to mobile home owners with delinquent taxes. Public Health Director Jane Caes introduced Andrea Wulf, Home Health Division Manager. There is a full-time Nurse position open. The Department has 83 to 84 patients in Home Care, so they are busy. They are gearing up for flu injections. The Department is dealing with a lead poisoning situation. Bell asked if they have given many shingles vaccinations. Caes said not many. Sheriff Wethington referenced a search warrant that was executed in Tipton, and he indicated Scott County had another one in the New Liberty area. The new vehicles are in service. Wethington noted a meeting was held with the Fire Departments regarding radio issues. He also reported on a situation where someone died, and there were several dogs and cats on the premises. Wethington felt Friends of the Animals went above and beyond in this situation. Chairperson Deerberg asked that those attending the Employment Practices seminar on September 19<sup>th</sup> car pool. He reported that the CPC Administrator told him the Request for Proposals deadline has been extended for the financials for the Eastern Iowa Mental Health Region, and Scott County will be the fiscal agent for the D.H.S. Technical Assistance money. Sup. Ellerhoff noted the first Compensation & Classification Study Team meeting will be on September 9<sup>th</sup>. Paula Werling will be replacing Linda Beck on the team. Assessor Lett asked if the study would be finished by budget time. The Board indicated that is their goal.

Engineer Fangmann met with the Board to discuss the East Central Iowa Council of Governments meetings. Betty Lett and Tim Malott were present. Fangmann said there has been discussion about merging the Policy Transportation Committee into the Policy Boards. Fangmann is opposed to this. We are part of the Cedar Rapids Transportation Cog. Fangmann proposed putting the Policy Transportation Committee first prior to the Policy Board meeting. He noted the STP and bridge funds are a high priority. Larry Hodgden entered the room. Mary Rump of the E.C.I.C.O.G. will be setting up a time to meet with the Board of Supervisors regarding this matter. The Engineer said they lost their radio system. Cables were pinched, but they are still not able to receive communications over five miles out. At 40 feet and 80 feet on the tower they are getting signal loss. E.M.A. Director Malott noted there are issues, such as not being able to pull cables through the conduit for a microwave communications system. He noted they will have to do some digging by the Courthouse. His department and the Engineer's Office will split the costs 50-50. Malott suggested the Board of Supervisors may want to contribute dollars for the project because it could save them dollars in the future. Warren Wethington entered the room. Malott indicated the microwave system could be used to eliminate T1 lines, an intercom system and perhaps video court. Chairperson Deerberg suggested that Malott and Fangmann come back to the Board when they have more information concerning costs, etc. Larry Hodgden left the room.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 9:59 a.m., to September 10, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 10, 2013 with the following members present: Bell, Ellerhoff, and Chairperson Deerberg. Supervisors Gaul and Kaufmann were absent. Betty Lett was present.

The Board viewed a report of fees collected for August 2013, submitted by the Clerk of District Court.

The Board acknowledged receipt of correspondence from Sheriff Wethington regarding hours spent working in the County and hours spent working in the incorporated towns.

The Board acknowledged receipt of correspondence from Rock River Coalition regarding a Wetlands Mitigation and Restoration webinar on Sept. 16<sup>th</sup>.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding the Notice of Interest application process for the new MB3 System.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding their scholarship application.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding their scholarship application.

The Board acknowledged receipt of correspondence from Kirkwood Community College regarding a forum on September 27<sup>th</sup> about the Iowa State Innovative Model and the new Iowa Health and Wellness Plan.

Moved by Ellerhoff seconded by Bell to approve the agenda.

Ayes: Ellerhoff, Bell, Deerberg

Absent: Gaul, Kaufmann

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of September 5, 2013.

Ayes: Bell, Ellerhoff, Deerberg

Absent: Kaufmann, Gaul

Sup. Ellerhoff gave a report on the Compensation & Classification Study Team meeting that was held on September 9<sup>th</sup>. Paul Greufe, H.R. Consultant outlined the procedures and process. There were two team members that were not at the meeting. One was a representative for the Unions, who could no longer serve as Union Steward due to a position change. The Board agreed Paul Greufe should contact them about a representative on this team.

Tim Malott entered the room.

Discussion was held regarding televising Board meetings. Sup. Bell has received complaints from individuals not wanting money spent on this. They indicated to Bell that people can attend meetings or read about the meetings, and they indicated they felt transparency in government is not solved by taping because a lot goes on outside the door.

Discussion was held regarding a policy concerning payment to individuals working during a disaster. Emergency Management Director Malott noted the Local Emergency Planning Committee meeting will be held on Wednesday, and he was going to ask some of them what their policy is. FEMA will go with the rate we set. Laura Twing entered the room. Malott recommended using FEMA's in-kind rate of \$16.00/hr. Discussion was held. The Board looked at the wages of Law Enforcement, Conservation and Security personnel. They agreed that Malott should present a draft policy to the Board

which includes a payment amount of \$14.00/hr. Brief discussion was held regarding the flood property buyout acquisition process. Larry Hodgden and Ed Lett entered the room.

The Board reviewed a proposed contract between the Iowa Department of Public Health and the Board of Supervisors for the FY13-14 EMS System Development Grant. The contract was reviewed. Discussion was held. The Board agreed the funds submitted to the Treasurer from the State for this grant should be forwarded to the EMS Association. They also agreed that the Memorandum of Understanding concerning use of the Iowa Department of Public Health's Sharepoint site should be modified to include a representative of the Cedar County Emergency Management Systems, so that they can submit the required reports for this grant.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the contract between the Iowa Department of Public Health and Board of Supervisors for the FY13-14 EMS System Development Grant in the amount of \$7,131.

Ayes: Ellerhoff, Bell, Deerberg

Absent: Gaul, Kaufmann

The Board reviewed a Notice of Vacancies for boards and commissions. The Board agreed the notice should be published with a deadline of December 19, 2013 for submission of applications.

Chairperson Deerberg gave a Seventh Judicial District Correctional Services September 6<sup>th</sup> meeting report.

Chief Judge Marlita Greve of the Seventh Judicial District met with the Board. Also present was Kathy Gaylord, District Court Administrator. County Attorney Renander introduced Judge Greve. Judge Greve said the staff in the Clerk's Office here is great, and she enjoys being here. Chairperson Deerberg noted the Seventh Judicial Correctional Services is fighting for more funding, and they are increasing their number of beds by 40. Judge Greve said she has worked with the Director of the Correctional Services in Drug Court. Deerberg said they would appreciate more funding. Judge Greve hopes there will be more funding. Discussion continued. Sup. Bell appreciated Judge Greve coming to meet with the Board, and he appreciated her comments concerning the staff. He also appreciated the Judges and their demeanor. Sup. Ellerhoff indicated she agreed with most of what Sup. Bell said. Ellerhoff noted she has for a long time been an advocate for maintaining our Court systems and staff here at the Courthouse. Deerberg asked if there is anything the Board can do to help the Judges. Judge Greve couldn't answer that right now. She noted the Electronic Data Management System will be coming to Cedar County in late 2014 or early 2015. Discussion was held.

Mark Schneider and Nicole Turpin of the East Central Intergovernmental Association telephoned the Board to give them an update on the Hazard Mitigation Grant Application for property acquisition concerning property just outside the Lowden city limits. Lowden Mayor Barry Hoffmeier, Emergency Management Director Malott, Environmental & Zoning Director La Rue, Betty Lett and Laura Twing were present. Mark Schneider said he has completed the registration process, and he has submitted the Notice of Interest. He is waiting for a response from the State to submit an application. Schneider noted he has also tried to submit a Notice of Interest for the City of Lowden, but received an error message. He has sent an email to the State regarding the error message. Tim Malott noted he, at one time, experienced the same thing and was told when something is submitted it has to be reviewed and then unlocked, so the issue may be that he is trying to submit two different Notices of Interest. Schneider will call Dan Jones at the State regarding this matter. Discussion continued. Nicole Turpin is doing the procurement for the appraisal on the County's N.O.I. One appraiser cannot do the appraisal, one can do it right away and the other couldn't do it for a while. The State must approve the appraiser contract first and then the Board of Supervisors can take action on it. Mayor Hoffmeier asked if the Notice of Interest for the City of Lowden would take care of all four properties. Schneider said only two properties are listed on their Notice of Interest, but more properties can be listed on the application. Discussion was held regarding the flood damaged properties. Some of the property owners have indicated to Schneider that they are not interested in participating in the buyout, but Sup. Bell wondered if they would be



interested now if they knew an appraisal would be done, rather than using 110% of the assessed value. Mark Schneider will talk to those property owners in Lowden. Discussion continued regarding those properties. It was noted the property owners would need to comply with the local flood plain ordinance. Schneider asked if the new flood map has elevations associated with it. La Rue said Bill Cappuccio at the Department of Natural Resources has indicated we could possibly get a layer on that. Schneider will meet with the Mayor at another time. Phil La Rue said he would assist when needed.

General discussion was held with Barry Hoffmeier, Phil La Rue and Tim Malott.

Engineer Fangmann met with the Board to review specifications for a tractor. Betty Lett and Laura Twing were present. The proposed specifications were reviewed. Discussion was held. Members suggested some changes. Fangmann will discuss the tires, hitch and hydraulic flow with the Shop Foreman. Mike Rocca and Warren Wethington entered the room. The Board had no objection to the Engineer proceeding with the changes and sending out the request for quotes. General discussion was held. The Engineer gave project updates. Engineer Fangmann reviewed a Utility Permit Application. Once the temporary work is done, a fee will be charged for the permit for permanent work.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for F&B Communications, Inc. for temporary work to attach a fiber optic cable to the bridge north of Massillon, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Ellerhoff, Bell, Deerberg

Absent: Gaul, Kaufmann

Betty Lett referenced an internship with Senator Grassley being attended by a County Supervisor, and she asked how that benefits Cedar County. The Supervisors indicated they didn't know.

It was noted the following Handwritten Disbursement was issued on 9/6/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393280 for \$813.20-flex claims and \$247.97-self funded medical claims.

Moved by Ellerhoff seconded by Bell to adjourn at 10:27 a.m., to September 12, 2013.

Ayes: All

Absent: Gaul, Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 12, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent. Robert Lynn Pruess, Betty Lett, Laura Twing, Larry Hodgden and Ed Lett were present.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "Marketing 101: The Basics" class on September 19<sup>th</sup>.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding Iowa Property Tax Reform.

The Board acknowledged receipt of correspondence from TD&I Cable Maintenance, Inc. regarding their services.

The Board acknowledged receipt of correspondence from Kathy Eastman regarding an Iowa Energy Summit on November 4-5, 2013.

The Board noted correspondence from Assessor Lett regarding the hiring of Angela Wright as an Appraiser at an annual salary of \$38,512.50 effective 9-9-13 and the hiring of Marcus S. Larson as a G.I.S. Tech at an annual salary of \$35,100 effective 9-16-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Gaul, Bell, Ellerhoff, Deerberg

Absent: Kaufmann

Engineer Fangmann met with the Board to review bids for the purchase of a cab pickup chassis. The bids were as follows:

Ron Alpen Ford, Inc.	Ford F550 XL	\$40,546
O'Rourke Motors, Inc.	Ford F550 XLT	\$41,491
Brown's Sales and Leasing	Ram 5500	\$43,244

Discussion was held. Fangmann noted O'Rourke Motors misinterpreted the mirror features and bid for an XLT. Per the County Attorney, they couldn't resubmit their bid. He recommended awarding the bid to Ron Alpen Ford.

Moved by Bell seconded by Ellerhoff to award the bid to Ron Alpen Ford, Inc. for the purchase of a Ford F550 XL cab pickup chassis in the amount of \$40,546.

Discussion was held.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Engineer Fangmann told the Board he revised the tractor specifications. They will be sent out this week.

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of September 10, 2013.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

The Auditor's Administrative Assistant told the Board that Carroll Last asked that she relay to the Board that he is not in favor of televising the Board meetings.

Chairperson Deerberg has not received any further information from the Interim Assistant County Attorney concerning "green" burials. Deerberg suggested that they discuss this matter with the Township Trustees on September 19<sup>th</sup> when Trustees will be participating in discussion concerning the formation of a Pioneer Cemetery Commission.

Sup. Ellerhoff gave a Cedar County Economic Development Commission meeting report. At the meeting, financials were reviewed. There was discussion about officers and directors insurance coverage. This matter will be researched further. Sup. Bell noted he talked to Judy Funk at the Heartland Insurance Risk Pool, and she indicated that as

representatives on the Commission, the Supervisors are covered, but for the entity itself there may be a gap in coverage. So if for example someone sues, his name could be listed, actions by him would be covered, but maybe not the entity itself. As a Board of Supervisors representative, they are covered. Ellerhoff would like to have that put in writing. Ellerhoff noted there was discussion about the following items: use of a 28E Agreement versus forming a 501(c)(6), training ideas, creating a Business Directory Searchable Database, advertising for the full-time Office Manager position, and the need for work on a formal personnel policy.

Sup. Gaul gave a Fair Board meeting report. Randy Shumaker will be working on new windows and siding on the top of the Floral Hall. There was mention of a Theisen's grant. There will be one more cattle show this year. The race promoter will not be running races again at the fairgrounds. Someone has approached the Fair Board about promoting the races, and they have asked the individual for a business plan. They intend to have the same carnival at the fair next year. The Fair Board received a letter from an insurance company's lawyer regarding an incident at the fair. Next year's fair entertainment was discussed. The next Fair Board meeting will be October 9<sup>th</sup>. Bob Pruess had heard another building is going to be put up at the fairgrounds. Gaul has heard the Cattlemen are talking about putting up a building. Brief discussion continued. Larry Hodgden left the room.

Sup. Bell has heard there are conflicts concerning the Conference Board meeting date of September 16<sup>th</sup>. Chairperson Deerberg said he is trying to reschedule it to possibly September 26<sup>th</sup>. He is checking with Assessor Lett to confirm a meeting date.

Bob Pruess asked if he could schedule time next week to relay comments on the newspaper articles concerning the Assessor and Board of Supervisors. He will meet with the Board on Tuesday, September 17<sup>th</sup> at 10:30 a.m. Bob Pruess and Betty Lett left the room.

General discussion was held.

The Board noted Handwritten Check #393463 dated 9-12-13 in the amount of \$100.00 was issued to the City of Dubuque for an administrative correction.

Sup. Ellerhoff noted the claims list indicated the Supervisor's I.S.A.C. dues in the amount of \$275.00 were paid twice.

Moved by Ellerhoff seconded by Gaul to approve Claim Disbursements #393281 - #393462, with the revision that the check to ISAC should be voided and reissued for an administrative correction.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Gaul to adjourn at 9:45 a.m., to September 13, 2013.

Ayes: All

Absent: Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in special session at 10:30 a.m., September 13, 2013 with the following members present: Ellerhoff, Gaul and Chairperson Deerberg. Supervisors Kaufmann and Bell were absent.

The Board convened as a Canvass Board to canvass votes cast in the School Election on September 10, 2013. Auditor Gritton was in attendance.

Thereupon the returns from the precincts were opened and examined with the following results determined:

BENNETT COMMUNITY SCHOOL – Brian Banta, Chad Petersen and Lisa Ann Syring were determined to be elected. Devin Moeller was determined to be elected to fill a vacancy.

DURANT COMMUNITY SCHOOL – Julie Schlueter Rivera and Robert A. Walker were determined to be elected.

NORTH CEDAR COMMUNITY SCHOOL – Vicki Bendixen, Tessa Holst and Aaron Horman were determined to be elected. Public Measures C & D did pass.

TIPTON COMMUNITY SCHOOL – Ray Vitense and Diane Wallick were determined to be elected.

WEST BRANCH COMMUNITY SCHOOL – Mike Colbert and Mike Owen were determined to be elected.

KIRKWOOD COMMUNITY COLLEGE DISTRICT (Merged Area X) –  
Public Measure Z=

There were 722 votes cast for the public measure.

There were 314 votes cast against the measure.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:44 a.m., to September 17, 2013.

Ayes: All

Absent: Bell, Kaufmann

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 17, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Tim Malott, Betty Lett, Ed Lett, Shirley Kepford, and Warren Wethington were present.

The Board viewed the minutes of the June 21, 2013 Board of Health meeting.

The Board viewed correspondence from the Director of Community Action of Eastern Iowa to their board members regarding school supply reports for Muscatine and Cedar Counties.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Todd S. Mente-TSM Farms.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding an economic development case study.

The Board acknowledged receipt of correspondence from the United States Department of Agriculture regarding the division of parent farm number 6301 and the County's interest in the resulting farm number 6451.

The Board noted correspondence from the Cedar County Public Health Director regarding the hiring of Rachele Ham for a Nurse position at \$20.51/hr effective 9-16-13.

Moved by Gaul seconded by Kaufmann to approve the agenda.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of September 12 & 13, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Engineer Fangmann met with the Board to review a contract and bond for PCC patching project #M-2014A, to review a payroll change for Dan Hodgden and for action on pursuing a Mechanic I position. Fangmann reviewed the contract and bond. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a contract and bond between Cedar County and Cedar Falls Construction for PCC patching project M-2014A in the amount of \$96,013.05.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the following payroll change:

Secondary Road Department

Dan Hodgden, from Maintenance Worker II (Bridge Crew)-\$20.07/hr to Excavator Crew Leader-\$20.09/hr effective 9-16-13.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

The Engineer told the Board he would like to pursue hiring for a Mechanic I position. He would like to get someone in that position so that they can be trained. Discussion was held. Phil La Rue entered the room. Fangmann referenced the upcoming retirement of the Shop Foreman. There will not be a posting for that position, since it's a management position. The Board had no objections to hiring for a Mechanic I position. Laura Twing entered the room. Fangmann gave project updates. Engineer Fangmann and Emergency Management Director Tim Malott gave an update on the digging from the Courthouse to the communications tower. Fangmann has an almost one-inch cable to pull to the tower. When the vendor put the conduit in, they put in two 90-degree elbows. The company that the Engineer works with doesn't like elbows in conduit. He is going to hold a conference call regarding this matter. They may decide to tie in conduit to an existing box. Director Malott suggested contacting the vendor to take the two elbows out of the conduit. He noted the plan was for five half-inch cables or less to be placed in the conduit, which

would allow for a future cable to be put in. They didn't plan for a 7/8-inch cable. Fangmann and Malott are working on this matter.

Moved by Ellerhoff seconded by Bell to issue Handwritten Warrant #393466 dated 9-17-13 to Commissioner of Insurance in the amount of \$100.00.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Gaul seconded by Kaufmann to approve the renewal of a Class C Beer Permit with Sunday sales for JMD Oil.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

An Appraisal Service Agreement between Cedar County and Premier Appraisals (Marty Moylan) was reviewed for the pre-flood appraisal of property just outside the Lowden city limits, which is required for the property acquisition process.

Moved by Ellerhoff seconded by Gaul to approve and authorize Chairperson Deerberg to sign the Appraisal Service Agreement between Cedar County and Premiere Appraisals.

Ayes: Ellerhoff, Gaul, Bell, Kaufman, Deerberg

The Board held a conference call with Mark Schneider of the East Central Intergovernmental Association for an update on the Hazard Mitigation Grant Program for flooded property acquisition. He needs the appraisal completed and then he can proceed. Schneider said he met with the City of Lowden. They are pursuing acquisition of two flooded properties. They may revisit acquisition of two other properties once they have told the owners that there would be a pre-flood appraisal. In other business, Chairperson Deerberg asked Mr. Schneider about an email received by Phil La Rue concerning an urgent need regarding FEMA HMGP match acquisitions for buyouts. Schneider said this is documentation for HUD. The grant number and recipient need to be filled in and sent to the Iowa Economic Development Authority. Chairperson Deerberg and the Auditor will complete this task. The call concluded.

Environmental & Zoning Director Phil La Rue wondered about the discussion concerning "green" burials. Chairperson Deerberg noted it is a burial with no vault or casket. He said a funeral director had made an inquiry about it. The Board or the Interim Assistant County Attorney have not found anything that prohibits this, but they felt it would be up to the Township Trustees. La Rue suggested they could consult the City of Des Moines, indicating they have been dealing with this matter. He noted certain religious groups require it. Warren Wethington, Phil La Rue and Ed Lett left the room.

Sup. Bell reported that he met with a Cedar County Economic Development Commission group to work on a personnel handbook.

Sup. Kaufmann reported that he spoke with the President of the U.S. Highway 30 Coalition. Highway 30 is growing in use. A study will be done in Cedar County. There is a movement to decrease the right-of-way from 100 feet to 80 feet, so they are fighting that. The President is worried there will be a movement to use sales tax rather than fuel tax for road improvements. It was noted it is not constitutionally protected unless they are using fuel tax dollars. The next Hwy 30 meeting is on October 9<sup>th</sup>.

General discussion was held. Sup. Kaufmann asked if the Board would like him to continue to pass along emails from Pam Hartwig with the attachment of "The Preservation of Rural Iowa Alliance Newsletter", which contains information on Rock Island Clean Line informational meetings. The consensus was yes. Sup. Gaul indicated farmers are very upset around the Spencer area about this issue.

The Board left the room to attend annual harassment training in the large meeting room. The training was conducted by Judy Funk on behalf of the Heartland Insurance Risk Pool.

The Board returned to the Board Room. Robert Lynn Pruess, Tim Malott, Laura Twing, Warren Wethington, Betty Lett and Mary Rump were present.

Sup. Ellerhoff reported that Angie Brennan has resigned from the Compensation Study Team due to the workload in the Treasurer's Office. Discussion was held. Ellerhoff suggested two employees, and it was asked if there are any other suggestions. There were no other suggestions. Ellerhoff will contact one or both employees and their department heads.

Mary Rump, Transportation Director for the East Central Iowa Council of Governments met with the Board to discuss possible Regional Planning Affiliation restructuring. Engineer Fangmann was also present during this discussion. Warren Wethington left the room. Mary Rump gave the Board a brief background concerning formation of the E.C.I.C.O.G. A Transportation Policy Committee was formed for planning and programming. The Policy Committee meets quarterly or more often as needed. Rump noted there is sometimes difficulty getting a quorum for the Policy Committee meetings. Conference calls are held when possible. The D.O.T. is not supportive of that. Wayne Nebergall and Ed Lett entered the room while discussion was in progress. The E.C.I.C.O.G. Board is looking at the possibility of the E.C.I.C.O.G. Board assuming the responsibilities of the Transportation Policy Committee. The E.C.I.C.O.G. Board meets every month. Rump indicated there are thoughts that it would seem to be a more effective planning process, if they would consider land use, housing, etc. This proposal has been given to the committees, and there are some concerns. E.C.I.C.O.G. has asked for more information on the requirements of the R.P.A. This matter will be put on the agendas of the E.C.I.C.O.G. Board and the Policy Committee in October. Rump noted the possibility of the Policy Committee dissolving and E.C.I.C.O.G. taking over representation of the Policy Committee as of January 1<sup>st</sup>. Engineer Fangmann realized the premise of why Cedar County is in the group for transportation purposes. He noted the traffic patterns are to the west. Mary Rump indicated because Cedar County doesn't participate in the E.C.I.C.O.G. region, accommodations were made for Cedar County's involvement in transportation matters. Mary Swan entered the room. Sup. Ellerhoff said she would want our County Engineer to participate. Engineer Fangmann asked about the makeup of the Transportation Policy Committee. The Policy Committee has elected officials or individuals with direct responsibility to an elected official. Rump noted the E.C.I.C.O.G. Board has three appointments from all counties involved, except Linn County has five and Johnson County has four. A question was asked regarding who and how many will be on the Board if there is restructuring. Rump said that would have to be clarified. Larry Hodgden entered the room. Rump indicated restructuring would eliminate quorum issues, there could be a transportation item on the monthly agenda, there could be broader planning, and Cedar County could have a voice. She noted upcoming meeting dates. Fangmann wondered if they'd ask us not to be involved. Rump said no, but noted they had discussed ramifications. Sup. Bell wondered about the vote on the E.C.I.C.O.G. Board. Rump said it would be one member one vote. Bell noted some counties would have more votes, so there would be a "watered down" vote. He felt our County Engineer would likely have more knowledge than a citizen on the board. Rump acknowledged that could be true depending on the person. She indicated that was a concern for the Technical Advisory Committee. Rump doesn't think the intent is to remove sub-allocation dollars, but she can't guarantee anything. She referenced insuring that Cedar County is participating in whatever agenda items pertain to transportation. Engineer Fangmann suggested an alternative to try meeting as the Transportation Team at 1 p.m. and then having the E.C.I.C.O.G. Board meeting. Bell favored leaving the Transportation Policy Committee and E.C.I.C.O.G. Board as is, putting the Policy Committee items first at the meeting. Rump again noted there is concern with the difficulty of getting a quorum. Security Guard Ohrt entered the room. The Board agreed they are in favor of maintaining the E.C.I.C.O.G. Board and Transportation Policy Committee, and moving the Policy Committee to the start of the meeting. The Engineer will draft a letter to E.C.I.C.O.G.

Robert Lynn Pruess met with the Board to make comments concerning articles in newspapers regarding the Assessor and Board of Supervisors. Mr. Pruess said he didn't expect discussion or a resolve. Chairperson Deerberg said he didn't want comments towards one person. Pruess indicated he couldn't exercise his rights per the U.S. Constitution. Deerberg again noted if there is a comment on one person, he would call a point of order, and he indicated Pruess could write an article to the newspaper. Pruess stated he is sorry that Deerberg is afraid to face up to reality. Discussion continued.

Pruess noted he was there to exercise his rights created by the Constitution, but felt he may be held back a bit. Pruess was disappointed when he heard what a few are fighting about. He felt if there are problems, they should get to the root of the problems, they should get a plan, and then a fix. Pruess indicated if they try to rule by threats and intimidation, he'd be back at them too. He noted when he was running for a Supervisor position, he heard one person say that he will clean up problems and problems in the Assessor's Office. Pruess referenced meetings being changed to suit someone's schedule and that he has lost respect for an individual. He felt whether it is .4% or 50%, just get to the root of the problem and fix it, and he felt one can change numbers. Pruess stated he knows there were problems before the current Assessor took office. He doesn't know how much has been spent on this. Pruess referenced calling a point of order, and he felt it is a way to intimidate. He thought this will come back to haunt them. Pruess used to think cameras is the way to go in the Board Room, but he thought maybe microphones is the way to go. He noted whispering is a training technique used with horses, not Supervisors. He wondered if decisions are made ahead of time, and he indicated he has heard Sup. Bell asking what they are talking about. Pruess felt it seems like a few want to leave some out. He indicated things change from what comes out in the paper and the minutes. Pruess felt if the meetings are recorded, it would prevent anyone from changing the text. He thinks it is hard to hear in the Board Room. Pruess thanked the Board for letting him speak, and he asked them to remember that we're all human beings, we're not perfect, and we make mistakes, and he asked that they work together. Chairperson Deerberg said thank you.

The Board noted Handwritten Check #393464 dated 9-12-13 in the amount of \$725.00 was issued to ISAC for an administrative correction.

It was noted the following Handwritten Disbursement was issued on 9/12/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393465 for \$250.30-flex claims and \$3,872.62-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:40 a.m., to September 19, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 6:00 p.m., September 19, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Approximately 30 individuals were present.

The Board viewed a message from Jim Fuller regarding the fence between his property and property now owned by Cedar County.

The Board acknowledged receipt of correspondence regarding a Seventh Annual Iowa Hunger Summit on October 15<sup>th</sup>.

The Board acknowledged receipt of correspondence from the City of West Branch regarding an Urban Renewal Consultation on September 30<sup>th</sup>.

The Board acknowledged receipt of an update from the Bennett Library.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "Marketing 101: The Basics" workshop on September 19<sup>th</sup>.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Gaul, Bell, Ellerhoff, Kaufman, Deerberg

Moved by Bell seconded by Kaufmann to approve the Board Minutes of September 17, 2013.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #154730 - #154898 for the period ending 9-14-13 and to be paid on 9-20-13.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Discussion was held regarding the Compensation Study Team. Sup. Ellerhoff reported that she spoke with Jody Lovell and Recorder Helmold, and they declined to have Lovell serve on the Team. Ellerhoff spoke with Shelley Cady and County Attorney Renander, and they agreed that Shelley Cady could serve on the Team.

Moved by Ellerhoff seconded by Gaul to appoint Shelley Cady to the Compensation & Classification Study Team.

Discussion was held. Sup. Bell felt Shelley Cady is a great employee, but he referenced problems with nepotism. Shelley Cady is Wayne Deerberg's daughter. Sup. Kaufmann thought unless there is direct gain for Chairperson Deerberg, he didn't see that it is a problem. Bell noted Deerberg would be one member of the Board of Supervisors that would be giving final approval. Kaufmann thought per Roberts Rules of Order, the person would have to have direct gain. Sup. Ellerhoff has a high regard for Cady's ability to review the job descriptions, and it ultimately comes back to the Board of Supervisors. Bell said he has always been against nepotism and noted there is something in the handbook about nepotism. Deerberg said he would abstain from the vote on this motion. He felt it is hard to find someone to serve on the Team. Discussion continued,  
Ayes: Gaul, Kaufmann, Ellerhoff

Nay: Bell

Abstain: Deerberg

Chairperson Deerberg noted the CPC Administrator has not yet heard anything further concerning the operation of Cedar Employment Opportunities at the Kirkwood facility in Tipton.

It was noted Marty Moylan of Premiere Appraisals has signed the appraisal agreement concerning an appraisal of a flood damaged property just outside the Lowden city limits.

The Board reviewed a letter to the East Central Iowa Council of Governments regarding a recent proposal to merge the Transportation Policy Committee into the E.C.I.C.O.G. Board.

Moved by Kaufmann seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the correspondence to E.C.I.C.O.G.

Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

The Board reviewed a list of unclaimed fees submitted by the Auditor's Office. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the cancellation of unclaimed fees totaling \$2,681.64.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

The Board called Steve Story of Fayette County and the call was placed on speakerphone. Discussion was held regarding Pioneer Cemetery Commissions. Mr. Story noted the Commission would give advice and get called upon for projects. Sup. Kaufmann reviewed handouts. He noted the definition of a Pioneer Cemetery is one that has had 12 or fewer burials in the last 50 years. A list of Pioneer Cemeteries, as of 2010, was reviewed. Kaufmann noted discussion regarding a Pioneer Cemetery Commission was initiated due to a conversation about Veterans' grave care. A Pioneer Cemetery Commission would be under the supervision of the Board of Supervisors, and the Townships would receive funding from a levy. Kaufmann thought it would be way more than a decade before a Commission could tackle all of the Pioneer Cemeteries, since there would likely be a lot of repairs needed. Jon Zobel, Rochester Township Clerk, asked if a Pioneer Cemetery is well maintained, then what? Mr. Story said possibly the Commission wouldn't have to do anything. He indicated the Commission he belongs to has found that the Trustees are happy for the Commission to take over a cemetery. Kaufmann thought perhaps maintenance is a secondary function and that refurbishing tombstones would be the primary function. Mr. Story indicated it would be how the Supervisors write the ordinance. He noted his Commission uses common sense. Kaufmann couldn't imagine that the Board would pass by-laws (ordinance) without input from the Trustees. Kaufmann asked if the Commission members are volunteers. Story said yes (it is in their by-laws). Linda Coppess, Fremont Township Clerk noted they don't have a Pioneer Cemetery, so she asked would Fremont be required to levy for this? She noted they are taxing for the upkeep of other cemeteries. It was noted if a Commission is formed, all cemeteries would levy for this, and the funds would come from the General Tax Fund. Sup. Bell noted it would go through the Supervisors. Mr. Story said their Commission prepares a budget which is submitted to the Auditor. Bills are sent to the Auditor for payment. Kaufmann referenced his prior involvement with cemeteries as a State representative. His involvement was to give protection when access wasn't given or cattle were knocking over tombstones. He hasn't seen that in Cedar County, but protection may be important in some counties. Story said farm families have been supportive regarding access, etc. Kaufmann asked Story what does his Commission do when a township has more than four or five Pioneer Cemeteries. Story said they usually start with one that is easily seen by the public. Kaufmann asked about the working relationship between the Trustees, Pioneer Cemetery Commission and Board of Supervisors. Story said it is excellent. The Commission pays some of the Trustees to mow. Dwain Ford, Center Township Clerk, thought Center Township has eight cemeteries that are probably Pioneer Cemeteries. He is a Trustee for Woodbridge Cemetery, which is not a Pioneer Cemetery. He referenced the amount of funds that the cemetery has, but indicated they had a situation that required a lot of funds and now they are looking at a higher cost per year for mowing. Story said they have not asked to turn mowing over to the Board of Supervisors. Kaufmann noted the fund balances of the cemeteries used to draw interest which was used to maintain the cemeteries, but now the interest doesn't cover the entire maintenance cost. He felt dollars could be voluntarily given, but it would be up to the people responsible for the fund. Someone asked what happens if there is natural vegetation. Mr. Story indicated there hasn't been an interest in preserving vegetation, noting the cemeteries are mowed or enclosed in a concrete area. They don't go for brush and wildlife in the cemeteries. Kaufmann asked if the Commission by-laws could be written to preserve a cemetery in that way. Story said yes. Jon Zobel asked about a situation where a cemetery, if after it is restored it draws interest for burials, so then would it no longer qualify to be a Pioneer Cemetery? Story noted they set certain policies on allowing someone to be buried in a Pioneer Cemetery.

Kaufmann asked if there is a waiting list. Story said people have told them in writing they want to be buried a certain place, so if they have room, they will do it. There can be no more than twelve burials in 50 years. Kaufmann felt if they go over twelve burials, they'd have to hand it back to the Trustees. Someone asked if all burials are free in Pioneer Cemeteries. Story indicated the Trustees have to sign off on the burials, as well. Kaufmann felt it is up to the rules of the Trustees whether it is free or if they charge. Story referenced having financial direction and a stone. David Ferguson, Pioneer Township Trustee, asked weren't Pioneer Cemeteries established to be free for residents of the township? Story thought what was free once, may not be free today. He felt burials should be handled properly. Wayne Laing, Gower Township Clerk, said they ran into this at Honey Grove, and they asked someone at the Courthouse whether to charge or not charge for a burial, and they were told it would be no charge. Then the relatives wanted to be buried there. Laing said they usually ask for a stipend or donations. He noted the Assistant County Attorney said it would be okay for relatives to be buried there also. Kaufmann asked concerning rules for charging or for the use of a vault, if the State law is quiet on it, is it up to the Trustees? Story said yes. Zobel clarified that it is up to the Trustees to decide what's done for burials, charges or just turning over maintenance. Story said yes. Kaufmann noted they cannot overrule the Trustees. Story agreed. Laing said they bid out lawn care, so if a Commission takes over, would the Commission take that over. Supervisors indicated yes. Sup. Bell asked if at budget time, would the Commission put together what they want for dollars? Story indicated they would work it out township by township, cemetery by cemetery. The composition of the Cemetery Commission was discussed. There is an Advisory Board that comes to meetings to comment. Dwain Ford asked if there was a study done about what this 6 ¾ cents levy would create compared to the amount paid to individual townships now to take care of the cemeteries. Mr. Story explained what the Commission does. Mr. Laing offered a word of caution concerning cemeteries with perpetual care, noting people became too old to mow and they had to pay a lot more to mow. The Fayette County Cemetery Commission budget is approximately \$7,000. Chairperson Deerberg noted the Board received a call about "green" burials, and he told the Trustees they may want to determine their rules on this. Laing noted a funeral director came to the Trustees about a "green" burial, and Laing recommended having some type of a burial container that is hard metal otherwise there may be a huge hole in a few years. Deerberg suggested the townships look at their by-laws. Laing referenced someone wanting to be buried on top of another person. Linda Coppess said they require a vault. Sup. Ellerhoff asked about cremation. Coppess said they would require an urn vault. Deerberg asked about the pauper cemetery by the former County Home. Dwain Ford said he has never had anything to do with that cemetery. Zobel referenced the Hebron Cemetery having poor records, bodies dug up and moved, and he said it is now closed. Deerberg asked that input concerning a Cemetery Commission be directed to the Board of Supervisors. The Board will make a decision at a later date. Ford felt if they want to get stones straightened up, they are going to spend double. Linda Coppess wondered if funding would be cut for something else. Kaufmann noted this would be a separate levy. Deerberg said everyone would pay the levy. Dennis Coppess asked why should people pay twice? Deerberg noted the levy would be for refurbishing old stones. Linda Coppess said if they own the cemetery, they can charge what's needed to maintain those through the Township Trustees. L. Coppess felt it is not that they shouldn't be maintained, but she indicated it should be determined who owns the cemeteries. Deerberg asked if the trustees could raise enough to maintain the cemeteries. L. Coppess felt people didn't understand the taxation years ago. There was reference to a tax on a tax. Deerberg noted the Commission would be a volunteer group. Coppess wondered why pay more when it could have been done years ago. Kaufmann felt the Stanwood Cemetery is almost perfect. Mike Boyle thought a Pioneer Cemetery Commission, irregardless of where it is, their mission is to show respect for the dead. He felt there is a responsibility to maintain the interment of the deceased. Boyle would make sure his relatives have stones. Robert Lynn Pruess thought what he said was well put. Sandy Harmel felt that's why they have to be taken care of now, because some haven't been taken care of in the past. She noted these are the pioneers of our county, and she felt the stones/graves need to be refurbished. David Ferguson asked, doesn't the County own all of these cemeteries. Kaufmann said usually the family deeded to the township, but he did reference the Code and the ultimate responsibility being the County's. Dwain Ford thought the Board would find out that

families live coast to coast and they will be buried other places. Chairperson Deerberg said the Board would take this under advisement, and he thanked everyone for coming.

The Board met with Fair Board members President Dave Mohr, Joyce Coppess and Dave Shinker. Approximately 15 other individuals were present. They presented and reviewed financial documentation. Discussion was held. Mr. Mohr reviewed upcoming activities and tentative plans for the 2014 Fair. Expenses and income were up for the 2013 Fair, and attendance was good. Deerberg wondered if they could get more exhibitors in the Mathews Building. Mohr said they are working on that and think they have three or four new ones. Larry Hodgden felt traffic at the fair had improved this year, and he appreciated their hard work. Robert Pruess said he has heard a lot of positive comments about the midway. Sup. Bell wondered what their most profitable evening event was. Mohr noted the Wednesday evening entertainment is almost all free. He felt when you figure out what people want, they'll come to the fair. Kaufmann asked if they find it hard to get board members to spend the time, and he asked how recruiting is going. Mohr indicated people want to be on the board. Mr. Shinker said they received positive comments about the fair, and they are working at change. Robert Pruess asked if the Fair Board gets compensation from the races. Mohr said there is a fixed fee for each race. Sup. Gaul felt the Fair Board has done a wonderful job. The Fair Board members left.

Anita Arnold met with the Board to request a property tax abatement for Trinity Church, Moscow. Approximately 15 other individuals were present. The total amount is \$830. Mrs. Arnold noted the assessed value has increased quite a bit. She indicated the church struggles financially, and they have plumbing and electrical projects. They have approximately 20 members. The church uses volunteer labor to plant and harvest the crops. Larry Hodgden read comments. He wondered why the taxpayers should subsidize this abatement. He asked four questions which he felt the Board and taxpayers may want answered before granting an abatement. Hodgden noted part of the taxes would go to the Wilton School District. Mr. Hodgden wondered how can someone who does not own the property ask for an abatement. He felt \$20/acre is not that big of a burden. Hodgden referenced per the law the taxes shouldn't be abated, indicating if they rent out property, then it becomes taxable. He felt the Board needs to look at this from a public interest standpoint. Hodgden felt perhaps a non-profit entity could look at ways to generate more income. Anita Arnold said the land was given to the Church for their use as long as the Church exists, and if the Church ceases to exist, it goes back to the heirs. She noted if they had other viable means, they'd use them. Sup. Bell asked if Mrs. Arnold brought a financial statement, as the Board requested last year. Arnold said no, and she noted the Church's Treasurer is on vacation until around October 1<sup>st</sup>. Sup. Gaul asked, without this abatement, would the Church cease to exist? Mrs. Arnold said yes. Sup. Kaufmann asked if the Church has ever paid property taxes. Arnold said no. Laura Twing asked if they have ever held back dollars for taxes. Arnold noted they were tax-exempt by the State's definition. Orville Randolph felt with the age of the Church membership, it would be hard to contribute and hard to do fundraisers. Arnold said it is impossible. Kaufmann indicated there are legitimate interpretations on this issue throughout the State, and he felt it is an interpretation of the law. Robert Pruess asked about the procedure for this. Kaufmann doesn't think there is one, indicating it is a gray area per the Department of Revenue. He said there is not a specific case like this one. His personal view, when there is a gray area, past practice is followed. Dawn Smith wondered how this worked for a school farm. Kaufmann didn't know. Larry Hodgden indicated there are numerous non-exempt organizations paying taxes, such as the County Home Farm. He felt \$20/acre is a small portion of the cost of doing business, and he thought the Board could be opening a can of worms for other organizations to come forth. Hodgden made reference to a court decision which indicated they were subject to payment of taxes. Kaufmann felt that was not an all-encompassing ruling. He thought the can of worms that was opened was that after decades of not being charged property taxes, they were then charged. Hodgden indicated the Assessor is required by law that when finding an error in a previous assessment, to correct it. Kaufmann disagreed that there was an error that was corrected. He said other Assessors would disagree also. Kaufmann felt giving an abatement would rectify something. Bell again noted that last year the Board asked them to bring a financial statement.

Moved by Gaul seconded by Kaufmann to abate the taxes for Trinity Church.

Discussion was held. Ellerhoff felt they could delay a decision. Bell said he would feel more comfortable waiting. Kaufmann said that out of respect for a colleague, he would rescind his second on the motion. Gaul rescinded the motion. The payment deadline of September 30<sup>th</sup> was noted. Robert Pruess said he would pay the penalty and interest. Anita Arnold was okay with that. She will bring financial documentation back to the Board and the abatement request will be considered at that time.

Karis Horstmann met with the Board to request a property tax abatement for Inland Cemetery. Approximately 14 individuals were present. The total amount is \$398.00. Farm ground is rented out. Sup. Bell asked for a financial statement. Karis Horstmann noted what they generate is what they spend. Sup. Gaul asked if they repair headstones. Horstmann said yes. The amount of the rent and the amount charged for burial plots were discussed. Horstmann indicated they try to keep the integrity of a small county cemetery. One year they only sold two plots. Sup. Kaufmann noted less than five counties are taxing an entity in this manner. Discussion continued. Twing asked how to solve the dilemma in the interpretation of the law. Kaufmann referenced precedence of other Assessors, and he doesn't believe they owe the taxes. The request for abatement must be made every year. Orville Randolph noted the farm ground is not high quality ground. Horstmann said it is hilly and there are trees. Betty Lett asked what does the law say. Kaufmann referenced in following the law, you interpret the law. Further discussion was held. Kaufmann wondered if law is written so tightly there is no room for interpretation. He felt our State is taking away local control. Kaufmann said it is false that he has a vendetta. He worries about these cemeteries and churches. Hodgden noted because there appears to be opportunities to increase revenue to offset taxes, how does it serve the public's interest to abate the taxes? Kaufmann felt part of what makes us unique are these small cemeteries and churches. He thought if they could afford an attorney, they could contest. Hodgden noted he would feel more comfortable if he knew they were maximizing their potential. He has nothing against small cemeteries and churches. Kaufmann asked Hodgden if he would agree that the decision to tax also be reviewed in the interest of the broader public. Twing asked who would do that. Kaufmann felt the Assessor can make an interpretation. Sup. Ellerhoff said she has researched this matter, and she understands Hodgden's concerns. She thinks the cemetery should be exempt. Ellerhoff felt costs go up and who knows how many years it will take to whittle away at the cemetery's fund balance. Horstmann felt it could be in the next 20 years. Ellerhoff felt restoration and care should not be paid with these taxes. Hodgden wondered about the next church that may rent a house. Ellerhoff said she wouldn't speculate, and she would need all the details. Deerberg noted a church in Lowden rents a parsonage and pays taxes. Kaufmann asked if there is a century old precedence of not paying taxes. He wondered is the situation in Lowden not happening overwhelmingly in counties. Robert Pruess understood Hodgden's concerns and felt he had some good points, but he felt that the churches that ask to have their property taxes abated, should have them abated. Kaufmann said he would fight changing traditions of the County. Bell felt a financial statement will be good to have. Karis Horstmann will meet with the Board at a later date with a financial statement. Brief discussion was held.

Moved by Kaufmann seconded by Gaul to adjourn at 8:17 p.m., to September 24, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 24, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Mary Swan were present.

The Board viewed an agenda for the Eastern Iowa Regional Utility Service Systems meeting on September 25, 2013.

The Board viewed a memo from Engineer Fangmann regarding fuel pricing.

The Board viewed correspondence from the Iowa Association of Energy Efficiency regarding an Iowa Energy Summit on November 4-5, 2013.

The Board acknowledged receipt of correspondence from UW Extension regarding webinars concerning Municipal Water Resource Management, Public Works Yard Pollution Prevention and Winter Road Management: Go Easy on the Salt.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding Iowa Property Tax Reform: ISAC Working Group minutes.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding the Assistance To Firefighters Grant Program, and a soup supper and discussion about emergency management services.

The Board noted correspondence from Sheriff Wethington regarding a payroll change for Lisa Sutton, Dispatcher, from \$16.08/hr to \$16.73/hr effective 9-13-13

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of September 17, 2013, as amended.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Ed Lett entered the room.

Chairperson Deerberg noted he and Sup. Gaul attended a brief meeting concerning individuals putting in tile in the Stanwood Drainage District. He noted there was not much to report.

Sup. Ellerhoff reported the next Compensation Team meeting is on September 26<sup>th</sup> at 1:00 p.m. at the Extension Office. Brief discussion was held.

The Board reviewed a request from Jim Fuller to share in the cost of a replacement fence between properties that he and the County own. During the Board's next meeting, they will go to the property (former sawmill) and view the fence. Laura Twing entered the room.

Chairperson Deerberg suggested having the County Attorney's Office draw up a policy/rules concerning "green" burials at the pauper cemetery. Delia Meier entered the room.

Sup. Ellerhoff gave a River Bend Transit meeting report. They received the Intelligent Transportation System Grant in the amount of \$23,000 for the purchase of ten laptops for vehicles. Meetings with Johnson County, Iowa City and Coralville personnel have been attended for discussion on the possibility of providing services. A new computer server was purchased. A backup repeater is in place. Approval was given for an application for Federal Clean Air funding for the purchase of three buses. They are applying for other grants for the local match. An Auditor's Review will be presented in October. Pam Spear and Boyd Stine entered the room.

Sup. Ellerhoff gave an East Central Intergovernmental Association meeting report. Chairperson Deerberg also attended the meeting. Contracts were signed for several projects. Iowa Workforce Development has asked them to look at additional efficiencies.

Mark Schneider of the East Central Intergovernmental Association called the Board to give them an update on the Hazard Mitigation Grant Program for flooded property acquisition concerning a property just outside the Lowden city limits. Mr. Schneider said he is waiting for the appraisal report. Steve Lacina and Tim Malott entered the room.

Sup. Kaufmann reported that the next Solid Waste Executive Board meeting will be held at 3:00 p.m. on October 25<sup>th</sup>. Shelise Parsley entered the room.

Chairperson Deerberg reported on the Heartland Insurance Risk Pool Employment Practices seminar that he, Sup. Gaul and Sup. Bell attended. Among other things, Emergency Management Association items were discussed. An Information Technology person from one of the counties talked about cyber breaches and insurance.

Emergency Management Director Malott reported that 911 personnel are going to Rochester and Sunbury to post notices that they are getting ready to put up address number signs. The total cost will be about \$15,000. Discussion was held. Jim Reeve and Larry Hodgden entered the room.

Delia Meier of the Iowa 80 Truckstop at Walcott and a member of the Iowa Economic Development Authority Board met with the Board to discuss State programs. Approximately twelve other individuals were present. There has been a change regarding who they give taxpayer dollars to. They are concentrating on tax credits. She is trying to spread the word about the State programs. The Board has given out approximately 5.5 billion dollars for 15,000 jobs, of which a lot is tax credits. Chairperson Deerberg asked about abatement versus credits. Delia Meier noted a 3% tax credit can be given on an investment (improvements). After the improvement is built, they maintain the jobs and prove that, they can then apply for the credit from the Department of Revenue. They do not get the credit if they are not paying income tax in Iowa. Steve Lacina of the U.S.D.A., Rural Development Office noted some don't pay Iowa income tax. Meier noted if they are collecting sales tax, they would pay. Tim Malott asked if funds could be used for training. Meier said yes, if they qualify for that. Expansion of existing Iowa companies are getting the bulk of the dollars. Thirty-seven towns with population under 5,000 received grants. Discussion was held. Meier noted there is a program for distribution centers. A business can get sales tax back on construction costs, if they apply before the project is started. Meier said the Development Authority Board has an excellent web site which will guide someone through a program, and they can call the staff to clarify items. Jim Reeve asked if new businesses in the City's industrial park are eligible for Tax Increment Financing, would they qualify for these State programs. Meier indicated yes. There is a High Quality Jobs Program which covers costs for retraining if a business relocates or expands. Meier noted there is a program for dollars from community colleges for training. She indicated there are property tax credits, investment tax credits and construction sales tax refunds. Meier said Cedar County is in an Enterprise Zone, which means the wage requirement can be 25% lower to qualify for assistance. There have been no awards in the last three years in Cedar County. Meier noted in the area of community development, some towns have held a town meeting to get feedback on the businesses they want to attract, and she referenced a Challenge Grant. Deerberg asked if there are programs for retention of businesses. Meier said all of the programs she discussed can be used for that. Sup. Kaufmann felt Cedar County is in an Enterprise Zone because we are surrounded by larger counties, so the Zone would allow us to be competitive with surrounding counties. He asked if any of the tax credits are maxed out. Meier indicated that is nothing the Board has been worried about. Sue Hall asked what the first step would be to apply for funding. Meier said to call the office to ask what's available. There is a person assigned to Cedar County. Deerberg felt it would be advantageous to explain these programs to the City Councils. Sup. Bell suggested that the contact person for Cedar County could give a presentation to the Cedar County Economic Development Commission. Steve Lacina suggested that often businesses look at the State programs and incentives and forget about Federal. He referenced Energy

Grants and a Value Added Program which involves a dollar for dollar match. Brief discussion continued.

General discussion was held.

Max Elg, Vice President/Operations Manager of “Solutions”, Inc. held a conference call with the Board to discuss a new Health Insurance Portability & Accountability Act Business Associates Agreement. Patty Hamann, H.I.P.A.A. Compliance Officer and Interim Assistant County Attorney Benz were present. Others in attendance were: Betty Lett, Mary Swan and Laura Twing. Mr. Elg indicated there have been some H.I.P.A.A. changes from the government. A revised Business Associates Agreement will be required. The Board reviewed drafts of agreements. Discussion was held. Elg advised that they make sure it’s written as to what someone will do with held public health information, to destroy it or bring it back to the County. He felt a 48-hour requirement can be in the agreement, as long as the entity is aware. Elg suggested they could tailor each agreement to the entity. He has drafted a more restrictive agreement for “Solutions” to sign. Atty. Benz wondered what the County’s liability is if a Business Associate breaches the agreement. Elg didn’t know that something like that has happened yet. He believed if the public health information is held by “Solutions”, the County would have no liability. Elg thought someone would be more likely to go after the company’s trade secrets rather than public health information. He felt it shouldn’t put an onus on the County if “Solutions” gets attacked. Benz doesn’t know the County’s protection if a Business Associate doesn’t have protection. Elg noted if Benz finds out there is a need to put something else in the agreement to protect liability, that would be great. Deerberg asked if Elg recommends that the County Attorney’s Office review the agreement drafts and then come back to the Board. Elg said yes. Atty. Benz suggested that they find someone that specializes in H.I.P.A.A. to review the agreements. Elg said his role is to show them what the rules are, the new bill, and to provide a Business Associates Agreement which will cover them and more when working with our data. He suggested that we may want to look more at our security on the network, and perhaps lock down/tighten as far as administrative authorities. He agreed with Atty. Benz, and he felt H.I.P.A.A. legal advice would be awesome. Deerberg indicated he didn’t want the County to have the expense to hire an attorney and then the work be used for other counties. Elg said he wouldn’t share that work, if that’s what the Board wished. Deerberg told Elg the Board would get back to him on this matter. The call concluded. Discussion was held regarding the draft agreements, who to contact to review them, and administrative authority for the networks. Atty. Benz will discuss this matter with County Attorney Renander. It was suggested that the County Attorney could contact I.S.A.C. and/or the Heartland Insurance Risk Pool for suggestions on who to contact about the agreement.

Engineer Fangmann met with the Board to review an agreement for use of local roads as a detour. The State will be doing work on the Hwy 38 overpass at Interstate 80, therefore the overpass will be shut down short-term. They have asked to use County Road X46 at the #265 Atalissa interchange for a detour. Discussion was held.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign an Agreement For Use of Local Agency Roads as Detours for use of X46 at the I80 #265 Atalissa interchange.

Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

The Engineer gave project updates.

Engineer Fangmann reviewed a Utility Permit Application for Alliant Energy.

Moved by Kaufmann seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy to place a line underground from south of 160<sup>th</sup> Street to 872 Jackson Avenue.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg



It was noted the following Handwritten Disbursement was issued on 9-20-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393467 for \$886.82-flex claims and \$523.18-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:34 a.m., to September 26, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 26, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Wayne Nebergall, Shirley Kepford, Betty Lett, Mary Swan, Larry Hodgden and Orville Randolph were present.

The Board viewed correspondence concerning an Emergency Management Services meeting on State assistance with Representative Kaufmann.

The Board acknowledged receipt of correspondence from the Cedar County Economic Development Commission regarding a meeting on November 12<sup>th</sup> at which time Michael Gould, Cedar County's contact for business development at the Iowa Economic Development Authority will speak.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding the engineering agreement for Leisure Lake.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding a webinar on September 26<sup>th</sup> covering 2013 changes to Iowa tax law.

The Board acknowledged receipt of correspondence from Annette Shipley regarding a Families First meeting on September 26<sup>th</sup>.

Moved by Kaufmann seconded by Ellerhoff to approve the agenda.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of September 24, 2013.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve Claim Disbursements #393468 - #393686.  
Ayes: Ellerhoff, Kaufman, Gaul, Bell, Deerberg

Karis Horstmann met with the Board to request abatement of property taxes for the Inland Cemetery. She presented financial documents. Sup. Bell indicated he assumed Horstmann will come in to request an abatement on an annual basis, and perhaps it wasn't made clear that members of the Board would like to see a summary of expenses and revenues. Horstmann said she could send that to the Board. She noted they had a large expenditure in the amount of \$3,600 for another driveway, which was requested by Fred Rekemeyer. She said Mr. Rekemeyer has put a lot into the cemetery and his family donated the land years ago. Sup. Gaul felt they would need their funds for maintenance, etc.

Moved by Gaul seconded by Ellerhoff to abate property taxes for the Inland Cemetery that are due September 1, 2013 and March 1, 2014 for parcel #016012121000080 in the amount of \$232.00 and for parcel #16012121000040 in the amount of \$166.00.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Wayne Nebergall, Shirley Kepford and Orville Randolph left the room.

Sup. Ellerhoff received a call from Jody Lovell. As a point of clarification, Recorder Helmold would have allowed Lovell to participate on the Compensation Team. Lovell told Ellerhoff she wouldn't have had time to do the work in the office.

Members of the Board have not heard any feedback from the Township Trustees concerning forming a Pioneer Cemetery Commission. Sup. Kaufmann has had a couple people tell him they would serve on the Commission.

Sup. Gaul gave a report on the Eastern Iowa Regional Utility Service Systems meeting conference call that he participated in. He reported for the Fairview project they are working on grinder pump repairs, and they are looking for someone to do the grinder

maintenance. Overall things are going pretty well with this project. They have not yet received any bills for fence, sewer and water work for the Leisure Lake project. Work is being done on a rate resolution. Bell thought the rates are for hook-ups. They are looking for an interim operator. Reference was made to U.S.D.A.'s response to the engineering contract and that they will have to pay for an inspector. The contractor wants an extension due to weather delays and a limited crew to address problems. Gaul referenced several other projects that are okay, but he indicated there are problems with Lake Delhi.

Sup. Bell gave a Limestone Bluffs Resource Conservation & Development Commission meeting report. He reported a WIRB grant extension was signed to the State. The Contractor is not done with the Leisure Lake project because they went from around 50 to around 300 hookups. The East Central Intergovernmental Association submitted a bill to them for part of the project. It was over \$206,000. R.C.&D. had \$204,000 reserved for the project. They voted to pass on \$200,000 and withheld what they are supposed to pay to R.C.&D. Jackson County would like R.C.&D. to move their property in storage. There will be an Iowa League meeting on October 4<sup>th</sup>. There will be assistance in writing Energy Grants, which are part of the USDA REAP Grants. Farmers and businesses use Energy Grants to do energy audits. Watershed projects are being done through Soil & Water Commissioners, but R.C.&D. may take on a project. There was reference to trails and objects trespassing on the river, but it was noted the river is public property. Bell gave a report on projects that the Local Food Coordinator Brittany Bethel has been doing. He gave updates on Revolving Loan participants. There is \$90,000 in the Revolving Loan Fund. Larry Hodgden asked how E.I.R.U.S.S. is funded. Bell explained.

Shelise Parsley, Executive Director of the Cedar County Economic Development Commission met with the Board to give an update. She presented documentation. Tim Malott and Rob Fangmann entered the room. Larry Hodgden left. Parsley reported the Lowden Economic Development Commission and the West Branch Economic Development Commission are considering coming back to CCEDCO, and she felt it looks good that they will. They are hiring for an office administrative vacancy. Discussion was held. Members and others appreciated what Parsley has done. Tim Malott and Rob Fangmann left the room.

Julie Tischuk, CPC Administrator met with the Board to give Mental Health Region, staff and car updates. Tischuk gave a Mental Health Region update. Things are at somewhat of a standstill. The RFP was extended for financial services. They are going to ask for \$50,000 from the Technical Assistance Fund. The group is going to start communicating with providers and allow them to share things about their services and organizations. There was a comment period on the new rules for regionalization, so the region did submit comments asking for clarification on a few items. The Region forwarded on their wishes for our region. Tischuk told the Board one of the vehicles was involved in an accident, which was not our fault. The car may be totaled, and Tischuk felt the process to resolve this matter has become drawn out. She hopes to hear something soon. Sup. Bell suggested that she have the County Attorney draft a letter. Tischuk referenced an office employee that resigned, but she is waiting to see where we are at with consumer numbers for a while before making a decision on filling the position. Duties are being assumed by others for now. Discussion was held. Tischuk has not heard anything from Crossroads about taking over Cedar Employment Opportunities.

It was noted that after adjourning the Board would be leaving to view fence between properties owned by James D. Fuller and Cedar County near Rochester. While in the area the Board viewed fence in the West Rochester area adjoining Bill Kofron's property.

Moved by Kaufmann seconded by Gaul to adjourn at 9:40 a.m., to October 1, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 1, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was in attendance.

The Board viewed a "Report of Veteran Affairs Commission" for the month ended 9-25-13.

The Board acknowledged receipt of correspondence from Assessor Lett indicating the Department of Revenue informed him Cedar County will not get an equalization order for a 10% increase on commercial properties.

The Board acknowledged receipt of a Manure Management Plan Annual Update for RAD Farms-Arlan Mohr.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a "Creating a Winning Website" workshop on October 3<sup>rd</sup>.

The Board acknowledged receipt of correspondence from Emilia Istrate requesting participation in a survey on the role of counties in economic development.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties requesting participation in a survey concerning broadband access.

The Board acknowledged receipt of correspondence from Representative Bobby Kaufmann regarding the Federal government shutdown.

The Board acknowledged receipt of correspondence from the U.S. Census Bureau regarding the 2013 Investment Summit.

The Board acknowledged receipt of correspondence from the Cedar County Economic Development Commission Director regarding Iowa Community Development Block Grant Housing Sustainability.

The Board noted correspondence from Treasurer Jedlicka regarding a payroll change for Ronda Gottschalk, Clerk, from \$13.86/hr to \$14.11/hr effective 9-19-13.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of September 26, 2013.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

The Board noted the following checks issued for administrative corrections:  
Iowa Dept. Of Natural Resources #393688 \$65.00 dated 9-26-13  
East Central District of Assessors #393689 \$200.00 dated 9-27-13.

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to tell them she spoke with State Farm Insurance about the damaged vehicle. They have declared it a total loss and will issue a check to the County in the amount of \$5,406.25. We can accept that amount or keep the vehicle as is. Tischuk would like a different vehicle since the front wheel has major damage. Discussion was held. Laura Twing entered the room. The Board agreed Tischuk should accept the check from the insurance company. The department will need another vehicle as soon as possible since employees are using their personal vehicles more often now. Tischuk will look at State vehicle bids and report back to the Board. Chairperson Deerberg suggested the Environmental & Zoning Department may allow the Case Management Department to use one of their vehicles on a temporary basis. Tischuk will talk to Director La Rue.

Sup. Ellerhoff said the Compensation Study Team is waiting to hear when their next meeting will be.

Chairperson Deerberg reported that Bonnie Butler is going to ask her son if he can video record the Supervisors' Oct. 17<sup>th</sup> evening meeting.

Discussion was held regarding the requests to replace fence between County-owned properties and properties owned by Bill Kofron and Lori Nelson & James D. Fuller. Mr. Fuller has said he would be able to talk to the Board by phone. Sup. Bell said he spoke to Merle Waltz, and he indicated the swampy area would be a bad place to put a fence. The Board consensus was to ask Lori Nelson and Jim Fuller if they would meet with the Board at their evening meeting on October 17<sup>th</sup>. Bill Kofron will be contacted to ask if he could meet with the Board this week.

The Board noted they received an email from Linda Coppess, Fremont Township Clerk, expressing her opinion regarding forming a Pioneer Cemetery Commission. Tim Malott entered the room.

Moved by Ellerhoff seconded by Bell to approve and authorize Chairperson Deerberg to sign a Flexible Benefit (Cafeteria) Plan Checklist.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Mark Schneider of the East Central Intergovernmental Association held a conference call with the Board to give an update on the Hazard Mitigation Grant Program for flooded property acquisition concerning property just outside the Lowden city limits. He has received the appraisal which is \$20,000. It is under the \$27,000 that is 110% of the assessed value. Schneider has accessed the on-line application form and is working to complete it. He thought he would finish it this week, and he would also meet with the property owner this week to verify that he would like to participate in the buyout. The owner could appeal the appraisal, and then another appraisal would be needed. Schneider has listed Phil La Rue as the point of contact on the application, and he has listed himself and Auditor Gritton as alternates. The Board had no objections. Brief discussion continued. Tim Malott left the room.

General discussion was held.

Engineer Fangmann met with the Board to open tractor bids. Rodney Ohrt entered the room. The Engineer opened a bid from Kirt Parizek for the used 2004 John Deere 6715 tractor in the amount of \$10,500. The following bids were opened and as follows:  
Precision Equipment, John Deere 6170M-\$101,369.71 less trade \$28,000 = \$73,369.71  
Iowa Farm Equipment, Deutsch Fahr TTV620-\$156,935 less trade \$25,000 = \$131,935  
H.D. Cline Co., Case IH Puma 185-\$96,376.38 less trade \$21,000=\$75,376.38  
Bennett Farm Equipment, New Holland T7.235-\$111,813 less trade \$27,250=\$84,563.00  
Altorfer Machinery, Challenger MT565D-\$112,500 less trade \$21,000=\$91,500.

Any deviations from the specifications were noted. Ed Lett entered the room while the bids were being read and then left the room prior to the conclusion of the opening of the bids. Discussion was held. Engineer Fangmann recommended tabling this matter until he has had time to review the bids and do research.

Engineer Fangmann told the Board he would like to hire a Maintenance Worker I and a Mechanic I. Discussion was held. Fangmann noted there are five vacancies right now in the department. He would like to get to a staff level for adequate coverage going into winter. The Board had no objections.

General discussion was held with the Engineer. He gave project updates.

The Engineer reviewed a Utility Permit Application for Cedar Communications.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Cedar Communications, LLC for putting in fiber along 130<sup>th</sup> Street and National Avenue.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Deputy Auditor Hamdorf met with the Board to discuss the employee 2014 Christmas Club. Documentation was reviewed and discussion was held. Sixty-four employees are currently participating in Christmas Club. Hamdorf recommended using Citizens Savings Bank.

Moved by Gaul seconded by Kaufman to approve the use of Citizens Savings Bank for the 2014 Christmas Club.

Ayes: Ellerhoff, Gaul, Kaufmann, Deerberg

Abstain: Bell

Betty Lett met with the Board to comment on the Conference Board meeting that was held on September 26<sup>th</sup>. She thanked Chairperson Deerberg for conducting the meeting in the manner he did. Lett noted the Assessor was allowed to explain things. She thanked Sup. Bell for explaining to the Conference Board members about researching things. Lett noted the Assessor asked for approval of new hires, and she indicated Chairperson Deerberg said they have already been hired. She noted the Assessor told her that's how it's been done. Deerberg stated he thought it was in the budget already indicating perhaps further approval was not needed. Betty Lett noted a new School Board member came in late to the meeting and that individual was not in on the previous discussion, but he was allowed to vote. Lett again thanked the Chairperson for the way he conducted the meeting, and she hoped they can work together for the betterment of the County. Deerberg asked Sup. Bell for a list of the people he contacted concerning errors made. Bell noted the Assessor has the list. Sup. Gaul asked how many there are on the list. Bell said ten or so. Gaul noted his father-in-law was not contacted. Deerberg referenced getting the public comments out there.

It was noted the following Handwritten Disbursement was issued on 9/27/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393687 for \$533.25-flex claims and \$1,397.26-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 9:48 a.m., to October 3, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., September 3, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Betty Lett was present.

The Board viewed an invitation to a "Tipton Website Launch Celebration" on September 10<sup>th</sup>.

The Board viewed an invitation to "A Day on the Prairie" at the Pioneer Village on September 14<sup>th</sup> from the Cedar County Historical Society.

The Board viewed a "Report of Veteran Affairs" for the month ending 8-28-13.

The Board acknowledged receipt of Manure Management Plans and Updates from Del DeWulf and Prestage Farms of Iowa, LLC.

The Board acknowledged receipt of correspondence from the Jackson County Board of Supervisors to the State of Iowa County Boards of Supervisors regarding the status of Iowa counties' infrastructure.

The Board acknowledged receipt of correspondence from the Iowa Department of Cultural Affairs regarding a Request for Letters of Intent from applicants seeking designation as a new Iowa Great Place and funding.

The Board acknowledged receipt of correspondence from Donna Savage regarding county documents.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding a contract for energy consulting and management services.

The Board acknowledged receipt of correspondence from David Johnson in support of videotaping the Board's meetings.

The Board noted correspondence from the Public Health Department regarding the hiring of Andrea Wulf for a Home Health Division Manager position effective 8-30-13 at an annual salary of \$55,140.

The Board noted correspondence from Assessor Lett regarding a payroll change for Barbie Smith, Clerk, from \$14.65/hr to \$15.15/hr effective 9-3-13.

Moved by Gaul seconded by Kaufmann to approve the agenda with the inclusion of discussion regarding green burials.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of August 29, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

A funeral director called to ask if green burials are allowed in Cedar County cemeteries. Chairperson Deerberg contacted the Iowa Department of Public Health to ask since there was a question as to whether a "green" burial would be allowed in the County's pauper cemetery. Sup. Kaufmann felt each jurisdiction would have control. Interim Assistant County Attorney Benz met with the Board, as requested. He couldn't find anything that says you can't do a "green" burial, but if a cemetery has a rule, he thought the cemetery's rule would take precedence. Benz doesn't know if there are rules in place for the pauper cemetery or if Center Township has rules about this. Discussion continued. Chairperson Deerberg directed that Center Township Clerk Dwain Ford be contacted and asked if they have any rules and regulations for their cemeteries.

Sup. Gaul reported that he received a call from Bill Kofron. He is going to replace a fence along property he owns and property the County owns, and wondered if the County would pay a portion of the costs. Atty. Benz said you are not bound by the right-hand rule, and it is up to Township Trustees if the parties don't agree, unless there's a prior written agreement. Sup. Kaufmann felt it seemed fair that the County would contribute something. Tim Malott entered the room. Discussion continued. Sup. Gaul will contact Mr. Kofron to ask more specifics concerning the fence construction and costs.

Emergency Management Director Malott presented a draft contract for hazardous materials incident response and consultation services. This contract will be presented to and reviewed with the attorney for the Heartland Insurance Risk Pool on September 19<sup>th</sup>. Discussion was held. Malott felt each county in the pool couldn't afford to have a hazardous materials team, and the call would have to go to a paid fire department. The County currently has agreements with the Linn County Emergency Management Commission and Johnson County Emergency Management for these services.

Mark Schneider and Nicole Turpin of the East Central Intergovernmental Association held a conference call with the Board to give them an update on the Hazard Mitigation Grant Application for acquisition of a flood damaged home just outside of the city limits of Lowden. Schneider reviewed the revised application process. The process must be done on-line. He has gone on-line to register Cedar County, but has not yet received a confirmation. Phil La Rue is listed as the County's contact person. Schneider has outlined the steps in an email to Mr. La Rue, which the Board has reviewed. Once La Rue receives an email from the State, a Notice of Intent can be resubmitted. Another change is that a pre-flood appraisal has to be done on the house. The cost of the appraisal is eligible for reimbursement. E.C.I.A. will procure the appraisal. Sup. Bell said he would like to use someone in the county. The Board gave Schneider the names and phone numbers of three appraisers. Schneider said E.C.I.A. will move forward with this process. Chairperson Deerberg will check with Phil La Rue tomorrow, when he returns, to ask if he received an email from the State. Brief discussion continued. The call concluded.

General discussion was held.

Sup. Gaul reported that the Fair Board has had a request to allow bow and arrow target practice at the fairgrounds. They are checking on liability and insurance coverage.

Larry Hodgden entered the room.

Discussion was held regarding the possible suspension of property taxes for property at 517 E 7<sup>th</sup> Street in Tipton. Don Ferrin and Treasurer Jedlicka were present. Chairperson Deerberg asked Mr. Ferrin if he considered the option to make partial payments, or would he like the Board to consider suspension of the taxes. Mr. Ferrin indicated he understood the options. Ferrin said he would like the taxes suspended. Chairperson Deerberg read a proposed resolution. Treasurer Jedlicka noted he has been told the Board has the proper documentation needed to act on this matter. It was noted the taxes would be paid at the time the property is sold or they could be paid any time prior to that. Bell noted if the amount is paid prior to sale of the home, the amount would all have to be paid at one time. Jedlicka indicated there would be a 6% fee at the time that the owner makes a lump sum payment. Discussion continued.

Moved by Bell seconded by Kaufmann to approve the request for suspension of taxes and adopt the following resolution:

#### RESOLUTION

WHEREAS, on September 3, 2013 documentation was reviewed by the Board of Supervisors from Mary Ferrin showing proof that she is receiving medical assistance as defined in Section 249A and pursuant to Section 427.9 of the Code of Iowa is deemed unable to contribute to the public revenue and that the taxes on the following described property owned by Donald E. & Mary A. Ferrin should be suspended pursuant to Section 427.9.



IT IS THEREFORE RESOLVED THAT PURSUANT TO Section 427.9 of the Iowa Code, the County Treasurer is ordered to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees and costs assessed against the following property, to-wit: Prescotts Add Lots 6 & 7 Exc S 100' Blk 5 in the City of Tipton. To include the payment for 2012 assessment taxes payable in FY2013-2014, owned by Donald E. & Mary A. Ferrin and remaining unpaid for such time as said person, Mary Ferrin remains the owner of the property and receives medical assistance as defined in Section 249A.

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

In other business, Chairperson Deerberg asked the Treasurer if the delinquent mobile homes list is finished. Jedlicka said it is very close to being done, they are just checking for accuracy and then they will send it to the County Attorney. The Treasurer will give the Board a copy. Betty Lett asked what happens if there is a foreclosure on property that has had taxes suspended. Jedlicka felt the bank or someone would have to pay the taxes. It was noted the tax suspension list is reviewed each year by the Board and the Department of Human Services. Brief discussion continued.

Treasurer Jedlicka, Betty Lett and Larry Hodgden left the room.

Engineer Fangmann met with the Board for a bid letting for 2014 PCC Patching Project M-2014A. Gary Rhinehart of Iowa Erosion Control, Inc. was in attendance. Bids were opened and read as follows:

Cedar Falls Construction Co., Inc.	\$ 96,013.05
Iowa Erosion Control, Inc.	\$120,077.10
Gus Construction Co., Inc.	\$ 99,963.47.

Brief discussion was held. Fangmann left the room to check the bids and then returned. He recommended accepting the low bid by Cedar Falls Construction.

Moved by Kaufmann seconded by Bell to accept the bid by Cedar Falls Construction in the amount of \$96,013.05 for project M-2014A.

Ayes: Kaufmann, Bell, Gaul, Deerberg

Absent: Ellerhoff

General discussion was held with Engineer Fangmann. He gave project updates.

It was noted the following Handwritten Disbursement was issued on 8-30-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393279 for \$351.52-flex claims and \$797.40-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 10:35 a.m., to September 5, 2013.

Ayes: All

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 8, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing, Mary Swan and Betty Lett were present.

The Board acknowledged receipt of correspondence from Sheriff Wethington regarding the resignation of Monique Crabtree, Corrections Officer.

The Board acknowledged receipt of correspondence from Rachel Bennett, ISAC, regarding cyber security.

The Board acknowledged receipt of correspondence regarding an Iowa Department of Transportation Meeting concerning the U.S. 30 Coalition on 10-08-2013 in Mason City.

The Board viewed a Recorder's Report of Fees Collected for period ending 09-30-2013.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Moved by Gaul seconded by Bell to approve with corrections the Board Minutes of October 3, 2013.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Sup. Kaufmann talked with Mayor Dawn Smith of Durant regarding new flood plain maps for Durant. This will take some of Glen Swanson's properties out of the flood zone.

Sup. Bell talked with Don Meier regarding the problems with his tax statement. Mr. Meier said he got his problem solved. Sup. Gaul said he talked with him also.

Mark Schneider of the East Central Intergovernmental Association held a conference call with the Board to give an update on the Hazard Mitigation Grant Program for flooded property acquisition concerning property just outside the Lowden city limits. He has done the narrative application and sent it to Des Moines for review. He is waiting for their ok. The project manager changed some numbers not knowing he was not to make any changes. Schneider hopes this won't cause any problems. If all is approved he will be printing off forms for the owners and the Board to sign. The owners were told the home appraised for less than it was assessed at. Bell asked how will relocation work for the individual. Schneider said the individual could opt to buy another property. They are renting right now. Phil LaRue forwarded an email from the State regarding a kick off meeting. They will have sixty days from that date to request demolition. Larry Hodgden entered the room.

Assistant County Attorney Benz met with Board to discuss the Cedar County Care Facility Cemetery (Pauper Cemetery). Research has shown the primary responsibility is with the Township Trustees though the Iowa Cemetery Act says the County could take responsibility. Benz thought this cemetery could qualify as a Pioneer Cemetery. A Commission for Pioneer Cemeteries would then need to be formed. Benz said he could come up with an ordinance to require vaults and not having green burials at this cemetery, but if they turn it over to the Trustees they would not have to do the ordinance. Bell thought if they were to turn it over to the Trustees they should turn it over next fiscal year. Deerberg suggested they have the Trustees come in and visit with the Board. Kaufmann thought there were thirty-five burials not marked in the cemetery.

Deerberg talked with Mike Moes who rents the County Home farm ground about replacing fence, cornerstones and some tiling that needs done. Deerberg told him to come up with a proposal.

Engineer Fangmann met with the Board regarding a Utility Permit Application for Alliant Energy.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Deerberg to sign a Utility Permit Application for Alliant Energy to run lines to a hog confinement along Hayes Avenue and South of 280<sup>th</sup> Street.

Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Fangmann then gave general updates on projects.

Moved by Kaufmann to adjourn but failed for lack of a second.

Board members then went to view the work being done in the courtroom.

It was noted the following Handwritten Disbursement was issued on 10-04-2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393690 for \$1,189.21-flex claims and \$3,199.44-self funded medical claims.

Moved by Gaul seconded by Ellerhoff to adjourn at 9:40 a.m., to October 10, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 10, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Those in attendance were: Bill Kofron, Betty Lett and Steve Agne.

The Board viewed a report of fees collected for September, submitted by the Clerk of Court.

The Board viewed The Preservation of Rural Iowa Alliance Newsletter sent to Sup. Kaufmann.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding the County's support and asking for any changes in our listing for the 2014 Travel Guide and correspondence regarding the upcoming Iowa Tourism Conference on Oct. 16-18, 2013.

The Board acknowledged receipt of correspondence from Representative Bobby Kaufmann regarding a recent trip to Washington D.C.

The Board acknowledged receipt of correspondence from E.C.I.A. regarding cancellation of the Executive Committee meeting and that the next meeting will be on November 20<sup>th</sup>.

The Board acknowledged receipt of correspondence from Annette Shipley regarding a 2014 Child Abuse Prevention and Family Support Conference on April 15-16, 2014 and correspondence about an informational meeting on October 15<sup>th</sup> regarding health care reform.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding Iowa property tax reform presentations.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding a workshop on October 17<sup>th</sup> concerning computer security.

The Board acknowledged receipt of correspondence from I.S.A.C. regarding a webcast on October 29<sup>th</sup> featuring the Iowa Counties Information Technology organization.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Kaufmann, Bell, Deerberg

Absent: Ellerhoff

Moved by Bell seconded by Kaufmann to approve the Board Minutes of October 8, 2013.

Ayes: Bell, Kaufmann, Gaul, Deerberg

Absent: Ellerhoff

There was discussion and clarification on a couple claims. Tim Malott, Mary Swan and Laura Twing entered the room.

Moved by Kaufmann seconded by Gaul to approve Claim Disbursements #393691 - #393913.

Ayes: Kaufmann, Gaul, Bell, Deerberg

Absent: Ellerhoff

Chairperson Deerberg reported that Bonnie Butler's daughter may be available to record the Board's evening meeting on October 17<sup>th</sup>.

Sup. Kaufmann noted the Auditor is getting answers for him concerning Pioneer Cemetery Commissions.

It was noted that Dwain Ford, Center Township Clerk would be meeting with the Board on Tuesday regarding “green” burials at the Cedar County Care Facility Cemetery. Robert Lynn Pruess entered the room.

Chairperson Deerberg told the Board that he and Sup. Ellerhoff met with Amy Kurt and Doug Jones with the Clean Line Energy Partners. There will be a public informational meeting by the Iowa Utilities Board in the first part of December. A notice will be sent to landowners in the notification corridor regarding the meeting. There will be a map of the area at the meeting. Clean Line Energy will not be allowed to talk at the meeting. The meeting will be closed, and then Clean Line Energy will be able to talk to property owners. It was suggested that if the Board receives calls, they should tell them to come to the meeting. Sup. Kaufmann asked when they would actually tell people where the posts are going. Deerberg thought the night of the meeting. Kaufmann wondered why the secrecy? Deerberg noted they can’t talk to landowners ahead of time.

Sup. Gaul reported that he participated in an Eastern Iowa Rural Utility Service Systems conference call concerning the Leisure Lake project. There was discussion about the government shutdown and bills that need to be paid to the contractor. They are going to contact the contractor to see if he wants to continue work or quit until the government shutdown is over. There are grinder pump stations installed, so they can function.

Bill Kofron met with the Board regarding replacement of fence between property that he owns and properties the County owns (5 lots) in the West Rochester area. He tore out fence and trees and put in 503.5 feet of new fence. The total cost was \$1,762.25, which is \$3.50 per foot. He would like the County to reimburse him for half the cost which is \$881.12. Sup. Kaufmann felt the cost is reasonable, noting he recently paid to put in some fence. Kofron described the fence that was put in noting there are creosote corner posts, and metal and wood posts were put in with barbed wire. Sup. Bell noted if the posts were not treated they would probably rot after about ten years. Discussion was held.

Moved by Bell seconded by Gaul to pay Bill Kofron \$881.12.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Sup. Gaul gave a Fair Board meeting report. Rodney Ohrt is interested in being the race promoter. Board members will meet with the race committee. There is a calf show this Saturday. Randy Shumaker will be finishing the cupolas on the Floral Hall next week or the week after. The ramp to the hall needs to be raised a little. The last race promoters have some items that need to be removed. Gaul passed around financial documents. They are looking at a dog contract with a dog and sheep company. The Fair Board has a lot of things set up already for next year. Chris Jones Trucking and Rich Davidson donated their time to clean up the horse building that blew onto the road. Larry Hodgden entered the room.

The Supervisors noted upcoming meetings they would be attending.

Discussion was held with Emergency Management Director Malott about the potential buyouts at Lowden. Malott gave an update on the Homeland Security Conference that he attended. One item of discussion was cyber attacks. There was also discussion about if someone gets hurt at a disaster or an event, the group can be held at fault for not following proper Incident Command standards. Ed Lett entered the room. Brief discussion continued.

Robert Lynn Pruess told the Board that last Thursday at around 4:15 p.m. on his way to Iowa City he observed flashing lights and then a County employee in the middle of the road with protective garb picking up debris off the road. He felt the County Engineer had concern for the general public, and he was going above and beyond his job. Pruess asked that the Board tell the Engineer thank you. Brief discussion was held. Later when Engineer Fangmann met with the Board about another matter, Pruess told him he appreciated what he was doing and thanked him.

The Board left the room to look at the remodeling work that was completed in the District Court Room. Everyone thought it looked very nice.

Engineer Fangmann met with the Board to discuss the purchase of a tractor and for action on acceptance of a bid. Betty Lett, Mary Swan, Laura Twing, Robert Lynn Pruess and Steve Agne were present. The Engineer has viewed tractors, and reviewed specifications and deviations. Fangmann recommended purchasing a Case IH Puma 185 from H.D. Cline Co. Discussion was held.

Moved by Kaufmann seconded by Bell to accept the recommendation of Engineer Fangmann for the Purchase of a Case IH Puma 185 from H.D.Cline Co. with trade for an amount of \$75,376.38.

Ayes: Kaufmann, Bell, Gaul

Abstain: Deerberg

Absent: Ellerhoff

The Engineer gave project updates.

Chairperson Deerberg told the Board a representative of E.C.I.V.I.S. called and asked to reschedule a meeting concerning grant writing training. It was the consensus of the Board that they did not want to reschedule the meeting.

Moved by Bell seconded by Gaul to adjourn at 9:44 a.m., to October 15, 2013.

Ayes: All

Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 15, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing was also present.

The Board viewed correspondence from Auditor Gritton regarding her appointment of Roxanne VanDenBerghe as her representative on the Cedar County Compensation Board.

The Board acknowledged receipt of correspondence regarding the 2013 Iowa Energy Summit on November 4-5, 2013.

The Board acknowledged receipt of correspondence from I.S.A.C. regarding cyber security.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding Public Assistance funding during a lapse of appropriations, correspondence regarding the Jones County kick-off meeting for their Multi-Hazard Mitigation Plan, and regarding an ICS/IMS training flowchart.

The Board acknowledged receipt of correspondence from Jeffrey H. Tamkin of the PFIC/American Transportation Partners regarding their Public Private Partnership program for county facilities and infrastructure.

The Board acknowledged receipt of correspondence from Assistant County Attorney Roberts reporting that Alliant Energy has indicated there is no longer a need to proceed with a utility easement at 271 W Rochester.

The Board noted correspondence from Treasurer Jedlicka regarding the hiring of Joyce Busher for a part-time Clerk position at \$12.75/hr effective 10-14-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Bell, Gaul, Kaufmann, Ellerhoff, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of October 10, 2013.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to convene as the Stanwood Drainage District Board.  
Ayes: Gaul, Kaufmann, Bell, Ellerhoff, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Mark Schneider of the East Central Intergovernmental Association held a conference call with the Board with regards to an update on the Hazard Mitigation Grant Program for flooded property acquisition. The State has approved the contents of his submitted report with 2 minor changes. He has several other forms to fill out. Mr. Boettcher has signed the papers. The Army Corp of Engineers will need to sign paperwork and with the government shutdown there could be a holdup. Schneider will meet with the Board at their Thursday evening Board meeting for their signatures on paperwork.

Ellerhoff commented there is a Compensation Study Meeting on Thursday.

Deerberg noted Bonnie Butler's daughter will not be able to televise the Board meeting Thursday. If Bonnie is available she will do it.

Moved by Ellerhoff seconded by Kaufmann to approve a payroll change for Kylee Heister, Case Manager from \$16.95 to \$17.45 per hour beginning 10-14-13.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Deerberg attended the Seventh Judicial District Meeting. Some items discussed were: expanding to 120 beds and an open clerical position in Davenport/Muscatine. The next meeting will be 11-01-13.

Bell noted he attended the EMA/E-911 meeting. Some items discussed, but not limited to were: the 911 HSEMD Management Policy, Sheriff's Department radios grant, next fiscal year's budget with possible inclusion of a ½ time person (decision to be made at the next meeting), new upgrades to the 911 phone system, and changes in the data management fees. He noted Tim Malott was given an award from Governor Branstad and Homeland Security. Larry Hodgden entered the room.

Dwain Ford, Center Township Clerk met with the Board regarding the Care Facility Cemetery (Pauper Cemetery). Assistant County Attorney Benz was in attendance also. The Board explained they would like to turn over the maintenance of the Care Facility Cemetery to the Trustees, but not until July 1, 2014. With regards to green burials Ford said the Trustees had not discussed that. Bell thought they should establish a burial policy. Ford said he would go back to the Trustees to have a discussion on regulation of non-green burials. Benz said the Trustees have primary responsibility for a non-owned cemetery.

Moved by Bell seconded by Ellerhoff to transfer maintenance of the Care Facility Cemetery (Pauper Cemetery) to the Center Township Trustees and for Cedar County to take care of the Cemetery until June 30, 2014.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Discussion continued. Kaufmann thought there had been 25-30 burials in that cemetery. Records are hard to research for this cemetery as they were not well recorded and are covered under H.I.P.A.A. policies. No one is sure where all the graves are as stones have been removed or deteriorated. Kaufmann wondered if there was another burial site at the Care Facility. He thought someone should have some memory of this. The Board wondered what Ford's opinion was on Pioneer Cemeteries since Center Township has the majority of Pioneer Cemeteries. Ford said they spend a lot of money to shape up the cemeteries but does not think people down the road will care. The money will come from the General Fund to pay for the improvements at these Pioneer Cemeteries. Bell wondered if a commission could go back to the Township Trustees to request the dollars for improvements and maintenance, and the Trustees would set that levy to make their plan work, for example a five-year plan. Ellerhoff wondered if maybe more of an advisory committee, rather than a commission, was what Bell was referring to. Kaufmann wondered if there was anything preventing the Supervisors to authorize money to a group. Bell said no, they give to different organizations at budget time.

The Board reviewed a petition by Joshua B. & Melissa D Tucker and Harold and Donna Tucker for Tucker's Second Addition minor subdivision. It is located in Section 26 Township 80 North Range 4 West in Gower Township. Those in attendance were Phil LaRue, Atty. Lowell Dendinger, Asst. Engineer Anderson, Laura Twing, Mary Swan, and Tim Malott. There were no verbal or written objections. Review and discussion were held. The Assistant Engineer expressed concern regarding the access does not have adequate sight distance. It was noted that there can only be one dwelling on Lot 3.

Moved by Bell seconded by Gaul to approve the petition by Joshua B. & Melissa D. Tucker and Harold and Donna Tucker as defined above, with the note that access is for one dwelling only, and to adopt the following resolution:

#### **RESOLUTION APPROVING MINOR PLAT**

**BE IT RESOLVED** by Board of Supervisors that the said Final Plat of Tucker's Second Addition, a Subdivision in Cedar County, be and the same is hereby acknowledged and approved on this 15<sup>th</sup> day of Oct. A.D., 2013.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Rodney Ohrt, Security Officer met with Board to discuss Bomb Threat Plan in Employee handbook. Ohrt felt the plan should be changed to read cell phones, landline phones, and



radios should not be used to notify people in the building. He thought he or designated personnel could go floor to floor to let people know to leave the building. Deerberg suggested he have County Attorney provide wording for the handbook and return to Board for approval.

Patty Hamann, H.I.P.A.A. Security Officer met with Board as requested. Hamann was asked if an employee would be able to look at old Care Facility books for names of people that may be buried in Care Facility Cemetery. She thought an employee could look at books, with a review on confidentiality and a policy and signing off on same. She will check with Max Elg at Solutions. Discussion was held about burials at Care Facility Cemetery. Kaufmann thought a plaque with names of those buried there could be erected if they could get verification of who is buried there.

Kaufmann reported on emergency Community Action meeting. They don't think the partial shutdown of sequestration cuts will affect them. There is a Keep Iowa Beautiful group that takes an area or region of towns and cleans up areas. There is an 80-20 cost share. There are grants that can be applied for. He attended the Courthouse Safety Meeting. Things discussed were tornado and fire drills, defib training, bomb plan, and first aid kits.

Gaul commented he had been approached by several employees about egress windows in basement of Courthouse. Malott said the basement is a tornado shelter and if they put the windows in it will no longer be a shelter.

Auditor Gritton met with Board. Board requested money for repairs to Stanwood Drainage District. It was suggested that a loan from another fund be used and then assess property owners in Drainage District. They will find out if minor or major repairs are needed. A resolution for an operating transfer would need to be done. They informed Gritton that Asst. Co. Atty. Roberts is checking on whether the County would need to take bids on hiring another attorney and engineer for Stanwood Drainage District.

Tim Malott, EMA/E-911 Dir. informed Board he would be emailing flow charts of who takes what classes. We are slipping in our training. For us to get some of the grants he applies for, officials training is needed and must be verified.

Handwritten Disbursement was issued on 10/11/13 to Treasurer for Benefits, Inc. for electronic deposit: #393914 for \$442.30-flex claims and \$286.92-self funded medical claims.

Moved by Ellerhoff seconded by Bell to adjourn at 10:30 a.m., to October 17, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., October 17, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing, Tim Malott, Auditor Gritton, and Betty Lett were in attendance.

The Board viewed correspondence from Annette Shipley regarding Consortium and Families First meetings on October 24<sup>th</sup>.

The Board viewed an agenda for the October 23<sup>rd</sup> Eastern Iowa Regional Utility Service Systems meeting.

The Board viewed a "County Auditor's Report of Fees Collected" for the quarter ending 9-30-13.

The Board acknowledged receipt of correspondence from SCORE East Central Iowa regarding seminars on how to start your own business.

The Board acknowledged receipt of correspondence from Max Elg of "Solutions" to Patty Hamann, H.I.P.A.A. Security Officer regarding burials at the Care Facility Cemetery.

Chairperson Deerberg signed a Designation of Applicant's Authorized Representative (naming Tim Malott, Emergency Management Director) concerning obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Mark Schneider of the East Central Intergovernmental Association met with the Board to review Application #12-Cedar County 2013 HMGP Acquisition regarding property in the name of Donald Boettcher at 101 Washington Ave., Lowden including various documents and two resolutions. Mr. Schneider reviewed the documents. Discussion was held. The estimated funding is: FEMA-\$39,750, State-\$5,300 and Local-\$7950. The total costs are \$53,000. Mary Swan and Robert Lynn & Bernita Pruess entered the room.

Moved by Ellerhoff seconded by Bell to approve and adopt the following resolution:

LOCAL MATCH RESOLUTION #101713A

FOR THE

HAZAD MITIGATION GRANT PROGRAM

WHEREAS, Cedar County (hereinafter called "the Subgrantee"). County of Cedar, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$53,000 for the total project cost, and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10% and the local share being a **minimum** of 15% of the total project cost. The **minimum** 15% local share can be either cash or in-kind match.

and

THEREFORE, the Subgrantee agrees to provide and make available up to \$7,950.00 (seven thousand, nine hundred fifty dollars) of local monies to be used to meet the **minimum** 15% match requirement for this mitigation grant application.

Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

Review of documentation continued, which included a breakdown of the costs. Discussion was held. James D. Fuller entered the room while discussion was in progress. They will have 36 months to complete the project, but Schneider hopes it will be funded soon. He suggested perhaps buying the house by March 1<sup>st</sup> and then at the end of 90 days, it must be green space. Schneider indicated FEMA is not receptive to extensions. Bell asked if 404 program dollars would be used for the demolition. Schneider said 403

program dollars would be used and the County would have 15% of that also. He told the Board they should submit a letter soon concerning the demolition. Schneider noted alternatives for the property, but advised that demolition is the only reasonable option.

Moved by Bell seconded by Kaufmann to approve and adopt the following resolution:

RESOLUTION NO. 101713B

RESOLUTION: APPROVAL OF THE 2013 HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION AND AUTHORIZATION TO SIGN

WHEREAS, Cedar County desires to submit a Hazard Mitigation Grant Program (HMGP) buyout application to acquire one flood-damaged property; and

WHEREAS, the HMGP application identifies the program budget and project details identifying flood damaged structure to be voluntarily acquired and demolished by Cedar County; and

WHEREAS, the application requires board approval and signatures of elected officials;

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY, IOWA that the County approves the HMGP grant application and authorizes the County Board of Supervisors to sign all required documentation and forms within the application.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Mark Schneider and Tim Malott left the room.

Discussion was held regarding the October 15<sup>th</sup> minutes. Changes were requested. Sup. Kaufmann suggested taking action on the minutes at their next meeting. The Board agreed.

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #155059 - #155229 for the period ending 10-12-13 and to be paid on 10-18-13.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

James D. Fuller met with the Board to discuss replacement of a fence between property he owns and property owned by the County at 1140 Cemetery Road. Mr. Fuller said the barb wires are junk and most of the posts are rotten. He noted the County's side is growing up in trees. Chairperson Deerberg noted some of the Supervisors looked at the fence. He thought some of the barb wires looked good. Fuller disagreed, indicating he can't have cattle getting out. He also noted when the barb wire is tightened, it breaks. Sup. Gaul asked if Fuller would like the County to pay for half of the fence replacement cost. Fuller indicated yes and that he would like the brush grubbed out. He said he would put in the fence, and he'd like the County to pay half the cost. Fuller would put in a new five-barb fence. He would do the work this summer. Sup. Kaufmann concurred that the fence is not good. Gaul wondered if the County dozes along the fence, would Fuller be agreeable to adjusting the amount of the County's portion of the cost. Fuller noted he would have to be right there to put the fence back in. He would like the County to grub out their side so the fence stays good. Fuller indicated he would then try to keep it sprayed. He noted his side of the fence is clear. Tim Malott returned to the room. A map of the area was reviewed. It is thought the length of the fence is less than 540 feet. Fuller estimated the total cost would be \$500. He thought the fence ended at an old oak corner post, and he thinks the wetlands start on the Sharpless Trust side. Chairperson Deerberg said the Board would have to talk to FEMA about clearing brush. He noted the Board can keep down noxious weeds, but they are restricted on what they can do. Fuller mentioned he could mow a couple times a year on the County's side. Bell indicated he would need to provide an insurance certificate. Deerberg said the Board would check with FEMA and get back to Mr. Fuller on this matter.

It was noted the Assistant County Attorney is checking on the matter of obtaining an attorney for the Stanwood Drainage District items.

Sup. Ellerhoff reported the Compensation Study Team did not meet today because Paul Greufe had an emergency situation. Members of the team will send Greufe their scoring with compensable factors.

Regarding televising Board meetings, Chairperson Deerberg noted Bonnie Butler is checking to see if Public Health Director Caes would allow her the time to record a meeting.

It was noted Atty. Benz is still advising to use an attorney with H.I.P.A.A. expertise for the Business Associates Agreement, or in lieu of that the Board could consider using the model agreement submitted by "Solutions".

Auditor Gritton met with the Board to discuss the employee health plan and fees. She presented and reviewed a report of monthly fees that will be effective 1-1-2014 and a proposed plan cost with those fees added in utilizing the current employer-employee cost split (85%-15%). For the fees for those with a family plan, she averaged the fees for families and used that amount. She noted the other option would be for the employees to be responsible for payment of the new fees. The amount of the monthly fees for the County would be \$3,694.31 and for the employees the monthly fees would be \$651.94. \$22,165.86 would be needed to finish out this year. Gritton noted the current Health Fund balance is good at approximately \$99,000, but she indicated that could change. Sup. Bell thought Phil Waniorek of Benefits, Inc. recommended having over \$105,000 in the fund in case there is a bad claims period. Sup. Ellerhoff asked what are the amounts going in and out of the Health Fund monthly? Gritton said disbursements are \$397,000 and revenue is \$419,000. She referenced a carryover of \$77,000. Chairperson Deerberg noted Waniorek indicated they should be prepared for the possibility of a 25%-30% increase in July. Discussion continued. Sup. Kaufmann asked if the annual amount of increase for fees will be about \$44,000. Gritton said yes. She noted Wellmark is putting the fees in the renewal. Bell indicated there would be a different plan. Ellerhoff thought it would be easier to see costs if the fees were broken out. The Board will need to make a decision soon with regard to the new fees.

Sup. Kaufmann reported he has additional questions for the Auditor concerning Pioneer Cemeteries.

Chairperson Deerberg reported on the Heartland Insurance Risk Pool meeting he attended. Loss control/safety training sessions will be held in Cedar County on October 23<sup>rd</sup>. The holiday meeting will be held on December 12<sup>th</sup>. They are updating the powers and duties of the Civil Service Commissions. There will be additional pages for accident reports. They will be purchasing cyber insurance coverage effective November 1<sup>st</sup> or December 1<sup>st</sup>. The cost will be \$95,848/year. The Risk Pool will pay the premiums up to July 1<sup>st</sup> and then 50% after that. There is a \$25,000 deductible with the County being liable for \$5,000. Discussion was held regarding the coverage. Deerberg noted it would cover the 28E Agreements for E911, EMA and the Transfer Station, and it would cover a County employee on the C.C.E.D.CO Board or Mental Health Region Board. The replacement values for the County's buildings went from \$9,578,574 to \$11,272,353. Premiums for the buildings will go from \$31,481 this year to \$36,973 next year. The Auditor will review this report with department heads.

Sup. Ellerhoff gave a River Bend meeting report. The FY13 Audit was reviewed. After meeting with the Iowa City and Coralville transit agencies, the Director doesn't see an advantage for River Bend taking on these transportation services, citing logistic issues, so River Bend is going to pass, at this time. The Director met with an I.D.O.T. representative and funds have been accepted for equipment. There is a meeting coming up concerning the Governor's expansion of Medicaid (equalizing rates). They don't know how it will affect River Bend. River Bend will receive funds from the Service Transportation Program in the amount of \$87,000 in Federal Fiscal Year 2016 to be used for the purchase of three buses. The total cost will be \$212,000, so the Director will search for other funding. River Bend is gearing up for the annual Halloween Walk they do. They transport kids and parents on a defined route. In the past they have had 2,500 to 4,000 participate. It is a donated effort. River Bend purchased a new server, and they were advised to check with TechSoup.org, which is a nonprofit 501c3 organization, for

the purchase of the needed software. This group helps libraries and other organizations. River Bend paid \$413 for software that would have cost \$10,000.

Sup. Bell reported on a Cedar County Economic Development Commission meeting that he and Sup. Ellerhoff attended. Officers and directors insurance was discussed. The matter of forming a 501c6 was tabled until May or June. A new mission statement was proposed, but the group chose to go with the old mission statement and a new logo. They continue to work on a personnel handbook. A Conflict of Interest Policy and a Confidentiality Policy were adopted. There was discussion about alternates and who should be board members. It was felt they should be elected officials, but no final decision was made. Mike Gould with the Iowa Economic Development Authority will be at their next meeting. The Director is looking for the Secretary of State's original 28E filing number. The spotlighted business of the month may be Farm Service in Mechanicsville. The Director was removed from Workers Compensation coverage. The Director's report was reviewed. They are taking applications for an office position.

Sup. Bell reported on an Emergency Medical Services meeting. Representative Bobby Kaufmann and Senator Robert Dvorsky attended the meeting. Bell noted volunteers are giving up their time and money. There is a shortage of dollars, training and individuals' time. One item discussed was making it an essential service. Bell noted more services are requested and expected, and there is not a funding stream. It was noted it may cost \$15,000 for paramedic training costs, and the individual can't get paid for the training until they pass the course. Bell felt it is becoming a problem, and we are working our way out of having that service if something doesn't change. Sup. Kaufmann noted Representative Bobby Kaufmann is on an interim committee to study this issue. Discussion continued. It was suggested that there would be a need to make something stand out concerning this issue. Sup. Bell said an essential service would have its own levy authority. He noted Senator Dvorsky indicated this wouldn't happen, but he was told it did happen for 911. Tim Malott said it would be a local levy.

Sup. Kaufmann reported that a Community Action of Eastern Iowa meeting was cancelled once the Federal Government shutdown ended. He noted that prior to cancellation of the meeting, there was a possibility of giving out 70 "pink slips".

General discussion was held.

Moved by Kaufmann seconded by Gaul to adjourn at 7:22 p.m., to October 22, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 22, 2013 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Also present were Betty Lett, Laura Twing, Kirk Weih, Dennis Coppess and Bonnie Butler.

The Board viewed an amended agenda for Eastern Iowa Regional Utility Service Systems Board Meeting being held October 23<sup>rd</sup>.

The Board viewed correspondence regarding the Citizens' Advisory Board Meeting to be held October 23<sup>rd</sup>.

The Board viewed information regarding a grant that is available for Iowa CDBG Community Facilities and Services Fund.

The Board viewed correspondence from Attorney Renander regarding his appointment of Ron Hansen as his representative on the Cedar County Compensation Board.

The Board acknowledged correspondence regarding the Day Treatment Transportation Request for Proposals.

The Board acknowledged correspondence regarding RICL filed a motion with the IUB for a bifurcation of the franchise process.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Deerberg

Kaufmann entered the room.

Moved by Gaul seconded by Bell to approve the Board Minutes of October 15, 2013 and October 17, 2013 with corrections.  
Ayes: Gaul, Bell, Kaufmann, Ellerhoff, Deerberg

Mary Swan entered the room.

Chairperson Deerberg said the Clean Line letters went out. The meeting with the Iowa Utility Board will be December 4<sup>th</sup> at 3:00 p.m. in the Mathews Building at the Cedar County Fairgrounds.

Moved by Bell seconded by Ellerhoff to convene as the Stanwood Drainage District Board.  
Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

R.J. Dircks entered the room.

Moved by Ellerhoff seconded by Kaufmann to return to regular session.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Mark Schneider with East Central Intergovernmental Association held a conference call with the Board in regards to an update on the Hazard Mitigation Grant Program for flooded property acquisition. All reports have been filed. He is waiting to hear from the Iowa Department of Transportation. He thought possibly they would want the property for the Highway 30 project. Demolition is on hold until they hear from the I.D.O.T.

Anita Arnold, Marilyn Smock and Pastor Jon Merritt entered the room.

The Board asked Bonnie Butler if what she was recording today would be on You-Tube. She said she was waiting for IT direction before doing so.

Chairperson Deerberg noted at the Board of Health meeting, Cedar County schools had a 90.2% participation in dental work being done.

Karis Horstmann and Orville Randolph entered the room

Anita Arnold met with the Board regarding abatement of property taxes for Trinity Church, Moscow. She asked the Board if they had any questions on the financial statement she submitted. They had none. Deerberg gave an overview of the financial statement as asked by Larry Hodgden. Hodgden commented they were lucky to have income from the farm ground and it appears they have a surplus income of \$11,000 for the year. He thought the church should consider paying the taxes as that takes away from the Wilton School. Arnold commented they were wanting to put in a wheelchair ramp, new windows and fix the crumbling basement walls from water leakage. She noted they pay for the seed and fertilizer and are blessed to have a farmer do all the field work.

Moved by Gaul seconded by Ellerhoff to abate property taxes for the Trinity Church that are due September 1, 2013 and March 1, 2014 for parcel #036015214000020 in the amount of \$830.00.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

It was noted that Robert Lynn Pruess said he would pay any penalty on the taxes.

Linda Dykstra entered the room.

Assistant County Attorney Tamra Roberts met with the Board as requested regarding the Bomb Threat Plan and the Tornado Emergency Plan. Discussion followed.

Moved by Bell seconded by Ellerhoff to adopt the Bomb Threat Plan and the Tornado Emergency Plan as presented.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Larry Hodgden met with the Board with questions regarding the relationship between Trustees and Cemetery Associations. He asked if the Board could clarify the Supervisors roles of cemeteries and if they saw their budgets. He was told the trustees are in charge of the maintenance of the cemeteries and the trustees' budget for that care in their annual budgets that are turned in to the Auditor's Office. Their budget meetings are posted. There are guidelines that they must follow. He asked if all cemeteries qualify for township money. He was told no city or private cemeteries receive this money. Cemetery Associations raise their own money. Hodgden thanked the Board for their time.

Melissa Helmold, Recorder entered the room

Julie Tischuk, CPC Administrator and Patty Hamann, H.I.P.A.A. Security Officer met with the Board regarding a follow up on the Care Facility Cemetery. Hamann had talked with Max Elg, Solutions regarding H.I.P.A.A. compliance and employees going through Care Facility books for information on the Care Facility Cemetery. He said it was the Board's decision whether to allow this or not. Hamann said it is not public record to go through General Assistance records or Care Facility records. The Department of Human Services can give out date of birth and date of death. Helmold said she can tell someone what cemetery someone is buried in if they have a last name. Kaufmann would like stones replaced that have been damaged or removed and some sort of monument or plaque erected with names of those buried there. He is aware of 25 – 30 burials in the Care Facility Cemetery. Hamann wasn't sure this was the thing to do. Some families do not want anyone to know they have someone buried there for different reasons. People have a hard time coming in and asking for help to bury someone. Ellerhoff said this wasn't meant to be a bad thing. It is out of respect. Kaufmann feels they need to be acknowledged as human beings. Hamann understands this and agrees but, people like their privacy and they were aware headstones could be put on the graves. She felt a general monument would be the best thing to do. Hamann feels it all comes down to confidentiality. Kaufmann felt the act of burial is not confidential. Tischuk said we have an obligation to replace what was destroyed but we need to be aware of both sides and not hurt anyone. Ellerhoff thought her and Kaufmann could go through the Care Facility books. Bell said he agreed with Tischuk and Hamann honoring the families. He suggested erecting a plaque with the names of those buried there that had headstones and

honor the others anonymously and leave room for others that may be added later. Hamann suggested getting a written request from family members to put names on the plaque. Deerberg thought by letting the public know possibly people might come forward with names and information.

Moved by Kaufmann seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: Kaufmann Ellerhoff, Gaul, Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

It was noted the following Handwritten Disbursement was issued on 10-18-2013 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #393915 for \$4,706.46-flex claims and \$1,133.88-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:12 a.m., to October 24, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson



The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 24, 2013 with the following members present: Bell, Ellerhoff, Gaul, and Chairperson Deerberg. Sup. Kaufmann was absent. Also present was Mary Swan

The Board viewed correspondence regarding Transportation Funding Concepts.

The Board viewed correspondence regarding Tipton High School Seeks Help to Fight Hunger.

The Board viewed correspondence regarding Cyber Security and Mobile Device Security.

The Board viewed September minutes of the Families First Meeting and the agenda for the 10-24-13 meeting.

The Board viewed the FY13 Annual Budget of the Kirkwood Workplace Learning Connection.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of October 22, 2013 with corrections.

Ayes: Ellerhoff, Bell, Gaul, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Ellerhoff to approve claim disbursements #393916 - #394061.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Bell, Ellerhoff, Deerberg

Absent: Kaufmann

Moved by Gaul seconded by Ellerhoff to return to regular session.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Kaufmann

Sup. Ellerhoff reported the Compensation Study Committee has been told to proceed with the next batch of job descriptions. Gruefe is compiling rankings and scores with the previous job descriptions they worked on.

Chairperson Deerberg reported Bonnie Butler will meet with the Board on 10-31-13 to view the meeting she video recorded.

Chairperson Deerberg asked about the Health Insurance Portability & Accountability Act Business Associates Agreement. Bell said Asst. County Attorney Benz thought we should go with an outside source that works with this or have Solutions Inc. handle it for us. The Board will ask Asst. County Atty. Roberts if she concurs with this.

Sup. Gaul reported on the E.I.R.U.S.S. phone conference. They are servicing grinder pumps at Fairview project. One hundred grinder pumps have been installed at a cost of \$147,000. They have 210 pumps to go. They will work until it snows.

Sup. Bell reported on Limestone Bluffs Resource Conservation & Development Commission meeting report. Some items noted were, but not limited to: Tschiggfrie for the Eastern Iowa Regional Utility Service Systems has been installing two services a day

but hitting old plumbing lines and power lines, dispersed of some office items, \$90,000 available to loan out, a new grant available through the State Association, Clinton Sawmill Museum is seeking help from R.C. & D. and possibly someone from that Board may want to be on the R.C. & D. Commission, Linda Snetselaar with the University of Iowa Outreach and Engagement office would like to meet with them to see what interests and needs we have so they can present what offerings they have to match, meet with groups in Luana 12-10-13 about R.C. & D., logo work, Farmers Market promotion grant and \$500 donation from Delaware County Soil and Water.

Engineer Fangmann met with the Board in regards to a professional services agreement with Calhoun Burns & Associates Inc. for project #ER-C016(89)—58-16 (Cedar River Rochester Bridge Flood Project). This is not an Army Corp. of Engineers project from the 2008 flood. This is the project from the June 2013 flooding that is going to utilize emergency relief funds for piers five, six and seven. This is strictly consulting fees with an approximate amount of \$20,327.

Moved by Bell seconded by Ellerhoff to approve and authorize Chairperson Deerberg to sign the agreement as presented.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Larry Hodgden entered the room. Engineer Fangmann updated the Board on the bridge outside of Lowden, all paperwork has been submitted. Patching is done on the north fairground road. One snowplow went out the day we got snow. They are working on the roads to get them ready for winter. He asked about having Phil Waniorek, Benefits Inc., talk to his employees regarding healthcare changes. Ellerhoff thought the Board was to make a decision before Phil talks to employees. Deerberg said no decisions would be made without the whole Board present. Ellerhoff wondered if they want to make a decision or allow employees to have a meeting with Waniorek then give comments to the Board. Fangmann will be meeting with an architect in Ames and viewing a facility they have done. He wants to talk with the facility owners to see how the process went. He is impressed how methodically they are. They do a two-step process which is what he wants, and they come highly recommended.

It was the consensus of the Board to have employees sign a Handbook Revision Acknowledgment form for the Bomb Threat Plan and Tornado Plan.

Moved by Gaul seconded by Ellerhoff to adjourn at 9:45 a.m., to October 29, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 29, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed minutes of the October 10<sup>th</sup> meeting of the Safety Committee.

The Board acknowledged receipt of an Independent Auditor's Report for River Bend Transit as of June 30, 2013 and 2012.

The Board acknowledged receipt of the 2014 I.S.A.C. Legislative Priorities.

The Board acknowledged receipt of Manure Management Plan Annual Updates from Robert Badtram and Steve & Denise Crock (Crock & Sons).

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region XII Council of Governments regarding a U.S. Highway 30 Coalition meeting on November 15<sup>th</sup>.

The Board noted correspondence from the Public Health Department regarding a payroll change for Carolynn Harper, Direct Care Worker from \$10.60/hr to \$10.85/hr effective 10-22-13.

The Board noted correspondence from the Public Health Department regarding a payroll change for Rebecca Thalken, Nurse concerning a decrease in hours to 80% of her previous workweek at a salary of \$35,814 which is 80% of her previous salary of \$44,767 effective 10-14-13.

Chairperson Deerberg noted the Auditor would like to discuss ALICE (Alert-Lockdown-Inform-Counter-Evacuate) training at 9:15 a.m.

Moved by Ellerhoff seconded by Gaul to approve the amended agenda.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Revisions were made to the October 24<sup>th</sup> minutes.

Moved by Bell seconded by Kaufmann to approve the amended minutes of October 24, 2013.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Chairperson Deerberg noted on October 31<sup>st</sup> Bonnie Butler is going to show the Board the video she recorded from a previous Board meeting. Laura Twing and Mary Swan entered the room.

Sup. Kaufmann reported that he spoke to the President of Kirkwood Community College, and the President indicated they are in negotiations concerning the sheltered workshop in Tipton. The President seemed positive about the way the negotiations are going.

Discussion was held regarding the employee health plan and new fees. Chairperson Deerberg noted various options concerning payment of the fees. Sup. Bell doesn't like the idea of the County paying all of the new fees. He felt each citizen is already paying them. Bell thought a proposed plan for averaging and splitting payment of the fees is discriminatory towards those with a small family. He felt the employees should pay all of the new fees. Sup. Gaul hated to see the taxpayers pick up the fees, indicating he would go along with Bell, but he felt the blame is with Obamacare. Sup. Ellerhoff favored the split of 85% employer and 15% employees. Sup. Kaufmann indicated that is the split that's been on his mind. He would like to see more specific figuring, with the figures reflecting what each family would pay. He indicated the intent was for the insurance companies to pay the fees. Gaul referenced increased costs of 25%-30%. Deerberg thought that was with the new fees included. Kaufmann wondered if they could be more specific as to how many people are in an employee's family and what they

would pay rather than averaging families together. Bell suggested averaging everyone together. Ellerhoff referenced doing away with the average and using the 85%-15% split. Deerberg was leaning towards an 85%-15% split. He didn't feel the employer or the employees should have to pay all the fees. Ellerhoff noted the employees are taxpayers too. She doesn't want the employees to pay all the fees. Deerberg noted the option of a 50% -50% split. He said their decision would only be for a six-month period and then the Board could look at this again next year. Kaufmann asked where the 85%-15% split came from. Deerberg said it was set years ago. It is the current split for insurance premium contributions. Bell thought it was negotiated in the bargaining units and it has been the plan for non-Union employees. Bell asked members to remember how rich our plan is, with a lower deductible etc. and he indicated some individuals get plans that are not as rich. Gaul felt some are. Deerberg noted the plan may change next year. Ellerhoff said they could look at more self-funding and different options. The total cost of the new fees for one year is \$44,331.72, so the cost for six months will be \$22,165.86. The budget would need to be amended. Later in the meeting the Board spoke with Auditor Gritton about the new fees. It is thought that the possible 25%-30% increase in insurance costs includes the new fees. An 85%-15% split of the new fees would cost the County about \$18,700 for six months until the July 1<sup>st</sup> renewal date. Bell felt if they go with an 85%-15% split it would confuse things because people will think it is part of the insurance, and he thought it could possibly affect Union negotiations. He understood the intent is for the insurance companies to pay it, but then he felt they should have written the law that way. Bell felt they should pass on the fees to the employees since everyone else is paying the fees. Kaufmann would like to hear feedback from a story in the newspapers about this matter. It was thought there is not time for that since payroll entries will have to be entered in the computer system soon. Kaufmann asked for a couple days to make calls. Bell felt it is discriminatory to family members to average the family numbers. Auditor Gritton said that is what Blue Cross Blue Shield will be doing. Bell thought they should include everyone in the average.

Mark Schneider with the East Central Intergovernmental Association called the Board to give an update on the Hazard Mitigation Grant Program for flooded property acquisition. The Iowa Department of Transportation is opting to buy the property just outside the Lowden city limits and perhaps another property on Washington Avenue, so the County may be out of this matter completely. Schneider will still submit the application. Sup. Bell asked about E.C.I.A.'s fees for work done to date. Schneider noted their fees/costs would not be under a grant. He didn't know how much they are at this time. They would be billed to the County. Schneider will talk to the Director of E.C.I.A. about this matter. He noted there is also the matter of the appraisal that was done at a cost of \$300. Chairperson Deerberg wondered if that amount could be charged to the I.D.O.T. Schneider didn't think so, since they have their own acquisition staff. He would ask them if they'll buy the appraisal. Bell wondered if the I.D.O.T. would be required to use the same values. Schneider thought they'd have to go through the same appraisal process that the County did. He indicated since the property was condemned, their value may be above the appraisal. Schneider said the County would not be involved. There was discussion concerning a letter to the Iowa Homeland Security & Emergency Management Division regarding assistance funds for demolition. Schneider recommended sending the letter. Bell wondered how relocation dollars would be handled. Schneider said it would be up to the I.D.O.T. Bell felt it seemed the best idea would be to take the application and transfer it to the I.D.O.T.'s budget since work has been done. Schneider said they can't transfer FEMA dollars to green space. Bell wondered if the relocation dollars would be lost. Schneider indicated those dollars probably wouldn't be lost because the individual is in income based housing. Ellerhoff expressed concern that there may not be an advocate for this individual. Deerberg wondered how long the I.D.O.T. would have to change their mind about acquiring the property. Schneider said the last one he was involved with took six months. Discussion continued regarding an appraisal by the I.D.O.T. Schneider will forward to the Board an email from the I.D.O.T. along with contact information. Phil La Rue, Environmental & Zoning Director entered the room. Chairperson Deerberg informed him that the I.D.O.T. would like to acquire the property. La Rue noted he had been contacted about the letter to Iowa Homeland Security. It was noted the letter is being sent. La Rue urged the Board to keep their records for FEMA.

Julie Tischuk, Case Management Director and Jennifer Boedeker, Office Manager met with the Board to discuss the FY2012-2013 Actual Cost Report and the purchase of a vehicle. Discussion was held regarding the Cost Report. Documentation was reviewed. The projected unit cost rate was \$52.58 and the actual rate is \$43.18. We will be paying back an amount.

Moved by Bell seconded by Ellerhoff to accept the FY12-13 Actual Cost Report for Case Management and authorize Chairperson Deerberg to sign the same.

Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Discussion was held regarding the purchase of a vehicle. Tischuk reported she has looked at different auction sites, but has not found a suitable vehicle for their needs. Sup. Bell asked if she has looked at the State bids. Tischuk will look at those. Chairperson Deerberg wondered if Tischuk had checked with Cedar County dealers about any good used cars. Tischuk had not. She indicated she would be agreeable to purchasing a used or new vehicle.

In other business, Deerberg asked if Tischuk had heard any more from Crossroads about taking over Cedar Employment Opportunities at the Kirkwood facility in Tipton. Tischuk thought she will get an update on November 19<sup>th</sup> while attending a Crossroads program progress update meeting. Sup. Kaufmann noted the Kirkwood President seemed positive about the matter. Brief discussion continued. Tischuk gave a Region update and also said she would be presenting the Cedar Employment Opportunities contract soon.

Sup. Gaul gave a Consortium meeting report. Mary Reynolds of Community Partnerships for Protecting Children gave a report. She is trying to get together a County Family Team meeting. A United Way 211 Program update was given. They are trying to make the program more user-friendly. Joyce Coppess of the Extension Service gave a report on a survey. Per the survey, the most important items were family, youth and communities. Sherry Hunt of Early Childhood of Iowa reported they are having a book drive for kids.

Sup. Bell reported that interviews were held for a Cedar County Economic Development Commission office position. Lisa Decker was hired for the position.

Sup. Kaufmann gave a Solid Waste Commission Executive Board meeting report. The fence around the recycling area may not be complete until this Spring, since it is being combined with the proposal being done by the Engineer and he has indicated he may not get to it this Fall. The Transfer Station Manager had high praise for the new part-time employee. Kaufmann presented financials for the Board to review. One of the Transfer Station's vehicles uses DEF. The Manager has asked for a card to be able to fill the vehicle with this type of fuel since it would save money. The Commission's general meeting is set for January 30<sup>th</sup> at 7 p.m. The Executive Board's meeting will be held at 6 p.m. There has been inquiries about holding a "tire day". Per the Manager, this hasn't been done for almost 10 years and when it was done it was based on State grants. It is estimated it would cost \$30,000. There are currently no grants for this. There were concerns about the fines policy that has been put in place. It was asked if consideration would be given to suspending the policy until the matter is worked out with the Union. Sup. Gaul said without the tools, he didn't see how the employees could be expected to pay a fine. Chairperson Deerberg noted there is an appeal process. Kaufmann reported that \$6,039 was spent for sampling at the old landfill. The Department of Natural Resources has the right to put together an extension for 30 years, which means we would have to continue to monitor the site therefore the sampling costs would continue for quite some time. Kaufmann felt things are positive right now for the Solid Waste Commission.

Discussion was held regarding attendance at mandatory meetings. Sup. Bell said he talked with people on the Safety Committee. He thinks they understood that the training sessions should be mandatory and there should be a satisfactory makeup session. Bell thought that if more than a quarter of the meeting is over when an employee comes in, the employee should attend another session. The Human Resources consultant is sending a proposed policy regarding this matter. Chairperson Deerberg suggested asking department heads to advise their employees to attend. Sup. Ellerhoff felt this issue is

nothing new, noting there are usually employees that are sick, on vacation or that have other commitments. She suggested the department head could go over the information from the training session and have the employee sign off on it. Bell expressed concern that it could be an issue if there is not mandatory training. Ellerhoff felt there is a mechanism in place when people are unable to attend training, but she acknowledged that an employee that is unwilling to attend is another thing. Deerberg suggested employees could attend a Safety Committee meeting to get an update on a training session. Ellerhoff felt coming in late to a training session is wrong, and if that happens an employee shouldn't be given credit for attendance. Bell felt if there is an incident, OSHA will want to see the training records. Brief discussion continued. Chairperson Deerberg asked Sup. Kaufmann to talk with the Chairs of the Safety Committee about follow-up training. Bell felt they should check on what is required by OSHA.

Auditor Gritton told the Board that Deputy Sheriff Koranda contacted her about ALICE (Alert-Lockdown-Inform-Counter-Evacuate) training. He asked if there would be an interest in the active shooter training. Koranda suggested setting a limit of 30 per session. Gritton felt it would be a good idea for all employees to have the training. The Board agreed. The Auditor will send out information regarding the training.

Sup. Kaufmann referenced a U.S. Highway 30 Coalition meeting on November 15<sup>th</sup>, and he said he would send an email with the Supervisors' comments regarding the I.D.O.T.'s funding concepts. Chairperson Deerberg said he would like to see dollars to fix our roads.

It was noted the following Handwritten Disbursement was issued on 10-15-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394062 for \$384.60-flex claims and \$2576.36-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:04 a.m., to October 31, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., October 31, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett was present.

The Board viewed correspondence from Annette Shipley regarding a Request for Proposals for a State of Iowa bid opportunity for a Juvenile Court Services-Accountability Program.

The Board viewed minutes of the October 11<sup>th</sup> meeting of the Seventh Judicial District Department of Correctional Services, the agenda for their November 1<sup>st</sup> meeting, and notes from the September 6<sup>th</sup> strategic planning session.

The Board viewed correspondence from Mary Rump of the East Central Iowa Council of Governments regarding a Region 10 Transportation Policy committee meeting on October 31<sup>st</sup> and correspondence from Cedar County concerning restructuring.

The Board viewed correspondence from the East Central Intergovernmental Association regarding the November 20<sup>th</sup> Eastern Iowa Regional Utility Service Systems meeting.

The Board acknowledged receipt of correspondence from the BAS Legal Areas Team regarding the suspension of the 2014 Boundary and Annexation Survey.

The Board acknowledged receipt of correspondence from Leanne Zearley, Safety Coordinator requesting that the Board give the Safety Committee a determination on what the policy is on space heaters in offices.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association requesting information for the Travel Guide.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue and Finance regarding property tax reform.

The Board acknowledged receipt of correspondence from Bill Heckroth, Supervisors' Lobbyist regarding D.O.T. revenue strategy and District meetings on new funding ideas.

Chairperson Deerberg reported that Bonnie Butler would not be able to meet with the Board to show the video of a Board meeting, since she needed to attend another meeting for the Public Health Department.

Moved by Ellerhoff seconded by Gaul to approve the amended agenda.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of October 29, 2013, with changes.

Ayes: Gaul, Kaufmann, Ellerhoff, Bell, Deerberg

Brief discussion was held regarding the October 17<sup>th</sup> minutes. The Board agreed the proper revisions were previously requested. Mary Swan entered the room.

Moved by Ellerhoff seconded by Gaul to approve Payroll Disbursements #155230 - #155387 for the period ending 10-26-13 and to be paid on 11-1-13.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Ellerhoff said the next Compensation Study Team meeting will be on November 6<sup>th</sup>. Laura Twing entered the room.

Discussion was held regarding the health plan and payment of new fees. Sup. Ellerhoff said she had asked for the Human Resources consultant's opinion on payment of the fees. His reaction was to stay with the 85%-15% split, indicating he would be hard pressed to explain a change to Union employees. Sup. Gaul said he changed his opinion to going with an 85%-15% split, since he has had no negative feedback about it. Sup. Bell noted

he had feedback indicating that the County not pay any of the fees or that the split be 50%-50%. He disagreed with the H.R. consultant's opinion, indicating the fees have not previously been tied to negotiations. Sup. Kaufmann indicated the feedback he received was that it seemed reasonable to continue on for six months with the same 85%-15% split. He did try to contact Phil Waniorek at Benefits, Inc. to discuss this matter.

Moved by Ellerhoff seconded by Kaufmann to allocate the distribution of the Affordable Care Act fees at the 85%-employer-15%-employee split using the current formula.

Ayes: Gual, Kaufmann, Ellerhoff, Deerberg

Nay: Bell

Larry Hodgden entered the room.

A proposed policy concerning mandatory attendance at training was reviewed. Sup. Bell noted the policy doesn't include language about coming in late to training. The Employee Handbook disciplinary language was reviewed. Sup. Kaufmann wondered if attendance at training would be interpreted as part of job performance. Bell said department heads and elected officials are not showing up for training, indicating a member of the Safety Committee did not attend recent training. Discussion continued between Bell and Kaufmann regarding attendance at training/meetings. Sup. Bell indicated a Supervisor laughed during a prior discussion with the Auditor about mandatory training. Bell referenced the County being sued, and it is not funny. Kaufmann reported that he spoke with Safety Coordinator Leanne Zearley about makeup training sessions. Zearley felt a handout would be adequate. Deerberg suggested a makeup session with the Safety Committee. Zearley agreed there should perhaps be two sessions in the afternoon to give an opportunity for employees to attend, since during the one afternoon session at the Secondary Road Shop there are seating issues. Deerberg said he would ask about this issue at the next Heartland Insurance Risk Pool meeting. Ellerhoff wondered if Zearley would address the makeup session with those that could not or did not attend. Kaufmann thought Zearley was going to address it through the department heads. Bell asked if department heads would sign off of the makeup training. Kaufmann will mention that to Zearley. He will also tell her that there would need to be a paper trail on the makeup training and that there should be the option for two afternoon sessions when training is held. Bell thought in the past there have sometimes been two afternoon sessions, one for Secondary Road Department employees and one for Law Enforcement Center employees. Discussion continued between Bell and Kaufmann concerning training session options and the intent of their comments. Deerberg observed that half of the Courthouse employees attend during one morning session and half during the other morning session, which allows the offices to continue to conduct business. Ellerhoff felt they should be mindful when scheduling training to make it as easy as possible to get everyone to attend, and she felt there needs to be a mechanism for makeup training. Deerberg agreed. He asked if all employees attended the harassment training. Kaufmann said Zearley was more satisfied with the attendance at the OSHA training. It was indicated to Kaufmann that there are "habitual violators" concerning attendance at training.

The Board reviewed a Flex Benefit Plan Administration proposal by Benefits, Inc.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Deerberg to sign a 2014 Administration Services Proposal by Benefits Inc. in the amount of \$2,381.00 for Flex Benefit Plan Administration.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Larry Hodgden asked why doesn't the Board put the health insurance coverage up for bids? Chairperson Deerberg noted Phil Waniorek of Benefits, Inc. has checked with other companies. Sup. Bell explained in the past the Board has checked with other companies, which was driven by a request by the Unions to be more involved in the process. At that time the County had a different broker. Bell noted they looked at other companies, but at that time some did not want to touch the County's health insurance. He stated Mr. Waniorek would make contacts for proposals if the Board wanted him to proceed in that manner. Ellerhoff said Waniorek mentioned another company recently. Mr. Hodgden felt options and costs should be brought to the Board. Bell noted in the



past, with our plan, some companies, refused to submit a quote. Hodgden felt companies may be competing for business. He thought it would be in the best interest of the public and the County to look close at this. Sup. Kaufmann assumed that would happen and felt it is a good idea. Hodgden asked where is the incentive for Blue Cross to hold down the costs? Chairperson Deerberg said he doesn't understand insurance and that's why they have hired Phil Waniorek to look at that. Hodgden felt the Board should make the numbers available so the public can see that they're getting the best deal for the dollars. Deerberg noted different numbers could mean different coverage. Hodgden indicated the Board may not accept the low bid due to certain circumstances. Mary Swan asked why is it that companies don't want to touch Cedar County? Sup. Bell felt it is not due to the loss ratio, but rather that our group size is not the emphasis of certain companies. He thought recently it is just industry situations. Bell said years ago, our claims were the reason. He noted the Board has built a relationship of trust with Phil Waniorek. Bell indicated the relationship with the past provider was not good and Waniorek did some investigation for the Board. Ellerhoff relayed a possible scenario of Phil Waniorek contacting a vendor who may come in with a low premium and then the premium could get raised. She felt Waniorek knows a company's history on what they'll do. Betty Lett asked how Phil Waniorek is paid. Bell said the County pays him. Lett asked if Waniorek receives a fee from Wellmark. Members indicated they are not aware that he does. Mary Swan asked if Waniorek receives any commissions from Wellmark. Bell said he didn't believe so. Hodgden said he would like to hear a "no". Lett asked what the fees are that are paid to Phil Waniorek (Benefits, Inc.). It was noted Benefits Inc. is paid \$15.00/month/employee enrolled in the health and dental insurance plans or \$1/month/employee enrolled in the dental plan. Also, it was noted the cost per month could be \$30, but the County's payroll staff does the on-line enrollment. Benefits, Inc. is also paid an annual fee for the Flex Benefit Plan administration. Larry Hodgden asked about the plan deductible. Bell thought the deductible is \$4,000, but through partial self-funding the deductible is brought down to \$500/member. Discussion continued. Sup. Kaufmann asked for clarification that Phil Waniorek and Paul Gruefe, Human Resources consultant both recommended the 85%-15% split. Deerberg said yes.

Moved by Gaul seconded by Bell to adjourn at 9:29 a.m., to November 5, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 5, 2013 with the following members present: Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Sup. Bell was absent. Emergency Management Director Malott and Betty Lett were in attendance.

The Board viewed a news release concerning the closure of the Iowa 38 bridge over I80 for repairs.

The Board viewed an Order Certifying Percentages For Assessment Limitations from the Iowa Department of Revenue.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding the opening of the AFG Grant for Fire and EMS to purchase needed items, Regional All-Hazards Position Specific Training and application, and information on funding for safe rooms.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue & Finance regarding Property Tax Reform.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a meeting about amending the Articles of Incorporation.

The Board acknowledged receipt of correspondence from Bill Heckroth, Supervisors' Lobbyist regarding contacting Legislators with information for upcoming D.O.T. meetings.

The Board acknowledged receipt of correspondence from Annette Shipley regarding the need for a volunteer on United Way's Education Solutions Team.

The Board acknowledged receipt of correspondence from Mary Rump of the East Central Iowa Council of Governments regarding the next Policy Committee meeting would be held on December 19<sup>th</sup>.

The Board acknowledged receipt of the Minutes of the Cedar County Compensation Board's meeting held on November 4<sup>th</sup>, 2013.

The Board noted correspondence from Jail Administrator Wilkinson regarding pay shift differentials for Jill Fell, Correctional Officer effective 10-27-13.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Kaufmann, Ellerhoff, Gaul, Deerberg

Absent: Bell

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of October 31, 2013.

Ayes: Gaul, Ellerhoff, Kaufmann, Deerberg

Absent: Bell

Julie Tischuk, CPC Administrator/Case Management Director met with the Board to give them an update on the Eastern Iowa MH/DS Region meeting that she and Chairperson Deerberg attended on November 1<sup>st</sup>. Tischuk presented and reviewed a letter from Baker Tilly regarding their accounting services for the Region. She indicated the counties in the Region would like to keep property taxes here, and then the Region will determine how to funnel funds that are to go to the counties in the Region. Brief discussion was held. Laura Twing entered the room.

Julie Tischuk told the Board she will be presenting the contract for Cedar Employment Opportunities next week. The rates will likely remain the same, and they will probably look at different rates next year.

Discussion was held regarding the purchase of a vehicle. Tischuk has reviewed the State bids with the Engineer. They ranged from \$18,000 to \$20,000. She started calling dealers about used vehicles. So far she found a 2007 Focus for \$7,500 and a 2010 Accord for \$10,000. Tischuk reviewed available funds in the budget for this purchase, which include approximately \$5,000 for the damaged vehicle and \$9,000 to \$10,000 from not filling a position due to waiting to see what the consumer numbers will be after regionalization. Chairperson Deerberg asked what other funds could be used for the purchase. Tischuk felt a transfer could be done from Mental Health Fund 10, because there are some consumers we are no longer responsible for and we are not paying some of the costs that we were paying for others. Sup. Gaul asked if Tischuk had asked dealers about the availability of program cars. Deerberg would like her to look at new or program vehicles. Tim Malott suggested asking West Branch Ford for their State price. Discussion continued. Larry Hodgden entered the room. Ellerhoff agreed with purchasing a new or program vehicle. It was the consensus of the Board that Tischuk should pursue the State bid process or the purchase of a program vehicle, and she could send a Request for Proposal for the vehicle purchase.

The Board reviewed the proposed language for postcards and notices concerning a Stanwood Drainage District meeting on November 20<sup>th</sup>. The notice will be published in the Sun News and Conservative, and it will be posted in various locations in Stanwood.

Sup. Ellerhoff noted the next Compensation Study Team meeting will be held on November 6<sup>th</sup>. Mary Swan entered the room.

Chairperson Deerberg told Tim Malott the Iowa Department of Transportation is going to purchase the flood damaged property just outside the Lowden city limits as well as another property.

Discussion was held regarding the use of space heaters in Courthouse offices. Members agreed employees should not be cold in their offices. Sup. Ellerhoff suggested contacting Chuck Goodman at Arthur J. Gallagher & Co. to ask for approved models. Members agreed.

Discussion was held with Auditor Gritton regarding the health insurance rates that will be effective 1-1-2014 through 6-30-2014. Gritton said the proposed rates that were presented includes an average for a family of four. It would require a lot of added software deduction codes to split every employee's premium per what plan or size of family they have. Discussion continued.

Moved by Ellerhoff seconded by Kaufmann to rescind the previous action taken on 10-31-13 regarding the allocation of distribution of the Affordable Care Act fees and to adopt the FY13-14 health insurance rates effective 1-1-2014 through 6-30-2014 as follows:

	Plan Cost	County	Employee
Single	\$ 522.97	\$ 444.52	\$ 78.45
Two-Person	\$ 994.45	\$ 845.28	\$149.17
Family	\$1,592.43	\$1,353.57	\$238.86

Discussion was held. Auditor Gritton explained it would take a lot of extra time to enter individual deduction codes, and she explained the difference between the deduction code process and just entering a benefit dollar amount. She noted she would gladly demonstrate the computer program to members of the Board to help them better understand the process.

Ayes: Gaul, Kaufmann, Ellerhoff, Deerberg

Absent: Bell

The second draft of the Mandatory Training policy was reviewed. Members indicated they would like to wait until Sup. Bell is in attendance to make a decision on this. Also, some members felt language was removed that should be added back in. They will discuss this policy with department heads at their next meeting. The Board agreed that the Human Resources Consultant should meet with them to discuss the Mandatory Training Policy, the Fines Policy and the Classification & Compensation Study.

Chairperson Deerberg gave a Seventh Judicial Correctional Services meeting report. They reviewed strategic planning. Two positions have been filled (Residential Counselor and Clerical), but they are concerned that a lot of employees may be retiring in the near future.

Sup. Kaufmann told the Board he has been asked to sign off on the insurance settlement in the amount of \$5,366.70 for the door at the Transfer Station. He will sign the document.

The Emergency Management Director reported there were reports of excessive gas leaks in the northern part of the County.

Sup. Kaufmann reported that he received an email from Pam Hartwig indicating that the Rock Island Clean Line has applied for bifurcation with the Iowa Utilities Board. He felt Hartwig interpreted this as it would allow quicker eminent domain acquisition. Kaufmann said he would like to call someone at R.I.C. L. about this. Chairperson Deerberg suggested he call Doug Jones. A call was placed to Mr. Jones and placed on the speakerphone. Kaufmann said he had received a call from a landowner who heard R.I.C.L. applied for bifurcation. Mr. Jones noted he is not an attorney, but he thought there was a motion to bifurcate. Kaufmann asked wouldn't that make eminent domain smoother for his company and less so for landowners? Jones referred the Board to R.I.C.L.'s legal counsel. A call was placed to Attorney Cary Kottler and placed on the speakerphone. Sup. Kaufmann told him he received an email from a landowner that heard R.I.C.L. had applied for bifurcation. He asked if they had applied for bifurcation, and he asked wouldn't that have overtones for speeding up the process for eminent domain? Atty. Kottler indicated it would give more time for negotiations with landowners so they wouldn't have to apply for condemnation. He noted they hoped not to have to apply for condemnation. Kaufmann asked Atty. Kottler to explain bifurcation. Atty. Kottler noted it splits components of the case, indicating if they don't do bifurcation they would have to submit information for condemnation. Kaufmann asked wouldn't this shift appreciably the leverage towards R.I.C.L. for acquisition of the land? Atty. Kottler felt it allows individuals to express why it is not necessary. He indicated a notice about meetings would be sent to those impacted by the project and individuals would be given an opportunity to comment to the Commission during the franchiseship. Kaufmann referenced shifting leverage to R.I.C.L. Atty. Kottler indicated that is not how he would characterize it. Kaufmann asked when the company would tell residents about the application. Kottler noted notices would be sent about it. Kaufmann asked what the company attempted to do a couple years ago to make it easier to get lines to a location. Atty. Kottler mentioned Legislators and that bifurcation was allowed under the statute. Kaufmann indicated they had gone through the Iowa Utilities Board and they made a recommendation. Atty. Kottler indicated the Legislators didn't tell them no. Kaufmann disagreed, saying the Legislators did say no because it took away landowners' rights. Kottler indicated it passed through Committee and then R.I.C.L. decided to pull it. Sup. Kaufmann noted he and Atty. Kottler will disagree on this matter. The call concluded. Chairperson Deerberg felt the bad part is that this is out of the Board of Supervisors' hands.

General discussion was held. Betty Lett and Laura Twing were present.

David Harrison of Design Alliance, Inc. and Engineer Fangmann met with the Board for discussion concerning a proposal for a Secondary Road facility and office in Tipton. Mr. Harrison introduced himself and reviewed a Proposal for Professional Qualifications: Cedar County Public Services Facility Needs Study. Part 1 would be Study Phase Services which he indicated could be accomplished by January 1, 2014. Chairperson Deerberg asked if they would use local contractors. Mr. Harrison noted it would be a public bid project, but he felt they would let local contractors know about the project. Deerberg asked if it could be done in two projects. Harrison has not yet formed opinions about that. Sup. Kaufmann asked about their history on change orders and were there happy endings for the projects. Harrison referenced a couple projects and noted they do what they can to get everyone to conform. He said there would likely be change orders. Their change orders typically are under 3%. Kaufmann realized on every project there are change orders, but with his question he was referring to what may be beyond

reasonable. Mr. Harrison noted the Civil Engineering, Structural Engineering, Mechanical and Electrical Engineering, and Cost Estimating companies that they work with. He said they would work with whatever Civil Engineer the County would want. On average, their project costs are 2% under the estimate. Deerberg asked if there are any grants available. Harrison thought the FEMA grants have dried up, and he didn't recommend them because there is a lot of red tape. There are energy company rebates, geo thermal incentives and counties may do some of the work themselves. Kaufmann asked if they are awarding any Vision Iowa Grants. Harrison didn't believe so. Laura Twing asked if they had done buildings with solar panels. Harrison said no. He indicated money can be saved with the use of insulation, lighting, and occupancy sensors, and he indicated solar panels are more expensive. Sup. Ellerhoff asked for Engineer Fangmann's opinion. Fangmann said he like's this company's philosophy. He would want to involve only a small staff group. Fangmann said he is looking forward to working on this project. Kaufmann asked if there are increased costs for the LEED (Leadership in Energy and Environmental Design) certification. Harrison noted it seems like it costs about 5% more plus additional costs for the various certification levels. The payback timeframes vary for the different rebates and incentives. Discussion continued.

Engineer Fangmann gave a State project update concerning the periodic closure at night of the Hwy 38 bridge (north) over I80 to enable repair work to be done. Chairperson Deerberg suggested that the Engineer review building values with the Auditor.

Deputy Auditor Carpenter met with the Board, as requested, to explain the hidden privilege provision which allows the sale of beer under the permit below. Carpenter said that if the establishment manufactures their own wine, they can have a hidden privilege of selling beer. She has been told that it's the State's way of promoting wine sales in Iowa.

Moved by Ellerhoff seconded by Gaul to approve a new 12-month Class C Native Wine Permit for Buchanan House Winery with outdoor service area and a hidden privilege that they can sell beer.

Ayes: Kaufmann, Ellerhoff, Gaul, Deerberg

Absent: Bell

It was noted the following Handwritten Disbursement was issued on 11-1-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394063 for \$329.79-flex claims and \$190.56-self funded medical claims.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 10:40 a.m., to November 7, 2013.

Ayes: All

Absent: Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 7, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Pro Tem Ellerhoff. Chairperson Deerberg was absent. Betty Lett, Mary Swan and Tim Malott were present.

The Board viewed a Motion to Bifurcate filed with the Iowa Utilities Board concerning Rock Island Clean Line and news/information regarding R.I.C.L.

The Board viewed a report of fees collected for October 2013 from the Clerk of the District Court.

The Board viewed an update from the Department of Natural Resources to Sup. Kaufmann regarding calculating base elevations for Glen Swanson's property in Durant.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission regarding an E.C.I.A. fund alert concerning grant and loan programs.

The Board acknowledged receipt of correspondence regarding a Municipal Water Resource Management webinar series.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding property tax reform working group minutes.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding AirCare communications ground to air.

The Board acknowledged receipt of correspondence from the Supervisors' Lobbyist regarding the November 8<sup>th</sup> meeting of the Stem Advisory Council Broadband Committee.

It was noted that Emergency Management Director Malott would like to be added to the Board's agenda to discuss streets outside the city limits of West Branch.

Moved by Gaul seconded by Kaufmann to approve the agenda with the addition of Director Malott.

Ayes: All

Absent: Deerberg

Moved by Kaufmann seconded by Gaul to approve the revised Board Minutes of November 5, 2013.

Ayes: All

Absent: Deerberg

Moved by Bell seconded by Kaufmann to approve Claim Checks #394064 - #394236.

Ayes: All

Absent: Deerberg

Emergency Management Director Malott told the Board that he feels there is an issue that needs to go to the Planning & Zoning Commission, that being giving names to streets outside the city limits of West Branch west and south of McDonalds and Kum & Go. He presented and reviewed an aerial map of the area. Malott said some of the street names are made up. He has had a request from a gentleman to give his property a correct address and street name. Malott felt the Planning & Zoning Commission needs to figure out what it takes to plot roads in that area and then Malott can give out the correct addresses. He advised that this needs to be done for public safety. Malott said he has given this information to Zoning Director La Rue, but Malott felt the Board will need to direct La Rue. Sup. Bell asked if the City of West Branch would be annexing this ground into the City. Malott thought that fell through. He has been working with the City Administrator on this matter. Discussion continued. Warren Wethington entered the

room. The Board decided to hold further discussion with Malott and La Rue after the department heads meeting. Tim Malott and Phil La Rue met with the Board. Phil La Rue felt this should fall on Leonard Slach from action taken years ago. He would want the County Engineer's recommendation. La Rue doesn't know that the property owners can be made to share the cost of the roads. Sup. Bell suggested going to the Planning & Zoning Commission to start the process and working with West Branch City Administrator, because Bell thinks this property may ultimately be annexed. Malott noted there are other areas in the county with this issue. Ellerhoff felt they need to get the facts straight. She asked that La Rue do research and talk with the County Attorney. Ellerhoff suggested preparing a master plan of problem areas. Discussion continued. La Rue wondered about water and septic systems. Malott thought there is water there. La Rue indicated those items should be dealt with through the Board of Health.

In other business, Director Malott told the Board that there is an issue with radio communications to the Clarence area, with talk sometimes not coming through. He noted the amount of infrastructure that has been put in and the amount saved, but he felt there is still a need to spend around \$150,000 to fix the system. Malott thinks he may be able to get \$50,000 from a grant, but there will need to be a match from the County. He recommended working towards P25 radios. Laura Twing entered the room. Malott felt they need to find funding to replace the Sheriff's Op's. Discussion continued with Sheriff Wethington and Director Malott. Tower sites in the cities will need to be upgraded at a cost of between approximately \$20,000 and \$25,000 each. Each new P25 radio will cost about \$1,300. Malott indicated \$150,000 is needed for the Sheriff's P.S.A.P. and the costs for the towers would be additional. It was noted a fix could be made to the tower in Clarence, but Malott felt it would be no good in two years. He recommended doing it all at one time to go to P25 (Federal Project 25). Malott noted we are supposed to be to Next Generation by December 15<sup>th</sup>. Wethington indicated he would not worry about spending funds just because the other counties around us have not upgraded, noting there are ways to communicate. Further discussion was held. Wethington noted he will need to budget \$50,000 to put computers and software in vehicles, per the State. Malott felt the current infrastructure should last from 10-15 years. He noted that he and an individual from Johnson County will be going to pick up equipment that will be given to them to allow agencies to fill oxygen tanks.

The Board met with department heads. Chairperson Pro Tem Ellerhoff said the budget process will be starting soon. The Compensation Study is in progress and the goal is to use it as a tool. On November 26<sup>th</sup> Paul Greufe, Human Resources Consultant will be here to discuss a Mandatory Training Policy, the Fines Policy and the Classification & Compensation Study. Larry Hodgden entered the room. Ellerhoff indicated the Board would like input concerning space heaters in the offices. She noted the health insurance rates have changed effective 1-1-14 due to the Affordable Care Act fees that are being assessed. It was noted meetings with Phil Waniorek of Benefits, Inc. could be scheduled if needed, to give an explanation to employees. Recorder Helmold said they completed the 2014 annual certification for passports. The Recorder's Office is issuing ATV, ORV and snowmobile license renewals. As of this date, they have 84 antlerless deer tags left. She will be attending the Fall I.S.A.C. School next week. Veteran Affairs Administrator & General Relief Director Hamann attended the V.A. Association's Fall School last week. She is now Second Vice President of that association. The Food Certificate Program will start on November 18<sup>th</sup> and go through December 13<sup>th</sup>. Family Foods will again be participating and they are offering 20% off. Hamann will be attending a District 1 meeting with Senator Harkin next week. She is working on newsletters. Hamann said she has been busy with rental assistance applications. Environmental & Zoning Director La Rue said he is working on water samples and sewer applications. Emergency Management Director Malott will be attending the I.S.A.C. Fall School one day next week. He is following up on a mitigation grant and hopes to get an answer next week. Public Health Director Caes said the department has administered 1,143 flu immunizations to community members, which is up from last year. The Cedar County Public Health Department received a recognition certificate from Deyta indicating they are in the top 20%, of those for which data was received from people and responses received concerning patient satisfaction and quality. Engineer Fangmann gave project updates. He noted the State bridge on Hwy 38 at I80 will only be closed during some nights for repairs. Fangmann said he has had extra road salt brought in. He interviewed

three architectural firms for a new facility and Design Alliance has been chosen to do the first phase of the project. Auditor Gritton said the FEMA process has improved since 2008, indicating it is going quite smoothly. She reported the City Election went great. The Auditor's Office is gearing up for year-end. Sup. Kaufmann asked Auditor Gritton to explain the A.C.A. fees, more specifically the averaging of the fees for the family rate. Gritton did so. Ellerhoff noted it is unknown what will happen as of July 1<sup>st</sup>. Brief discussion was held. Sheriff Wethington reported installation and training was done for the Shield software that was required by the State. He noted per Judge Werling's orders, for committals his department is now transporting to the Emergency Room at St Luke's Hospital and then our employee leaves. There has been some resistance to this by the hospital, because they are saying they don't have staff to watch these people. Ellerhoff asked if this is a liability for the County. Wethington said the Court Order says he's to deliver them to the Emergency Room. Ellerhoff inquired about the Sheriff Department's staffing. He noted he is in the process of hiring a Jailer, a Dispatcher is out on leave, and a Deputy and a Dispatcher will be going out on leave. There were 18 prisoners in the Jail November 6<sup>th</sup>. Treasurer Jedlicka reported that there was a response of upward towards 50% on the delinquent mobile home tax letters that were sent out. Bell asked how we should proceed with the other 50%. County Attorney Renander said in some cases they don't know if the mobile homes still exist. He doesn't know how much time and effort it's worth to go after them. He suggested asking the Assessor if the homes still exist. Jedlicka noted some individuals came in and said they didn't have the home, so they were told the Treasurer's Office needs a title to take it off the tax rolls. Bell felt it would be a good idea to get these all cleaned up. Sheriff Wethington said they could give him a list, and he would have a Deputy look for them. County Attorney Renander said there will be a new District Court Judge. Assistant County Attorney Roberts attended a Fall training conference this week. Another child sex abuse case has been filed. Renander felt the Sheriff is right on the committals, noting if we have a contract with the facility, we should take them there and go home. Today a high school student is shadowing the County Attorney's office staff. Chairperson Pro Tem Ellerhoff noted the Board will be considering a Health FSA rollover provision for the Flexible Benefit Plan which would allow a rollover of \$500. She asked for opinions on this. There were none given. Discussion was held regarding the use of space heaters and other possible options such as installation of baseboard heat. The Board will send an email to department heads asking who is interested in having a space heater and how many they would like, and the Board will then make a decision on this matter. Larry Hodgden left the room.

Engineer Fangmann met with the Board to review a Cedar County Secondary Road Department Snowmobile Route Permit and Agreement with the Cedar County Winter Warriors. The route has not changed, and the organization has insurance.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Pro Tem Ellerhoff to sign the Permit and Agreement with Cedar County Winter Warriors.

Ayes: All

Absent: Deerberg

Moved by Gaul seconded by Kaufmann to issue Handwritten Warrant #394238 in the amount of \$385.00 to Connie Knutsen for tuition, hotel and mileage for attendance at an Iowa Association of County Medical Examiners Education Expo.

Ayes: All

Absent: Deerberg

The Flexible Benefit Plan rollover provision was discussed. Sixteen employees could be affected by this. The Board agreed to talk to Phil Waniorek of Benefits, Inc. about this on November 12<sup>th</sup>.

Sup. Gaul reported he attended a Fines Policy meeting. Mike Hansen referenced a court ruling that exempts employees from paying an overweight fine. The Human Resources Consultant noted a policy is in place. He is going to work on language that will address fines from overloads. Discussion was held. Gaul felt the big item is overweight fines when they don't have the tools to determine the weight. Bell noted the law says the issue has to come before the Board. Gaul felt that is why the policy will be in place. Ellerhoff noted the City of Newton has a policy. She felt this matter will be worked out and that



the H.R. Consultant understands the concerns. Gaul thought it was expected that employees would pay some violations, but it is when something is out of their control that there would be an issue.

Sup. Ellerhoff reported that the Compensation Study Team concluded review of job descriptions and Paul Greufe is compiling them. They will then need to review the knowledge section and address the elected officials aspect. When asked by Sup. Kaufmann how much time she has spent on this, Ellerhoff said a lot. Kaufmann asked when they will bring in comparisons from other counties. Ellerhoff said after they are sure they have the numbers where they should be.

Auditor Gritton met with the Board to set a public hearing date concerning issuance of noncurrent debt regarding repayment of \$15,000 to the Secondary Road Fund. Sup. Kaufmann asked when the Tax Increment Finance District expires. Gritton said it doesn't. Ellerhoff thought it has to do with the type of T.I.F. it is. The form of debt is a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area).

Moved by Bell seconded by Gaul to set November 26, 2013 at 9:00 a.m. as the time for a public hearing to consider issuance of non-current debt for a loan for the purpose of rock expenditures and prior loan repayment.

Ayes: All

Absent: Deerberg

General discussion was held with Engineer Fangmann.

Moved by Kaufmann seconded by Gaul to approve a new five-day Class C Commercial Liquor License with a catering privilege for the Tipton Golf & Country Club for a November 9<sup>th</sup> Tipton Chamber dinner at the Fairgrounds.

Ayes: All

Absent: Deerberg

Sup. Gaul said that at last Thursday's meeting there was a reference that he was laughing during discussion about mandatory training. Gaul said safety is important to him, and he takes it seriously. He noted when he worked for the Secondary Road Department a friend was killed, and he watched him die. Gaul indicated when he laughed at a mandatory training policy, it was because he felt we didn't need the policy. On the morning of the OSHA training, he was on an Eastern Iowa Rural Utility Service Systems conference call. Chairperson Pro Tem Ellerhoff felt the entire Board wants what's in the best interest of the employees and the County as a whole.

Moved by Kaufmann seconded by Gaul to adjourn at 10:23 a.m., to November 12, 2013.

Ayes: All

Absent: Deerberg

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Cari Gritton, Auditor

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Betty Ellerhoff, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 12, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Mary Swan were present.

The Board viewed the minutes of the October 9, 2013 meeting of the Fair Board and their November 13<sup>th</sup> agenda.

The Board viewed a Courthouse elevator Hydraulic Test & Inspection Report from the Iowa Workforce Development-Division of Labor, submitted by KONE, Inc.

The Board viewed an update from the Iowa Department of Revenue regarding property tax reform.

The Board acknowledged receipt of 2014 Legislative Priorities and information regarding bidder preferences in government contracts, from the Iowa State Association of Counties.

The Board acknowledged receipt of correspondence from DEVNET Inc. inviting the Board to visit with them at the upcoming I.S.A.C. Fall Conference.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region 12 Council of Governments regarding a U.S. Hwy 30 meeting on November 15<sup>th</sup>.

The agenda was reviewed.

Moved by Gaul seconded by Ellerhoff to approve the agenda with the inclusion of an item to set dental renewal rates when Phil Waniorek of Benefits, Inc. meets with the Board.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Bell seconded by Kaufmann to approve the revised Board Minutes of November 7, 2013.

Ayes: Bell, Ellerhoff, Kaufmann, Gaul, Deerberg

It was noted the following Handwritten Disbursement was issued on 11-8-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394237 for \$582.95-flex claims and \$137.60-self funded medical claims.

Discussion was held regarding the use of space heaters in the Courthouse. The Board reviewed correspondence concerning requests to put a heater(s) in offices. Sup. Ellerhoff said she checked on a more permanent solution, but felt it would be costly. Sup. Bell noted only three departments have requested to use heaters. Discussion was held. It was the consensus that the recommendations from Chuck Goodman of Arthur J. Gallagher & Co. concerning the type of heaters allowed and their use should be passed on to all departments, and they could purchase the heater(s) from their budgets. The Board felt Chuck Goodman should check the heaters being used when he is in the area. Laura Twing entered the room.

The Board worked on a FY14-15 budget preparation memo to department heads. Discussion was held. Sup. Bell wondered if the Classification & Compensation Study would be available at budget time. Sup. Ellerhoff felt the Study Team is hopeful that it will be finished. Bell noted the Board is not sure that it will be implemented. Ellerhoff agreed that there will need to be a decision concerning implementation. The Board is awaiting information concerning health insurance premiums.

Sup. Ellerhoff reported that Amy Kurt with Clean Line Energy called her and asked if they could come in and give the Board an update, or Amy Kurt suggested talking to the Board at a December 4<sup>th</sup> meeting. The Board will try to meet with them on November 14<sup>th</sup>.

Sup. Bell said the City of Lowden will be joining the Cedar County Economic Development Commission.

General discussion was held. Larry Hodgden entered the room.

Emergency Management Director Malott briefly met with the Board to tell them there will be a training session on December 12<sup>th</sup> from 9:00 a.m. to Noon concerning an introduction to ICS and how things should be managed during a disaster.

Assessor Lett met with the Board to discuss allowance and disallowance of Family Farm Credit Applications. The applications were reviewed and discussion was held.

Moved by Ellerhoff seconded by Bell to allow properly filed Family Farm Credit Applications, as on file and to disallow the Family Farm Credit Applications for tracts that are not eligible, as recommended by Assessor Lett, and authorize the Assessor to sign the documentation.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Assessor Lett asked that a Conference Board meeting date be set to discuss the hiring of another employee. He noted at one time there were 5.6 employees in the department, but now there are five. Lett said he would like someone to work 20-25 hours per week. He referenced the Business Property Tax Credit work to be done and other things. Ellerhoff said she was surprised he made it for as long as he did without the additional staff. Deerberg asked if the money is in the budget this year for this employee. The Assessor said yes. A Conference Board meeting will be held on November 26<sup>th</sup> at 10:30 a.m. in the Board Room.

Chairperson Deerberg asked Supervisors Kaufmann and Ellerhoff if they have looked through the Care Facility books for information on burials at the Care Facility Cemetery. Kaufmann and Ellerhoff have not looked at the books. Ellerhoff thought the Recorder could assist them. Brief discussion was held.

Larry Hodgden asked the Board what it takes to qualify for a Family Farm Credit. It was explained that a family member or the owner must be farming ten acres or more in order for the credit to be allowed. Discussion was held regarding the Family Farm Credit, State funding for the Credit, and other credits and exemptions. Hodgden left the room.

Weed Commissioner Mike Foulks met with the Board to review the 2013 Weed Commissioner's Report. Engineer Fangmann was present. The Board reviewed the report. Mr. Foulks has been training, and there have been equipment upgrades. When asked what has been most challenging, Foulks said getting the whole routine down. Sup. Bell felt a new set of eyes in the position will likely be helpful, indicating Foulks can think about what needs to be done and bring recommendations to the Board. Foulks would like to try to spray more Canadian thistles next year. Additional dollars in the budget may be needed to accomplish additional spraying and maintenance. Equipment was discussed. Engineer Fangmann has been thinking about getting a different tractor. Foulks told the Board that using a drill for seeding doesn't seem efficient for what they are doing, because he felt there is not good coverage. He suggested a rear broadcast spreader would give more uniform coverage. Fangmann said the Conservation Director has indicated he will be getting a rear spreader, which the Secondary Road Department could use. Discussion continued.

Moved by Bell seconded by Kaufmann to approve the 2013 Weed Commissioner's Report and authorize Chairperson Deerberg to sign the same.

Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Discussion was held with Engineer Fangmann regarding a proposed Hwy 30 bypass east of Lisbon. He would like to see an overpass over Adams Avenue. Sup. Kaufmann asked him what he thought about alternate funding sources for transportation. Fangmann noted he would like to see it in writing before commenting. He indicated he felt a fuel tax increase is the most fair way right now.

Phil Waniorek of Benefits, Inc. met with the Board to set dental renewal rates and to discuss a Health FSA rollover provision for the Flexible Benefit Plan. Auditor Gritton and Deputy Auditor Hamdorf were present. Documentation from Lincoln Financial Group was reviewed. Discussion was held. The proposed rates are higher than the current rates.

Moved by Ellerhoff seconded by Bell to set the Lincoln Financial Group 2014 dental rates as follows effective 1-1-2014:

Single	\$ 34.40
Two-Person	\$ 68.89
Family	\$110.48

Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Discussion was held regarding the Health FSA rollover provision. Mr. Waniorek told the Board there is now an option to allow an employee to roll over \$500 for the medical reimbursement portion of the Flexible Benefit Plan. Sup. Kaufmann left the meeting. The Board would need to make a decision to continue allowing the use of a grace period (2 ½ months) or to use the rollover option. The grace period can only be used for 2013 claims, whereas the rollover can only be used for claims incurred in 2014. The rollover option increases the County's liability. It is felt there is not a high percentage of employees that lose dollars. There are 16 employees that use the medical reimbursement portion of the plan. As of this date, only three have over \$500 in their account. Waniorek looks at the rollover option as a plus, because he feels it may increase participation. Discussion continued. Waniorek felt there is a risk with both options. He recommended going with the \$500 rollover.

Moved by Ellerhoff seconded by Gaul to proceed with the Health FSA rollover provision for the medical reimbursement portion of Flexible Benefit Plan.

Discussion was held. Sup. Bell is concerned about the liability, but he understands the dilemma. Sup. Ellerhoff felt historically there hasn't been a problem, and she felt the rollover provision could increase participation. Mr. Waniorek said the rollover provision can be done for 2013 and 2014 per the I.R.S. The Board can change the plan on the renewal date. Chairperson Deerberg wondered if there would be a meeting with employees about this change. Waniorek noted in the past the meeting has not been mandatory and very few employees attend. He thought a mandatory meeting would be better. Warren Wethington entered the room.

Ayes: Bell, Gaul, Ellerhoff, Deerberg

Absent: Kaufmann

Sup. Ellerhoff felt a mandatory meeting should be held with employees concerning the Flexible Benefit Plan due to the change to a rollover provision. Auditor Gritton agreed, and she felt at the same meeting Waniorek could go over Obamacare. It was the consensus that it should be a mandatory meeting. Mr. Waniorek asked if the Board has been a part of the IS.A.C. health insurance. The Board said no. Waniorek noted that plan has several counties in it, and they are considered one group. He suggested getting a quote from them, so the Board can compare where we are at and does it make sense to be under a larger group. Ellerhoff asked how it would affect self-funding. Waniorek said we could still do self-funding. They would still look at only our claims history when setting rates. Discussion continued. The Board consensus was to look at the option. Further discussion was held. Waniorek will have an estimate of our health insurance renewal rates prior to Thanksgiving, so that the Board can send out a budget preparation memo to departments. Warren Wethington and Betty Lett left the room.

Auditor Gritton met with the Board to review the FY2012-2013 Annual Urban Renewal Report. Discussion was held.

Moved by Bell seconded by Ellerhoff to approve the FY2012-2013 Annual Urban Renewal Report as presented.

Ayes: Gaul, Ellerhoff, Bell, Deerberg

Absent: Kaufmann

Sup. Bell left the meeting.

At 10:45 a.m., the Board of Supervisors, convened as a Canvass Board to canvass votes cast in the City Elections of November 5, 2013. Auditor Gritton met with the Board. Present were Supervisors Deerberg, Gaul and Ellerhoff. Supervisors Kaufmann and Bell were absent. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. The Auditor noted the Board would need to draw a name from a basket containing five names for the position of Stanwood Park Commissioner. John Tenley's name was drawn. Mary Swan left the room during the canvass of votes.

Declared duly elected in Cedar County were:

City of Bennett

Orville Randolph----Mayor

Deb Badtram, Shane Burmeister and Lavern Cole----Councilpersons At Large

City of Clarence

Jeric Armstrong---Mayor

Bart Miller, Ronald Robinson and Levi D. VanOort----Councilpersons At Large

Public Measure E-----For the Question-71 votes

Against the Question-119 votes

City of Durant

Dawn R. Smith----Mayor

Michael Mick Gruemmer, Scott Spengler and Daniel Sterner----Councilpersons At Large

City of Lowden

Galen Conrad and Dean Hamdorf----Councilpersons At Large

Joshua Hamdorf---Councilperson At Large (To Fill A Vacancy)

City of Mechanicsville

Larry Butler---Mayor

Bob Burgess, Dee Ann Koberle and Al Robinson----Councilpersons At Large

City of Stanwood

Dustin McAtee and Todd A. Sawyer----Councilpersons At Large

John Tenley----Park Commissioner

City of Tipton

Dean Anderson----Councilperson-Ward 2

David M. Fry----Councilperson At Large

City of West Branch

Mark A. Worrell---Mayor

Timothy Shields and Mary Beth Stevenson----Councilpersons At Large

Brian Pierce---Councilperson At Large (To Fill A Vacancy)

Moved by Ellerhoff seconded by Gaul to adjourn at 10:50 a.m., to November 14, 2013.

Ayes: All

Absent: Kaufmann, Bell

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 14, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing and Betty Lett were present.

The Board viewed correspondence from E.C.I.A. regarding Business Growth and Council meetings on November 20<sup>th</sup>.

The Board acknowledged receipt of correspondence from the National Association of Counties regarding reasons to join NACo.

The Board acknowledged receipt of correspondence from the Iowa Department of Revenue regarding questions and answers posted.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding hazardous material training for Emergency Responders and a workshop on December 12<sup>th</sup> concerning an overview of a "Guide to Disaster Assistance".

Moved by Kaufmann seconded by Ellerhoff to approve the agenda.  
Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of November 12, 2013.  
Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #155388 - #155552 for the period ending 11-9-13 and to be paid on 11-15-13.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

The Board noted Handwritten Check #394239 dated 11-12-13 in the amount of \$266.56 was issued to Des Moines Marriott Downtown for an administrative correction. Mary Swan and Sandy Harmel entered the room.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Gaul, Bell, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Ellerhoff to return to regular session.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Gaul gave a Fair Board meeting report. Cindy Davidson has received 12 calls concerning people wanting booths in the Mathews Building at the Fair next year. They are working on their web site. There was discussion about possibly putting up a permanent stage. Advertising items were discussed such as going door to door and banners. They are working with Spahn & Rose on new keys and padlocks. Randy Shumaker will be finished with Floral Hall before December 1<sup>st</sup>. Rodney Ohrt will be the next race promoter. The Fair Board will receive \$500 each for 14 races and \$800 each for 4 special race events. True North has contacted the Fair Board about insurance. The Board may ask for insurance quotes. The Fair Board has a lot of big goals. They have most of the entertainment secured for the 2014 Fair.

Sup. Gaul felt Mike Gould, Project Manager for Business Development of the Iowa Economic Development Authority gave a good presentation at the Cedar County Economic Development Commission meeting. Gaul felt it is too bad they don't promote more on the retail side.

Sup. Bell said he has a copy of Mike Gould's presentation. They met the new Office Manager and Marketing Assistant Lisa Decker. Members were asked to sign a Conflict of Interest and Confidentiality Policy. There has not been a lot of feedback on the Employee Handbook.

Sup. Kaufmann reported that the next Community Action of Eastern Iowa meeting will be held on November 21<sup>st</sup>. Kaufmann cannot attend since the Board of Supervisors will be meeting that evening.

Sup. Kaufmann said the Wilton Economic Development Corporation is hiring a new Director.

Sandy Harmel met with the Board to tell the Board why she feels a Pioneer Cemetery Commission should be formed. She told the Board she is meeting with them for herself only. She presented pictures of cemeteries which were taken in 2010 when a group did a survey of the 69 cemeteries in the County. The pictures were of graves, stones and cemeteries that were damaged or in need of repair/maintenance. She felt the most damage is done from mowers. Harmel read quotes by Benjamin Franklin and William Gladstone regarding taking care of the graves of the deceased. Irene Wood entered the room. Sandy Harmel felt they should preserve the spirit of our ancestors and that some cemeteries will be gone if we are not watchful. She reviewed pictures of stones broken, leaning, in need of repair and repaired improperly, as well as cemeteries that are overgrown with brush and trees. Harmel thought there were five cemeteries lost because no one took care of them. She noted she cares, and she felt 1¢ per \$1,000 valuation doesn't seem outrageous. Harmel noted the work needed will take decades. Others entered the room while discussion was in progress. Harmel referenced one township that is against forming a Commission, but noted it would only cost them \$350. She said burials cross over townships from where an individual resided. Harmel felt it is morally and legally correct for us to preserve the cemeteries. Chairperson Deerberg noted forming a Pioneer Cemetery Commission would give the County the ability to get the funds for the Commission to do the repairs. Harmel noted a Commission would not be trying to take control of the cemetery, but they want to work with them to solve this problem. Sup. Gaul thinks it's a good deal, and he noted the work is done by volunteers. Deerberg felt a Commission should take before and after pictures. Harmel agreed. She felt the reason to fix the cemeteries now is because down the road no one will care. Harmel thought people seeing what the Commission does would then be a shining star over Cedar County. Sup. Ellerhoff felt the majority of people would be in favor of this. Sup. Bell has only heard of three people interested in being on the Commission. He'd like to see a list of people that would be interested in serving, before the Board makes a decision. Harmel felt they won't know that until a Commission gets started, but she named several people that are interested. She wasn't sure that a list is necessary. Bell indicated if something wasn't taken care of, there was the ability to go to Township Trustees to get something repaired. Harmel felt the Trustees have a responsibility. She noted some cemeteries are well taken care of. Sup. Kaufmann thought the Board of Supervisors has a responsibility. He referenced that there are other concerns. Kaufmann felt some people are not focused on the historical aspect. He thought there are more cemeteries that they'd like a Pioneer Cemetery Commission to do, than could be done in ten years. Kaufmann said there should be a focused solution for a focused problem. Harmel doesn't think individuals could come up with the funds needed.

Doug Jones, a Regional Manager with Clean Line Energy Partners met with the Board to give an update regarding the Clean Line Energy Project. There were eleven other individuals present. Mr. Jones introduced himself and gave some of his background. He noted he met with Wayne Deerberg and Betty Ellerhoff to let them know the Iowa Utilities Board requires certified letters to be sent out to owners in the notification corridor (one-quarter mile). Jones felt typically the level of concern raises when the letter is received. There are 16 counties where informational meetings were or will be held. Jones indicated Clean Line can't talk specifically to landowners until after the informational meeting has been held, so that landowners know their rights and responsibilities. The process is designed to protect landowners, give them ample information, and to protect their interests. Mr. Jones acknowledged that it can be frustrating. He said the Iowa Utilities Board runs the informational meetings. Rights and responsibilities will be relayed and the I.U.B. gives an opportunity for questions. There will be a panel of experts at the meetings. Jones indicated after the meeting, individuals will be able to talk to Clean Line people. Jones told the Board that he could only answer general questions. He urged everyone to take a deep breath and wait and see what we find out at the meeting in a couple weeks. There will be an informational meeting on

December 4<sup>th</sup> at 3 p.m. at the Cedar County Fairgrounds in the Mathews Building. Sup. Kaufmann noted the company has gone to the I.U.B. to ask for an exception to bifurcation, so couldn't Mr. Jones understand why people are nervous? Kaufmann said the Iowa Consumer Advocacy wrote a brief against that. Mr. Jones stated he's not an expert on the bifurcation process, but it is his understanding that the process in no way affects their rights. Kaufmann referenced House Study Bill 157, which was stopped and was dead until language was taken out. He indicated it was pulled because of the effect on the due process of landowners, and he felt it elongates the time before Eminent Domain comes in. Kaufmann felt the Eminent Domain process would be costly for the company. Jones was not sure what Kaufmann wanted him to say, but acknowledged Kaufmann is entitled to his opinion. He knew Kaufmann's opinion differed from that of the company's legal counsel. Kaufmann referenced language pulled from the Bill. Jones didn't know that their counsel would agree, but acknowledged he is not an expert. Kaufmann indicated Clay County Supervisors revoked a resolution of support for the project. Jones thought they did not. Kaufmann indicated they revoked it to a position of neutrality. Sup. Bell asked if bifurcation is allowed by law. Mr. Jones felt this is a unique situation in that the I.U.B. has never been faced with an amount of miles this large, therefore the process takes time. Jones indicated bifurcation allows them to separate off Eminent Domain until they have time to talk to the landowners. Kaufmann thought for three years this was not allowed by law, but he indicated the I.U.B. feels this can be done by law. Chairperson Deerberg felt this matter could be brought up at the December 4<sup>th</sup> meeting and an attorney will have to work on this. Sup. Kaufmann agreed, but as a Supervisor, he was assured this wouldn't happen. He said he had asked Mr. Jones if they would mess with Eminent Domain and the answer was no. Mr. Jones didn't feel it would mess with Eminent Domain. Discussion continued. Sup. Bell could see both sides on the Eminent Domain position and acknowledged it is not easy. Jones noted bifurcation would allow more time to reach amicable agreements. Kaufmann felt of course it is painful, they would be taking someone's land. Bell said it was painful for Cedar County residents that went through Eminent Domain for a pipeline many years ago, and it is expensive. Chairperson Deerberg stated that the meeting today with Mr. Jones is to educate the Board of Supervisors and others in attendance today could voice their concerns on December 4<sup>th</sup>. Mr. Jones urged everyone to attend the December 4<sup>th</sup> meeting, and he noted they could attend a meeting in another county. Sup. Ellerhoff asked if a defined route will be available at the meeting. Jones said yes, and he noted the I.U.B. will close the meeting and Clean Line then can talk to people. Deerberg asked if there will be a chance for people to voice their opinion and file a grievance with the I.U.B. Jones said yes. Deerberg asked when there would be a decision. Jones stated they are required to wait 30 days after the meetings to file for a franchise. He indicated it takes quite some time for a decision from the time of the filing, and he estimated it would be late 2015 at the earliest. Further discussion was held. Sup. Kaufmann told Mr. Jones this is nothing personal. Mr. Jones said the President of the company is a fair guy. Jones felt it is hard to argue to not take the best renewable wind energy and transport it to somewhere where there's a greater demand. He noted someone had to allow transmission for him to have electricity. Jones indicated people have a right to be concerned and ask questions. Kaufmann felt usually transmission lines follow highways, right-of-ways or railways. He referenced people disagreeing and what's for the public good. Jones felt not everyone is opposed. Kaufmann noted there are people in the room that are opposed. Bell stated if we didn't have exports for our crops, where would we be. He noted there would be income generated, and he felt it would be an exported commodity. The transmission would go to Illinois and then to the Chicago area. Kaufmann agrees with the wind energy part, but disagrees with the process and project. Chairperson Deerberg said the Board of Supervisors doesn't have a say on this, and the I.U.B. has the final say. Kaufmann said that is correct. Sup. Ellerhoff referenced a document of frequently asked questions, in which it states what happens after a petition is filed and steps beyond. Mr. Jones referenced having 20 days after the last publication of the notice. Pam Hartwig indicated there was something that said objections can be filed at any time. Hartwig referenced the Board revoking a petition (resolution) of support for the project, indicating the Board being in support of it won't make a difference so why wait until they hear from the people. Chairperson Deerberg noted he is open to hear things at the December 4<sup>th</sup> meeting. An item will be placed on the Board's next agenda concerning reconsideration of the resolution of support.



Engineer Fangmann met with the Board to discuss the hiring of Adam Dake for a Mechanic I position. Others present were: Laura Twing, Betty Lett, Mary Swan and Irene Wood. Fangmann recommended approval of the hiring of Adam Dake at \$15.65/hr (80% of Mechanic I position). Discussion was held.

Moved by Bell seconded by Kaufmann to approve the following new hire:

Secondary Road Department

Adam Dake, Mechanic I at \$15.65/hr effective 12-2-2013

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Fangmann will be interviewing soon for a Maintenance Worker I position. The department has taken delivery of a new truck. Irene Wood left the room.

Sup. Bell noted the Chairperson had the Board wait to do the rate setting for the Obamacare fees, and then the motion to rescind was done when Bell wasn't at the meeting. Chairperson Deerberg noted it had to be done by a certain time. Bell felt it could have waited, noting he was included in the first motion, but not the second. Sup. Ellerhoff felt it was based on what the Auditor recommended and needed. Bell didn't appreciate what was done. Deerberg said he was sorry about that.

Moved by Ellerhoff seconded by Gaul to adjourn at 10:34 a.m., to November 19, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 19, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Mary Swan, Sandy Harmel and Larry Hodgden.

The Board acknowledged receipt of correspondence from the West Branch Times requesting that they be named as an official newspaper for the County in 2014.

The Board acknowledged receipt of an update from the Clarence Library.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding requests for records in a specific format.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Gaul seconded by Bell to approve the Board Minutes of November 14, 2013.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to convene as the Stanwood Drainage District Board.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Gaul seconded by Bell to return to regular session.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Pam Hartwig and Laura Twing entered the room during the Stanwood Drainage District discussion.

Discussion was held regarding a Business Associates Agreement for Health Insurance Portability & Accountability Act compliance. The Board reviewed a memorandum from Assistant County Attorney Roberts. She recommended that the County consider seeking separate counsel that would be familiar with H.I.P.A.A. Discussion was held. Chairperson Deerberg will contact Carl Salmons, attorney for the Heartland Insurance Risk Pool, and the County Attorney's Office to ask if they know of an attorney that could be consulted regarding this matter. Later in the meeting Chairperson Deerberg told the Board he talked with the Assistant County Attorney. Atty. Roberts and the County Attorney do not have a suggestion for another attorney to review this agreement. She will contact Atty. Salmons and Judy Funk to ask if they have any suggestions.

Discussion was held regarding the formation of a Pioneer Cemetery Commission. Betty Lett entered the room. Chairperson Deerberg read a letter from Sandy Harmel which included proposed members for a Cedar County Pioneer Cemetery Commission Board of Directors and advisory members.

Moved by Kaufmann seconded by Ellerhoff to form a Pioneer Cemetery Commission as outlined in the Iowa Code.

Discussion was held. Sup. Bell said he asked Assistant County Attorney Roberts if there's anything that prevents us from forming a commission to go through the Township Trustees. Atty. Roberts said there is not. Sup. Bell is not opposed to the work getting done. He indicated his family members maintain their family's graves. Bell didn't want to take this away from the governmental setup of the Township Trustees. He favored a way to get this done without taxing county-wide. Chairperson Deerberg felt a lot of families are not around to take care of the graves properly. Sup. Gaul agreed.

Ayes: Kaufmann, Ellerhoff, Gaul, Deerberg

Nay: Bell

Discussion was held regarding drawing up some by-laws and appointing the Commission members. Sup. Bell suggested requesting that each Township Clerk turn in numbers for what they are using for budget numbers for 2013. Chairperson Deerberg wondered why.

Bell noted if they come in with a larger amount in the future, the Board would know it is due to the Commission's work. Sup. Kaufmann thought it is likely that in the first year the Pioneer Cemetery Commission would only work on one or two cemeteries. Deerberg agreed the Board could request the information.

Discussion was held regarding reconsideration of the "Resolution of Support for the Rock Island Clean Line Electric Transmission Project". Chairperson Deerberg said he is trying to keep an open mind. He read four paragraphs from the resolution that he felt could be removed. Sup. Gaul referenced the first presentation and he indicated that he felt the Board should show neutrality.

Moved by Gaul seconded by Kaufmann to rescind the "Resolution of Support for the Rock Island Clean Line Electric Transmission Project" passed and adopted on December 13, 2012.

Discussion was held. Sup. Kaufmann felt having no resolution implies the Board is neutral to let this play out. He agreed that the Supervisors are all in favor of creating new business and wind energy opportunities. He felt it is an overstatement that Rock Island Clean Line is enabling Mid-American to have success with their wind farm. Sup. Bell asked that other members, who previously voted in favor of adopting the resolution, tell why they are changing their minds and what they disagree with. Sup. Gaul felt using Eminent Domain is wrong. Sup. Bell asked why. Sup. Kauffmann called a point of order, noting you can't ask someone why they voted a certain way. Sup. Bell said that in the past the County Attorney at the time asked the Board members to state why they voted no. Sup. Ellerhoff said she was not at the Board meeting when this resolution of support was adopted. She liked the modifications suggested by Chairperson Deerberg. Ellerhoff said she understands Sup. Kaufmann's comments, and she is not opposed to rescinding the motion. She noted she wanted to wait until after the December 4<sup>th</sup> public meeting on the project before making a decision on this resolution. Ellerhoff indicated the resolution could be rescinded, and then perhaps they could bring forth suggested modifications to the resolution. Betty Lett asked Sup. Kaufmann for a copy of House Study Bill 157 that he discussed at a prior meeting. Sup. Bell felt at the time the resolution was adopted, the Board in place didn't take it lightly. They viewed a wind farm in Illinois and talked to landowners, and they spoke with Rock Island Clean Line. Bell doesn't think anything in the resolution has changed, except that some observed Clean Line doing something they didn't expect them to do. Lett asked if bifurcation was in the Study Bill. Kaufmann said yes. Lett asked if that is what Kaufmann objected to. Kaufmann noted there were multiple reasons why he addressed this. Irene Wood entered the room. Kaufmann indicated it affects the timeline rather than the process of Eminent Domain. Discussion continued. Sup. Ellerhoff felt it separates the two processes. Pam Hartwig indicated when the initial resolution was signed, she doesn't think a lot of people were aware. She felt showing neutrality supports the public, and she thought the Board should be neutral until they decide more. She doesn't blame the Board for signing the resolution at the time. Chairperson Deerberg felt a lot will be cleared up on December 4<sup>th</sup>. Sup. Bell stated 10 counties are for this project and one has rescinded their resolution. Betty Lett asked how wide the easement would be. Deerberg said there is an easement of 200 to 250 feet. Pam Hartwig felt this opens the door for others. Larry Hodgden left the room. The options for transmission poles were discussed. Bell indicated the company doesn't have an exact design yet. Sup. Kaufmann is against the current project as defined by Rock Island Clean Line. He doesn't doubt the sincerity and credibility of the Board of Supervisors at the time the resolution was adopted.

Ayes: Gaul, Kaufmann, Ellerhoff

Nays: Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to approve the following payroll changes due to the completion of the bridging season:

Secondary Road Department

Effective 11-18-13:

Mike Gritton, Crew Leader-\$20.09/hr

Cody Current, MWII-\$19.72/hr

James Stout, MWII-\$17.75/hr (90% MWII)

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

The Board attended a meeting with personnel from Crossroads and Kirkwood Community College for an update on whether Crossroads continues to be interested in running Cedar Employment Opportunities' sheltered work program. Those in attendance were: Mick Starcevich, President and Jim Choate, Vice President of Kirkwood Community College, Linda Wilson, Executive Director; Brandon Buster, Sales Manager; Shannon Walsh, Accounting Supervisor; Kathy Moore, Day Habilitation Manager; and Alice Sandven, Supported Community Living Manager for Crossroads, Inc., Barb Mussman of Cedar Employment Opportunities, and Julie Tischuk, CPC Administrator/Case Management Director; Bobbi Conrad, Assistant CPC Administrator/Case Management Supervisor; and Case Managers Amy Randall, Kylee Heister and Cynthia Strang for Cedar County. Others in attendance were: Mary Swan, Betty Lett and Laura Twing. Julie Tischuk said she was contacted by Linda Wilson about getting together for discussion regarding Crossroads taking over the operation of Cedar Employment Opportunities. Mick Starcevich noted they are looking at Kirkwood's resources to see if they still meet the College's mission. There are five that they don't feel meet their mission. They would like to give the building and its contents to whoever will run it by the end of June 2014. If no one takes it over, he indicated they will consider closing it down or serving clients through a different structure. Crossroads is trying to bring in more revenue, and Crossroads personnel asked if there will be County funding for the workshop. Julie Tischuk noted Cedar County is part of the Eastern Iowa Mental Health and Disability Services Region. The Region would like to keep the vocational, sheltered work and work activity programs, as well as the Medicaid programs. The consensus is they would like to keep the vocational going and funding will continue. Regarding full funding, Tischuk doesn't know yet since the Region is still working out details. Chairperson Deerberg noted it is in the Plan that tax dollars are to stay in the County. It was asked with sheltered work not being a core service, could the County continue to fund it. Tischuk noted they are required to fund core services, and they can add other services. Sup. Bell stated historically we have provided services that are best for our clients. Shannon Walsh asked if there are core services funded now that were not funded before. Tischuk said there are some differences to iron out and there could be added services. Sup. Ellerhoff noted all five counties in the Region verbalized the need to continue services. Brandon Buster gave an overview of Crossroads. They look at what do they need to do to provide quality services. They have identified funding streams and a need for day habilitation. They are in the black, but if they take on C.E.O. they would be in the red without County funding. Crossroads is looking at how to increase revenue. They would like input on the clients' needs and what services they could provide that aren't being met. Day habilitation could be used to tap into HCBS funding. Crossroads is looking at incorporating C.E.O. into their services. Mr. Starcevich said he looked at Crossroads, and he felt it is impressive. Deerberg asked if Crossroads takes over C.E.O., who would own the building. Starcevich noted for the first year and a half Kirkwood would maintain ownership to see if it works for Crossroads, then if it's working they would deed it over to them. Deerberg asked if Cedar County would operate as we do now. Starcevich said yes. Deerberg felt this is a workable solution. Mr. Buster noted Crossroads looks at the worst case scenario for funding. He noted it takes time to get services off the ground, feedback and a transparent situation. They may need to extend the transition time. Crossroads would be a management for C.E.O. They would desire support of the County collectively. Sup. Kaufmann has asked Mike Johannsen, Muscatine County CPC Administrator about the level of continued funding. Shannon Walsh indicated it is uncertain. Mr. Buster noted Crossroads provides a safe environment and consumers' pay checks have increased. They try to figure out ways to be more self-sufficient. Kaufmann noted from talking to students at the Muscatine Community College that have worked at Crossroads, Crossroads gives real world experience. He felt they should try to keep and enhance what they do. Deerberg felt if they can work this out, it would be great, and it would be good to keep Kirkwood in Tipton and the clients employed. Bell appreciated Crossroads looking at the facility, and he felt it would make Crossroads stronger. He felt there is a need for people like those managing Crossroads to be around. Bell noted if C.E.O. goes away, it would cost more because other issues would come up. Discussion continued. Mr. Buster reviewed a shredding project that Crossroads is in the process of setting up. Jerry Goldsmith entered the room. Deerberg asked when they propose to start Crossroads' management of C.E.O. Starcevich said whatever works. Linda Wilson thought July 1<sup>st</sup>, and she noted they are waiting on a draft agreement. Mr. Buster said there is information they need to gather.

They will look at the client base at C.E.O. to determine if there is a need for day habilitation. Julie Tischuk said letters were sent out to all consumers they serve asking if they would be interested in services at C.E.O. Out of the 20 responses received so far, 16 said yes. Kathy Moore explained the Day Habilitation Program. It was noted some clients do both day habilitation and sheltered work. Mr. Starcevich said they would have a draft agreement drawn up. Deerberg wondered if work from industries in Muscatine County would be brought here to C.E.O. Mr. Buster said yes, and they would address skill sets. He reviewed a program they have which is paid for by A.A.R.P. Sup. Ellerhoff is impressed that Crossroads is proactive. Brief discussion continued.

The Board reconvened in the Board Room. Laura Twing, Betty Lett and Mary Swan were present. Sup. Gaul gave a Decategorization meeting report. A presentation was given on the Mississippi Valley Protection Center in Muscatine. The Center is for abused kids. They serve a ten-county area. They are one of five accredited centers in Iowa. There were 11,636 abuse cases across Iowa in 2012. 136 of those cases were in Cedar County. Cedar County is ranked 73<sup>rd</sup> of 99 counties for abused kids. The Center's mission is to provide response to allegations of child abuse. Gaul noted their objectives.

Julie Tischuk, CPC Administrator/Case Management Director met with the Board for an annual performance review. The time was 10:15 a.m. Julie Tischuk requested a closed session.

Moved by Gaul seconded by Ellerhoff to go into closed session as allowed under Section 21.5.1(i), Code of Iowa.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

The closed session concluded at 10:45 a.m.

The Board acknowledged no decision was made with regard to the prior closed session.

General discussion was held with Julie Tischuk.

It was noted the following Handwritten Disbursement was issued on 11/15/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: # 394240 for \$3,763.36-self funded medical claims.

It was noted the Board would be attending a Stanwood Drainage District meeting on November 20<sup>th</sup>.

Moved by Kaufmann seconded by Gaul to adjourn at 10:52 a.m., to November 21, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., November 21, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Larry Hodgden, Mary Swan and Betty Lett.

The Board viewed correspondence from Engineer Fangmann regarding Assistant Engineer Alex Anderson's successful completion of his orientation period.

The Board viewed correspondence from Arthur J. Gallagher Risk Management regarding hazard communication training.

The Board acknowledged receipt of correspondence from Annette Shipley regarding a webinar on December 9<sup>th</sup> concerning delivering scientific facts about drug abuse to teens and an introduction to IowaHousingSearch.org.

The Board acknowledged receipt of correspondence from Representative Bobby Kaufmann regarding a new web site that was launched to help Iowans protect water quality.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of November 21, 2013.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Bell seconded by Gaul to approve Claim Disbursements #394241 - #394459.  
Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

Chairperson Deerberg reported that Assistant County Attorney Roberts told him the Stanwood Drainage District Board doesn't have to take bids when hiring an attorney and an engineer, but she suggested that they do. He also reported that Atty. Roberts will contact Judy Funk or Atty. Jon Sweeney at the Heartland Insurance Risk pool to ask if they know of attorneys in Iowa with Health Insurance Portability & Accountability Act experience. Atty. Roberts is going to mention to Judy Funk to perhaps bring this issue up at the Heartland meeting on December 12<sup>th</sup>, to perhaps consider the Risk Pool hiring someone to deal with these H.I.P.A.A. matters and to divide the cost among all of the counties.

Sup. Ellerhoff reported that she spoke with the Assistant County Attorney about putting together by-laws for the Cedar County Pioneer Cemetery Commission. Janis Sauer entered the room. Ellerhoff thinks the Board could proceed with the appointment of nine members to the Commission. She reviewed her proposal, using the proposed list of names submitted by Sandy Harmel. Discussion was held.

Moved by Ellerhoff seconded by Gaul to appoint the following individuals to the Cedar County Pioneer Cemetery Commission:

	<u>Expiration of Term</u>
Jacie Thomsen	12/31/2014
Peter Endris	12/31/2014
Karis Horstmann	12/31/2014
Wayne Nebergall	12/31/2015
Bill Muhs	12/31/2015
Lori Ostrich	12/31/2015
Jeff Kaufmann	12/31/2016
Sandy Harmel	12/31/2016
Mike Boyle	12/31/2016

Ayes: Gaul, Ellerhoff, Bell, Deerberg  
Abstain: Kaufmann

Chairperson Deerberg gave a report on the East Central Intergovernmental Association Business Growth meeting that he participated in by conference call. They reviewed the

annual audit. There was a request for a breakdown on E.C.I.A.'s fiscal year expenses in the amount of \$283,000.

Sup. Ellerhoff gave a report on the River Bend Transit meeting she attended. I.T.S. funds were received and they now have tablets that will be placed in vehicles soon. They will know in two to three weeks if they received the Iowa Clean Air Attainment Grant which will be used to purchase three new buses. They had to have matching funds for this, so the Director applied for grants totaling \$43,000, of which \$20,000 will come from Rural Development and \$21,500 will come from Scott County Regional. There were 3,153 riders in three hours that participated in their Halloween Walk. River Bend Transit participated in a national transportation effort for veterans. The organization had a drug and alcohol (visit) in preparation of the I.D.O.T. review and a Federal transportation review. They passed with no issues. There was a request from the Davenport Police Department to use River Bend Transit for a Senior Lights event on December 3rd. The request was approved. The cost will be \$300 to \$400. An expenditure in the amount of \$12,000 was approved for the renewal of their maintenance software package. The software tracks vehicle maintenance.

Auditor Gritton met with the Board to give an update on the purchase of election equipment. She noted there was discussion about voting equipment last January at budget time. Gritton noted she has attended meetings and demonstrations concerning equipment. There are three vendors. Gritton felt the easiest and simplest equipment would be similar to what we have now. Currently we have optical scan and Automark (ADA accessible) machines. The Auditor looked at an I.C.E. machine with everything in one machine, but it weighs 44 pounds. After exploring options, she felt the I.C.E. machine is not feasible due to its weight. She looked at other all-in-one systems and has decided that Dominion Voting through Election Source has a system with a printer attached that she would recommend that they purchase. It weighs only 24 pounds. The company will train our Election Officials and office staff. The cost for 14 systems (one will be a spare) would be \$78,830. Payment would be made in two fiscal years with 0% interest. When asked how long the systems are expected to last, Gritton said she hoped to get ten years out of them. Our old machines would be traded in. She will have to report to the State when we get rid of the equipment, because HAVA dollars were used to purchase that equipment. Ellerhoff asked if the systems would be received in time to use for other elections. Gritton anticipates having them in March, and they will be used for the Primary Election in June. Bell noted last time equipment was purchased, the Board viewed it prior to the purchase. Ellerhoff and Deerberg said they trust the Auditor's judgment on this matter. Kaufmann asked if the Chairs of the Democrat and Republican parties would have an opportunity to look at the new systems. Gritton said yes, as well as the public. Kaufmann wondered what would happen if two machines broke down. Gritton noted there is an emergency slot in the ballot box. Deerberg asked if the cities and schools pay for those elections. Gritton said yes. Ellerhoff noted they do not pay for the use of the machines. Bell wondered if any counties do charge for that. Gritton didn't know. Brief discussion continued. There were no objections to the purchase of the new voting equipment.

Sup. Kaufmann reported on a Wilton Development Corporation meeting that he attended. A Director was appointed. Her name is Rebecca Algood. She will work part-time (30hrs/week). He also reported that on November 26<sup>th</sup> at 7 p.m. at the America Legion in Muscatine there will be a dedication of a "Wall of Heroes". It will include several from Cedar County that served in the military.

Chairperson Deerberg noted at the December 12<sup>th</sup> meeting of the Heartland Insurance Risk Pool they will discuss motor vehicle violation policies. He would like the members of the Board to give him their recommendations.

Moved by Kaufmann seconded by Ellerhoff to adjourn at 6:40 p.m., to November 26, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., November 26, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Others in attendance were: Robert Dircks, Dennis Coppess, Mary Swan and Betty Lett.

The Board viewed a "Report of Veteran Affairs" for the month ended 10-23-13.

The Board viewed an I.S.A.C. Update dated 11-22-13.

The Board viewed the 1<sup>st</sup> Quarter Local Administrative Expense SFY2014 reimbursement from the Department of Human Services.

The Board viewed correspondence from the Iowa Department of Public Health regarding the Sharepoint system changing to a system called IowaGrants.gov.

The Board acknowledged receipt of a report from the Durant Library.

The Board acknowledged receipt of correspondence from Karen Friederich regarding a Region 10 Chief Elected Officials Board/Regional Workforce Investment Board meeting on December 5<sup>th</sup>.

The Board noted correspondence from Assessor Lett regarding a payroll change for Barbie Smith, Clerk, from \$15.15/hr to \$15.40/hr effective 11-19-13.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of November 21, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Kaufmann seconded by Gaul to convene as the Stanwood Drainage District Board.  
Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Moved by Bell seconded by Ellerhoff to return to regular session.  
Ayes: Ellerhoff, Bell, Gaul, Kaufmann, Deerberg

At 9:00 a.m. the Board held a public hearing to consider issuance of non-current debt for a loan for the purpose of rock expenditures and prior loan repayment. The form of debt would be a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). The anticipated repayment is in Fiscal Year 2014-2015. The amount is \$15,000.00. Auditor Gritton and Engineer Fangmann were present. Chairperson Deerberg read the legal notice. There are no written or verbal objections on file. Discussion was held. It was noted the Cedar Valley Golf Course last paid fees in January of 2013 for the period through December 2012.

Moved by Bell seconded by Ellerhoff to certify Tax Increment Finance debt in the amount of \$15,000.00 for the Cedar County Urban Renewal Area Dist. 041 (Cedar Valley Golf Course) and Rochester Township Urban Renewal Area-Dist. 300 001 in the amount of \$43,000.00 and Rochester Township Urban Renewal Area-Dist. 300 002 in the amount of \$13,000.00 (CDC Limited (HWH)).  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg  
The public hearing closed at 9:02 a.m.  
Robert Dircks and Dennis Coppess left the room.

Engineer Fangmann gave staff, project and equipment updates.

Sup. Kaufmann suggested that Sandy Harmel chair the first meeting of the Pioneer Cemetery Commission. There were no objections. Kaufmann felt the Board would need



to decide if the Commission would work on the Cedar County Care Facility Cemetery. It has not yet been determined what names to place on a plaque at the cemetery. Deerberg thought Ellerhoff and Kaufmann were going to look at the Care Facility books. Kaufmann said he would first like something in writing that states they can look at the books. Ellerhoff thought it was mentioned that there would be something they could sign off on. Bell concurred with that. Patty Hamann, H.I.P.A.A. Compliance Officer met with the Board, as requested. She was asked about a form to sign. Hamann noted it is a confidentiality form, which Ellerhoff and Kaufmann may have already signed. She told the Board after further communications with Recorder Helmold, the Recorder indicated they could go through books in the Recorder's Office and look for cemetery names which would then note the name of an individual buried there, so they wouldn't have to go through confidential records. Kaufmann wondered if there would be mention of another burial spot entirely in the Care Facility books. Hamann didn't think they noted cemetery one or two. She indicated Max Elg, consultant with "Solutions", has indicated if there is another way to get the information other than looking through the Care Facility books, then that is the preferable way. Hamann noted it should be on a need-to-know basis. She felt our job is to protect the privacy of individuals that resided at the Care Facility. Hamann noted from the work she does now, she knows privacy is very important to individuals. Kaufmann thinks there is a chance they would find something from viewing the Care Facility books that may not be in the Recorder's books. Sup. Ellerhoff felt they could start with the Recorder's books. Hamann said if they do decide to review the Care Facility books, she would need to make sure they have signed a confidentiality form, and she would need to brief them on privacy practices. Discussion continued. The consensus was that Ellerhoff and Kaufmann should start by viewing the Recorder's books, they will then report to the Board on what information they found, and then if more information is needed they might view the Care Facility books.

Moved by Bell seconded by Gaul to approve the following payroll change:

Secondary Road Department

James Stout, Maintenance Worker II at \$18.73/hr effective 11-30-13.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Bell to approve Handwritten Check #394461 dated 11-26-13 in the amount of \$5.56 to Pinellas County Clerk of Court, as requested by County Attorney's Office.

Ayes: Gaul, Bell, Kaufmann, Gaul, Deerberg

Chairperson Deerberg reported he has a statement for the \$12 penalty on the property taxes for Trinity Church, Moscow, that were abated, which Robert Lynn Pruess said he would pay. The statement will be sent to Mr. Pruess.

Paul Greufe, Human Resources Consultant, met with the Board to discuss the Fines Policy, a Mandatory Training Policy, and the Classification & Compensation Study. Others in attendance were: Rob Fangmann, Leanne Zearley, Melissa Helmold, Patty Hamann, Julie Tischuk and Phil La Rue. He referenced a meeting with employees, and he said there is a concern of the employees that if there is no reasonable knowledge of something wrong, then why should they be "on the hook" to pay the fine. The Union representative indicated it is illegal to make an employee pay a fine if they weren't aware of something wrong. Greufe indicated there seemed to be agreement that a fine such as speeding and others, should be paid by the employee. Greufe presented a draft of a revised policy. Review and discussion were held. Reference was made to the difficulty in determining the weight of a loaded trailer/truck. It was felt the "public purpose" language should be added back into the draft. The draft will be reviewed by the County Attorney, and the final approval will be by the Board of Supervisors.

Discussion was held regarding a draft of a Mandatory Training Policy. Sup. Gaul asked if they need a policy. Mr. Greufe said if they don't have a policy, department heads would still have the authority to do this. He noted the policy could be added to the Employee Handbook for informational purposes. Sup. Bell referenced on-going cases. Greufe felt it is a good thing to know and to be able to prove an employee attended training. Bell suggested putting someone centrally in charge of monitoring who attends training. As far as the paragraph concerning discipline for failure to comply, Greufe felt

that is an assumption on many things in the handbook. Bell thought every four or five years they are in the same situation, where employees get lax about attending training. He wondered what would be considered attendance. The proposed policy says "being present and signed in at the start of the training session". Gaul suggested leaving this matter up to the department heads. Greufe thought with or without the policy, there would be an ebb and flow concerning attendance. Sup. Ellerhoff felt information is good, and she didn't think the policy is a bad thing. She noted they look for uniformity and consistency, especially if down the road litigation is involved. Kaufmann asked if these positives could happen now. Greufe indicated the policy draws attention to the issue that they must attend mandatory training, and it makes sure it's known that it is important to the Board of Supervisors. Kaufmann wondered how much can be put into the handbook until it is "weighted down". Greufe said typically he doesn't like to see these things in a handbook, noting the intent in the handbook is that you want the employee to read it. Chairperson Deerberg felt it is up to the department head and employee to make sure they attend training. Greufe noted his general policy is if it is broke, then fix it. Patty Hamann suggested holding training sessions in separate months for a particular topic, that way there may be a likelihood of most everyone being able to attend. Melissa Helmold felt there is not always an opportunity to make up the training. Phil La Rue suggested makeup training should be done within 60 days. Greufe noted Powerpoint documentation could be used for makeup training, with the employee then signing off. Leanne Zearley said she would be glad to police the safety training, but she had a problem with the policing extending out too long for a particular training session. Discussion continued. Greufe will send a revised draft of the policy to the County Attorney, which will then be reviewed by the Board.

Paul Greufe gave a Classification & Compensation Study update. There will be a meeting of the Study Team between December 2<sup>nd</sup> and the 13<sup>th</sup>. They will evaluate all positions one last time. Greufe is researching external market data. He has contacted 30-35 counties and hopes that he has received responses and is finished with this by December 13<sup>th</sup>. The last item will be review and implementation by the Board of Supervisors. He noted if they find out every employee is currently paid where they should be, then the Board could take action to implement it by July 1<sup>st</sup>. Greufe presented and reviewed wage plans used by the City of Clinton and Johnson County. The City of Clinton's plan is based on years of service. The scale moves based on the cost of living. The advantage of this scale is that the Board would know what the budget would be year to year. Johnson County's is a performance based system. It is adjusted by a cost of living increase. It rewards exceptional employees, and it would be up to the department head to determine the employee's raise. He noted the Board will have to decide what they want the finished product to look like. Deerberg asked if they could have a system that incorporates longevity and performance. Greufe said yes, noting there are several plans that could be used. Larry Hodgden entered the room. Kaufmann asked if something looks skewed, isn't it ultimately the Board's decision? Greufe indicated there could be a gap, and if so, he would request that the management use examples from performance reviews to explain why they gave a high raise or a low raise. Bell asked what makes a department head do performance reviews. Greufe felt this plan would, and if a performance review is not submitted, there would be no raise. Deerberg asked about the Unions. Julie Tischuk, Rob Fangmann and Leanne Zearley left the room. Greufe felt this plan would help and give information. Kaufmann asked how to take into account the factors other than population, noting Cedar County is a rural county surrounded by urban areas. Greufe noted the surrounding counties are included in his review. He felt the Board could help him with the private sector businesses. Greufe has packets that could be given out, or the Supervisors could give contact information to Greufe. He cannot make a business give out their information. Bell suggested contacting the Director of the Cedar County Economic Development Commission to obtain information. Discussion continued.

It was noted the following Handwritten Disbursement was issued on 11-21-13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394460 for \$637.61-flex claims and \$787.76-self funded medical claims.

It was noted the Board would not be meeting on Thursday, November 28, 2013 due to observance of the Thanksgiving holiday.

Moved by Gaul seconded by Kaufmann to adjourn at 10:35 a.m., to December 3, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 3, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Laura Twing, Betty Lett and Mary Swan were present.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding a workshop on December 12<sup>th</sup> concerning disaster preparedness for citizens and local government.

The Board acknowledged receipt of correspondence from the Wilton Development Corporation requesting financial support.

The Board acknowledged receipt of correspondence regarding an Iowa Association for Energy Efficiency webinar on December 11, 2013 concerning the Alternative Energy Revolving Loan Program.

The Board noted correspondence from Jail Administrator Wilkinson regarding the hiring of Marla Schade as a Correctional Officer effective 11-20-13 at \$14.32/hr.

Moved by Kaufmann seconded by Ellerhoff to approve the agenda.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of November 26, 2013.  
Ayes: Kaufmann, Gaul, Ellerhoff, Bell, Deerberg

Moved by Ellerhoff seconded by Bell to approve Payroll Disbursements #155553 - #155715 for the period ending 11-23-13 and paid on 11-28-13 and 11-29-13.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Kaufmann seconded by Ellerhoff to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Ellerhoff seconded by Gaul to return to regular session.  
Ayes: Kaufmann, Bell, Ellerhoff, Gaul, Deerberg

Emergency Management Director Malott entered the room. Chairperson Deerberg asked him about progress on a policy concerning payment to individuals working during a disaster. Discussion was held. It was noted the Board previously directed Malott to use an hourly wage of \$14.00. Malott indicated he would work on a draft policy.

The Board reviewed a draft of by-laws for the Pioneer Cemetery Commission. It was the consensus that the newly formed commission should review the proposed by-laws and let the Board know if they would suggest changes.

Moved by Bell seconded by Ellerhoff to approve cancellation of unclaimed fees totaling \$147.60, as submitted by Treasurer.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Sup. Bell reported that Cedar County was granted an HMGP Grant to update our Multi-Jurisdictional Hazard Mitigation Plan. The funding sources would be as follows: Federal-\$48,300; State-\$6,440 and Local \$9,660. Director Malott would like to have a meeting soon so that a Request for Proposal can be given out. Any group not attending the meetings for this plan will not be eligible for mitigation funding. Discussion continued. Malott noted Senator Danielson will be holding a statewide Emergency Medical System Stakeholders Summit on December 14<sup>th</sup> at 10:00 a.m. in Dubuque. He also mentioned a workshop here on December 12<sup>th</sup> concerning disaster preparedness.

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board.  
Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Mike Moes met with the Board to discuss installing tile at the County's farm. He presented and reviewed an aerial map of where he felt a line should be installed. An estimate for 1,800 feet of tile from Gronewold Tiling & Excavating in the amount of \$2,077.34 was reviewed.

Moved by Ellerhoff seconded by Kaufmann to approve 1,800 feet of tiling by Gronewold Tiling in the amount of \$2,077.34.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Ellerhoff seconded by Kaufmann to convene as the Stanwood Drainage District Board.  
Ayes: Kaufmann, Ellerhoff, Bell, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to return to regular session.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Discussion was held regarding whether the Board should continue to have monthly night meetings in 2014. This will be discussed again at the Board's next meeting.

County Attorney Renander met with the Board to discuss a volunteer working in the County Attorney's Office. Liz O'Donnell has graduated from law school, but has not yet passed the bar exam. Atty. Renander would like to have her shadow the office staff. O'Donnell would not be practicing law or sign legal documents, but would assist them on other things. Renander has a concern if there is any County liability. He has contacted Atty. Swanson for the Heartland Insurance Risk Pool about this matter. Sup. Ellerhoff asked if O'Donnell would have access to sensitive materials. Renander indicated she would not have access to pre-sentence investigations or anything H.I.P.A.A. related. He thought she may do some research. Tim Malott noted there is an approved volunteer form. Discussion continued. It was the consensus of the Board that Liz O'Donnell could continue to do volunteer work as long as she signed the H.I.P.A.A. form and the volunteer form, and Atty. Renander will advise her that she can continue with the understanding that they are still investigating the County's liability.

Tim Malott asked if when the Board made the decision to have a mandatory meeting for the Flexible Benefits Plan, did they think about those that don't participate in the County's insurance? Sup. Bell said yes, and he indicated it is for educational purposes. Bell noted Phil Waniorek made the point to the Board about mandatory attendance and the Board agreed.

It was noted the following Handwritten Disbursement was issued on 11/29/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394462 for \$24.00-flex claims and \$7,909.01-self funded medical claims.

Moved by Kaufmann seconded by Bell to adjourn at 9:50 a.m., to December 5, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 5, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Mary Swan, Laura Twing and Betty Lett were present.

The Board acknowledged receipt of correspondence from Emergency Management Director Malott regarding an EMS Stakeholders Summit on December 14<sup>th</sup>, the HMGP Grant Award for a Multi-Jurisdictional Hazard Mitigation Plan and a webinar, and 2014 Cybersecurity training.

The Board acknowledged receipt of correspondence from Bill Heckroth, Supervisors' Lobbyist regarding the Iowa Science, Technology, Education, Engineering and Mathematics Advisory Council Broadband Committee recommendations.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association regarding tourism webinars on 12-13-13 and 3-7-14.

The Board acknowledged receipt of the minutes of the ISAC Working Group meeting, from the Iowa Department of Revenue.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding a Tax Increment Financing webinar on December 10<sup>th</sup>.

The Board acknowledged receipt of correspondence from Annette Shipley regarding Consortium/Families First meetings on December 5<sup>th</sup>.

The Board noted correspondence from Jail Administrator Wilkinson regarding the hiring of Christopher Serrano as a Correctional Officer at \$14.32/hr effective 12-9-13 and a payroll change for Becca Ries, Correctional Officer that she will be eligible for a six-month pay scale step effective 12-11-13.

Moved by Gaul seconded by Ellerhoff to approve the agenda.  
Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

Moved by Ellerhoff seconded by Kaufmann to approve the Board Minutes of December 3, 2013.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Ellerhoff seconded by Bell to approve Claim Checks #394463 - #394628.  
Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

Sup. Gaul noted the railroad company was contacted about the culverts, but the contact person is on vacation.

Sup. Ellerhoff said the Compensation Study team will be meeting on December 20<sup>th</sup> at the Extension Office.

Chairperson Deerberg reported that Bonnie Butler will schedule a time for the Board to view the video recording that she did of a Board meeting.

Assistant County Attorney Roberts met with the Board to discuss the drafts of a Mandatory Training policy and a Fines policy. County Attorney Renander was present. Atty. Roberts has no problem with the Mandatory Training Policy. She felt there are some problems with the draft of the Fines Policy, that being that she felt it contains conflicting language. Atty. Roberts noted when tax payer money is used, the Board has to determine the purpose. They would have to make a finding that a public purpose was being served. She advised they could take into consideration if it is something that is a standard policy in a department or if the employee was aware there would be a violation. Discussion continued. Sup. Gaul wondered how to cover and protect the Board as well as those employees that can't scale a load or determine an accurate load weight, for example, for a load that had shingles on one end and lighter materials on the other end,

Atty. Roberts indicated the public purpose in that instance could be that they had to get that load out of here. Chairperson Deerberg noted the Human Resources Consultant, Paul Greufe would be negotiating with the Unions, so perhaps Atty. Roberts should discuss this with Paul. Atty. Roberts said she would talk to Mr. Greufe, but she noted the way the policy is written now, conflicts with the law. County Attorney Renander noted the policy was originally sent to him by Paul Greufe, but after talking with Atty. Roberts, Renander agreed that revisions should be made. Irene Wood entered the room. Atty. Roberts felt perhaps employees should be encouraged to approach the Board of Supervisors if they think their boss is violating the law. Sup. Kaufmann wondered if there should be another meeting between Paul Greufe and Union representatives at which time Atty. Roberts could also attend. Auditor Gritton entered the room. Chairperson Deerberg asked Atty. Roberts to work with Paul Greufe. Atty. Roberts said she would contact Mr. Greufe about the policy language and/or another meeting, and she noted she did not want the Board to get in trouble.

Moved by Bell seconded by Ellerhoff to approve the Mandatory Training Policy. Discussion was held. Sup. Kaufmann thought the Board was going to discuss this with the department heads. It was noted the motion could be tabled.

Ayes: Bell

Nays: Ellerhoff, Gaul, Kaufmann, Deerberg

It was noted the policy would be discussed with the department heads.

Discussion was held regarding the 2014 Courthouse Closing Schedule. Chairperson Deerberg questioned continuing with the monthly evening meeting on the third Thursday. Sup. Gaul would like to continue the Thursday evening meetings, since he has had requests for the night meetings. Deerberg asked where are the people Gaul has spoken to. Sup. Bell said they have tried these things in years past and not had attendance. He noted the Board has tried this for ten months and have not seen the participation. Bell stated even someone that has attended questioned why the Board would continue this. Sup. Bell felt they should discontinue the monthly evening meetings. Sup. Kaufmann suggested they give it two years, and he felt it offers accessibility. Sup. Ellerhoff said she could go either way on the matter. She felt it takes people time to get used to it, so she wasn't opposed to continuing it. Chairperson Deerberg is not opposed to holding the night meetings, but he felt it is inconvenient, indicating department heads are not available. Ellerhoff felt it is workable if people choose to make it workable. Deerberg noted they can't force elected officials to be available on those evenings. Kaufmann said it was nice to tell the Trustees they could come in at night, but he acknowledged they may have been able to come during the day. Deerberg said the Board could call a special meeting at night at any time. It was the consensus of the Board to wait until the first meeting of 2014 to make a decision on their meeting days and times.

Moved by Ellerhoff seconded by Gaul to approve the Courthouse Closing Schedule with only the closure dates.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

After review of correspondence from Benefits, Inc., it was the consensus of the Board to direct the department heads to use a 12% increase for the health insurance budget line items.

The Board met with department heads. CPC Administrator/Case Management Director Tischuk reported the County Management Plan has been sent to the State. She will be attending a CPC's meeting, and she has sent out specifications for a new vehicle. Assessor Lett said two employees attended a "Solutions" query class. Business Property Tax Credit applications are due by January 15<sup>th</sup>. Chairperson Deerberg asked if a notice was put in the newspaper. Lett said no, but noted cards were sent out and it was put on the web site. His office is doing tests with the Department of Revenue on uploading data. The Assessor indicated his office is behind with field work due to the Business Property Tax Credit. He is working on the upcoming budget. Engineer Fangmann gave project updates. He has been working on FEMA paperwork. Veteran Affairs Administrator/General Assistance Director Hamann is working on the gift certificates program. Rent assistance applications have been sent out, but only about 25% are usually

returned. Hamann and the Veteran Affairs Commission will be working on the budgets, and Hamann noted meetings she will be attending. Recorder Helmold reported that her office continues to do ATV, snowmobile and ORV renewals. Hunting and fishing licenses will be on sale in mid-December. The cost of certified copies of death certificates will be going from \$15 to \$20. The increase is to help pay for the Iowa Department of Public Health electronic death certificates. Sup. Kaufmann asked if the Recorder's Office has had any special stillbirth death certificate applications. Helmold said those applications would be submitted through the State. Sheriff Wethington reported he and his staff are busy with transports, wage garnishments, and Sheriff sales. He noted various other activities that his department is dealing with. Deputy Treasurer Bohlen was present. Environmental & Zoning Director La Rue reported activities have been slower lately in his department. Sewer applications have been sent out, but not returned. Conservation Director Dauber is working on a Massillon Park FEMA project. His staff is making repairs and will be helping the D.N.R. with deer season if needed. Auditor Gritton noted her office will be getting new voting equipment. She is working on valuations and budgets. County Attorney Renander reported there are two finalists for the Seventh Judicial position. One is Atty. Stuart Werling and the other is Atty. Kimberly Shepherd. He felt Atty. Werling would be a good voice for rural counties, and he thought Atty. Shepherd would be equally as good. Renander thought a decision would be made in 30 days. He noted Liz O'Donnell is working as a volunteer in the office. Chairperson Deerberg asked if the department heads had any input on a mandatory training policy. He thought attendance may depend on department heads making sure employees are at the training. Assessor Lett noted sometimes it is too short of notice because they have things already scheduled. Sheriff Wethington said several employees in his department don't take the insurance, so do they still need to attend the Flexible Benefits/Health Care Reform Act meeting today? Sup. Ellerhoff noted the employees could participate in the Flexible Benefits Plan, and the meeting would give them the opportunity to understand the options. Wethington wondered when it will stop, noting they have things to do and there is more and more training and meetings they are required to attend. Ellerhoff acknowledged perhaps the meeting today should not have been mandatory, but she noted other meetings/training are mandatory because it protects the County and the employees. Deerberg agreed, noting it keeps everyone informed. Phil La Rue felt department heads are responsible, and he wondered about having a waiver that could be signed for the meeting to be held today. Jeff Renander suggested videotaping the training/meetings. Melissa Helmold felt the word mandatory makes people realize, so a policy isn't needed. Sup. Bell felt it is important to have makeup sessions, to check off who has attended for the safety training (Leanne Zearley), and perhaps for today's meeting to have the check off run through the Auditor's Office. He thought video is a good idea. Kaufmann felt these things could be done now without passing a policy. Deerberg felt they could look into video for the meetings. Rob Fangmann suggested spreading out the sessions for a particular topic over two weeks. He thought video is okay, but noted they wouldn't have that equipment in the out sheds. It was noted some employees may be out on medical leave or vacations for two weeks. Ellerhoff noted the option of a handout for makeup training. Chairperson Deerberg told department heads to budget a 12% increase for their health insurance budget line items. Sup. Ellerhoff reported that the Compensation Study Team will meet on December 20<sup>th</sup>. They need to look at a few things, finalize their task, and then the Board has to make a final decision on the format. Rob Fangmann said the job descriptions were challenging. Patty Hamann noted at one time the department heads were told not to buy cleaning products. She wondered if they could purchase antibacterial wipes. Ellerhoff felt department heads should make the custodians aware of any items they need. Other members agreed.

Discussion was held regarding a Mandatory Training Policy. Deerberg felt the policy should include language about video recording.

Moved by Bell seconded by Ellerhoff to approve the Mandatory Training Policy, as presented.

Discussion was held. Deerberg would like to see the video option put in the policy.

Ayes: Bell, Ellerhoff

Nays: Gaul, Kaufmann, Deerberg



Sup. Kaufmann doesn't think the policy goes in the Handbook, but he has no problem with the policy.

The Board attended a Flexible Benefits Plan and Health Care Reform Act presentation by Phil Waniorek of Benefits, Inc.

The Board reconvened in the Board Room.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 10:50 a.m., to December 10, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 10, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Mary Swan were present.

The Board viewed a "Report of Veteran Affairs" for the month ended 11-23-13.

The Board viewed a report of fees collected for November 2013 submitted by the Clerk of District Court.

The Board viewed the agenda of the Fair Board's December 17<sup>th</sup> meeting and their November 13<sup>th</sup> meeting minutes.

The Board acknowledged receipt of correspondence from the Emergency Management Director regarding ICS300 training on February 22<sup>nd</sup> & 23<sup>rd</sup>, 2013.

The Board acknowledged receipt of correspondence from the Eastern Iowa Tourism Association requesting District Leaders for the legislative session.

The Board acknowledged receipt of correspondence from Louis Herbst regarding the condition of gravel roads.

The Board acknowledged receipt of correspondence from Chris Whitaker of the Region 12 Cog regarding an invitation to participate in the Iowa Department of Transportation's Legislative Reception on January 29, 2014.

The Board acknowledged receipt of correspondence from the East Central Intergovernmental Association regarding the City of Dubuque and the Bee Branch Watershed Flood Mitigation Project.

The Board acknowledged receipt of correspondence from the Iowa State Association of Counties regarding rescheduling the TIF webinar.

The Board acknowledged receipt of a FY14 EMS System Development Grant Update December 2013 from the Iowa Department of Public Health.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the Board Minutes of December 5, 2013.

Ayes: Bell, Kaufmann, Ellerhoff, Gaul, Deerberg

Irene Wood entered the room.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to return to regular session.

Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Sup. Kaufmann reported Sandy Harmel is trying to find a date for the members of the Pioneer Cemetery Commission to meet prior to Christmas.

The Board reviewed invoices from the East Central Intergovernmental Association for hazard mitigation planning concerning property just outside the city limits of Lowden.

Moved by Ellerhoff seconded by Gaul to pay invoices from E.C.I.A. totaling \$1,200.00.

Ayes: Gaul, Bell, Ellerhoff, Kaufmann, Deerberg

General discussion was held.

The Board held a conference call with Phil Waniorek of Benefits, Inc. to discuss the possible use of flex debit cards. Mr. Waniorek told the Board that the renewal for health insurance rates effective July 1<sup>st</sup> came in at 5.02%, but he felt the actual increase could be around 4% due to our partial self-funding. Discussion was held. Phil Waniorek will talk to the Board right after the first of the year to discuss the actual rates. He noted they may want to think about using a 5% to 6% increase over the July 1, 2013 premiums. Discussion was held regarding flex debit cards. At a recent Flexible Benefits Plan meeting, Waniorek said there were employees that indicated they would like to use a debit card to purchase items. The cost is \$15 per card. The administration fee is \$20 per year per employee. Processing the debit card claims takes longer for Benefits, Inc. They look at qualified claims. The debit card process would not be able to start until February 1<sup>st</sup> for 2014 since it takes time to set everything up. If an employee uses the card for an unapproved expense, they would be contacted to send Benefits Inc. a check to put back in their account. If they don't respond, letters are sent with a letter sent at 30 days letting them know at 45 days their card will be shut off. If they do not reimburse the account, a 1099 (for income) is sent at the end of the year for undocumented or ineligible charges. Warren Wethington entered the room. Discussion continued. Waniorek indicated Benefits, Inc. would try to collect funds, but cannot guarantee success. Mr. Waniorek said he told employees about the possibility of someone getting their card number. He felt the convenience is great, but sometimes there are issues with getting paid back because they have to wait for the insurance company to respond first. Waniorek recommended not going to debit cards unless it is absolutely necessary. Employees can scan and send bills through the internet, and if they do so in the morning, the money would usually be in their bank account the next day. The Board agreed to continue with the old system, which does not allow use of debit cards.

Bonnie Butler met with the Board and showed the video that she took with an iPad of a Board meeting. Chairperson Deerberg noted they could use a camera to record meetings and training. Bonnie Butler felt a camera would have a better picture and would be easier to operate. Sup. Kaufmann reviewed Johnson County's process for recording meetings. There was discussion about putting the video on "You Tube" and placing a link on the County's web site. Sup. Kaufmann felt they need someone to operate the camera. Chairperson Deerberg felt they could purchase a camera and try it. Kaufmann felt it would be worth paying Aaron Horman of F&B Communications to meet with the Board to discuss the "You Tube" option. He would likely charge \$70/hour. Mr. Horman has already contributed a lot of time to researching this issue for the Board. The consensus of the Board was to schedule time with Aaron Horman to meet with the Board, and they would pay the hourly charge.

It was noted the following Handwritten Disbursement was issued on 12/6/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394629 for \$391.00-flex claims and \$1,196.06-self funded medical claims.

Moved by Kaufmann seconded by Gaul to adjourn at 9:45 a.m., to December 12, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:00 a.m., December 12, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Betty Lett and Laura Twing were present.

The Board acknowledged receipt of correspondence from Bill Heckroth, Supervisors' Lobbyist regarding ATV regulation.

The Board acknowledged receipt of correspondence from the Director of the Cedar County Economic Development Commission requesting ideas for an Iowa League of Cities workshop in September 2014.

The Board acknowledged receipt of correspondence from the Iowa Educators Consortium regarding a statewide paper buy.

Moved by Ellerhoff seconded by Kaufmann to approve the agenda.  
Ayes: Ellerhoff, Kaufmann, Bell, Gaul, Deerberg

Moved by Kaufmann seconded by Bell to approve the Board Minutes of December 10, 2013.  
Ayes: Kaufmann, Bell, Gaul, Ellerhoff, Deerberg

Moved by Bell seconded by Ellerhoff to approve payroll disbursements #155716 - #155870 for the period ending 12-7-13 and to be paid on 12-13-13.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.  
Ayes: All

Sup. Ellerhoff asked Auditor Gritton about the valuation report. Auditor Gritton is finished with report, but she will be reviewing it again before submitting it.

The Board agreed that the departments should budget for a 6% increase for the health insurance line items.

It was noted Chairperson Deerberg and Sup. Gaul would be departing to attend a Heartland Insurance Risk Pool meeting.

Moved by Ellerhoff seconded by Gaul to adjourn at 8:14 a.m., to December 17, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 17, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Mary Swan was in attendance.

The Board viewed the following:

- Agenda for Eastern Iowa Regional Utility Service Systems meeting on Dec. 18<sup>th</sup>.
- I.S.A.C. Update 12-13-13.
- Report of Dec. 13<sup>th</sup> Cedar County Safety Committee meeting.
- Mental Health/Case Management Advisory Board agenda for Jan. 7, 2014 and minutes of Sep. 24, 2013 meeting.
- Notice of availability of "Iowa Kids Count Data Book".

The Board acknowledged receipt of the following correspondence from:

- Iowa Department of Revenue & Finance regarding Property Tax Reform.
- Eastern Iowa Tourism Association regarding Tourist Expert Roger Brooks webinars on Dec. 13, 2013 and Mar. 7, 2014 and January membership meeting on Jan. 8, 2014.
- Cedar County Economic Development regarding funding opportunities.
- Manure Management Plan Annual Update from Lance Schiele.
- Annette Shipley regarding "Check Off Child Abuse Campaign Kick Off Call".
- Mary Rump of East Central Iowa Council of Governments regarding Policy Committee meeting on Dec. 19, 2013.
- I.S.A.C. regarding statewide Supervisors' Feb. 5, 2014 meeting registration.

Moved by Gaul seconded by Ellerhoff to approve the agenda.

Ayes: Gaul, Ellerhoff, Bell, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Bell to approve the Board Minutes of December 12, 2013.

Ayes: Ellerhoff, Bell, Kaufmann, Gaul, Deerberg

It was noted the average length of Board meetings in September was 1.64 hours and for October it was 1.52 hours. This information was requested for discussion about video recording Board meetings.

Chairperson Deerberg reported that Attorney Jon Swanson of the Heartland Insurance Risk Pool is working on wording for a H.I.P.A.A. Business Associates Agreement.

Sup. Kaufmann reported the Pioneer Cemetery Commission will be meeting at 1 p.m. on December 18<sup>th</sup>. Betty Lett entered the room.

Chairperson Deerberg reported on the Seventh Judicial Correctional Services meeting that he attended on Dec. 13, 2013. They are hiring for two positions. Some of the female beds will be switched to male beds. The Strategic Plan, Annual Report and Monthly Report were reviewed. The Department of Corrections has put in to the State for a 7.02% budget increase. Laura Twing entered the room.

Chairperson Deerberg gave a Heartland Insurance Risk Pool meeting report. They are anticipating a 10% premiums increase. There will be a new appraisal on our Secondary Road buildings. The Risk Pool voted to not charge for the increase at the first of the fiscal year, but the counties will probably not receive a premiums rebate.

Sup. Bell gave a Cedar County Economic Development Commission meeting report. The employee handbook was adopted. The local Extension Office has changed their schedule, so a floating holiday was put in the handbook for times when it is needed. A color printer was purchased, and they are looking at QuickBooks software. There will be training for board members next week.

Sup. Bell gave a Limestone Bluffs R.C.&D. meeting report. They held a WIRB planning meeting yesterday. The Provost Office of the University of Iowa will be at their January meeting to talk about partnering with them on sustainable programs and how they can be

involved. Bell gave a loan fund update. There will be an Iowa League of Cities meeting on February 21<sup>st</sup>. Their Administrative Assistant has resigned so they will be advertising for the position. The office staff person has been doing outreach for grants asking how they can assist people.

Sup. Kaufmann gave a Safety Committee meeting report. The First Aid kits are being restocked. Emergency route postings are being checked. The committee is trying to determine how to get the elderly, kids and disabled to the basement and how to get them out of the hatch in the basement. They are going to do a drill with the hatch and involve the Fire Department.

Sup. Bell said Emergency Management Director Malott's training was good on December 12<sup>th</sup>.

The Board prepared their proposed FY14-15 budget.

Lynda Hansen of Volunteer Services of Cedar County met with the Board for a FY14-15 funding review. Documentation was reviewed. Discussion was held. Hansen said they are requesting a \$500 increase. Their FY13-14 funding from the County is \$22,000. Members of the Board would like to see their FY14-15 projected budget. Hansen will return to meet with the Board once she has that documentation.

Connie Knutsen, Director-Investigator for the Medical Examiner met with the Board for a FY14-15 budget review. She reviewed a Medical Examiner's Summary. She noted some cases can be turned over to the family physician if a death is expected. The State sometimes allows them to refrain from an autopsy if the person is over 55, the death is expected, or if there is a medical history. Knutsen recommended budgeting \$45,000 again for FY14-15. Discussion was held.

Engineer Fangmann met with the Board to discuss the hiring of Cory Bierman for a Maintenance Worker I position. Larry Hodgden entered the room.

Moved by Sup. Bell seconded by Gaul to hire Cory Bierman for a Maintenance Worker I position at \$15.55/hr effective 1-2-14.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Engineer Fangmann noted they are ordering more salt. The County Road F28 safety improvement project was approved. The building committee meetings are going well. There is an E.C.I.C.O.G. Policy Committee meeting this Thursday. The new truck will be ready to use soon.

The Human Services FY14-15 budget was reviewed. After discussion, it was agreed that the buildings rental line item should be increased.

General discussion was held.

Zachary Ramsey, Technical Sales Engineer for "Solutions", Inc. met with the Board to discuss backup and disaster recovery utilizing Datto's SIRIS which would replace Symantec Backup Executive licensing, technical assistance from Microsoft for Windows XP and Server 2003 no longer being available after April 8, 2014, and the use of "You Tube" to view Board meeting videos. Recorder Helmold was present. Larry Hodgden left the room. Currently we use tape backup for the server, which Mr. Ramsey said is a thing of the past and can sometimes have tape failures. He is proposing to use a Datto SIRIS backup unit, and then the data is stored off-site to the "cloud" at locations in Pennsylvania and Utah. The data is encrypted. This could be part of our disaster recovery plan, since if there is a failure or a need to retrieve data, with this new system they could overnight us the information. The Datto unit can also be turned on as a server. There are monthly reports and "Solutions" receives verifications of the backups. It stores data for a 30-day period. Mary Swan left the room. The Datto unit could also be used for ISeries backups, but they are not recommending that it be used for the backup of images. The cost is \$602.09/month which includes the cost of the device itself. There would be installation costs for a technician's time to travel here for an approximate two-

hour installation plus \$250 for expenses. Mr. Ramsey said “Solutions” is not going to sell Symantec on new services, but they would continue to support us on Symantec if we choose to continue using the Backup Exec software which has an annual cost of \$244.13. Discussion was held regarding technical assistance from Microsoft for Windows XP and Server 2003 no longer being available after April 8, 2014. There could be security vulnerabilities with the use of these systems. Mr. Ramsey indicated it costs approximately \$450 annually for boot up time, etc. for a slow PC. He recommended putting hardware on a three-year budget cycle. Recorder Helmold noted some of the PC’s that she has with Windows XP were purchased in the last three years, so if they are not replaced there could be issues in her office. Sup. Bell asked if “Solutions” would accommodate our budget cycle, so that PC’s could be purchased by April and not paid for until after July 1<sup>st</sup>. Ramsey was not sure, noting they usually allow items to be purchased a month or two before July 1<sup>st</sup> and then paid for after July 1<sup>st</sup>. Betty Lett left the room. Discussion was held regarding using “You Tube” to view Board meetings. Mr. Ramsey indicated the Board could use a free account, and they would need video editing software to edit and compress the video for “You tube”. “Solutions” could embed the most current video on our web site and/or put hyperlinks to the videos. Sup. Kaufmann asked about sending the video to other public access stations. Ramsey noted the video editing software would be needed to put the video in the format to send to the access stations. Discussion continued. Kaufmann asked if Ramsey has seen more counties looking at televising. Ramsey said yes.

Discussion was held regarding the Datto unit for backup and recovery. The Board will discuss this further at their next meeting.

It was noted the following Handwritten Disbursement was issued on 12/13/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394630 for \$776.00-flex claims and \$4,942.83-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 11:16 a.m., to December 19, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 6:00 p.m., December 19, 2013 with the following members present: Bell, Ellerhoff, Gaul, Kaufmann and Chairperson Deerberg. Tim Malott, Laura Twing Larry Hodgden and Karen Lafrenz were present.

The Board viewed the following:  
Healthier Workforce Bulletin.  
Safety Committee report on updating first aid kits.

The Board acknowledged receipt of the following correspondence from:  
County Treasurer submitted a report of property taxes under suspension.  
Emergency Management Dir. regarding communication issues in County.  
Department of Revenue regarding property tax reform.  
SCORE East Central Iowa regarding a seminar on starting your own business.  
NACo regarding FY2014 Payment in Lieu of Taxes being in jeopardy.  
Mary Rump of East Central Iowa Council of Governments regarding next Policy Committee meeting on Feb. 27, 2014.

Moved by Ellerhoff seconded by Gaul to approve the agenda.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Kaufmann seconded by Ellerhoff to approve the revised Board Minutes of December 17, 2013.  
Ayes: Kaufmann, Ellerhoff, Gaul, Bell, Deerberg

Moved by Bell seconded by Ellerhoff to approve Claim Disbursements #394631 - #394798.  
Ayes: Bell, Ellerhoff, Gaul, Kaufmann, Deerberg

Karen Lafrenz of Senior Citizens, Inc. met with the Board for a FY14-15 funding review. Their FY13-14 County funding is \$12,000. Their Older American Act meals will be going from 30,800 to 32,789 and the Elderly Waiver meals will be going from 7,067 to 7,440. Heritage will pay them \$4.15 per meal. Lafrenz noted other activities at the Senior Citizens Center. Betty Lett entered the room. Lafrenz noted the windows replacement project at the Center is now complete. She said they received just over \$3,000 from the Fill The Plate Telethon last year.

Chairperson Deerberg asked Emergency Management Director Malott about a policy concerning payment to individuals working during a disaster. Malott indicated they should put in the policy "up to the FEMA going rate" and then attach an addendum with the actual rates. Mary Swan entered the room.

Sup. Kaufmann noted the Pioneer Cemetery Commission met on December 18<sup>th</sup>. Officers were elected, and the recommended by-laws were approved. The officers are: Sandy Harmel-Chair; Jeff Kaufmann-Vice Chair; Mike Boyle-Treasurer; and Jacie Thomsen-Secretary. The Commission will have another organizational meeting on December 23<sup>rd</sup>. The members of the Commission have decided they won't take reimbursement for mileage. Also, the Commission talked about taking care of the 911 address signs for the Pioneer Cemeteries. Steve Story of Fayette County may come to visit with the Commission. Kaufmann suggested the Board of Supervisors look at the cemetery projects before the Commission starts work and then view them after the work is done. February 7<sup>th</sup> is the Commission's first official meeting.

Moved by Ellerhoff seconded by Gaul to approve the Bylaws for the Cedar County Cemetery Commission as submitted by the Assistant County Attorney and approved by the Pioneer Cemetery Commission, and authorize Chairperson Deerberg to sign the same.  
Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Sup. Gaul reported on the East Central Iowa Council of Governments meeting that he and Engineer Fangmann attended. It was agreed that the Policy Committee will meet before



the EICICOG Board meeting. The Tap Flex Funds that could be used for trails or streets, will be used for streets and roads.

Sup. Gaul reported on an Eastern Iowa Regional Utility Service Systems meeting. The Center Junction system works fine. In Andover they would like a water hookup for a new city hall, and a request was made to waive the \$25 hookup fee. Regarding Fairview, there was concern about the repairs for the grinder pumps, and 50% of the grinder pumps are done. There is a cost overrun of \$1,109,000 for the Leisure Lake project. They will consult with the U.S.D.A. on this matter. Their next meeting will be on January 22<sup>nd</sup>.

Sup. Kaufmann reported discussion at the Wilton Development Corporation was almost entirely about a new elementary school proposal.

Moved by Ellerhoff seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Moved by Gaul seconded by Ellerhoff to return to regular session.

Ayes: Gaul, Ellerhoff, Kaufmann, Bell, Deerberg

It was noted the Board would not be meeting on Tuesday, December 24, 2013 due to observance of the Christmas Eve holiday.

Moved by Gaul seconded by Ellerhoff to adjourn at 6:28 p.m., to December 26, 2013.

Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 26, 2013 with the following members present: Bell, Ellerhoff, Gaul and Chairperson Deerberg. Sup. Kaufmann was absent at the start of the session. Others in attendance were: Laura Twing, Larry Hodgden, Betty Lett and Bruce Barnhart.

The Board viewed the following:

The Safety Vehicle Institute of America's position in opposition to on-road operation of ATV's, submitted by County Engineer.

The Board acknowledged receipt of the following correspondence from:

The Tipton Conservative and Sun News requesting that they be named as an official publication for 2014.

Emergency Management Director Malott regarding the source of a an unknown frequency and ICS 300-400 classes.

I.S.A.C. regarding TIF webinar being rescheduled to Dec. 23<sup>rd</sup> – 25<sup>th</sup>.

Windward Iowa regarding wind energy.

Moved by Ellerhoff seconded by Gaul to approve the agenda.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

Moved by Bell seconded by Ellerhoff to approve the Board Minutes of December 19, 2013.

Ayes: Bell, Ellerhoff, Gaul, Deerberg

Absent: Kaufmann

Moved by Ellerhoff seconded by Gaul to approve payroll disbursements #155871 - #156035 for the period ending 12-21-13 and to be paid on 12-27-13.

Ayes: Ellerhoff, Gaul, Bell, Deerberg

Absent: Kaufmann

It was noted the engineer and attorney proposals for the Stanwood Drainage District would be opened at 10:30 a.m. Bruce Barnhart left the room.

Chairperson Deerberg gave a Board of Health meeting report. They worked on the budget and reviewed a Strategic Plan. The Public Health Director was asked to review the budget. There was discussion about changing the skilled nursing home fee, but the Board of Health decided not to change the fee.

Sup. Kaufmann joined the meeting at 8:33 a.m.

Sup. Kaufmann noted there will be a Pioneer Cemetery Commission meeting on Dec. 30<sup>th</sup>.

The Board reviewed claims from the Sheriff's Department to be paid to VISA.

Moved by Ellerhoff seconded by Gaul to issue Handwritten Checks #394801 in the amount of \$905.12 and #394802 in the amount of \$47.74 to VISA dated 12-26-13.

Ayes: Ellerhoff, Gaul, Bell, Kaufmann, Deerberg

Mary Swan entered the room.

Phil La Rue, Zoning Director met with the Board to set public hearing dates to review a zoning petition. Discussion was held.

Moved by Bell seconded by Kaufmann to set January 9<sup>th</sup> & 16<sup>th</sup>, 2013 at 8:45 a.m. as the time to review/consider the following petition:

Rose Marie Wright, 1673 Union Avenue, Bennett, IA (Owner) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of allowing construction of a single family dwelling on property located in the SE ¼, SE ¼, Section 29, T-80N, R-1W, in Inland Township, consisting of 5.00 acres more or less.

Ayes: Bell, Kaufmann, Gaul, Ellerhoff, Deerberg

County Attorney Renander and Legal Assistant Shelley Cady met with the Board for a FY14-15 budget review. Renander noted that due to the State EDMS (paperless) system, additional dollars have been budgeted for training, computer software and hardware. Two computer screens will be needed for each computer in their office, two laptops are needed, and they may need to purchase a server. Irene Wood entered the room. The software that will be purchased is Pro Law. Those software and hardware costs will be placed in the Data Processing budget. Atty. Renander favors having their own server due to confidentiality. Discussion was held regarding the future possibility of hiring a part-time attorney to assist with the workload, but it was noted space is limited in the office. They are scanning and shredding documents to free up space in a room upstairs. Sup. Kaufmann asked what the penalty is if someone talks about things when they are no longer a County employee. Renander didn't know, but he noted an attorney could be charged. Further discussion was held. Kaufmann felt they may need to look at our process. Discussion was held regarding drug forfeiture funds.

Treasurer Jedlicka met with the Board for a FY14-15 budget review. Discussion was held. Sup. Kaufmann has heard people have a better experience here when renewing their driver license.

General discussion was held.

Randy Zobrist, Executive Director for River Bend Transit met with the Board for a FY14-15 funding review. Documentation was reviewed. Their current funding is \$16,965. He did not request an increase. If a new Medicaid brokerage service (TMS) generates additional trips, they may need to put out additional vehicles. Zobrist reviewed how funding from other counties comes in. Scott County had pulled their county funding, but allocate funds to CASI, which then comes to River Bend Transit. Discussion continued. They receive very few Federal dollars for public transit. They will do what it takes to keep services available for rural public transit.

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Bell, Gaul, Ellerhoff, Kaufmann, Deerberg

Moved by Ellerhoff seconded by Kaufmann to return to regular session.

Ayes: Ellerhoff, Kaufmann, Gaul, Bell, Deerberg

Sup. Ellerhoff thought that Supervisors Gaul and Bell should offer their recommendations on the proposals submitted for an engineer and attorney for the Stanwood Drainage District, since they have done more research on the District. Sup. Kaufmann agreed.

Dave Shinker and Dave Mohr of the Cedar County Fair Association met with the Board for a FY14-15 budget review. As well as those previously in the room, Sue Elijah, Todd Wynkoop, and Rodney Ohrt were present. Documentation was reviewed. Discussion was held. Shinker and Mohr reviewed goals, current projects, potential projects, fund raisers, and the schedule of events for the July 9<sup>th</sup>-13<sup>th</sup> Fair. Their current County funding is \$33,500. They requested a \$1,500 increase. Sup. Kaufmann noted thousands of dollars of in-kind work is donated. Other members agreed indicating they realize a lot of time and effort is donated by the Fair Association members and other volunteers. The Fair Association continues to seek volunteers.

Representatives of the County Libraries met with the Board for a FY14-15 budget review. They were: Vicki Mohr, Lowden; Sandi Brunscheen, Clarence; Sue Elijah, Clarence; and Denise Smith, Tipton. Documentation was reviewed. Discussion was held. Their current County funding is \$90,000. They requested a \$10,000 increase. Sup. Kaufmann indicated there was talk of something new in Durant regarding funding. Vicki Mohr didn't know about that. Kaufmann asked what the percentage of County funding was when the libraries started their efforts to increase funding. Mohr thought it was around 10%. It is now 15.63%. It was noted the Internet has been good for the libraries, but Sue Elijah noted there is expense involved to maintain the computers and software. Chairperson Deerberg said he would like to see what the income is for all of the libraries, not just some of them as submitted. Discussion continued. Vicki Mohr will send the requested information to the Board.

It was noted the following Handwritten Disbursement was issued on 12/20/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394799 for \$1,424.75-flex claims and \$2,064.04-self funded medical claims.

Moved by Ellerhoff seconded by Kaufmann to adjourn at 11:30 a.m., to December 31, 2013.  
Ayes: All

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., December 31, 2013 with the following members present: Bell, Gaul, Kaufmann and Chairperson Deerberg. Sup. Ellerhoff was absent. Others in attendance were: Betty Lett, Laura Twing and Larry Hodgden.

The Board viewed the following:  
Dec. 18, 2013 minutes of Planning & Zoning Commission.

The Board acknowledged receipt of the following correspondence from:  
US Highway 30 Coalition regarding Transportation Day and an IDOT Commission meeting on January 29, 2014.  
Ryan Moylan of Graybar requesting to be added to our bidder list.

The Board noted a payroll change for the following:  
Courthouse  
John Barnum, Custodian, from \$10.65/hr to \$10.90/hr effective 12-28-13.

Moved by Gaul seconded by Kaufmann to approve the agenda with the addition of the County Attorney to discuss the Assistant County Attorney position.  
Ayes: Bell, Gaul, Kaufmann, Deerberg  
Absent: Ellerhoff

Moved by Kaufmann seconded by Bell to approve the Board Minutes of December 26, 2013.  
Ayes: Gaul, Bell, Kaufmann, Deerberg  
Absent: Ellerhoff

The Board reviewed a proposed Fines Policy.

Moved by Bell seconded by Deerberg to approve the Fines Policy.  
Discussion was held. Sup. Gaul talked to the Human Resources Consultant Paul Greufe, and this policy was supposed to be sent to the Union. Greufe has sent it, but has not received any comments. Gaul would like to wait until a response has been received.  
Ayes: Bell, Deerberg  
Nays: Kaufmann, Gaul  
Absent: Ellerhoff

Sup. Kaufmann will send the draft of the Fines Policy to the Transfer Station Manager. Mary Swan entered the room.

County Attorney Renander met with the Board to discuss the Assistant County Attorney position. He noted Assistant County Attorney Roberts will be leaving to go into private practice. Her last day will be January 19<sup>th</sup> at midnight. Renander will be on vacation until January 21<sup>st</sup> so there will be one day where there will not be an attorney from the County Attorney's Office in the Courthouse. The Muscatine County Attorney will be available during that time. County Attorney Renander would like to hire a temporary Assistant. He noted it will take time to review applications for the Assistant County Attorney position and to hold interviews. He felt there could be two or three months when he will be doing the job of two attorneys. Renander noted there is an attorney in Muscatine that may be interested in working as a temporary Assistant, and Renander has contacted another attorney. Renander thought Atty. Sterling Benz was paid \$1,000/week for his work here on a temporary basis. He would like permission to start looking for a temporary Assistant. The Board had no objections. Atty. Renander referenced Tamra Roberts leaving the office, and he said it is all about money. He noted what a good attorney she is, and he felt there is no future for an Assistant County Attorney in Cedar County, indicating the position is just a stepping stone. Chairperson Deerberg said he is sorry to see Roberts go, but he didn't feel that money is the whole thing. Renander will proceed with hiring for the Assistant County Attorney position. Sup. Bell referenced the Board's discussion at the Board's budget review with County Attorney Renander. Renander indicated he wanted to make sure the health insurance funds were available for a new employee, and he noted the word was not yet out that Roberts was leaving. He apologized for skating the truth.

Moved by Bell seconded by Gaul to issue Handwritten Check #394803 dated 12-31-13 to Gazette Communications Inc. in the amount of \$141.60.

Ayes: Bell, Gaul, Kaufmann, Deerberg

Absent: Ellerhoff

Sup. Gaul reported on a Decategorization meeting he attended. He reviewed how they are disbursing funds in the amount of \$11,510.

Sup. Kaufmann reported on a Pioneer Cemetery Commission meeting that was held on Dec. 30<sup>th</sup>. The Commission will hold a budget review with the Board. They will assist with placement of 911 signs.

At 8:45 a.m. a public hearing was held on the issuance of non-current debt. The form of the debt is a \$2,000 loan from the General Fund to the Stanwood Drainage District Fund. Chairperson Deerberg read the legal notice. There were no written or verbal objections on file. Discussion was held. It was noted there would be no interest paid on this loan. Deerberg read the proposed resolution. Larry Hodgden wondered if the Board goes ahead with a project, would there be a loan request. Deerberg said they would sell warrants. Hodgden indicated he felt they shouldn't set precedence of loaning and not charging interest. Mary Swan wondered what amount of dollars the project would entail. Deerberg noted the Board has no idea. Swan has contacted a friend and asked about the possible cost, and the friend indicated it could be a minimum of a million dollars. Deerberg noted the amount would be assessed to the Stanwood Drainage District.

Moved by Bell seconded by Kaufmann to approve and adopt the following resolution:

**RESOLUTION FOR INTERFUND OPERATING TRANSFER**

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Stanwood Drainage Fund during the 2013-2014 budget year, and

WHEREAS, said interfund loan transfer must be in accordance with Section 331.478(2), Code of Iowa,

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

The interfund loan transfer from the General Basic Fund to the Stanwood Drainage Fund in the amount of \$2,000.00, with anticipated repayment will be no later than the end of 2014-2015 fiscal year.

The Auditor is directed to correct her books when said loan transfers are made and to notify the Treasurer of the amount of the said transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on December 31, 2013, the vote thereon being as follows:

Ayes: Gaul, Bell, Kaufmann, Deerberg

Absent: Ellerhoff

Prior to the vote on the motion, discussion was held. Kaufmann asked if they would still set a rate for a loan. Bell noted there would be no interest on this loan. Deerberg agreed. The hearing concluded at 8:59 a.m.

Patty Hamann, Veteran Affairs Administrator/General Assistance Director met with the Board for FY14-15 budget reviews. Veteran Affairs Commissioners John Sauer, Virgil Kruckenberg and Marlin Hillyer were in attendance. Discussion was held regarding the Veteran Affairs budget. Sup. Kaufmann felt Cedar County leads the way in a wide variety of things concerning Veteran Affairs, and he asked how many Federal dollars are coming into Cedar County. Hamann indicated the amount has dropped from last year, but she thought about \$5.7 million. Hamann noted there are more things she should be doing, but cannot get them all done due to time constraints. The General Assistance budget was reviewed. Discussion was held. Regarding burial assistance, Hamann noted some counties mandate that it be a cremation, but she hesitates to recommend mandating cremation. Kaufmann asked if the Community Garden has made an impact. Hamann felt it helps a lot of families, and she noted WIC does the Farmers' Market coupons. She thought the food certificates continue to be a good thing.

Recorder Helmold met with the Board for a FY14-15 budget review. Discussion was held. She noted an additional public work station will be needed to accommodate viewing of both vital records and land records. Kaufmann asked if Helmold would be sending a letter to "Solutions" about the PC's that were purchased in the last three years with the Windows XP operating system and now they need to be replaced. Helmold will talk to them about this when her office is not so busy. Kaufmann asked how it is working out since the office's staff was reduced by one. Helmold said very well.

Bev Penningroth, Administrative Assistant to the Auditor reviewed the FY14-15 Data Processing budget. Discussion was held. Larry Hodgden left the room.

Aaron Horman of F & B Communications met with the Board to discuss recording and televising meetings. Chairperson Deerberg noted there was discussion about setting up a camera to record mandatory meetings. Aaron Horman thought it would be best if someone operated the camera. Someone could then take the memory card, put it in a computer and use software to convert the video format. Larry Hodgden returned to the room. Regarding using "You Tube", Horman noted other municipalities use "You Tube", but he felt a downside is that you would have to watch the entire meeting, whereas "Earth Channel" does indexing which is more user friendly. "Earth Channel" would have someone to support us, whereas it may be more difficult to obtain support for "You Tube". Horman agreed that to get started they could use just a camera, but audio may be an issue. Microphones and amplifiers could be used. Putting the video on cable stations would require a different format than "You Tube", but it would be controlled by the software. Horman suggested the video could be uploaded to an ftp site or a server and then pulled off by each cable company. Discussion continued. Horman made recommendations for the processor, RAM memory and hard drive size for the computer that would be converting the video. Deerberg asked if a meeting is recorded, could it be viewed elsewhere by, for example, the Secondary Road Department or the Sheriff's Department. Horman thought it could be viewed from a DVD or on "You Tube". For equipment, software and 6-8 hours of training, it was felt that approximately \$4,000 would be needed to start. Horman mentioned Adobe Premiere Elements software that allows titles to be put on meetings. Kaufmann wondered about putting a copy of the DVD's in the libraries. Horman indicated that could be one approach to archiving. Brief discussion continued.

Mike Bixler and Sandy Harmel of the Cedar County Historical Society met with the Board for a FY14-15 budget review. Documentation was reviewed. Goals and projects were noted. Discussion was held. Their current funding is \$3,000. They requested a \$1,000 increase. Bruce Barnhart entered the room. It was noted the majority of the produce from the Community Garden went to the food pantry.

Moved by Kaufmann seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Kaufmann, Bell, Gaul, Deerberg  
Absent: Ellerhoff

Moved by Kaufmann seconded by Bell to return to regular session.

Ayes: Gaul, Kaufmann, Bell, Deerberg  
Absent: Ellerhoff

It was noted the following Handwritten Disbursement was issued on 12/27/13 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #394800 for \$58.00-flex claims and \$1,998.56-self funded medical claims.

Moved by Bell seconded by Gaul to adjourn at 12:06 p.m., to January 2, 2014.

Ayes: All  
Absent: Ellerhoff

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Cari Gritton, Auditor

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Wayne Deerberg, Chairperson